

**AGENDA**  
**NEWTON PARKING AUTHORITY**

**FEBRUARY 7, 2019**  
**RESCHEDULED TO MARCH 7, 2019**  
**8:45 A.M.**

**I. ROLL CALL**

Mr. Edwards	Mr. Mitchell	Rev. Leone	Mr. Ciaravolo
Mr. Russo	Ms. Schlosser		

**II. OPEN PUBLIC MEETINGS ACT STATEMENT**

**III. APPROVAL OF MINUTES** - December 6, 2018 Meeting

**IV. FINANCIAL REPORTS** - November 30, 2018 Treasurer's Report  
December 31, 2018 Treasurer's Report  
2018 Receipts and Disbursements

**V. OLD BUSINESS**

a. Update on Newton Town Centre Parking Swap

**VI. NEW BUSINESS**

a. Annual Reorganization

i. Chairman \_\_\_\_\_

ii. Vice-Chairman \_\_\_\_\_

iii. Secretary \_\_\_\_\_

b. Resolution A-2019 – Authorize the Execution of an Agreement for Auditing Services for 2019 with Ferraioli, Wielkotz, Cerullo & Cuva

c. Review of Purchase Ledgers for Parking Passes – November and December 2018

**VII. APPROVAL OF BILLS**

a. Direct Energy Business, Inc. _____	\$234.79
b. J. Caldwell & Associates, Inc. _____	\$1,667.50
c. JCP&L _____	\$535.52
d. McManimon, Scotland & Baumann, LLC _____	\$236.50
e. Verizon Wireless, Inc. _____	\$76.02
f. Weights and Measures Fund _____	\$300.00
g. Town of Newton Current Account _____	\$109.94
h. Town of Newton Current Account _____	\$10,500.00
i. Direct Energy _____	\$219.63
j. Home Depot, Inc. _____	\$13.98
k. JCP&L _____	\$704.96
l. Verizon Wireless, Inc. _____	\$76.02

**VIII. PUBLIC TO BE HEARD**

**IX. ADJOURNMENT**

**Next meeting is April 4, 2019**

**Newton Parking Authority Meeting  
December 6, 2018 – Minutes**

**Roll Call** – meeting called to order at 8:55 a.m. by Vice-Chairman Mitchell.

**Present:** Mr. Mitchell, Mr. Ciaravolo, Mr. Leone  
Chairman Edwards (Arrived at 8:57 a.m.),

**Also Present:** Teresa Ann Oswin, Assistant to Newton Town Manager/PA Secretary  
Theresa Schlosser, Tax Collector/Finance Office  
Gary Govier, Parking Enforcement Officer  
Ursula Leo, Esq. – Municipal Attorney

**Open Public Meetings Act Statement** – read by Vice-Chairman Mitchell.

**Approval of Minutes**

Motion to approve November 5, 2018 Minutes as presented, by Mr. Ciaravolo, seconded by Mr. Leone.  
Approved 3-0.

**Financial Reports**

Motion to approve October 2018 Treasurer Report, as presented, by Mr. Ciaravolo, seconded by Mr. Leone.  
Approved 3-0.

**Old Business**

None.

**New Business**

- a) Newton Town Centre – Estoppel Agreement. Ursula Leo explained to the Authority a new Estoppel Certificate has been requested by the lender to Newton Town Centre, Urban Renewal Associates, L.P. to change the name of the lender. She went on to explain all terms and conditions remain as the previous Estoppel Certificate except the name change. (Chairman Edwards arrived 8:57 a.m.) Motion to approve by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

**RESOLUTION #i-2018**

**“Resolution Authorizing the Execution of an Estoppel Certificate As Requested by  
Bonneville Mortgage Company for the Newton Town Centre Urban Renewal Associates,  
L.P. Project”**

**WHEREAS**, the Parking Authority of the Town of Newton (“Parking Authority”) previously entered into a Ground Lease dated December 13, 2016 with Newton Town Center Urban Renewal Associates, L.P. (“Newton Town Centre”) for property owned by the Parking Authority known as Tax Block 8.05, Lots 8 and 9; and

**WHEREAS**, Paragraph 22.1.2 of the Ground Lease provides that the Parking Authority consents to Newton Town Centre’s lender, Bonneville Multifamily Capital’s leasehold mortgage for Newton Town Centre’s permanent financing in the approximate amount of \$2,199,943.00; and

**WHEREAS**, the Parking Authority has been informed that Bonneville Multifamily Capital is a related entity to Bonneville Mortgage Company (“BMC”), the entity that will be making the permanent financing loan in the amount of \$2,199,943.00 to Newton Town Centre; and

**WHEREAS**, BMC has requested that the Parking Authority execute an Estoppel Certificate (“Estoppel Certificate”) in the form attached to this Resolution; and

**WHEREAS**, the Parking Authority desires to approve the execution of the Estoppel Certificate, as well as a proposed amendment to the Ground Lease in order to correct the name of the lender from Bonneville Multifamily Capital to Bonneville Mortgage Company, upon the review and approval of the form of the Ground Lease amendment by the Town Attorney and Town Manager;

**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton Parking Authority:

I. **GENERAL**

The aforementioned recitals are incorporated herein as though fully set forth at length.

II. **EXECUTION OF ESTOPPEL CERTIFICATE**

The Chairman is hereby authorized to execute, and the Secretary of the Parking Authority is hereby authorized to attest to, the documents required in connection with the Estoppel Certificate, Ground Lease amendment and any related documents.

