



AGENDA
NEWTON TOWN COUNCIL
November 25, 2019
7:00pm

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES

November 13, 2019 Regular Meeting
November 13, 2019 Executive Session

V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded.

VI. COUNCIL & MANAGER REPORTS

- a. Mayor Le Frois
- b. Deputy Mayor Flynn
- c. Councilwoman Diglio
- d. Councilman Schlaffer
- e. Councilman Dickson
- f. Town Manager Russo

VII. PRESENTATION

- a. Emergency Management – Ken Teets & Dan Finkle

VIII. ORDINANCES

- a. Introduction
Ordinance 2019-14

An Ordinance to Establish Minimum and Maximum Salaries and Wages for Officers and Employees of the Town of Newton for Calendar Year 2020

IX. OLD BUSINESS

X. RESOLUTION

- a. Resolution #229-2019 Resolution Authorizing the Transfer of Ownership of an Ambulance from the Town of Newton to the Newton First Aid Squad

XI. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- b. Resolution #230-2019* Change of Procedure for Claimant Certification
- c. Resolution #231-2019* Revised Resolution to Designate Officials to Sign Checks for the Town of Newton – Township of Green Consolidated Municipal Court
- d. Resolution #232-2019* Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2020
- e. Resolution #233-2019* Resolution Appointing Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2020
- f. Resolution #234-2019* Resolution of the Town of Newton, in the County of Sussex, New Jersey Directing the Town Planning Board to Review Proposed Amendments to the Paterson Avenue Redevelopment Plan Pursuant to Local Redevelopment and Housing Law
- g. Resolution #235-2019* Authorize Change Order No. 1 for the Proposed Improvements to Church Street Project
- h. Resolution #236-2019* Authorize Change Order No. 1 for the Proposed Construction of ADA Ramps on Plainfield Avenue Project
- i. Resolution #237-2019* Authorize the Employment Agreement of Thomas S. Russo, Jr. as Town Manager
- j. Resolution #238-2019* Refund of Redemption Monies to Outside Lien Holder for Block 2.02, Lot 4, also known as 105 Lake Avenue
- k. Resolution #239-2019* Performance Based Bonus for Thomas S. Russo, Jr.

- l.** Resolution #240-2019* Authorize Credits Due Water and Sewer Utility Accounts
- m.** Resolution #241-2019* Authorize Execution of an Agreement with the United Public Service Employees Union (UPSEU)
- n.** Resolution #242-2019* Approve Bills and Vouchers for Payment
- o.** Application(s)* An application for a Junior Firefighter, Mahmoud Ezat, 316 Rt. 94, Newton, NJ, into the Newton Fire Department

XII. DISCUSSION

XIII. OPEN TO THE PUBLIC

XIV. COUNCIL & MANAGER COMMENTS

XV. EXECUTIVE SESSION

- a.** Resolution #243-2019 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12
 - i.** Personnel – Town Manager's Annual Review

XVI. ADJOURNMENT

**TOWN OF NEWTON
ORDINANCE 2019-14**

**AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM
SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF
THE TOWN OF NEWTON FOR CALENDAR YEAR 2020**

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2020 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage Level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$50.00 in lieu of 2 hours compensatory time for each court related call-out with written certification.

Section 5. Those officers and employees at wage Level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

Section 6. All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval and publication after adoption by the Town Council and shall be effective January 1, 2020.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 25, 2019. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Monday, December 9, 2019 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF
NEWTON
ORDINANCE
2019-14
SCHEDULE "A"**

| <u>LEVEL</u> | <u>HOURLY</u> | | <u>35 HRS / WK</u> | | <u>40 HRS / WK</u> | | <u>IRREGULAR HOURS ANNUALIZED</u> |
|--------------|---------------|------------|--------------------|------------|--------------------|------------|---|
| | <u>MIN</u> | <u>MAX</u> | <u>MIN</u> | <u>MAX</u> | <u>MIN</u> | <u>MAX</u> | |
| 1 | \$11.00 | \$18.00 | \$20,020 | \$32,760 | \$22,880 | \$37,440 | |
| 2 | \$11.50 | \$19.00 | \$20,930 | \$34,580 | \$23,920 | \$39,520 | |
| 3 | \$12.00 | \$24.00 | \$21,840 | \$43,680 | \$24,960 | \$49,920 | |
| 4 | \$12.50 | \$27.00 | \$22,750 | \$49,140 | \$26,000 | \$56,160 | |
| 5 | \$13.00 | \$35.00 | \$23,660 | \$63,700 | \$27,040 | \$72,800 | |
| 6 | \$13.50 | \$37.00 | \$24,570 | \$67,340 | \$28,080 | \$76,960 | |
| 7 | \$14.00 | \$38.00 | \$25,480 | \$69,160 | \$29,120 | \$79,040 | |
| 8 | \$14.50 | \$40.00 | \$26,390 | \$72,800 | \$30,160 | \$83,200 | |
| 9 | \$15.00 | \$45.00 | \$27,300 | \$81,900 | \$31,200 | \$93,600 | |
| 10 | \$17.00 | \$50.00 | \$30,940 | \$91,000 | \$35,360 | \$104,000 | |
| 11 | | | \$32,500 | \$95,000 | \$37,500 | \$135,000 | |
| 12 | | | \$45,000 | \$97,500 | \$52,500 | \$145,000 | |
| 13 | | | \$50,000 | \$115,000 | \$57,500 | \$155,000 | |
| 14 | | | \$65,000 | \$135,000 | \$75,000 | \$165,000 | |
| 15 | | | \$70,000 | \$165,000 | \$80,000 | \$175,000 | |
| 16 | | | | | | | \$500 - \$7,500 |
| 17 | | | | | | | \$2,500 - \$10,000 |
| 18 | | | | | | | \$3,000 - \$35,000 |
| 19 | | | | | | | \$10,000 - \$75,000 |

**TOWN OF NEWTON
ORDINANCE 2019-14
SCHEDULE "B"**

LEVEL 1

Intern
Recreation Assistant

LEVEL 2

Lifeguard
Swim Instructor

LEVEL 3

Clerk Typist
Custodian
Keyboarding Clerk I
School Traffic Guard
Secretary

LEVEL 4

Assistant Pool Manager
Code Enforcement Officer Trainee
Keyboarding Clerk II
Laborer
Public Safety Telecommunicator Trainee
Recreation Leader
Senior Clerk Typist

