

Mayor
Kristen S. Becker

Deputy Mayor
Helen R. Le Frois

Council Members
E. Kevin Elvidge
Joseph A. Ricciardo
Sandra Lee Diglio



Town Manager
Thomas S. Russo, Jr.

Town Clerk
Lorraine A. Read

Telephone: (973) 383-3521
Facsimile: (973) 383-8961
39 Trinity Street
Newton, NJ 07860

WELCOME TO MEMORY PARK

(Or Pine Street Park, New Hampshire Park, or Summit Avenue Park)

Park rules are governed by Municipal Ordinance #5-14.

Park hours: 6:00 am – 10:00 pm.

**Applications are available at the Community Development Office,
Newton Municipal Building, 39 Trinity Street.**

Alcoholic beverages are prohibited.
Vending or solicitation is prohibited.
Driving or parking on grass is prohibited.
Flying model airplanes is prohibited.
Golf playing is prohibited.

All field use by permit only.
Fires in grills only – must be extinguished before leaving.
Pet must be on leash and any litter must be cleaned up by owner.

Keep the park clean – use litter recycling cans.

The Parks Department and the Newton Police will enforce rules.

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2010 Park Use Fees

1. Application fee for use of parks	\$30.00
2. Park use fee for Newton residents	none
3. Park use fee for non-residents:	
0 - 99 people	\$30.00
100 - 199 people	\$60.00
200 people or more	\$90.00
4. Game fees:	
a. League Sanctioned Game any Field	\$30.00 per game
b. Major League Field Use (Non-League Sanctioned)	\$75.00 per game
5. Maintenance fee (if requested from organizations based outside of the Town of Newton)	\$50.00

Payment of the above fees shall be due upon approval of the application for park use.

Method of payment can either be in the form of cash or a check.

APPLICATION FOR THE USE OF TOWN OF NEWTON PARK FACILITIES

Date: _____

Name of Organization: _____

Address: _____

Type of Organization: _____
(Fraternal, Social, Education, etc.)

Name of person responsible for this use: _____

Home number: _____ Work number: _____

Park requested: () Memory Park () Pine Street Park () Summit Avenue Park

Facility desired for: _____
(Type of Activity)

Estimated no. of people involved: Participants: _____ Spectators: _____

Date(s) requested for use: _____ Time: _____

Request use of:

- | | | |
|-------------------|----------------------|-------------------------|
| () Shelter | () Tot Lot | () Swimming Pool |
| () Utility Field | () Baseball Field | () Little League Field |
| () Soccer Field | () Softball Field A | () Blacktop Area |
| () Picnic Area | () Softball Field B | () Other _____ |

Save Harmless Clause:

The Undersigned has read the rules and regulations of the Newton Recreation Commission pertaining to the use of Newton Park Facilities, and agrees to abide by them. Undersigned further assumes all risks incident to its operation on said grounds and facilities and agrees not to sue the Newton Recreation Commission on the Town of Newton for any injury to person or property occurring during the use of the lands and premises of the Newton Recreation Commission on the Town of Newton. The undersigned further agrees to indemnify the Newton Recreation Commission and the Town of Newton and save it harmless from any and all claim or claims brought against it by or on behalf of any person, firm or corporation based upon any act or omission or any alleged negligence of the undersigned. This Agreement is made in consideration of the issuance of a permit to the undersigned permitting its requested operations by the undersigned on lands and premises of the Newton Recreation Commission, subject to all rules and regulations pertaining thereto.

IN WITNESS WHEREOF, I have hereunto set my hand this

_____ day of _____, 20_____.

(Legal Signature)

COMMENTS: _____

Permission is (granted) (denied) for the use of the facilities as indicated above.

(Date)

(Newton Recreation Commission)

**TOWN OF NEWTON
RECREATION DEPARTMENT**

**RIDER TO APPLICATION FOR USE OF NEWTON PARKS
AND RECREATIONAL FACILITIES**

The applicant understands that the Town of Newton assumes no responsibility for injury or damage to persons or property related to any activities to be conducted at the Newton Park and Recreational Facilities. The applicant is aware that the Town of Newton's insurance does not apply to groups and their members using recreational facilities, as evidenced by the signature which appears on the attached Application for the use of Newton Park and Recreational Facilities.

At the conclusion of each activity for which permission to use park and recreational facilities has been granted to this applicant, it shall notify the Newton Recreation Supervisor, in writing, of any repairs to any facilities that are required.

(Please attach a copy of your Certificate of Insurance.)

