

October 28, 2019

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present were Mr. Dickson, Mrs. Diglio, Deputy Mayor Flynn, Mr. Schlaffer, Mayor Le Frois, and Thomas S. Russo, Jr, Town Manager. Ursula Leo, Esq., Town Attorney was also present.

Mayor Le Frois then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 4, 2019."

Mayor Le Frois led the Pledge of Allegiance to the flag and the Municipal Clerk called the roll. Upon motion of Deputy Mayor Flynn, seconded by Mr. Dickson and unanimously carried, the minutes for the October 16, 2019 Regular meeting were approved. Mr. Schlaffer recused from voting on the minutes.

**OPEN TO THE PUBLIC**

At this time, Mayor Le Frois read the following statement:

*"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded."*

Maureen Snellen, Plainfield Avenue, read from a prepared statement:

"My name is Maureen Snellen I live on Plainfield Avenue. I'm here today to speak about the town manager, Mr. Tom Russo it's my understanding that he's been the town manager for 11 years now. I understand that his contract with the town is up at the end of this year and is due for renewal. Although I appreciate his service to the community, I think that we are due for someone new with some fresh ideas. I'm here today to speak for myself but there is a community group that has been meeting several times a week talking about the town manager and the Town Council. About how the town needs a change to move forward into the future. So I'm not alone with the idea that we need some fresh ideas and someone new to go forward. I suspect they'll be several people speaking tonight wanting and asking our council to work in our best interest and to start advertising and interviewing some potential New town managers. I'm not going to stand here and point out all the things that are wrong with the job that was done. Although others may do that, I just want to move forward in the best interest of my town. I've been here since 1986 and I've raised four children here this is their hometown. I love the Town of Newton and I have high hopes for the future. We at this time still have 24 storefronts vacant on Spring Street which saddens me. Many merchants have left Spring Street because they were having issues with the Newton Town Hall. I have a copy of a newspaper article of one such merchant that listed some of the problems that he was having while he had his business here on Spring Street. This is a gentleman that was an asset to this community. He brought people in from all over New Jersey and also from out-of-state. He created a lot of foot traffic on Spring Street which helped all the eateries in town. There are many others that have left as well for one reason or another. Mostly complaints that the Newton town hall would not work with

them. Turning Spring Street into a one-way forced people to leave, they knew it would hurt their business; another was when Union place was closed for a prolonged amount of time which absolutely killed their business. Someone brought to my attention recently that tables and chairs are out in front of new Caldwell building. I was shocked to hear that so I had to go down and see for myself. I know of two merchants that put small things out in front of their business just to people knew they were open and I know that they were told they weren't allowed to do that. Told nothing was allowed to be out in front of their building or on the sidewalk to anytime. I'd like to know when this law or ordinance changed. I'm not complaining, I think Spring Street looks great decorated. Newton Town Hall is known not to be merchant friendly that was loud and clear to them. Moving on we have continued issues down in Memory Park which need correcting. I'm grateful that the Newton pool has been saved but I certainly hope we come in under budget for that. Going forward I am definitely not alone with the feeling that our town manager should live within the Town of Newton. At the very least they should live within the county. We have wonderful people that live here in the Town of Newton, we have a large sense of community here and not having our town manager part of that it's really kind of sad. Decisions made here are not affecting him personally or his family. You as our council represent us, you hire our Town Manager. And he works for you and it sure doesn't feel that way. That needs to be corrected going forward. As I've said there is a community group that has come together that's having regular meetings and I will tell you that there is a lot of chatter about changing the form of government in this town. I personally do not want to see that happen but if our government doesn't work the way in which it's supposed to. The people of Newton are paying attention, we are watching and we are not letting things just happen anymore. Thank you, council."

Ralph Talmadge, 184 Main Street, indicated the issue with his stream on his property is getting worse. The debris, further down the stream, is getting larger due to residents putting their leaves and debris in piles in the stream. Mr. Talmadge requested an update on the engineer's findings.

Bonnie Bitondo, owner of Maxwell & Molly's Pet Boutique, addressed the Council and complained about the street being closed during various events held on Spring Street (ie. Parades; Taste of Newton; etc.). She indicated these events diminish her business transactions on days the entire street is closed and asked Council to reconsider closing the entire street for all the events.

James Hoffman, 37 Douma Drive, noting Mr. Russo's contract is expiring at the end of the year, requested the Town Council review other candidates before renegotiating Mr. Russo's contract. Mr. Hoffman indicated and distributed several pages of notes of concern and would like the Town Council to review same.

There being no one else from the public to be heard, Mayor Le Frois closed the meeting to the public.

#### **COUNCIL & MANAGER REPORTS**

October 28, 2019

a. **Mayor Le Frois** – First wished Deputy Mayor Flynn a Happy Birthday. Attended and updated on the Planning Board meeting as well as the Sussex County Economic Development Mayor’s Dinner. Mayor Le Frois outlined various events upcoming: 10/31-Halloween parade and contest; Rabies Clinic on 11/9/2019 @ DPW Garage from 9am-noon; Flags of Honor also on 11/9/2019 @ 11am @ Town Hall. She also congratulated Gary Marion and his new bride on their recent wedding, which she performed.

b. **Deputy Mayor Flynn** – Nothing at this time.

c. **Councilwoman Diglio** – On 10/17, she attended and updated on the Sussex County League of Municipality meeting. On 10/22, she attended a meeting with the Market Street Mission, who is interested in opening a facility in the Newton area. On 10/23, she attended the Sussex County Economic Development Mayor’s Dinner. On 10/27, she attended Christ Community Church for Pastor Frank Leone last sermon. He will be sorely missed.

d. **Councilman Schlaffer** – Nothing at this time.

e. **Councilman Dickson** – No Board of Education meeting to update. Councilman Dickson recognized Newton Girls Tennis team for winning the Division Title; Newton Girls Soccer team winning their Division Title; and Newton Varsity Football team for winning the FSC National Red Division.

f. **Town Manager Russo**

Mr. Russo noted that Mrs. Leo is working with the Code Enforcement on the issues with Mr. Talmadge’s stream on his property. And DPW is working on the drainage issue on Ryerson Avenue related to Mr. Talmadge’s stream issues. Mr. Russo thanked Mrs. Bitondo for her comments and agreed the Taste of Newton’s event could be reconfigured for the street closing but feels the other events would remain the same. Halloween parade will be held on Thursday, Oct. 31<sup>st</sup> at 6:00pm. The new CFO, Monica Miebach, will start on Friday, Nov. 1<sup>st</sup>. Rabies Clinic and Flags of Honor will be held on Nov. 9<sup>th</sup>. On Nov. 11<sup>th</sup>, Town Hall will be closed in observation of Veterans Day. The next Council meeting will be held on Wednesday, Nov. 13<sup>th</sup> @ 7pm. The Chamber Meet and Greet will be held on Thursday, Nov. 14<sup>th</sup> from 4:30pm-6pm at Town Hall.

Mayor Le Frois updated Mr. Talmadge on the next steps for his stream issue. Mayor Le Frois then outlined and summarized the 2019 Year in Review update with the Town of Newton, which was presented at the Sussex County Economic Development Mayor's Dinner. Mayor Le Frois also congratulated Brendon Thomas Read, a Newton resident, who recently achieved the rank of Eagle Scout and will celebrate his Court of Honor on Saturday, November 2, 2019.

**PRESENTATION**

**a. 10-Year Water Sewer Capital Budget Plans**

Fred Margron, Principal of Professional Consulting, Inc., PCI, made a presentation and outlined a plan with fifteen projects in order to carry the Newton Water/Sewer system through 2028.

The 10 Year Capital Plan presentation is as follows:

**PCI**  
*Professional Consulting, Inc.*

**New Jersey:**  
Octagon 10 Office Center  
1719 Route 10, Suite 225  
Parsippany, NJ 07054

**New York:**  
152 Brady Avenue  
Hawthorne, NY 10532

**Phone:**  
973.683.0044

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[general.info@pci-engineers.com](mailto:general.info@pci-engineers.com)

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[www.pci-engineers.com](http://www.pci-engineers.com)



**TOWN OF NEWTON**  
**NEW JERSEY**

**10 Year Capital Plan for  
The Sewer System**

**March 2019  
Revised October 2019**

PCI No. 1501-2

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**1.0 Introduction**

This plan is prepared in response to the Town of Newton's Request for a 10 year Capital plan made during the 2019 budget hearings.

In response to that request, we reviewed available budgetary information, solicited the input of the Water/sewer Department staff, reviewed the reports on the Sparta Avenue PS and the Sewer system evaluation conducted in 2018 and the 2013 Wastewater Master Plan.

Based on that information, a list of fifteen tasks was developed to carry the system through 2028. The costs presented herein are taken from the various sources quoted above and adjusted to the anticipated year of construction using an annual escalation of two percent.

