



AGENDA
NEWTON TOWN COUNCIL
November 27, 2017
7:00 p.m.

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. APPROVAL OF MINUTES**

November 13, 2017 Executive Meeting
November 13, 2017 Regular Meeting
November 13, 2017 Executive Session

V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

VI. COUNCIL & MANAGER REPORTS

VII. ORDINANCES

a. 2nd Reading and Public Hearing

Ordinance 2017-21

An Ordinance to Establish Minimum and Maximum Salaries and Wages for Officers and Employees of the Town of Newton for Calendar Year 2018

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

b. Introduction

Ordinance 2017-22

An Ordinance Amending Section 307-48.A of the Code of the Town of Newton to Prohibit Parking on Certain Portions of Condit Street

VIII. OLD BUSINESS

IX. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Resolution #225-2017*

Authorize Refund of Taxes; Block 6.04, Lot 9, for a 100% Disabled Veteran Exemption

- b. Resolution #226-2017* Confirming a Refund of Monies for Taxes Due to a State Appeal
- c. Resolution #227-2017* Authorizing the Town of Newton to Enter into an Agreement with Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2018
- d. Resolution #228-2017* Resolution Approving Vacation & Sick Leave Time Payout for Ervin Lasso
- e. Resolution #229-2017* Accept the Fox Hollow Lake Transmission Main Replacement Project in the Township of Sparta for the Town of Newton as Complete
- f. Resolution #230-2017* Approve 2017 Appropriation Transfers
- g. Resolution #231-2017* Resolution Supporting School Funding Litigation
- h. Resolution #232-2017* Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2018
- i. Resolution #233-2017* Award Contract to IBN Construction Corp., for the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project
- j. Resolution #234-2017* Resolution Appointing Fund Commissioner for Statewide Insurance Fund for Calendar Year 2018
- k. Resolution #235-2017* Approve Bills and Vouchers for Payment

X. INTERMISSION

XI. DISCUSSION

- a. Tax Abatement Program Expansion

XII. OPEN TO THE PUBLIC

XIII. COUNCIL & MANAGER COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

**TOWN OF NEWTON
ORDINANCE 2017-21**

**AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM
SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF
THE TOWN OF NEWTON FOR CALENDAR YEAR 2018**

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2018 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$50.00 in lieu of 2 hours compensatory time for each court related call-out with written certification.

Section 5. Those officers and employees at wage level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

Section 6. All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval and publication after adoption by the Town Council and shall be effective January 1, 2018.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 13, 2017. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Monday, November 28, 2017 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF
NEWTON
ORDINANCE
2017-21
SCHEDULE "A"**

<u>LEVEL</u>	<u>HOURLY</u>		<u>35 HRS / WK</u>		<u>40 HRS / WK</u>		<u>IRREGULAR HOURS ANNUALIZED</u>
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	
1	\$8.75	\$17.00	\$15,925	\$30,940	\$18,200	\$35,360	
2	\$9.00	\$18.50	\$16,380	\$33,670	\$18,720	\$38,480	
3	\$9.25	\$20.75	\$16,835	\$37,765	\$19,240	\$43,160	
4	\$9.50	\$26.25	\$17,290	\$47,775	\$19,760	\$54,600	
5	\$10.50	\$31.75	\$19,110	\$57,785	\$21,840	\$66,040	
6	\$11.00	\$34.50	\$20,020	\$62,790	\$22,880	\$71,760	
7	\$12.00	\$38.00	\$21,840	\$69,160	\$24,960	\$77,480	
8	\$12.50	\$40.00	\$22,750	\$72,800	\$26,000	\$83,200	
9	\$13.75	\$44.00	\$25,000	\$80,080	\$30,000	\$91,520	
10	\$16.50	\$50.00	\$30,000	\$91,000	\$35,000	\$104,000	
11			\$32,500	\$95,000	\$37,500	\$120,000	
12			\$45,000	\$97,500	\$52,500	\$135,000	
13			\$50,000	\$115,000	\$57,500	\$145,000	
14			\$65,000	\$135,000	\$75,000	\$160,000	
15			\$70,000	\$165,000	\$80,000	\$175,000	
16							\$500 - \$7,500
17							\$2,500 - \$10,000
18							\$3,000 - \$25,000
19							\$10,000 - \$60,000

**TOWN OF NEWTON
ORDINANCE 2017-21
SCHEDULE "B"**

LEVEL 1

Recreation Assistant

LEVEL 2

Lifeguard
Swim Instructor

LEVEL 3

Clerk Typist
Custodian
Keyboarding Clerk I
School Traffic Guard
Secretary

LEVEL 4

Assistant Pool Manager
Code Enforcement Officer Trainee
Keyboarding Clerk II
Laborer
Public Safety Telecommunicator Trainee
Recreation Leader
Senior Clerk Typist

LEVEL 5

Account Supervisor/Treasurer
Assessing Clerk
Building Grounds Maintenance Worker
Fire Prevention Inspector
Planning/Zoning Administrator
Police Clerk
Pool Manager
Records Support Technician
Recreation Enforcement Officer
Sewer Laborer
Water Laborer
Water Meter Reader
Water/Sewer Collector

LEVEL 6

Equipment Operator
Omnibus Operator
Public Safety Telecommunicator
Public Works Repairer
Recycling Foreman
Road Repairer
Sewer Repairer
Sewer Repairer 1/Water Repairer 1
Truck Driver
Water Repairer

LEVEL 7

Certified Tax Collector/Tax Search Officer
Code Enforcement Officer
Park Caretaker
Parking Meter Enforcer
Payroll Clerk
Senior Public Safety Telecommunicator
Senior Sewer Repairer
Senior Water Repairer
Sewer Repairer 2
Sewer Repairer 2/Water Repairer 2
Special Police Officer
Water Repairer 2

LEVEL 8

Administrative Assistant
Court Attendant
Road Foreman
Sewer Foreman
Sewer Repairer Supervisor/Water Repairer Supervisor
Street Foreman
Supervising Public Safety Telecommunicator
Water Foreman