LEVEL 5

Assessing Clerk
Building Grounds Maintenance Worker
Fire Prevention Inspector
Planning/Zoning Administrator
Police Clerk
Pool Manager
Records Support Technician
Recreation Enforcement Officer
Sewer Laborer
Water Laborer
Water Meter Reader
Water/Sewer Collector

LEVEL 6

Account Supervisor/Treasurer
Equipment Operator
Omnibus Operator
Public Safety Telecommunicator
Public Works Repairer
Recycling Foreman
Road Repairer
Sewer Repairer
Sewer Repairer 1/Water Repairer 1
Truck Driver
Water Repairer

LEVEL 7

Code Enforcement Officer
Park Caretaker
Parking Meter Enforcer
Payroll Clerk
Senior Public Safety Telecommunicator
Senior Sewer Repairer
Senior Water Repairer
Sewer Repairer 2
Sewer Repairer 2/Water Repairer 2
Special Police Officer
Water Repairer 2

LEVEL 8

Administrative Assistant
Court Attendant
Road Foreman
Sewer Foreman
Sewer Repairer Supervisor/Water Repairer Supervisor
Street Foreman
Supervising Public Safety Telecommunicator
Violations Clerk
Water Foreman

LEVEL 9

Assistant Director of Public Works
Assistant Public Works Supervisor
Assistant Water/Sewer Supervisor
Certified Tax Collector/Tax Search Officer
Deputy Municipal Court Administrator
Sewer Plant Operator
Sewer Plant Operator/Water Plant Operator
Water Plant Operator

LEVEL 10

Code Enforcement Director
Director of Public Works
Finance Director
Municipal Clerk/Registrar of Vital Statistics
Municipal Court Administrator
Municipal Department Head
Public Works Supervisor
Water/Sewer Supervisor

LEVEL 11

Police Patrolman

LEVEL 12

Police Sergeant

LEVEL 13

Police Lieutenant
Water/Sewer Superintendent

LEVEL 14

Chief Financial Officer
Police Chief

LEVEL 15

Town Manager

LEVEL 16

Assistant Right-to-Know Coordinator
Deputy Municipal Clerk
Deputy Registrar
Deputy Right-to-Know Coordinator
Right-to-Know Coordinator

LEVEL 17

Council Member
Deputy Mayor
Mayor

LEVEL 18

Building Subcode Official/Inspector
Deputy Code Enforcement Officer
Deputy Emergency Management Coordinator
Electrical Subcode Official/Inspector
Emergency Management Coordinator
Fire Subcode Official
Plumbing Subcode Official/Inspector
Recreation Coordinator
Zoning Officer

LEVEL 19

Community Development Director
Deputy Town Manager
Human Resources Director
Municipal Department Head
Recreation Supervisor
Tax Assessor



TOWN OF NEWTON

RESOLUTION #229-2019

November 25, 2019 "Resolution Authorizing the Transfer of Ownership of an Ambulance from the Town of Newton to the Newton First Aid Squad"

WHEREAS, the Newton First Aid Squad ("NFAS") is a non-profit corporation that provides first response and ambulance services to the residents of the Town of Newton; and

WHEREAS, the Town owns an ambulance utilized by NFAS; and

WHEREAS, N.J.S.A. 40:5-2 authorizes the Town to make annual contributions to the NFAS and as such, the Town Council desire to include the value of the vehicle as part of its annual contribution for the year 2019. The original cost of the vehicle was \$150,000.00 and the current estimated market value with equipment as determined by VCI Emergency Vehicle Specialists is \$52,000.00; the NFAS spent \$24,149.50 on improvements bringing the net value of the transfer to \$27,850.50; and

WHEREAS, the parties agree it is in the best interested of all concerned for the NFAS to take ownership of the vehicle and maintain and insure same;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton that title to the ambulance shall be transferred from the Town of Newton to the NFAS as part of the Town's 2019 contribution to the NFAS; and

BE IT FURTHER RESOLVED that the Town Council of the Town of Newton hereby agrees to the transfer of title to the aforementioned vehicle identified in this resolution, subject to the understanding that in the event that the NFAS ever dissolves for any reason, the vehicle, or the monetary value of same, shall be returned to the municipality; and

BE IT FURTHER RESOLVED that the Mayor, Town Manager, and Clerk are authorized to sign the documents necessary to transfer title to the vehicle to the NFAS.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



Newton
Kyle Wilson

11/5/19

Mr. Wilson,

VCI is pleased to provide this appraisal on your current ambulance.

VIN: 1FDXE4FS3CDC22790

Mileage: 22,211

Current Value: \$52,000.00

Sincerely,

Jeff Herzog

Jeff Herzog
Regional Sales Director, VCI

NEWTON, NJ 07860
973-383-3377

DATE 8-22-2016

PAY TO THE ORDER OF
Wanda M...
Forty-seven dollars & 12/100

\$ 47.12

100 00 32345 0836 8

⑆003622⑆ 4021205375C 6354019E7⑆

Wanda M...
Atlantic Comm...
Three hundred & fifty-four dollars

Check 3622 \$47.18 8/29/2016

NEWTON FIRE AID SQUAD
PO Box 5
Newton, NJ 07860
973-383-3377

DATE 8-23-2016

PAY TO THE ORDER OF
VCI Emergency Vehicle Specialists
Newton Hundred, eight, four dollars

