



# AGENDA

## NEWTON TOWN COUNCIL

December 26, 2018

4:00 p.m.

### I. PLEDGE OF ALLEGIANCE

### II. ROLL CALL

### III. OPEN PUBLIC MEETINGS ACT STATEMENT

### IV. APPROVAL OF MINUTES

December 10, 2018 Regular Meeting  
December 10, 2018 Executive Session

### V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

### VI. COUNCIL & MANAGER REPORTS

- a. Mayor Le Frois
- b. Deputy Mayor Flynn
- c. Councilwoman Diglio
- d. Councilman Schlaffer
- e. Councilman Dickson
- f. Town Manager Russo

### VII. ORDINANCES

- a. 2<sup>nd</sup> Reading and Public Hearing

Ordinance 2018-24

Ordinance of the Town of Newton, in the County of Sussex, New Jersey, Adopting a Redevelopment Plan for Certain Properties on Spring Street, Diller Avenue and Sparta Avenue (Diller Avenue Redevelopment Area), Pursuant to the Local Redevelopment and Housing Law, N.J.A.A. 40A:12A-1, et seq.

- i. Open Meeting to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

## VIII. OLD BUSINESS

### IX. CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #253-2018\* Authorizing the Town of Newton to Enter into an Agreement with the Canning Group LLC, for the Provision of Qualified Purchasing Agent Services for Calendar Year 2019
- b. Resolution #254-2018\* Authorize a Credit Due Water and Sewer Utility Account
- c. Resolution #255-2018\* Refund of Redemption Monies to Outside Lien Holder for Block 19.05, Lot 16, also known as 12 New Hampshire Street
- d. Resolution #256-2018\* Authorize Refund of Taxes; Block 22.05, Lot 13.02 Qual: C0105
- e. Resolution #257-2018\* Authorize Remittance (Cancellation) of 2018 Taxes; Block 4.02, Lot 20
- f. Resolution #258-2018\* Cancellation of Small Balances
- g. Resolution #259-2018\* Concur with the Town Manager's Appointment of Two Police Officers from Certification No. OL180933
- h. Resolution #260-2018\* Approve 2018 Appropriation Transfers
- i. Resolution #261-2018\* Approve Bills and Vouchers for Payment
- j. Resolution #262-2018\* Concur with the Town Manager's Appointment of a School Crossing Guard
- k. Resolution #263-2018\* Authorize the Release of Executive Session Minutes to the Public, July 2018 through December 2018
- l. Resolution #264-2018\* Person-to-Person Transfer of Plenary Retail Consumption License No. 1915-33-006-011
- m. Resolution #265-2018\* To Cancel Appropriated Reserve Balance in the Federal and State Grant Fund – Historic Grant in the amount of \$2,000.00

- n. Resolution #266-2018\* Appointment of Sewer Engineer for Calendar Year 2019
- o. Resolution #267-2018\* Performance Based Bonus for Thomas S. Russo, Jr.
- p. Resolution #268-2018\* Authorize the Award of a Required Disclosure Contract for Mott MacDonald, LLC for Sewer Engineering Services for Special Projects for Calendar Year 2019
- q. Resolution #269-2018\* Amending Resolution #238-2018 Regarding the Maintenance Bond for the Public Improvements of Newton Town Centre Urban Renewal Associates, L.P.

**X. INTERMISSION**

**XI. DISCUSSION**

**XII. OPEN TO THE PUBLIC**

**XIII. COUNCIL & MANAGER COMMENTS**

**XIV. ADJOURNMENT**

# TOWN OF NEWTON

## Ordinance 2018-24

### ORDINANCE OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR CERTAIN PROPERTIES ON SPRING STREET, DILLER AVENUE AND SPARTA AVENUE (DILLER AVENUE REDEVELOPMENT AREA), PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, *N.J.S.A. 40A:12A-1, et seq.*

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the “**Redevelopment Law**”), authorizes municipalities to determine whether certain parcels of land located in the municipality constitute areas in need of redevelopment; and

WHEREAS, in accordance with the Redevelopment Law and by resolution duly adopted, the Municipal Council (the “**Town Council**”) of the Town of Newton (the “**Town**”) authorized and directed the Town Planning Board (the “**Planning Board**”) to conduct a preliminary investigation of certain property identified as Block 18.02, Lot 2 (278 Spring Street), Lot 3 (4 Diller Avenue), Lot 19 (47 Sparta Avenue), Lot 20 (43 Sparta Avenue), Lot 21 (41 Sparta Avenue), Lot 22 (37 Sparta Avenue), Lot 23 (33 Sparta Avenue), Lot 30 (19 Sparta Avenue), Lot 31 (280 Spring Street), and Lot 32 (39 Sparta Avenue), (collectively, the “**Study Area**”) on the tax map of the Town (the “**Property**”), to examine whether the Property should be designated a non-condemnation area in need of redevelopment pursuant to the Redevelopment Law; and

WHEREAS, the Planning Board recommended, and the Town Council subsequently designated, the Property as a non-condemnation area in need of redevelopment under the Redevelopment Law (the “**Redevelopment Area**”), which designation would authorize the Town Council to use all those powers permitted by the Redevelopment Law for use in a redevelopment area except the power of eminent domain; and

WHEREAS, the Redevelopment Law empowers the Town to adopt a redevelopment plan pursuant to which redevelopment projects are to be undertaken or carried out within the Redevelopment Area; and

WHEREAS, pursuant to that authority the Town Council caused a redevelopment plan for the Redevelopment Area to be prepared, entitled the “Diller Avenue Redevelopment Plan” dated December 10, 2018 (the “**Redevelopment Plan**”), attached hereto as Exhibit A; and

WHEREAS, by introduction of this Ordinance the Town Council has referred the Redevelopment Plan to the Planning Board for its review and recommendation pursuant to *N.J.S.A. 40A:12A-7(e)*; and

WHEREAS, the Planning Board, at a duly noticed and constituted public meeting, reviewed the Redevelopment Plan; and

WHEREAS, following such review the Planning Board has rendered its report and recommendations to the Town Council and recommended the adoption of the Redevelopment Plan pursuant to *N.J.S.A. 40A:12A-7(e)*; and

**WHEREAS**, the Town Council hereby finds it appropriate for the Redevelopment Plan to be adopted for the Redevelopment Area, the Redevelopment Plan being, among other things, substantially consistent with the Master Plan for the Town; and

**WHEREAS**, the Planning Board recommended certain changes to the Redevelopment Plan, which the Town wishes to incorporate therein, as described in Exhibit B hereto; and

**WHEREAS**, the Planning Board also recommended that consideration be given to increasing rear yard and side yard setbacks for development adjoining existing residential properties, however, such change will not be incorporated in the Redevelopment Plan, as the side yard and rear yard setbacks set forth in the Redevelopment Plan are consistent with those set forth in the pre-existing zoning; and

**WHEREAS**, the Town Council now desires to adopt the Redevelopment Plan and to direct that the applicable provisions of the Town's Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Redevelopment Plan, as and to the extent set forth therein,

**NOW, THEREFORE, BE IT ORDAINED** by the Municipal Council of the Town of Newton as follows:

1. **Generally.** The aforementioned recitals are incorporated herein as though fully set forth at length.
2. **Adoption.** The Redevelopment Plan, as filed in the Office of the Town Clerk and attached hereto as Exhibit A, and as modified by Exhibit B, is hereby approved and adopted.
3. **Amendment of Zoning Ordinance and Map.** The sections of the Town's Zoning Ordinance and Map are hereby amended to incorporate and reflect the Redevelopment Plan, and, to the extent provided in the Redevelopment Plan, are superseded thereby.
4. **Severability.** If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereof shall not affect the remaining parts of this Ordinance.
5. **Public Review.** A copy of this Ordinance shall be available for public inspection at the offices of the Town Clerk.
6. **Effective Date.** This Ordinance shall take effect as provided by law.

