

December 28, 2016

An Executive Session meeting of the Town Council of the Town of Newton was held on the above date at 8:07 pm. Present were Deputy Mayor Levante, Mr. Elvidge, Mr. Flynn, Mrs. Le Frois and Mayor Diglio. Also present was Ursula Leo, Esq. and Jennifer Dodd, HR Director.

Mayor Diglio made the following declaration that "in accordance with the Open Public Meetings Act, notice of this Special meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2015."

The following Resolution was read which authorized the Town Council to enter into Executive Session.

**RESOLUTION #268-2016**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Personnel – Town Manager's Performance Review

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Newton, assembled in public session on December 28, 2016, that an Executive Session closed to the public shall be held on December 28, 2016, at 8:07 PM in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

**PERSONNEL – TOWN MANAGER'S PERFORMANCE REVIEW**

Mayor Diglio and Town Council discussed and reviewed the employee evaluation of Thomas S. Russo, Jr. serving as Town Manager.

After a brief discussion, Council unanimously agreed the overall performance evaluation of Mr. Russo was strong and outlined Council goals set for Mr. Russo to complete in 2017.

Mr. Russo was invited to join the meeting at 8:44 pm and review his evaluation with the Town Council.

Mayor Diglio reviewed and outlined each section of Mr. Russo's evaluation.

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Mr. Russo outlined his goals for 2017 and reviewed the goals of the Town Council.

After a lengthy discussion, Mr. Russo thanked the Governing Body for his overall strong evaluation. It was noted he agreed to the terms and conditions of his new contract.

Upon motion of Mrs. Le Frois, seconded by Mr. Flynn and unanimously carried, Council left Executive Session at 9:33 pm.

Respectfully submitted,



Lorraine A. Read, RMC  
Municipal Clerk

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