\$ 17,044.00

MEMO
Stevens 5053

⑆003622⑆ 4021205375C 6354019E7⑆

Wanda M...
Atlantic Comm...
Three hundred & fifty-four dollars

Check 3623 \$19,084.00 8/31/2016

NEWTON FIRE AID SQUAD
PO Box 5
Newton, NJ 07860
973-383-3377

DATE 8-29-2016

PAY TO THE ORDER OF
Atlantic Communication
Three hundred & fifty-four dollars

\$ 354.00

MEMO
Jan. 15519

Wanda M...
Atlantic Comm...
Three hundred & fifty-four dollars

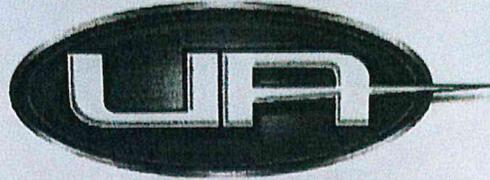
Payment to VCI
for Town Rig



THE ULTIMATE ALPHABET
 80 N. DELL AVE, UNIT #3
 KENVIL, NJ 07847 US

(973) 252-4455
 customletters@verizon.net
 www.uagraphics.com

ULTIMATE



ALPHABET

Statement

| Date | Statement # |
|------------|-------------|
| 09/06/2016 | 1366 |

To
 JAY
 NEWTON EMS
 PO BOX 5
 NEWTON, NJ 07860

*pd
 9-8-2016
 Job # 3629*

| Amount Due | Enclosed |
|------------|----------|
| \$9,423.00 | |

Please detach top portion and return with your payment.

| Date | Activity | Amount | Balance |
|------------|--|----------|----------|
| 07/31/2016 | Balance Forward | | 0.00 |
| 08/01/2016 | Invoice #7971 — 08/01/2016 VINYL & 22K GOLD GRAPHICS ON NEW RIG 3651 PER DRAWING = \$5,235.00 — 08/01/2016 Discount = \$ -523.50 | 4,711.50 | 4,711.50 |
| 08/16/2016 | Invoice #7981 — 08/16/2016 VINYL & 22K GOLD GRAPHICS ON 2nd NEW RIG 3652 PER DRAWING = \$5,235.00 — 08/16/2016 Discount = \$ -523.50 | 4,711.50 | 9,423.00 |

TWN

NRAS

| Current Due | 1-30 Days Past Due | 31-60 Days Past Due | 61-90 Days Past Due | 90+ Days Past Due | Amount Due |
|-------------|--------------------|---------------------|---------------------|-------------------|------------|
| \$0.00 | \$9,423.00 | \$0.00 | \$0.00 | \$0.00 | \$9,423.00 |



664 Route 15 South
Lake Hopatcong, NJ 07849

Tel: 973-663-3777
Fax: 973-663-3666

Invoice

Invoice Number:
15519
Invoice Date:
Aug 15, 2016
Page:
1

Sold To:
NEWTON FIRST AID SQUAD
PO BOX 5
68 SUSSEX STREET
NEWTON, NJ 07860
USA

Ship to:

| Customer ID | | Customer PO | Payment Terms | |
|--------------|------|--|---------------|-----------|
| NEWTON FAS | | | Net 30 Days | |
| Sales Rep ID | | Shipping Method | Ship Date | Due Date |
| | | Hand Deliver | | 9/14/16 |
| Quantity | Item | Description | Unit Price | Extension |
| 1.00 | | UNIT- 3651 <i>Town</i> INSTALL OF 2, 8 PIN JUNCTION BLOCKS IN REAR BOX OF UNIT FOR EACH HANDSET TIED TO EXISTING MOTOROLA RADIO. REPROGRAM OF MOTOROLA AND KENWOOD RADIOS TO CUSTOMER SPECIFICATIONS. ALL CHECKS OK. | 340.00 | 340.00 |
| 2.00 | | NEW 8 PIN TELCO BLOCKS. | 7.00 | 14.00 |

*pd 8-23-2016
ch # 3624*

Subtotal 354.00
Sales Tax
Total Invoice Amount 354.00
Payment Received
TOTAL 354.00

Check No:

Please include your Invoice # on your check. Thank you for your business.



TOWN OF NEWTON

RESOLUTION #230-2019

November 25, 2019 "Change of Procedure for Claimant Certification"

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

WHEREAS, the Chief Financial Officer, Monica B. Miebach of the Town of Newton, recommends a claimant signature only be required for the following:

- Transactions above the dollar threshold of \$6,000
- Reimbursement to Town Employees
- Sole Proprietors
- Deposits in advance of work and travel

WHEREAS, the Chief Financial Officer and Town Manager recommend the adoption of this Claimant Signature policy;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Newton that, effective immediately, Claimant Certification be waived on the Town Purchase Orders with the exceptions noted above.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #231-2019

November 25, 2019 **“Revised Resolution to Designate Officials to Sign Checks for the Town of Newton – Township of Green Consolidated Municipal Court”**

BE IT RESOLVED by the Town Council of the Town of Newton, that the Deputy Court Administrator, Michelle Estremera, and the Court Administrator, Katherine Quinn, are hereby authorized to sign General Account checks and Bail Account checks for the Town of Newton and Green Township Consolidated Municipal Court.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #232-2019

November 25, 2019 "Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2020"

WHEREAS, the Town of Newton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. The Town of Newton hereby appoints Keith Mitchell its local Risk Management Consultant.
2. The Town Manager, Municipal Clerk, and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2020 in the form attached hereto.

Attest:

Name of Entity: Town of Newton

Lorraine A. Read, Municipal Clerk

Helen R. Le Frois, Mayor

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk

2020 FUND YEAR STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, the Town of Newton ("MEMBER") and Keith Mitchell of the Mitchell Insurance Agency ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2020** to **January 1, 2021**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Corporate Officer

Risk Management Consultant

ATTEST:

Statewide Insurance Fund Chairperson



TOWN OF NEWTON

RESOLUTION #233-2019

November 25, 2019 "Resolution Appointing Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2020"

WHEREAS, the Town of Newton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Newton that Thomas S. Russo, Jr. is hereby appointed as the Fund Commissioner for the Local Unit for the year 2020; and

BE IT FURTHER RESOLVED that Jennifer A. Dodd is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2020; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: _____
Helen R. Le Frois, Mayor

ATTEST:

Lorraine A. Read, Municipal Clerk

This Resolution agreed to the 25th day of November, 2019 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #234-2019

November 25, 2019 “Resolution of the Town of Newton, in the County of Sussex, New Jersey Directing the Town Planning Board to Review Proposed Amendments to the Paterson Avenue Redevelopment Plan Pursuant to Local Redevelopment and Housing Law”

WHEREAS, the *Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.* (the “Act”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment or areas in need of rehabilitation, as such terms are defined in the Act; and