I, Lorraine A. Read, Town Clerk of the Town of Newton, Sussex County, New Jersey, do hereby certify the foregoing to be a true and exact copy of the Ordinance which was finally adopted by the Town Council at a meeting held on the 26<sup>th</sup> day of December, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk

**EXHIBIT A**

**Redevelopment Plan**

**EXHIBIT B**

**Revisions to Redevelopment Plan**

**Recommended Changes by Town of Newton Planning Board  
to the Diller Avenue Redevelopment Plan**

J. Caldwell & Associates, LLC

December 19, 2018

Additions and changes are shown in italics.

**Page 9**

- Change “Additional Zoning Regulations” to appear as such:

*Additional Zoning Regulations*

A. Multiple principal uses are permitted on one lot.

*B. The Town’s parade and sanitary force main easements, which both run roughly lengthwise along the current Lot 2, must be maintained.*

- Change “Rail Trail Requirements” to appear as such:

*Rail Trail Requirements*

Lot 2 is a former railroad right-of-way that is proposed to be converted to a rail trail connection for the Sussex Branch Rail Trail. An eight (8) foot wide rail trail connection must be constructed through the Plan Area to connect to adjacent rail trail easements on adjacent properties. The rail trail may be located anywhere on the property provided that it connects to adjacent rail trail properties to the north and south of the Plan Area. The rail trail connection can provide pedestrian and bike connectivity through the Plan Area for the proposed development. *The redeveloper should look to NJDOT and AASHTO standards as guidelines for bicycle/pedestrian trail development.*

**Page 10**

- Change “Buffer Requirements” to appear as such:

*Buffer Requirements*

*A. The redeveloper should buffer, to the extent practicable, proposed buildings and/or structures which are adjacent to existing residential properties lines.*

B. Fences and walls must not exceed ten (10) feet in height above ground level in the front yard and eight (8) feet in the side and rear yards.

C. Fences and walls must have a minimum setback of one (1) foot from the property line when adjoining residential properties.

D. The finished side of a fence must face adjoining properties. Fence posts that are unfinished and any other structural component of the fence must be installed facing the subject property rather than the adjoining property.

E. Dumpsters located in parking lots must be fully screened from view from both the parking lot and adjoining residential properties.

**Page 12**

- Change “Mobility Regulations,” Section A.3 to appear as such:

3. Right-of-way widening dedications *may be* required for this Plan.

- Change “Building Design Standards,” Section F to appear as such:

F. Where large structures are required, massing and blank walls *should* be avoided as much as possible and, where necessary, relieved by variation and architectural relief and details. Excessively expansive blank walls are prohibited. Offsets *should be placed* every 80 feet. Building offsets *should* be provided along each building wall to relieve the visual effect of a singly long wall. Rooflines *should* also be varied. Building designs should incorporate a variety of features with architectural appeal.



## TOWN OF NEWTON

### RESOLUTION #253-2018

**December 26, 2018** "Authorizing the Town of Newton to Enter into an Agreement with the Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2019"

**WHEREAS**, the Town of Newton is in need of Qualified Purchasing Agent ("QPA") services; and

**WHEREAS**, The Canning Group, LLC can provide QPA services, in accordance with N.J.S.A. 40A:11-9; and

**WHEREAS**, QPA services are exempt from bidding requirements per N.J.S.A. 40A:11-3, et. seq.; and

**WHEREAS**, the Town of Newton desires to enter into an agreement with The Canning Group, LLC for QPA services, effective January 1, 2019 through December 31, 2019, based on the proposal submitted dated September 13, 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Manager is hereby authorized to execute the Agreement between the Town of Newton and The Canning Group, LLC for QPA services; and
2. Sean P. Canning, MPA, QPA is hereby appointed as Qualified Purchasing Agent for the Town of Newton effective immediately through December 31, 2019.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk

# THE CANNING GROUP LLC

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[WWW.TheCanningGroup.org](http://WWW.TheCanningGroup.org)  
[Info@TheCanningGroup.org](mailto:Info@TheCanningGroup.org)

September 13, 2018

Tom Russo Town Manager  
Town of Newton  
39 Trinity St  
Newton, NJ 07860

Dear Manager Russo,

I am pleased to submit to the Town of Newton, a proposal to provide Qualified Purchasing Agent services for the improved efficiency of the Town of Newton. QPA's provide the advantage for a municipality in all aspects of purchasing as you are well aware.

## **SCOPE OF SERVICES**

The Canning Group LLC will provide the following scope of services to the Town of Newton.

- Provide an experienced QPA to:
- Periodically review purchases and ensure sound purchasing policy is in place
- Be available for questions as to purchasing questions and guidance from department heads.
- Write, prepare and receive bids and RFP's if necessary for non-major procurement.

Naming of QPA and procurement, guidance,  
review and bid writing services

\$7,500.00/ year.

# THE CANNING GROUP LLC

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[WWW.TheCanningGroup.org](http://WWW.TheCanningGroup.org)  
[Info@TheCanningGroup.org](mailto:Info@TheCanningGroup.org)

We look forward to working with the Town of Newton in finding a solution for your needs as you serve the taxpayers of Newton.

Thank you

Respectfully,

*Sean P. Canning*

Sean P. Canning MPA, QPA  
The Canning Group LLC



## TOWN OF NEWTON

### RESOLUTION #254-2018

December 26, 2018 "Authorize a Credit Due Water and Sewer Utility Account"

**WHEREAS**, the Water and Sewer Collector has determined the following Water and Sewer Utility Account is due a credit for the reason stated;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following account for the amount billed incorrectly due to the reason(s) stated:

**CREDIT FOR ACCOUNT THAT SHOULD HAVE BEEN IN FINAL STATUS:**

20790	62 Paterson Ave.	\$75.00
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### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #255-2018**

**December 27, 2018 "Refund of Redemption Monies to Outside Lien Holder for Block 19.05, Lot 16, also known as 12 New Hampshire Street"**

**WHEREAS**, at the Municipal Tax Sale held on October 24, 2018, a lien was sold on Block 19.05, Lot 16, also known as 12 New Hampshire Street for 2017 delinquent utilities; and

**WHEREAS**, this lien, known as Tax Sale Certificate #2018-011 was sold to Brian Law for 0% redemption fee and a premium of \$500.00; and

