

April 10, 2017

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present were Deputy Mayor Levante, Mr. Elvidge, Mr. Flynn, Mrs. Le Frois, Mayor Diglio, and Thomas S. Russo, Jr., Town Manager. Ursula Leo, Esq., Town Attorney and Dawn Babcock, CFO were also present.

Mayor Diglio made the following declaration "in accordance with the Open Public Meetings Act, notice of this public meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2016."

Mayor Diglio led the Pledge of Allegiance to the flag and the Clerk called the roll. Upon motion Deputy Mayor Levante, seconded by Councilman Elvidge and carried, the minutes for March 27, 2017 (Regular) meeting were unanimously approved, with minor corrections.

### **OPEN TO THE PUBLIC**

Mayor Diglio read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes."

John Hauck, owner of Darlington Heritage Properties on 75 Mill Street, expressed his displeasure with the potential creation of the Business Improvement District (BID). He stated he and all the residents would still be paying for this "tax" because the Town is planning on contributing \$25,000. Mr. Hauck also expressed his disappointment with the Council turnout at the St. Patrick's Day parade.

After a lengthy discussion with the Town Council, he encouraged the Council to eliminate the potential BID to be implemented in the historic district.

Michael Malone, 59 Trinity Street, suggested the Town advertise the BID information in order to get more participation as well as people to volunteer to be on the board regarding the BID.

Mayor Diglio advised Mr. Malone of all advertisement completed regarding the BID as well as placing same on the agenda which is available on the town website.

There being no one else from the public to be heard, Mayor Diglio closed the hearing to the public.

### **COUNCIL & MANAGER REPORTS**

Mr. Russo advised Town Hall is closed on Friday, April 14, 2017, for Good Friday. Mr. Russo wished everyone a "Happy Passover and Happy Easter".

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Councilman Flynn commended the Newton Recreation for their annual Easter Egg Hunt on Saturday, April 8, 2017. Mr. Flynn indicated it was a successful event with many children participating in the hunt.

Councilwoman Le Frois reported on the 7<sup>th</sup> Annual Ladies Retreat held on Saturday, April 8<sup>th</sup> at Sussex County Community College. She attended along with Mayor Diglio and several women from Town Hall.

Mayor Diglio reported on her recent Mayor’s Conference meeting with Congressman Josh Gottheimer. She indicated he is supportive of the Town of Newton and is working with her on grant funding for construction of the new firehouse. The Mayors in attendance also suggested starting a Mayor’s Coalition to work together to help each other.

Deputy Mayor Levante reported on his recent participation at the Sussex County Food Pantry to assist with packing bags of food for families in need. He indicated he and several employees of the Town worked as a team and packed 200 bags. He thanked staff for volunteering their time for a great cause.

**HEARING ON THE 2017 BUDGET**

Prior to the hearing on the 2017 Newton budget, Ms. Babcock provided an update on the amendments to the budget.

At this time, Mr. Russo presented the following PowerPoint presentation on the 2017 Municipal and Water & Sewer Utility Budget.

**YOUR TAX DOLLARS**

The property tax is divided among the County of Sussex, County Library, County Health Department, County Open Space, Newton Board of Education and the Town of Newton. The chart below illustrates the percentage that each of the jurisdictions received in 2016 from the average taxpayer in the Town.

**FISCAL FACTS**



**Newton Board of Education                      52.06%                      \$2.171**

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Town of Newton	34.22%	\$1.427
County of Sussex	12.52%	\$0.522
County Library	.79%	\$0.033
County Open Space	.05%	\$0.002
<u>County Health Department</u>	<u>.36%</u>	<u>\$0.015</u>
<b>Total</b>	<b>100.00%</b>	<b>\$4.170</b> per \$100 of assessed value