**2.0 Projects:**

Following is the list of projects and projected costs:

**2.1 Project List:**

**Town of Newton  
 Project List for Wastewater  
 System**

Project Number	Project Description	Design Year	Construction Year	Est. Cost (Adjusted to Construction Year)
1	Sparta Ave PS	2019	2020	\$2,820,000
2	Digester Conversion	2020	2020	\$850,000
3	Primary Sludge Pump Replacement	2019	2020	\$250,000
4	First State Pump Replacement	2019	2020	\$29,500
5	Sussex St PS Pump Replacement	2019	2020	\$81,500
6	Final Settling Tank Drive Replacement	2020	2021	\$360,000
7	Phase 1 Sewer Line Repairs	2021	2022	\$401,939
8	PS Improvement Program Study	2021		\$30,000
9	Plant Power Study	2021		\$70,800
10	Phase 2 Sewer Line Repairs	2022	2023	\$455,207
11	Phase 3 Sewer Line Repairs	2023	2024	\$603,204

12	Chemical Facility Upgrade	2024	2025	\$298,450
13	UV Disinfection Facility	2025	2026	\$1,057,800
14	Forcemain Condition Assessment	2026	2027	\$79,200
15	Merriam Ave/ Sussex St PS Consolidation	2027	2028	\$1,282,500

**2.2 Project Descriptions:**

**Sparta Avenue PS Replacement**

The Sparta Avenue Pump Station was originally constructed in 1954 and is one of the most critical pieces of infrastructure for the Town, with approximately half of the wastewater within the Newton collection system flowing through it. This pump station houses three submersible pumps, associated valves and discharge piping, a raw sewage grinder, pump controls and a designated stand-by generator, with the equipment being approximately 20 years old on average. In addition, the building is showing significant signs of age, with visible deterioration of the concrete roof, doors and an inadequate ventilating system. Given its age and current condition, the reliability of this pump station is a high priority concern. The building and equipment are in need of replacement to provide reliable, continuous service.

Based on the previously completed study, it was recommended that a new pump station be constructed adjacent to the existing one. This would permit the existing facility to remain in service during construction. The new pump station would be essentially constructed below grade, house four pumps, a generator, a grinder, associated valves and piping and site work.

**Sludge Digester Conversion**

The existing anaerobic digesters were originally constructed in 1953 and renovated in 1990. The facility is currently in disrepair and not fully operational, with a report that the cover is damaged. The purpose of sludge digestion is to stabilize the volatile organic content to reduce pathogens, reduce odor potential and improve the sludge for further handling. Currently, the tank provides limited service as a sludge storage tank, in conjunction with the primary and secondary clarifiers. As such, sludge is currently hauled without significant treatment for volume and pathogen reduction.

Based on the previously conducted study, upgrade by conversion to aerobic digestion was recommended in lieu of reconditioning of the existing anaerobic digestion process. Conversion to an aerobic system was recommended because it

would reduce approximately the same quantity of sludge, with lower associated capital costs, simpler operation and maintenance, lower strength of the return supernatant, and less potential for odors. The process will, however, have higher electrical energy costs. In order to convert the anaerobic tank to an aerobic digestion system, demolition of the existing tank cover, internal tank piping, and associated equipment within the control building would be required. To ensure odor control, it is proposed that the aerobic digester be connected to a separate activated carbon odor control system as a further odor mitigation measure. The tank would be covered by a flat aluminum cover to maximize odor control and minimize the air volume needing treatment within the proposed carbon filtration system. With aerobically treated sludge, the introduction of potassium permanganate would be discontinued. However, the potassium permanganate could be continued to be made available to feed the incoming raw sewage at the Inlet Building.

The existing 6000 gallon capacity conical steel sludge holding tank is located in the Thickener Building and was installed in 1990. The tank has visible signs of corrosion and has developed a number of leaks. As part of this project a new 15,000 gallon tank would be installed to replace the existing undersized tank.

#### **Sludge Pump Replacement**

Sludge collected in the Primary Settling Tanks is conveyed to the sludge well at the head of the tank for removal by the Primary Sludge Pumps located in the Control Building. Sludge is pumped periodically to the Digesters using these pumps. These facilities were originally constructed in 1953 and renovated in 1990. Based on a previous study, the equipment is near the end of its useful life and requires replacement.

#### **First Stage Pump Replacement**

The First Stage Pump Station was constructed in 1990. Effluent from the primary settling tanks flows into the pump station wet well via an 18-inch slide gate, and then is pumped to the top of the trickling filter unit. Alternatively, the opening of two 3-foot weirs and closing of the slide gate allows for bypass of the pumping station and flow directly to the RBCs. The pump station houses three submersible 35 horsepower pumps with associated 10-inch plug and check valves and piping to a 16-inch effluent pipe located in a below-grade valve chamber. According to maintenance records, the pumps have operated well, with historical repairs involving common worn impeller and wear ring replacements. During the 2013 site inspection, it was noted that the pump discharge pressure gauges are faulty and paint has worn from the discharge piping which is susceptible to gradual deterioration. Based on a

previous study, the equipment is near the end of its useful life and requires replacement.

The project would include replacement of the pumps and control, cleaning and repainting of all existing piping, valves, and other non-stainless steel metal accessories and power washing and cleaning of walls, floor, and ceiling prior to repainting and the replacement of the pump discharge pressure gauges.

**Final Settling Tank Drive Replacement**

Effluent from the rotating biological contactors (RBCs) flows by gravity to the Second Stage Pump Station where it is pumped to a 16-inch distribution channel prior to entering one of two parallel 50-foot diameter secondary clarifiers. The clarifier tanks and equipment are in good condition with the exception of the rotating sludge collection mechanisms, skimmer arms, and clarifier walkways. In addition, it was noted during the 2013 site inspection that the scum beach of each tank is in need of replacement. Based on a previous study, the clarifier drive units are original equipment and appear to be relatively poor condition and require replacement.

**Sussex Street PS Pump Replacement**

The existing pumps are at the end of their useful life and are in need of replacement. The project would include a simple in-kind replacement of the pumps. This would assure that the pump station remains reliable until the planned consolidation with the Merriam Avenue PS, currently scheduled for 2028.

**Phase 1 Sewer Line Repairs**

This work includes the High Priority work identified in the 2018 Sewer Inspection Report. The scope of work includes the manhole patching and repairs outlined in the Report; as well as the spot repairs and sewer replacement work outlined therein.

**Pump Station Improvement Program Study**

The Town owns, operates and maintains 5 wastewater pump stations as follows: Sussex Street, Merriam Avenue, Woodside Avenue, Memory Park, and Sparta Avenue Pump Stations. The Town can expect the need for renewal of these pump stations and replacement of equipment outside the general scope of maintenance and repairs. Planning and allocating funds for improvements under a continual program will help to maintain the system and avoid excessive deterioration.

The pump station equipment is of varying age and condition. This equipment is

inspected and maintained on a routine basis, with repairs performed as-needed, typically when a piece of equipment has failed or has nearly failed. Failure based renewal programs have high risks of extended service disruptions and unexpected and unplanned capital expenditures. Setting up a capital program for renewing the pump station systems gradually over time according to condition based assessments will decrease emergency and unscheduled expenses.

Improvements to the pump stations would be addressed in a designated renewal program with allocated funds. Replacement of faulty or old valves, electrical equipment, and pumps and site improvements would be included in annual rehabilitation projects. In this renewal program, the basis of funding assumes that there is a replacement of assets, including pumps, valves, and electrical controls approximately once every 20 years. Potential upgrades needed of varying priority include the following:

1. Improvements to drainage at Memory Park Pump Station where it was noted its susceptibility to storm water intrusion. Work would include raising of the access shaft and re-grading of the site to keep stormwater away from the pump station.
2. Replacement or improvement of the hatch covers for easier accessibility.
3. Site accessibility improvements, such as installation of a driveway at the Woodside Avenue Pump Station, to allow for off road parking and improved safety to the operators.
4. Planned replacement of aging electrical power and control equipment at all lift stations.
5. Planned replacement of aging pumps, discharge piping and valves at all lift stations.

#### **Plant Power Study**

An electrical power distribution system study of the wastewater treatment plant facilities is required to evaluate the settings of electrical protection devices for a safe and reliable system. These analyses are conducted in accordance with codes and standards published by the National Fire Protection Agency (NFPA), American National Standards Institute (ANSI), and other agencies. The study will document the as-found electrical distribution system and will identify recommendations to protect equipment and personnel from short-circuit, overload, and arc flash hazards.

Electric power to the Wastewater Treatment Plant is via a 600 Amp, 480/277 Volt, 3 phase, 4 wire incoming service to the Service Building electrical room. A 300 kilowatt (KW) natural gas fueled standby engine generator set is installed in the Service Building to support the facility during utility power outages. The

incoming power is distributed to the various equipment and devices through motor control centers in the Service Building, Inlet Building, Thickener Building, and other locations. The motor control centers sub-feed electrical power to lower order distribution centers, transformers, panel boards, and finally to the power utilization motors and devices.

Plant equipment has been modified and replaced since the original construction and these changes can affect the coordination of the electric protective devices. Without periodic testing and adjustment, the overcurrent protective devices may not have the correct settings to minimize service interruptions under overload and short circuit conditions. Proper coordination is necessary to ensure that the protective device located immediately upstream to the point of short-circuit operates first to reduce the possibility of a larger outage or cascading failure throughout the system. Furthermore, with an Arc Flash Analysis, areas of concern due to high level energy and boundary conditions can be identified and the necessary classifications for operator protection can be confirmed.

A complete paint survey would be performed, in-accordance with industry standards and latest codes, to document current electrical system loadings, ratings and configurations. Such a study would document performed to document feeder sizes, lengths, breaker ratings, and equipment ratings. The study will evaluate the power distribution system from the electrical utility connection down to the first low voltage panels 240 or 208 volts or less. The study will incorporate a Short Circuit Study, Load Flow Analysis, Protective Device (Time-Current) Coordination Analysis; and Arc Flash Analysis for the major electrical distribution systems.

#### **Phase 2 Sewer Line Repairs**

This work includes the High Priority work identified in the 2018 Sewer Inspection Report. The scope includes the grouting of pipe defects, cured in place lining of sewers and chemical root treatment.