LEVEL 9

Assistant Director of Public Works
Assistant Public Works Supervisor
Assistant Water/Sewer Supervisor
Deputy Municipal Court Administrator
Sewer Plant Operator
Sewer Plant Operator/Water Plant Operator
Water Plant Operator

LEVEL 10

Code Enforcement Director
Director of Public Works
Finance Director
Municipal Clerk/Registrar of Vital Statistics
Municipal Court Administrator
Municipal Department Head
Public Works Supervisor
Water/Sewer Supervisor

LEVEL 11

Police Patrolman

LEVEL 12

Police Sergeant

LEVEL 13

Chief Financial Officer
Police Lieutenant
Water/Sewer Superintendent

LEVEL 14

Police Chief

LEVEL 15

Town Manager

LEVEL 16

Assistant Right-to-Know Coordinator
Deputy Municipal Clerk
Deputy Registrar
Deputy Right-to-Know Coordinator
Right-to-Know Coordinator

LEVEL 17

Council Member
Mayor

LEVEL 18

Building Subcode Official/Inspector
Deputy Code Enforcement Officer
Deputy Emergency Management Coordinator
Electrical Subcode Official/Inspector
Emergency Management Coordinator
Fire Subcode Official
Plumbing Subcode Official/Inspector
Zoning Officer

LEVEL 19

Community Development Director
Deputy Town Manager
Human Resources Director
Municipal Department Head
Recreation Supervisor
Tax Assessor

TOWN OF NEWTON

ORDINANCE 2017-22

**AN ORDINANCE AMENDING SECTION 307-48.A OF THE CODE OF
THE TOWN OF NEWTON TO PROHIBIT PARKING ON CERTAIN PORTIONS
OF CONDIT STREET**

WHEREAS, the Newton Town Engineer has reviewed the existing parking conditions on Condit Street; and

WHEREAS, Condit Street is 30 feet wide and the Town Engineer has recommended the Town Code be revised to prohibit parking on the east side of Condit Street from Ryerson Avenue to Jimland Terrace;

NOW, THEREFORE BE IT ORDAINED, as follows:

Section 1. Newton Town Code Section 307-48.A, Schedule 1, No Parking, shall be revised by the addition of the following:

<u>Name of Street</u>	<u>Sides</u>	<u>Location</u>
Condit Street	East	From Ryerson Avenue to Jimland Terrace

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 27, 2017. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Monday, December 11, 2017 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #225-2017

November 27, 2017 "Authorize Refund of Taxes; Block 6.04, Lot 9, for a 100% Disabled Veteran Exemption"

WHEREAS, Richard P. Shields purchased Block 6.04, Lot 9, also known as 12 Ridge View Rd., Newton New Jersey on September 2, 2017; and

WHEREAS, the Municipal Tax Assessor has granted a 100% Disabled Veteran Tax Exemption effective September 2, 2017 for the property owned by Richard P. Shields; and

WHEREAS, the property taxes for Block 6.04, Lot 9, are paid through the 4th quarter of 2017, therefore, a refund is necessary; and

WHEREAS, the Tax Collector has determined the amount to be refunded for a portion of the 3rd quarter and the entire 4th quarter of 2017 is \$3,017.18; and

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Governing Body acknowledges that a refund is due to Richard P. Shields in the total amount of \$3,017.18 which is retroactive to September 2, 2017 and that this refund is the result of a 100% Disabled Veteran Tax Exemption; and

BE IT FURTHER RESOLVED, that the Treasurer be authorized to issue a check in the total amount of \$3,017.18 to Richard P. Shields, 12 Ridge View Rd., Newton, NJ 07860.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #226-2017

November 27, 2017 "Confirming a Refund of Monies for Taxes Due to a State Appeal"

WHEREAS, Carey Gage, Esq., Trustee for Indu & Jaya Corporation of Block 14.04; Lot 13, also known as 177 Main Street, filed a Tax Appeal with the Tax Court of New Jersey for the tax year 2017; and

WHEREAS, on November 15, 2017 the Tax Court of New Jersey settled said Tax Appeal and entered a Judgment in the amount of \$200,000.00 which is a \$50,000.00 reduction in the 2017 Tax Assessment for said property; and

WHEREAS, Carey Gage, Esq., of the law firm Antholis & Gage, LLC, Trustee for Indu & Jaya Corporation is requesting a refund be issued in the amount of \$2,119.00 which is the amount overpaid by Indu & Jaya Corporation for the tax year 2017;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Governing Body acknowledges this Judgment entered by the Tax Court of New Jersey and Carey Gage, Esq., of the law firm, Antholis & Gage, LLC, Trustee for Indu & Jaya Corporation is entitled to this refund in the amount of \$2,119.00; and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue said refund to Antholis & Gage, LLC, Attorney Trust Account, Attn: Carey Gage, Esq., 22 Pine Street, Morristown, NJ 07960 on behalf of Indu & Jaya Corporation in the amount of \$2,119.00 in accordance with said Tax Court of New Jersey's Judgment.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #227-2017

November 27, 2017 **“Authorizing the Town of Newton to Enter into an Agreement with the Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2018”**

WHEREAS, the Town of Newton is in need of Qualified Purchasing Agent (“QPA”) services; and

WHEREAS, The Canning Group, LLC can provide QPA services, in accordance with N.J.S.A. 40A:11-9; and

WHEREAS, QPA services are exempt from bidding requirements per N.J.S.A. 40A:11-3, et. seq.; and

WHEREAS, the Town of Newton desires to enter into an agreement with The Canning Group, LLC for QPA services, effective January 1, 2018 through December 31, 2018, as set forth in the attached Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Manager is hereby authorized to execute the Agreement between the Town of Newton and The Canning Group, LLC for QPA services; and
2. This Resolution shall take effect immediately.