COMPARISON OF APPROPRIATION BUDGETED AMOUNTS FOR 2016 AND 2017				
	2016 ADOPTED		2017 PROPOSED	
	Amount	%	Amount	%
Salaries	5,013,789	40.39	5,071,237	40.46
Health/Dental/Vision/Work Comp.	1,687,911	13.60	1,687,700	13.46
Pensions	945,219	7.61	863,649	6.89
FICA/SUI	214,987	1.73	214,005	1.71
Retirement/LOSAP/Accum. Absence	45,000	.36	48,000	.38
<b>Subtotal</b>	<b>\$7,906,906</b>	<b>63.69</b>	<b>\$7,884,591</b>	<b>62.90</b>
General Operating Expenses	1,556,821	12.54	1,707,994	13.63
Debt/Capital/Deferred Charges	2,302,605	18.55	2,393,530	19.09
Reserve for Tax Appeals	35,000	.28	30,000	.24
Reserve for Uncollected Taxes	544,190	4.38	478,500	3.82
Grants	68,916	.56	40,385	.32
<b>Total</b>	<b>\$12,414,438</b>	<b>100%</b>	<b>\$12,535,000</b>	<b>100%</b>

**TOP 10 BUDGET APPROPRIATION INCREASES BY DOLLAR AMOUNT**

TOP 10 BUDGET APPROPRIATION INCREASES				
APPROPRIATION	2016 BUDGET	2017 BUDGET	\$ CHANGE	% CHANGE
POLICE S&W	2,908,389	3,087,547	179,158	6%
CIF	133,000	187,000	54,000	41%
DEBT SERVICE - OTHER EXPENSES	2,132,005	2,168,430	36,425	2%
LEGAL OE	134,500	166,000	31,500	23%
UTILITIES	393,000	415,500	22,500	6%
BUILDINGS & GROUNDS OE	90,300	110,000	19,700	22%
CODE ENFORCEMENT SW	41,415	58,240	16,825	41%
COMMUNITY DEVELOPMENT OE	7,615	19,150	11,535	151%

COURT SW	113,350	123,805	10,455	9%
ENGINEERING OE	13,000	20,000	7,000	54%

**REVENUE HISTORY**

The chart below tracks revenues over the course of the last five (5) years. As you can see, State Aid has continued to stay flat while the taxpayers of Newton have had to pick up where the State has left off. Local fees continue to fluctuate along with the ability of the Town to create a consistent level of fund balance. Here is a comparison of revenues from the period of 2013 - 2017:

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>State Aid</b>	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916
<b>Local Fees, Fines, Interest</b>	649,545	598,368	564,230	594,723	620,003
<b>Fund Balance (Surplus)</b>	776,000	841,461	776,048	810,876	897,000
<b>Delinquent Taxes</b>	330,000	360,000	519,000	512,376	359,000
<b>Municipal Taxes</b>	7,911,487	8,189,331	8,434,016	8,612,938	8,733,000
<b>Shared Services</b>	400,766	402,780	85,000	122,840	123,640
<b>Grants</b>	38,317	47,083	51,962	68,916	38,885
<b>Spec. Items of Revenue</b>	467,969	610,961	588,828	665,853	737,556
<b>Total</b>	\$11,600,000	\$12,075,900	\$12,045,000	\$12,414,438	\$12,535,000

**TAX RATE FOR 2017**

With State Aid stagnant and grant funding continuing to fluctuate, coupled with the reality of a tax base that is 1/3 exempt, it is an ever increasing challenge to maintain appropriate service levels and sound fiscal policies while mitigating any significant municipal tax increases.

Furthermore, the Net Valuation Taxable (NVT) for the Town decreased by \$2,579,510, a far cry from the level of increased economic activity needed in our community and region.

The new average residential property assessment has gone down from the 2016 level of \$187,639 to the new 2017 level of \$185,938. Therefore, factoring in these new calculations and the budget and tax levy as proposed, the municipal taxes on an average assessed home in 2016 of \$2,678 will go up to \$2,702 in 2017 - an increase of about \$.06 a day.