#### **Phase 3 Sewer Line Repairs**

This work includes the Low Priority work identified in the 2018 Sewer Inspection Report. The scope of work includes the manhole patching and repairs outlined in the Report; as well as the spot repairs and sewer replacement work outlined therein. The scope also includes the grouting of pipe defects, cured in place lining of sewers and chemical root treatment.

#### **Chemical Facility Upgrade**

The available capacity to store poly-aluminum chloride (PAC) at the Wastewater Treatment Plant is limited due to the failure of a storage tank in the Chemical

Area of the Service Building. As a result, more frequent deliveries of PAC are required, which increases the operating costs and truck traffic associated with the system. Based on a previous study, the failed storage tank would be replaced to restore the chemical storage capacity, improve the operational efficiency, avoid delivery charges, and reduce delivery truck trips. Due to the size of the storage tanks and the congested equipment conditions in Chemical Area, modifications to the building and extensive sequencing of construction operations may be required to facilitate the tank replacement.

This project would also include various equipment replacement to correct deficiencies in the chemical metering pump and piping systems.

A number of chemicals are used at the Wastewater Treatment Plant (WWTP) to achieve the level of treatment required per the discharge permit conditions. The chemical addition systems serve several purposes, including alkalinity control, phosphorus removal, chlorination, de-chlorination, odor control, and sludge conditioning. Most of the equipment, piping, and tankage associated with the chemical systems are located within the Service Building. These chemical systems include:

- A poly-aluminum chloride system for phosphorus removal and coagulant aid;
- A sodium carbonate (soda ash) system for alkalinity control;
- A chlorine system for wastewater disinfection and odor control; and
- A sulfur dioxide system for de-chlorination.

Equipment located in the Digester Control Building is available for odor control by potassium permanganate addition, while a dry polymer mixing system is available in the Thickener Building to assist as a sludge thickening aid.

The chemical metering pumps and piping associated with the PAC and soda ash systems appear to be original from the 1990 upgrade and some of the pumping units have failed. Considerable operator attention is required to repair and maintain the equipment.

The Service Building Chemical Area would be modified to increase the storage volume available for PAC. The failed fiberglass storage tank would be removed and replaced with a new PAC storage tank. The existing PAC storage tank will then be relocated to the position of the failed tank. The new PAC storage tank would then be installed in the location of the existing PAC storage tank. The size of the new PAC storage tank will be dependent on the existing door opening size and building clearances.

To provide additional space in the Chemical Area, the existing inactive

PolyMax liquid polymer equipment would be demolished. This would assist with the new tank installation work and provide an area for future use.

The soda ash and poly-aluminum chloride chemical systems each have three chemical metering pumps that are recommended for replacement. The pump suction and discharge piping, including valves, fittings, and tank accessories, associated with the soda ash and PAC systems will also be replaced. Temporary systems with chemicals stored in totes or barrels will be provided as necessary to maintain plant operations during the construction period.

#### **Ultraviolet Disinfection Facility**

The Ultraviolet (UV) Disinfection System will improve the overall plant safety by clearing the plant of chlorination chemicals and eliminating dichlorobromomethane (DCBM) by-product discharge to Moore's Brook. More stringent limits on DCBM represent a potential future discharge permit condition implemented by the New Jersey Department of Environmental Protection (NJDEP).

The Town currently employs chemical chlorination and dechlorination methods as the final water disinfection treatment prior to discharge to Moore's Brook. The system uses chlorine gas and sulfur dioxide for the chlorination and dechlorination process, respectively. The chlorine and sulfur dioxide gases are stored in metal cylinders, delivered to the Service Building on a regular basis. The chlorine gas is hazardous and poses an unnecessary safety concern. In addition to maintaining the chlorine and sulfur dioxide gas handling, injector, and analyzer systems, the operating costs of the existing systems includes regular purchases and deliveries of the chlorination chemicals.

In the discharge permit conditions that will become effective in 2014, the NJDEP imposed a limit on DCBM. DCBM is a common chlorination byproduct, detected sometimes in effluents from wastewater treatment plants using chlorine or hypochlorite for disinfection. Although the monthly monitoring data for DCBM to date has not exceeded the detection limit based on the current adopted analytical methods, the NJDEP has calculated a lower water quality based limit, which may become the enforced limit if analytical methods to detect the lower concentrations are adopted. The conversion to UV disinfection would eliminate concerns associated with chlorination byproducts and DCBM permit limits. In order to address that limit a UV system would be installed in place of the existing chlorination and dechlorination disinfection system. Based on preliminary sizing data, it appears that two UV channels can be set up within the confines of one existing chlorine contact chamber.

#### Forcemain Condition Assessment Program

The Town owns and maintains force mains from their five wastewater pump stations. Overall, the network includes approximately 6,000 linear feet of force main including all piping, air release valves and isolation valves, summarized below:

- The Sparta Avenue Pump Station 12-inch force main which pumps wastewater approximately 3,400 LF, discharging to a 12-inch gravity sewer at the intersection of Trinity Street and Kelsey Avenue. It appears that this force main was installed in around 1985 to replace an original force main from 1953.
- The Woodside Avenue Pump Station, 4-inch force main, which pumps wastewater 1,100 LF through a 4-inch cast iron pipe (CIP) to the gravity sewer on Main Street.
- The Merriam Street Pump Station which pumps wastewater approximately 675 LF through a 4-inch CIP main, and discharges to the Merriam Avenue gravity sewer.
- The Sussex Street Pump Station, which pumps wastewater approximately 275 LF through a 4 inch CIP force main and discharges to the on the intersection of York Road and Olive Place.
- Memory Park Pump Station, pumps 575 LF via 2-inch force main to the nearby gravity sewer.

Of these force mains, the 12-inch Sparta Avenue Pump Station force main is the most critical, as it serves approximately 50 percent of the Town sewer service area. The force main is also the longest and largest main in the network. While pump stations are equipped with redundant motors in the event of failure, there is no similar back-up system in the event of a force main breakage.

The first phase of the condition assessment would be to review the current inventory of the system. This would include assembling details on the exact pipe material, thickness, construction and installation methods, joining method, and age of the pipes. In addition, all records related to force main leaks and repairs, and any replacements would be reviewed and mapped. This would provide a baseline for identifying potential problem areas within the system. The second phase of the assessment would include identifying test sites based on identified key areas of concern. The testing can be carried out by multiple methods including visual inspection (CCTV), ultrasonic thickness testing, soil corrosivity analyses, and pipe coupon testing and sampling. Prior to testing, the alternative techniques would be reviewed to determine the best suitable technique based on

the specific field conditions and information needs .Recommendations for force main rehabilitation or replacement would be developed with the data obtained from the condition assessment project and scheduled into the capital improvement plan updates.

**Merriam Avenue/Sussex Street PS Consolidation**

The Sussex Street Pump Station was constructed in the late 1960s and is located in a residential area on Sussex Street. There are concerns with the future reliability of the aging station. The Sussex Street Pump Station is a package pneumatic ejector system that uses compressed air to move the liquid from a pressure vessel, through a short force main at a pumping rate of approximately 30 gallons per minute (gpm). Located in the same area, the Merriam Avenue Pump Station is located in front of the Merriam Avenue School, a public elementary school. The Merriam Avenue Pump Station has a dry well/ wet well configuration that includes the pump motors, valves and electrical controls with capacity to pump approximately 50 gpm. The Merriam Avenue pump station has had the pumps replaced and control panel relocated from below grade to above grade to improve accessibility. However, confined space entry is still required for the inspection and servicing at both stations.

To combine the two pump stations, a new duplex submersible pumping station site location would be considered adjacent to Merriam Avenue on the corner of the baseball field and adjacent to the school. Approximately 650 linear feet of gravity sewer and three new manholes would be constructed to transport existing flows from each station to the proposed new pump station site. The existing pump stations could then be by-passed and decommissioned. The proposed construction of a new pump station and force main connection to the intersection of Gardner Avenue and Merriam Avenue would resolve the maintenance and operational issues associated with aging stations and also will be constructed to meet current NJDEP requirements.

Mr. Margron also noted he reached out to the State for grants and loans availability for these programs.

Ken Jaekel, DPW Supervisor and Joe Carr, W/S Operator were also present.

David Simmons, Water Engineer, made the following presentation for the proposed Water System 10-Year Capital Improvement Plan:

October 28, 2019

**PROPOSED WATER SYSTEM  
10-YEAR CAPITAL IMPROVEMENT PLAN**

**FOR THE**

**TOWN OF NEWTON  
SUSSEX COUNTY, NEW JERSEY**

**Prepared For:**

**Newton Water and Sewer Utility  
PWSID #NJ1915001**

**Town of Newton  
39 Trinity Street  
Newton, New Jersey 07860**

**Prepared By:**



**Harold E. Pellow & Associates, Inc.  
Certification of Authorization # 24GA27959300  
Consulting Engineers, Planners & Land Surveyors  
17 Plains Road  
Augusta, NJ 07822-2009**

**June 2019  
Revised October 10, 2019**

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**David B. Simmons, Jr., New Jersey Professional Engineer & Land Surveyor #27831**

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A. **INTRODUCTION**

Harold E. Pellow & Associates, Inc. (HPA) was retained by the Town of Newton to prepare a 10-year Capital Improvement Plan for improving and upgrading the Town’s water infrastructure.

This Capital Improvement Plan focuses primarily on projects that are currently needed to help maintain and repair existing infrastructure, and also help to meet current regulatory requirements that dictate the quality of the water produced by the Town and help to improve the reliability of the overall water system.

