

**Newton Parking Authority Meeting
April 6, 2017 – Minutes**

Roll Call – meeting called to order at 8:54 a.m. by Chairman Edwards.

Present: Mr. Ciaravolo, Mr. Leone, Chairman Edwards
Excused: Mr. Dudes, Mr. Mitchell

Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Linda Roth, Tax Collector
Gary Govier, Parking Enforcement Attendant

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

Motion to approve February 2, 2017 regular meeting minutes as presented, by Mr. Ciaravolo, seconded by Mr. Leone. Approved 3-0.

Financial Reports

Motion to approve January 31, 2017 and February 28, 2017 Treasurer Reports, as presented, by Mr. Ciaravolo, seconded by Mr. Leone. Approved 3-0.

Old Business

- a) None.

New Business

- a) Resolution B-2017 – Approval for Purchase from Beyer Ford through Cranford Police Cooperative Pricing System Contract #47-CPCPS, Item #2, of a 2017 Police Interceptor SUV for the Newton Parking Authority. Motion to approve by Mr. Ciaravolo, seconded by Mr. Leone. Approved 3-0.

WHEREAS, there is a need to purchase a parking enforcement vehicle for the Newton Parking Authority, in the Town of Newton, County of Sussex, State of New Jersey; and

WHEREAS, this can be purchased through the Cranford Police Cooperative Pricing System; and

WHEREAS, the holder of the Cranford Police Cooperative Pricing System Contract #47-CPCPS, ITEM #2 is:

Beyer Ford
170 Ridgedale Ave.
Morristown, N.J. 07960

WHEREAS, the maximum amount of the purchase is \$30,017.00 and funds are available as evidenced by the Treasurer's Certification; and

WHEREAS, the Qualified Purchasing Agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-1 et. Seq.; and

WHEREAS, public bids are not required when the purchase is through a Cooperative Pricing System in accordance with N.J.S.A. 40A:11-10 of the Local Public Contracts Law;

NOW, THEREFORE BE IT RESOLVED, by the Newton Parking Authority in the Town of Newton, County of Sussex as follows:

The Parking Authority Treasurer is hereby authorized and directed to issue and approve a Purchase Order to Beyer Ford for the purchase of an emergency response vehicle.

- b) Review of Purchase Ledgers for Parking Passes – January and February 2017 – no discussion.
- c) Update on Newton Town Centre – Mr. Russo read a memorandum from Susannah Henschel from RPM Development Group regarding the project.
- d) Jim Ciaravolo brought to everyone’s attention the issue of a patron who parked on Trinity Street and received a ticket and had her vehicle towed. Mr. Russo advised that if the patron wanted to speak further she could contact his office directly.
- e) Mr. Ciaravolo advised that vehicles are turning illegally onto Moran Street and going up to Spring Street to turn. Mr. Russo will inquire with the Town Engineer if any additional signage could be added.
- f) Mr. Russo provided an update on the Business Improvement District (BID) discussions by the Town Council as well as the potential Property Tax Shopper Rebate Program.

Approval of Bills

Motion to approve bills items **a-j** as presented, made by Mr. Leone, seconded by Mr. Ciaravolo. Approved 3-0.

a. Direct Energy Business, Inc. _____	\$158.53
b. Home Depot, Inc. _____	37.53
c. JCP&L _____	714.07
d. Weights and Measures Fund _____	300.00
e. Amano McGann, Inc. _____	250.00
f. Boonton Tire Supply, Inc. _____	58.14
g. Direct Energy Business, Inc. _____	145.80
h. Home Depot, Inc. _____	63.92
i. JCP&L _____	341.41
j. Staples Business Advantage _____	9.40

Public to be Heard

None.

Motion to Adjourn by Mr. Ciaravolo, seconded by Mr. Leone. Approved 3-0.

ADJOURNED AT 9:36 a.m.

Next meeting is June 1, 2017 at 8:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR., TOWN MANAGER/PA SECRETARY