**WHEREAS**, Corelogic has effected the redemption of Certificate #2018-011 in the amount of \$443.89;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges Brian Law is entitled to a redemption in the amount of \$443.89 as well as the return of the premium in the amount of \$500.00; and

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Newton approves and acknowledges the Tax Collector shall issue a check in the amount of \$443.89 for the redemption and a check in the amount of \$500.00 for the return of the premium for Certificate #2018-011 to Brian Law, 23 Westport, Irvine, CA 92620.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION 256-2018

December 26, 2018 "Authorize Refund of Taxes; Block 22.05, Lot 13.02 Qual: C0105"

**WHEREAS**, Alan Abramson owns Block 22.05, Lot 13.02 Qual: C0105, also known as 9 Giancarlo Ln., Newton, New Jersey; and

**WHEREAS**, Mr. Abramson's mortgage company, Corelogic, paid the 4<sup>th</sup> quarter taxes; and

**WHEREAS**, The Tax Assessor has previously granted a 100% Disabled Veteran Tax Exemption for the property owned by Alan Abramson, therefore, a refund is necessary; and

**WHEREAS**, the Tax Collector has determined the amount to be refunded to Alan Abramson is \$266.75;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Governing Body acknowledges a refund is due to Alan Abramson in the amount of \$266.75; and

**BE IT FURTHER RESOLVED**, that the Tax Collector be authorized to issue a refund in the amount of \$266.75 to Alan Abramson, 9 Giancarlo Lane, Newton, NJ 07860.

### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #257-2018

December 26, 2018 "Authorize Remittance (Cancellation) of  
2018 Taxes; Block 4.02, Lot 20"

**WHEREAS**, the Municipal Tax Assessor has indicated during the remapping of the Town Block 4.02, Lot 20, also known as High Street Rear and assessed to "Unknown Owner" represents a "void" in the tax map; and

**WHEREAS**, this property currently has unpaid taxes for the year 2018 for the total amount of \$42.63; and

**WHEREAS**, the Tax Collector has determined the taxes in the amount of \$42.63 for the tax year 2018 are uncollectible and are unable to be sold in the annual tax sale and the amount must be remitted (cancelled);

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges the taxes for the year 2018 are uncollectible and must be remitted (cancelled); and

**BE IT FURTHER RESOLVED**, that the Tax Collector be authorized to remit (cancel) taxes for the year 2018 in the total amount of \$42.63.

### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #258-2018

December 26, 2018 "Cancellation of Small Balances"

**WHEREAS**, N.J.S.A. 40A: 5-17.1 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than ten (\$10.00) dollars; and

**WHEREAS**, the Town Council of the Town of Newton may authorize the Tax Collector to process, without any further action on the part of the Governing Body, any cancellation of property tax refunds or delinquencies of less than ten (\$10.00) dollars;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton in the County of Sussex, State of New Jersey, that the Tax Collector is hereby authorized to process the cancellation of any property tax refunds or delinquencies of less than ten (\$10.00) dollars.

#### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #259-2018

December 26, 2018    **“Concur with the Town Manager’s  
Appointment of Two Police Officers from  
Certification No. OL180933”**

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager's appointment of the following individual as Police Officers from the New Jersey Civil Service Commission “*Certification of Eligibles For Appointment*” list No. OL180933 effective December 26, 2018:

**Judy A. Torres**

**Steven A. Shawger**

#### **CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #260-2018

December 26, 2018 "Approve 2018 Appropriation Transfers"

**BE IT RESOLVED**, by the Town Council of the Town of Newton that the following 2018 appropriation transfers be approved effective this date:

<u>From</u>	<u>To</u>	<u>Amount</u>
<b>CURRENT</b>		
Clerk OE 1051251	Vehicle Maintenance OE 1083378	3,000.00
Group Health Ins. 1066201	Road OE 1080266	3,000.00
<b>TOTAL CURRENT TRANSFERS</b>		<u><b>\$6,000.00</b></u>

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #261-2018

December 26, 2018 "Approve Bills and Vouchers for Payment"

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

#### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #262-2018

December 26, 2018 "Concur with the Town Manager's  
Appointment of a School Crossing Guard"

**WHEREAS**, New Jersey Statute 40A:9-154.1 states "*The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...*";

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager's appointment of the following individual as a School Crossing Guard for the 2018-2019 school year:

Harry Kaplan

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #263-2018

**December 26, 2018 "Authorize the Release of Executive Session Minutes to the Public, July 2018 through December 2018"**

**WHEREAS**, the Newton Mayor and Council met in Executive Session on certain occasions; and

**WHEREAS**, as a result of these Executive Sessions, minutes were prepared and approved by the Mayor and Council although the minutes were not released to the public; and

**WHEREAS**, the Town Attorney, Town Clerk, and Town Manager have reviewed such approved minutes and recommend the release of certain meeting minutes to the public;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, in the County of Sussex, and State of New Jersey, that the minutes of the following Executive Sessions be released to the public:

August 13, 2018  
November 26, 2018

**BE IT FURTHER RESOLVED**, that these specified minutes may be released to the public upon request.

### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #264-2018

December 26, 2018 "Person-to-Person Transfer of Plenary Retail Consumption License No. 1915-33-006-011"

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1915-33-006-011, heretofore issued to Thordon, Inc., t/a Tuscany Bistro for premises located at 216 Woodside Avenue, Newton, New Jersey; and

**WHEREAS**, Thordon, Inc., has agreed to transfer plenary Liquor License #1915-33-006-011 to Sunwoo Management Inc., the lessee of the premises located at 216 Woodside Avenue, Newton, New Jersey; and

**WHEREAS**, Sunwoo Management, Inc., has submitted a complete application form for Person-to-Person Transfer of a Class C, Plenary Retail Consumption Liquor License bearing the State-assigned license number of 1915-33-006-011; and

**WHEREAS**, the submitted application form is complete in all respects, and the transfer fees have been paid; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton does hereby approve the Person-to-Person transfer of the aforesaid Plenary Retail Consumption License as follows:

(a) Person-to-Person to Sunwoo Management, Inc. from Thordon, Inc.;

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to premises located at 216 Woodside Avenue, Newton, New Jersey," effective December 26, 2018.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #265-2018**

**December 26, 2018 "To Cancel Appropriated Reserve Balance  
in the Federal and State Grant Fund –  
Historic Grant in the amount of \$2,000.00"**

**WHEREAS**, the Town of Newton received a grant in the amount of \$2,000.00 from the State of New Jersey DEP Historic Preservation Office #HE09-006 in 2008; and

**WHEREAS**, this amount was appropriated as an item of revenue in the 2009 Current Municipal Budget and transferred into the Federal and State Grant Fund in the same year; and

**WHEREAS**, the Town had expended \$1,449.25 from General Capital Fund Ordinance #2008-4 and \$550.75 from Capital Ordinance #2006-06, and those ordinances are completed or cancelled; and

**WHEREAS**, the Town received a check from the State of New Jersey State Parks Service on December 22, 2008 in the amount of \$2,000; and

**WHEREAS**, there remains an unexpended balance in the grant fund of \$2,000.00; and

**WHEREAS**, it is necessary to formally cancel the grant appropriated reserve balance;

**NOW, THEREFORE BE IT RESOLVED**, by a majority of the full membership of the Town Council of the Town of Newton, that we hereby cancel the following:

**Federal & State Grant Fund**

Appropriated Reserves – Historic Grant	#111235	\$2,000.00
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**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk

DEPARTMENT OF THE TREASURY  
STATE OF NEW JERSEY  
TRENTON, NEW JERSEY 08625-0221

**REMITTANCE ADVISE**

ORGANIZATION NAME	TELEPHONE #	DOCUMENT #	ACCOUNT NUMBER	AMOUNT
STATE PARKS SERVICE 1ST FINAL REIMBURSEMENT HE09006	609-984-7744	04248756001937	4875-100-042-4875-114-V24B-6120	200000
12/2/05 CR - Fedr State Granch		4/11/3		
cc: Deb M				
Tom R.				
Dam Highways best file + 2007 budget				

QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE. TOTAL

CHECK NUMBER 0A009341177 DATE 12/17/08 PAYEE 22600214800 NEWTON TOWN

OMB021 (REV. 01/30/2006)

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT



Department Of The Treasury  
STATE OF NEW JERSEY  
Trenton, New Jersey 08625-0221  
GENERAL STATE FUND

62-22  
311

CHECK NUMBER  
**A 0009341177**

DATE: DECEMBER 17, 2008  
VOID 180 Days After This Date

**PAY Two Thousand and 00/100 Dollars**

To The  
Order Of: **NEWTON TOWN**  
39 TRINITY ST  
NEWTON NJ 07860 1823

Wachovia Bank, National Association  
Wilmington, DE 19803  
Trenton, NJ 08606  
2079950020570

\$\*\*\*\*\*2,000.00

Audited, Allowed and Payment Warranted

*Charles M. Hoffman*  
DIRECTOR  
Payment Director  
STATE TREASURER

⑈0009341177⑈ ⑆0310025⑆ 2079950020570⑈



# State of New Jersey Payment Voucher (Vendor Invoice)

PO #

DOCUMENT NUMBER				BATCH				A. P.	FY
TC	AGY	Number		TC	AGY	Number			07
	042				042				
PP Start Date		Sched Pay Date		Chk Cat	(A) Vendor I. D. No.				
					226002148				

Contract No.	Agency Ref.	Buyer	(B) Terms	Total Amount	\$2,000.00
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(D) Payee Name & Address Newton Town 39 Trinity Street Newton, NJ 07860	(E) Send Completed Form To: NJDEP, Historic Preservation Office PO Box 404 Trenton, NJ 08625
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(F) Payee Declarations  
I certify that the within payment voucher is correct in all its particulars, that the described goods or services have been furnished or rendered and that no bonus has been given or received on account of said document.

  
 Payee Signature  
 CFO  
 Payee Title  
 12-4-08  
 Billing Date

CD	Agcy	Reference Number				Line	(G) Payee Reference					
	042						1st & Final Reimbursement HE09-006					
Fund	Agcy	Org Code	Sub Org	Low Level	Appr	Activity	Object	Rev Srce	Sub-Rev	Job Number		
100	042	4875			114	V24B	6120			2HISTPCX		
Rpt Ct	BS Act	Dt	Description			Quantity	Amount			Id	Pf	Tx

Item No.	Description of item(s)	Quantity	Unit	Unit Price	Amount
	Final Reimbursement for Historic Preservation Element Revision project, HE09-006	1		\$2,000.00	\$2,000.00

Total Amount \$2,000.00

Certification by Receiving Agency: I certify that the above articles have been received or services rendered as stated herein.

Certification by Approval Officer: I certify that this payment voucher is correct and just, and payment is approved.

Signature

Signature

Title

Date

Title

Date

**Newton Office**

**From:** "Dawn Babcock" <dbabcock@newtownhall.com>  
**Date:** Thursday, October 02, 2008 9:22 PM  
**To:** "Newton Office" <tomcparma@nac.net>  
**Subject:** HISTORIC GRANT

10/2/08

Tom

Newton applied for a historic grant. Deb has just submitted an expenditure report requesting the full \$2,000. \$1,449.25 were expended in 2008 from Capital Ord #2008-4 A/C #3090804

More than the remaining balance of \$550.75 were expended in 2007 from Capital Ord #2006-06 A/C #3090606  
How should I handle?

- a. Chap 159 into current. Move over to Grant. Charge off Grant by writing a check to Capital to which I would like to apply (reimb) entirely to the 2008-4 ordinance (since Ord. 2006-06 is fully expended).

Phew!

Please let me know, thanks.

*Dawn L. Babcock, CFO*  
Town of Newton  
39 Trinity Street  
Newton, NJ 07860  
973-383-3521 ext. 241  
973-383-9054 (Fax)

*Full 2000 Reimb.*

*me do Chap 159*

*Deb - Grant award*

*Grant unapprop.*

*Dep FOS  
or  
for unapp*

*'09 Approp in  
→ public  
→*

*since 12/22 agenda done (last mtg year) ck Grant to reimb  
+ DLOS not want Ch 159's this time in yr.*

*12/22/08 per Tom F.*

*Deposit \$2,000 check into Grant fund. OR Cash OR Unapprop.*

*In the 2009 Budget antic/approp.*

*In 2009 write Grant ck to Capital to reimb ord.*



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

NATURAL & HISTORIC RESOURCES

Office of the Assistant Commissioner

PO Box 404

Trenton, New Jersey 08625

Tel: (609)292-3541

Fax: (609) 984-0836

JON S. CORZINE  
*Governor*

MARK N. MAURIELLO  
*Acting Commissioner*

December 3, 2008

Dawn Babcock, CFO  
Newton Town  
39 Trinity Street  
Newton, NJ 07860

Dear Ms. Babcock:

The Historic Preservation Office (HPO) has reviewed your final expenditure report and expenditure documentation and products for project HE009-006. An invoice for first and final reimbursement in the amount of \$2,000 has been enclosed. Please sign, date and return the invoice to the HPO on or before December 12, 2008.

If you have any questions, please contact me at (609) 984-6017 or e-mail [gchidley@dep.state.nj.us](mailto:gchidley@dep.state.nj.us). Thank you for your cooperation in this matter.

Sincerely,

George A. Chidley  
Adm. Analyst II



## TOWN OF NEWTON

### RESOLUTION #266-2018

December 26, 2018 "Appointment of Sewer Engineer for  
Calendar Year 2019"

**WHEREAS**, sewer engineering services is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Town of Newton advertised a Request for Proposals for the services of a qualified Sewer Engineer and received several responses; and

**WHEREAS**, Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., has submitted a proposal outlining the services to be provided; and

**WHEREAS**, after review of all submitted proposals by the RFP Review Committee, the Governing Body has determined, Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., is the best candidate for the position; and

**WHEREAS**, the anticipated term of this contract is one (1) year ending December 31, 2019;

**WHEREAS**, the Chief Financial Officer hereby certifies that subject to the availability and the Governing Body appropriating sufficient funds in the 2019 Temporary and Permanent budgets, funds NOT TO EXCEED \$25,000.00 will be encumbered as follows:

<b>2019 Water Sewer Budget – Consultant - #6051218</b>	<b>\$25,000.00</b>
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*"The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount."*

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton hereby authorizes the Mayor and Clerk to execute an agreement with Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., for services as Sewer Engineer for calendar year 2019; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc.; and

**BE IT FURTHER RESOLVED** that a fully-executed copy of this agreement be kept on file and available for public inspection in the Municipal Clerk's office.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #267-2018

December 26, 2018 "Performance Based Bonus for Thomas S. Russo, Jr."

