



# AGENDA

## NEWTON TOWN COUNCIL

October 10, 2018

7:00 p.m.

### I. PLEDGE OF ALLEGIANCE

### II. ROLL CALL

### III. OPEN PUBLIC MEETINGS ACT STATEMENT

### IV. APPROVAL OF MINUTES

September 20, 2018 Special Meeting  
September 24, 2018 Special Meeting  
September 24, 2018 Regular Meeting

### V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

### VI. COUNCIL & MANAGER REPORTS

- a. Mayor Le Frois
- b. Deputy Mayor Flynn
- c. Councilwoman Diglio
- d. Councilman Schlaffer
- e. Councilman Dickson
- f. Town Manager Russo

### VII. ORDINANCES

- a. 2<sup>nd</sup> Reading & Public Hearing

Ordinance 2018-18

An Ordinance Amending Chapter 3 of the Newton Code, Being the Administrative Code, Moving Municipal Elections from the Month of May to November, Pursuant to the Results of a Special Election Held on July 31, 2018

- i. Open Meeting to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Revising Chapter 57 of the Code of the Town of Newton to Add a New Article VI, Entitled "Feral Cats", to Provide for a Trap, Neuter, Release ("TNR") Program in the Town of Newton

- i. Open Meeting to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

## VIII. OLD BUSINESS

### IX. CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- |           |                       |   |
|-----------|-----------------------|---|
| <b>a.</b> | Resolution #190-2018* | Authorize Unpaid Leave of Absence for Adam Gourlay  |
| <b>b.</b> | Resolution #191-2018* | Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Plainfield Avenue Project  |
| <b>c.</b> | Resolution #192-2018* | Rescind Resolution #169-2018 Insertion of Special Items of Revenue in the 2018 Town of Newton Budget Pursuant to N.J.S.A. 40A:4-87 (C. 159, PL 1948)  |
| <b>d.</b> | Resolution #193-2018* | Resolution of the Town of Newton Authorizing the Hiring of an Automated Data Processing Firm for the Payroll Processing and Payroll Services for the Town of Newton Through the Competitive Contracting Process |
| <b>e.</b> | Resolution #194-2018* | Authorize Refund of Homestead Benefit; Block 6.05, Lot 10, also known as 18 Douma Drive, Newton, New Jersey for a 100% Disabled Veteran Exemption   |
| <b>f.</b> | Resolution #195-2018* | Authorize the Submission of a Strategic Plan for the Municipal Alliance Fiscal Year 2019 with New Funding Amounts   |
| <b>g.</b> | Resolution #196-2018* | Insertion of Special Items of Revenue in the 2018 Town of Newton Budget Pursuant to N.J.S.A. 40A:4-87 (C. 159, PL 1948)   |
| <b>h.</b> | Resolution #197-2018* | Authorize Credits Due Water and Sewer Utility Accounts  |

i. Resolution #198-2018\*

Approve Bills and Vouchers for Payment

**X. INTERMISSION**

**XI. DISCUSSION**

- a. Master Plan Revision – J. Caldwell
- b. Permitted Uses in SD-3 Zone – J. Caldwell
- c. Water/Sewer Connection Fees – T. Ferry

**XII. OPEN TO THE PUBLIC**

**XIII. COUNCIL & MANAGER COMMENTS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

Office of the Mayor

Newton, New Jersey

# Proclamation

## Walter “Wally” Atchison *102<sup>nd</sup> Birthday*

**WHEREAS**, Walter “Wally” Atchison currently residing in Bristol Glen has reached the venerable age of 102; and

**WHEREAS**, Wally has a lifetime of memorable experiences including being a World War II Veteran, a lifelong golfer, where he caddied for Babe Ruth as a teenager, and now keeps in shape playing shuffleboard; and

**WHEREAS**, Wally grew up in New Jersey and was drafted into the United States Army in 1942 where he initially trained in artillery and subsequently was assigned to the Army Air Corps, and trained as a Chemical Warfare Instructor and an Aircraft Crash Recovery Team member; and

**WHEREAS**, his military career included his time on the ship the *Queen Elizabeth* avoiding submarine attacks in Scotland, landing on Omaha Beach joining the invasion forces, and finishing his career in Paris the day the war ended in which he was a participant in the celebration parade; and

**WHEREAS**, after his military career, Wally returned to New Jersey, married and raised a family including 5 children, 15 grandchildren and 34 great grandchildren, 15 great great grandchildren and 1 great great great grandchild;

**NOW, THEREFORE, We**, the Mayor and Town Council of the Town of Newton hereby proclaim our HappyB wishes for Wally Atchison on his 102<sup>nd</sup> birthday. We thank him for his service to his country and are honored to have him as a Newton resident.

*In witness whereof I have hereunto set my  
hand and caused this seal to be affixed.*

Attest: \_\_\_\_\_

Date: September 27, 2018

**TOWN OF NEWTON**

**ORDINANCE 2018-18**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE NEWTON CODE,  
BEING THE ADMINISTRATIVE CODE, MOVING MUNICIPAL  
ELECTIONS FROM THE MONTH OF MAY TO NOVEMBER,  
PURSUANT TO THE RESULTS OF A SPECIAL ELECTION HELD ON  
JULY 31, 2018**

**WHEREAS**, pursuant to N.J.S.A. 40:45-7.1 any municipality governed by the Uniform Non-Partisan Election's Law may hold regular municipal elections on the day of the general election, the first Tuesday after the first Monday in November; and

**WHEREAS**, the Town of Newton held a special election on July 31, 2018 at which time the voters of the Town voted to adopt an ordinance, initiated by petition, providing for municipal elections to be moved from May to November; and

**WHEREAS**, certain provisions of the Newton Town Code must be revised in order to reflect the change of municipal elections from May to November;

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Newton, as follows:

Section 1. Section 3-2 of the Newton Town Code shall be deleted in its entirety and a new Section 3-2 shall be adopted as follows:

**§3-2 Organization of Council; election; terms; compensation.**

The Town Council shall consist of five members who shall be elected at large and by the voters of the Town at the regular municipal election and who shall serve for terms of four years on a staggered basis, pursuant to the Charter, beginning on the first day of January next following their election. Council members shall serve with compensation as set forth in the duly adopted annual municipal budget and annual salary and wage ordinance.

Section 2. Section 3-7.A shall be deleted in its entirety and a new Section 3-7.A shall be adopted as follows:

**§3-7. Meetings and procedures.**

- A. Regular meetings. The Council shall meet for organization during the first week in January. The Council shall meet regularly thereafter on the second and fourth Mondays of the month. When the time for any regular meeting of the Council falls on a legal holiday as prescribed by law, such meeting shall be held at the same hour on the next following Wednesday.

Section 3. **Severability.** If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 4. **Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 5. **Effective date.** This Ordinance shall take effect after its final passage and publication as required by law.