WHEREAS, on December 10, 2007, the Town of Newton (the “Town”), designated Block 1201.02, Lots 2 and 2.01 (now known as Block 16.03, Lots 6 and 7) together with the public rights-of-way along Paterson Avenue, Stratford Lane, and Jersey Place as an area in need of redevelopment in accordance with the Act (hereinafter, the “Redevelopment Area”); and

WHEREAS, on November 10, 2008, after review and comment by the Town's Planning Board in accordance with the Act, the Town implemented the Paterson Avenue Redevelopment Plan, which was then amended on August 22, 2011 (as thereafter amended from time to time, the “Redevelopment Plan”); and

WHEREAS, the Town wishes to amend the Redevelopment Plan to provide for an updated design concept for the Redevelopment Area, including residential townhomes; and

WHEREAS, in accordance with the Act, the Town has prepared a proposed amendment to the Redevelopment Plan, which is attached hereto as Exhibit A (the “Proposed Amendment”); and

WHEREAS, the Town Council desires to utilize the Planning Board's expertise and experience in considering the Proposed Amendment,

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton as follows:

I. **GENERAL**

The aforementioned recitals are incorporated herein as though fully set forth at length.

II. **PLANNING BOARD DIRECTED TO REVIEW PROPOSED AMENDMENT**

The Town Council hereby authorizes and directs the Planning Board to review the Proposed Amendment attached hereto as Exhibit A, and to transmit its comments to the Town Council within 45 days, as required by N.J.S.A. 40A:12A-7(e).

III. **SEVERABILITY**

If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

IV. **AVAILABILITY OF THE RESOLUTION**

A copy of this resolution shall be available for public inspection at the offices of the Town.

V. **EFFECTIVE DATE**

This Resolution shall take effect upon final passage.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk

EXHIBIT A

PROPOSED AMENDMENT

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

TOWN OF NEWTON
SUSSEX COUNTY, NEW JERSEY



November 18, 2019



**J Caldwell
& Associates, LLC**
Community Planning Consultants

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

TOWN OF NEWTON
SUSSEX COUNTY, NEW JERSEY

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Jessica C. Caldwell, P.P., A.I.C.P., Town Planner, P.P. #5944

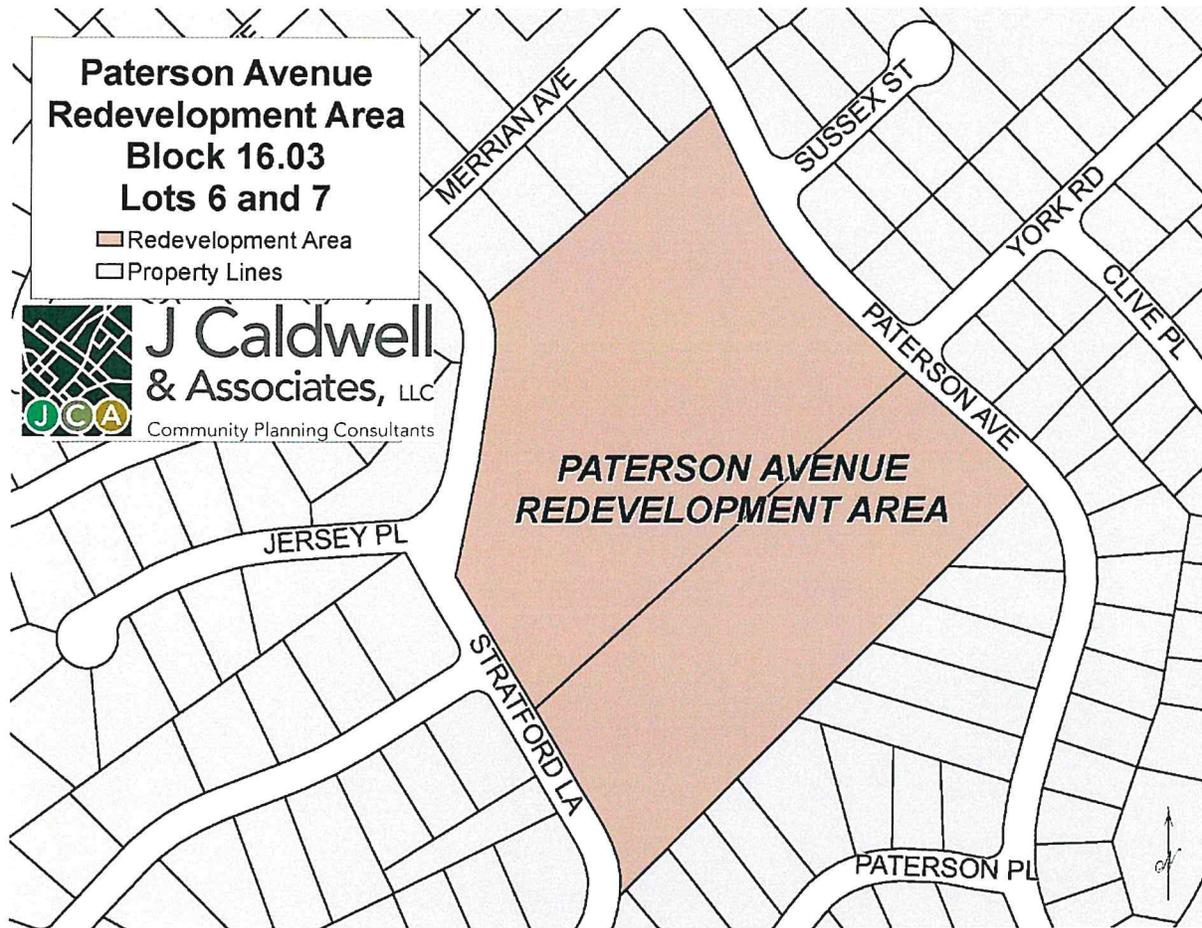
PLAN CONSISTENCY REVIEW

BACKGROUND

The Paterson Avenue Redevelopment Plan (the “Plan”) governs the Paterson Avenue Redevelopment Area, designated by the Town of Newton on December 10, 2007, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”). The Plan was adopted by the Town Council on November 10, 2008 and amended on August 22, 2011 to permit the continuation of Light Industrial, Offices, and Research and Development on the site.