III. **SEVERABILITY**

If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

IV. **AVAILABILITY OF THE RESOLUTION**

A copy of this Resolution shall be available for public inspection at the offices of the Town.

V. **EFFECTIVE DATE**

This Resolution shall take effect upon final passage, however, it shall be void and of no effect in the event that Newton Town Centre Urban Renewal Associates, L.P. fails or refuses to sign the documents.

- b) Resolution H-2018 – Adopt 2019 Budget. Motion to approve by Mr. Leone, seconded by Chairman Edwards. Approved 4-0.

**2019 AUTHORITY BUDGET RESOLUTION  
NEWTON PARKING  
(Name)**

**FISCAL YEAR: FROM: 1/1/19 TO: 12/31/19**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Newton Parking Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Newton Parking Authority at its open public meeting of December 6, 2018; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$84,000, Total Appropriations, including any Accumulated Deficit, if any, of \$84,000 and Total Unrestricted Net Position utilized of \$-0-; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$12,000 and Total Unrestricted Net Position planned to be utilized of \$12,000; and

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of Newton Parking Authority, at an open public meeting held on December 6, 2018 that the Annual Budget and Capital Budget/Program of the Newton Parking Authority for the fiscal year beginning, January 1, 2019 and, ending December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

c) **Review of Meeting Dates for 2019** – motion to approve made by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

d) Review of Purchase Ledgers for Parking Passes – October 2018 – no discussion.

e) **New Items of Business:**

- a. **Parking on Spring Street** - Mr. Ciaravolo asked for the Authority to consider changing the time limit for parking on Spring Street from one-hour back to two-hours. He went on to say he is still receiving complaints since the change to one-hour parking. Making it two-hours will give the public more time to park, shop and eat. Mr. Ciaravolo is not in favor of waiting for the results of the parking study before making the change. A discussion ensued where the members considered stricter enforcement for repeat offenders, abuse of parking under the Newton Town Centre and possible use of a "Boot Program". Pastor Frank cautioned on stricter enforcement can deter people from coming to Spring Street. Mr. Mitchell suggested Mr. Russo visit other towns with Parking Authorities to see how they handle things. The commissioners asked if Ms. Leo could research enforcement of street vs space and graduated fines for frequent offenders.
- b. Newton Town Centre parking – Mr. Ciaravolo then asked to discuss the parking under the Newton Town Centre building. He advised the merchants are not using the assigned spots and residents are parking in them instead. He inquired about enforcement for those parking without a pass under the building. He stated he receives complaints the parking spots are too narrow. A discussion ensued. The commissioners asked Ursula Leo to review the lease with RPM Development regarding enforcement.
- c. Pastor Leone stated he will not be available for the February 7, 2019 meeting.

#### **Approval of Bills**

Motion to approve bills items **a-g** as presented, made by Chairman Edwards, seconded by Mr. Ciaravolo. Approved 4-0.

a. Town of Newton, Current Account _____	\$10,000.00
b. Direct Energy Business, Inc. _____	\$179.70
c. Firefighter One, LLC _____	\$486.95
d. Home Depot, Inc. _____	\$29.96
e. JCP&L _____	\$685.11
f. Staples Business Advantage, Inc. _____	\$92.28
g. Verizon Wireless, Inc. _____	\$76.02

#### **Public to be Heard**

None.

Motion to Adjourn by Mr. Leone, seconded by Mr. Dudes. Approved 4-0.

**ADJOURNED AT 3:04 p.m.**

Next meeting is February 7, 2019 at 8:45 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Teresa Oswin". The signature is written in a cursive style.

TERESA OSWIN, DEPUTY MUNICIPAL CLERK/PA SECRETARY ASSISTANT

**NEWTON PARKING AUTHORITY TREASURER'S REPORT  
NOVEMBER 30, 2018**

<b><u>CASH BALANCE:</u></b>		<b><u>INTEREST:</u></b>	<b>Month</b>	<b>YR-TO-DATE</b>
CHECKING ACCOUNT	\$ 193,974.25		\$ 287.89	\$ 2,322.33

<b><u>STREET METER RECEIPTS:</u></b>		<b><u>PLAZA RECEIPTS:</u></b>	
MONTH	\$ 2,298.15	MONTH	\$ 1,899.88
YR-TO-DATE		YR-TO-DATE	
2018	\$ 22,952.28	2018	\$ 17,340.80
2017	\$ 20,663.85	2017	\$ 18,867.95
2016	\$ 17,107.94	2016	\$ 26,052.63

<b><u>PARKING PASS RECEIPTS:</u></b>		<b><u>MISCELLANEOUS:</u></b>	
MONTH	\$ 1,665.00	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2018	\$ 59,460.00	2018	\$ -
2017	\$ 52,710.00	2017	\$ 50.00
2016	\$ 37,023.00	2016	\$ -