CERTIFICATION

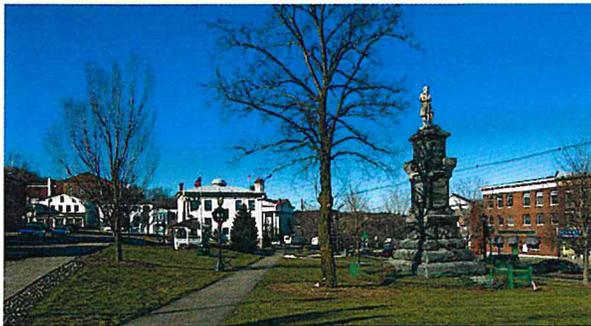
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Lorraine A. Read, RMC
Municipal Clerk



The Canning Group LLC

www.TheCanningGroup.org



Qualified Purchasing Agent Services 2018 Proposal





The Town of Newton

Qualified Purchasing Agent Services- 2018 Proposal

Project Team

Sean P. Canning MPA, QPA –

The Canning Group LLC

www.TheCanningGroup.org



Proposal for Qualified Purchasing Agent Services Renewal

Mr. Thomas S. Russo Jr.

Town of Newton

39 Trinity St.

Newton, N.J.

Re: Qualified Purchasing Agent Proposal Renewal 2018



Dear Manager Russo,

SCOPE OF SERVICES

The Canning Group LLC will provide the following scope of services to the Town of Newton.

- Provide an experienced QPA to:
- Periodically review purchases and ensure sound purchasing policy is in place. Be available for questions as to purchasing questions and guidance from department heads.
- Write, prepare and receive bids and RFP's if necessary for non-major procurement. Major procurement is considered bids, RFP's and Competitive Contracts whose time in preparation is in excess of five (5) hours.
- Review vendor listing, commodity aggregation and provide Town with an initial assessment of bid requirements/ pay to play concerns.

Naming of QPA and procurement, guidance, review and minor bid writing services
\$7,500.00 for 2018.

We look forward to working with the Town of Newton in finding a solution for your needs as you serve the taxpayers of Newton.

Thank you

Respectfully,

Sean P. Canning MPA, QPA

The Canning Group LLC



973-706-7813

The Canning
Group LLC

45 S. Park Pl
183

Morristown,
N.J. 07960

Email: Contactus@TheCanningGroup.org
(mailto:CONTACTUS@THECANNINGGROUP.ORG)

www.TheCanningGroup.org
(http://www.TheCanningGroup.org)





TOWN OF NEWTON

RESOLUTION #228-2017

November 27, 2017 “Resolution Approving Vacation & Sick Leave Time Payout for Ervin Lasso”

WHEREAS, Ervin Lasso, Water Foreman with the Town of Newton, retires effective November 30, 2017 and is entitled to payout for unused and accrued vacation & sick leave time pursuant to applicable law, Town ordinances, United Public Service Employees Union Agreement and the Town of Newton Personnel Policy and Procedures Manual and Employee Handbook;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the following payout for unused and accrued vacation & sick leave to Ervin Lasso as follows:

<u>EMPLOYEE</u>	<u>RETIREMENT DATE</u>	<u>PAYOUT TOTAL</u>
Ervin Lasso	November 30, 2017	\$10,771.22

BE IT FURTHER RESOLVED, that appropriate Town employees are hereby authorized to make the payments set forth above, with any required revisions to the payout amounts.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #229-2017

November 27, 2017 “Accept the Fox Hollow Lake Transmission Main Replacement Project in the Township of Sparta for the Town of Newton as Complete”

WHEREAS, the Town of Newton awarded the contract for the Fox Hollow Lake Transmission Main Replacement Project in the Township of Sparta to Montana Contracting Corp, Inc., on Monday, August 22, 2016 by the adoption of Resolution #142-2016 for a total contract amount \$878,311.00; and

WHEREAS, Resolution #195-2016, Resolution #68-2017, Resolution #128-2017, Resolution #175-2017 and Resolution #181-2017 authorized change orders for a total construction price of \$1,187,507.75, and extended the date of completion; and

WHEREAS, David B. Simmons, of Harold E. Pellow & Associates, Inc., the Town Water Engineer, in his memo dated November 13, 2017, recommends the project be accepted as final and complete so the contractor, Montana Construction Corp., may obtain the required two-year Maintenance Bond;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that we hereby accept the Fox Hollow Lake Transmission Main Replacement Project in the Township for of Sparta for the Town of Newton and deem it as complete so the contractor Montana Construction Corp., may obtain the required two-year Maintenance Bond.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.,
PA - P.E.

ANN PELLOW WAGNER
NJ - C.L.A., VA - C.L.A., PA - C.L.A.
(5/26/84 - 7/27/89)

DAVID B. SIMMONS, JR., *VICE PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.,
NY - P.E. & L.S., PA - P.E. & L.S.

CORY L. STONER, *EXEC. VICE PRESIDENT*
NJ - P.E., NJ - C.M.E.,
PA - P.E.

MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

November 15, 2017

VIA E-MAIL

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: David B. Simmons, Jr., P.E., L.S., C.M.E.

SUBJECT: **RECOMMENDATION TO ACCEPT PROJECT**
Proposed Fox Hollow Lake Transmission Main Replacement
HPA No. 13-132

Dear Mr. Russo:

This project has been completed by the contractor, Montana Construction Corp., Inc., and I recommend the project be accepted by the Newton Town Council. Once this project has been accepted by the Council, please notify this office so that we may start the final paperwork to forward to the contractor so they may obtain their two-year Maintenance Bond. The final paperwork that we provide to your office will also include the final Drawdown No. 7 from Purchase Order No. 48912 for the 5% release of retainage.