**TAX RATE HISTORY - 2009 thru 2017**

	2009	2010	2011	2012	2013	2014	2015	2016	2017
Subtotal General Revenues	3,484,904	3,379,864	3,058,706	3,606,835	3,688,513	3,886,569	3,610,984	3,801,500	3,802,000
Amt to be Raised Taxes - Local	6,857,564	7,384,386	7,860,281	7,860,280	7,911,487	8,189,331	8,434,016	8,612,938	8,733,000
Budget as Introduced	10,342,468	10,764,250	10,918,987	11,467,115	11,600,000	12,075,900	12,045,000	12,414,438	12,535,000
Local TAX Increase over prior yr	514,000	526,822	475,895	-1	51,207	277,844	244,685	178,922	120,062
Local TAX POINT increase over P/Yr	7.49	6.79	Reassess	0.96	1.341	Reassess	3.868	3.219	2.610
Local tax rate	0.8352	0.9031	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270	1.4531
Assessed valuation / 10,000	82,110	81,768	69,654	69,069	68,709	60,387	60,467	60,357	60,099
	2009	2010	2011	2012	2013	2014	2015	2016	2017
Net Valuation Taxable	821,099,954	817,684,380	696,539,041	690,686,490	687,090,410	603,870,714	604,669,025	603,569,459	600,989,949
Tax Point	82,110	81,768	69,654	69,069	68,709	60,387	60,467	60,357	60,099
Municipal Tax Rate	0.8352	0.9031	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270	1.4531
Amount to be Raised by Taxes	6,857,564	7,384,386	7,860,281	7,860,280	7,911,487	8,189,331	8,434,016	8,612,938	8,733,000
Class 2 Residential Total Taxable	529,966,300	529,836,200	436,837,600	435,739,900	433,661,600	370,357,700	370,575,800	370,400,000	366,298,200
Number of Residential Parcels	1,970	1,970	1,965	1,962	1,960	1,962	1,969	1,974	1,970
Average Assessed Home	269,018	268,952	222,309	222,090	221,256	188,765	188,205	187,639	185,938
Munic Taxes on Avg Assess Home	2,247	2,429	2,509	2,527	2,548	2,560	2,625	2,678	2,702
Increase in taxes over p/yr	188	182	80	19	20	12	65	53	24
Weekly increase	3.61	3.50	1.54	0.36	0.39	0.24	1.25	1.01	0.47
Daily increase	0.515	0.499	0.219	0.051	0.055	0.034	0.179	0.144	0.066

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**Municipal Tax Increase on Average Assessed Residential Property**

2003 - \$67  
 2004 - \$250  
 2005 - \$247  
 2006 - \$187  
 2007 - \$125  
 2008 - \$298  
 2009 - \$188  
 2010 - \$182  
 2011 - \$80  
 2012 - \$19  
 2013 - \$20  
 2014 - \$12  
 2015 - \$65  
 2016 - \$53  
 2017 - \$24

**FUND BALANCE HISTORY**

Year	January 1	Total Surplus Available Budget	Amt. Used to Support Budget	Balance
1983		414,784	275,000	139,784
1984		257,385	175,000	82,385
1985		300,547	230,000	125,547
1986		337,382	230,000	107,382
1987		487,335	364,000	123,335
1988		1,028,052	828,775	199,277
1989		610,531	516,407	94,124
1990		315,660	180,000	135,660
1991		406,772	280,000	126,772
1992		366,583	323,000	43,583
1993		616,181	430,000	186,181
1994		500,000	400,000	100,000
1995		910,886	650,000	260,886
1996		666,558	500,000	166,558
1997		458,525	350,000	108,525
1998		583,487	495,000	88,487
1999		584,140	450,000	134,140
2000		595,320	475,000	120,320
2001		758,919	670,000	195,124
2002		750,000	670,000	78,182
2003		774,407	670,000	104,407
2004		755,416	626,000	129,416
2005		726,654	580,000	146,654
2006		909,066	700,000	209,066
2007		1,071,959	721,000	350,959
2008		1,256,151	863,571	392,580
2009		920,307	607,000	313,307
2010		1,112,645	803,000	309,645
2011		859,757	550,000	309,757
2012		979,774	641,000	338,774
2013		1,542,318	776,000	766,318
2014		1,563,752	841,461	722,291
2015		1,498,339	776,048	722,291
2016		1,504,223	810,876	693,347
2017		2,260,302		

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**REVENUE COMPARISON - TOWN**