#### **NOTICE**

**TAKE NOTICE** that the above entitled Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton held on Monday, September 24, 2018. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00 p.m. on Wednesday, October 10, 2018 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

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Lorraine A. Read, RMC  
Municipal Clerk

**TOWN OF NEWTON  
ORDINANCE 2018-19**

**REVISING CHAPTER 57 OF THE CODE OF THE TOWN OF NEWTON  
TO ADD A NEW ARTICLE VI, ENTITLED "FERAL CATS", TO PROVIDE FOR A TRAP, NEUTER,  
RELEASE ("TNR") PROGRAM IN THE TOWN OF NEWTON**

**WHEREAS**, the Town of Newton's Animal Control Officer ("ACO") has determined that a Trap/Neuter/Release ("TNR") Program should be implemented to reduce the feral cat population within the Town of Newton; and

**WHEREAS**, a TNR Program and the reduction of the feral cat population will benefit and protect the public health, welfare and safety, and provide for the humane treatment of feral cats within the Town; and

**WHEREAS**, the Town Council desires to implement the TNR Program, supported by cat licensing funds as set forth below;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

**SECTION 1:** Chapter 57, Animals, shall be amended by adoption of a new Article VI, Feral Cats, as follows:

**Article VI Feral Cats**

**§57-35 Purpose**

The Town of Newton, like many communities throughout the State of New Jersey and the United States, desires to effectively and humanely control feral cat populations within the Town. The ACO has recommended that the Town institute a Trap, Neuter and Release Program (TNR) in an effort to reduce the feral cat population over time without the necessity of wholesale capture and euthanization. The Town Council adopts this Ordinance in an effort to improve the public health, welfare and safety within the Town.

**§147-36 Definitions**

As used in this Article, the following terms shall have the meanings indicated:

**ANIMAL CONTROL OFFICER ("ACO")**

The person appointed annually by the Town Council, per §57-23 of the Code of the Town of Newton.

**CAREGIVER**

Any volunteer, who is an uncompensated person, who agrees to facilitate a TNR program within the Town in accordance with this Article and any rules and regulations that may be established by the Town . A Caregiver shall not be deemed an employee of the Town and shall hold such volunteer position at the pleasure of Town Council and may be removed from or precluded from holding such volunteer position in the sole discretion of Town Council. All Caregivers must execute a Hold Harmless and Indemnification Agreement with the Town of Newton.

## **EAR TIPPING**

The marking of a cat's ear through a surgical procedure performed by qualified personnel.

## **FERAL CAT**

Any cat that is not licensed in accordance with §57-14 of the Town Code and is free-roaming.

### **§57-37 Funding**

The Town shall provide funding each year from the collection of monies related to cat licensing, per Chapter 57, Article III above, up to a maximum of the amount collected the previous year from Town Cat Licensing. Such funds shall be utilized to offset the costs of trapping, neutering, and vaccinating captured feral cats that can be returned to an appropriate, controlled, protected and registered colony site. Caregivers for such colonies, whether one or several animals, may be aided by the Town in providing traps for the capture of the cat, transportation to a spay/neuter facility and offsetting costs, to the extent that funding is available.

### **§57-38 Registration of feral cat colonies; Role of Animal Control Officer**

Each feral cat colony will be registered with the ACO, who will serve as a clearinghouse for information on current Caregivers, education, and assistance for persons found in violation of this Article.

### **§57-39 Ear tipping.**

Ear tipping shall be used on feral cats in order to be identified as a spayed or neutered and vaccinated member of a managed colony.

### **§57-40 Enforcement; responsibilities of caregivers.**

In addition to the ACO's authority per §57-18 of the Town Code, any person or Caregiver determined to be in violation of Subsections A through E below shall be issued a written warning and be allowed no longer than 90 days to come into compliance, or provide satisfactory evidence of working to achieve compliance. Caregivers of feral cat colonies shall implement proper management and sterilization practices, as well as seek the assistance of the Animal Control Officer, as follows:

- A. Sterilize (spay/neuter) all adult cats that can be captured.
- B. Vaccinate, as required by law, all cats that can be captured against rabies, preferably with a three-year vaccine; and any other infectious disease as mandated by law.
- C. Make every attempt to remove kittens from the colony before eight weeks of age for domestication and placement.
- D. Make every attempt to remove sick or injured cats from the colony for immediate veterinarian care or humane euthanasia.
- E. Assure responsibility and arrangements for providing food and water to the cat colony regularly throughout the year and vaccinations.
- F. Make every attempt to ear tip all cats with a single cut preferably on the left ear for each cat in the colony.

- G. Maintain proof of sterilization, vaccination, ear tipping and medical records for all cats. These records shall be provided to the Animal Control Officer upon request.
- H. Register the feral cat colony with the ACO for the Town of Newton.
- I. Execute all documents required by the Town which may be established by this Article or by resolution of the Town Council.

**§57-41 Restrictions on locations for cat colonies.**

No feral cat colony shall be permitted to be established on Spring Street within the Town of Newton. The ACO shall impound all feral cats on Spring Street in accordance with §57-18 of the Town Code.

**§57-42 Penalty.**

The ACO shall be responsible for issuing citations and summons for violation(s) of this Article. Any person who violates, or who fails, or refuses to comply with this Article shall be liable for a penalty of not less than one hundred (\$100.00) dollars nor more than five hundred (\$500.00) dollars for a first offense, and no less than one hundred fifty (\$150.00) dollars nor less than one thousand (\$1,000.00) dollars for each additional offense, to be recovered by and in the name of the Town of Newton.

**SECTION 2: SEVERABILITY AND REPEALER**

Should any part or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part held invalid.

**SECTION 3: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

**NOTICE**

**TAKE NOTICE** that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, September 24, 2018. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Wednesday, October 10, 2018 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #190-2018

October 10, 2018      “Authorize Unpaid Leave of Absence for  
Adam Gourlay”

**WHEREAS**, Adam Gourlay (Gourlay) is an employee in the Police Department employed as a Public Safety Telecommunicator and has been out on an approved medical leave since March 21, 2018 for a non-work-related illness. Gourlay has exhausted all available FMLA leave as of June 21, 2018 and has used available sick days and donated sick leave to continue in a paid status, but the donated sick leave is expected to be exhausted before the end of October, 2018, and based on the medical information provided by Gourlay to date, it does not appear Gourlay will be able to return to work by the time his donated leave is exhausted; and

**WHEREAS**, the Town desires to grant an additional unpaid leave of absence pursuant to Article 22 of the CNA between the Town and the CWA, Section 5-10 of the Town Handbook and Town Code 25-36 so Gourlay will have additional time to recover from his illness, with the hope he will be able to return to work by the end of the additional leave;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Town hereby grants and approves an unpaid leave of absence to Gourlay starting upon exhaustion of his donated sick leave and ending on January 31, 2019. During said unpaid leave, Gourlay will continue to receive medical insurance benefits on the same terms as an active employee under the CWA contract, including the requirement he pay the Chapter 78 contributions towards the cost of the insurance.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #191-2018.

October 10, 2018

**“Approval to Submit a Grant Application and Execute a Grant Contract With the New Jersey Department of Transportation for the Plainfield Avenue Project”**

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton, County of Sussex, State of New Jersey, formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Plainfield Avenue-00244 to the New Jersey Department of Transportation on behalf of the Town of Newton; and

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Newton and their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

*My signature and Municipal Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.*

#### ATTEST AND AFFIX SEAL

\_\_\_\_\_  
Lorraine A. Read, RMC  
Municipal Clerk

\_\_\_\_\_  
Helen R. Le Frois  
Mayor

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

\_\_\_\_\_  
Lorraine A. Read, RMC  
Municipal Clerk



**HAROLD E. PELLOW & ASSOCIATES, INC.**

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*  
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NJ - P.E., NJ - C.M.E.

MATTHEW J. MORRIS  
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*  
NJ - P.E.