<b><u>LEASING CONTRACT:</u></b>	
MONTH	\$ -
YR-TO-DATE	
2018	\$ 4,700.00
2017	\$ 700.00
2016	\$ 700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES MERCHANT</u>	<u>PASSES OVERNIGHT</u>	<u>PASSES DAILY</u>
	158	69	30	43	125			
2018	\$ 2,298.15	\$ 733.06	\$ 136.95	\$ 290.33	\$ 739.54	\$	585.00	\$ 1,080.00
2017	\$ 1,550.80	\$ 580.35	\$ 170.75	\$ 134.75	\$ 663.15	\$	465.00	\$ 810.00
2016	\$ 1,294.11	\$ 679.36	\$ 502.10	\$ 127.90	\$ 835.10			\$ 1,780.00
<b><u>YR-TO-DATE</u></b>								
2018	\$ 22,952.28	\$ 6,594.22	\$ 1,683.25	\$ 2,755.35	\$ 6,307.98	\$ 11,400.00	\$ 8,070.00	\$ 39,990.00
2017	\$ 20,663.85	\$ 5,919.34	\$ 1,880.41	\$ 1,681.12	\$ 9,387.08	\$ 7,200.00	\$ 7,230.00	\$ 38,280.00
2016	\$ 17,107.94	\$ 6,761.30	\$ 5,498.33	\$ 2,199.63	\$ 9,162.87			\$ 30,330.00

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT  
DECEMBER 31, 2018**

<b><u>CASH BALANCE:</u></b>		<b><u>INTEREST:</u></b>	<b>Month</b>	<b>YR-TO-DATE</b>
CHECKING ACCOUNT	\$ 196,089.71		\$ 290.01	\$ 2,612.34

<b><u>STREET METER RECEIPTS:</u></b>		<b><u>PLAZA RECEIPTS:</u></b>	
MONTH	\$ 2,131.57	MONTH	\$ 229.40
YR-TO-DATE		YR-TO-DATE	
2018	\$ 25,083.85	2018	\$ 17,570.20
2017	\$ 23,362.17	2017	\$ 19,368.81
2016	\$ 18,620.28	2016	\$ 26,360.80

<b><u>PARKING PASS RECEIPTS:</u></b>		<b><u>MISCELLANEOUS:</u></b>	
MONTH	\$ 495.00	MONTH	
YR-TO-DATE		YR-TO-DATE	
2018	\$ 59,955.00	2018	
2017	\$ 53,625.00	2017	\$ 50.00
2016	\$ 37,516.26	2016	\$ 100,000.00

<b><u>LEASING CONTRACT:</u></b>	
MONTH	\$ -
YR-TO-DATE	
2018	\$ 4,700.00
2017	\$ 700.00
2016	\$ 700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES</u> <u>MERCHANT</u>	<u>PASSES</u> <u>OVERNIGHT</u>	<u>PASSES</u> <u>DAILY</u>
	158	69	30	43	125			
2018	\$ 2,131.57	\$ 40.90	\$ 66.95	\$ 41.55	\$ 80.00		\$ 495.00	\$ -
2017	\$ 2,698.32	\$ 129.06	\$ 130.50	\$ 36.55	\$ 204.75		\$ 615.00	\$ 300.00
2016	\$ 1,512.34	\$ 64.20	\$ 131.47	\$ 14.50	\$ 98.00			\$ 493.26
<b><u>YR-TO-DATE</u></b>								
2018	\$ 25,083.85	\$ 6,635.12	\$ 1,750.20	\$ 2,796.90	\$ 6,387.98	\$ 11,400.00	\$ 8,565.00	\$ 39,990.00
2017	\$ 23,362.17	\$ 6,048.40	\$ 2,010.91	\$ 1,717.67	\$ 9,591.83	\$ 7,200.00	\$ 7,845.00	\$ 38,580.00
2016	\$ 18,620.28	\$ 6,825.50	\$ 5,629.80	\$ 2,214.13	\$ 9,260.87			\$ 37,516.26

**\*\*December: free daytime parking in lots 1, 2, 3 and 4.**

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY  
2018 RECEIPTS and DISBURSEMENTS**

PREPARED BY:  
THERESA SCHLOSSER

**CHECKING ACCOUNT BALANCE AS OF 12/31/17** **\$ 153,753.43**

**RECEIPTS:**

STREET METER RECEIPTS	\$25,083.85
PLAZA RECEIPTS	\$17,570.20
INTEREST EARNED	\$2,612.34
PARKING PASSES	\$59,955.00
LEASING CONTRACTS	\$4,700.00
MISC REVENUE /CAPITAL OUTLAY	

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**TOTAL RECEIPTS:** **\$109,921.39**

**DISBURSEMENTS:**

ADVERTISING	\$72.90
ELECTRIC	\$6,348.93
WEIGHTS/MEASURES	\$300.00
TOWN OF NEWTON CONTRACT	\$40,000.00
LEGAL/ENGINEERING	\$284.50
METER MAINTENANCE	\$1,954.61
E-TICKET MACHINES/VERIZON	\$836.22
AUDIT	\$2,400.00
ADMINISTRATION	
PARKING LOT SIGNS	\$1,152.77
VEHICLE REPAIR/MAINTENANCE	\$34.10
OFFICE SUPPLIES	\$92.28
MATERIALS/SUPPLIES	\$1,432.25
CAPITAL IMPROVEMENTS	\$1,667.50
CAPITAL/ACQ VEHICLE	
INSURANCE	\$11,700.00
UNIFORMS	\$1,028.86
LANDSCAPING	\$0.00

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**TOTAL DISBURSEMENTS:** **\$69,304.92**