The Plan Area consists of Block 16.03, Lots 6 and 7 (former Block 1201.02, Lots 2 and 2.01), along with the adjacent public rights-of-way along Paterson Avenue, Stratford Lane, and Jersey Place as shown in the map below. The Plan Area covers 12.57 acres.

The purpose of this Plan Amendment is to provide for an updated design concept for the Redevelopment Area. The original plan contemplated Single Family Residential and Paired Villas and was later updated to include Light Industrial uses such as Food and Beverage Production with accessory Sampling Rooms, Retail Sales and Special Events, Craft Breweries with accessory Tasting Rooms, Retail Sales, Tours and Special Events, and Craft Distilleries with accessory Tasting Rooms, Retail Sales, and Tours and Special Events. The plan amendment continues to propose the above-mentioned uses but also proposes a new type of residential development, specifically townhomes. All the provisions of the Plan not specifically amended by this Amendment continue to be in full force and effect.



AMENDMENTS TO THE REDEVELOPMENT PLAN

The Redevelopment Plan contemplates the potential for amendments to the Plan. Section 9.1 of the Redevelopment Plan states the following: “as development occurs within the Area, development priorities and market demands may change. This Plan should have the ability to meet the needs of market demand, the Town of Newton, and its citizens. Amendments may be required in order to accommodate these changes.” As noted previously, the amendments proposed are being developed to provide greater development opportunities including a greater variety of residential uses. The Plan continues to allow Single Family Residential, Duplexes and Light Industrial Uses, namely Food and Beverage Production with accessory Sampling Rooms, Retail Sales and Special Events and Craft Distilleries and Craft Breweries, both with accessory Tasting Rooms, Retail Sales, Tours and Special Events.

The redevelopment goals as stated in the Plan focus on creating positive development opportunities within the Plan Area. The Plan Amendment seeks to further support the redevelopment goals by providing opportunity for new development in addition to rehabilitation of existing structures. Some specific Redevelopment Goals furthered by this Plan Amendment are as follows:

Page 5

1. To create a well-planned development that will provide opportunities for single-family and duplex residential units within the Town and region, and also has the potential for high quality development that will improve overall quality-of-life.
2. To maximize the participation of private developer(s) while minimizing the participation of the public sector.
3. To enhance the positive visual character and safety of the Area and surrounding neighborhood through building placement and design, landscaping, and streetscape improvements.

The proposal is also consistent with the Town of Newton Master Plan. In particular, the proposed amendment furthers the following goals:

1. To provide sufficient space in appropriate locations for a variety of residential, recreational, commercial, and industrial uses and open space, both public and private, according to their respective environmental requirements in order to meet the needs of all citizens of Newton.
2. To promote a desirable visual environment through creative development techniques and good civic design and arrangement.
3. To encourage planned unit developments which incorporate the best features of design and relate the type, design, and layout of residential, commercial, and recreational development to the particular site.

The proposal is also consistent with the New Jersey State Development and Redevelopment Plan (SDRP), which designates the Town of Newton as a Regional Center. Regional Centers should provide a variety of commercial and residential uses in a compact development pattern.

For these reasons, the proposed Plan Amendments continue to further the stated goals of the Plan, the goals of the Town of Newton Master Plan, and the State Development and Redevelopment Plan.

The proposed Plan Amendments do not impact the zoning plans of any adjacent municipalities as the proposed use changes do not vary in a significant way from the existing uses for this area, which include other types of residential uses. In addition to the foregoing, the findings, analyses, and elements required by N.J.S.A. 40A:12A-7 in the existing Plan are not affected by this Amendment and are incorporated herein by reference.

Based upon the foregoing, it is recommended that the following amendments be made to the Paterson Avenue Redevelopment Plan.

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

Generally:

Notwithstanding any other provision of this Redevelopment Plan to the contrary, graphics included in this Redevelopment Plan which represent residential and home office uses, including but not necessarily limited to Section 1.8 Development Axonometric, Section 1.9 Illustrative Site Plan, and Section 4.1 Land Use Plan, shall continue to apply to residential and home office uses permitted under this Redevelopment Plan and shall not be construed to prohibit Offices, Light Industrial, Research and Development, Warehouses, Craft Breweries, Craft Distilleries, Food and Beverage Production, and other related accessory uses that are permitted in accordance with Section 4.1 of this Redevelopment Plan.

At Section 1.7 Goals of the Plan, under Redevelopment Goals, revise Goal #6 as follows:

To create a well-planned development that will provide expanded opportunities for townhouse and duplex residential units within the Town and region and that also has the potential for sound development that will improve overall quality of life.

At Section 3.0 Definitions, add the following:

Duplex: A residential dwelling divided into two separate and independent units.

Townhouse: A multi-story residential dwelling which is attached to one or more characteristically similar dwellings by one or more shared walls.

At Section 4.1 Land Use Regulations, revise Permitted Uses Number 1 as follows:

Residential: Includes premises available for long-term human habitation by home ownership or rental; excludes all boarding houses and rooming houses. Residential uses are limited to single-family dwellings, duplexes and townhouses. Twenty-percent (20%) of the total units if for “for-sale” and fifteen-percent (15%) of the units if “for rent” proposed for construction must be set-aside for low- and moderate-income households in compliance with applicable New Jersey Council on Affordable Housing rules and regulations and Uniform Housing Affordability Controls.

At Section 6.2 Bulk & Setback Regulations, the bulk standards shall be revised as follows:

Density: The allowable density of the Area is to be no more than 15 dwelling units per acre.

Lot Sizes: Lot sizes may vary depending on the building type and layout of the redevelopment. Lot sizes will be a function of building size plus required setbacks. Alternatively, the Area, or a portion thereof, may be redeveloped as one lot with multiple structures and uses. In this case, setbacks will be measured from exterior lot lines. Pre-existing residential uses on individual lots shall be deemed conforming as they exist at the time of adoption of this Plan and may be reconstructed within the same footprint on the existing lot. Additionally, the redevelopment of the area may be phased and various phases may be subdivided and developed as outlined in the Plan.