September 26, 2018

**MEMORANDUM TO:** Mr. Thomas S. Russo, Jr., Newton Town Manager

RECEIVED

**FROM:** Harold E. Pellow, P.E., L.S., Town Engineer

OCT 01 2018

**SUBJECT:** FY-2019 Municipal Aid Application for Plainfield Avenue

Town Manager

Dear Tom,

Enclosed herewith please find the following documents pertaining to the above referenced application:

1. A copy of the System Message from NJ SAGE confirming that the electronic submission of this application was received on September 25, 2018.
2. A copy of the PDF version of this application for the Town's records.

On September 25, 2018, we e-mailed Terri Oswin the Resolution to be signed and sealed in triplicate, and returned to our office. Failure to submit this Resolution within 30 days of the electronic submission of this application (submitted on September 25, 2018) may jeopardize funding participation from NJDOT.

I would like to thank you for your assistance during the application process. Should you have any questions, please feel free to contact me.

Very truly yours,

Harold E. Pellow, P.E., L.S.  
**HAROLD E. PELLOW & ASSOCIATES, INC.**  
Town of Newton Engineer

HEP:mac  
\\HPA2\DOCS\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\00-043 - DOT TRUST FUND\FY-2019\PLAINFIELD AVENUE\RUSSO.DOC

Enclosures

**Sender:** System, Grant

**Date:** 9/25/2018 2:19:43 PM

**Subject:** Acknowledging Submission of MA-2019-Plainfield Avenue-00244 Application.

**Message:**

Your application MA-2019-Plainfield Avenue-00244 for Newton Town has been received by NJDOT as submitted on Sep 25, 2018.

**Municipal Aid Application 2019**  
**MA-2019-Plainfield Avenue-00244**

**Type of Improvement: 1**

**Infrastructure**

Bikeway

**Purpose**

Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways).

Bridge Preservation

Primary project purpose is for improving the condition of bridge infrastructure (e.g. new deck, rehabilitation, replacement).

Mobility

Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, signal optimization).

Pedestrian Safety

Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass).

Quality of Life

Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation.

✓ Roadway Preservation

Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage).

Roadway Safety

Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, striping).

Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244  
Project Name: Plainfield Avenue

**Note:** If you have multiple locations for the same type of improvement and scope of work, you may enter "various" for the project limits, [download the excel spreadsheet here](#), fill it out and attach it below.

**Project Title:** Plainfield Avenue  
**From:** Barry Lane  
**To:** West Nelson Street  
**Project Distance (Miles):**

Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244

Project Location

County to filter by:

Sussex County

Municipalities:

Newton Town

Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244

Scope Of Work

**Please provide description for Scope of Work:**

The street will be milled 2" thick; paved with HMA 9.5M62 2" thick; ADA ramps installed at West Nelson Street; and Type "N" inlet heads installed and bicycle safe grates installed in all Type "B" inlets.

Location Map - 8.5 x 11 only - showing project limits

[https://njsage.intelligrants.com/Upload/1878592\\_1560553-LocationMap-PlainfieldAvenue.pdf](https://njsage.intelligrants.com/Upload/1878592_1560553-LocationMap-PlainfieldAvenue.pdf)\*

**Note: All information must be clear and legible with street names labeled.**

You may include photos with your application by uploading them here :

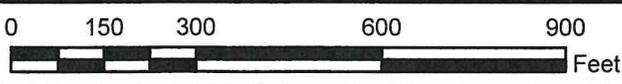
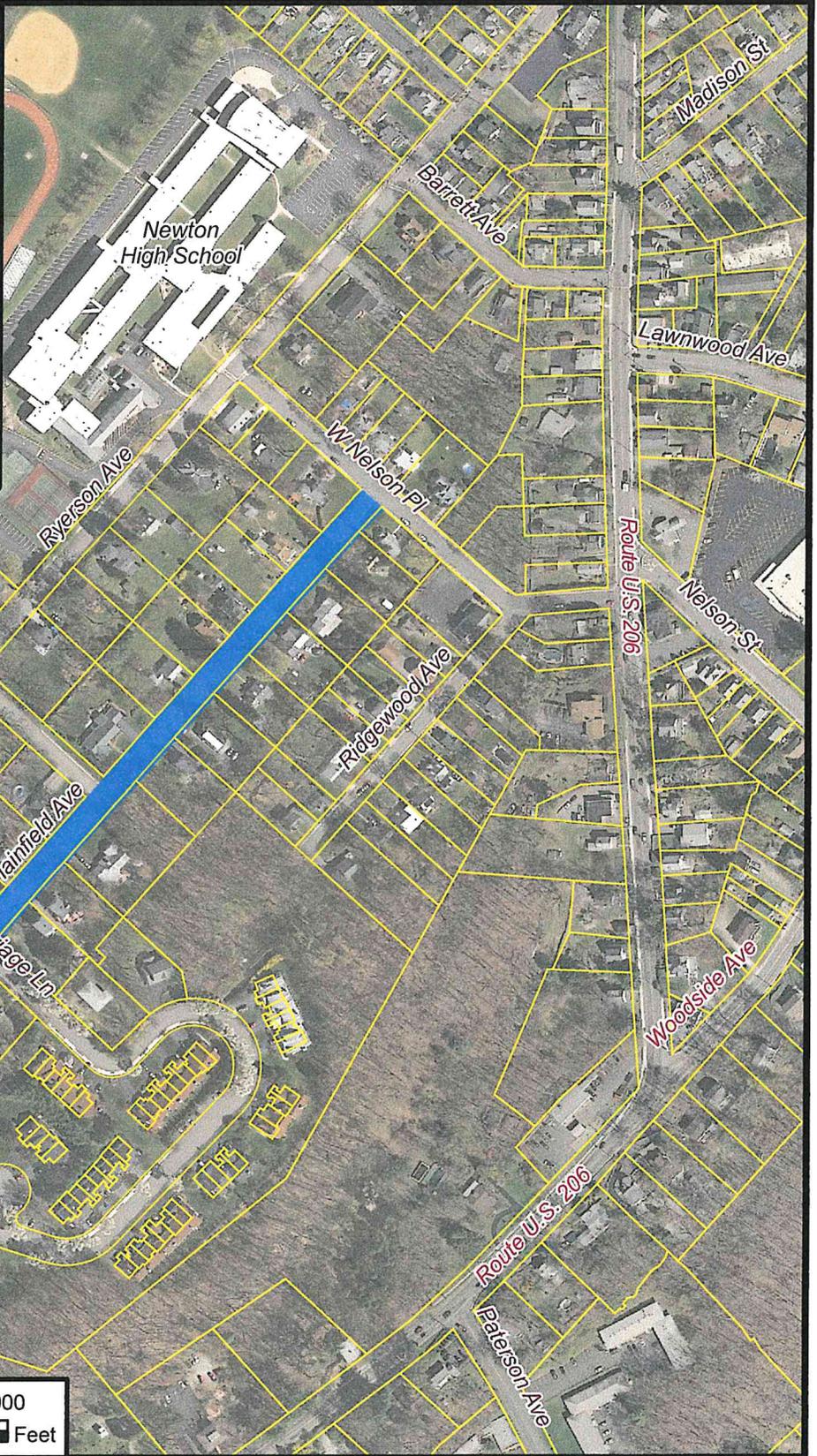
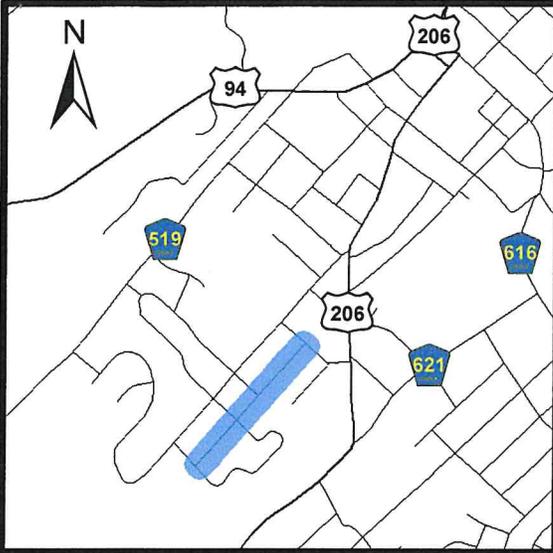
Does this project include a traffic signal?                      Yes                       No

If **Yes**, Please attach authorization to design or install if available.