**WHEREAS**, Thomas S. Russo, Jr., is employed as the Town Manager of the Town of Newton; and

**WHEREAS**, the Newton Town Council has reviewed the performance of Mr. Russo as Town Manager, and have decided to award a bonus based upon his performance in 2018;

**NOW, THEREFORE BE IT RESOLVED**, the Town Council of the Town of Newton authorizes a non-pensionable performance-based bonus to Mr. Russo in the net amount of \$2,385.00

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #268-2018**

**December 26, 2018 "Authorize the Award of a Required Disclosure Contract for Mott MacDonald, LLC for Sewer Engineering Services for Special Projects for Calendar Year 2019"**

**WHEREAS**, the Town of Newton requires the services of a qualified Sewer Engineer for special projects for the Town of Newton for calendar year 2019; through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, Sean Canning, Q.P.A., of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is for the 2019 calendar year (s); and

**WHEREAS**, Mott MacDonald, LLC, in the aggregate is expected to exceed the pay-to-play threshold of \$17,500.00; and

**WHEREAS**, Mott MacDonald, LLC., has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies Mott MacDonald, LLC., has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit Mott MacDonald, LLC., from making any reportable contributions through the term of the contract; and

**WHEREAS**, subject to the Governing Body appropriating sufficient funds in the 2019 Temporary and Permanent Water Sewer Budgets and/or capital ordinances, the Chief Financial Officer will certify funds pursuant to NJAC 5:30-5.5 (b2) open-end contract: through the budgetary accounting encumbrance process set forth in NJAC 5:30-5.3(c) and 5:30-5.4(b).;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Mott MacDonald, LLC., for the 2019 calendar year for Sewer Engineering services for special projects as needed; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #269-2018

**December 26, 2018 “Amending Resolution #238-2018  
Regarding the Maintenance Bond for the  
Public Improvements of Newton Town  
Centre Urban Renewal Associates, L.P.”**

**WHEREAS**, the Town Council of Town of Newton adopted Resolution #238-2018, accepting the public improvements of Newton Town Centre Urban Renewal Associates, L.P. and releasing the performance guarantee, so long as a two (2) year Maintenance Bond is posted; and

**WHEREAS**, Resolution #238-218 set forth the total cost of on-site improvements of \$229,776.00, but not the 15% required for the Maintenance Bond to be dedicated to the Town of Newton, or \$34,464.90;

**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton that the Town Council hereby amends Resolution #238-2018 to set the amount of the Maintenance Bond at \$34,464.90, which is 15% of the estimate of the total on-site improvement cost of \$229,776.00.

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, December 26, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk

## List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
40971	4102 - ABRAMSON, ALAN	PO 53868 REFUND TAXES 100% DISABLED VET	266.75	266.75
40972	3006 - AG CHOICE, LLC.	PO 52475 BLANKET: 2018 VEGITATIVE/WASTE DISP	804.00	804.00
40973	1651 - AMANJ	PO 53639 LEAGUE ASSESSORS LUNCHEON 11/14/18	55.00	55.00
40974	3897 - SYNCHRONY BANK	PO 53686 Speaker with microphone	225.51	225.51
40975	3861 - ARF RENTAL SERVICES, INC.	PO 51722 BLANKET: PORT A JOHN @ \$48 \$5,000	239.40	
		PO 53744 PORT-A-JOHNS FOR WIZARDCON 11/24/18	1,118.56	1,357.96
40976	98 - AURORA ELECTRICAL SUPPLY, LLC.	PO 53769 ELECTRICAL SUPPLIES	78.86	78.86
40977	4026 - AUTOZONE	PO 53818 TOWER #804 HEADLIGHT CUST #01110816	10.99	10.99
40978	1132 - BOONTON TIRE SUPPLY INC.	PO 53217 B: PD VEHICLE REPAIR	331.99	
		PO 53267 OEM VEHICLE REPAIR	523.82	
		PO 53290 FIRE CHEIF VEHICLE OIL CHANGE	34.10	889.91
40979	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51990 BLANKET: LONG DISTANCE (Jan-Dec) \$2	71.66	71.66
40980	4127 - CHIEF ROBERT VERRY	PO 53757 INTERNAL AFFAIRS COURSE	50.00	50.00
40981	3770 - CINTAS CORPORATION NO. 2	PO 51710 BLANKET: 1ST AID SUPP'S	87.60	87.60
40982	2765 - CODE 96 LLC	PO 53223 SERVER REPAIR	158.60	
		PO 53700 HUB SPLITTER	37.35	
		PO 53707 2018 MAINT AGMT	13,680.00	13,875.95
40983	4123 - CORELOGIC/CENLAR	PO 53748 TAX OVERPAYMENT	3,390.41	3,390.41
40984	2361 - CSS TEST INC.	PO 51742 BLANKET: DRUG TESTING	48.00	48.00
40985	2386 - DOMINICK'S PIZZA LLC	PO 53696 Council Mtg. Dinner	55.85	55.85
40986	50 - E.A. MORSE & COMPANY, INC.	PO 53745 JANITORIAL SUPPLIES CUST #373200	530.20	530.20
40987	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 52296 IT SERVICES G-SUITE ACCOUNT	53.00	
		PO 53779 WS/DPW IT SVCS	40.00	93.00
40988	4121 - FERNBRUCK LLC	PO 53709 RACKS FOR PD VEHICLES	2,820.00	2,820.00
40989	4124 - GIZZI PRODUCTIONS LLC	PO 53750 Advertising for KRHS & Newton Game	300.00	300.00
40990	2435 - HAMPTON BODY WORKS, INC.	PO 53499 Accident Repairs - Car #3607 - Acci	4,442.75	
		PO 53501 Accident Repairs - Car #3611 - DOI	2,524.96	6,967.71
40991	1712 - HOLZHAUER & HOLENSTEIN, LLC	PO 53911 2018 TAX APPEALS	2,575.00	2,575.00
40992	1866 - HOME DEPOT, INC.	PO 53773 Special Events: Tree Lighting (est)	225.76	225.76
40993	1866 - HOME DEPOT, INC.	PO 53803 SpecialEvs/VehMain/MachineRpr/RdRp	1,718.29	1,718.29
40994	1866 - HOME DEPOT, INC.	PO 53844 Special Events: Tree Lighting	471.43	
		PO 53845 BG/RprAlt	127.62	599.05
40995	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 53849 PB CONSULT-NOV 2018	60.00	60.00
40996	113 - JCP&L	PO 53857 ST LIGHTING -NOV	6,955.18	6,955.18
40997	113 - JCP&L	PO 53873 NOV TWN BLDG ELECTRIC -NOV	5,536.76	5,536.76
40998	3969 - KAYLANI, SHERRI	PO 53869 REIMB COFFEE CHRISTMAS PARTY	17.99	17.99
40999	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 51754 BLANKET: 2018 MARKETING & PUBLIC R	925.00	925.00
41000	2532 - LADDEY, CLARK & RYAN, LLP	PO 53871 LEGAL -NOV	3,440.00	
		PO 53872 BANKRUPTCY/TAX APPEALS -NOV	1,232.00	4,672.00
41001	266 - LAFAYETTE AUTO PARTS	PO 52354 BLANKET: AUTO PARTS DPW	198.98	198.98
41002	4066 - Lopez, Jose	PO 53726 REFUND HOMESTEAD BENEFIT	1,000.00	1,000.00
41003	1141 - MCGUIRE, INC.	PO 53685 TRUCK #10 Vehicle Maint/Rotten Brak	2,444.77	2,444.77
41004	409 - MINISINK PRESS INC	PO 53680 VPLR FORMS	197.00	197.00
41005	3728 - MUNICIPAL SAFETY SUPPLY	PO 53735 CROSSING GUARD VESTS AND STOP SIGNS	212.05	212.05
41006	65 - MUNICIPAL SOFTWARE, INC.	PO 53867 SERVER BACK-UP TAPE	150.00	150.00
41007	199 - NEOPOST LEASING, INC.	PO 53908 POSTAGE	8,000.00	8,000.00
41008	3979 - NEWTON PIZZA	PO 53793 CHRISTMAS TREE LIGHTING PIZZA	212.50	212.50
41009	336 - NEWTON TROPHY	PO 53752 RETIREMENT PLAQUE	95.00	95.00
41010	106 - ELIZABETHTOWN GAS	PO 53856 NAT GAS -NOV	1,754.41	1,754.41
41011	64 - PELLOW, HAROLD & ASSO, INC.	PO 53814 TOWN OWNED DAMS-OCT	398.90	
		PO 53815 NJDOT TRUST FUND APPLICATION -OCT	33.00	
		PO 53816 TOWN COUNCIL -OCT	581.35	
		PO 53876 TOWN COUNCIL -NOV	267.30	
		PO 53896 PB CONSULT NOV 20198	325.00	1,605.55
41012	2788 - PENTELEDATA	PO 51737 BLANKET: INTERNET ACCT #1871584 (J	787.24	787.24
41013	39 - QUILL CORPORATION	PO 53693 TAX NEW EQUIPMENT CUST #C152130	189.00	189.00
41014	39 - QUILL CORPORATION	PO 53801 POLICE OFFICE SUPPLIES	512.37	512.37
41015	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 51738 BLANKET: GAS JAN-APR@\$5,000/mo; M-	1,222.10	1,222.10
41016	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 53718 CONFLICT ATTORNEY -OCT	677.25	677.25
41017	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 53725 TAX APPEALS -OCT	1,432.73	1,432.73
41018	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 53874 TAX APPEALS -MAY	1,435.04	1,435.04
41019	126 - SCMUA	PO 53881 TRASH REMOVAL THRU 12/10	610.55	610.55