Very truly yours,

David B. Simmons, Jr., P.E., L.S., C.M.E. for
HAROLD E. PELLOW & ASSOCIATES, INC.
Town of Newton Engineers

DBS:mac
\\HPA2\DOCS\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\13-132 - FOX HOLLOW TRANSMISSION MAIN REPLACEMENT\CONSTRUCTION\RUSO5.DOC

cc: VIA E-MAIL
D. Babcock, Newton CFO
K. Jaekel, Newton DPW Supervisor
U. Leo, Esq., Newton Town Attorney
A. Kart, P.E. – USDA

RECEIVED

NOV 20 2017

Town Manager



TOWN OF NEWTON

RESOLUTION #230-2017

November 27, 2017 "Approve 2017 Appropriation Transfers"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2017 appropriation transfers be approved effective this date:

<u>From</u>	<u>To</u>	<u>Amount</u>
CURRENT Court SW 1059101	Court OE 1059217	9,000.00
Clerk SW 1051103	Manager SW 1050101	675.00
Clerk SW 1051103	Finance SW 1054101	260.00
Clerk SW 1051103	Tax Assessment SW 1055103	600.00
Clerk SW 1051103	Tax Collection SW 1056101	1,000.00
Tax Collection OE 1056200	Tax Collection SW 1056101	1,000.00
Inspection of Building SW 1077105	Tax Collection SW 1056101	6,000.00
Health Benefit Waiver OE 1066300	Road SW 1080101	4,000.00
TOTAL CURRENT TRANSFERS		\$22,535.00

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #231-2017

November 27, 2017 "Resolution Supporting School Funding Litigation"

WHEREAS, the School Funding Reform Act of 2008 (SFRA) reflects the current New Jersey law that provides State Aid to public school districts; and

WHEREAS, the New Jersey Legislature has appropriated limited monies to fund such State Aid for public school districts; and

WHEREAS, the Newton School District is receiving less than 70% of the State Aid it would otherwise receive pursuant to the SFRA; and

WHEREAS, the Newton School District's taxpayers are paying more than 100% of their fair share of local taxes as determined by the State of New Jersey; and

WHEREAS, other school districts are receiving 100% and more of their State Aid allocation pursuant to the SFRA, while their taxpayers pay less than 100% of their fair share of local taxes as determined by the State of New Jersey; and

WHEREAS, such disparate treatment is neither "equal" nor "equitable" and is without a rational basis;

NOW, THEREFORE BE IT RESOLVED, that the Town of Newton hereby determines to join in litigation proposed by the Newton Board of Education and the Town of Newton to address the unequal and disparate results caused by the SFRA's distribution of available State Aid and its impact upon its local taxpayers; and

BE IT FURTHER RESOLVED, that the Town of Newton Administration is directed and authorized to provide whatever assistance is reasonably required by the Newton Board of Education in order to pursue such litigation in order to further the interests of the Town of Newton and its taxpayers; and

BE IT FURTHER RESOLVED, that the Town of Newton will authorize an appropriate and pro-rated expenditure of funds to support said litigation, such amount to be determined by the Newton Town Council after consultation with the Newton Board of Education. Any such expenditure of funds will be processed according to the Town of Newton applicable procedures.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #232-2017

November 27, 2017 "Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2018"

WHEREAS, the Town of Newton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. The Town of Newton, hereby appoints Keith Mitchell its local Risk Management Consultant.
2. The Town Manager, Municipal Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2018 in the form attached hereto.

Name of Entity: Town of Newton

Attest:

Lorraine A. Read, Municipal Clerk

Wayne F. Levante, Mayor

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk

2018 FUND YEAR STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2018, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, TOWN OF NEWTON ("MEMBER") and KEITH MITCHELL ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT;
and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.

- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
3. The term of this Agreement shall be from **January 1, 2018 to January 1, 2019**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

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The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____



TOWN OF NEWTON

RESOLUTION #233-2017

November 20, 2017 "Award Contract to IBN Construction Corp., for the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project"

WHEREAS, the Town of Newton solicited bids for the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project; and

WHEREAS, the bids for the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project were publicly opened and read on Wednesday, November 8, 2017 at 11:00 a.m. as follows:

<u>Bidder</u>	<u>Bid Amount</u>
IBN Construction Corp. 49 Hermon Street Newark, NJ 07105	\$96,000
Two Brothers Contracting, Inc. 11 Vreeland Avenue Totowa, NJ 07512	\$97,488
Thomas & Sons Builders, LLC 174 Cedar Road New Milford, NJ 07646	\$114,000
Tomco Construction, Inc. 22 Howard Blvd., Suite 204 Mt. Arlington, NJ 07856	\$124,890
Unicorn Construction Corp 32 Willow Way Woodland Park, NJ 07424	\$127,750
CMS Construction, Inc. 521 North Ave. Plainfield, NJ 07060	\$135,000
Samson Concrete & Masonry LLC 120 S. Main Street, Suite A Phillipsburg, NJ 08865	\$137,000
Caravella Demolition 40 Deforest Ave. East Hanover, NJ 07936	\$139,500
Yanuzzi Group, Inc. 135 Kinnelon Rd., Suite 102 Kinnelon, NJ 07405	\$143,000

<u>Bidder</u>	<u>Bid Amount</u>
Wild Heart Industries 1524 Millstone River Road Hillsborough, NJ 08844	\$147,000
NorthStar Contracting Group, Inc. 32 Williams Parkway East Hanover, NJ 07936	\$184,000
Wallkill Group, Inc. P.O. Box 213 McAfee, NJ	\$193,000
Ferraro Construction Corp. 5 Park Drive Franklin, NJ 07416	\$218,800

WHEREAS, after review of all submitted bids, Cory L. Stoner, P.E, C.M.E. of Harold E. Pellow and Associates, Inc., the Town Engineer, recommends award of the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project to IBN Construction Corp., in the amount of \$96,000; and

WHEREAS, the Chief Financial Officer, Dawn L. Babcock has certified that funds are available;

General Capital – Ord.#2016-5 Demolition and Construction of new Firehouse #2
- #30916052 \$96,000.00

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby awards the contract for the Building Demolition and Site Clearing at Newton Firehouse No. 2 Project and authorizes the Mayor and Clerk to execute an agreement with IBN Construction Corp., Newark, New Jersey in the amount of \$96,000.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.,
PA - P.E.

CORY L. STONER, *EXEC. VICE PRESIDENT*
NJ - P.E., NJ - C.M.E.,
PA - P.E.

ANN PELLOW WAGNER
NJ - C.L.A., VA - C.L.A., PA - C.L.A.
(5/26/84 - 7/27/89)

MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

DAVID B. SIMMONS, JR., *VICE PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.,
NY - P.E. & L.S., PA - P.E. & L.S.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

November 20, 2017

VIA E-MAIL

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: Cory L. Stoner, P.E., C.M.E.