Will the project meet AASHTO standards? \*                       Yes                      No

Project must adhere to ADA design and construction standards as per AASHTO.

If **No**, list Design Exceptions below



### Legend

 Project Location

\*This map was developed using Sussex County Geographic Information System (SCOGIS) digital data, but this secondary product has not been verified by SCOGIS and is not county-authorized.\*

\*This map was developed using New Jersey Department of Environmental Protection Geographic Information System digital data, but this secondary product has not been verified by NJDEP and is not state-authorized.\*

### LOCATION MAP PLAINFIELD AVENUE

Town of Newton - Sussex County - New Jersey



Harold E. Pellow & Associates, Inc.  
Consulting Engineers, Planners & Land Surveyors  
C.O.A. #24GA27959300  
Augusta, N.J.

Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244  
Roadway Data Sheet

**Project Classification\***

Please check the one most applicable:

- Resurfacing
- Reconstruction
- Surface Treatment
- Drainage
- Widening
- New Roadway

**Existing Road Conditions. Please enter minimum widths (where applicable).**

Current ADT:  \*

Truck Traffic over 5 Tons (%):  \*

Legal Speed Limit (mph):  \*

Are there any commuter bus stops within the project limit?      Yes       No  
Please identify the approximate location in the box below.\*

Right of Way Width (feet):  \*

Pavement Width (feet):  \*

Shoulder Width (feet):  \*

Curbing:\*      One Side       Both Sides      Neither

Sidewalk:\*      One Side      Both Sides       Neither

Existing Minimum Width (feet):

Parking Restrictions:  \*

Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244  
Roadway Data Sheet

**Proposed Improvements. Please enter minimum widths (if applicable).**

Right of Way Width (feet):  \*

Pavement Width (feet):  \*

Shoulder Width (feet):  \*

Curbing:\* One Side  Both Sides  Neither

Sidewalk:\* One Side  Both Sides   Neither

Proposed Minimum Width (feet):

Parking Restrictions:  \*

Does the project serve any of the public facilities listed below within the project limit? Yes  No

Does the project involve any of the safety improvements listed below? If so, please check all applicable and add a narrative of proposed safety improvements in the box below.  Yes  No

**Safety improvements should not be replacement in kind, it must enhance/improve existing.\***

ADA ramps will be installed at the intersection of West Nelson Street.

**Municipal Aid Application 2019**  
**MA-2019-Plainfield Avenue-00244**  
**Total Estimated Cost of Improvement**

Construction Cost:

\*

Please attach a Detailed Construction Cost Estimate  
(Word, Excel, or PDF format please)

[https://njsage.intelligrants.com/\\_Upload/1878595\\_1560567-Engineer'sEstimate-PlainfieldAvenue.pdf](https://njsage.intelligrants.com/_Upload/1878595_1560567-Engineer'sEstimate-PlainfieldAvenue.pdf) \*

Design Engineering:

(List only if eligible for Urban Aid or as a Depressed Rural Center)

Right-of-Way:

(List only if eligible for Urban Aid or as a Depressed Rural Center)

Construction Inspection and Material Testing if requesting:

(15% of the final allowable construction cost maximum)

**Total Estimated Cost:**

\$114,051.00

**Total Requested Amount**

You will be able to submit a maximum of 2 applications. If you have submitted or plan to submit other applications, please prioritize your applications by assigning them a priority rating. Use number 1 for the highest priority. If you only plan to submit this application, please enter 1 as the priority rating:

**Plainfield Avenue**  
**Town of Newton, Sussex County**  
 September 2018  
**Engineer's Cost Estimate**

STD. ITEM NO.	TO BE CONSTRUCTED	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	CONSTRUCTION SIGNS	112	SQ. YD.	\$30.00	\$3,360.00
2	TRAFFIC FLAGGERS	40	MN. HR.	\$75.00	\$3,000.00
3	MOBILIZATION	100%	L.S.	\$3,000.00	\$3,000.00
4	MILLING, 2" THICK	6,223	SQ. YD.	\$3.00	\$18,669.00
5	HMA, 9.5M64, 2" THICK	787	TON	\$80.00	\$62,960.00
6	TRAFFIC STRIPES, CROSSWALKS, 12" WIDE, THERMOPLASTIC	150	LIN. FT.	\$3.00	\$450.00
7	TRAFFIC STRIPES; STOP BAR, 24" WIDE, LONG LIFE, THERMOPLASTIC	75	LIN. FT.	\$6.00	\$450.00
8	INLET HEADS, TYPE "N"	14	UNIT	\$145.00	\$2,030.00
9	BICYCLE SAFE GRATES	14	UNIT	\$188.00	\$2,632.00
10	ADA RAMPS	2	UNIT	\$3,500.00	\$7,000.00
11	ASPHALT PRICE ESCALATION	100%	L.S.	\$3,500.00	\$3,500.00
	<b>TOTAL ESTIMATED COST OF CONSTRUCTION:</b>				<b>\$107,051.00</b>

SIGNED: Harold E. Pellow  
 Harold E. Pellow, P.E., L.S.  
**HAROLD E. PELLOW & ASSOCIATES, INC.**  
 Town of Newton Engineer







**Municipal Aid Application 2019  
MA-2019-Plainfield Avenue-00244**

**Signature Page**

Title of presiding officer who will be signing this application/agreement:

Mayor \*

Please [Click here](#) download the attached Resolution/Agreement, complete, sign/seal and submit three (3) originals to the Local Aid District Office after your application has been submitted through NJDOT SAGE. Failure to submit this document within 30 days of your application submission date may jeopardize funding participation from NJDOT.



**TOWN OF NEWTON  
RESOLUTION #192-2018**

**October 10, 2018      "Rescind Resolution #169-2018 Insertion of  
Special Items of Revenue in the 2018 Town  
of Newton Budget Pursuant to N.J.S.A.  
40A:4-87 (C. 159, PL 1948)"**

**WHEREAS**, the Town of Newton authorized the submission of a grant received from the State of New Jersey Governor's Council on Alcoholism and Drug Abuse through the County of Sussex for a 2019 Municipal Alliance Grant for the period July 1, 2018 through June 30, 2019 per Resolution #92-2018 adopted April 23, 2018; and

**WHEREAS**, the Town of Newton adopted Resolution #169-2018 on August 13, 2018 for the Insertion of Special Item of Revenue in the 2018 Budget Pursuant to NJSA 40A:4-87 (C. 159, PL 1948) in the grant amount of \$18,772.00 with a Local Match of \$4,693.00; and

**WHEREAS**, the Sussex County Municipal Alliance has advised the Town of Newton of a \$363.00 decrease in the grant allocation to permit the County to include funding for the Borough of Hamburg; and

**WHEREAS**, the Division of Local Government Services has advised the Town to adopt resolutions to 1) rescind the original grant award in the amount of \$18,772.00 and 2) request Division approval of the new grant award in the amount of \$18,409.00;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton hereby rescinds Resolution #169-2018 Insertion of Special Item of Revenue in the 2018 Budget Pursuant to N.J.S.A. 40A:4-87 (C. 159, PL 1948) in the grant amount of \$18,772.00 with a Local Match of \$4,693.00.