B. **PROJECTS**

The following water main projects have been identified and prioritized by the Newton Water Department and HPA, based on current regulatory requirements and inspections, and the timing of other studies/projects that are currently being conducted for the Town.

Year of Project Construction

- 2020 Lower Glen Lake Blow-Off and Hydrant and Valve Replacement/Repair
- 2021 TTHM/HAA5 Study/Mitigation
- 2022 Sparta Glen – Montana Crossing Improvements
- 2023 Morris Lake Gatehouse – Pump System & Controls for Low Lake Level Pumping

2024 Dam Sites #2 & #3 – Low Level Outlet Pipes – Clearing/Screens/Operating Valves

2025 Dam Sites #3 – Structural Sill

2026-2029 Hydrant and Valve Replacement/Repair

It should be noted that as the TTHM/HAA5 studies proceed, it is anticipated that additional design work and construction will take place, which may in turn push the schedule of subsequent projects out beyond their currently scheduled years.

Further detail of each of the above projects is provided below, along with a budget cost estimate.

1. **Construction Year: 2020**  
**Lower Glen Lake Blow-Off – Phase II**

In 2014, the Town contracted with Waterware Commercial Diving in order to locate the existing 12" water main that ran from the Morris Lake Dam gatehouse along the bottom of Glen Lake towards Morris Lake Road. The divers cut out a 15' section of the 12" water main and sealed the lower section, so that the Town's 12" water main would not impact the repairs that the Glen Lake Association was making to the Glen Lake Dam. A temporary cap was installed on the upstream end of the 12" water main.

The second phase of this project involves installing an offset fitting on the bottom of Glen Lake to bring the discharge end of the 12" main above the lake bottom. In addition, a 12" valve will be installed in the gatehouse, with an operator wheel up on the gatehouse floor, if the existing 12" butterfly valve does not close securely. This will allow Newton Water Department staff to open the low level outlet pipe to lower Morris Lake if needed, and permit the lowering of Morris Lake from the safety of the gatehouse.

NJDEP Dam Safety approval for this project has already been obtained.

The estimated cost for this work is as follows: \$75,000.

2. **Construction Year: 2020**  
**Fire Hydrant and Valve Replacement/Repair**

As part of the Asset Management Plan that all public community water systems have to develop per NJDEP requirements, the Town of Newton prepared GIS mapping of its water transmission mains and water distribution system. The follow-up to the mapping work involves the water department inspecting and exercising a certain percentage of all the valves and fire hydrants in the system. Since there are over 350 fire hydrants and over 700 valves in the system, there will be some maintenance and repair required based on the results of the inspections. The work under this project is a budget estimate at this point, in anticipation of the work being required as a result of problem valves and hydrants identified during the inspection work by the Newton Water Department. For purposes of this estimate, it has been assumed that six (6) gate valves and six (6) fire hydrants with shut-off valves will have to be replaced.

The estimated cost for this work is as follows: \$126,000.

3. **Construction Year: 2021**  
**TTHM & HAA5 Mitigation**

The Town has been conducting a study on the Total Trihalomethane (TTHM) and Halocetic Acid (HAA5) levels at various locations in the Newton water system. In addition, due to TTHM and HAA5 levels above the maximum contaminant level (MCL) set by NJDEP, the Town has been performing flushing operations to help reduce the age of the water in the distribution system, and correspondingly the TTHM and HAA5 levels.

While the flushing has helped to lower the TTHM and HAA5 levels below the MCL, it also diverts millions of gallons of water that may be needed for future water allocation projects. As a result, implementing a permanent treatment solution is appropriate not only for lowering the

TTHM and HAA5 levels, but for helping to preserve the maximum amount of water available for future building projects in Newton.

Based on discussions the Town of Newton has had with NJDEP regarding testing of potential operational and treatment solutions, design and permitting of treatment solutions, and finally construction of treatment facilities, a final completion date of July 31, 2022 has been established by NJDEP.

At this time, the final treatment process is not known, due to additional testing being required. As a result, a preliminary budget amount of \$100,000 for 2020 has been established to complete the testing required in order for the design of the treatment systems to begin.

Please note that for work involved with TTHA and HAA5 reduction, the costs involved will have to be continuously updated, based on the influx of additional testing results, pilot tests, and other design data.

Estimated Budget Amount: \$100,000 for testing to determine treatment solutions.

4. **Construction Year: 2022**  
**Sparta Glen – Montana Crossing Improvements**

After the August 2000 flood in Sparta Glen, a new 20" ductile iron transmission man was constructed in Sparta Glen from Morris Lake Road down to Glen Road. The new main alignment was able to reduce the number of stream crossings from seven (7) to three (3).

The second stream crossing, located approximately 1200 feet west of Morris Lake Road is the crossing known as the Montana Crossing. Over the past 15 years ±, after several additional hurricanes impacted the Sparta area, the flow of water in Sparta Glen Brook has eroded the streambed material off of the top of this transmission main crossing to the point where the concrete encasement is exposed, and water in Sparta Glen Brook basically cascades over the concrete encasement around the 20 inch water transmission main.

Newton Department of Public Works is scheduling some test holes on each side of the Sparta Glen Brook in the Summer of 2019 to determine the level of rock in the area of the transmission main crossing. Depending on the results of the test holes, plans will be developed to lower the transmission main in this area and encase it in concrete.

Estimated Budget Amount: \$115,000.

5. **Construction Year: 2023**  
**Pump System and Controls in Morris Lake Gatehouse**

Prior to the construction of the water filtration plant at Morris Lake, all water treatment processes took place within the gatehouse on Morris Lake Dam. Following treatment, water would flow by gravity from the bottom invert of the gatehouse through the 10 inch and 16 inch water transmission mains down to the Town of Newton.

Around 2004, the new water filtration plant at Morris Lake was placed online. Due to existing rock in the area of Morris Lake Dam, the raw water pump vault, which raises the water up from Morris Lake to the filtration plant, could not be constructed as deep as the invert of the existing gatehouse. As a result, the volume of water in Morris Lake that can be utilized was reduced, since the invert of the raw water pump vault is higher than the invert of the Morris Lake Dam gatehouse.

In order to access any water allocation increase that NJDEP might grant, a pump system with controls will have to be constructed in the gatehouse to convey the water in Morris Lake to the raw water pump vault when the water level reaches a certain level. This pumping system would only be used when Morris Lake is at lower levels, but would provide millions of gallons of additional water for use by the water customers in Newton.

Estimated Budget Amount: \$150,000.

6. **Construction Year: 2024**

**Dam Sites #2 & #3 – Low Level Outlet Pipes –  
Locating/Clearing/Screens/Operating Valves**

Around 1960 ±, Dam Sites #2 (located off Swartswood Road) and #3 (located near the Mill Street and Plotts Road intersection) were designed and constructed by Soil Conservation Service, now known as NRCS. These dams were basically constructed as flood control basins to help mitigate impact on the storm drainage system in the Town of Newton.

Part of the dam infrastructure includes a low level outlet pipe that is used to manually drain the basin for maintenance purposes or to lower the water level in the flood control basin as needed.

It has been almost 60 years since the low level outlet pipes were first constructed, and many years since they were actually operated.

This project would involve a diving company going into both basins to perform the following:

- a. Trace the low level outlet pipes underwater to their inlets.
- b. Jet away any silt and/or debris near the inlets.
- c. Construct and install a screened box over each low level inlet pipe to help prevent material from clogging the outlet pipe.
- d. Power washing the existing slide gate valve on the low level pipe to try and make the unit functional, and constructing an operating mechanism on top of the outlet structure to eliminate the need for personnel to enter into a confined space to operate the low level outlet pipe in the future.

In the event the existing slide gate mechanism cannot be made functional, the work performed will still have been of use, and will enable the next phase of slide gate valve replacement to take place, if required.

The estimated cost for this work is as follows:

Dam Site #2	- \$50,000.
Dam Site #3	- <u>\$50,000.</u>
Total:	\$100,000

7. **Construction Year: 2025**

**Dam Site #3 – Structural Sill in Emergency Spillway**

Around 1960 ±, Dam Site #3 (located near the Mill Street and Plotts Road intersection) was constructed by Soil Conservation Service as part of a regional flood control project.

NRCS recently used its current flood modeling software to evaluate the stability of the grass lined emergency spillways at Dam Sites #2, #3, and #4, and found that concrete structural sills need to be constructed in the grass-lined emergency spillways to help prevent head cutting or erosion which could adversely affect the stability of the dams during flood events.

Dam Sites #2 and #4 have already had concrete structural sills constructed in their grass lined spillways. Dam Site #3 is the last of the three dams that must still have a structural sill constructed in its emergency spillway.

The estimated cost for this work is as follows: \$100,000.

8. **Construction Year: 2026 - 2029**

**Fire Hydrant and Valve Replacement/Repair**

As part of the Asset Management Plan that all public community water systems have to develop per NJDEP requirements, the Town of Newton prepared GIS mapping of its water transmission mains and water distribution system. The follow-up to the mapping work involves the water department inspecting and exercising a certain percentage of all the valves and fire hydrants in the system. Since there are over 350 fire hydrants and over 700 valves in the system, there will be some maintenance and repair required based on the results of the inspections. Based on

inspection work done so far by Newton Water Department, it is anticipated that additional work/replacement will be needed on the hydrants and valves in the distribution system. The work under this project is a budget estimate at this point. For purposes of this estimate, it has been assumed that six (6) gate valves and six (6) fire hydrants with shut-off valves per year will have to be replaced.

The estimated cost for this work over four years is as follows: \$504,000.

