



AGENDA
NEWTON TOWN COUNCIL
December 11, 2017
7:00 p.m.

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. APPROVAL OF MINUTES**

November 27, 2017 Special Meeting
November 27, 2017 Regular Meeting

V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

VI. COUNCIL & MANAGER REPORTS

- a. Seton Hall Market Research Presentation

VII. ORDINANCES

- a. 2nd Reading and Public Hearing

Ordinance 2017-22

An Ordinance Amending Section 307-48.A of the Code of the Town of Newton to Prohibit Parking on Certain Portions of Condit Street

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

VIII. OLD BUSINESS

IX. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #236-2017*

Concur with Town Manager's Appointment of Special Police Officers

- b. Resolution #237-2017*

Appointment of Joseph Carr as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee

- c.** Resolution #238-2017* Designation of Public Agency Compliance Officer for Calendar Year 2018
- d.** Resolution #239-2017* Designation of Theresa Schlosser as Tax Search Officer for the Town of Newton for 2018
- e.** Resolution #240-2017* Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2018
- f.** Resolution #241-2017* Appoint the Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton for Calendar Year 2018
- g.** Resolution #242-2017* Designate Newspapers that will Receive Notices Required by the NJ Open Public Meetings Act for 2018
- h.** Resolution #243-2017* Designate Legal Newspapers for Calendar Year 2018
- i.** Resolution #244-2017* Designate the Town Manager as the National Organization on Disability Representative
- j.** Resolution #245-2017* Establish the Rate of Interest to be Charged for Non-Payment of Taxes on or Before the Due Date
- k.** Resolution #246-2017* Cancellation of Small Balances
- l.** Resolution #247-2017* Resolution Revising Contract for Timber Harvesting Services
- m.** Resolution #248-2017* Designate Officials to Sign Checks
- n.** Resolution #249-2017* Authorize the Tax Assessor, the Town Attorney and the Town Manager to Act on the Behalf of the Town of Newton for Calendar Year 2018 with Regard to Tax Appeals
- o.** Resolution #250-2017* Designate Chief Financial Officer/Finance Director as the Individual Authorized to Sell Bond Anticipation Notes for Calendar Year 2018
- p.** Resolution #251-2017* Appointment of Deborah Danielson as Action Alliance Coordinator for the Town of Newton for 2018
- q.** Resolution #252-2017* Establish Schedule of Public Town Council Meetings for 2018
- r.** Resolution #253-2017* Resolution Approving Reimbursement of Health Insurance Benefit Premiums to Frank Philhower, Jr.
- s.** Resolution #254-2017* Designate Banks as Depositories for Calendar Year 2018
- t.** Resolution #256-2017* Appointment of Keith Mitchell of the Mitchell Insurance Agency as Insurance Agent

- u.** Resolution #257-2017* Authorize and Direct the Tax Collector to Sell Municipal Liens in Accordance with New Jersey Law in 2018
- v.** Resolution #258-2017* Authorize the Release of Executive Session Minutes to the Public, December 2016 through October 2017
- w.** Resolution #259-2017* Reimburse Town Employees for Vehicle Expenses for Calendar Year 2018
- x.** Resolution #260-2017* Authorize the Award of a Required Disclosure Contract for KKPR Marketing and Public Relations
- y.** Resolution #261-2017* Approve Bills and Vouchers for Payment
- z.** Resolution #262-2017* Transfer of School Monies for the Period from January 1, 2018 to June 30, 2018
- aa.** Resolution #263-2017* Resolution of the Town of Newton, in the County of Sussex, New Jersey Authorizing the Planning Board of the Town to Investigate Whether a Certain Property at 121 Water Street (Block 10.01, Lot 4) Should be Designated as a Non-Condensation Area in Need of Redevelopment
- bb.** Resolution #264-2017* Appoint Local Emergency Planning Committee
- cc.** Resolution #265-2017* Authorize the Execution of Change Order No. 3 with Your Way Construction, Inc. for the Madison Street Sidewalk Improvements Project, Federal Highway Administration Transportation Alternatives Program Grant
- dd.** Resolution #266-2017* Authorizing the Sale of Brine Solution to Municipalities
- ee.** Resolution #267-2017* To Cancel Current Revenue Receivable and Appropriation Balances
- ff.** Resolution #268-2017* Appointment of Joyce Franklin as Senior Citizen Coordinator for the Town of Newton for 2018
- gg.** Resolution #269-2017* Authorize Refund of Taxes; Block 7.12, Lot 42 Due to Bankruptcy

X. RESOLUTIONS

- a.** Resolution #255-2017 Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2018

XI. INTERMISSION

XII. DISCUSSION

- a.** Dr. Robertozzi – Community Center

XIII. OPEN TO THE PUBLIC

XIV. COUNCIL & MANAGER COMMENTS

XV. EXECUTIVE SESSION

- a. Resolution #270-2017

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

- i. Personnel – Town Manager's Performance Review

XVI. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE 2017-22

**AN ORDINANCE AMENDING SECTION 307-48.A OF THE CODE OF
THE TOWN OF NEWTON TO PROHIBIT PARKING ON CERTAIN PORTIONS
OF CONDIT STREET**

WHEREAS, the Newton Town Engineer has reviewed the existing parking conditions on Condit Street; and

WHEREAS, Condit Street is 30 feet wide and the Town Engineer has recommended the Town Code be revised to prohibit parking on the east side of Condit Street from Ryerson Avenue to Jimland Terrace;

NOW, THEREFORE BE IT ORDAINED, as follows:

Section 1. Newton Town Code Section 307-48.A, Schedule 1, No Parking, shall be revised by the addition of the following:

<u>Name of Street</u>	<u>Sides</u>	<u>Location</u>
Condit Street	East	From Ryerson Avenue to Jimland Terrace

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 27, 2017. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Monday, December 11, 2017 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #236-2017

December 11, 2017 “Concur with the Town Manager’s Appointment of Special Police Officers”

WHEREAS, within Chapter Thirty, Police Department, of the Revised General Ordinances of the Town of Newton, it indicates the Town Manager may appoint Special Police Officers for a term not to exceed one year;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager's appointment of the following individuals as Special Police Officers for calendar year 2018:

Class II

Raul Couce

Donald Donofrio

Stephen Moran

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #237-2017

December 11, 2017 **“Appointment of Joseph Carr as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee”**

BE IT RESOLVED, by the Town Council of the Town of Newton's Licensed Operator Joseph Carr, is hereby appointed as the municipality's representative to the Sussex County Water Quality Policy Advisory Committee for 2018 and will attend regular meetings of said Committee conducted on the second Thursday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED, that, if required, Newton's Licensed or his designee may also attend workshop meetings of the Sussex County Water Quality Policy Advisory Committee; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chairman of the Sussex Water Quality PAC.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #238-2017

December 11, 2017 "Designation of Public Agency Compliance Officer for Calendar Year 2018"

BE IT RESOLVED, by the Town Council of the Town of Newton that Thomas S. Russo, Jr., Town Manager, is hereby designated as the Public Agency Compliance Officer for the Town of Newton for 2018; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #239-2017

December 11, 2017 **“Designation of Theresa Schlosser as Tax Search Officer for the Town of Newton for 2018”**

WHEREAS, N.J.S.A. 54:5-11 provides that each municipality within the State of New Jersey shall designate a person to act as the Tax Search Officer for the municipality; and

WHEREAS, Theresa Schlosser, as Certified Tax Collector for the Town of Newton, is qualified to make examinations of the municipalities records as to unpaid municipal liens and to certify the results of that examination;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby designates Theresa Schlosser as the Tax Search Officer for the Town of Newton for calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #240-2017

December 11, 2017 **“Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2018”**

BE IT RESOLVED by the Town Council of the Town of Newton the Assistant Public Works Supervisor, Adam Vough, is hereby appointed as the municipality's representative to the Sussex County Solid Waste Advisory Committee to attend regular meetings of said Committee conducted on the second Tuesday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED that, if required, the Assistant Public Works Supervisor or his designee may also attend workshop meetings of the Sussex County Solid Waste Advisory Committee; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chairman of the Sussex County SWAC.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #241-2017

December 11, 2017 "Appoint the Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton for Calendar Year 2018"

WHEREAS, certain matters may arise over the course of the year which require a hearing to be conducted for the purpose of resolving issues; and

WHEREAS, Thomas S. Russo, Jr., Town Manager of the Town of Newton, is the representative of the Governing Body, as well as the Chief Executive and Administrative Officer of the municipality;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby appointed as Hearing Officer in all matters of dispute regarding the Town of Newton for the calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #242-2017