**CHECKING ACCOUNT BALANCE AS OF 12/31/18** **\$ 196,089.71**

**NEWTON PARKING AUTHORITY  
2018 RECEIPTS and DISBURSEMENTS**

**STREET METERS**

<b>MONTH</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 1,405.09	\$ 1,511.49
FEBRUARY	\$ 1,937.64	\$ 1,598.95
MARCH	\$ 2,179.50	\$ 2,131.81
APRIL	\$ 2,303.13	\$ 1,848.00
MAY	\$ 2,086.75	\$ 1,993.61
JUNE	\$ 2,734.76	\$ 2,201.55
JULY	\$ 1,896.92	\$ 1,754.93
AUGUST	\$ 2,435.80	\$ 1,899.45
SEPTEMBER	\$ 1,667.50	\$ 2,220.12
OCTOBER	\$ 2,007.04	\$ 1,953.14
NOVEMBER	\$ 2,298.15	\$ 1,550.80
DECEMBER	\$ 2,131.57	\$ 2,698.32
<b>TOTALS</b>	<b>\$ 25,083.85</b>	<b>\$ 23,362.17</b>

**#1 Red (Adams Lot)**

<b>MONTH</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 149.30	\$ 98.80
FEBRUARY	\$ 184.85	\$ 158.91
MARCH	\$ 173.35	\$ 104.40
APRIL	\$ 156.36	\$ 149.05
MAY	\$ 197.40	\$ 195.70
JUNE	\$ 375.11	\$ 159.45
JULY	\$ 332.31	\$ 111.95
AUGUST	\$ 402.72	\$ 187.00
SEPTEMBER	\$ 247.51	\$ 208.26
OCTOBER	\$ 246.11	\$ 172.85
NOVEMBER	\$ 290.33	\$ 134.75
DECEMBER	\$ 41.55	\$ 36.55
<b>TOTALS</b>	<b>\$ 2,796.90</b>	<b>\$ 1,717.67</b>

**NEWTON PARKING AUTHORITY  
2018 RECEIPTS and DISBURSEMENTS**

**#2 Black (Main Lot)**

<b>MONTH</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 137.22	\$ 187.36
FEBRUARY	\$ 144.15	\$ 114.61
MARCH	\$ 155.15	\$ 157.32
APRIL	\$ 151.50	\$ 187.75
MAY	\$ 185.90	\$ 230.90
JUNE	\$ 199.85	\$ 195.00
JULY	\$ 125.75	\$ 152.42
AUGUST	\$ 185.90	\$ 191.70
SEPTEMBER	\$ 117.45	\$ 142.00
OCTOBER	\$ 143.43	\$ 150.60
NOVEMBER	\$ 136.95	\$ 170.75
DECEMBER	\$ 66.95	\$ 130.50
<b>TOTALS</b>	<b>\$ 1,750.20</b>	<b>\$ 2,010.91</b>

**#3 Green (Western Lot)**

<b>MONTH</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 416.20	\$ 976.52
FEBRUARY	\$ 476.38	\$ 797.97
MARCH	\$ 514.20	\$ 740.90
APRIL	\$ 524.26	\$ 992.15
MAY	\$ 545.56	\$ 1,135.90
JUNE	\$ 672.78	\$ 865.25
JULY	\$ 563.51	\$ 766.15
AUGUST	\$ 713.50	\$ 974.80
SEPTEMBER	\$ 553.60	\$ 715.01
OCTOBER	\$ 588.45	\$ 759.28
NOVEMBER	\$ 739.54	\$ 663.15
DECEMBER	\$ 80.00	\$ 204.75
<b>TOTALS</b>	<b>\$ 6,387.98</b>	<b>\$ 9,591.83</b>

**NEWTON PARKING AUTHORITY  
2018 RECEIPTS and DISBURSEMENTS**

**#4 Blue (Central Lot)**

<b>MONTH</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 405.16	\$ 489.35
FEBRUARY	\$ 367.15	\$ 433.65
MARCH	\$ 451.50	\$ 424.51
APRIL	\$ 591.70	\$ 379.11
MAY	\$ 396.31	\$ 615.15
JUNE	\$ 902.21	\$ 684.87
JULY	\$ 649.70	\$ 449.25
AUGUST	\$ 850.00	\$ 761.65
SEPTEMBER	\$ 535.05	\$ 554.65
OCTOBER	\$ 712.38	\$ 546.80
NOVEMBER	\$ 733.06	\$ 580.35
DECEMBER	\$ 40.90	\$ 129.06
<b>TOTALS</b>	<b>\$ 6,635.12</b>	<b>\$ 6,048.40</b>

**Parking Passes**

<b>Month</b>	<b>2018 RECEIPTS</b>	<b>2017 RECEIPTS</b>
JANUARY	\$ 43,395.00	\$ 33,600.00
FEBRUARY	\$ 1,365.00	\$ 1,335.00
MARCH	\$ 1,305.00	\$ 1,740.00
APRIL	\$ 1,815.00	\$ 2,445.00
MAY	\$ 1,410.00	\$ 1,605.00
JUNE	\$ 1,350.00	\$ 1,575.00
JULY	\$ 1,860.00	\$ 2,850.00
AUGUST	\$ 1,530.00	\$ 2,955.00
SEPTEMBER	\$ 1,605.00	\$ 1,275.00
OCTOBER	\$ 2,160.00	\$ 2,055.00
NOVEMBER	\$ 1,665.00	\$ 1,275.00
DECEMBER	\$ 495.00	\$ 915.00
<b>TOTALS</b>	<b>\$ 59,955.00</b>	<b>\$ 53,625.00</b>

