

AGENDA
NEWTON PARKING AUTHORITY

DECEMBER 3, 2015
8:45 A.M.

I. ROLL CALL

MR. EDWARDS	MR. MITCHELL	MR. DUDES	REV. LEONE	MR. CIARAVOLO
MR. RUSSO	MS. ROTH			

II. OPEN PUBLIC MEETINGS ACT STATEMENT

III. APPROVAL OF MINUTES - NOVEMBER 5, 2015 MEETING

IV. FINANCIAL REPORTS - OCTOBER 31, 2015 TREASURER'S REPORT

V. OLD BUSINESS

VI. NEW BUSINESS

- a. RESOLUTION G-2015 - ADOPT 2016 BUDGET
- b. RESOLUTION H-2015 – AUTHORIZE THE EXECUTION OF AN AGREEMENT FOR AUDITING SERVICES FOR 2016 WITH FERRAIOLI, WIELKOTZ, CERULLO & CUVA
- c. REVIEW OF 2016 MEETING SCHEDULE
- d. REVIEW OF PURCHASE LEDGERS FOR PARKING PASSES – AUGUST AND SEPTEMBER 2015

VII. APPROVAL OF BILLS

a. DIRECT ENERGY BUSINESS, INC.	91.43
b. JCP&L	375.75
c. POM INCORPORATED	130.00
d. R.S. PHILLIPS STEEL LLC.	623.00
e. STAMP FULFILLMENT	311.50
f. SUSSEX COUNTY P & H, INC.	94.41

VIII. PUBLIC TO BE HEARD

IX. ADJOURNMENT

Next meeting is February 4, 2016

**Newton Parking Authority Meeting
November 5, 2015 – Minutes**

Roll Call – meeting called to order at 8:45 a.m. by Vice Chairman Mitchell.

Present: Mr. Dudes, Mr. Ciaravolo, Mr. Leone, Vice Chairman Mitchell
Absent: Chairman Edwards
Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Gary Govier, Parking Authority Attendant
Linda Roth, Tax Collector (representing CFO/PA Treas. Dawn Babcock)

Open Public Meetings Act Statement – read by Thomas S. Russo, Jr., Parking Authority Secretary.

Approval of Minutes

Motion to approve September 3, 2015 regular meeting minutes as presented, by Mr. Ciaravolo, seconded by Mr. Dudes. Approved 3-1 (VC Mitchell abstained).

Financial Reports

Motion to approve August 31, 2015 and September 30, 2015 Treasurer Reports as presented, by Mr. Ciaravolo, seconded by Mr. Dudes. Approved 4-0.

Old Business

- a) RPM Development – Mr. Russo advised the application for federal housing tax credits was approved on Monday, November 2nd. RPM will contact us for next steps.

New Business

- a) **Resolution C-2015** – Approve (Introduce) 2016 Budget

WHEREAS, the Annual Budget and Capital Budget for the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Town of Newton Parking Authority at its open public meeting of November 5, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$74,720, Total Appropriations, including any Accumulated Deficit if any, of \$74,720 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$6,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$6,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Town of Newton Parking Authority, at an open public meeting held on November 5, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Town of Newton Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 3, 2015.

Motion to approve made by Mr. Dudes, seconded by Mr. Leone.
Approved, 4-0.

b) Resolution D-2015 – Appointment of Treasurer for the Newton Parking Authority for Calendar Year 2016

WHEREAS, N.J.S.A. 40:11A-23(3) requires the Parking Authority to appoint a treasurer;

NOW, THEREFORE BE IT RESOLVED, that Dawn Babcock, C.F.O. for the Town of Newton be named as Treasurer for the Newton Parking Authority for calendar year 2016; and

BE IT FURTHER RESOLVED, in the interest of paying vendors in a timely manner for goods and services rendered to the Authority, that the Treasurer be permitted to pay certain bills, once they have been reviewed and approved for payment by the Authority's Secretary and prior to authorization of the Newton Parking Authority.