C. **SUMMARY**

<u>Year of Project Construction</u>	<u>Budget Cost (\$)</u>
2020 Lower Glen Lake Blow-Off and	\$ 75,000
Hydrant and Valve Replacement/Repair	\$ 126,000
2021 TTHM/HAA5 Study/Mitigation	\$ 100,000
2022 Sparta Glen – Montana Crossing Improvements	\$ 115,000
2023 Morris Lake Gatehouse – Pump System & Controls for Low Lake Level Pumping	\$ 150,000
2024 Dam Sites #2 & #3 – Low Level Outlet Pipes – Clearing/Screens/Operating Valves	\$ 100,000
2025 Dam Sites #3 – Structural Sill	\$ 100,000
2026-2029 Hydrant and Valve Replacement/Repair	<u>\$ 504,000</u>
<b>Total:</b>	<b>\$1,270,000</b>

The Town Council asked questions which were addressed by Dave Simmons, Fred Margron, Joe Carr, and Ken Jaekel.

**BREAK** – 8:40pm-8:50pm

Mayor Le Frois noted Deputy Mayor Flynn left the meeting at 8:40pm and will not be present for the rest of the meeting.

**ORDINANCES**

Mayor Le Frois directed the Clerk to read aloud the following Ordinance relative to final adoption.

**ORDINANCE #2019-10**

**AN ORDINANCE AMENDING CHAPTER 289 “TOWING” OF THE CODE OF THE TOWN OF NEWTON TO AMEND SECTION 289-4.A “RATES FOR TOWING SERVICES” TO INCLUDE A COMPREHENSIVE SCHEDULE OF SERVICES**

**WHEREAS**, the Town of Newton has reviewed recent amendments to the Predatory Towing Prevention Act, N.J.S.A. 56:13-1 et seq., regarding the charging of reasonable fees for certain non-consensual tows; and

**WHEREAS**, N.J.S.A. 56:13-16(i) permits towing companies to charge any and all fees authorized by a fee schedule established by a municipality when performing a non-consensual law enforcement tow, and any fee charged in performing a non-consensual law enforcement tow in accordance with such duly authorized fee schedules will be presumed reasonable and not excessive; and

**WHEREAS**, the Town desires to incorporate the New Jersey State Police Schedule of Services approved by the Attorney General and implemented by the New Jersey State Police for towing and related charges;

**NOW, THEREFORE BE IT ORDAINED**, the Newton Town Council has reviewed the Town Code regarding towing and has determined that revisions to Section 289-4 are required, as follows:

**SECTION 1:**

Section 289-4.A shall be deleted in its entirety and shall be replaced as follows:

- A. The rates for all towing and towing-related services shall be as set forth in the New Jersey State Police Schedule of Services approved by the Attorney General and implemented by the New Jersey State Police, as shall be amended. A current listing of rates is attached hereto and shall be maintained, as amended, by the Chief of Police or his designee, and towing companies operating within the Town of Newton.

**SECTION 2:** SEVERABILITY AND REPEALER

Should any part or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part held invalid.

**SECTION 3:** EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, upon motion of Mr. Dickson, seconded by Mr. Schlaffer and unanimously carried, the hearing was closed.

The aforementioned **ORDINANCE**, was offered by Mrs. Diglio, who moved its adoption, seconded by Mr. Schlaffer and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Deputy Mayor Flynn	Absent	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

This Ordinance will take effect after publication and adoption according to law.

The Clerk will advertise the above Ordinance according to law.

Mayor Le Frois directed the Clerk to read aloud the following Ordinance relative to introduction of same.

**ORDINANCE #2019-11**

**AN ORDINANCE REVISING SECTIONS 20-3.B AND 3-50.C(2) OF THE CODE OF THE TOWN OF NEWTON REGARDING LOSAP CONTRIBUTIONS**

The aforementioned **ORDINANCE** was offered by Mr. Schlaffer, who moved its introduction, seconded by Mr. Dickson and roll call resulted as follows:

October 28, 2019

Mr. Dickson	Yes	Mrs. Diglio	Recused
Deputy Mayor Flynn	Excused	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Wednesday, November 13, 2019.

Mayor Le Frois directed the Clerk to read aloud the following Ordinance relative to introduction of same.

**ORDINANCE #2019-12**

**A FULLY FUNDED WATER SEWER CAPITAL IMPROVEMENT ORDINANCE IN THE AMOUNT OF \$40,000.00 FOR ACQUISITION OF WATER SEWER UTILITY TRUCK IN THE TOWN OF NEWTON, COUNTY OF SUSSEX, NEW JERSEY**

The aforementioned **ORDINANCE** was offered by Mr. Schlaffer, who moved its introduction, seconded by Mrs. Diglio and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Deputy Mayor Flynn	Excused	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Wednesday, November 13, 2019.

Mayor Le Frois directed the Clerk to read aloud the following Ordinance relative to introduction of same.

**ORDINANCE #2019-13**

**ORDINANCE APPROPRIATING \$50,000 FROM CAPITAL FUND BALANCE FOR THE 2011 RECREATIONAL TRAIL GRANT PROGRAM PROJECT IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY**

The aforementioned **ORDINANCE** was offered by Mr. Schlaffer, who moved its introduction, seconded by Mr. Dickson and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Deputy Mayor Flynn	Excused	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Wednesday, November 13, 2019.

**OLD BUSINESS** – None.

**CONSENT AGENDA**

Mayor Le Frois read the following statement:

"All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."

Mr. Russo reviewed the consent agenda items.

**RESOLUTION #212-2019\***

**INSERTION OF SPECIAL ITEMS OF REVENUE IN THE 2019 TOWN OF NEWTON BUDGET  
PURSUANT TO N.J.S.A. 40A:4-87 (C. 159, PL 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue and also approve the insertion of an item of appropriation of equal amount in the Budget of any Municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the Budget; and

**WHEREAS**, the Town of Newton has been awarded a grant in the amount of \$24,000.00 from the State of New Jersey Department of Environmental Protection and the Federal Highway Administration under the 2012 Recreational Trails Program for improvements on the Sussex Branch Trail, per a letter dated January 18, 2013; and

**WHEREAS**, the deadline of the 2012 Recreational Trails Program Grant #12-1915-1 was extended until December 31, 2019 per email from Brandee Chapman, State Trails Coordinator, Green Acres Program, New Jersey Department of Environmental Protection, dated June 4, 2019;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton hereby requests the Director of the Division of Local Government Services approve the insertion of the following item(s) in the 2019 Budget of the Town of Newton which is now available as revenue from:

- Miscellaneous Revenues:
  - Section F: Special Items of Revenue
    - Public and Private Revenues Off-set with Appropriations:
      - State of NJ Recreational Trails Program Grant..... \$24,000.00
- General Appropriations:
  - (A) Operations - Excluded from CAPS
    - Public and Private Programs Off-Set by Revenues:
      - State of New Jersey Recreational Trails Program Grant ... \$24,000.00
    - Local Match – source:
      - Current – CIF – Stormwater Pipe/Drainage..... \$4,800.00

**BE IT FURTHER RESOLVED**, that an electronic version of this Resolution be forwarded to the Director of the Division of Local Government Services.

**RESOLUTION #213-2019\***

**AUTHORIZE CREDITS DUE WATER AND SEWER UTILITY ACCOUNTS**

**WHEREAS**, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

**WAIVER OF PENALTY ERRONEOUSLY CHARGED:**

<u>Account</u>	<u>Address</u>	<u>Amount</u>
18784	6 Howard Street	\$9.69



October 28, 2019

**NOW THEREFORE BE IT RESOLVED**, the Town Council of the Town of Newton authorizes the following payout for unused and accrued vacation & sick leave time to Dawn L. Babcock as follows:

<u>EMPLOYEE</u>	<u>RETIREMENT DATE</u>	<u>PAYOUT TOTAL</u>
Dawn Babcock	October 31, 2019	\$7,760.25

**BE IT FURTHER RESOLVED**, that appropriate Town employees are hereby authorized to make the payments set forth above, with any required revisions to the payout amounts.

**RESOLUTION #217-2019\***

**RESOLUTION APPROVING VACATION & SICK LEAVE TIME PAYOUT FOR JAMES SISCO**

**WHEREAS**, James Sisco, Equipment Operator with the Town of Newton, retires effective October 31, 2019 and is entitled to payout for unused and accrued vacation & sick leave time pursuant to applicable law, Town ordinances, United Public Service Employees Union (UPSEU) Agreement and the Town of Newton Personnel Policy and Procedures Manual and Employee Handbook.

**NOW THEREFORE BE IT RESOLVED**, the Town Council of the Town of Newton authorizes the following payout for unused and accrued vacation & sick leave time to James Sisco as follows:

<u>EMPLOYEE</u>	<u>RETIREMENT DATE</u>	<u>PAYOUT TOTAL</u>
James Sisco	October 31, 2019	\$1,427.58

**BE IT FURTHER RESOLVED**, that appropriate Town employees are hereby authorized to make the payments set forth above, with any required revisions to the payout amounts.