<b>REVENUE COMPARISON (2008 - 2017)</b>											
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	
Fund Balance	897,000	810,876	776,048	841,461	776,000	641,000	550,000	803,000	607,000	863,571	
Energy Receipts Tax	1,017,377	1,013,467	1,013,467	998,389	993,278	973,105	938,154	918,311	1,031,008	968,823	
Supp ERT											
CMPTRA	0	3,910	3,910	18,988	24,099	44,272	79,223	99,066	201,430	282,383	
Discret. Supp MPTRA											
MPTA											
Legis Init Mun Block Grant											
GSTrust	8,539	8,539	8,539	8,539	8,539	8,539	8,539	12,809	14,149	15,493	
Homeland Security											
Subtotal State Aid	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916	1,030,186	1,246,587	1,266,699	
Public & Private	38,885	68,916	51,961	47,083	38,317	45,346	34,904	296,889	102,157	67,409	
All Other Misc	1,481,199	1,383,416	1,238,059	1,612,109	1,518,280	1,409,948	1,042,259	909,789	1,063,160	989,767	
Del Taxes	359,000	512,376	519,000	360,000	330,000	440,000	390,000	340,000	466,000	265,000	
Subtotal General Revenues	3,802,000	3,801,500	3,610,984	3,886,569	3,616,581	3,562,210	3,043,079	3,448,049	3,484,904	3,348,414	
Local Taxes	8,733,000	8,612,938	8,434,016	8,189,331	7,911,487	7,860,280	7,860,281	7,384,386	6,857,564	6,343,564	
Total Budget Revenues	12,535,000	12,414,438	12,045,000	12,075,900	11,600,000	11,422,490	10,903,360	10,764,250	10,342,468	9,796,010	
State Aid	1,025,916										
Total budget	12,535,000										
% State Aid to Total	8.18%										

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Budget											
Fund Balance Anticipated	897,000	810,876	776,048	841,461	776,000	641,000	550,000	803,000	607,000	863,571	
% F/Bal to Total budget	0.07	0.07	0.06	0.07	0.07	0.06	0.05	0.07	0.06	0.09	
Fund Balance 1/1	2,260,302	1,504,223	1,498,339	1,563,752	1,542,318	979,774	859,757	1,112,645	920,307	1,256,151	
Fund balance Anticipated	897,000	810,876	776,048	841,461	776,000	641,000	550,000	803,000	607,000	863,571	
F/Balance after Budget Intro	1,363,302	693,347	722,291	722,291	766,318	338,774	309,757	309,645	313,307	392,580	
Statutory excess to F/Bal		1,566,955	781,932	776,048	797,434	1,203,544	670,017	550,112	799,338	527,727	
Fund Balance 12/31		2,260,302	1,504,223	1,498,339	1,563,752	1,542,318	979,774	859,757	1,112,645	920,307	

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**CAPITAL PROJECTS FOR 2017**

			Town	Town	Other	Debt
Dept.	Project	Cost	CIF	Surplus	Funds	Authorized
<b>CIF</b>	Capital Improvement Fund	\$187,000	\$187,000			
<b>DPW/ENG.</b>	Dam Site #2	\$180,000	\$7,000		\$55,000	\$118,000
<b>DPW/ENG.</b>	DPW Wells	\$35,000	\$1,750			\$33,250
<b>DPW/ENG.</b>	Trail	\$50,000	\$2,500			\$47,500
<b>DPW</b>	Replace 2000 Backhoe (Split w/ W&S)	\$100,000	\$5,000			\$95,000
<b>DPW</b>	Replace 2007 Chevy 2500 Pickup	\$40,000	\$2,000			\$38,000
<b>DPW</b>	Garage Doors	\$40,000	\$2,000			\$38,000
<b>DPW</b>	Crash Trailers	\$65,000	\$3,250			\$61,750
<b>Fire</b>	Firehouse 2 Construction	\$1,805,000	\$42,750		\$950,000	\$812,250
<b>Fire</b>	Radios/Pagers	\$45,000	\$2,250			\$42,750
<b>Parks/Rec.</b>	Roller Hockey Walls/Resurfacing	\$50,000	\$2,500			\$47,500
<b>TOTAL</b>		\$2,597,000	\$258,000		\$1,005,000	\$1,334,000