Motion to approve made by Mr. Dudes, seconded by Mr. Leone.
Approved 4-0.

c) Resolution E-2015 – Resolution Authorizing the Execution of an Agreement with BLD, LLC for Lot #3 – The Western Plaza Lot for Calendar Year 2016

WHEREAS, the Authority owns a certain parking lot known as Lot #3 -Western Plaza shown on the Newton Tax Map as Block 8.03, Lot 4 formerly known as Block 716, Lot 16, and more particularly shown on Schedule A attached hereto; and

WHEREAS, BLD, LLC owns a certain parking lot as shown on the Newton Tax Map as Block 8.03 Lot 3 with frontage along Trinity Street, and measuring approximately 138-ft wide by 150-ft deep – which was formerly known as Block 716 Lot 23, and further shown on Schedule A attached hereto; and

WHEREAS, the Authority and BLD wish to continue to consolidate, Block 8.03 Lot 3 with Block 8.03, Lot 4 subject to the provisions of the attached Agreement for use as a single parking lot known as Lot #3 - Western Plaza to be administered by the Authority;

NOW, THEREFORE BE IT RESOLVED, that the Newton Parking Authority, hereby authorizes the Chairman and Secretary to execute said agreement with BLD, LLC for the lease of the property known as Lot #3 - Western Plaza for a period of one-year, commencing on January 1, 2016.

Motion to approve made by Mr. Dudes, seconded by Mr. Leone.
Approved 4-0.

d) Resolution F-2015 – Authorization of 2016 Parking Authority/Town of Newton Agreement

THIS AGREEMENT is made this 1st day of January, 2016, between the **TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Town"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey; and the **PARKING AUTHORITY OF THE TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Authority"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey.

WHEREAS, the Authority has been in existence since August 10, 1953 and has the management and control of various parking lots within the Town of Newton under its jurisdiction, in and upon which the Authority has caused to be made certain substantial improvements; and

WHEREAS, the Authority wishes to receive the income presently received by the Town from, or with respect to, the parking of motor vehicles in the streets or otherwise; including funds collected in parking meters located in and along streets or otherwise; and

WHEREAS, the Town presently performs certain administrative, maintenance, and police services on behalf of the Authority in the operation and management of its offices and functions;

NOW, THEREFORE, each of the parties hereto, for and in consideration of the premises and the mutual obligations herein, do hereby covenant and agree with the other as follows:

1) Commencing January 1, 2016 the Town pledges to the Authority and covenants and agrees with the Authority to pay to the Authority, all of any funds thereafter received by the Town for or with respect to the parking or storage of motor vehicles in the streets or otherwise; including funds collected from parking meters located in and along streets or otherwise.

2) The Town shall perform all administrative, maintenance and police services required to be performed by the Authority, for the Authority; including, but not limited to, bookkeeping, secretarial work, investment counseling, snow removal, cleaning, striping, and enforcement of Ordinances, rules and regulations related to the operation of the parking lots owned and operated by the Authority; and employment of one full-time and one part-time individual for Spring Street foot patrol and meter enforcement duties.

3) The Authority shall pay to the Town the sum of forty thousand dollars (\$40,000.00) per year for rendering of said services. Said forty thousand dollars (\$40,000.00) shall be due and payable quarterly as follows:

Ten thousand dollars (\$10,000.00) commencing on the first day of March, 2016; and a like sum on the first day of June, 2016; the first day of September, 2016; and the first day of December, 2016. This Agreement may be terminated by either party upon ninety (90) days written notice to the other.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, and their respective seals to be hereunto affixed and attested to on the day and year first above written.

Motion to approve made by Mr. Dudes, seconded by Mr. Leone.

Approved 4-0

- e) Review of Purchase Ledgers for Parking Passes – August and September 2015. No discussion.

Approval of Bills

Mr. Ciaravolo asked a question regarding item **g) JCP&L** which was addressed by Ms. Roth.

a.	AMAN MCGANN INC.	685.00
b.	BOONTON TIRE SUPPLY, INC.	405.91
c.	DIRECT ENERGY BUSINESS, INC.	70.04
d.	FIREFIGHTER ONE, LLC.	347.95
e.	HOME DEPOT, INC.	174.90
f.	JCP&L	178.82
g.	JCP&L	4,494.01
h.	POM INCORPORATED	130.00
i.	BOONTON TIRE SUPPLY, INC.	159.11
j.	TOWN OF NEWTON CURRENT ACCOUNT	11,250.00
k.	DIRECT ENERGY BUSINESS, INC.	86.14
l.	HOME DEPOT, INC.	188.82
m.	JCP&L	786.27
n.	QUILL CORPORATION	29.90

Motion to approve bills items **a-n** as presented, made by Mr. Ciaravolo, seconded by Mr. Leone. Approved 4-0.