Miscellaneous Revenues:

Section F: Special Items of Revenue

Public and Private Revenues Off-set with Appropriations:

NJ Municipal Alliance Grant .....<\$18,772.00>

General Appropriations:

(A) Operations - Excluded from CAPS

Public and Private Programs Off-Set by Revenues:

NJ Municipal Alliance Grant.....<\$18,772.00>

Local Match – Source:

Current: Celebration of Public Events .....<\$2,693.00>

Match Funds-Mun. Alliance: Andover Twp. & Boro., Green, Newton. ...<\$2,000.00>

**BE IT FURTHER RESOLVED** that a paper version of this Resolution be forwarded to the Director of the Division of Local Government Services.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

\_\_\_\_\_  
Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #193-2018**

October 10, 2018

**“Resolution of the Town of Newton Authorizing the Hiring of an Automated Data Processing Firm for the Payroll Processing and Payroll Services for the Town of Newton Through the Competitive Contracting Process”**

**WHEREAS**, the Town of Newton has a desire to provide Payroll Data Processing Services as an efficient outsourced service for its payroll and human resources function; and

**WHEREAS**, such services are currently available to be provided through the competitive contracting process under the New Jersey Local Publics Contract Law, N.J.S.A. 40A:11-4.1(b)(3); and

**WHEREAS**, the Town desires to evaluate such software offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

**WHEREAS**, the Town desires to enter into a contract for up to a seven (7) year contract that will satisfy the needs of the Town; and

**WHEREAS**, as per statute the process will be administered by the Town Manager, Legal Counsel or Qualified Purchasing Agent;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey, as follows:

The Qualified Purchasing Agent is hereby authorized to commence the competitive contract/ procurement as allowable under the New Jersey Local Publics Contract Law allowing for a minimum of 20 days' notice after advertisement to receive responses, per Local Publics Contract Law.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



*45 S. Park Pl 183  
Morristown, N.J. 07960  
973-706-7813*

October 1, 2018

Thomas J. Russo Jr. Town Manager  
Town of Newton  
39 Trinity St.  
Newton, N.J. 07860

**Re: Competitive Contract Process Payroll Data Services**

Dear Mr. Russo,

In examining the contract options for the payroll data service for the Town, it is been my proposal for the Town to engage in the Competitive Contract procurement method. We have recently successfully utilized this approach regarding lab testing at the water treatment plant.

The advantage of such an approach will allow for a far more stable contract environment. In the instance of payroll data processing, the Town can procure a vendor for up to seven (7) years as allowable by law at N.J.S.A. 40A:11-5. Additionally, the ability to truly evaluate the responses, in terms of price and other factors, by a committee is a desirable method to obtain the best possible product. I have forwarded a resolution of authorization which is required for this approach under the New Jersey Local Publics Contract Law at N.J.S.A. 40A:11-4.1.

If this approach is approved, I would request a small committee be established with Jennifer Dodd, Director of Human Resources, as an integral portion thereof. It will be her department as the end user and the most knowledge of the departmental and vendor needs. Thank you.

Respectfully

Sean P. Canning, MPA, QPA  
Purchasing agent



## TOWN OF NEWTON

### RESOLUTION #194-2018

October 10, 2018

**“Authorize Refund of Homestead Benefit; Block 6.01, Lot 10, also known as 18 Douma Drive, Newton, New Jersey for a 100% Disabled Veteran Exemption”**

**WHEREAS**, Jose Lopez owns Block 6.01, Lot 10, also known as 18 Douma Drive, Newton, New Jersey; and

**WHEREAS**, the Municipal Tax Assessor has granted a 100% Disabled Veteran Tax Exemption effective January 16, 2018 for the property owned by Jose Lopez; and

**WHEREAS**, the property taxes for Block 6.01, Lot 10, were previously refunded to Mr. Lopez in May, 2018; and

**WHEREAS**, the State has granted a Homestead Benefit for the 4<sup>th</sup> quarter 2018 on Mr. Lopez's property in the amount of \$500.00;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Governing Body acknowledges a refund is due to Jose Lopez in the total amount of \$500.00; and

**BE IT FURTHER RESOLVED**, that the Treasurer be authorized to issue a check in the total amount of \$500.00 to Jose Lopez, 18 Douma Drive, Newton, NJ 07860.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**

**RESOLUTION #195-2018**

**October 10, 2018**

**“Authorize the Submission of a Strategic Plan for the Municipal Alliance Fiscal Year 2019 with New Funding Amounts”**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, The Town Council of the Town of Newton, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Town Council further recognizes it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Newton Town Council authorized the submission of a Strategic Plan for the Municipal Alliance Fiscal Year 2019 by the adoption of Resolution #92-2018 on April 23, 2018; and

**WHEREAS**, Nick Loizzi, Sussex County's Municipal Alliance Coordinator has advised participants in an email dated September 21, 2018 that the Borough of Hamburg has agreed to return to the Municipal Alliance program for FY2019. As a result, funds need to be reallocated from several alliances. In order to adjust the overall budget for Sussex County to allow for the inclusion of Hamburg, a new resolution from all the municipalities participating in the Action Municipal Alliance reflecting the new funding amounts must be adopted;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Newton, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the **Action Municipal Alliance** grant for fiscal year 2019 with new adjusted amounts of:

DEDR	\$18,409.00
Cash Match	\$4,602.00
In-Kind	\$13,807.00

2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

\_\_\_\_\_  
Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**

**RESOLUTION #196-2018**

**October 10, 2018**

**“Insertion of Special Items of Revenue in the 2018 Town of Newton Budget Pursuant to N.J.S.A. 40A:4-87 (C. 159, PL 1948)”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue and also approve the insertion of an item of appropriation of equal amount in the Budget of any Municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the Budget; and

**WHEREAS**, the Town of Newton is the lead agency, (also including Green Township, Andover Township and Andover Borough) for a grant in the amount of \$18,409.00 from the State of New Jersey Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex for Municipal Alliance Grant; and

**WHEREAS**, the grant period to runs from July 1, 2018 through June 30, 2019; and

**WHEREAS**, the Town of Newton authorized the submission of the 2019 Action Alliance Grant per Resolution #195-2018 adopted October 10, 2018; and

**WHEREAS**, the Town of Newton authorized the Insertion of Special Item of Revenue for a Municipal Alliance Grant per Resolution #169-2018 on August 13, 2018 in the grant amount of \$18,772.00 which was rescinded per Resolution #192-2018 on October 10, 2018;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton hereby requests the Director of the Division of Local Government Services approve the insertion of the following items in the 2018 Budget of the Town of Newton:

Miscellaneous Revenues:

Section F: Special Items of Revenue

Public and Private Revenues Off-set with Appropriations:

NJ Municipal Alliance Grant ..... \$18,409.00

General Appropriations:

(A)Operations - Excluded from CAPS

Public and Private Programs Off-Set by Revenues:

NJ Municipal Alliance Grant..... \$18,409.00

Local Match – Source:

Current: Celebration of Public Events ..... \$2,602.00

Match Funds-Mun. Alliance: Andover Twp. & Boro., Green, Newton. .... \$2,000.00

**BE IT FURTHER RESOLVED** that an electronic version of this Resolution be forwarded to the Director of the Division of Local Government Services.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

\_\_\_\_\_  
Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #197-2018**

**October 10, 2018      "Authorize Credits Due Water and Sewer  
Utility Accounts"**

**WHEREAS**, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated:

**INACTIVE ACCOUNT ERRONEOUSLY BILLED:**

<u>Account</u>	<u>Address</u>	<u>Amount</u>
24040	9 Gregg Court	\$75.00
23199	7 Gregg Court	\$75.00

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the aforementioned accounts for amounts billed incorrectly due to the reason(s) stated.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #198-2018

October 10, 2018      “Approve Bills and Vouchers for Payment”

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 10, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk

# TOWN OF NEWTON

## ORDINANCE 2018-

### AN ORDINANCE AMENDING SECTION 320-2.C “PERMITTED USES” OF THE NEWTON TOWN CODE TO PERMIT EXISTING SINGLE-FAMILY DETACHED AND DUPLEX RESIDENTIAL AS A PERMITTED USE IN THE SD-3 ZONE

**WHEREAS**, the Town Council of the Town of Newton finds existing residential uses in the SD-3 Zone should be permitted to remain and be reconstructed if destroyed; and

**WHEREAS**, the Town Council of the Town of Newton finds Section 320-2.C of The Newton Code should be amended to permit existing Single-family detached and Duplex uses in Special District 3 — Retail/Manufacturing Zone (SD-3 Zone); and

**WHEREAS**, the Town Council of the Town of Newton finds after having reviewed the various zoning districts within the Town of Newton, that the SD-3 Zone is a suitable location for existing Single Family and Duplex residential uses to remain if partially or completely destroyed;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

**SECTION 1:** Section 320-2.C “Permitted Uses” shall be revised as follows:

	Special Districts	SD-1	SD-2	SD-3	SD-4	SD-5	SD-6	SD-7	SD-8	SD-9
77.	Single-family detached	NP	NP	P1*	NP	NP	NP	P	NP	P
78.	Duplex	NP	NP	P1*	NP	NP	NP	P	NP	P

P1\*- Subject to Section 320-27.B.1.

**SECTION 2:** Section 320-27 “Non-Conforming Lots, Uses & Structures”

Section 320-27.B.(1) Single family and duplex residential existing in the SD-3 District prior to the effective date of this Ordinance, May 2, 2012, may remain subject to the bulk standards in effect prior to this ordinance. Such single family and duplex residential may be rebuilt subject to the standards of the zone in effect prior to May 2, 2012 if partially or completely destroyed.

**SECTION 3:** SEVERABILITY AND REPEALER

Should any part or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part held invalid.

#### **SECTION 4: NOTICE**

The Town Clerk is directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board and to all others entitled pursuant to the provisions of N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance, after public hearing, the Town Clerk is further directed to publish notice of the passage and to file a copy of this Ordinance, as finally adopted, with the Sussex County Planning Board, as required by N.J.S.A. 40:55D-16.

#### **SECTION 5: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law. **TAKE NOTICE** that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, October 22, 2018. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Monday, November 26, 2018 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

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Lorraine A. Read, RMC  
Municipal Clerk

**TOWN OF NEWTON  
ORDINANCE 2018-**

**AN ORDINANCE AMENDING NEWTON TOWN CODE SECTION 100-19  
REGARDING WATER AND SEWER CONNECTION FEES**

**WHEREAS**, Newton Town Code Section 100-19 sets forth the Town water and sewer rates and connection fees; and

**WHEREAS**, the County and Municipal Water Supply Act, N.J.S.A 40A-31-1, et seq. and the Municipal and County Sewerage Act, N.J.S.A 40A:26A-10, et seq. set forth the requirements that connection fees for water and sewer shall be uniform within each class of users and requires a computation in accordance with statutory law; and

**WHEREAS**, Newton Town auditor, Thomas M Ferry, CPA, RMA, at the October 10, 2018 Council public meeting, reviewed the water and sewer connection fees with the Town Council following the statutory formula; and

**WHEREAS**, the Town Council reviewed the capital base of the sewerage and water system and the number of service units to compute the connection fee calculation and desires to revise the Town Code with updated water and sewer connection fees;

**NOW, THEREFORE BE IT ORDAINED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey that Newton Town Code Section 100-19.A, Water connection fees and 100-19.J, Sewer connection fees, shall be revised as follows:

**Section 1.** Section 100-19.A of the Code of the Town of Newton shall be and is hereby deleted in its entirety and replaced as follows:

- A. Water connection fees (§228-3C):
  - (1) Residential, per dwelling unit: \$3,759.
  - (2) Commercial: Charge will be \$25.75 per gallon per day based on estimated usage, with a minimum of \$3,759, plus labor and materials.

**Section 2.** Section 100-19.J of the Code of the Town of Newton shall be and is hereby deleted in its entirety and replaced as follows:

- J. Sewer connection fees (§228-16):
  - (1) Residential, per dwelling unit: \$6,011.
  - (2) Commercial and/or industrial:

Charges Per Gallon Per Day  
\$41.45

Minimum  
\$6,011

**Section 3.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason by any Court of competent jurisdiction, such provision(s) shall be deemed severable and the remaining portions of this Ordinance shall remain in full force and effect.

**Section 4.** All ordinances or parts of ordinances or resolutions that are inconsistent with the provisions of this Ordinance are repealed to the extent of such inconsistency.

**Section 5.** This Ordinance will take effect after publication and passage according to law.

**NOTICE**

**TAKE NOTICE** that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on October 22, 2018. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on November 26, 2018 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

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Lorraine A. Read, RMC  
Municipal Clerk