**CIF PROJECTS FOR 2017**

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2017		
Department	Item	Amount
CIF	Downpayment	\$90,000
Code Enforcement	Mitchell Humphries	\$8,500
First Aid Squad	Power Lift + Warranty and Service	\$22,000
Manager	New 2 <sup>nd</sup> Floor Copier	\$7,000
Manager	Munc. Buildings Improvements/Upgrades/Furniture/Equipment	\$20,000
Parks/Rec/Pool	Pool Equipment Various	\$12,500
Parks/Rec/Pool	Dugouts	\$6,000
Police	Replace InfoCop/E-Ticket Server & Related Equipment	\$12,000
Police	Upgrade/Install Avl. Vehicle Locator/Trunk Modems/Antennas	\$9,000
<b>TOTAL:</b>		<b>\$187,000</b>

**W/S BUDGET**

The Town maintains independent financial records for the Water and Sewer fund. Both functions are supported by customer billings and do not require property tax revenues to meet financial obligations.

The Water and Sewer budget is proposed at \$4,432,000 for the 2017 year. The Water and Sewer budget provides service to 2,651 accounts. The current rate structure continues to allow the Town to reserve funds for future capital upgrades and the retirement of existing debt. Most importantly, it allows the Town to intelligently use a fiscally conservative approach to budgeting as it relates to necessary Infrastructure improvements.

<b>WATER SEWER REVENUE COMPARISON (2009-2017)</b>									
	2017	2016	2015	2014	2013	2012	2011	2010	2009
Fund Balance	330,000	303,000	357,767	353,424	438,274	371,588	173,945	144,000	184,261
Water & Sewer Rents	3,539,843	3,552,781	3,553,500	3,566,198	3,709,920	3,596,680	3,690,270	3,802,600	3,853,000
Additional Rents	442,000								
Miscellaneous	55,820	52,808	51,075	47,200	44,470	48,660	60,785	68,400	80,000
W/S Capital Fund Balance	50,000	50,000	50,000	50,000					
W/S Reserve for Debt Svc					13,668	6,267			42,739
W/S Insurance Emerg Fund						37,805			
Interest & Costs on Assessments	14,337	15,011	15,658	16,278	16,918				
W/S Reserves for Cap Impr									
Total W/S Utility Revenues	4,432,000	3,973,600	4,028,000	4,033,100	4,223,250	4,061,000	3,925,000	4,015,000	4,160,000
Fund Balance Anticipated	330,000	303,000	357,767	353,424	438,274	371,588	173,945	144,000	184,261
% F/Bal to Total budget	0.07	0.08	0.09	0.09	0.10	0.09	0.04	0.04	0.04
Fund Balance 1/1	885,500	842,620	897,441	779,506	931,674	790,635	460,010	436,088	395,113
Fund balance Anticipated	330,000	303,000	357,767	353,424	438,274	371,588	173,945	144,000	184,261
F/Balance after Budget Intro	555,500	539,620	539,674	426,082	493,400	419,047	286,065	292,088	210,852
Statutory excess to F/Bal		345,880	302,946	471,359	286,817	512,627	504,570	167,922	225,236
Fund Balance 12/31		885,500	842,620	897,441	780,217	931,674	790,635	460,010	436,088

**CAPITAL PROJECTS FOR 2017**

**W/S**

Dept.	Project	Cost	Reserved to Date	W/S CIF	Other Funds
W/S	Capital Improvement Fund	\$65,000		\$65,000	
W/S	Capital Outlay	\$30,000		\$30,000	
W/S	Acq. Of Meters and Hydrants	\$20,000		\$20,000	
W/S	Pole Barn Structure	\$70,000		\$70,000	
W/S	Replace 2000 Backhoe (Split w/DPW)	\$100,000		\$100,000	
W/S	Morris Lake Pump	\$200,000		\$200,000	
W/S	Sewer Line Inspection Project	\$990,000	\$990,000		
W/S	Sparta Avenue Pump Station - WWTP	\$240,000		\$240,000	
W/S	Sussex Street Pump Station - WTP	\$30,000		\$30,000	
	<b>Totals</b>	<b>\$1,745,000</b>	<b>\$990,000</b>	<b>\$755,000</b>	

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**CONCLUSION**

**RENEWED COMMITMENT TO EFFECTIVE, EFFICIENT, AND LIMITED GOVERNMENT**

Now that we have concluded the 2017 budget process, I want to thank all department heads and staff for their invaluable assistance in putting together these important documents. In closing, it is my belief that the budget appropriations and revenue projections, as contained in the 2017 budget for Newton, will enable the Town to meet the public’s demand and need for critical services. Furthermore, the budget is structured as a fiscally responsible document to ensure the financial well-being of our municipal government is preserved.