SUBJECT: RECOMMENDATION OF AWARD
Building Demolition and Site Clearing at Newton Firehouse No. 2
HPA No. 16-194

Dear Tom,

I have reviewed the 13 bids received on November 8, 2017 at 11:00 AM for the above referenced project and recommend the contract be awarded to IBN Construction Corp., 49 Herman Street, Newark, New Jersey 07105, whose low bid was \$96,000.00.

Enclosed herewith please find the *Summary of Bids* for your review.

Very truly yours,

Cory L. Stoner, P.E., C.M.E. for
HAROLD E. PELLOW & ASSOCIATES, INC.
Town of Newton Engineers

HEP:mac
\\HPA2\DOCS\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\16-194 - FIRE HOUSE NO. 2 SITE PLAN\CONSTRUCTION - DEMOLITION\RUSO2.DOC

Enclosure

Harold E. Pellow and Associates, Inc.
 Consulting Engineers, Planners and Land Surveyors
 17 Plains Road
 Augusta, NJ 07822-2009
 Ph: (973) 948-6463; Fax: (973) 948-2916

SUMMARY OF BIDS

Project: Building Demolition and Site Clearing at Newton Firehouse No. 2 Municipality: Town of Newton County: Sussex		IBN Construction Corp. Contractor Name 49 Hermai Street Newark, NJ 07105		Two Brothers Contracting, Inc. Contractor Name 11 Vreeland Avenue Totowa, NJ 07152		Thomas & Sons Builders, LLC Contractor Name 174 Cedar Road New Milford, NJ 07646		Tomco Construction, Inc. Contractor Name 22 Howard Blvd., Suite 204 Mt. Arlington, NJ 07856	
Item #	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Building Demolition and Site Clearing	100%	L.S.	\$96,000.00	\$96,000.00	\$97,488.00	\$97,488.00	\$114,000.00	\$114,000.00
TOTAL ESTIMATED COST OF CONSTRUCTION:					\$96,000.00		\$97,488.00		\$114,000.00

Unicom Contracting Corp. Contractor Name 32 Willow Way Woodland Park, NJ 07424		CMS Construction, Inc. Contractor Name 521 North Avenue Plainfield, NJ 07060		Samson Concrete & Masonry, LLC Contractor Name 120 S. Main Street, Suite A Phillipsburg, NJ 08805		Carravella Demolition Contractor Name 40 Deforest Avenue East Hanover, NJ 07936	
Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
\$127,750.00	\$127,750.00	\$135,000.00	\$135,000.00	\$137,000.00	\$137,000.00	\$139,500.00	\$139,500.00
	\$127,750.00		\$135,000.00		\$137,000.00		\$139,500.00

Yannuzzi Group, Inc. Contractor Name 135 Kinnelon Road, Suite 102 Kinnelon, NJ 07405		Wild Heart Industries, LLC Contractor Name 1524 Millstone River Road Hillsborough, NJ 08844		NorthStar Contracting Group, Inc. Contractor Name 32 Williams Parkway East Hanover, NJ 07936		Wallkill Group, Inc. Contractor Name 4 Sugarbowl Ct. #9 Vernon, NJ 07462	
Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
\$143,000.00	\$143,000.00	\$147,000.00	\$147,000.00	\$184,000.00	\$184,000.00	\$193,000.00	\$193,000.00
	\$143,000.00		\$147,000.00		\$184,000.00		\$193,000.00

Ferraro Construction Corp. Contractor Name 5 Park Drive Franklin, NJ 07416		City State/Zip Unit Price Amount \$218,800.00 \$218,800.00	
--	--	--	--

I hereby certify that this is a true copy of the bids received on November 8, 2017 at 11:00 AM.

 (Engineer)



TOWN OF NEWTON
RESOLUTION #234-2017

November 27, 2017 "Resolution Appointing Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2018"

WHEREAS, the Town of Newton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Newton that Thomas S. Russo, Jr. is hereby appointed as the Fund Commissioner for the Local Unit for the year 2018; and

BE IT FURTHER RESOLVED that Jennifer A. Dodd is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2018; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: _____
Wayne F. Levante, Mayor

ATTEST:

Lorraine A. Read, Municipal Clerk

This Resolution agreed to the 27th day of November, 2017 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk



STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVING NEW JERSEY'S COMMUNITIES SINCE 1994

ONE SYLVAN WAY

PARSIPPANY, NJ 07054

862-260-2050

FAX 862-260-2058

Let Statewide Insurance Fund better serve you by reaching the right people in your Entity. Please provide information for the individuals we should contact regarding the following Statewide Insurance Fund membership benefits:

Entity Name *

Town of Newton

Primary Contact

The Primary Contact is the main point of contact for communication from Statewide

Primary Contact Name

Thomas S. Russo, Jr.

Primary Contact Professional Title

Town Manager

Primary Contact Phone

973-383-3521 x 224

Primary Contact Email Address

trusso@newtontownhall.com

Fund Commissioner

The Fund Commissioner is the person who represents members for official Fund business and is appointed by the member's governing body via resolution.

Fund Commissioner Name

Thomas S. Russo, Jr.

Fund Commissioner Email

trusso@newtontownhall.com

Alternate Fund Commissioner

The Alternate Fund Commissioner is the backup for the Fund Commissioner governing body, appointed via resolution by the governing body of the member.

Alternate Fund Commissioner Name

Jennifer Dodd

Alternate Fund Commissioner Email

jdodd@newtontownhall.com

Billing Contact

The Billing Contact will receive future invoices.

Billing Contact Name

Ginny Rafferty

Billing Contact Professional Title

Treasurer

Billing Contact Phone

973-383-3521 x 233

Billing Contact Email Address

graftery@newtontownhall.com

Billing Contact Address if different

Billing Contact City

Billing Contact Location

Billing Contact Zip/Postal Code

Claim Contact

The Claim Contact receives claims related correspondence.

Claim Contact Name

Jennifer Dodd

Claim Contact Professional Title

Human Resources Director

Claim Contact Phone

973-383-3521 x 254

Claim Contact Email Address

jdodd@newtontownhall.com



TOWN OF NEWTON

RESOLUTION #235-2017

November 27, 2017 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2016 and 2017 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the regular meeting of said Governing Body conducted on Monday, November 27, 2017.