## List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
40654	4102 - ABRAMSON, ALAN	PO 53298 REFUND TAXES 100% DISABLED VET	515.15	515.15
40655	1846 - ADVANCE AUTO PARTS	PO 51842 BLANKET: AUTO PARTS cust #6271030	126.94	126.94
40656	3861 - ARF RENTAL SERVICES, INC.	PO 51722 BLANKET: PORT A JOHN @ \$48 \$5,000	335.16	335.16
40657	4026 - AUTOZONE	PO 52176 BLANKET: AUTO PARTS	37.76	37.76
40658	1851 - BOBCAT OF NORTH JERSEY, INC.	PO 53301 PINS #NEWT0001	362.02	362.02
40659	1132 - BOONTON TIRE SUPPLY INC.	PO 53217 B: PD VEHICLE REPAIR	1,670.80	1,670.80
40660	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51901 BLANKET: ALARM CIRCUITS HIGH ST TO	125.85	125.85
40661	2843 - CHELBUS CLEANING CO., INC.	PO 51919 CLEAN TOWN BLDGS1/23/18-12/31/18	1,813.75	1,813.75
40662	3770 - CINTAS CORPORATION NO. 2	PO 51710 BLANKET: 1ST AID SUPP'S	62.62	62.62
40663	2765 - CODE 96 LLC	PO 53335 BATTERY	80.00	80.00
40664	3354 - DANIEL FLYNN	PO 53345 REIMB 9/20 SCLM MEETING	30.00	30.00
40665	225 - FEDERAL EXPRESS	PO 51825 BLANKET: EXPRESS MAIL ACCT #1344-0	30.43	30.43
40666	1880 - FIRE & SAFETY SERVICES, LTD., INC.	PO 53280 ENG #804 REPAIRS	765.21	765.21
40667	373 - GALLS, LLC	PO 53205 CROSSING GUARD COATS ACCT #4794479	74.00	
		PO 53224 MEDICAL SUPPLIES ACCT #4794479	256.00	330.00
40668	3804 - HAYDEE BALLESTER	PO 51751 BLANKET: TRANSLATION \$165 @	165.00	165.00
40669	1866 - HOME DEPOT, INC.	PO 51845 BLANKET: PARK SUPP'S	489.27	489.27
40670	1866 - HOME DEPOT, INC.	PO 52087 BLANKET: B&G/VEH MAINT/RD SUPP'S	540.98	
		PO 53372 CONCRETE PALLETS STORM BASINS	396.36	937.34
40671	332 - J & D SALES & SERVICE,LLC.	PO 53322 Repair BrkPipe/TrsferPmp/Labor	613.50	613.50
40672	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 53287 MONTHLY REPORT -AUG	240.00	240.00
40673	113 - JCP&L	PO 53285 AUG STREET LIGHTING (Master bill)	6,493.02	6,493.02
40674	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 51754 BLANKET: 2018 MARKETING & PUBLIC R	250.00	250.00
40675	266 - LAFAYETTE AUTO PARTS	PO 52354 BLANKET: AUTO PARTS DPW	108.90	108.90
40676	409 - MINISINK PRESS INC	PO 53284 TOWN ENVELOPES - POLICE DEPT	98.00	98.00
40677	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 53260 GLOVES	41.67	
		PO 53310 GLOVES DPW	167.24	208.91
40678	2567 - MUNICIPAL RECORD SERVICE	PO 53235 ATS mailers	379.00	379.00
40679	3728 - MUNICIPAL SAFETY SUPPLY	PO 53262 CROSSING GUARD STOP SIGNS	59.50	59.50
40680	116 - NEW JERSEY HERALD, INC.	PO 53346 NJH Ad	12.00	12.00
40681	2835 - NJMEBF	PO 53349 OCTOBER MEDICAL	175,425.00	175,425.00
40682	64 - PELLOW, HAROLD & ASSO, INC.	PO 53359 STORMWATER GEN PERMIT -AUG	455.00	
		PO 53369 TOWN COUNCIL -AUG	114.00	
		PO 53384 PB CONSULT-JUL/AUG 2018	390.00	959.00
40683	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 51738 BLANKET: GAS JAN-APR@5,000/mo; M-	6,009.37	6,009.37
40684	179 - READ, LORRAINE	PO 53344 Mileage to Vo-Tech for Special Join	7.96	7.96
40685	3731 - READY REFRESH BY NESTLE	PO 51723 BLANKET: 2018 WATER DELV \$1,500 ANN	104.92	104.92
40686	3449 - RELIABLE WOOD PRODUCTS, LLC.	PO 53198 CONCRETE -PLAINFIELD AVE CUST #CNE	4,885.65	4,885.65
40687	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 53324 TAX APPEALS -AUG	1,716.75	
		PO 53318 SPECIAL CONFLICT CAPITAL CARE -AUG	1,496.25	3,213.00
40688	126 - SCMUA	PO 53367 TRASH REMOVAL (7/22-9/7/18)	1,654.57	1,654.57
40689	611 - SEBRING AUTO PARTS, INC.	PO 51745 BLANKET: AUTO PARTS ACCT #46	135.89	135.89
40690	2665 - SIGN-A-RAMA, INC.	PO 53018 Welcome Signs - Home of 2017 State	1,165.00	1,165.00
40691	4073 - SPARTA POLICE DEPARTMENT	PO 52852 TELECOMMUNICATOR/EMD COURSE REGISTR	511.00	511.00
40692	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 51740 BLANKET: POLICE/CENCOM OFFICE SUPPL	272.33	
		PO 53103 CABINETS HR	1,029.98	
		PO 53307 Office Sup's 1059247	225.98	1,528.29
40693	43 - STAPLES CREDIT PLAN, INC.	PO 53370 RECYCLING/OFFICE SUPPLIES	300.82	300.82
40694	4028 - SUSSEX COUNTY TECH SCHOOL	PO 53354 Senior Appreciation 10/3	50.00	50.00
40695	2479 - TAYLOR OIL CO., INC.	PO 51735 BLANKET: DIESEL JAN-APR @\$3,000/MO	2,405.78	2,405.78
40696	3851 - THE CANNING GROUP, LLC.	PO 51709 BLANKET: PURCHASING QPA (\$7,500/12	625.00	625.00
40697	3115 - THE NJ SHADE TREE FEDERATION	PO 53294 NJ SHADE TREE CONFERENCE 2018	375.00	375.00
40698	3105 - THYSSENKRUPP ELEVATOR CORP.	PO 51713 BLANKET: ELEVATOR MAINT (TH SIDE) \$	227.07	227.07
40699	3398 - TOYOTA/SUBARU/SCION OF MORRISTOWN I	PO 51707 BLANKET: ROUTINE MAINT 2013 CAMRY	175.05	175.05
40700	293 - TREASURER, PETTY CASH FUND	PO 53391 REPLENISH 2018 PETTY CASH	88.06	88.06
40701	219 - TRI-STATE RENTALS, INC.	PO 53312 BATTERY CUST #206	113.13	113.13
40702	1500 - WALMART	PO 53336 Frame for map	16.14	16.14

TOTAL

216,315.83



Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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Total for this Bills List: **407,393.02**



## List of Bills - (300001) CASH - CAPITAL - LAKELAND #450 CAPITAL

Check#	Vendor	Description	Payment	Check Total
8741	2744 - FKA ARCHITECTS INC.	PO 48892 ARCHITECT -FIREHOUSE #2 RENOVATION	1,603.31	1,603.31
8742	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 53283 REDEVELPMENT -MAY/JUNE/JULY	3,700.71	3,700.71
8743	64 - BELLOW, HAROLD & ASSO, INC.	PO 52355 Engineer Firehouse #2 (\$30T CAF <\$5	2,239.35	
		PO 53364 DAM SITE #2 IMPROVEMENTS -AUG	825.80	
		PO 53360 CHURCH ST NJDOT TRUST FUND -AUG	655.20	3,720.35
TOTAL				9,024.37

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	9,024.37
3091516	ORD 2015-16 VARIOUS \$970T	1,548.00			
3091605	ORD 2016-5 VARIOUS \$1,190T	1,603.31			
3091709	ORD 2017-9 VARIOUS \$1,405	825.80			
3091806	ORD 2018-6 supp FIREHOUSE #2	2,239.35			
3091807	ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220	655.20			
3091817	ORD 2018-17 Prelim Plan/Redev \$50T fully	2,152.71			
TOTALS FOR CAPITAL		9,024.37	0.00	0.00	9,024.37