**Other Revenue**

<b>Month</b>	<b>2018 OTHER REV.</b>	<b>2017 OTHER REV.</b>
	\$ -	\$ 50.00
	\$ -	\$ -
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 50.00</b>

**NEWTON PARKING AUTHORITY  
2018 RECEIPTS and DISBURSEMENTS**

**Interest Revenue**

Month	2018 INTEREST	2017 INTEREST
JANUARY	\$ 137.01	\$ 52.90
FEBRUARY	\$ 141.06	\$ 54.09
MARCH	\$ 158.68	\$ 61.56
APRIL	\$ 206.67	\$ 70.32
MAY	\$ 204.69	\$ 81.89
JUNE	\$ 187.20	\$ 75.84
JULY	\$ 246.19	\$ 111.68
AUGUST	\$ 235.38	\$ 110.08
SEPTEMBER	\$ 212.79	\$ 90.58
OCTOBER	\$ 304.77	\$ 100.82
NOVEMBER	\$ 287.89	\$ 97.79
DECEMBER	\$ 290.01	\$ 90.64
<b>TOTALS</b>	<b>\$ 2,612.34</b>	<b>\$ 998.19</b>

**Misc/Lease**

Month	2018 MISC/LEASE	2017 MISC/LEASE
JULY	\$ 700.00	\$ 700.00
OCTOBER	\$ 4,000.00	
DECEMBER	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 4,700.00</b>	<b>\$ 700.00</b>

**Disbursements**

Month	2018 DISBURSEMENTS	2017 DISBURSEMENTS
JANUARY	\$ 11,720.12	\$ 11,547.28
FEBRUARY	\$ 3,827.77	\$ 910.13
MARCH	\$ 458.46	\$ 1,168.67
APRIL	\$ 10,597.64	\$ 10,530.09
MAY	\$ 10,029.50	\$ 2,643.00
JUNE	\$ 3,860.36	\$ 14,814.10
JULY	\$ 12,766.49	\$ 10,716.14
AUGUST	\$ 936.54	\$ 30,341.83
SEPTEMBER	\$ 517.11	\$ 398.60
OCTOBER	\$ 290.58	\$ 431.73
NOVEMBER	\$ 11,550.02	\$ 10,824.33
DECEMBER	\$ 2,750.33	\$ 744.48
<b>TOTALS</b>	<b>\$ 69,304.92</b>	<b>\$ 95,070.38</b>

# NEWTON PARKING AUTHORITY

## RESOLUTION #A-2019

February 7, 2019

**“Authorize the Execution of an Agreement  
For Auditing Services for 2019 with Ferraioli,  
Wielkotz, Cerullo & Cuva”**

**WHEREAS**, the Newton Parking Authority will require the services of a qualified Auditor to examine the financial statements and records of the authority for the current calendar year; and

**WHEREAS**, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

**WHEREAS**, Mr. Thomas Ferry, RMA of the accounting firm Ferraioli, Wielkotz, Cerullo & Cuva, PA has furnished an appropriate contract for 2019;

**NOW, THEREFORE BE IT RESOLVED**, by the Newton Parking Authority that the Chairman, the Town Manager and the Treasurer for the Parking Authority are hereby authorized to execute said 2019 audit contract on behalf of the Parking Authority; and

**BE IT FURTHER RESOLVED** that a copy of the fully executed contract be forwarded to Mr. Thomas Ferry, and that a notice of this award be published in accordance with the Local Public Contracts Law.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on February 7, 2019.

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Thomas S. Russo, Jr., Town Manager  
Secretary to the Newton Parking Authority