October 28, 2019

**RESOLUTION #218-2019\***

CAPITAL BUDGET AMENDMENT												
Whereas, the local Capital Budget for the year 2019 was approved on the 8th day of April 2019; and								RESOLUTION NO. 218-2019				
Whereas, it is desired to amend said adopted Capital Budget Section.												
Now, Therefore Be It Resolved, by the Town Council of the Town of Newton, County of Sussex that the following Capital Budget amendment of 2019 be made.												
RECORDED VOTE:	AYES	(		NAYS	(		ABSTAIN	(				
(Insert last name)		(			(		ABSENT	(				
		(			(			(				
		(			(			(				
<b>CAPITAL BUDGET (Current Year Action)</b>												
<b>2019</b>												
<b>PLANNED FUNDING SERVICES FOR CURRENT YEAR 2019</b>												
PROJECT	PROJECT NUMBER	ESTIMATED COST	AMOUNTS RESERVED IN PRIOR YEARS	2019 BUDGET APPROPRIATIONS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	DEBT AUTHORIZED	TO BE FUNDED IN FUTURE YEARS			
Recreational Trail Program (2011 grant ID#11-1915-1)	#2019-02	50,000.00				50,000.00	0.00	0.00				
TOTAL ALL PROJECTS		50,000.00	0	0	0	50,000.00	0.00	0.00				
<b>3 YEAR CAPITAL PROGRAM 2019 - 2021</b>												
<b>Anticipated Project Schedule and Funding Requirements</b>												
PROJECT	PROJECT NUMBER	ESTIMATED COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER YEAR					TO BE FUNDED IN FUTURE YEARS			
				BUDGET YEAR: 2019	2020	2021	2022	2023				
Recreational Trail Program	#2019-02	50,000.00	2020	50,000.00								
TOTAL ALL PROJECTS		50,000.00		50,000.00					0			
<b>3 YEAR CAPITAL PROGRAM 2019 - 2021</b>												
<b>SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS</b>												
PROJECT	ESTIMATED COST	BUDGET APPROPRIATIONS			CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	BONDS AND NOTES				
		CURRENT YEAR 2019	FUTURE YEARS					GENERAL	SELF LIQUIDATING	ASSESSMENT	SCHOOL	
Recreational Trail Program	50,000.00					50,000.00						
TOTAL ALL PROJECTS	50,000.00				0	50,000.00	0.00	0.00				
\$24,000 grant is expected from NJ DEP which will reimburse the capital fund balance												
Be It Further Resolved, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Town Auditor and Chief Financial Officer.												
It is hereby certified that this is a true copy of a resolution amending the Capital Budget section as adopted by the Governing Body on October 28, 2019.												
Certified by:												
Date	Lorraine A. Read, Municipal Clerk											

**RESOLUTION #219-2019\***

**APPROVE BILLS AND VOUCHERS FOR PAYMENT**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2018 and 2019 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434**  
**CURRENT FUND**  
 Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/25/2019

Check#	Vendor	Description	Payment	Check Total
42248	3897 - SYNCHRONY BANK	PO 55740 Supplies for the 2019 Flags of Honor	179.24	179.24
42249	3505 - AMERICAN COACHWORKS LLC	PO 55630 2014 Chevy Bus - Microswitch Assemb	409.37	409.37
42250	1132 - BOONTON TIRE SUPPLY INC.	PO 55643 SENIOR BUS TAIL PIPE/BRAKES	1,059.61	
		PO 55642 FIRST AID 2 TIRES	421.48	1,481.09
42251	3355 - BRAEN STONE SPARTA	PO 55327 CATCH BASIN SUPPLIES cust #2860	27.14	27.14
42252	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 55777 LOCAL PHONE SVC	78.62	78.62
42253	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 55777 LOCAL PHONE SVC	2,806.02	2,806.02
42254	3770 - CINTAS CORPORATION NO. 2	PO 54443 B: Water Filtration/Cooler/Cleaning	90.00	90.00
42255	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	197.64	197.64
42256	194 - D & E SERVICE CENTER, INC.	PO 55687 Truck #5 Ball Joints	1,924.01	1,924.01
42257	512 - DIAMOND SAND & GRAVEL, INC	PO 55692 SIDEWALK REPAIR/GENERATOR PAD #new	686.00	686.00
42258	4180 - DEFRAncesco, BATEMAN, KUNZMAN,	PO 55601 CONFLICT TAX APPEAL ATTORNEY -MAY c	77.26	77.26
42259	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 54549 B: IT SERVICES 2019	680.00	680.00
42260	1880 - FIRE & SAFETY SERVICES, LTD., INC.	PO 55185 ENG #803 CHASSIS/PUMP PREVENTIVE MA	2,816.22	
		PO 55326 FIRE TRKS PREVENTIVE MAINT CUST #N	814.73	3,630.95
42261	250 - FIRST UNITED METHODIST CHURCH	PO 55668 General Election Facility Use	100.00	100.00
42262	373 - GALLS, LLC	PO 55586 MEDICAL SUPPLIES ACCT #4794479	117.99	117.99
42263	3703 - CRUBER COLABELLA LUIEZA & THOMPSON	PO 53956 B: 2019 PUBLIC DEFENDER -	110.58	110.58
42264	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 55717 LOWER SPRING DRAINAGE cust #14037	961.10	961.10
42265	3804 - HAYDEE BALLESTER	PO 53975 B: TRANSLATION -Sept 0 #165	165.00	165.00
42266	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 55721 GRANT APPLICATION SM CITIES	1,937.50	1,937.50
42267	3756 - JACKI SHACKLETON	PO 55623 BANKING STIPEND 2019	150.00	150.00
42268	3700 - JENNIFER DODD	PO 55803 J Dodd - Mileage Reimbursement - Se	28.07	28.07
42269	113 - JCP&L	PO 55784 ELECTRIC -SEPT	13,250.94	13,250.94
42270	2532 - LADDEY, CLARK & RYAN, LLP	PO 53955 B: 2019 PROSECUTOR - McKeen (#3	2,581.33	2,581.33
42271	1319 - MAGLOOLEN, INC.	PO 55597 ANNUAL USER FEE 7/19 - 6/20	400.00	400.00
42272	1141 - MCGUIRE, INC.	PO 55622 TRUCK #1 SERVICE/FUELSERV CUST #22	44.28	44.28
		PO 55672 TRUCK #16 SERVICE/NewTires CUST #2	926.96	971.24
42273	3450 - MORRIS ASPHALT SUPPLY, LLC	PO 55694 ASPHALT/ Street REPAIR	1,166.76	1,166.76
42274	116 - NEW JERSEY HERALD, INC.	PO 55729 SEPT ADVERTISING	1,440.68	1,440.68
42275	4004 - NEWTON URGENT CARE LLC	PO 54883 Post Accident Drug Screen - 9/25/19	50.00	50.00
42276	4108 - NIELSEN FORD INC.	PO 55644 REPAIR TO PD VEHICLE 11 CUST #3035	622.10	622.10
42277	2835 - NUMEBF	PO 55773 NOV MED/DENTAL	171,669.00	171,669.00
42278	106 - ELIZABETHTOWN GAS	PO 55750 NAT GAS -SEPT	572.83	572.83
42279	2788 - PRINTELEDATA	PO 53973 B: INTERNET est.\$1180 x 12=\$14,160	769.70	769.70
42280	1416 - PETRO-MECHANICS, INC.	PO 55696 Fuel Pump Alarm Sensor Rpe	205.37	205.37
42281	39 - QUILL CORPORATION	PO 55849 B: OFFICE SUPPLIES cust #6182634	61.64	61.64
42282	4034 - R & J CONTROL INC.	PO 54152 B: QTRLY MAINT STP/WTP/DPW GENERATO	773.25	773.25
42283	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 54562 B: GAS -	2,494.45	2,494.45
42284	3731 - READY REFRESH BY NESTLE	PO 53966 B: 2019 WATER DELIV	108.98	108.98
42285	3139 - SANDRA DIGLIO	PO 55775 Reimb 10/17 SCLM meeting & chamber	45.19	45.19
42286	3973 - Schlosser, Theresa	PO 55624 BANKING STIPEND 1/1-12/31/19	150.00	150.00
42287	951 - SERVICE ELECTRIC CABLE TV, INC.	PO 55485 B: DIGITAL CONVERTERS & DPA's -	108.35	108.35
42288	4165 - SF MOBILE-VISION, INC.	PO 55485 B: THERMAL BLUE RAY DVD-R's CUST #NJN	339.04	339.04
		PO 55565 THERMAL BLUE RAY DVD-R's cust #NJN	169.52	508.56
42289	3993 - SLOAN, JAMES P.	PO 53957 B: 2019 JUDGE - (\$35,700/12=\$2,975	3,278.50	3,278.50
42290	4217 - STEWART & STEVENSON POWER PRODUCTS	PO 55654 ENG #804 SENSOR	892.14	892.14
42291	1029 - SUSSEX COUNTY CLERK'S ASSN	PO 55700 Seminar 10-23-2019	35.00	35.00
42292	3115 - THE NJ SHADE TREE FEDERATION	PO 55605 Shade Tree Core Training	260.00	260.00
42293	2675 - TIRE KING, INC.	PO 55651 Truck #10 Tires (2)	273.00	273.00
42294	3369 - UNIED TELEPHONE/CENTURY LINK	PO 53969 B: DIGITAL DATA CIRCUIT -	269.13	269.13
42295	4018 - USA HOIST CO., INC.	PO 55705 Elevator-Th/Repair	112.25	112.25
42296	1280 - VERIZON WIRELESS, INC.	PO 55733 CELL PHONES -SEPT	1,426.74	1,426.74
42297	1158 - VISION SERVICE PLAN	PO 55807 VISION - OCTOBER	1,114.42	1,114.42
42298	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 55734 PB GENERAL -SEPT	1,545.00	1,545.00
42299	382 - WKLDN ASPHALT COMPANY, INC.	PO 54348 ASPHALT POT HOLES (est)	2,000.00	2,000.00
		PO 55707 ASPHALT REPAIR acct #479275	2,423.61	4,423.61
42300	3726 - WITMER PUBLIC SAFETY GROUP, iINC.	PO 54537 PD WEAPONS cust #NEWFOLL2	7,851.60	7,851.60
TOTAL				235,271.34