This 2017 budget as presented will enable the municipal organization to continue mission achievement - achieving the excellence in governance expected by our customers: the taxpayers, businesses, and residents of Newton.

Thank you once again for the opportunity to serve the good people of Newton.

*Thomas S. Russo, Jr.*

Yours for a Better Newton,  
Thomas S. Russo, Jr.  
Town Manager

Mayor Diglio opened the hearing to the public on the 2017 Municipal Budget.

Michael Malone, 59 Trinity Street, Newton, suggested the Council advertise meetings and events on the various radio stations available in the Newton area.

Neil Flaherty, 154 Sparta Avenue, commended the Council and Town staff on the current budget presentation. He noted he has attended all of the budget hearings and commended Council for the thorough budget preparation.

Council thanked Mr. Flaherty for his time commitment at the budget hearings and Council meetings.

There being no one else from the public to be heard, Mayor Diglio closed the meeting to the public.

A motion was made by Deputy Mayor Levante to **ADOPT THE 2017 TOWN OF NEWTON BUDGET**, seconded by Mr. Flynn and roll call resulted as follows:

Deputy Mayor Levante	Yes	Mr. Elvidge	Yes
Mr. Flynn	Yes	Mrs. Le Frois	Yes
Mayor Diglio		Yes	

**ORDINANCES**

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

**ORDINANCE 2017-6**

**AN ORDINANCE AMENDING SECTION 100 “FEES AND COSTS ” OF THE NEWTON TOWN CODE TO ADD A FEE FOR MINOR SITE PLANS, AMENDING SECTION 320-2.C “PERMITTED USES ” TO PERMIT ADDITIONAL USES IN THE T-6 ZONE AND**

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**AMENDING SECTION 320-23.A "MINIMUM PARKING REQUIREMENTS " TO ADD A PARKING REQUIREMENT FOR ASSEMBLY USES**

The aforementioned **ORDINANCE** was offered by Deputy Mayor Levante, who moved its introduction, seconded by Mr. Flynn and roll call resulted as follows:

Deputy Mayor Levante	Yes	Mr. Elvidge	Yes
Mr. Flynn	Yes	Mrs. Le Frois	Yes
Mayor Diglio		Yes	

This Ordinance will have its second reading and public hearing on Monday, April 24, 2017.

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

**ORDINANCE 2017-7**

**AN ORDINANCE AMENDING CHAPTER 100-7.B OF THE CODE OF THE TOWN OF NEWTON, REGARDING FEES FOR TRAILER COURT OPERATIONS**

The aforementioned **ORDINANCE** was offered by Mr. Flynn, who moved its introduction, seconded by Deputy Mayor Levante and roll call resulted as follows:

Deputy Mayor Levante	Yes	Mr. Elvidge	Yes
Mr. Flynn	Yes	Mrs. Le Frois	Yes
Mayor Diglio		Yes	

This Ordinance will have its second reading and public hearing on Monday, April 24, 2017.

**OLD BUSINESS**

a. **Business Improvement District ( BID) - (No Update)**

Deputy Mayor Levante inquired if NIXLE system could be used for non-emergent events. He suggested this may be an additional avenue to advertise events for residents who do not use the computer. Mr. Russo indicated NIXLE could be utilized for other events.

**CONSENT AGENDA**

Mayor Diglio read the following statement:

"All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."

Mr. Russo reviewed the consent agenda.

**RESOLUTION # 64-2017\***

**REAPPOINTMENT OF HENRY CARR, JR. AND VANGIE ROCHELLE TO THE NEWTON HOUSING AUTHORITY**

**BE IT RESOLVED** by the Town Council of the Town of Newton that Henry Carr, Jr. and Vangie Rochelle are both hereby reappointed to a full five-year term each on the Newton Housing Authority, effective May 1, 2017 and continuing through April 30, 2022 based on the recommendation of the Housing Authority Executive Director, Dr. Kimberly Iozzi.