At Section 6.3 Minimum and Maximum Height Regulations, page 42, this section shall be deleted and replaced with the following:

Height is expressed in the number of stories, with the range of feet per story from floor to floor determined by building type, and the height of the building in feet, measured from the grade of the mean front elevation of the structure to the highest point in the roof. The ground floors of residential units can be higher (taller), with floor-to-ceiling heights ranging from 8 to 12 feet.

The total number of floors is illustrated for each typology. A typical maximum height is illustrated in the graphic on the following page.

Residential:

Minimum 1.0 floor

Maximum 3.0 floors or 35 feet (measured from the grade of the mean front elevation to the highest point of the roof).

Live/Work or Home Occupation:

Maximum 2 stories (office space above garages)

At Section 6.5 Building Type Plan, page 44, revise Number 1. as follows:

1. Type One (40x92 foot lot) – 1 to 3 story single-family and Paired Villas (duplex dwellings with front-yard access to parking). This typology is further differentiated into 1A, 1B, 1C, and 1D based on the location of the garage on the lot. As paired Villas, these dwellings must be constructed to resemble single family houses, with single front and rear entrances. As Duplexes, the structures may be constructed as a two townhouses side by side.

At Section 6.5 Building Type Plan, page 44, add the following at the end of the section:

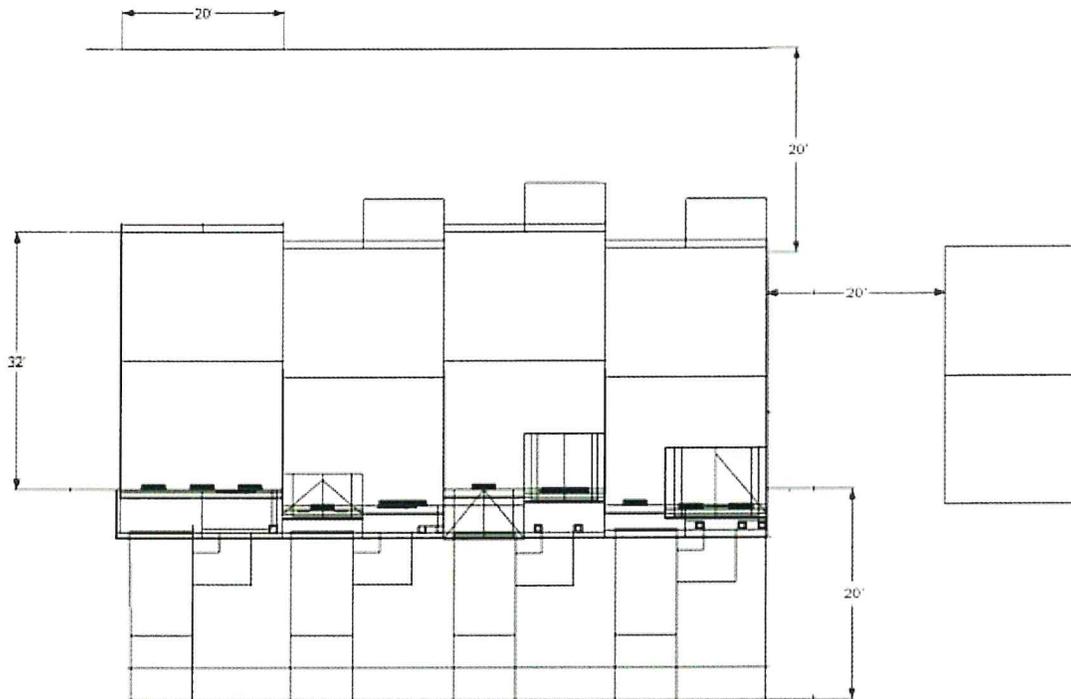
This plan is conceptual in nature and alternate layouts are permitted.

At Section 6.6 Building Typologies, page 45, add the following:

Townhouse E: 20 x 32 (Garage in Front)

| Regulations | Feet |
|---------------------------------------|-------------------------------|
| Front Yard Setback | 20 min. |
| Side Yard Setback | 6 min. / 20 between buildings |
| Rear Yard Setback | 8 min. / 20 between buildings |
| Front & Rear Encroachment | 6 max. |
| Side Encroachment | 4 max. |
| Primary Building Footprint -Townhouse | 20 x 32 (may vary) |
| Max units in one building | 8 |
| Building Height | 35 / 3 floors |
| Lot Width | 52 |
| Lot Depth | 90 |

Townhouse Example: 20' x 32' (Garage in Front)



Architectural Style and Colors are Illustrative and may change subject to Planning Board Approval.

At Section 6.10 Building Entrance, Balcony, and Porch Regulations page 55, amend item 2 as follows:

2. Every unit shall have a usable front porch, rear patio and/or balcony.

At Section 6.12 Building Parking Standards, page 57, delete item #2:

- ~~3. Garages: Garages shall be located behind the back facade of the primary building. Garages, where they are present, may be located at the rear of properties or attached to the rear of the primary building. Garages in the front of properties are not permitted. Garages may be built to accommodate one car or two cars, and may be built with a second floor or loft above.~~

At Section 7.2 General Provisions page 68, amend item 4 and add 4.a as follows:

4. Single Family/Duplex Residential: All yard spaces shall be landscaped with shade trees, flowering trees, evergreen and deciduous shrubs and perennials and bulbs. The developer shall plant at least two (2) trees (of approved shade and/or flowering species) per property (one in the front yard, one in the rear yard). The developer shall landscape the front facade of each structure with at least 5 shrubs/bushes fronting buildings 25 feet wide and 6 shrubs/bushes fronting buildings 30 feet wide. Shrubs must be at least 2.5 feet high by 2.5 feet wide (30" high by 30" wide).
 - a. Townhouses: Yards and open spaces surrounding townhouse buildings shall be landscaped with shade trees, flowering trees, evergreen and deciduous shrubs and perennials and bulbs. The developer shall plant at least one (1) tree per unit in the building (of approved shade and/or flowering species) either in the front or in the rear of the building. The developer shall landscape the front façade of each building with at least 3 shrubs per unit in the building.