NOVEMBER 2018  
DAILY PASSES

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PHONE	PRIMARY LOT	YEAR-\$300	QTR-\$90	MONTH-\$30	PASS #	PYMT TYPE
PEACH JOAN	1 TRINITY ST	973-579-2704	3			\$ 30.00	18-517	5651
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	3			\$ 30.00	18-518	8003708418
MCPEEK, KACIE	108 SPRING APT 110	973-362-5776	1			\$ 30.00	18-519	CASH
DESAFANO, LEONARD	109 SPRING ST	973-590-9492	1			\$ 30.00	18-520	CASH
ABONDOLO, WILLIAM	61 SPRING ST		3			\$ 30.00	18-521	CASH
CLEMENTS GEORGE	9 A MAIN ST	862-222-5396	3			\$ 30.00	18-522	CASH
CLEMENTS JOSH	9 A MAIN ST	862-324-4772	3			\$ 30.00	18-523	CASH
MINKIEWICZ AMY	11 MORAN	973-903-9186	3			\$ 30.00	18-524	182
THIDE JEREMY	11 MORAN STREET	973-903-9186	3			\$ 30.00	18-525	182
D & H / NANCY	83 SPRING ST	973-940-1851X259	3			\$ 90.00	18-526-528	16935
KARABETRISOS, RICHARD	17 MAIN ST	973-383-6086	3			\$ 30.00	18-529	CASH
CASTILLO	1 TRINITY ST	207-319-2797	3			\$ 30.00	18-530	744
CASTILLO	1 TRINITY ST	207-319-2797	3			\$ 30.00	18-531	744
RIOFRIO, PAULINA	218 SPRING ST	973-300-0101	2			\$ 30.00	18-532	CASH
CANNON JESSICA	36 CLINTON ST	973-997-8627	3			\$ 30.00	18-533	CASH
RYAN, JAMES	173 SPRING ST	908-938-9482	3			\$ 30.00	18-535	CASH
RYAN, ELIZABETH	173 SPRING ST	908-938-9842	3			\$ 30.00	18-534	CASH
HOLICK, MEREDITH	83 SPRING ST. SUITE 230	201-317-9866	3			\$ 30.00	18-536	733
HANNAN KATHLEEN	93 SPRING STREET		4			\$ 30.00	18-537	CASH
HOUSTON PATRICIA	67 SPRING STREET	973-971-9394	3			\$ 30.00	18-538	217
KRISTIANSEN, JOHN	1 TRINITY ST	973-579-2256	3			\$ 30.00	18-539	3540
HOXHA, ALINA	65 SPRING ST	609-551-6168	3			\$ 30.00	18-540	CASH
GUNDERMAN HAROLD	7 MAIN ST APT 2	973-600-2213	2			\$ 30.00	18-541	CASH
RODRIGUEZ, ORLANDO	93 SPRING STREET		2			\$ 30.00	18-542	122
JACQUELINE NUNN	61 HIGH STREET	973-714-6921	3			\$ 30.00	18-543	1053
JOHNSON, JENNA	11 MORAN ST APT 1	973-896-2332	3			\$ 30.00	18-544	CASH
LEARY PATRICK	145 SPRING STREET		3			\$ 30.00	18-545	CASH
FISHBEIN RACHAEL	9 MAIN STREET	973-600-7473	3			\$ 30.00	18-546	CASH
RODRIGUEZ, ORLANDO	93 SPRING STREET		2			\$ 30.00	18-547	123
SICHKO, AMBER	11 MORAN STREET	862-204-9338	3			\$ 30.00	18-548	116
DIAZ, GINA	214 SPRING ST	973-903-9721	3			\$ 30.00	18-549	186
NAPPI LOUIS	127 SPRING ST 3RD FL	201-341-6539	3			\$ 30.00	18-550	CASH
CHAPMAN, ADDIS	110 SPRING ST	305-898-9078	3			\$ 30.00	18-551	CASH
HOPLER, EVELYN	7 MAIN ST	201-463-3605	1			\$ 30.00	18-552	CASH
						\$ 1,080.00		

NOV 2018  
NIGHT PASSES

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT
ALVARADO, TYLER	11 MORAN ST		KIA SUV	3		\$ 15.00	18-347	CASH
PEACH JOAN	1 TRINITY ST	973-579-2704	HONDA/Z88HTW	3		\$ 15.00	18-348	5651
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85EWW	3		\$ 15.00	18-349	8003708418
MCPEEK, KACIE	108 SPRING ST APT 110	973-362-5776	HONDA CIVIC Z38HEJ	1		\$ 30.00	18-350-351	CASH
DESTEFANO, LEONARD	109 SPRING ST	973-590-9492	CHRYSLER	3		\$ 15.00	18-352	CASH
GUNDERMAN HAROLD	7 MAIN ST APT 2	973-600-2213	FIT/E67GYW CAVALIER N34FNU	1		\$ 15.00	18-353	CASH
CLEMENTS GEORGE	9A MAIN ST	862-222-5396	KIA FORTE/ J8689822	3		\$ 15.00	18-354	CASH
CLEMENTS, JOSH	9A MAIN ST	862-324-4772	JEEP Z16-KKW	3		\$ 15.00	18-355	CASH
MINKEWICZ AMY	11 MORAN ST	973-903-9186	SUBARU P49FSM	3		\$ 15.00	18-356	182
THIDE JEREMY	11 MORAN STREET	973-903-9186	SUBARU HH29276	3		\$ 15.00	18-357	182
GRODSKY, ROBERT	1 TRINITY ST SUITE 207		NIS 2000	1		\$ 15.00	18-358	CASH
KARABETSOS, RICHARD	17 MAIN ST	973-383-6086	TOYOTA WAGON	3		\$ 15.00	18-359	CASH
CASTILLO	1 TRINITY ST	207-319-2797	DODGE RAM	3		\$ 15.00	18-360	744
CASTILLO	1 TRINITY ST	207-319-2797	HYUNDAI	3		\$ 15.00	18-361	744
RUTAN, DANIEL	144 SPRING ST #36	973-997-4437	TOYOTA YARIS ZWL-79T	3		\$ 15.00	18-362	CASH
MARCHIANO CARL	1 1/2 JEFFERSON	862-944-0917	KIA/ S44JZL	3		\$ 15.00	18-363	CASH
CANNON JESSICA	36 CLINTON ST	973-997-8627	MAZDA/ W58HEE	3		\$ 15.00	18-364	CASH
RYAN, JAMES	173 SPRING ST	908-938-9848	HONDA	3		\$ 15.00	18-366	CASH
RYAN, ELIZABETH	173 SPRING ST	908-938-9842	VOLVO	3		\$ 15.00	18-365	CASH
KRISTIANSEN, JOHN	1 TRINITY ST	9730579-2256	TOYOTA P/U	3		\$ 15.00	18-367	3540
HOXHA, ALINA	65 SPRING ST APT 410	609-551-6168	CAMRY	3		\$ 15.00	18-368	CASH
LOAIZA, DAVID	44 BROOKSDIE COURT	862-258-6478	HYUNDAI	3		\$ 15.00	18-369	CASH
JOHNSON, JENNA	11 MORAN ST APT 1	973-896-2332	KIA	3		\$ 15.00	18-370	CASH
SNEIDER JASON	221 SPRING APT 4	973-296-4568	CHEVY VAN XZ821K	3		\$ 15.00	18-371	CASH
JIMENEZ, RAFAEL	112 SPRING ST B	862-268-6524	NISSAN VERSA/ E70ENC	1		\$ 30.00	18-372/373	103
FISHBEIN, RACHAEL	9 MAIN STREET	973-600-7473	MAZDA/ D85HDB	1		\$ 15.00	18-374	CASH
FERNANDEZ, MASON	11 MORAN ST	862-204-9338	HONDA	3		\$ 15.00	18-376	116
SICHKO, AMBER	11 MORAN ST	862-204-9338	CHEVY	3		\$ 15.00	18-375	116
DIAZ, GINA	214 SPRING ST	973-903-9721	VW PASSET	3		\$ 15.00	18-377	186
HEMMING, ALEA	67 SPRING ST APT 8	862-266-4318	INFINITY R93FTB	3		\$ 15.00	18-388	CASH
COTTER, RYAN	67 SPRING ST APT 8	862-266-4318	KIA FORTE/K86JEM	3		\$ 15.00	18-389	CASH
NAPPI, LOUIS	127 SPRING ST 3RD FL	201-341-6539	FOCUS / Z287EWX	4		\$ 15.00	18-390	CASH
CHAPMAN, ADDIS	110 SPRING ST	305-898-9078	JEEP Z16-KKW	3		\$ 15.00	18-378	CASH
IACONA, JOE	1 TRINITY ST	727-4555	HYUNDAI	3		\$ 15.00	18-379	CASH
MINONDO, BROOK	144 Spring St #	973-459-6148	NISSAN ALTIMA/R874482	4		\$ 15.00	18-380	CASH
SNEIDER, JASON	221 SPRING APT 4	973-296-4568	CHEVY VAN XZ821K	3		\$ 15.00	18-381	CASH
HOPLER, EVELYN	7 MAIN ST	201-463-3605	MAZDA 3 UBBS7T	1		\$ 15.00	18-382	CASH
						\$ 585.00		