## List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
41020	611 - SEBRING AUTO PARTS, INC.	PO 51745 BLANKET: AUTO PARTS ACCT #46	251.41	251.41
41021	951 - SERVICE ELECTRIC CABLE TV, INC.	PO 51991 BLANKET: DIGITAL CONVERTERS & DTA'	85.30	85.30
41022	3134 - SHOP RITE, INC.	PO 53847 FOOD CHRISTMAS PARTY	67.66	67.66
41023	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 53697 FINGERPRINTING TOWELETTES	36.32	36.32
41024	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 51740 BLANKET: POLICE/CENCOM OFFICE SUPPL	155.85	
		PO 53585 TAX OFFICE SUPPLIES	54.54	
		PO 53695 2019 Calendars	61.98	
		PO 53721 Wireless keyboard/mouse combo & not	70.49	
		PO 53733 Finance Y/End binders, 1099 & suppl	199.49	
		PO 53743 Clerk Office Supplies	57.87	
		PO 53749 BLANKET: CODE ENF OFFICE SUPPLIES	53.46	653.68
41025	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 53824 POLICE OFFICE SUPPLIES	813.90	813.90
41026	3442 - SUNLIGHT GENERAL	PO 51736 BLANKET: DPW/STP ELECTRIC	182.53	182.53
41027	102 - SUSSEX CAR WASH INC	PO 51789 BLANKET: POLICE CAR WASHES	147.00	147.00
41028	572 - SUSSEX COUNTY CLERK	PO 53524 RECORD TAX SALE CERTS	40.00	40.00
41029	4028 - SUSSEX COUNTY TECH SCHOOL	PO 53771 Senior Holiday Luncheon Desserts 12	200.00	200.00
41030	2479 - TAYLOR OIL CO., INC.	PO 51735 BLANKET: DIESEL JAN-APR @\$3,000/MO	3,552.06	3,552.06
41031	3851 - THE CANNING GROUP, LLC.	PO 51709 BLANKET: PURCHASING QPA (\$7,500/12	625.00	625.00
41032	3398 - TOYOTA/SUBARU/SCION OF MORRISTOWN I	PO 53819 Manager's Routine Maintenance	689.82	689.82
41033	293 - TREASURER, PETTY CASH FUND	PO 53846 REPLENISH 2018 PETTY CASH	124.00	124.00
41034	4018 - USA HOIST CO., INC.	PO 51712 BLANKET: ELEVATOR MAINT (POLICE SI	225.00	225.00
41035	3616 - V.E. RALPH & SON, INC.	PO 53731 NARCAN SUPPLIES CUST #205774	78.24	78.24
41036	3722 - VCI EMERGENCY VEHICLE SPECIALISTS	PO 53838 AMBULANCE REPAIR	824.28	824.28
41037	1280 - VERIZON WIRELESS, INC.	PO 53295 B: 4TH QTR CELL PHONES (SEPT-DEC)	1,490.55	1,490.55
41038	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 53870 PB GENERAL MATTERS -NOV	375.00	375.00
41039	1500 - WALMART	PO 53602 Senior Luncheon: Blanket for Suppli	198.76	
		PO 53775 PAPER PRODUCTS FOR TREE LIGHTING 12	48.49	
		PO 53848 PAPER PRODUCTS CHRISTMAS PARTY	68.73	315.98
41040	2657 - WEATHER WORKS, INC.	PO 53781 WEATHER ALERT CONTRACT (12/1-11/30/	1,695.00	1,695.00
41041	633 - WEIS MARKETS, INC.	PO 53839 FOOD 12/12 FIRE HIGHRISE	162.14	162.14
41042	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 53717 AIRPACK CYLINDER & BATERIES (150)	248.50	248.50
TOTAL				90,884.30