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434**  
**CURRENT FUND**  
 Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/25/2019

Check#	Vendor	Description	Payment	Check Total		
<b>Summary By Account</b>						
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT	
100001	CASH - CURRENT - LAKELAND #434			0.00	235,271.34	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,407.50				
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	164.30				
1051500	ELECTIONS - OTHER EXPENSES	100.00				
1052200	TOWN COUNCIL - OTHER EXPENSES	45.19				
1053200	HUMAN RESOURCE - OTHER EXPENSES	28.07				
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	300.00				
1056200	COLLECTION OF TAXES - OTHER EXPENSES	83.88				
1058200	LEGAL SERVICES - OTHER EXPENSES	3,080.59				
1059200	MUNICIPAL COURT - OTHER EXPENSES	155.00				
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	938.87				
1062200	PLANNING BOARD - OTHER EXPENSES	1,125.00				
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	1,937.50				
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	172,783.42				
1070200	FIRE DEPARTMENT - OTHER EXPENSES	500.00				
1074200	POLICE DEPARTMENT - OTHER EXPENSES	1,082.16				
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	61.64				
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	5,940.37				
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	10,201.90				
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	50.00				
1087200	RECREATION - OTHER EXPENSES	179.24				
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	22,179.79				
1094798	INTERLOCAL - GREEN TWP COURT	3,389.08				
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	1,674.24				
1095200A	(2018) CAPITAL IMPROVEMENTS - OTHER EXPE		7,851.60			
<b>TOTALS FOR</b>		<b>CURRENT FUND</b>	<b>227,419.74</b>	<b>7,851.60</b>	<b>0.00</b>	<b>235,271.34</b>

Total to be paid from Fund 10 CURRENT FUND

235,271.34

235,271.34

**Checks Previously Disbursed**

42247	BORGATA HOTEL CASINO & SPA	PO# 55360 CONF #57713 (5) ROOMS NJSLOM 2019	1,099.00	10/24/2019
191061	PAYROLL ACCOUNT	10/17 Current Pay	198,561.60	10/17/2019
191060	BNY MELLON	2010 RAB bond interest \$350T (Thor	7,875.00	10/31/2019
191059	BNY MELLON	Series 2010 RAB bond int \$4M ThorL	84,947.50	10/31/2019
191058	JP MORGAN CHASE BANK	2012 Refund USDA debt p61 \$1685T @	17,212.50	10/31/2019
191057	CAPITAL ACCOUNT	online pay 9/17 Mun Aid Plainfield	73,644.00	10/16/2019
42178	BORGATA HOTEL CASINO & SPA	PO# 55360 CONF #57713 (5) ROOMS NJSLOM 2019	1,413.00	10/16/2019
42178	BORGATA HOTEL CASINO & SPA	CANCELED RAFFERY/READ/CFO	-1,413.00	10/24/2019 *VOID*
			384,752.60	
			-1,413.00	*VOIDED
			383,339.60	
<b>Totals by fund</b>		<b>Previous Checks/Voids</b>	<b>Current Payments</b>	<b>Total</b>

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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 10 CURRENT FUND		303,339.60	235,271.34	618,610.94	
BILLS LIST TOTALS		303,339.60	235,271.34	618,610.94	

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TOWN OF NEWTON

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**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450  
CAPITAL**

Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/24/2019

Check#	Vendor	Description	Payment	Check Total
8851	2838 - AIR PURIFIERS, INC.	PO 55645 HANGERS 6 FIRE #2	583.00	583.00
8852	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 55674 COUNCIL BUSINESS -SEPT	375.00	375.00
8853	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55509 REDEVELOPMENT -JULY	539.00	539.00
8854	116 - NEW JERSEY HERALD, INC.	PO 55729 SEPT ADVERTISING	30.00	30.00
8855	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 55323 CAF: ADD'L ENGINEER POOL EVALUATIO	5,875.17	5,875.17
TOTAL				7,402.17

Summary-By-Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	7,402.17
3091516	ORD 2015-16 VARIOUS \$970T	375.00			
3091709	ORD 2017-9 VARIOUS \$1,405	583.00			
3091813	ORD 2018-13 reapprop for Pool \$27,244	5,905.17			
3091817	ORD 2018-17 Prelim Plan/Redev \$50T fully	539.00			
TOTALS FOR	CAPITAL	7,402.17	0.00	0.00	7,402.17

Total to be paid from Fund 30 CAPITAL

7,402.17

7,402.17

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426**  
**WATER/SEWER UTILITY**

Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/24/2019

Check#	Vendor	Description	Payment	Check Total
17778	921 - AIRGAS EAST	PO 54084 B: CARBON DIOXIDE \$30 X 12 = \$360	450.00	450.00
17779	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 55676 Compressor Svc - Wiring Issue acct	1,215.00	1,215.00
17780	227 - ALLIED METER SERVICE INC.	PO 55603 METER TEST SN#474617418	78.00	78.00
17781	1132 - BOONTON TIRE SUPPLY INC.	PO 55695 W/S TRK'S WIPER BLADE OIL CHG	55.66	55.66
17782	3355 - BRAEN STONE SPARTA	PO 55540 5A QUARRY PROCESS - 157.89 ton cus	937.71	937.71
17783	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 53972 B: WOODSIDE AVE PS est/\$41.67	41.16	41.16
17784	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 55777 LOCAL PHONE SVC	1,253.01	1,253.01
17785	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	189.98	189.98
17786	3233 - EASTERN COMPANY, INC.	PO 55653 SCREWS/BOLTS MORRIS LAKE cust #NJS	68.81	68.81
17787	71 - FISHER SCIENTIFIC	PO 55499 Chlorine Titrator Solution acct #1	102.08	102.08
17788	113 - JCP&L	PO 55785 W/S ELECTRIC -SEPT	13,421.80	13,421.80
17789	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 54002 B: MARKETING & PUBLIC RELATIONS	250.00	250.00
17790	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 54553 B: SODA ASH SODIUM CARBONATE	2,680.00	2,680.00
17791	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 55655 Hydrant Flags	39.96	39.96
17792	3166 - MOTT MACDONALD	PO 55794 THM/HHA'S TESTING	12,332.65	12,332.65
17793	4096 - NEAL SYSTEMS INCORPORATED	PO 55554 Installation Of Nano Recorder #to	1,785.00	1,785.00
17794	116 - NEW JERSEY HERALD, INC.	PO 55729 SEPT ADVERTISING	727.50	727.50
17795	106 - ELIZABETHTOWN GAS	PO 55750 NAT GAS -SEPT	323.96	323.96
17796	2216 - DALL CORPORATION	PO 55054 RAW WATER STRAINER / EMERGENCY cus	2,240.00	2,240.00
17797	2789 - PENTELEDATA	PO 53973 B: INTERNET est.\$1180 x 12=\$14,160	399.85	399.85
17798	4126 - PROFESSIONAL CONSULTING INC.	PO 54238 ENG DESIGN CONST ADMIN GRIT COLLECT	1,350.00	1,350.00
		PO 55335 Sewer Budget Support	387.50	
		PO 55742 NUDEF Permit Requirement / Per Tom	12,000.00	13,737.50
17799	4034 - R & J CONTROL INC.	PO 54152 B: QTRLY MAINT STP/WTP/DPW GENERATO	1,275.82	1,275.82
17800	4152 - RUSSELL REID WASTE & DISPOSAL., INC.	PO 54659 B: SLUDGE DISPOSAL CUST #5571229	8,526.56	8,526.56
17801	1489 - SMALLEY, JOHN H	PO 53978 2019 SVCS @ MORRIS LAKE - \$1	1,416.66	1,416.66
17802	316 - SPARTA TOWNSHIP TAX COLLECTOR	PO 55474 4th QTR PROP TAX GLEN LK	318.38	318.38
17803	1280 - VERIZON WIRELESS, INC.	PO 55733 CELL PHONES -SEPT	225.53	225.53
17804	382 - WELDON ASPHALT COMPANY, INC.	PO 55706 ASPHALT REPAIR acct #479275	4,000.00	4,000.00
TOTAL				68,092.58

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	68,092.58
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	52,169.93			
6089293	W&S CAP IMPROVE - CAPITAL OUTLAY	2,240.00			
6089305A	(2018) W&S CAP IMPROVE - WATER TANK IMPR		12,332.65		
6089341A	(2018) W&S CAP IMPROVE - WTP GRIT COLLE		1,350.00		
TOTALS FOR	WATER/SEWER UTILITY	54,409.93	13,682.65	0.00	68,092.58

Total to be paid from Fund 60 WATER/SEWER UTILITY 68,092.58  
 68,092.58

Checks Previously Disbursed

196045	PAYROLL ACCOUNT	10/17 W/S Pay	36,017.35	10/17/2019
196044	JP MORGAN CHASE BANK	2012 Refund W/S USDA p&i \$8525T #3	131,668.75	10/31/2019
17746	BORGATA HOTEL CASINO & SPA	PO# 55360 CONF #57713 (5) ROOMS NJSLOM 2019	314.00	10/16/2019
17746	BORGATA HOTEL CASINO & SPA	CANCEL RAFFERY/READ/CFO	-314.00	10/24/2019 *VOID*
			168,000.10	