December 11, 2017 **“Designate Newspapers that will Receive Notices Required by the NJ Open Public Meetings Act for 2018”**

WHEREAS, Section 3D(2) of the Open Public Meetings Act, approved October 21, 1975 as Chapter 231, P.L. 1975, requires every public body to designate two (2) newspapers to receive notices required to be mailed, telephoned, telegraphed or hand delivered;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby designates the newspapers listed below as newspapers to receive notices required by the Open Public Meetings Act:

New Jersey Herald

New Jersey Sunday Herald

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #243-2017

December 11, 2017 "Designate Legal Newspapers for Calendar Year 2018"

BE IT RESOLVED by the Town Council of the Town of Newton that the newspapers listed below be designated as the official newspapers for the Town of Newton for legal advertising during the 2018 calendar year:

New Jersey Herald

New Jersey Sunday Herald

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #244-2017

December 11, 2017 **“Designate the Town Manager as the National Organization on Disability Representative”**

WHEREAS, the Town Manager has historically been appointed as the National Organization of Disability representative for the Town of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Newton Town Manager, Thomas S. Russo, Jr., is hereby appointed as the National Organization on Disability representative for the Town of Newton; and

BE IT FURTHER RESOLVED that the Mayor and the Town Manager are authorized to sign any documents that may be required by the National Organization on Disability to confirm this appointment.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #245-2017

December 11, 2017 **“Establish the Rate of Interest to be Charged for Non-Payment of Taxes on or Before the Due Date”**

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:6-67 has been amended to permit the fixing of said rate at eight percent (8%) per annum for the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum for amounts in excess of \$1,500.00, and an additional penalty of six percent (6%) may be collected for delinquencies in excess of \$10,000.00 from property owners who fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Tax Collector is hereby authorized and directed to charge an eight percent (8%) per annum rate of interest on the first \$1,500.00 of taxes which become delinquent after the tax due date, and a rate of eighteen percent (18%) per annum interest on any amount of taxes due in excess of \$1,500.00 which becomes delinquent after the tax due date; and

BE IT FURTHER RESOLVED, that the Tax Collector is also authorized and directed to charge an additional penalty of six percent (6%) if a delinquency is in an amount in excess of \$10,000.00 and remains in arrears beyond December 31st of each calendar year; and

BE IT FURTHER RESOLVED, that the ten (10) day grace period for quarterly tax payments shall remain in effect, that any payment of taxes not made on or before the due date in accordance with this Resolution shall be charged interest from the due date as set forth by law, and that this Resolution shall take effect immediately.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #246-2017

December 11, 2017 "Cancellation of Small Balances"

WHEREAS, N.J.S.A. 40A: 5-17.1 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than ten (\$10.00) dollars; and

WHEREAS, the Town Council of the Town of Newton may authorize the Tax Collector to process, without any further action on the part of the Governing Body, any cancellation of property tax refunds or delinquencies of less than ten (\$10.00) dollars;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton in the County of Sussex, State of New Jersey, that the Tax Collector is hereby authorized to process the cancellation of any property tax refunds or delinquencies of less than ten (\$10.00) dollars.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #247-2017

December 11, 2017 “Resolution Revising Contract for Timber Harvesting Services”

WHEREAS, The Town of Newton adopted a resolution and entered into an agreement for timber harvesting work to be completed on its property owned at Morris Lake, in Sparta Township, New Jersey as recommended by consulting forester Doug Tavella, as set forth in the Timber Harvesting Report, dated August 22, 2016; and

WHEREAS, via Resolution #20-2017, the Town awarded the timber harvesting contract to Acheson Wood Service, Inc., 94 Marksboro Road, Newton, NJ; and

WHEREAS, the Agreement entered into called for work to be completed by December 31, 2017, and Mr. Tavella and Acheson Wood Service have requested the completion date be moved to February 28, 2018, with no other changes to the Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Newton Town Council and Mayor hereby authorize the Agreement for timber harvesting is hereby revised to allow for the completion of forestry work on February 28, 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #248-2017

December 11, 2017 "Designate Officials to Sign Checks"

BE IT RESOLVED by the Town Council of the Town of Newton that the Town Manager, the Town Treasurer and/or the Chief Financial Officer are hereby designated as officials authorized to sign all municipal checks, Water and Sewer Utility checks, and payroll checks during calendar year 2018.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #249-2017

December 11, 2017 **“Authorize the Tax Assessor, the Town Attorney and the Town Manager to Act on the Behalf of the Town of Newton for Calendar Year 2018 with Regard to Tax Appeals”**

BE IT RESOLVED, by the Town Council of the Town of Newton that the Municipal Tax Assessor and the Town Attorney are hereby authorized to defend all contest appeals before the Sussex County Board of Taxation and the Tax Court of the State of New Jersey; and

BE IT FURTHER RESOLVED, that the Municipal Tax Assessor and the Town Attorney are also hereby authorized to initiate municipal appeals to correct the Town of Newton tax listing including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as may be necessary to correct the assessments for the Town of Newton; and

BE IT FURTHER RESOLVED, that the Municipal Assessor, the Municipal Attorney, and the Town Manager are hereby designated as the agents of the Town of Newton for the purpose of signing settlements of the foregoing matters by stipulation for the 2018 Calendar Year.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #250-2017

December 11, 2017 "Designate Chief Financial Officer/Finance Director as the Individual Authorized to Sell Bond Anticipation Notes for Calendar Year 2018"

WHEREAS, it is necessary from time to time for the Town of Newton to sell Bond Anticipation Notes or other Notes for the benefit of the municipality; and

WHEREAS, the Chief Financial Officer/Finance Director is the individual responsible for maintaining the financial records of the Town of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton as follows:

- 1) The Chief Financial Officer/Finance Director is hereby authorized to sell Bond Anticipation Notes and directed to determine all matters in connection with said Notes not determined by this or subsequent Resolutions.
- 2) The Chief Financial Officer/Finance Director is directed to report in writing to the Governing Body at the meeting next succeeding the date when the sale or delivery of Notes pursuant to this Resolution is made. Such report is to include the amount, description, interest rate, maturity of the Notes sold, the price obtained, and the name of the purchaser.
- 3) This Resolution shall take effect immediately upon its adoption.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #251-2017

December 11, 2017 **“Appointment of Deborah Danielson as Action Alliance Coordinator for the Town of Newton for 2018”**

BE IT RESOLVED, by the Town Council of the Town of Newton that Deborah Danielson be and is hereby appointed as the Action Alliance Coordinator for the Town of Newton during calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #252-2017

December 11, 2017 "Establish Schedule of Public Town Council Meetings for 2018"

WHEREAS, Section 13 of the Open Public Meetings Act, approved October 21, 1975 as Chapter 231, P.L. 1975, requires every public body to post and maintain posted throughout the year a schedule of the meetings of said public body;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, Sussex County, New Jersey that the following schedule for 2018 indicates all public meetings of the Newton Town Council will be held on the second and fourth Mondays of each month, unless otherwise indicated, in the Council Chambers, 39 Trinity Street, Newton, New Jersey; and

Council Meetings

7:00pm

January	8	and	22	July	16		
February	12	and	26	August	13		
March	12	and	26	September	12*	and	24
April	9	and	23	October	10*	and	22
May	9*	and	21	November	26		
June	11	and	25	December	10	and	26*

*Held Wednesday

Reorganizational Meeting

Noon

Sunday, July 1, 2018

BE IT FURTHER RESOLVED, that, for the purposes of the Act, the official bulletin board for posting notices shall be the bulletin board in the first floor lobby of the Municipal Building at 39 Trinity Street, Newton, New Jersey, with said board being just outside the door of the Municipal Clerk's Office; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the New Jersey Herald and the NJ Sunday Herald, and a copy be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be mailed to any person requesting notices of meetings of the Town Council pursuant to N.J.S.A. 10:4-19 and whoever has paid the required fee for such notice.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #253-2017

December 11, 2017 **“Resolution Approving Reimbursements of Health Insurance Benefit Premiums to Frank Philhower, Jr.”**

WHEREAS, following his retirement from service with the Town of Newton (“Town”), Frank Philhower, Jr. was required by the Town to remit a monthly payment for the cost of his continued health benefit coverage in order to remain in his selected plan; and

WHEREAS, effective October 11, 2017, in accordance with the arbitration decision docketed as AR-2017-421 and AR-2017-422, Frank Philhower, Jr. is no longer required to provide the Town with any contribution to the cost of his continued health benefits; and

WHEREAS, the arbitrator made the award retroactive to the date of Mr. Philhower's retirement; and

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton shall reimburse Frank Philhower, Jr. for the total amount of health insurance contributions submitted for the period of February 1, 2017 through October 31, 2017, in the amount of \$4,014.00 in accordance with and to fulfill the arbitration award requirements.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #254-2017

December 11, 2017 "Designate Banks as Depositories for Calendar Year 2018"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following policy is hereby adopted pertaining to Town funds for calendar year 2018:

1) The cash management and investment objectives for the Town of Newton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Town's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.