Lorraine A. Read, RMC
Municipal Clerk

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
39122	84 - ABCODE SECURITY INC.	PO 49660 BLANKET: ALARM MONITORING (MEM PARK	117.00	117.00
39123	1846 - ADVANCE AUTO PARTS	PO 50308 BLANKET: AUTO PARTS Parks	64.35	64.35
39124	3006 - AG CHOICE, LLC.	PO 51316 BLANKET: 2017 VEGITATIVE/WASTE DISP	78.00	78.00
39125	3615 - ANN ROSELLEN	PO 51408 COURT COVERAGE (11/1-11/8)	875.00	875.00
39126	3861 - ARF RENTAL SERVICES, INC.	PO 49840 BLANKET: PORT A JOHN @ \$48 CUST #N	430.92	430.92
39127	3406 - BLUE RIDGE LUMBER, INC.	PO 51346 DUGOUT LUMBER	1,133.53	1,133.53
39128	3096 - BONNIE MESSINA	PO 50828 BLANKET: COURT COVERAGE 10 HRS WK @	1,587.50	1,587.50
39129	3355 - BRAEN STONE SPARTA	PO 51305 5A QUARRY PROCESS	464.14	464.14
39130	192 - CAMPBELL'S SMALL ENGINE INC.	PO 49948 BLANKET: PARKS EQUIP/MAINT	167.17	
		PO 50362 BLANKET:ARKS EQUIP/MAINT	42.39	209.56
39131	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 49613 BLANKET: LONG DISTANCE (JAN-DEC \$20	202.82	202.82
39132	3970 - CHUCK FANTASIA	PO 51377 10/21 MUSIC FALL FESTIVAL	200.00	200.00
39133	3770 - CINTAS CORPORATION NO. 2	PO 49961 BLANKET:1ST AID SUPP'S	47.20	47.20
39134	2765 - CODE 96 LLC	PO 51292 SPAM FIREWALL	780.00	780.00
39135	3971 - COLEMAN, PHILLIP	PO 51390 SUBSTITUTE COURT OFFICER	116.71	116.71
39136	2361 - CSS TEST INC.	PO 50321 BLANKET: PRE-EMPLOYMENT DRUG SCREE	96.00	96.00
39137	2599 - CUTTING EDGE LANDSCAPE EQUIP	PO 51307 BELT/BLADE LOADER	94.32	94.32
39138	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 50265 BLANKET: UNIFORM/MAT RENTALS & PAP	930.53	930.53
39139	2756 - EM SIGNS, LLC	PO 51357 MAGNET TOWN SEALS DPW TRKS	66.00	66.00
39140	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 49875 BLANKET: IT SVC'S (80 HRS X \$50 pe	220.00	220.00
39141	3640 - FBI- LEEDA	PO 51338 MEMBERSHIP	50.00	50.00
39142	225 - FEDERAL EXPRESS	PO 51103 Fed Ex Mailing acct #1344-0525-2	23.23	23.23
39143	3896 - FIRST COMMUNITY DEVELOPMENT CORP I	PO 50456 CLEAN TOWN BLDG'S (JUNE-DEC)	1,783.63	1,783.63
39144	373 - GALLS, LLC	PO 51229 DET. TOSTI JACKET	119.94	
		PO 51293 BAG VALVE MASKS	45.59	165.53
39145	2626 - GENERAL CODE, LLC	PO 51367 Maint for Code Book 11/17-10/18	1,195.00	1,195.00
39146	230 - HAYEK'S MARKET INC.	PO 51391 Award for House Decorating	100.00	100.00
39147	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 51361 PB CONSULT-OCT. 2017	206.50	206.50
39148	113 - JCP&L	PO 50320 BLANKET: ELECTRIC (apr-dec)	13,170.97	13,170.97
39149	3715 - JOHN MULHERN	PO 50186 BLANKET: 2017 JUDGE (35,000/12=\$2,9	2,916.67	2,916.67
39150	114 - KELLER WELDING COMPANY, LLC.	PO 51351 Equipment Main/Welding	1,355.00	1,355.00
39151	2569 - KIEFFER ELECTRIC, INC.	PO 51324 OUTLET FOR SPRING ST CAMERA	552.00	552.00
39152	3711 - KKPR MARKETING & PUBLIC RELATIONS	PO 51376 Domain Name Transfer Azul Core to B	11.99	11.99
39153	2532 - LADDEY, CLARK & RYAN, LLP	PO 50164 2017 PROSECUTOR (27,000/12=\$2,250)	2,462.50	2,462.50
39154	1022 - MCCULLOUGH TREE EXPERTS LLC	PO 51378 TREE WORK #1 FIREHOUSE	2,000.00	2,000.00
39155	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 51345 GEN REDEVL SEPT	486.40	486.40
39156	2410 - MONROE SYSTEMS FOR BUSINESS	PO 51380 CALCULATOR - CFO	261.20	261.20
39157	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 49960 BLANKET: EQUIPMENT REPAIRS	555.95	555.95
39158	116 - NEW JERSEY HERALD, INC.	PO 51389 TAX SALE ADVERTISE (9/20-10/11)	326.40	
		PO 51384 ADVERTISE	200.50	526.90
39159	2607 - NORTHERN RAIN	PO 51306 WINTERIZATION	97.50	97.50
39160	106 - ELIZABETHTOWN GAS	PO 50326 BLANKET: NAT GAS USAGE (APR-DEC)	949.98	949.98
39161	3396 - P.O.S. SOLUTIONS, NJ, LLC.	PO 51320 Receipt Paper	81.00	81.00
39162	64 - PELLOW, HAROLD & ASSO, INC.	PO 51417 OCT ENGINEERING	647.60	647.60
39163	2788 - PENTELEDATA	PO 49611 BLANKET: INTERNET ACCT #1871584 (JA	729.70	729.70
39164	39 - QUILL CORPORATION	PO 49625 BLANKET PO FOR OFFICE SUPPLIES	53.95	53.95
39165	3939 - RODRIGUEZ, MAGRET	PO 51407 COURT COVERAGE 10/30	52.50	52.50
39166	3935 - SARAH GRUB	PO 50829 BLANKET: COURT COVERAGE 16.5 WK @	1,300.00	1,300.00
39167	951 - SERVICE ELECTRIC CABLE TV	PO 49540 BLANKET: DIGITAL/HIGH DEF CONVERTE	62.30	62.30
39168	2665 - SIGN-A-RAMA, INC.	PO 51336 Pool signage	3,288.00	3,288.00
39169	285 - SLOAN, JAMES PPC.	PO 50165 BLANKET: 2017 PUBLIC DEFENDER (\$13,	106.25	106.25
39170	2390 - STALKER RADAR INC.	PO 51296 RADAR ACCESSORIES cust #101828	257.00	257.00
39171	102 - SUSSEX CAR WASH INC	PO 49864 BLANKET: POLICE CAR WASHES	112.00	112.00
39172	3912 - THOMAS, CHRISTINE M.	PO 51406 COURT COVERAGE (10/30-11/2)	250.00	250.00
39173	2025 - THOMSON WEST, INC.	PO 51226 NJ CRIMINAL & MV LAW CODE ANNOTATED	424.00	424.00
39174	3429 - TOYOTA MOTOR CREDIT CORP.	PO 49545 BLANKET: 2013 TOYOTA CAMRY 60 PMT	472.08	472.08
39175	1280 - VERIZON WIRELESS, INC.	PO 50325 BLANKET: CELL PHONES (APR-DEC)	1,700.98	1,700.98
TOTAL				46,121.89