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**RESOLUTION # 65-2017\***

**LIFTING OF THE WATER RESTRICTIONS FOR THE TOWN OF NEWTON**

**WHEREAS**, in September 2015 the Town of Newton’s reservoir at Morris Lake, Sparta, New Jersey was 26 inches below the top of the spillway; and

**WHEREAS**, due to the continued drop in water at Morris Lake, the Town of Newton imposed Water Restrictions effective September 17, 2015 by the adoption of Resolution #153-2015; and

**WHEREAS**, Morris Lake is currently five and one half inches (5 ½ in.) above the top of the spillway; and

**WHEREAS**, the Governing Body feels there is no longer a need to impose water restrictions for the Town Newton;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, that we hereby rescind Resolution #153-2015 and lift the water restrictions for the Town of Newton.

**BE IT FURTHER RESOLVED**, the Town Council encourages residents and businesses to practice water conservation efforts.

**RESOLUTION # 66-2017\***

**APPROVE BILLS AND VOUCHERS FOR PAYMENT**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2016 and 2017 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

**TOWN BILLS**

98.89	ADVANCE AUTO PARTS	38050
7.34	AIRGAS EAST	38051
95.76	ARF RENTAL SERVICES, INC.	38052
45.42	AW DIRECT INC	38053
50.00	BETWEEN THE BREAD	38054
1,675.00	BLACK LAGOON	38055
18,270.73	CARGILL DEICING TECHNOLOGY, INC.	38056
125.85	CENTURYLINK COMMUNICATIONS, INC.	38057
450.00	CENTURYLINK COMMUNICATIONS, INC.	38058
1,770.00	CHELBUS CLEANING CO., INC.	38059
474.94	CINTAS CORPORATION NO. 2	38060
462.00	CRYSTAL SPRINGS RESORT	38061
48.00	CSS TEST INC.	38062
1,188.00	EMERGENCY REPORTING, INC.	38063
640.00	EXTRA TECH DATA SERVICES, LLC.	38064
3,320.00	FACILITY DUDE	38065
30.65	FEDERAL EXPRESS	38066
176.70	GALLS, LLC	38067
812.50	GENSERVE INC.	38068
37.09	HAYEK’S MARKET INC.	38069
254.51	HOME DEPOT, INC.	38070
236.00	J. CALDWELL & ASSOCIATES, LLC.	38071
158.82	JCP&L	38072
1,296.00	LADDEY, CLARK & RYAN, LLP	38073
38.41	LAFAYETTE AUTO PARTS	38074
198.00	LAWYERS DIARY & MANUAL	38075
100.00	LEA DATA TECHNOLOGIES	38076
78.00	MATTHEW BENDER & CO, INC.	38077
500.00	MCAA OF NEW JERSEY	38078
888.60	MCGUIRE, INC.	38079
85.75	MONTAGUE TOOL & SUPPLY, INC.	38080
90,836.00	NJMEBF	38081
295.00	NJMMA	38082
612.17	NORTH CHURCH GRAVEL, INC.	38083

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85.00	PATRIOTS PATH COUNCIL	38084
655.20	PELLOW, HAROLD & ASSO, INC.	38085
2,409.08	PIONEER PRODUCTS, INC.	38086
3,388.16	RACHLES/MICHELE'S OIL COMPANY, INC.	38087
792.23	SCHENCK, PRICE, SMITH & KING, LLP	38088
565.18	SEBRING AUTO PARTS, INC.	38089
62.28	SHERWIN-WILLIAMS, INC.	38090
932.13	STAPLES BUSINESS ADVANTAGE, INC.	38091
438.54	STAPLES BUSINESS ADVANTAGE, INC.	38092
65.00	SUSSEX COUNTY CHAMBER OF COMMERCE	38093
10.00	SUSSEX COUNTY CLERK'S ASSN	38094
954.00	T.A. MOUNTFORD COMPANY, INC.	38095
3,030.78	TAYLOR OIL CO., INC.	38096
295.00	TEETS, KENNETH A.	38097
535.71	THE CANNING GROUP, LLC.	38098
219.50	THYSSENKRUPP ELEVATOR CORP.	38099
2,595.00	TRUCKPRO HOLDING CORPORATION	38100
220.00	USA HOISTCO., INC.	38101
192.55	VERIZON WIRELESS, INC.	38102
1,037.23	VISION SERVICE PLAN	38103
234.22	WALMART	38104
317.97	WEIS MARKETS, INC.	38105
188,970.77	PAYROLL ACCOUNT	171026
350.00	TOWN OF NEWTON	171025