2) The following banks are hereby authorized to be used as depositories for Town funds:

PNC Bank
JP Morgan Chase Bank
New Jersey Cash Management Fund
Sussex Bank
Lakeland Bank
First Hope Bank
Santander Bank, N.A.
TD Bank
Highland State Bank
Valley National Bank
Wells Fargo Bank, N.A.

Beginning with the filing of September 30, 2010 a list of banks that participate in the Governmental Unit Deposit Protection Act (GUDPA) and the type of certificate of eligibility is available quarterly from the State of New Jersey, Department of Banking and Insurance website: http://www.state.nj.us/dobi/division_banking/depositories/gudpa.htm. The Chief Financial Officer/Finance Director will review this site and provide the Town Auditor with a copy of this list.

The above designated official depositories are required to submit to the Chief Financial Officer/Finance Director a copy of the institution's "Annual Report" each year. This may also be satisfied electronically.

3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer/Finance Director shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Finance Director.

4) Permissible investments for the Town of Newton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligations of the local unit or school districts of which the local unit is a part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.

5) The Chief Financial Officer/Finance Director is authorized and directed to make investments on behalf of the Town of Newton. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6) Securities purchased on behalf of the Town of Newton shall be delivered electronically or physically to the Town's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Town.

7) The Chief Financial Officer/Finance Director shall report to the Town Council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

9) The Chief Financial Officer/Finance Director shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #256-2017

December 11, 2017 **“Appointment of Keith Mitchell of the Mitchell Insurance Agency as Insurance Agent”**

WHEREAS, the Town Council of the Town of Newton previously appointed local insurance agents to provide insurance coverage on behalf of the municipality; and

WHEREAS, said insurance services will be needed during calendar year 2018;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Mr. Keith Mitchell, of the Mitchell Agency, 29 Trinity Street, Newton, NJ 07860, be named as agent of record effective January 1, 2018 for the following insurance policies:

- | | |
|-----------------------------|------------------|
| a) Package | SIF2018-07860NEW |
| b) Workers' Compensation | WC1807860NEW |
| c) Umbrella Policy | SIF2018-07860NEW |
| d) Fire Accident Insurance | VFP-4231-3258E-2 |
| e) Fire Life AD&D Insurance | G600592-0001 |

BE IT FURTHER RESOLVED, that the above named insurance agent is appointed to provide insurance services without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-1(1)(a) of the Local Public Contracts Law, because the services to be provided are of a nature requiring specific professional skills and knowledge; and

BE IT FURTHER RESOLVED, that notice of this action shall be published once in the New Jersey Herald.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #257-2017

December 11, 2017 **“Authorize and Direct the Tax Collector to Sell Municipal Liens in Accordance with New Jersey Law in 2018”**

WHEREAS, the Governing Body of the Town of Newton in the County of Sussex, New Jersey, desires to collect all taxes, assessments and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2017 in a manner prescribed by NJSA 54:5-19 and amended by Chapter 99, Public Laws of 1998;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with the New Jersey Statutes, as described above, and that said sale shall take place in 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #258-2017

December 11, 2017 **“Authorize the Release of Executive Session Minutes to the Public, December 2016 through October 2017”**

WHEREAS, the Newton Mayor and Council met in Executive Session on certain occasions; and

WHEREAS, as a result of these Executive Sessions, minutes were prepared and approved by the Mayor and Council although the minutes were not released to the public; and

WHEREAS, the Town Attorney, Town Clerk, and Town Manager have reviewed such approved minutes and recommend the release of certain meeting minutes to the public;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex, and State of New Jersey, that the minutes of the following Executive Sessions be released to the public:

December 12, 2016
December 28, 2016
January 19, 2017
April 24, 2017
May 22, 2017
August 14, 2017
August 28, 2017
September 13, 2017
October 11, 2017
October 23, 2017

BE IT FURTHER RESOLVED, that these specified minutes may be released to the public upon request.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #259-2017

December 11, 2017 "Reimburse Town Employees for Vehicle Expenses for Calendar Year 2018"

WHEREAS, certain Town of Newton employees use their private vehicles in connection with Town business; and

WHEREAS, such employees routinely use their vehicles for travel within Sussex County; and

WHEREAS, it is appropriate to reimburse said Town employees for use of their personal vehicles;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the employees listed below receive the following quarterly allowances for all vehicular trips within Sussex County effective January 1, 2018:

<u>Employee</u>	<u>Position</u>	<u>Estimated Miles/Qtr.</u>	<u>Quarterly Amount</u>
Scott Holzhauser	Tax Assessor	200 miles	\$115.00
Deborah Danielson	Recreation Supervisor	200 miles	\$115.00
Jason Miller	Deputy OEM Coordinator	200 miles	\$115.00

BE IT FURTHER RESOLVED, the following employees are to receive an annual stipend for vehicular trips for Town banking purposes:

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
Theresa Schlosser	Tax Collector	\$150.00
Jacki Shackleton	Utility Collector	\$150.00

BE IT FURTHER RESOLVED that for out-of-town business trips, employees and officers of the Town of Newton who use their personal means of transportation shall be reimbursed, in accordance with the IRS standard allowance for business miles driven, in effect at the time of travel, from Newton to the point of destination and return during calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #260-2017

December 11, 2017 "Authorize the Award of a Required Disclosure Contract for KKPR Marketing and Public Relations"

WHEREAS, the Town of Newton has a need to promote the Town and events through social media and other venues and ensure the public is well informed regarding events sponsored by the Town of Newton, by KKPR Marketing and Public Relations through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, Q.P.A., of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2018 calendar year (s); and

WHEREAS, KKPR Marketing and Public Relations in the aggregate is expected to sell in excess of the pay to play threshold of \$17,500.00; and

WHEREAS, KKPR Marketing and Public Relations has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies KKPR Marketing and Public Relations has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit KKPR Marketing and Public Relations, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer hereby certifies that subject to the Governing Body appropriating sufficient funds in the 2018 Temporary and Permanent budgets, funds NOT TO EXCEED \$19,000.00 will be encumbered as follows:

2018 Current Budget- Town Manager, Marketing #1050244

2018 Water Sewer Utility Budget – Marketing #6051244

"The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount."

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with KKPR Marketing and Public Relations not to exceed \$19,000 for the 2018 calendar year; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #261-2017

December 11, 2017 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2016 and 2017 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #262-2017

December 11, 2017 "Transfer of School Monies for the Period from January 1, 2018 to June 30, 2018"

BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Treasurer be authorized to turn over to the Treasurer of School Monies, as monies become available, \$6,329,097.00 to meet the obligations of the Newton Board of Education, exclusive of Debt Service, in accordance with the Statutes and the request of the Board of Education of Newton;

Amount of Tax Voted Exclusive of Debt Service)	\$12,658,194.00
Amount Received to Date	6,329,097.00
Amount of This Request	<u>6,329,097.00</u>
Balance Due Board of Education	.00

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #263-2017

December 11, 2017 **“Resolution of the Town of Newton, in the County of Sussex, New Jersey Authorizing the Planning Board of the Town to Investigate Whether a Certain Property at 121 Water Street (Block 10.01, Lot 4) Should be Designated as a Non-Condemnation Area in Need of Redevelopment”**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.* (the “Act”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment in accordance with the Act, including Section 5 thereof; and

WHEREAS, the Town wishes to utilize the Planning Board's knowledge and expertise in exploring whether 121 Water Street, as depicted on the map attached hereto as Exhibit A and identified on the official tax map of the Town as Block 10.01, Lot 4 (the “Study Area”) meets the criteria established by the Act; and

WHEREAS, the Town therefore seeks to authorize and direct the Planning Board to conduct a preliminary investigation of the Study Area and to make recommendations to the Town, all in accordance with the Act;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton as follows:

I. GENERAL

The aforementioned recitals are incorporated herein as though fully set forth at length.

II. INVESTIGATION OF STUDY AREA AUTHORIZED

The Planning Board is hereby authorized and directed to conduct an investigation pursuant to *N.J.S.A.40A:12A-6* to determine whether the Study Area satisfies the criteria set forth in the Act, including *N.J.S.A.40A:12A-5*, to be designated as a non-condemnation area in need of redevelopment.