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CURRENT - LAKELAND #434			0.00	46,121.89
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	2,099.07			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	304.73			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	261.20			
1056200	COLLECTION OF TAXES - OTHER EXPENSES	326.40			
1058200	LEGAL SERVICES - OTHER EXPENSES	2,250.00			
1059200	MUNICIPAL COURT - OTHER EXPENSES	4,605.71			
1060200	ENGINEERING - OTHER EXPENSES	647.60			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	4,423.96			
1062200	PLANNING BOARD - OTHER EXPENSES	206.50			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	486.40			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	526.48			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	1,332.00			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,746.31			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	78.00			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	178.00			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	96.00			
1087200	RECREATION - OTHER EXPENSES	375.00			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	16,816.75			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	704.83			
1094798	INTERLOCAL - GREEN TWP COURT	3,235.42			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	4,421.53			
TOTALS FOR	CURRENT FUND	46,121.89	0.00	0.00	46,121.89

Total to be paid from Fund 10 CURRENT FUND 46,121.89
=====
46,121.89

Checks Previously Disbursed

171077	NEWTON BOARD OF EDUCATION	School Tax NOV 2017	1,054,850.00	11/20/2017
171076	PAYROLL ACCOUNT	11/16 Current Payroll	199,134.49	11/16/2017
171072	BNY MELLON	2010 RAB bond interest \$350T (Thor	7,875.00	11/14/2017
171071	BNY MELLON	Series 2010 RAB bond p&i \$4M ThorL	89,270.00	11/14/2017

			1,351,129.49	

Total paid from Fund 10 CURRENT FUND 1,351,129.49

1,351,129.49

Total for this Bills List: 1,397,251.38

List of Bills - (110001) CASH FEDERAL/STATE GRANTS

Check#	Vendor	Description	Payment	Check Total
1389	3134 - SHOP RITE, INC.	PO 51339 ACTION ALLIANCE: FROSH VBALL ACCT	283.77	283.77
	TOTAL			----- 283.77

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	283.77
111200	APPROPRIATED RESERVES FOR GRANTS			283.77	

TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	283.77	283.77
		=====	=====	=====	=====

Total to be paid from Fund 11 FEDERAL/STATE GRANTS

283.77
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283.77

Checks Previously Disbursed

171124	PAYROLL ACCOUNT	11/16 Grant Payroll	436.95	11/16/2017

			436.95	

Total paid from Fund 11 FEDERAL/STATE GRANTS

436.95

436.95

Total for this Bills List: 720.72

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Check#	Vendor	Description	Payment	Check Total
8679	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 51345 GEN REDEVL SEPT	1,040.10	1,040.10
8680	116 - NEW JERSEY HERALD, INC.	PO 51383 CONTRACT AWARD DENVILLE LINE LIBERT	15.60	
		PO 51388 FIRE #2 DEMO/SITE CLEARING	172.80	188.40
8681	64 - PELLOW, HAROLD & ASSO, INC.	PO 48891 ENGINEER -FIREHOUSE #2 RENOVATION	2,957.50	
		PO 51417 OCT ENGINEERING	130.00	3,087.50
8682	3853 - YOUR WAY CONSTRUCTION, INC.	PO 49485 MADISON ST SIDEWALK IMPROVE	15,000.00	
		PO 49485 MADISON ST SIDEWALK IMPROVE	3,205.97	18,205.97
TOTAL				22,521.97

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	22,521.97
3091105	ORD 2011-5 VAR CAPITAL \$1,360T	130.00			
3091311	ORD 2013-11 VAR CAPITAL \$1,079M	1,040.10			
3091406	ORD 2014-6 VARIOUS \$1,912T	18,205.97			
3091605	ORD 2016-5 VARIOUS \$1,190T	2,973.10			
3091709	ORD 2017-9 VARIOUS \$1,405	172.80			
TOTALS FOR	CAPITAL	22,521.97	0.00	0.00	22,521.97