**List of Bills - (750001) CASH - HOUSING TRUST FUND (COAH) #0301**  
**HOUSING TRUST FUND (COAH) (Fund 75)**

Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/24/2019

Check#	Vendor	Description	Payment	Check Total
185	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 55715 AFFORDABLE HOUSING -SEPT	375.00	375.00
186	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55649 AFFORDABLE HOUSING -JULY	1,885.00	1,885.00
TOTAL				2,260.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
750001	CASH - HOUSING TRUST FUND (COAH) #0301			0.00	2,260.00
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			2,260.00	
TOTALS FOR	HOUSING TRUST FUND (COAH) (Fund 75)	0.00	0.00	2,260.00	2,260.00

Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 2,260.00  
 2,260.00

**List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST**

Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/25/2019

Check#	Vendor	Description	Payment	Check Total
3909	73 - ALERT-ALL CORP.	PO 55641 FIRE BROUCHERS/HATS/COLORING BOOKS	1,927.00	1,927.00
3910	3703 - GRUBER COLABELLA LIUZZA & THOMPSON	PO 53956 B: 2019 PUBLIC DEFENDER -	1,125.00	1,125.00
3911	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55649 AFFORDABLE HOUSING -JULY	1,267.50	1,267.50
3912	336 - NEWTON TROPHY	PO 55598 T-SHIRTS FOR FALL FESTIVAL 10/13/19	425.00	
		PO 55681 FALL FESTIVAL TROPHYS 10/13/19	52.00	477.00
3913	4224 - WATER ST & NORTH PARK DRIVE, LLC.	PO 55805 REFUND ESCROW BALANCE FINAL TO CLO	1,966.50	1,966.50
TOTAL				6,763.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	6,763.00
711208	RES RECREATION (ALL)			477.00	
711215	RESERVE FOR FIRE PREVENTION FEES/FINES			1,927.00	
711218	RESERVE FOR MUNIC PUBLIC DEFENDER			1,125.00	
711440	ENGINEER REVIEW FEES			1,966.50	
711700	REDEVELOPMENT ESCROW FEES			1,267.50	
TOTALS FOR	TRUST	0.00	0.00	6,763.00	6,763.00

Total to be paid from Fund 71 TRUST

6,763.00  
6,763.00

Checks Previously Disbursed

197121	PAYROLL ACCOUNT	10/17 Trust Pay (10/16-10/29/19)	3,697.50	10/17/2019
			3,697.50	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 71 TRUST	3,697.50	6,763.00	10,460.50
BILLS LIST TOTALS	3,697.50	6,763.00	10,460.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
					-314.10 VOIDED
					167,686.10
Totals by fund	Previous Checks/Voids	Current Payments	Total		
Fund 60 WATER/SEWER UTILITY	167,686.10	68,092.58	235,778.68		
BILLS LIST TOTALS	167,686.10	68,092.58	235,778.68		

**List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515**  
**DEVELOPERS ESCROW (Fund 72)**  
 Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/24/2019

Check#	Vendor	Description	Payment	Check Total
1359	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55639 PATERSON AVE REDEVELOPMENT -JUNE	451.00	451.00
1360	4126 - PROFESSIONAL CONSULTING INC.	PO 55756 THORLABS-AUG ESCROW	232.50	232.50
TOTAL				683.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	683.50
721311	THORLABS - PL BD ESCROW (5/10)			232.50	
721353	PATERSON/BUILD PRO (9/19)			451.00	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	683.50	683.50

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 683.50  
 683.50

**List of Bills - (110001) CASH**  
**FEDERAL/STATE GRANTS**  
 Meeting Date: 10/28/2019 For bills from 10/17/2019 to 10/24/2019

Check#	Vendor	Description	Payment	Check Total
1476	2206 - CENTER FOR PREVENTION & COUNSELING, PO 55600	19/20 Alliance - S.P. - Freshman Or	300.00	300.00
TOTAL				300.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	300.00
111200	APPROPRIATED RESERVES FOR GRANTS			300.00	
TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	300.00	300.00

Total to be paid from Fund 11 FEDERAL/STATE GRANTS 300.00  
 300.00

Checks Previously Disbursed

191122	PAYROLL ACCOUNT	10/17 Grant Pay	906.97	10/17/2019
			906.97	
Totals by fund		Previous Checks/Voids	Current Payments	Total
Fund 11	FEDERAL/STATE GRANTS	906.97	300.00	1,206.97
BILLS LIST TOTALS		906.97	300.00	1,206.97

Summary By Account		CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 10	CURRENT FUND	383,339.60	235,271.34	618,610.94	
BILLS LIST TOTALS		383,339.60	235,271.34	618,610.94	

A motion was made by Mr. Dickson to approve the revised **COMBINED ACTION RESOLUTIONS**, seconded by Mr. Schlaffer and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio (recused from ck#42285)	Yes
Deputy Mayor Flynn	Excused	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

**DISCUSSION**

**a. Best Practices/Parking Authority**

Mr. Russo, along with the Town Council, held a discussion regarding the Best Practice Inventory questionnaire. The Town scored a 44 which exceeds the state mandated score of 30+. Mr. Russo thanked Dawn Babcock and his team for their due diligence. This score indicates there will be no aid withheld for the Town of Newton. Mr. Russo noted Question #33 which addresses Authorities. Newton has a Parking Authority (PA) which is annually evaluated by Town to determine whether it continues to serve the public interest and is more efficient than other potential alternatives in providing services. Mr. Russo advised after the Parking Authority's evaluation, it was concluded the Parking Authority continues to serve the public's interest. Mr. Russo also noted the Parking Authority's finances are very strong and the Authority is looking to acquire

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property to add additional parking in order to accommodate commerce in the downtown area.

**OPEN TO THE PUBLIC**

Mayor Le Frois opened the meeting to the public.

Margaret Baldini, 5 Barry Lane, Newton, questioned total cost of the Capital Improvement project over the 10 years. Miss Baldini then read from a prepared statement:

**IN OUR OPINION -- WE CAN DO BETTER**

"We appreciate Mr. Russo's service as he has been contracted with the Town of Newton as Manager for about 10 years. His contract is ending December 31st, 2019. Currently, we submit to the elected officials of the Newton Town Council our request to review and amend the Town Managers contract. The Town Managers contract should require he/she be a resident of the Town of Newton-So that the decisions made in this position will affect the person making them. We need someone in this office that will contribute to the community and be here on a daily basis. In addition, we would like salary requirements for this position that is more appropriate and in keeping with the current economic conditions of Sussex County. This is a 2.5 square mile town. Mr. Russo's salary is close to what the Governor makes.

We no longer have confidence that Town Manager Thomas Russo is working in the best interests of our community. We request that you do not renew Mr. Russo's contract. Examples we offer to our fellow taxpayers include, but are not limited to the following examples:

The mishandling of the Newton Public Swimming Pool that we now must pay exorbitantly to fix. It had a leaking valve for years and nothing was done to fix it. The prior re-plastering of the pool was poorly done, and no action was taken regarding that. The pool has been closed for a year and he has stated that he wants to destroy the bathrooms in Memory Park. Mr. Russo called people who allegedly vandalized the bathrooms "animals" in a public meeting on September 23, 2019. These are people who deserve respect no matter what their situation is. This comment shows a general disrespect for the people who live and work here. Even if these persons are disadvantaged or troubled in some way -there is no reason to treat them in this manner. It is unacceptable to treat people this way.

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- There is steady increase in property taxes for residents due to the large number of PILOTs that have been enacted since he took office. According to Mr. Russo at the August 5th meeting we are now at 35% tax exempt properties in this town.

- There has been a steady decline of retail business on Newton's Spring Street with an increase in crime and the police force.

- Coming in One Million Dollars over budget on Newton Firehouse project and general overspending taxpayer dollars.

WE CAN DO BETTER than Thomas Russo - whose salary and benefits combined are closer to the Salary range of New Jersey Governor Phil Murphy.

While we struggle to make ends meet in Sussex County-- Mr. Russo lives out of county and shows up in his office a few times per week (driving a car paid for with our tax dollars).

We deserve a Town Manager respects Newton residents enough to consider new ideas.

WE CAN DO BETTER for our Town. WE CAN DO BETTER for our community. WE CAN DO BETTER than Thomas Russo."

Ludmilla Mecaj, 9 Madison Street, read from a prepared statement:

"Regarding Resolution #220-2019. Mrs. Snellen, Miss Baldini, Mr. Hoffman spoke the voice of many members of our community and I'm one of them. When major things in our town not only do not show improvement in a period of 10 years but go in opposite direction than is the time for all of you who represent us, our community, to really PONDER your thoughts and make the right decision for – Town Manager's Annual Review. Personally I support the two terms contract, no more. I'm sure Mr. Russo has tried his best in our town but trying is not enough! We need results and we are due for it!"

There being no one else from the public to be heard, Mayor Le Frois closed the meeting to the public.

### **COUNCIL & MANAGER COMMENTS**

Mr. Russo addressed the question of Ms. Baldini regarding total Capital Improvements costs. Mr. Russo also corrected some statements she made regarding his contract and employment and Town activities.

Councilwoman Diglio pointed out the Newton Public Schools Superintendent, who does an excellent job, exceeds the salary of Mr. Russo and feels the public should

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not be selectively targeting the Town Manager.

**EXECUTIVE SESSION**

Upon motion of Mr. Schlaffer, seconded by Mrs. Diglio and unanimously carried, Council entered Executive Session at 9:13 pm.

Upon motion of Mrs. Diglio seconded by Mr. Dickson and unanimously carried, Council left Executive Session at 10:14 pm.

There being no further business to be conducted, upon motion of Mr. Dickson, seconded by Mr. Schlaffer and unanimously carried, the regular meeting was adjourned at 10:15 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine A. Read".

Lorraine A. Read, RMC  
Municipal Clerk