III. MAP TO BE PREPARED

As part of its investigation, the Planning Board shall prepare a map showing the boundary of the proposed redevelopment area.

IV. PUBLIC HEARING REQUIRED

The Planning Board shall conduct a public hearing, after giving due notice of the proposed boundary of the Study Area and the date of the hearing to any persons who are interested in or would be affected by a determination that the Study Area is a redevelopment area.

At the hearing, the Planning Board shall hear from all persons who are interested in or would be affected by a determination that the Study Area is a redevelopment area. All objections to a determination that the Study Area is an area in need of redevelopment and evidence in support of those objections shall be received and considered by the Planning Board and made part of the public record.

V. PLANNING BOARD TO MAKE RECOMMENDATIONS

After conducting its investigation, preparing a map of the proposed redevelopment area, and conducting a public hearing at which all objections to the designation are received and considered, the Planning Board shall make a recommendation to the Town as to whether the Town should designate the Study Area as an area in need of redevelopment.

VI. SEVERABILITY

If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

VII. AVAILABILITY OF THE RESOLUTION

A copy of this Resolution shall be available for public inspection at the offices of the Town Clerk.

VIII. EFFECTIVE DATE

This Resolution shall take effect immediately.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk

Exhibit A

**Tax Map of Study Area
Block 10.01, Lot 4**



TOWN OF NEWTON

RESOLUTION #264-2017

December 11, 2017 "Appoint Local Emergency Planning Committee"

WHEREAS, Appendix A:9-41 of the NJ Statutes Annotated, and N.J.A.C. 13:64-2.3 pertaining to Emergency Management, require that every New Jersey municipality create a Local Emergency Planning Committee; and

WHEREAS, the individual appointed as the local Emergency Management Coordinator shall also be a member of, and shall serve as Chairman of, said Local Emergency Planning Committee;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the appointment of the individuals recommended by Emergency Management Coordinator Kenneth A. Teets for membership on the Newton Local Emergency Planning Committee for calendar year 2018 as listed below:

Kenneth A. Teets	Emergency Management Coordinator
Daniel Finkle	Deputy Emergency Management Coordinator
Jason Miller	Deputy Emergency Management Coordinator
Deborah Danielson	NIXLE Coordinator
Chief Michael S. Richards	Newton Police Department
Thomas S. Russo, Jr.	Newton Town Manager
Scott Verkon, Chief	Newton Fire Department
John Paul Couce, Captain	Newton Vol. First Aid and Rescue Squad
Kenneth Jaekel	Newton Public Works Supervisor
Adam Vough	Assistant Newton Public Works Supervisor
Joseph Carr	Licensed Water and Sewer Operator
Lorraine Read	Newton Municipal Clerk
Teresa Oswin	Deputy Municipal Clerk/Assistant to Town Manager
Kimberly Williams	Community Development Director
Joseph Butto	Newton/Hardyston Construction Official
Dr. Kennedy Greene	Newton School Superintendent
Gary Cee, Senior VP of Programming	Clear Channel Radio

BE IT FURTHER RESOLVED, if any positions become held by different individuals in the 2018 calendar year then said individuals will assume the aforementioned titled responsibilities on Newton Local Emergency Planning Committee.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #265-2017

December 11, 2017 **“Authorize the Execution of Change Order No. 3 with Your Way Construction, Inc. for the Madison Street Sidewalk Improvements Project, Federal Highway Administration Transportation Alternatives Program Grant”**

WHEREAS, the Town of Newton awarded the contract for the Madison Street Sidewalk Improvements Project to Your Way Construction, Inc. on December 28, 2016 by the adoption of Resolution #258-2016 for a total contract amount of \$177,142.05; and

WHEREAS, the Town Council adopted Resolutions #154-2014 and #155-2017 on August 14, 2017 which authorized Change Order No. 1 to extend the completion date to September 26, 2017 and Change Order No. 2 increasing the contract by \$6,150.00 for the removal of trees, resulting in a new contract total of \$183,292.05; and

WHEREAS, the project was completed on September 26, 2017 and all final contract quantities were measured and calculated at that time; and

WHEREAS, the Consulting Engineer, John Ruschke, P.E. of Mott MacDonald, has prepared Change Order No. 3 (Final Change Order) to decrease the total contract amount by \$22,993.79 for the final contract quantities with a new contract total of \$160,298.26; and

WHEREAS, the attached Change Order No. 3 outlines the completion time extension from Change Order No. 1, the cost increase from Change Order No. 2 and the decrease from Change Order No. 3; and

WHEREAS, the Town has accepted and approved the improvements as complete and final;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton we hereby approve Change Order No. 3 (Final Change Order) to decrease the total contract amount by \$22,993.79 to a new contract total of \$160,298.26. This change order is contingent upon the approval by the New Jersey Department of Transportation.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER**

Sheet 1 of 2
Order No. 3
Interim
Final
Date 11/17/2017

Project Madison Street Sidewalk Improvements Project
Federal Project No. TAP -1082(300) Doc. No. _____ NJDOT Job No. 7335304
Contractor Your Way Construction, Inc.

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order: The final change order is representative of the as-built contract quantities. See attached spreadsheet for as-bid versus as-built quantities.

Extension Reduction of time recommended this order _____

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL
Amount of original contract	\$ 177,142.05	\$ 0	\$ 177,142.05
Adjusted amount based on order Nos. <u>2</u> , <u>3</u> , _____	\$ 160,298.26	\$ 0	\$ 160,298.26

ORDER NO. <u>3</u>	<input checked="" type="checkbox"/> Road	<input type="checkbox"/> Bridge	<input type="checkbox"/> Other
	Road	Bridge	Total
New Work	\$ 6,150.00	\$ _____	\$ _____
Quantity Increases	\$ 5,043.27	\$ _____	\$ _____
Quantity Decreases	\$ -28,037.06	\$ _____	\$ _____
Total	\$ -16,843.79	\$ _____	\$ _____

CONTRACT TIME	
Original Completion Date	May 31, 2017
Adjustment This Order (+ or -)	
Previous Adjustments (+ or -)	+118 Days
Adjusted Completion Date	September 26, 2017

Recommended:

John Ruffin
County / Municipal / Sponsor's Engineer Date 11/30/17
Name: _____ Title: _____

Approved:

Presiding Officer _____ Date _____
Name: _____ Title: _____

Approved:

Manager, District _____, Local Aid _____ Date _____
Name: _____

Accepted:

Pedro Costa
Contractor's Authorized Signature Date 11/22/17

Unprotected
 Protested by letter dated _____ attached.