Public to be Heard

Gary Govier, Newton Parking Attendant, discussed the parking enforcement issues throughout the Town and indicated everything was running smoothly.

Mr. Ciaravolo had a question regarding Spring Street loading zones which Mr. Russo will forward to the Town Engineer for review.

Motion to Adjourn by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

ADJOURNED AT 9:05 a.m.

Next meeting is December 3, 2015 at 8:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.

NEWTON PARKING AUTHORITY SECRETARY

Town of Newton Treasurer's Report
October 2015

<u>CASH BALANCE:</u>	MONTH	<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 34,915.60		\$ 14.23	\$ 74.51

STREET METER RECEIPTS:

MONTH	\$ 1,403.84
YR-TO-DATE	
2015	\$ 15,351.60
2014	\$ 18,986.01
2013	\$ 20,102.35

PLAZA RECEIPTS:

MONTH	\$ 2,263.48
YR-TO-DATE	
2015	\$ 19,688.35
2014	\$ 30,792.84
2013	\$ 33,923.52

PARKING PASS RECEIPTS:

MONTH	\$ 2,000.00
YR-TO-DATE	
2015	\$ 27,909.00
2014	\$ 25,300.00
2013	\$ 23,282.50

<u>MISCELLANEOUS:</u>	<u>LEASING CONTRACT:</u>			
MONTH	\$ -	MONTH	\$ -	
YR-TO-DATE		YR-TO-DATE		
2015	\$ -	2015	\$ 1,136.97	
2014	\$ -	2014	\$ 650.00	
2013	\$ -	2013	\$ 12,300.00	

<u>MONTH</u>	<u>STREET METER</u>	(CENTRAL) <u>#4 BLUE</u>	(EASTERN) <u>#5 BLK</u>	(MAIN) <u>#2</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>
	158	69	36	24	46	108
2015	\$ 1,403.84	\$ 589.25	\$ 147.66	\$ 437.35	\$ 140.40	\$ 948.82
2014	\$ 2,286.11	\$ 999.16	\$ 311.30	\$ 727.72	\$ 416.23	\$ 1,104.75
2013	\$ 2,240.46	\$ 995.21	\$ 276.78	\$ 895.89	\$ 128.11	\$ 1,636.07
<u>YR-TO-DATE</u>						
2015	\$ 15,351.60	\$ 4,640.67	\$ 1,655.27	\$ 4,587.97	\$ 1,528.40	\$ 7,276.04
2014	\$ 18,986.10	\$ 9,023.12	\$ 2,562.63	\$ 7,152.85	\$ 2,507.62	\$ 9,546.62
2013	\$ 20,102.35	\$ 8,603.65	\$ 2,649.26	\$ 9,207.01	\$ 1,595.79	\$ 11,867.81

NOTE: LOTS 1 ADAMS, 4 CENTRAL AND 5 EASTERN WERE FREE FROM 7/13/15 THRU 9/11/2015 for Trinity and Spring construction
Relaxed enforcement due to construction and paving of Trinity and Spring
PARKING IS FREE ON SATURDAYS FOR LOTS

2016 ADOPTED BUDGET RESOLUTION

TOWN OF NEWTON PARKING

AUTHORITY

FISCAL YEAR: FROM: January 1, 2016 **TO:** December 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Town of Newton Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 has been presented for adoption before the governing body of the Town of Newton Parking Authority at its open public meeting of December 3, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$74,720, Total Appropriations, including any Accumulated Deficit, if any, of \$74,720 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$6,000 and Total Unrestricted Net Position planned to be utilized of \$6,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Town of Newton Parking Authority, at an open public meeting held on December 3, 2015 that the Annual Budget and Capital Budget/Program of the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2016 and, ending, December 31, 2106 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote
Aye Nay