Date

Signature of Applicant

Action taken by Recreation Commission:

Approved

Denied

Recreation Supervisor

Date

**TOWN OF NEWTON RECREATION COMMISSION
VOLUNTEER APPLICATION**

This form must be completed annually by every volunteer interacting with individuals under the age of 18 in any Newton Recreation program.

Part One: Information (please print)

Name: _____ Date of Birth: _____

Address (Street, City, State, Zip) _____

Phone (Cell, Business, Home) _____

Email Address: _____ Occupation: _____

Employer (Name, Address): _____

Previous Volunteer Experience (Year, Activity) _____

Do you have a valid driver's license? Yes No Driver's License # _____ State: _____

Have you ever been convicted of or pleaded guilty to any crime(s)? Yes No . If "Yes", submit full description on back of form.

Have you ever been refused participation in a youth programs? Yes No . If "Yes", submit full description on back of form.

Please list all activities and positions for which you choose to volunteer: _____

Part Two: Acknowledgment and Signature

As a condition of volunteering, I give permission to the Town of Newton to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I shall cooperate fully with any such background checks, including but not limited to a Volunteer Review Operation ("VRO") registration. I understand that my position as a volunteer is conditioned upon the Town of Newton's approval, in its sole discretion. I hereby release and agree to hold harmless from liability the Town of Newton, its officials, employees and volunteers or any other person that provides, collects or evaluates such information. I understand that the Town of Newton is not obligated in any way to appoint me to a volunteer position. I understand that I am subject to suspension and/or removal at any time by the Town of Newton or its Recreation Commission for violation of any applicable laws, ordinances, rules, policies or principles.

Signature of Applicant: _____ Date: _____

Name of Applicant (typed or printed) _____

NOTICE: The Town of Newton and the Newton Recreation Commission will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

Part Three: Identification

Each applicant must provide a copy of a valid, government-issued photo identification with this application. Failure to submit this identification with this application will result in rejection of the application.

For use of Town of Newton only:

Background check completed by (name) _____ on (date) _____ using the

following: Sex Offender Registry Criminal History Records VRO Other _____

Copies of convictions only are attached to this application.



TOWN OF NEWTON RULES FOR USE OF PUBLIC RECREATION AREAS

(These rules are in addition to and authorized by Municipal Ordinance 97-3)

I. APPLICATION PROCEDURES

- a. An application for the use of Memory Park should be submitted at least 30 days before the event. Application forms are available at the Town Hall, 39 Trinity Street, Newton, NJ 07860 or by calling (973) 383-3521 ext. 228.
- b. The Recreation Commission meets regularly the third Wednesday of each month (except July and August). All requests should be filed one week prior to the meeting date.
- c. In case of conflict in requests for use of facilities, the following will be considered: filing date of application; residency of group (local groups will have preference); purpose of group or organization.
- d. When a request is for a series of events, a schedule of dates must be filed with the request.
- e. If a rain date is desired, it should be set forth in the application.

II. RULES FOR USE OF FACILITIES (in addition to Ordinance 97-3)

- a. The speed limits on park roads, way, lots and drives shall be 15 miles per hour.
- b. Swimming and/or bathing are permitted in the Newton Public Pool upon payment of the proper fee, and at such times and under such conditions as regulated by ordinance and the appropriate municipal officials.
- c. Permission to sell, vend or give away items or to solicit aims or contributions must be given in writing by the Newton Recreation Commission after review of written request, which should be received 30 days in advance of the date of the requested sale or solicitation.
- d. No alcoholic beverages are permitted in any of the Newton parks. Permission to have alcoholic beverages for special events must be approved by the Newton Recreation Commission and the Newton Town Council 30 days prior to the special event.
- e. Unless attending a scheduled event, no person shall be permitted in Memory Park between sunset and sunrise.
- f. Groups granted permission to use facilities shall have use of assigned areas only. Officials responsible for scheduling events at the park may, at times, find it necessary to move a group from an assigned area to another suitable area.
- g. Fires are permitted only in grills, limited to charcoal, and are to be extinguished before leaving the area.
- h. Use of fields or facilities during inclement weather may be prohibited by the Park Caretaker or Recreation Supervisor.
- i. When permits are issued, Newton parks are under the supervision of the Newton Police Department and the Recreation Department.
- j. Park hours are 6:00am to 10:00pm.

III. ORGANIZED ACTIVITIES FOR YOUTH UNDER 18 YEARS OF AGE

All organizations and individuals using Newton public recreation facilities for organized activities for youth (under 18 years of age) must:

- a. Be registered with the New Jersey Volunteer Review Operation (VRO); and
- b. Provide proof of completion of background checks for all employees and volunteers

This requirement does not apply to public and non-public schools utilizing employees who have been previously subject to background checks.