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CURRENT - LAKELAND #434			0.00	90,884.30
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	2,024.18			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	8,082.11			
1052200	TOWN COUNCIL - OTHER EXPENSES	229.73			
1053200	HUMAN RESOURCE - OTHER EXPENSES	315.00			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	199.49			
1055200	ASSESSMENT OF TAXES - OTHER EXPENSES	2,630.00			
1056200	COLLECTION OF TAXES - OTHER EXPENSES	433.54			
1058200	LEGAL SERVICES - OTHER EXPENSES	8,217.02			
1060200	ENGINEERING - OTHER EXPENSES	881.65			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	1,661.44			
1062200	PLANNING BOARD - OTHER EXPENSES	818.99			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	625.00			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	248.50			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	4,814.88			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	14,031.80			
1077500	CODE ENFORCEMENT - OTHER EXPENSES	53.46			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,176.57			
1082200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	398.90			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	1,406.96			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	12,973.33			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	48.00			
1087200	RECREATION - OTHER EXPENSES	965.97			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	21,637.79			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	239.40			
1092200	CELEBRATION OF PUBLIC EVENTS - OE	1,105.84			
1094550	RECYCLING TAX (PL2007 c.311)O/S CAP	7.59			
1094570	RES TAX APPEALS	4,657.16			
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>90,884.30</b>	<b>0.00</b>	<b>0.00</b>	<b>90,884.30</b>

Total to be paid from Fund 10 CURRENT FUND

90,884.30

-----  
90,884.30

Checks Previously Disbursed

181076	PAYROLL ACCOUNT	12/13 Current Pay	203,932.52	12/13/2018
40970	LA FAMIGLIA RESTAURANT	PO# 53800 12/14 HOLIDAY PARTY FOOD (balance	530.00	12/07/2018
			-----	
			204,462.52	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	204,462.52	90,884.30	<b>295,346.82</b>
BILLS LIST TOTALS	204,462.52	90,884.30	<b>295,346.82</b>

**List of Bills - (110001) CASH  
FEDERAL/STATE GRANTS**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
1442	3456 - MIKE GRIFONE	PO 53661 Alliance - S.P. - Consultant V-ball	90.00	90.00
	TOTAL			90.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	90.00
111200	APPROPRIATED RESERVES FOR GRANTS			90.00	
<b>TOTALS FOR</b>	<b>FEDERAL/STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>90.00</b>	<b>90.00</b>

Total to be paid from Fund 11 FEDERAL/STATE GRANTS 90.00  
 =====  
 90.00

Checks Previously Disbursed

181125	PAYROLL ACCOUNT	12/13 Grany Pay	311.97 12/13/2018
			----- 311.97

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 11 FEDERAL/STATE GRANTS	311.97	90.00	<b>401.97</b>
<b>BILLS LIST TOTALS</b>	<b>311.97</b>	<b>90.00</b>	<b>401.97</b>

**List of Bills - (210001) CASH - DOG RESERVE - LAKELAND #493**  
**DOG RESERVE**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/19/2018

Check#	Vendor	Description	Payment	Check Total
8572	4094 - HOPATCONG BOROUGH	PO 53708 3rd. Qtr. Animal Control	1,959.15	1,959.15
8573	4128 - ST. HUBERT'S ANIMAL WELFARE	PO 53828 TNR Program	525.00	525.00
8574	3488 - TRANQUILITY VETERINARY	PO 53723 Rabies Clinic 11-17-2018	325.00	325.00
TOTAL				2,809.15

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
210001	CASH - DOG RESERVE - LAKELAND #493			0.00	2,809.15
211200	RESERVE FOR ANIMAL CONTROL			2,809.15	
<b>TOTALS FOR</b>	<b>DOG RESERVE</b>	<b>0.00</b>	<b>0.00</b>	<b>2,809.15</b>	<b>2,809.15</b>

Total to be paid from Fund 21 DOG RESERVE

2,809.15  
 =====  
 2,809.15

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450  
CAPITAL**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
8758	2744 - FKA ARCHITECTS INC.	PO 48892 ARCHITECT -FIREHOUSE #2 RENOVATION	1,607.48	1,607.48
8759	64 - PELLOW, HAROLD & ASSO, INC.	PO 52355 Engineer Firehouse #2 (\$30T CAF <\$5	1,528.08	
		PO 53821 RAILTRAIL BIKE PATH -OCT	3,438.05	
		PO 53817 DAM #2 IMPROVEMENTS -OCT	130.00	
		PO 53877 TOWN OWNED DAMS #2-NOV	704.15	
		PO 53878 RAIL-TRAIL BIKE PATH -NOV	569.35	6,369.63
8760	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 53870 PB GENERAL MATTERS -NOV	1,020.00	1,020.00
8761	1641 - ZITONE CONSTRUCTION	PO 52326 FIREHOUSE #2 CONSTRUCTION BID#	86,328.20	86,328.20
TOTAL				95,325.31

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	95,325.31
3091105	ORD 2011-5 VAR CAPITAL \$1,360T	704.15			
3091605	ORD 2016-5 VARIOUS \$1,190T	40,067.30			
3091709	ORD 2017-9 VARIOUS \$1,405	52,005.78			
3091806	ORD 2018-6 supp FIREHOUSE #2	1,528.08			
3091817	ORD 2018-17 Prelim Plan/Redev \$50T fully	1,020.00			
<b>TOTALS FOR</b>	<b>CAPITAL</b>	<b>95,325.31</b>	<b>0.00</b>	<b>0.00</b>	<b>95,325.31</b>

Total to be paid from Fund 30 CAPITAL

95,325.31  
=====

95,325.31

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426  
WATER/SEWER UTILITY**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
17281	2709 - ACCURATE WASTE REMOVAL INC.	PO 52707 B: SLUDGE TRUCKING STP (APR-DEC)	3,813.50	3,813.50
17282	921 - AIRGAS EAST	PO 52105 B: CARBON DIOXIDE \$30 X 12 =\$360	9.90	9.90
17283	3861 - ARF RENTAL SERVICES, INC.	PO 53744 PORT-A-JOHNS FOR WIZARDCON 11/24/18	1,002.68	1,002.68
17284	3015 - CAPITOL SUPPLY CONST PRODUCTS, INC.	PO 53699 REPAIR CLAMP - WATER MAIN	456.26	456.26
17285	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 51902 BLANKET: WOODSIDE AVE PS (JAN-DEC \$	40.30	40.30
17286	3770 - CINTAS CORPORATION NO. 2	PO 51710 BLANKET: 1ST AID SUPP'S	58.34	58.34
17287	155 - COYNE CHEMICAL CORP., INC.	PO 53710 CITRIC ACID	327.26	327.26
17288	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 53779 WS/DPW IT SVCS	40.00	40.00
17289	807 - FRANK SEMERARO CONSTRUCTION, INC.,	PO 53796 LEAK DETECTION Lake/Park AVE	750.00	750.00
17290	200 - GARDEN STATE LABORATORIES INC	PO 53376 CAF: WATER TANK TESTING WTP	1,700.00	1,700.00
17291	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 53772 Morris Lake Pipe RPR cust #14037	403.46	403.46
17292	1866 - HOME DEPOT, INC.	PO 51844 BLANKET: WATER/SEWER	183.94	183.94
17293	2532 - LADDEY, CLARK & RYAN, LLP	PO 53871 LEGAL -NOV	256.00	256.00
17294	199 - NEOPOST LEASING, INC.	PO 52524 2018 POSTAGE METER ACCT #61766468	5,000.00	5,000.00
17295	106 - ELIZABETHTOWN GAS	PO 53856 NAT GAS -NOV	764.98	764.98
17296	2882 - ONE CALL CONCEPTS, INC.	PO 52037 B: ONE CALL MESSAGES (JAN-DEC)	47.50	47.50
17297	64 - PELLOW, HAROLD & ASSO, INC.	PO 53820 DELAWARE RIVER BASIN PERMIT-OCT	582.00	
		PO 53813 MORRIS LK RESERVOIR WTR ALLOCATE IN	65.00	
		PO 53823 MORRIS LAKE DAM -OCT	195.00	
		PO 53822 WATER QUALITY ACCOUNTABILITY MAPPIN	358.00	
		PO 53879 WATER ENGINEERING -NOV	1,061.23	2,261.23
17298	2788 - PENTELEDATA	PO 51737 BLANKET: INTERNET ACCT #1871584 (J	399.85	399.85
17299	39 - QUILL CORPORATION	PO 53732 W/S OFFICE SUPPLIES	285.20	285.20
17300	126 - SCMUA	PO 53881 TRASH REMOVAL THRU 12/10	515.20	515.20
17301	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 51863 BLANKET W/S OFFICE SUPPLIES	445.66	445.66
17302	3442 - SUNLIGHT GENERAL	PO 51736 BLANKET: DPW/STP ELECTRIC	401.04	401.04
17303	219 - TRI-STATE RENTALS, INC.	PO 53827 4 LIGHT TOWERS FOR WIZARDCON 11/24/	781.00	781.00
17304	1280 - VERIZON WIRELESS, INC.	PO 53295 B: 4TH QTR CELL PHONES (SEPT-DEC)	223.94	223.94
TOTAL				20,167.24