Abstain

Absent

James Ciaravolo
Edward Dudes
Frank Leone
Keith Mitchell
Kenneth Edwards (Chairman)

Corrected
pg F-1

2016 Budget Summary

Town of Newton Parking Authority
 For the Period January 1, 2016 to December 31, 2016

	Proposed Budget				Adopted Budget		All Operations	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking Auth	N/A	N/A	N/A	Total All Operations	Total All Operations					
REVENUES											
Total Operating Revenues	\$ 74,650	\$ -	\$ -	\$ -	\$ 74,650	\$ 83,650	\$ (9,000)	\$ -	-10.8%		
Total Non-Operating Revenues	70	-	-	-	70	50	20		40.0%		
Total Anticipated Revenues	74,720	-	-	-	74,720	83,700	(8,980)		-10.7%		
APPROPRIATIONS											
Total Administration	16,220	-	-	-	16,220	18,600	(2,380)		-12.8%		
Total Cost of Providing Services	58,500	-	-	-	58,500	68,100	(9,600)		-14.1%		
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-		#DIV/0!		
Total Operating Appropriations	74,720	-	-	-	74,720	86,700	(11,980)		-13.8%		
Total Interest Payments on Debt	-	-	-	-	-	-	-		#DIV/0!		
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-		#DIV/0!		
Total Non-Operating Appropriations	-	-	-	-	-	-	-		#DIV/0!		
Accumulated Deficit	-	-	-	-	-	-	-		#DIV/0!		
Total Appropriations and Accumulated Deficit	74,720	-	-	-	74,720	86,700	(11,980)		-13.8%		
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	3,000	(3,000)		-100.0%		
Net Total Appropriations	74,720	-	-	-	74,720	83,700	(8,980)		-10.7%		
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		#DIV/0!		

2016 Appropriations Schedule

Town of Newton Parking Authority

For the Period January 1, 2016 to December 31, 2016

	<i>Proposed Budget</i>						<i>Adopted Budget</i>			<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Parking Auth	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages						\$ -	\$ -	\$ -		#DIV/0!	
Fringe Benefits						-	-	-		#DIV/0!	
Total Administration - Personnel	-	-	-	-	-	-	-	-		#DIV/0!	
<i>Administration - Other (List)</i>											
Office supply/Ad/Postage/Adm/Sp Event	720					720	1,750	(1,030)		-58.9%	
Insurance	11,300					11,300	11,300	-		0.0%	
Uniform	500					500	500	-		0.0%	
Audit / Consultant	3,700					3,700	5,050	(1,350)		-26.7%	
Miscellaneous Administration*						-	-	-		#DIV/0!	
Total Administration - Other	16,220	-	-	-	-	16,220	18,600	(2,380)		-12.8%	
Total Administration	16,220	-	-	-	-	16,220	18,600	(2,380)		-12.8%	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages						-	-	-		#DIV/0!	
Fringe Benefits						-	-	-		#DIV/0!	
Total COPS - Personnel	-	-	-	-	-	-	-	-		#DIV/0!	
<i>Cost of Providing Services - Other (List)</i>											
Contractual/Landscape/Vehicle Maint	42,000					42,000	50,000	(8,000)		-16.0%	
Electric	12,500					12,500	12,500	-		0.0%	
Materials & Supplies	2,000					2,000	2,600	(600)		-23.1%	
Meter Maintenance	2,000					2,000	3,000	(1,000)		-33.3%	
Miscellaneous COPS*						-	-	-		#DIV/0!	
Total COPS - Other	58,500	-	-	-	-	58,500	68,100	(9,600)		-14.1%	
Total Cost of Providing Services	58,500	-	-	-	-	58,500	68,100	(9,600)		-14.1%	
Total Principal Payments on Debt Service in Lieu											
Depreciation	-	-	-	-	-	-	-	-		#DIV/0!	
Total Operating Appropriations	74,720	-	-	-	-	74,720	86,700	(11,980)		-13.8%	
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt	-	-	-	-	-	-	-	-		#DIV/0!	
Operations & Maintenance Reserve						-	-	-		#DIV/0!	
Renewal & Replacement Reserve						-	-	-		#DIV/0!	
Municipality/County Appropriation						-	-	-		#DIV/0!	
Other Reserves						-	-	-		#DIV/0!	
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-		#DIV/0!	
TOTAL APPROPRIATIONS	74,720	-	-	-	-	74,720	86,700	(11,980)		-13.8%	
ACCUMULATED DEFICIT											
						-	-	-		#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	74,720	-	-	-	-	74,720	86,700	(11,980)		-13.8%	
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation	-	-	-	-	-	-	-	-		#DIV/0!	
Other						-	3,000	(3,000)		-100.0%	
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	3,000	(3,000)		-100.0%	
TOTAL NET APPROPRIATIONS	\$ 74,720	\$ -	\$ -	\$ -	\$ -	\$ 74,720	\$ 83,700	\$ (8,980)		-10.7%	