TOWN OF NEWTON

RESOLUTION #235-2019

November 25, 2019 "Authorize Change Order No. 1 for the Proposed Improvements to Church Street Project"

WHEREAS, on June 10, 2019, the Newton Town Council adopted Resolution #143-2019, awarding the Proposed Improvements to Church Street Project to C & V Paving Contractors, Inc., in the amount of \$78,083.03; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, Inc., recommends in his memo dated November 7, 2019, approving Change Order No. 1, for the Improvements to Church Street Project for a decrease in the amount of \$1,905.95 for a new contract total of \$76,177.08;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Town Engineer's recommendation and accepts Change Order No. 1 for the Improvements to Church Street Project and accepts the project as final and complete; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and Mr. Pellow's recommendation memo of November 7, 2019 be attached to and made part of this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.
 CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS
Established 1969

HAROLD E. PELLOW, *PRESIDENT*
 NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.

ANN PELLOW WAGNER
 NJ - C.L.A., VA - C.L.A., PA - C.L.A.
 (5/26/84 - 7/27/89)

DAVID B. SIMMONS, JR., *VICE PRESIDENT*
 NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.
 NY - P.E. & L.S., PA - P.E. & L.S.

CORY L. STONER, *EXEC. VICE PRESIDENT*
 NJ - P.E., NJ - C.M.E.

MATTHEW J. MORRIS
 NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
 NJ - P.E.

November 7, 2019

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: Harold E. Pellow, P.E., L.S., Town Engineer

SUBJECT: Proposed Improvements to Church Street
 HPA No. 18-059

Dear Tom,

Enclosed herewith please find the following paperwork in reference to the above project:

1. Town of Newton voucher in the amount of \$74,653.53 due C & V Paving Contractors, Inc. for work completed through October 28, 2019. *Ginny*
2. Estimate Certificate No. 1 reflecting quantities used through October 28, 2019. *Ginny*
3. Seven (7) copies of Change Order No. 1 which reflect an adjusted contract amount of \$76,177.08. Kindly have an authorized Town representative sign and date all seven copies on the line indicated *Presiding Officer*. Retain one copy for your file and **return the remaining six copies to this office**. We will forward one copy to C & V Paving, four copies to the NJDOT with the final paperwork submission, and retain one copy in our files. *Tom*

Please ensure that C & Paving has provided all up-to-date payroll certifications prior to issuing payment for this project.

Very truly yours,

Harold E. Pellow, P.E., L.S.
HAROLD E. PELLOW & ASSOCIATES, INC.
 Town of Newton Engineer

HEP:mac
 K:\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\18-059 - CHURCH STREET IMPROVEMENTS\2ND BID\RUSSO5.DOC

Enclosures

cc: C & V Paving Contractors, Inc.



TOWN OF NEWTON

RESOLUTION #236-2019

November 25, 2019 "Authorize Change Order No. 1 for the Proposed Construction of ADA Ramps on Plainfield Avenue Project"

WHEREAS, on August 5, 2019, the Newton Town Council adopted Resolution #182-2019, awarding the Proposed Construction of ADA Ramps on Plainfield Avenue Project to Tony's Concrete Construction Co., Inc., in the amount of \$19,765.00; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, Inc., recommends in his memo dated November 7, 2019, approving Change Order No. 1, for the Construction of ADA Ramps on Plainfield Avenue Project for a decrease in the amount of \$797.50 for a new contract total of \$18,967.50;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Town Engineer's recommendation and accepts Change Order No. 1 for the Construction of ADA Ramps on Plainfield Avenue Project and accepts the project as final and complete; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and Mr. Pellow's recommendation memo of November 7, 2019 be attached to and made part of this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



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MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

November 7, 2019

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: Harold E. Pellow, P.E., L.S., Town Engineer

SUBJECT: Proposed Construction of ADA Ramps on Plainfield Avenue
HPA No. 19-108

Dear Tom,

Enclosed herewith please find the following paperwork in reference to the above project:

1. Town of Newton voucher in the amount of \$18,588.15 due Tony's Concrete Construction Co., Inc. for work completed through October 23, 2019. *-Gronny*
2. Estimate Certificate No. 1 reflecting quantities used through October 23, 2019. *-Gronny*
3. Seven (7) copies of Change Order No. 1 which reflect an adjusted contract amount of \$18,967.50. Kindly have an authorized Town representative sign and date all seven copies on the line indicated *Presiding Officer*. Retain one copy for your file and **return the remaining six copies to this office**. We will forward one copy to Tony's Concrete, four copies to the NJDOT with the final paperwork submission, and retain one copy in our files. *-Tora*

Please ensure that Tony's Concrete has provided all up-to-date payroll certifications prior to issuing payment for this project.

Very truly yours,

Harold E. Pellow, P.E., L.S.
HAROLD E. PELLOW & ASSOCIATES, INC.
Town of Newton Engineer

HEP:mac
K:\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\19-108 - PLAINFIELD AVENUE\ADA RAMPS\RUSSO4.DOC

Enclosures

cc: Tony's Concrete Construction Co., Inc.



TOWN OF NEWTON

RESOLUTION #237-2019

November 25, 2019

“Authorize the Employment Agreement of Thomas S. Russo, Jr. as Town Manager”

WHEREAS, the Town of Newton and Thomas S. Russo, Jr. desire to continue the employment of Thomas S. Russo, Jr. as Town Manager for the Town of Newton; and

WHEREAS, the Town of Newton has prepared a written Employment Agreement effective December 1, 2019 through December 31, 2023, which has been reviewed and accepted by Thomas S. Russo, Jr.;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that the Mayor and Municipal Clerk are hereby authorized to execute said Employment Agreement dated November 25, 2019, with Thomas S. Russo, Jr. as Town Manager, on behalf of the Town of Newton, with said Agreement being attached to and made part of this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #238-2019

November 25, 2019 “Refund of Redemption Monies to Outside Lien Holder for Block 2.02, Lot 4, also known as 105 Lake Avenue”

WHEREAS, at the Municipal Tax Sale held on October 23, 2019, a lien was sold on Block 2.02, Lot 4, also known as 105 Lake Avenue, for 2018 delinquent utilities; and

WHEREAS, this lien, known as Tax Sale Certificate #2019-002, was sold to CC1 NJ II LLC for a \$1,500.00 premium and 0% redemption fee; and

WHEREAS, Corelogic on behalf of the owners, Joshua Rothstein and Catherine Ruch, has effected the redemption of Certificate #2019-002 in the amount of \$734.56;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges CC1 NJ II LLC is entitled to a redemption in the amount of \$734.56 and the return of the premium in the amount of \$1,500.00; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$734.56 for the redemption and a check for \$1,500.00 for the return of the premium for Certificate #2019-002 to CC1 NJ II LLC, PO Box 123800, Dallas, TX 75312.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #239-2019

November 25, 2019 "Performance Based Bonus for Thomas S. Russo, Jr."