Total to be paid from Fund 30 CAPITAL

9,024.37

9,024.37

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426  
WATER/SEWER UTILITY**

Check#	Vendor	Description	Payment	Check Total
17158	4027 - ACTION DRIVES & BEARINGS, INC.	PO 52938 New Motor For Second Clarifier / Se	389.89	389.89
17159	1846 - ADVANCE AUTO PARTS	PO 53374 DRAINPANS/SHOP	66.18	66.18
17160	921 - AIRGAS EAST	PO 52105 B: CARBON DIOXIDE \$30 X 12 =\$360	16.41	16.41
17161	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 53320 RPL Hot Gas Bypass/Morris Lake	1,381.81	1,381.81
17162	1132 - BOONTON TIRE SUPPLY INC.	PO 53291 W/S VEH OIL CHG	34.10	34.10
17163	3355 - BRAEN STONE SPARTA	PO 53308 3/4" STONE WATER HOLES	817.00	817.00
17164	506 - CARR, JOSEPH	PO 53380 REIMB LICENSE FEE S-3, C-2, T-3, W-	200.00	200.00
17165	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51902 BLANKET: WOODSIDE AVE PS (JAN-DEC \$	39.94	39.94
17166	3770 - CINTAS CORPORATION NO. 2	PO 51710 BLANKET: 1ST AID SUPP'S	50.30	50.30
17167	155 - COYNE CHEMICAL CORP., INC.	PO 52706 B: CHLORINE SODIUM HYPOCHLORITE WTP	798.92	798.92
17168	3101 - EAGLE EQUIPMENT, INC.	PO 53273 FLUSHER HOSE Rpr/RPL	1,752.78	1,752.78
17169	3233 - FASNAL COMPANY, INC.	PO 53311 SS PINS WTP CUST #NJSPA0642	22.36	22.36
17170	200 - GARDEN STATE LABORATORIES INC	PO 53219 WASTE & DRINKING WATER ANALYSIS JUL	1,259.50	1,259.50
17171	1866 - HOME DEPOT, INC.	PO 51844 BLANKET: WATER/SEWER	639.49	
		PO 53393 SIDEWALK REPAIR HIGHSCHOOL FR WATER	958.46	
		PO 53392 SIDEWALK REPAIR HIGH SCHOOL WATER M	587.24	2,185.19
17172	2138 - KISTLER O'BRIEN FIRE PROTECTION, IN	PO 53125 Annual Fire Alarm Inspection cust #	687.50	
		PO 53201 FIRE INSPECTION WTP cust #27680	935.08	1,622.58
17173	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 53260 GLOVES	41.67	41.67
17174	3450 - MORRIS ASPHALT SUPPLY, LLC	PO 53309 ASPHALT WATER HOLES (14 TONS)	898.75	898.75
17175	4098 - NEAL SYSTEMS INCORPORATED	PO 53296 CALIBRATION FLOWMETERS CUST #TON002	700.00	700.00
17176	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 52709 B: SLUDGE DISPOSAL (APR-DEC)	6,174.00	6,174.00
17177	64 - PELLOW, HAROLD & ASSO, INC.	PO 53366 WATER ENGINEER -AUG	1,332.50	
		PO 53368 WATER QUALITY ACCOUNTABILITY MAPPIN	260.00	1,592.50
17178	121 - PUMPING SERVICES, INC.	PO 52727 One Of Two Digester Pumps. Only Run	20,028.44	20,028.44
17179	3391 - ROUTE 23 PATIO, LLC.	PO 53300 EXPANSION JOINT HIGH SCHOOL WTR LIN	52.80	52.80
17180	126 - SCMUA	PO 53367 TRASH REMOVAL (7/22-9/7/18)	716.45	716.45
17181	611 - SEBRING AUTO PARTS, INC.	PO 51745 BLANKET: AUTO PARTS ACCT #46	31.24	31.24
17182	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 51863 BLANKET W/S OFFICE SUPPLIES	58.95	58.95
17183	130 - SUSSEX COUNTY P & H, INC.	PO 51856 BLANKET: PLUMBING SUPP'S	30.70	30.70
17184	371 - T.A. MOUNTFORD COMPANY, INC.	PO 53316 WTP COPIER CONTRACT (9/1/18-9/1/19)	250.00	250.00
17185	292 - TREASURER, WATER & SEWER PETTY CASH	PO 53390 REPLENISH 2018 PETTY CASH	9.91	9.91
TOTAL				41,222.37

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	41,222.37
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	41,222.37			
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY</b>	<b>41,222.37</b>	<b>0.00</b>	<b>0.00</b>	<b>41,222.37</b>

Total to be paid from Fund 60 WATER/SEWER UTILITY 41,222.37  
41,222.37

Checks Previously Disbursed

186038	PAYROLL ACCOUNT	10/4 W/S Pay	36,392.11	10/04/2018
186037	ELAVON - ON LINE FEES	ELAVON ONLINE FEES	286.67	10/02/2018

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
186036	USDA			USDA loan p&i- #1 of 40yr @2.75% F	17,359.00 9/27/2018
					----- 54,037.78
	Total paid from Fund 60 WATER/SEWER UTILITY			54,037.78	----- 54,037.78
	<b>Total for this Bills List: 95,260.15</b>				

**List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST**

Check#	Vendor	Description	Payment	Check Total
3776	64 - PELLOW, HAROLD & ASSO, INC.	PO 53381 ROCKYWOOD-AUG ESCROW	520.00	
		PO 53388 P MAIO-AUG ESCROW	1,000.25	
		PO 53382 KWESELAIT/BULA-AUG ESCROW	325.00	
		PO 53383 THORLABS-COMPRESSOR-AUG ESCROW	65.00	1,910.25
3777	3547 - VILLA CAPRI PIZZA	PO 52965 2018 PIZZA POOL	2,293.49	2,293.49
	TOTAL			4,203.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	4,203.74
711208	RES RECREATION (ALL)			2,293.49	
711440	ENGINEER REVIEW FEES			1,910.25	
<b>TOTALS FOR</b>	<b>TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>4,203.74</b>	<b>4,203.74</b>

Total to be paid from Fund 71 TRUST  
 4,203.74  
 =====  
 4,203.74

Checks Previously Disbursed

187120	PAYROLL ACCOUNT	10/4 Trust Pay	1,498.50	10/04/2018
187119	PAYROLL ACCOUNT	9/20 Trust Pay	2,511.00	9/20/2018
187118	PAYROLL ACCOUNT	9/6 Trust Pay	24,681.28	9/06/2018
181120	TRUST ACCOUNT, TOWN OF NEWTON	POOL SNACK STAND -AUG	-3,177.50	8/31/2018
181121	PAYROLL ACCOUNT	9/20 Trust Pay	-2,511.00	9/20/2018 *VOIDED CK
181119	PAYROLL ACCOUNT	9/6 Trust Pay	-24,681.28	9/06/2018 *VOIDED CK
			28,690.78	
			-30,369.78	*VOIDED

Total paid from Fund 71 TRUST  
 25,513.28  
 -----  
 25,513.28

**Total for this Bills List: 32,894.52**



**List of Bills - (750001) CASH - HOUSING TRUST FUND (COAH) #0301  
HOUSING TRUST FUND (COAH) (Fund 75)**

Check#	Vendor	Description	Payment	Check Total
170	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 53297 AFFORDABLE HOUSING -AUG	480.00	480.00
	TOTAL			480.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
750001	CASH - HOUSING TRUST FUND (COAH) #0301			0.00	480.00
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			480.00	
<b>TOTALS FOR</b>	<b>HOUSING TRUST FUND (COAH) (Fund 75)</b>	<b>0.00</b>	<b>0.00</b>	<b>480.00</b>	<b>480.00</b>

Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75)      480.00  
 =====  
 480.00