SEPT OCT

NOV

DECEMBER 2018  
NIGHT PASSES

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT
PEACH JOAN	1 TRINITY ST	973-579-2704	HONDA/Z88HTW	3		\$ 15.00	18-383	5663
MARCHIANO CARL	1 1/2 JEFFERSON	862-944-0917	KIA/ S44JZL	3		\$ 15.00	18-384	CASH
KARABETOS, RICHARD	17 MAIN ST	973-383-6086	TOYOTA WAGON	3		\$ 15.00	18-385	CASH
GRODSKY, ROBERT	1 TRINITY ST, SUITE 207		NISSAN 2000	3		\$ 15.00	18-386	CASH
FLETCHER/MARSH	178 Spring St #204	201-875-8771	HYUNDAI F51BYA	1		\$ 15.00	18-387	219
CLEMENTS GEORGE	9A MAIN ST	862-222-5396	KIA FORTE/ J8689822	3		\$ 15.00	18-391	CASH
CLEMENTS, JOSH	9A MAIN ST	862-324-4772	JEEP Z16-KKW	3		\$ 15.00	18-392	CASH
MINKIEWICZ AMY	11 MORAN ST	973-903-9186	SUBARU P49FSM	3		\$ 15.00	18-393	182
THIDE JEREMY	11 MORAN STREET	973-903-9186	SUBARU HH29276	3		\$ 15.00	18-394	182
NAPPI, LOUIS	127 SPRING ST 3RD FL	201-341-6539	FOCUS / Z287EWX	4		\$ 15.00	18-395	CASH
KRISTIANSEN, JOHN	1 TRINITY ST	9730579-2256	TOYOTA P/U	3		\$ 15.00	18-397	3549
DESTEFANO, LEONARD	109 SPRING ST	973-590-9492	CHRSYLER	3		\$ 15.00	18-396	CASH
GUNDERMAN, HAROLD	7 MAIN ST	973-600-2213	DODGE	3		\$ 15.00	18-398	CASH
RUTAN, DANIEL	144 SPRING ST #36	973-997-4437	TOYOTA YARIS ZWL-79T	3		\$ 15.00	18-399	CASH
FLINN, CAROL	1 TRINITY ST UNIT 604	203-858-8628	HONDA CRV	3		\$ 15.00	18-406	CASH
CASTILLO	1 TRINITY ST	207-319-2797	DODGE RAM	3		\$ 15.00	18-400	750
CASTILLO	1 TRINITY ST	207-319-2797	HYUNDAI	3		\$ 15.00	18-401	750
CANNON JESSICA	36 CLINTON ST	973-997-8627	MAZDA/ W58HEE	3		\$ 15.00	18-402	CASH
CHAPMAN, ADDIS	110 SPRING ST	305-898-9078	JEEP Z16-KKW	3		\$ 15.00	18-403	CASH
MULHOLLAND, JENNIFER	180 SPRING ST		NISSAN J62-HWU	1		\$ 15.00	18-404	CASH
CASTILLO-RODRIQUE, JUAN	4 ADAMS ST	347-666-4453	FORD PICKUP P20KTK	1		\$ 15.00	18-405	CASH
GALLAGHER, PREMPREE	11 MAIN ST	201-999-0478	WHITE ACURA	3		\$ 15.00	18-407	673
FERNANDEZ, MASON	11 MORAN ST	862-204-9338	HONDA	3		\$ 15.00	18-408	120
SICHKO, AMBER	11 MORAN ST	862-204-9338	CHEVY	3		\$ 15.00	18-409	120
JOHNSON, JENNA	11 MORAN ST APT 1	973-896-2332	KIA	3		\$ 15.00	18-410	CASH
HOXHA, ALINA	65 SPRING ST		CAMRY	3		\$ 15.00	18-411	CASH
GARAFALO, ROBERT	112 SPRING ST D	973-997-9053	HONDA CIVIC	3		\$ 15.00	18-412	CASH
IACONA, JOE	1 TRINITY ST	727-4555	HYUNDAI	3		\$ 15.00	18-413	CASH
SNEIDER JASON	221 SPRING APT 4	973-296-4568	CHEVY VAN XZ821K	3		\$ 15.00	18-414	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85E	3		\$ 15.00	18-415	CASH
PONCE HECTOR	173 SPRING ST	862-268-1563	EXPLORER/	4		\$ 15.00	18-416	CASH
CASTILLO-RODRIQUE, JUAN	4 ADAMS ST	347-666-4453	FORD P/U	3		\$ 15.00	18-417	CASH
HALSTEAD JEFFREY	8 BROOKSIDE COURT	805-666-5495	JEEP/5J50V9	3		\$ 15.00	18-418	CASH