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 3,736.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,736.00

2015 Adopted Appropriations Schedule

Town of Newton Parking Authority

	<i>Adopted Budget</i>						Total All Operations
	Parking Auth	N/A	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Office supply/Ad/Postage/Adm/Sp Event	1,750						1,750
Insurance	11,300						11,300
Uniform	500						500
Audit / Consultant	5,050						5,050
Miscellaneous Administration*							-
Total Administration - Other	18,600	-	-	-	-	-	18,600
Total Administration	18,600	-	-	-	-	-	18,600
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Contractual/Landscape/Vehicle Maint	50,000						50,000
Electric	12,500						12,500
Materials & Supplies	2,600						2,600
Meter Maintenance	3,000						3,000
Miscellaneous COPS*							-
Total COPS - Other	68,100	-	-	-	-	-	68,100
Total Cost of Providing Services	68,100	-	-	-	-	-	68,100
Total Principal Payments on Debt Service in Lieu							
Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	86,700	-	-	-	-	-	86,700
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	86,700	-	-	-	-	-	86,700
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	86,700	-	-	-	-	-	86,700
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	3,000						3,000
Total Unrestricted Net Position Utilized	3,000	-	-	-	-	-	3,000
TOTAL NET APPROPRIATIONS	\$ 83,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,700

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 4,335.00 \$ - \$ - \$ - \$ - \$ - \$ 4,335.00

NEWTON PARKING AUTHORITY

RESOLUTION #H-2015

December 3, 2015

**“Authorize the Execution of an Agreement
For Auditing Services for 2016 with Ferraioli,
Wielkocz, Cerullo & Cuva”**

WHEREAS, the Newton Parking Authority will require the services of a qualified Auditor to examine the financial statements and records of the authority for the current calendar year; and

WHEREAS, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, Mr. Thomas Ferry, RMA of the accounting firm Ferraioli, Wielkocz, Cerullo & Cuva, PA has furnished an appropriate contract for 2016;

NOW, THEREFORE BE IT RESOLVED, by the Newton Parking Authority that the Chairman, the Town Manager and the Treasurer for the Parking Authority are hereby authorized to execute said 2016 audit contract on behalf of the Parking Authority; and

BE IT FURTHER RESOLVED that a copy of the fully executed contract be forwarded to Mr. Thomas Ferry, and that a notice of this award be published in accordance with the Local Public Contracts Law.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on December 3, 2015.

Thomas S. Russo, Jr., Town Manager
Secretary to the Newton Parking Authority

2016

NEWTON PARKING AUTHORITY

1st Thursday each month as listed**

Municipal Building

39 Trinity Street

8:45am

February 4

April 7

June 2

September 1

November 3

December 1

***No meetings in January, March, May, July, August, and October*

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
11/23/2015	22909	2872 DIRECT ENERGY BUSINESS INC.	91.43			
11/23/2015	22910	113 JCP&L	375.75			
11/23/2015	22911	320 POM INCORPORATED	130.00			
11/23/2015	22912	251 R.S. PHILLIPS STEEL LLC	623.00			
11/23/2015	22913	718 STAMP FULFILLMENT	311.50			
11/23/2015	22914	130 SUSSEX COUNTY P & H, INC.	94.41			

			1,626.09			
			=====			
			1,626.09			