Name Pedro Costa
Title President

PROJECT: MADISON STREET SIDEWALK IMPROVEMENTS FEDERAL PROJECT TAP -1082(300)									
CONTRACTOR: Your Way Construction, LLC									
OWNER: Town of Newton									
ITEM	DESCRIPTION	UNITS	UNIT PRICE	AS-BID QUANTITY	AS-BID AMOUNT	AS-BUILT QUANTITY	AS-BUILT AMOUNT	SUPPLEMENTAL	REDUCTION
1	Mobilization	L.S.	\$1,552.00	1	\$1,552.00	1.00	\$1,552.00		
2	Construction Signs	S.F.	\$0.10	122	\$12.20	122.00	\$12.20		
3	Drums	Units	\$0.01	20	\$0.20	20.00	\$0.20		
4	Traffic Flaggers	Mn. Hr.	\$86.50	360	\$31,140.00	245.55	\$21,240.00		(\$9,900.00)
5	Cleaning Site	L.S.	\$4,995.00	1	\$4,995.00	1.00	\$4,995.00	\$2,490.82	
6	Concrete Sidewalk, 4" Thick, Reinforced	S.Y.	\$53.20	773	\$41,123.60	819.82	\$43,614.42		(\$2,383.00)
7	Concrete Sidewalk, 6" Thick, Reinforced	S.Y.	\$69.00	382	\$26,358.00	275.00	\$18,975.00		(\$7,383.00)
8	Dense Graded Aggregate Base Course, Variable Thickness	Ton	\$50.00	230	\$11,500.00	39.22	\$1,961.00		(\$9,539.00)
9	Milling, 2" Thick	S.Y.	\$5.00	1967	\$9,835.00	1975.00	\$9,875.00	\$40.00	
10	Hot Mix Asphalt 9.5M64, 2" Thick	Ton	\$100.00	250	\$25,000.00	255.94	\$25,594.00	\$594.00	
11	Crosswalk Striping, Long Life, Thermoplastic	L.F.	\$4.05	269	\$1,089.45	215.00	\$870.75		(\$218.70)
12	Stop Bars, 24" Wide, Long Life, Thermoplastic	L.F.	\$16.20	32	\$518.40	37.00	\$599.40	\$81.00	
13	Driveway Repair, Hot Mix Asphalt 9.5M64, 2" Thick	Ton	\$108.00	11	\$1,188.00	13.04	\$1,408.32	\$220.32	
14	Type "N" Curb Piece, 8"	Units	\$398.25	2	\$796.50	2.00	\$796.50		
15	Concrete Curb	L.F.	\$26.80	160	\$4,288.00	218.17	\$5,846.96	\$1,558.96	
16	Detectable Warning Surface	Units	\$200.00	8	\$1,600.00	8.00	\$1,600.00		
17	Remove of Concrete Sidewalk	S.Y.	\$4.50	1155	\$5,197.50	1123.34	\$5,055.03		(\$142.47)
18	Topsoiling 2" Thick, Seeding, Fertilizing & Straw Mulching	S.Y.	\$4.00	356	\$1,424.00	356.00	\$1,424.00		
19	Inlet, Type "B"	Units	\$1,815.00	1	\$1,815.00	1.00	\$1,815.00		(\$443.00)
20	Inlet, Type "A"	Units	\$1,363.00	1	\$1,363.00	0.67	\$920.00		
21	Class "B" Concrete in Step	C.Y.	\$695.25	0.4	\$278.10	0.40	\$278.10		
22	Removal of Concrete Curb	L.F.	\$1.00	160	\$160.00	218.17	\$218.17	\$58.17	
23	Traffic Markings, Long Life, Thermoplastic	S.F.	\$10.13	130	\$1,316.90	130.00	\$1,316.90		
24	Construction Layout	L.S.	\$1.00	1	\$1.00	1.00	\$1.00		
25	Inlet Filter Protection	Units	\$1.00	3	\$3.00	3.00	\$3.00		
26	Traffic Stripes, Long Long, Epoxy Resin	L.F.	\$2.36	1520	\$3,587.20	1422.00	\$3,355.92		(\$231.28)
27	Asphalt Price Index	L.S.	\$1,000.00	1	\$1,000.00	0.82	\$820.39		(\$179.61)
CO-1	Tree Removal	Units	\$2,050.00	0	\$0.00	3.00	\$6,150.00		
				TOTAL:	\$177,142.05		\$160,298.26	\$5,043.27	-\$28,037.06

Original Contract Amount: \$177,142.05
 New Work Per Change Order No. 2: \$6,150.00
 Revised Contract Amount: \$183,292.05
 Total Supplemental Cost: \$5,043.27
 Total Reduction Cost: (\$28,037.06)
 Total Quantity Adjustment: (\$22,993.79)
Final Contract Amount: \$160,298.26



TOWN OF NEWTON

RESOLUTION #266-2017

December 11, 2017 “Authorizing the Sale of Brine Solution to Municipalities”

WHEREAS, the Town of Newton has the equipment necessary to make a brine solution which is used on roadways in preparation for inclement weather; and

WHEREAS, in the past, other municipalities have purchased the brine solution from the Town of Newton; and

WHEREAS, the Newton Town Council desires to authorize the sale of brine solution to other municipalities to the extent it is available, subject to the terms and conditions of this Resolution; and

WHEREAS, the New Jersey Local Public Contracts Law authorizes the sale of items such as the brine solution to a local government agency in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-36(2), without the need for bids or public auctions;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that:

1. The Town of Newton may sell to other municipalities brine solution to the extent that the Town of Newton has the solution available.
2. The DPW Supervisor or his designee shall be responsible for monitoring the quantities of brine solution sold and provide the information to the Town of Newton CFO or his/her designee for invoicing purposes.
3. The sale price of the brine solution at the time of this Resolution is \$0.50 per gallon; however, the Town of Newton reserves the right to adjust the sale price in the event the costs to the Town of Newton increase during the term of this Resolution. Upon receipt of the invoice, the purchasing municipality shall submit a purchase order or voucher to the Town of Newton. Payment of the invoice is expected within 30 days of the invoice date.
4. A copy of this Resolution shall be placed on file with the Clerk of the Town of Newton.
5. This Resolution shall take effect immediately and shall remain in effect through December 31, 2018, or as such time as the Town Council modifies or repeals this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #267-2017

December 11, 2017 "To Cancel Current Revenue Receivable and Appropriation Balances"

WHEREAS, the Town of Newton adopted a Chapter 159 resolution for a Municipal Alliance Match in the amount of \$1,500.00 per Resolution #200-2017 adopted October 11, 2017; and

WHEREAS, these funds were already included in the 2017 Current Budget as anticipated revenues as Other Special Items of Revenue in the amount of \$500 each from the Township of Andover, Borough of Andover, and Township of Green; and

WHEREAS, the following Current Fund 2017 revenue receivable needs to be cancelled:

Public & Private Revenues – Munic Alliance Grant-Match A/C #1043663 \$1,500.00

WHEREAS, the following Current Fund 2017 budget appropriation balance needs to be cancelled:

Pub. & Priv. Program O/S Cap – Munic Alliance Grant-Match #1094863 \$1,500.00

WHEREAS, per NJSA 40A:4-60 any unexpended balances of appropriations may, by resolution of the Governing Body, be canceled prior to the end of the fiscal year;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton that the above listed revenue receivable and unexpended balances of the 2017 Current Budget be canceled.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #268-2017

December 11, 2017 "Appointment of Joyce Franklin as Senior Citizen Coordinator for the Town of Newton for 2018"

BE IT RESOLVED, by the Town Council of the Town of Newton that Joyce Franklin be and is hereby appointed as the Senior Citizen Coordinator for the Town of Newton during calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #269-2017

December 11, 2017 "Authorize Refund of Taxes; Block 7.12, Lot 43 Due to Bankruptcy"

WHEREAS, US Bank Cust BV002 purchased a lien known as Tax Sale Certificate # 2017-002 on Block 7.12, Lot 43, also known as 5 Ashford St., for delinquent 2016 taxes on October 20, 2017; and

WHEREAS, Eric Kalugin, the owner of 5 Ashford St., filed bankruptcy on October 8, 2017 and the Tax Collector was not notified by the US Bankruptcy Court in time to withhold it from the Tax Sale; and

WHEREAS, the Town of Newton's Bankruptcy Attorney, Angelo Bolcato, Esq., recommended the Tax Sale Certificate be rescinded immediately and the lienholder be refunded for taxes, interest and the premium paid; and

WHEREAS, the Tax Collector has determined the amount to be refunded for the taxes including interest to the lien holder, US Bank Cust BV002, is \$19,895.86 in addition to the amount of the premium, \$24,600.00;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Governing Body acknowledges that a refund is due to US Bank Cust BV002; and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue said refund in the amount of \$19,895.86 for the taxes and interest and \$24,600.00 for the return of the premium, to US Bank Cust BV002 Trst & Crdtrs., 50 South 16th Street, Suite 2050, Philadelphia, PA 19102.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #255-2017

December 11, 2017 **“Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2018”**

WHEREAS, the Newton First Aid Squad, “NFAS”, is a not-for-profit entity, comprised solely of volunteers that provide emergency assistance to the Newton community; and

WHEREAS, the “NFAS” owns Block 22.01, Lot 24 also known as 66 Sussex Street, which houses their vehicles, equipment, and provides for a meeting place; and

WHEREAS, the “NFAS” operating expenses are funded through donations and fundraising efforts; and

WHEREAS, the Newton Town Council supports the efforts of the “NFAS” and would like to assist, so they may continue to provide this valuable emergency service to the people of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby waives the water and sewer utility charges incurred at Block 22.01, Lot 24 by the Newton First Aid Squad for calendar year 2018.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #270-2017

December 11, 2017 **“A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12”**

WHEREAS, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

- i. Personnel – Town Manager's Performance Review

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton, assembled in public session on December 11, 2017, that an Executive Session closed to the public shall be held on December 11, 2017 at _____ in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a public meeting of said Governing Body conducted on Monday, December 11, 2017.