\$ 495.00

DECEMBER 2018  
DAILY PASSES

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PHONE	PRIMARY LOT	YEAR-\$300	QTR-\$90	MONTH-\$30	PASS #	PYMT TYPE	
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Report Printed 2018-12-18 11:32:45

TOWN OF NEWTON

# Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

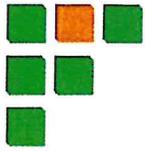
DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
12/18/2018	23100	2872 DIRECT ENERGY BUSINESS INC.	234.79			
12/18/2018	23101	3235 J. CALDWELL & ASSOCIATES, LLC.	1,667.50			
12/18/2018	23102	113 JCP&L	535.52			
12/18/2018	23103	263 MCMANIMON, SCOTLAND & BAUMANN, LLC	236.50			
12/18/2018	23104	1280 VERIZON WIRELESS, INC.	76.02			
			-----			
			2,750.33			
			=====			
			2,750.33			

Report Printed 2019-01-22 13:52:38

TOWN OF NEWTON

**Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594**

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
1/22/2019	23112	533 WEIGHTS AND MEASURES FUND	300.00			
1/22/2019	23113	286 CURRENT ACCOUNT	109.94			
1/22/2019	23114	286 CURRENT ACCOUNT	10,500.00			
1/22/2019	23115	2872 DIRECT ENERGY BUSINESS INC.	219.63			
1/22/2019	23116	1866 HOME DEPOT, INC.	13.98			
1/22/2019	23117	113 JCP&L	704.96			
1/22/2019	23118	1280 VERIZON WIRELESS, INC.	76.02			
			-----			
			11,924.53			
			=====			
			11,924.53			



# RPM

DEVELOPMENT GROUP

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J Credidio

January 14, 2019

Thomas Russo, Jr  
Secretary  
Newton Parking Authority  
39 Trinity Street  
Newton, New Jersey 07860

RE: Newton Town Centre – Parking Agreement

Dear Mr. Russo,

First, thank you so much for your assistance with securing all of the documents and signatures required for us to convert to our permanent financing. We appreciate your continued support of this project and hope that you are as excited as we are about the outcome of our partnership.

Our team has carefully considered your proposal that the Parking Authority and Newton Town Centre Urban Renewal Associates swap the spaces under the building for the lot on Trinity Street plus additional spaces along the fence line in the main parking lot. We agree that the residents would appreciate the ability to use the spaces under the building and that the spaces are presently underutilized. We also agree that the auxiliary lot on Trinity Street is underutilized by the building residents due to a lack of demand.

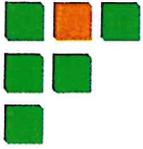
RPM Development, on behalf of Newton Town Centre, proposes that the Newton Parking Authority swap their underbuilding spaces for the entire Trinity Street lot plus nine spaces along the fence line of the main lot – a 1:1 trade. No compensation will be provided for the swap and each party will pay for any new signage required for their spaces.

RPM Development understands the Parking Authority's position over the remaining two spaces in the row along the fence line and that they should be part of the swap to the Parking Authority, but we believe this would be in violation of our Planning Board approvals requiring that any spaces after the first 27 spaces be available to the building and its residents. We propose the remaining two spaces in this row will be permanently assigned to the RPM super and or staff. This would ensure that the spaces are within the bounds of the Planning Board Approvals, but would alleviate potential confusion from residents and or Parking Authority users around the assignment of spaces.

Please let me know if you have any questions or concerns about the proposal. We look forward to working with you on this item. I can be reached at [shenschel@rpmdev.com](mailto:shenschel@rpmdev.com) or 443-534-2396.

Sincerely,

Susannah Henschel



# RPM

DEVELOPMENT GROUP

January 14, 2019

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Newton Parking Authority  
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Sincerely,



Susannah Henschel