

March 22, 2017

The Newton Advisory Board of Health held a regular meeting on the above date at 7:06 p.m. Dr. Nancy Craddock, Dr. John Craddock, Mr. William Hagaman, Rev. Richard Carlson and Mrs. Lorraine Read, Secretary were in attendance. Jennifer Shortino, Health Inspector from the Sussex County Board of Health was also present.

Dr. Nancy Craddock made the following declaration that "in accordance with the Open Public Meetings Act, notice of this regular meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2016."

Upon motion of Mr. Hagaman, seconded by Dr. Nancy Craddock and carried, the minutes of September 28, 2016 Regular meeting were unanimously approved.

Under Old Business, Mrs. Read advised of several notices sent out to various food establishments who have not yet renewed their food establishment license. Mrs. Shortino will go out to these facilities to advise them of violation.

Under New Business, Mrs. Read and Mrs. Shortino reviewed the routine health notices submitted by the Sussex County Health Department and all questions were addressed.

Mrs. Read and Mrs. Shortino updated the Board on various new businesses coming to the Town.

Dr. Nancy Craddock opened the meeting to the public.

There being no one from the public to be heard, upon motion of

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Mrs. Nancy Craddock, seconded by Dr. John Craddock and carried, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lorraine A. Read". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Lorraine A. Read, RMC  
Board of Health Secretary