Lorraine A. Read, RMC
Municipal Clerk

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
39180	1846 - ADVANCE AUTO PARTS	PO 49761 BLANKET: AUTO PARTS Roads	73.08	73.08
39181	3006 - AG CHOICE, LLC.	PO 51316 BLANKET: 2017 VEGITATIVE/WASTE DISP	480.00	480.00
39182	3615 - ANN ROSELLEN	PO 50238 MEDICARE PART B REIMB	654.00	
		PO 51508 COURT COVERAGE (11/21-11/30)	625.00	1,279.00
39183	3475 - AUTO BODY CONNECTION	PO 51400 ENG #802 REPAIRS BACK PANEL	942.36	942.36
39184	3752 - AWARENESS PROTECTIVE CONSULTANTS, L	PO 50216 DISPATCHER TRAINING 6/5/17	250.00	250.00
39185	3764 - BARRELL HOUSE	PO 49456 3rd place award for house decor	50.00	50.00
39186	3096 - BONNIE MESSINA	PO 51505 COURT COVERAGE (11/25-11/30/17)	647.50	647.50
39187	1132 - BOONTON TIRE SUPPLY INC.	PO 50498 BLANKET: POLICE VEHICLE REPAIR	744.12	744.12
39188	2206 - CENTER FOR PREVENTION & COUNSELING,	PO 51341 2017 CONF CHIEF RICHARDS	60.00	60.00
39189	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 49614 BLANKET: ALARM CIRCUITS HIGH ST TO	125.85	125.85
39190	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51416 LOCAL PHONE SVC	3,564.46	3,564.46
39191	3609 - CLIFFSIDE BODY CORP.	PO 51062 PLOW BLADES	7,130.00	7,130.00
39192	2765 - CODE 96 LLC	PO 51314 2017 MAINT AGMT	13,680.00	
		PO 51333 NEW FIREWALL SOFTWARE	2,195.00	15,875.00
39193	2639 - COUNTY OF SUSSEX	PO 49698 THORLABS 5% OF PILOT	7,135.63	7,135.63
39194	2048 - DANIELSON, DEBORAH	PO 49738 BLANKET: QTRLY MILEAGE @ \$115 PER Q	115.00	115.00
39195	2290 - DOUGLAS CUMMINS	PO 50247 MEDEICARE PART B REIMB	1,125.00	1,125.00
39196	50 - E.A. MORSE & COMPANY, INC.	PO 51317 GARBAGE BAGS ACCT #46219	2,052.95	2,052.95
39197	986 - ELVIDGE, E. KEVIN	PO 51501 REIMB MEETING	26.66	26.66
39198	2748 - Family Ford, Inc.	PO 51381 2010 BUS BRAKES/SWAYBAR/VACUUM PUMP	3,768.61	3,768.61
39199	197 - FIRE FIGHTERS EQUIPMENT CO. INC.	PO 51287 FIRE EXTINGUISERS INSPECTION	304.50	304.50
39200	3896 - FIRST COMMUNITY DEVELOPMENT CORP I	PO 50456 CLEAN TOWN BLDG'S (JUNE-DEC)	1,783.63	1,783.63
39201	172 - FRISBIE, ARTHUR & RITA	PO 50239 MEDICARE PART B REIMB	1,302.00	1,302.00
39202	109 - FURGIUELE, CAMILLE	PO 50240 MEDICARE PART B REIMB	1,125.00	1,125.00
39203	373 - GALLS, LLC	PO 51385 RADIO CASE	42.51	42.51
39204	448 - GARRIS, JEAN	PO 50242 MEDICARE PART B REIMB	660.00	660.00
39205	1608 - GOLD TYPE BUSINESS MACHINES	PO 50733 NF&O: CENCOM/POLICE R#134-2017 \$22	256.00	256.00
39206	272 - HOLZHAUER, SCOTT	PO 49737 BLANKET: QTRLY MILEAGE @ \$115 PER Q	115.00	115.00
39207	1866 - HOME DEPOT, INC.	PO 49657 BLANKET: PARK SUPP'S	2,151.75	
		PO 49658 BLANKET: B&G/VEH MAINT/RD SUPP'S	128.24	
		PO 50309 BLANKET: B & G SUPP'S	229.52	2,509.51
39208	1866 - HOME DEPOT, INC.	PO 51379 Heaters for Polling Place	99.94	99.94
39209	173 - ILIFF, JOHN AND TERRY	PO 50246 MEDICARE PART B REIMB	1,302.00	1,302.00
39210	3756 - JACKI SHACKLETON	PO 51398 2017 BANKING MILEAGE	150.00	150.00
39211	2767 - JAMES J KILDUFF	PO 50241 MEDICARE PART B REIMB	642.00	642.00
39212	113 - JCP&L	PO 50320 BLANKET: ELECTRIC (apr-dec)	281.52	281.52
39213	3715 - JOHN MULHERN	PO 50186 BLANKET: 2017 JUDGE (35,000/12=\$2,9	3,809.13	3,809.13
39214	2353 - Katherine Citterbart	PO 51437 MILEAGE REIMB NJLM CONF	170.85	
		PO 51503 REIMB P/Z CERTIFICATE RENEWAL	25.00	195.85
39215	276 - KAYS, PETER J.	PO 50234 MEDICARE PART B REIMB	1,302.00	1,302.00
39216	365 - KITHCART, BROCK	PO 49740 BLANKET: QTRLY CELL PHONE STIPEND @	37.50	37.50
39217	2532 - LADDEY, CLARK & RYAN, LLP			
		MID CLINTON OCT	64.00	
		MID AMERICAN SALT OCT	32.00	
		NEWTON WEST OCT	77.75	
		TAX APPEALS OCT	1,596.00	
		OCT LEGAL	4,976.00	
		PO 50164 2017 PROSECUTOR (27,000/12=\$2,250)	2,462.50	9,208.25
39218	2380 - LAWREN SUPPLY CO OF NJ	PO 51194 New Metal Detector for Court cust	3,389.55	3,389.55
39219	391 - LOU'S GLASS	PO 51374 Truck #11 Windshield	325.00	325.00
39220	2300 - LOWE'S , INC.	PO 51436 CONCRETE DUGOUTS	475.76	475.76
39221	3948 - ME'ZGAR, CLARENCE	PO 51023 REIMB MEDICARE PART B (rec'd 9/11/1	1,284.00	1,284.00
39222	3047 - MICHAEL A PANDISCIA	PO 50248 MEDICARE PART B REIMB	642.00	642.00
39223	409 - MINISINK PRESS INC	PO 51387 Business Cards for K. Williams	60.00	60.00
39224	1741 - MORRIS COUNTY POLICE ACADEMY	PO 51298 j GUILLERMO URENA FIRE FIGHTERS 1 C	350.00	350.00
39225	1884 - MORRIS, THOMAS & BULAH	PO 50237 MEDICARE PART B REIMB	1,284.00	1,284.00
39226	116 - NEW JERSEY HERALD, INC.	PO 51423 NJH Ad	9.60	
		PO 51475 NJH Ad	24.60	34.20
39227	2201 - NEWTON FIRE DEPARTMENT	PO 51410 2017 AID TO FIREMEN	12,150.00	12,150.00
39228	240 - NEWTON FIRST AID SQUAD	PO 50162 BLANKET: 2017 CONTRIBUTION (\$6125 P	6,125.00	6,125.00
39229	3941 - NITE RIDER TECHNICAL LIGHTING SYSTE	PO 51396 BIKE LIGHTS	134.15	134.15
39230	3877 - NJCRIMINALINTERDICTION LLC	PO 51308 SMART STREET COP COURSE 11/20 & 11/	398.00	398.00
39231	64 - PELLOW, HAROLD & ASSO, INC.	PO 51452 PB CONSULT-SEPT - NOV 2017	65.00	65.00