Total to be paid from Fund 30 CAPITAL

22,521.97
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22,521.97

List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426 WATER/SEWER UTILITY

Check#	Vendor	Description	Payment	Check Total
16627	2709 - ACCURATE WASTE REMOVAL INC.	PO 50183 BLANKET: SLUDGE TRUCKING STP	5,183.50	5,183.50
16628	921 - AIRGAS EAST	PO 49590 BLANKET: CARBON DIOXIDE \$30 X 12 =	11.01	11.01
16629	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 49602 BLANKET: WOODSIDE AVE PS (JAN-DEC \$	39.66	39.66
16630	3970 - CHUCK FANTASIA	PO 51377 10/21 MUSIC FALL FESTIVAL	200.00	200.00
16631	3770 - CINTAS CORPORATION NO. 2	PO 49961 BLANKET:1ST AID SUPP'S	118.55	118.55
16632	155 - COYNE CHEMICAL CORP., INC.	PO 51331 CP-837 & SODIUM BISLUFITE	2,097.56	2,097.56
16633	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 50265 BLANKET: UNIFORM/MAT RENTALS & PAP	371.30	371.30
16634	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 49875 BLANKET: IT SVC'S (80 HRS X \$50 pe	210.00	210.00
16635	807 - FRANK SEMERARO CONSTRUCTION, INC.,	PO 51285 9/27 LEAK DETECTION N PARK/RT 206	750.00	750.00
16636	70 - HACH COMPANY	PO 51182 LAB EQUIPMENT acct #9410	555.71	555.71
16637	3876 - HOLLAND COMPANY, INC.	PO 50187 BLANKET: CES PACL 2500 @ \$3.23/GAL	6,482.61	6,482.61
16638	113 - JCP&L	PO 50324 BLANKET: W/S ELECTRIC SEPT	13,748.78	13,748.78
16639	3450 - MORRIS ASPHALT SUPPLY, LLC	PO 51350 ASPHALT (14 TONS)	240.06	240.06
16640	106 - ELIZABETHTOWN GAS	PO 50326 BLANKET: NAT GAS USAGE (APR-DEC)	387.73	387.73
16641	2882 - ONE CALL CONCEPTS, INC.	PO 49588 BLANKET: ONE CALL MESSAGES (JAN-DE	225.00	225.00
16642	64 - PELLOW, HAROLD & ASSO, INC.	PO 51417 OCT ENGINEERING	188.30	188.30
16643	2788 - PENTELEDATA	PO 49611 BLANKET: INTERNET ACCT #1871584 (JA	219.90	219.90
16644	2212 - PROCESS TECH SALES AND SERVICE	PO 51310 Repairs Chlorine & Turbidity Test -	4,937.97	4,937.97
16645	121 - PUMPING SERVICES, INC.	PO 50729 High Street Pump Station Repla Pump	3,673.00	
		PO 51172 REPAIR ISSUES FROM QUARTERLY INSPEC	4,195.00	
		PO 51326 LIGHT TOWER REPAIR	655.00	8,523.00
16646	1489 - SMALLEY, JOHN H	PO 49546 BLANKET: 2017 SVC'S MORRIS LAKE 12	1,250.00	1,250.00
16647	1461 - SPARTA READY MIX, INC.	PO 51365 STOCKPILE ACCT #479275	301.50	301.50
16648	2056 - SUBURBAN PROPANE, LP.	PO 49629 BLANKET: PROPANE WTP ACCT#2332	916.21	916.21
16649	371 - T.A. MOUNTFORD COMPANY, INC.	PO 51295 COPIER CONTRACT STP 10/15/17 - 10/1	250.00	250.00
16650	1280 - VERIZON WIRELESS, INC.	PO 50325 BLANKET: CELL PHONES (APR-DEC)	223.67	223.67
TOTAL				47,432.02

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	47,432.02
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	43,759.02			
6089293	W&S CAP IMPROVE - CAPITAL OUTLAY	3,673.00			
TOTALS FOR		47,432.02	0.00	0.00	47,432.02

Total to be paid from Fund 60 WATER/SEWER UTILITY

47,432.02

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47,432.02

Checks Previously Disbursed

16626	SPARTA POSTMASTER	W/S BILLS POSTAGE 4th qtr	914.61	11/21/2017
176036	PAYROLL ACCOUNT	11/16 W/S Payroll	38,458.71	11/16/2017

			39,373.32	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	Total paid from Fund 60 WATER/SEWER UTILITY	39,373.32			
		<u>39,373.32</u>			

Total for this Bills List: **86,805.34**

**List of Bills - (610001) CASH - W/S CAPITAL - LAKELAND #442
WATER/SEWER CAPITAL**

Check#	Vendor	Description	Payment	Check Total
2464	116 - NEW JERSEY HERALD, INC.	PO 51382 ORD #2017-19 CLARIFIERS	21.00	21.00
	TOTAL			21.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
610001	CASH - W/S CAPITAL - LAKELAND #442			0.00	21.00
6191719	ORD 2017-19 SEWER CLARIFIER REHAB \$60T	21.00			
TOTALS FOR	WATER/SEWER CAPITAL	21.00	0.00	0.00	21.00

Total to be paid from Fund 61 WATER/SEWER CAPITAL 21.00
=====
21.00

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Check#	Vendor	Description	Payment	Check Total
3675	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 51362 KA QUINLAN-OCT ESCROW	295.00	
		PO 51363 VALLEY VIEW-OCT ESCROW	413.00	
		PO 51364 FITNESS NATION-OCT ESCROW	295.00	
		PO 51375 CELLCO/VERIZON OCT ESCROW	708.00	1,711.00
3676	3438 - LAKELAND BUS LINES, INC.	PO 50827 BUS CHARTERS 8/15 Game & 11/26 Radi	850.00	850.00
3677	285 - SLOAN, JAMES PPC.	PO 50165 BLANKET: 2017 PUBLIC DEFENDER (\$13,	1,125.00	1,125.00
TOTAL				3,686.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	3,686.00
711208	RES RECREATION (ALL)			850.00	
711218	RESERVE FOR MUNIC PUBLIC DEFENDER			1,125.00	
711440	ENGINEER REVIEW FEES			1,003.00	
711700	REDEVELOPMENT ESCROW FEES			708.00	
TOTALS FOR	TRUST	0.00	0.00	3,686.00	3,686.00

Total to be paid from Fund 71 TRUST
 3,686.00
 =====
 3,686.00

Checks Previously Disbursed

3674	Treasurer, Town of Newton	PO# 51422	Tip for bus driver - \$50 Radio Cit	50.00 11/21/2017
177123	PAYROLL ACCOUNT		11/16 TRUST PAY	12,838.50 11/16/2017

				12,888.50

Total paid from Fund 71 TRUST
 12,888.50

 12,888.50

Total for this Bills List: **16,574.50**