**CAPITAL**

965.50	MCMANIMON, SCOTLAND & BAUMANN, LLC	8611
9,206.40	PELLOW, HAROLD & ASSO, INC.	8612

**Total TOWN BILLS    \$ 343,883.56**

**WATER AND SEWER ACCOUNT**

39.07	CINTAS CORPORATION NO. 2	16239
15,037.20	COYNE CHEMICAL CORP., INC.	16240
214.80	ENVIRONMENTAL RESOURCE ASSO.	16241
815.00	EXTRA TECH DATA SERVICES, LLC.	16242
3,320.00	FACILITY DUDE	16243
1,025.00	GARDEN STATE LABORATORIES INC	16244
242.79	HOME DEPOT, INC.	16245
236.00	J. CALDWELL & ASSOCIATES, LLC.	16246
400.00	LADDEY, CLARK & RYAN, LLP	16247
434.45	MCGUIRE, INC.	16248
416.00	MGL FORMS - SYSTEMS, LLC.	16249
83,306.00	NJMEBF	16250
4,040.00	PASSAIC VALLEY SEWERAGE COMM.	16251
4,605.55	PELLOW, HAROLD & ASSO, INC.	16252
1,600.00	PUMPING SERVICES, INC.	16253
4,576.50	R&D TRUCKING INC	16254
519.75	SCHENCK, PRICE, SMITH & KING, LLP	16255
19.49	SEBRING AUTO PARTS, INC.	16256
1,399.00	SPRING GARDEN MARINA	16257
28.20	SUSSEX COUNTY P & H, INC.	16258
35,330.34	PAYROLL ACCOUNT	176012

**CAPITAL**

210.20	PELLOW, HAROLD & ASSO, INC.	2439
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**Total WATER & SEWER Bills    \$ 157,815.34**

**TRUST ACCOUNT**

118.00	J. CALDWELL & ASSOCIATES, LLC.	3600
398.25	LAMBERT CABLE	3601
2,320.40	PELLOW, HAROLD & ASSO, INC.	3602

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Total TRUST ACCOUNT Bills \$ 2,836.65

**DEVELOPERS ESCROW(FUND 72) ACCOUNT**

2,177.50 MCMANIMON, SCOTLAND & BAUMANN, LLC 1275

Total DEVELOPERS ESCROW (FUND 72) ACCOUNT Bills \$ 2,177.50

A motion was made by Mrs. Le Frois to approve the **COMBINED ACTION RESOLUTIONS** , seconded by Deputy Mayor Levante and roll call resulted as follows:

Deputy Mayor Levante	Yes	Mr. Elvidge	Yes
Mr. Flynn	Yes	Mrs. Le Frois	Yes
Mayor Diglio		Yes	

**INTERMISSION** - None

**DISCUSSION**

Councilman Flynn inquired about the recently acquired property at 24 Lawnwood Avenue. Mrs. Leo has been directed to review the acquired property and update the Council at the next meeting on April 24, 2017.

**OPEN TO THE PUBLIC**

There being no one from the public to be heard, Mayor Diglio closed the meeting to the public.

**COUNCIL & MANAGER COMMENTS**

Deputy Mayor Levante expressed his pleasure with current activity on various dilapidated homes in the Town. The Town is looking good which helps everyone’s property values, he concluded.

Councilman Flynn inquired about the vacant properties ordinance and was advised that an updated draft ordinance is being created to address same.

There being no further business to be conducted, upon motion of Mrs. Le Frois, seconded by Deputy Mayor Levante and unanimously carried, the meeting was adjourned at 8:22 pm.

Respectfully submitted,



Lorraine A. Read, RMC  
Municipal Clerk