

November 26, 2018

An Executive Session meeting of the Town Council of the Town of Newton was held on the above date at 10:08 pm. Present were Mr. Dickson, Mrs. Diglio, Mr. Schlaffer, Deputy Mayor Flynn, and Mayor Le Frois. Ursula Leo, Esq. and Jennifer Dodd, HR Director, were also present.

The following Resolution was read which authorized the Town Council to enter into Executive Session.

**RESOLUTION #226-2018**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the items authorized by N.J.S.A. 10:4-12b and designated below:

- i. Personnel – Town Manager’s Review
- ii. Potential Litigation

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Newton, assembled in public session on November 26, 2018, that an Executive Session closed to the public shall be held on November 26, 2018 at 10:08 pm in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

**Personnel – Town Manager’s Review**

Jennifer Dodd, HR Director, outlined the process and the employee evaluation form of Thomas S. Russo, Jr. serving as Town Manager.

After a lengthy discussion, the Town Council members will prepare their individual employee evaluation forms and discuss at the next Council meeting with Mr. Russo.

**Potential Litigation**

Ursula Leo, Esq. discussed the recent WizardCon event and the sponsor Big Brother Big Sister (BBBS) who created a breach of contract.

After a brief discussion, Council directed Mrs. Leo to send BBBS a letter with their concern of the breach of contract.

Upon motion of Deputy Mayor Flynn, seconded by Mrs. Diglio and carried, Council left Executive Session at 10:54 pm.

November 26, 2018

Respectfully submitted,

A handwritten signature in black ink that reads "Lorraine A. Read". The signature is written in a cursive style with a prominent initial 'L'.

Lorraine A. Read, RMC  
Municipal Clerk

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