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
39232	457 - PHILHOWER, FRANK E JR	PO 51509 MED REIMB (FEB-OCT 2017)	4,014.00	4,014.00
39233	3587 - PHOENIX ADVISORS, LLC.	PO 51330 SECONDARY MARKET DISCLOSURE 2017	1,350.00	1,350.00
39234	39 - QUILL CORPORATION	PO 49625 BLANKET PO FOR OFFICE SUPPLIES	210.12	210.12
39235	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 50263 BLANKET: GAS (MAY-DEC) \$30,000.	4,082.52	4,082.52
39236	1250 - RAFTERY, VIRGINIA	PO 51435 MILEAGE REIMB NJLM CONF	181.35	181.35
39237	1274 - RANSNORTH, NANCY	PO 50249 MEDICARE PART B REIMB	642.00	642.00
39238	179 - READ, LORRAINE	PO 51498 MILEAGE NJLM & ELECTION	192.29	192.29
39239	3731 - READY REFRESH BY NESTLE	PO 49653 BLANKET: 2017 WATER DELV	85.59	85.59
39240	3679 - REISINGER OXYGEN SERVICE, INC.	PO 49753 BLANKET: OXYGEN POLICE CUST #05587	61.70	61.70
39241	1112 - RICHARDS, JEAN	PO 50244 MEDICARE PART B REIMB	660.00	660.00
39242	356 - RICHARDS, MICHAEL	PO 51403 NJ LEAGUE HOTEL REIMBURSEMENT	274.26	274.26
39243	1883 - ROMYNS, LARRY E.	PO 50245 MEDICARE PART B REIMB	636.00	636.00
39244	2551 - RONALD CLOUSE	PO 50236 MEDICARE PART B REIMB	1,278.00	1,278.00
39245	3935 - SARAH GRUB	PO 51506 COURT COVERAGE (1120-11/30)	387.50	387.50
39246	3973 - Schlosser, Theresa	PO 51399 BANKING STIPEND (7/1-12/31/17)	75.00	75.00
39247	285 - SLOAN, JAMES PPC.	PO 50165 BLANKET: 2017 PUBLIC DEFENDER (\$13,	1,231.25	1,231.25
39248	338 - SMITH, WILLIAM F	PO 50235 MEDICARE PART B REIMB	660.00	660.00
39249	3943 - SOL AZTEKA MEXICAN GRILL	PO 51358 2017 CHRISTMAS PARTY 30% deposit	1,225.00	
		PO 51392 House decorating award 2017	75.00	1,300.00
39250	3117 - SOME'S WORLD WIDE UNIFORMS, INC.	PO 51397 S/O UNIFORM cust #10706	440.00	440.00
39251	2865 - STEVE MILLS	PO 50243 MEDICARE PART B REIMB	636.00	636.00
39252	2485 - STEVE VAN NIEUWLAND	PO 51404 CAR SEAT TECH RECERT FEE REIMBURSE	50.00	50.00
39253	756 - SUI ACCOUNT	PAY 2017 UNEMPLOYMENT TO SUI	5,500.00	5,500.00
39254	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 51342 Membership 1-10	281.00	281.00
39255	2479 - TAYLOR OIL CO., INC.	PO 50262 BLANKET: DIESEL (MAY-DEC) \$20,000	2,709.71	2,709.71
39256	1751 - TERESA ANN OSWIN	PO 49739 BLANKET: QTRLY CELL PHONE STIPEND @	37.50	37.50
39257	3851 - THE CANNING GROUP, LLC.	PO 49644 PURCHASING QPA (\$535.71 X 12 = \$6,42	535.71	535.71
39258	3912 - THOMAS, CHRISTINE M.	PO 51507 COURT COVERAGE 11/28	150.00	150.00
39259	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 50673 CAF R#127-2017 amend Labor Legal to	4,430.00	4,430.00
39260	3369 - UNITED TELEPHONE/CENTURY LINK	PO 49615 BLANKET: DIGITAL DATA CIRCUIT TH TO	128.20	128.20
39261	1280 - VERIZON WIRELESS, INC.	PO 49672 BLANKET: 1X AIRCARDS ACCT #201 M15-	196.38	196.38
39262	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 51446 PB CONSULT-OCT 2017	1,343.45	1,343.45
39263	2635 - W.B. MASON, INC.	PO 51214 BLANKET PO FOR OFFICE SUPPLIES	343.31	
		PO 51299 Clerk's /Registrar Office	501.31	
		PO 51402 PB & REC Office supplies	34.18	
		PO 51411 Office Supplies for 2nd Floor	332.96	1,211.76
39264	1500 - WALMART	PO 51450 CORN HUSKERS (5)	11.52	11.52
39265	554 - WILFRED MACDONALD, INC.	PO 51061 Slope mower repair cust #107405	487.57	487.57
39266	136 - ZENES, NANCY	PO 50232 MEDICARE PART B REIMB	654.00	654.00

	TOTAL			133,412.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CURRENT - LAKELAND #434			0.00	133,412.60
104490	TOTAL MISC REVENUE NOT ANTICIPATED			7,135.63	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	359.62			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	428.72			
1051500	ELECTIONS - OTHER EXPENSES	111.71			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	1,756.35			
1055200	ASSESSMENT OF TAXES - OTHER EXPENSES	115.00			
1058200	LEGAL SERVICES - OTHER EXPENSES	14,550.75			
1059200	MUNICIPAL COURT - OTHER EXPENSES	2,671.66			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	4,095.93			
1062200	PLANNING BOARD - OTHER EXPENSES	1,615.48			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	595.71			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	20,502.00			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	654.50			
1072200	AID TO VOLUNTEER FIRE DEPTS - OTHER EXP	12,150.00			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
1074200	POLICE DEPARTMENT - OTHER EXPENSES	4,310.29			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	14,140.12			
1076200	AID TO FIRST AID ORGANIZATION - OTHER EX	6,125.00			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	140.16			
1081200	SNOW REMOVAL - OTHER EXPENSES	7,130.00			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	480.00			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	6,340.74			
1084200	BOARD OF HEALTH - OTHER EXPENSES	287.31			
1087200	RECREATION - OTHER EXPENSES	494.00			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	11,163.64			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	2,151.75			
1092200	CELEBRATION OF PUBLIC EVENTS - OE	1,225.00			
1092200A	(2016) CELEBRATION OF PUBLIC EVENTS - OE		50.00		
1094798	INTERLOCAL - GREEN TWP COURT	3,266.22			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	3,865.31			
1098200	STATUTORY EXPENDITURES - OTHER EXPENSES	5,500.00			
TOTALS FOR	CURRENT FUND	126,226.97	50.00	7,135.63	133,412.60

Total to be paid from Fund 10 CURRENT FUND

133,412.60
 =====
 133,412.60

Checks Previously Disbursed

171079	ELAVON	DEC COURT MERCHANT FEE	173.37	12/04/2017
171078	PAYROLL ACCOUNT	11/26 Current Pay	192,326.03	11/30/2017
39179	RICHARD P SHIELDS	PO# 51425 REFUND TAXES 100% DISABLED VET	3,017.18	11/28/2017
39178	LANG, DIANE	PO# 51059 Professional Coach Oct and Nov	600.00	11/28/2017
39177	TOYOTA/SUBARU/SCION OF MORRISTOWN I	PO# 51047 Service MAINT MANAGER VEHICLE est.	140.80	11/27/2017
39176	ENOM, INC.	PO# 51180 newtontownhall.com domain name ren	49.87	11/27/2017

			196,307.25	

Total paid from Fund 10 CURRENT FUND

196,307.25

 196,307.25

Total for this Bills List: **329,719.85**

List of Bills - (110001) CASH FEDERAL/STATE GRANTS

Check#	Vendor	Description	Payment	Check Total
1390	2301 - SCREEN CREATION PLUS	PO 51222 Action Alliance - Freshman Orient/V	800.00	800.00
	TOTAL			----- 800.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	800.00
111200	APPROPRIATED RESERVES FOR GRANTS			800.00	

TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	800.00	800.00
		=====	=====	=====	=====

Total to be paid from Fund 11 FEDERAL/STATE GRANTS

800.00
=====
800.00

Checks Previously Disbursed

171125	PAYROLL ACCOUNT	11/30 Grant Pay	305.87	11/30/2017

			305.87	

Total paid from Fund 11 FEDERAL/STATE GRANTS

305.87

305.87

Total for this Bills List: 1,105.87

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Check#	Vendor	Description	Payment	Check Total
8683	2618 - JMC ENVIRONMENTAL CONSULTANTS, INC. PO 51304	CAF: R#207-2017 Req.Disclosure envi	4,511.63	4,511.63
	TOTAL			4,511.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	4,511.63
3091709	ORD 2017-9 VARIOUS \$1,405	4,511.63			
TOTALS FOR	CAPITAL	4,511.63	0.00	0.00	4,511.63