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	20,167.24
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	18,402.24			
6089293	W&S CAP IMPROVE - CAPITAL OUTLAY	65.00			
6089305	W&S CAP IMPROVE - WATER TANK IMPROV	1,700.00			
TOTALS FOR WATER/SEWER UTILITY		20,167.24	0.00	0.00	20,167.24

Total to be paid from Fund 60 WATER/SEWER UTILITY

20,167.24

20,167.24

Checks Previously Disbursed

186047	PAYROLL ACCOUNT	12/13 W/S PAY	36,254.62	12/13/2018
17280	LA FAMIGLIA RESTAURANT	PO# 53784 DEPOSIT CHRISTMAS PARTY	300.00	12/07/2018
17279	KIMBERLY MASON-WILLIAMS	PO# 53747 COMMUNITY DEVELOPMENT MARKETING EX	56.62	12/10/2018
			36,611.24	

Totals by fund

Previous Checks/Voids

Current Payments

Total

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 60	WATER/SEWER UTILITY	36,611.24	20,167.24	56,778.48	
	BILLS LIST TOTALS	36,611.24	20,167.24	56,778.48	

## List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
3817	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 53248 THORLABS REDEVELOPMENT -JULY	540.00	
		PO 53850 PUNCTU EQUILIBRIUM-NOV ESCROW	925.00	1,465.00
3818	409 - MINISINK PRESS INC	PO 53832 RECYCLING NEWSLETTERS (2,065) Jan 2	350.00	350.00
3819	64 - PELLOW, HAROLD & ASSO, INC.	PO 53897 ROCKYWOOD-NOV ESCROW	65.00	
		PO 53898 M&M CASAS-NOV ESCROW	32.50	
		PO 53900 UNITED METHODIST HOMES-NOV ESCROW	65.00	
		PO 53901 PUNC. EQUILIBRIUM-NOV ESCROW	422.50	
		PO 53902 NATURAL SELECTIONS-NOV ESCROW	130.00	
		PO 53903 KWESELAIT/BULA-NOV ESCROW	97.50	812.50
3820	2393 - SUSSEX COUNTY RENTAL CENTER, LLC.	PO 53826 1 LIGHT TOWER FOR WIZARDCON 11/24/1	264.00	264.00
3821	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 53851 ROCKYWOOD-NOV ESCROW	315.00	
		PO 53852 SAMARITAN INN-NOV ESCROW	45.00	
		PO 53853 PUNCTU EQUILIBRIUM-NOV ESCROW	495.00	
		PO 53880 M&M CASAS-NOV ESCROW	450.00	1,305.00
TOTAL				4,196.50

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	4,196.50
711208	RES RECREATION (ALL)			19.00	
711210	RESERVE FOR RECYCLING			350.00	
711220	RESERVE O/S EMPLOYMENT OFF-DUTY POLICE *			245.00	
711440	ENGINEER REVIEW FEES			3,042.50	
711700	REDEVELOPMENT ESCROW FEES			540.00	
<b>TOTALS FOR</b>	<b>TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>4,196.50</b>	<b>4,196.50</b>

Total to be paid from Fund 71 TRUST 4,196.50  
=====  
4,196.50

**Checks Previously Disbursed**

187126	PAYROLL ACCOUNT	12/13 Trust Pay	11,034.60	12/13/2018
3816	BIG BROTHERS BIG SISTERS of NORTHER	PO# 53829 REFUND ESCROW BAL WIZARD CON	4,726.02	12/11/2018
			15,760.62	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 71 TRUST	15,760.62	4,196.50	19,957.12
<b>BILLS LIST TOTALS</b>	<b>15,760.62</b>	<b>4,196.50</b>	<b>19,957.12</b>

**List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515  
DEVELOPERS ESCROW (Fund 72)**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
1326	64 - PELLOW, HAROLD & ASSO, INC.	PO 53912 SUBURBAN/NMC-NOV ESCROW	1,418.45	
		PO 53899 AHS INVEST-NOV ESCROW	506.00	1,924.45
1327	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 53854 SUBURBAN/NMC-NOV	75.00	75.00
	TOTAL			1,999.45

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	1,999.45
721341	RESERVE FOR SUBURBAN -NMC(1/18)AHS(10/18			1,493.45	
721344	RESERVE AHS Invest Onsite Inspect(10/18)			506.00	
<b>TOTALS FOR</b>	<b>DEVELOPERS ESCROW (Fund 72)</b>	<b>0.00</b>	<b>0.00</b>	<b>1,999.45</b>	<b>1,999.45</b>

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 1,999.45  
=====  
1,999.45

**List of Bills - (750001) CASH - HOUSING TRUST FUND (COAH) #0301**

**HOUSING TRUST FUND (COAH) (Fund 75)**

Meeting Date: 12/26/2018 For bills from 12/05/2018 to 12/20/2018

Check#	Vendor	Description	Payment	Check Total
172	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 53837 AFFORDABLE HOUSING -NOV	720.00	720.00
	TOTAL			720.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
750001	CASH - HOUSING TRUST FUND (COAH) #0301			0.00	720.00
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			720.00	
<b>TOTALS FOR</b>	<b>HOUSING TRUST FUND (COAH) (Fund 75)</b>	<b>0.00</b>	<b>0.00</b>	<b>720.00</b>	<b>720.00</b>

Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 720.00  
 =====  
 720.00