Total to be paid from Fund 30 CAPITAL

4,511.63
=====

4,511.63

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426
WATER/SEWER UTILITY**

Check#	Vendor	Description	Payment	Check Total
16652	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 51447 COMPRESSOR SERVICE	1,834.36	1,834.36
16653	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51416 LOCAL PHONE SVC	1,205.31	1,205.31
16654	155 - COYNE CHEMICAL CORP., INC.	PO 50180 BLANKET: CAUSTIC SODA LIQUID SODIUM	1,185.14	
		PO 50182 BLANKET: CHLORINE BARRELS SODIUM H	1,123.47	
		PO 51448 CITRIC ACID	652.84	2,961.45
16655	986 - ELVIDGE, E. KEVIN	PO 51501 REIMB MEETING	26.66	26.66
16656	200 - GARDEN STATE LABORATORIES INC	PO 51432 SEWER LAB AND DRINKING ANALYSIS OCT	1,140.00	1,140.00
16657	490 - GRENNILLE, WILLIAM	PO 51472 MEDICARE PART B REIMB (SEPT-DEC)	536.00	536.00
16658	1866 - HOME DEPOT, INC.	PO 49642 BLANKET: WATER/SEWER	28.48	28.48
16659	3711 - KKPR MARKETING & PUBLIC RELATIONS	PO 49973 Web Consulting 4/2017-3/2018	175.00	
		PO 49975 Social Media Mgmt Copy & Creative:	500.00	675.00
16660	3166 - MOTT MACDONALD	PO 51038 CAF: R#185-2017 Sewer Engineer incr	6,692.16	6,692.16
16661	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 50188 BLANKET: SLUDGE DISPOSAL 2017 R #33	5,600.00	5,600.00
16662	1489 - SMALLEY, JOHN H	PO 49546 BLANKET: 2017 SVC'S MORRIS LAKE 12	1,250.00	
		PO 50250 MEDICARE PART B REIMB	1,320.00	2,570.00
16663	130 - SUSSEX COUNTY P & H, INC.	PO 49665 BLANKET PLUMBING SUPPLIES	989.70	989.70
16664	3429 - TOYOTA MOTOR CREDIT CORP.	PO 49545 BLANKET: 2013 TOYOTA CAMRY 60 PMT	472.08	472.08
16665	2635 - W.B. MASON, INC.	PO 51411 Office Supplies for 2nd Floor	329.87	329.87
16666	366 - WAGNER, WILLIAM	PO 50233 MEDICARE PART B REIMB	1,308.00	1,308.00
TOTAL				26,369.07

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	26,369.07
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	26,369.07			
TOTALS FOR	WATER/SEWER UTILITY	26,369.07	0.00	0.00	26,369.07

Total to be paid from Fund 60 WATER/SEWER UTILITY 26,369.07
=====
26,369.07

Checks Previously Disbursed

176038	STATE OF NEW JERSEY - PWT	4th Qtr Water/Sewer Tax	442.93	12/04/2017
176037	PAYROLL ACCOUNT	11/30 W/S Payroll	37,649.04	11/30/2017
16651	ENOM, INC.	PO# 51180 newtontownhall.com domain name ren	49.88	11/27/2017

			38,141.85	

Total paid from Fund 60 WATER/SEWER UTILITY 38,141.85

38,141.85

Total for this Bills List: **64,510.92**

**List of Bills - (610001) CASH - W/S CAPITAL - LAKELAND #442
WATER/SEWER CAPITAL**

Check#	Vendor	Description	Payment	Check Total
2466	3830 - MONTANA CONTRACTING CORP., INC.	PO 48912 FOX HOLLOW LK. TRANSMISSION MAIN RE	59,375.39	59,375.39
2467	3166 - MOTT MACDONALD	PO 50871 CAF: SPARTA AVE PUMP STATION ENGINE	7,219.54	7,219.54
TOTAL				66,594.93

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
610001	CASH - W/S CAPITAL - LAKELAND #442			0.00	66,594.93
6191405	ORD 2014-5 SUPP. FOX HOLLOW WTRMAIN \$300	38,761.03			
6191708	ORD 2017-8 SPARTA AVE PUMP STATION (SWR)	7,219.54			
6191714	ORD 2017-14 SUPP FOX HOLLOW WTRMAIN \$250	20,614.36			
TOTALS FOR	WATER/SEWER CAPITAL	66,594.93	0.00	0.00	66,594.93

Total to be paid from Fund 61 WATER/SEWER CAPITAL 66,594.93
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66,594.93

Checks Previously Disbursed

2465	MONTANA CONTRACTING CORP., INC.	PO# 48912 FOX HOLLOW LK. TRANSMISSION MAIN R	166,973.52	12/06/2017

				166,973.52

Total paid from Fund 61 WATER/SEWER CAPITAL 166,973.52

166,973.52

Total for this Bills List: 233,568.45

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Check#	Vendor	Description	Payment	Check Total
3678	64 - PELLOW, HAROLD & ASSO, INC.	PO 51458 J&R DEVELOP/J PUTRINO/TSG-SEPT-NOV	32.50	
		PO 51459 NVE OCCHINFINTO-SEPT-NOV ESCROW	682.50	
		PO 51460 RPM-SEPT-NOV ESCROW	216.68	
		PO 51461 RPM-SEPT-NOV ESCROW	520.00	
		PO 51462 NEWTON DUNKIN DONUTS-SEPT-NOV ESCRO	295.25	
		PO 51464 PUNCTUATED EQUIL-SEPT-NOV ESCROW	130.00	
		PO 51465 VALLEY VIEW REHAB-SEPT-NOV ESCROW	227.50	
		PO 51466 CELLCO/VERIZON-SEPT-NOV ESCROW	195.00	2,299.43
3679	64 - PELLOW, HAROLD & ASSO, INC.	PO 51467 FITNESS NATION-SEPT-NOV ESCROW	130.00	
		PO 51468 KA QUINLAN-SEPT-NOV ESCROW	162.50	
		PO 51502 777 SOLOMON OCT	110.40	402.90
3680	3977 - SUSSEX COUNTY HABITAT FOR HAMANITY	PO 51484 REFUND UNUSED ESROW BALANCE	1,775.25	1,775.25
3681	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 51438 J&R DEV/J. PUTRINO/TSG-OCT ESCROW	15.00	
		PO 51439 NVE/OCCHINFINTO-OCT ESCROW	30.00	
		PO 51440 KROGH'S-OCT ESCROW	15.00	
		PO 51441 AUTO ZONE-OCT	45.00	
		PO 51442 KA QUINLAN-OCT ESCROW	120.00	
		PO 51443 VALLEY VIEW REHAB-OCT ESCROW	210.00	
		PO 51444 FITNESS NATION-OCT	60.00	
		PO 51445 C ENNIS-OCT ESCROW	45.00	540.00
TOTAL				5,017.58

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	5,017.58
711440	ENGINEER REVIEW FEES			4,907.18	
711800	WATER SEWER ESCROW			110.40	
TOTALS FOR	TRUST	0.00	0.00	5,017.58	5,017.58

Total to be paid from Fund 71 TRUST
 5,017.58
 =====
 5,017.58

Checks Previously Disbursed

177124	PAYROLL ACCOUNT	11/30 TRUST PAY	6,763.50	11/30/2017

				6,763.50

Total paid from Fund 71 TRUST
 6,763.50

 6,763.50

Total for this Bills List: **11,781.08**

**List of Bills - (730001) CASH - SUI - LAKELAND #027
SUI (Fund 73)**

Check#	Vendor	Description	Payment	Check Total
1114	1261 - S/NJ EMPLOYER ACCOUNTS	PO 51504 3RD QTR UNEMPLOYMENT	5,419.82	5,419.82
	TOTAL			5,419.82

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
730001	CASH - SUI - LAKELAND #027			0.00	5,419.82
731255	RESERVE FOR EXPENDITURES - UNEMPLOYMENT			5,419.82	
TOTALS FOR	SUI (Fund 73)	0.00	0.00	5,419.82	5,419.82

Total to be paid from Fund 73 SUI (Fund 73)

5,419.82
=====

5,419.82

List of Bills - (750001) CASH - HOUSING TRUST FUND (COAH) #0301
HOUSING TRUST FUND (COAH) (Fund 75)

Check#	Vendor	Description	Payment	Check Total
159	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 51401 AFFORDABLE HOUSING -SEPT	552.50	552.50
	TOTAL			552.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
750001	CASH - HOUSING TRUST FUND (COAH) #0301			0.00	552.50
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			552.50	
TOTALS FOR	HOUSING TRUST FUND (COAH) (Fund 75)	0.00	0.00	552.50	552.50

Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 552.50
 =====
 552.50

**List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515
DEVELOPERS ESCROW (Fund 72)**

Check#	Vendor	Description	Payment	Check Total
1293	64 - PELLOW, HAROLD & ASSO, INC.	PO 51463 AUTOZONE-SEPT-NOV ESCROW	2,271.45	
		PO 51469 AUTOZONE-NOVEMBER ESCROW	828.75	3,100.20
	TOTAL			3,100.20

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	3,100.20
721338	RESERVE FOR AUTOZONE			3,100.20	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	3,100.20	3,100.20

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 3,100.20
 =====
 3,100.20

Checks Previously Disbursed

1292	PELLOW, HAROLD & ASSO, INC.	Multiple: PO# 51463 PO# 51469 PO# 51486	-3,928.95	12/11/2017 *VOIDED REM
			-3,928.95	*VOIDED

Total for this Bills List: **3,100.20**