WHEREAS, Thomas S. Russo, Jr., is employed as the Town Manager of the Town of Newton; and

WHEREAS, the Newton Town Council has reviewed the performance of Mr. Russo as Town Manager, and has decided to award a bonus based upon his performance in 2019;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes a non-pensionable, performance-based bonus, to Mr. Russo in the net amount of \$3,500.00 payable December 1, 2019.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #240-2019

November 25, 2019 “Authorize Credits Due Water and Sewer Utility Accounts”

WHEREAS, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

UTILITY BOARD RECOMMENDS CREDIT FOR METER THAT WAS STUCK:

| <u>Account</u> | <u>Address</u> | <u>Amount</u> |
|----------------|------------------------|---------------|
| 7077 | 17-19 B Liberty Street | \$352.00 |

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #241-2019

November 25, 2019 "Authorize Execution of an Agreement with the United Public Service Employees Union (UPSEU)"

WHEREAS, the terms of a contract covering the four-year period from January 1, 2019 to December 31, 2022 have been negotiated by representatives of the United Public Service Employees Union "UPSEU" and representatives of the Town of Newton; and

WHEREAS, an appropriate contract reflecting the changes from the previous agreement has been prepared and executed by UPSEU representatives;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby authorizes the Mayor, Municipal Clerk, and other appropriate Municipal Officials, to execute said four-year contract covering calendar years 2019, 2020, 2021, and 2022 with the United Public Service Employees Union (UPSEU).

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF NEWTON
and
UPSEU**

MEMORANDUM OF AGREEMENT

The following is a Memorandum of Agreement for a Successor Collective Negotiations Agreement between the Town of Newton and UPSEU. The parties shall acknowledge that the Agreement shall modify certain Articles and provision of the parties' existing Collective Negotiations Agreement, which expired on December 31, 2018.

1. Term of Contract

The proposed term of the contract is four (4) years, to run from January 1, 2019 through December 31, 2022.

2. Preamble

The Preamble to the Collective Negotiations Agreement will be modified to reflect the date of signing the Agreement by all parties.

3. Article 6, Grievance Procedure

Revise Paragraph C as follows:

C. The term "grievance" as used herein means an appeal by an individual employee or the Union on behalf of an individual employee or a group of employees, from the interpretation, application or violation of policies, agreements, and administrative decisions affecting them.

No grievance may proceed beyond Step 1 herein unless it constitutes a controversy arising over the interpretation, application or alleged violation of the terms and conditions of this Agreement. Disputes concerning terms and conditions of employment controlled by statute or administrative regulation, incorporated by reference into this Agreement either expressly or by operation of law, shall not be processed beyond Step 1 herein.

Grievances concerning oral or written reprimands shall only be processed through Step 3 of this grievance procedure.

4. Article 7, Dues Deduction and Agency Shop

~~F. The Town agrees to deduct the fair share from the earnings of those employees who elect not to become members of the Union and transmit the fee to the majority representative.~~

~~—G.— The deduction shall commence for each employee who elects not to become a member of the Union during the month following written notice from the Union of the amount of the fair share assessment. A copy of the written notice of the amount of the fair share assessment must also be furnished to the New Jersey Public Employment Relations Commission.~~

~~—H.— The fair share of the fee for services rendered by the Union shall be in an amount equal to the regular membership dues, initiation fees and assessments of the Union, less the cost of benefits financed through the dues and available only to members, not to exceed eighty-five percent (85%) of the regular membership dues, fees and assessments.~~

~~—I.— The sum representing the fair share fee shall not reflect the costs of financial support of political causes of candidates, except to the extent that it is necessary for the Union to engage in lobbying activity designed to foster its employees' goals in collective negotiations and contract administration, and to secure for the employees it represents, advances in wages, hours and other conditions of employment which ordinarily cannot be secured through collective negotiations with the Town.~~

5. Article 8, Hours of Work

Add new paragraphs:

I. Leave Time – Part-time employees who are regularly scheduled to work a minimum of twenty (20) hours per week shall receive the following leave time each calendar year: six (6) vacation days; seven and one-half (7.5) sick days (or, if working more than 20 hours per week, the pro rata amount based upon regular hours worked); and four (4) holidays. Employees seeking time off for religious observances may utilize vacation or holiday leave time for such observances. Unused vacation and holiday leave time shall not accumulate and may not be carried over into the next calendar year. Leave time must be taken in increments based upon the employee's normally scheduled workday duration. Any time off request must be approved in advance by the employee's supervisor or manager. Time off for sick leave must be called in each day. Employees are expected to tell their supervisor or manager when they are going to be out sick and when they expect to return to work. Any employee who is out sick in excess of three (3) consecutive days, or more than five (5) days in a calendar year, will be required to submit a doctor's note. Employees are not permitted to work when the office is closed unless such work is authorized in advance by the Town Manager. However, they may make up time lost with the approval of their supervisor or manager. Unused leave time for employees shall be forfeited upon cessation of employment, and shall not be paid at time of resignation, retirement, dismissal, death or termination.

J. In the event of a weather-related event (e.g., snow storm, hurricane, etc.) utility disruption or other circumstance, the Town may mandate members to report for duty beyond their scheduled shift. It is mandatory for all employees called in to report for duty, unless otherwise excused by the Town.

6. Article 9, Overtime

B. Part-time or temporary employees will be paid on a straight time basis for hours worked, with no allowance for over-time pay. Part-time or temporary employees are not eligible for over-time and shall not work more than forty eight hours in any one two-week period.

E. An employee called back to work after his regularly scheduled hours and works a minimum of five (5) continuous hours shall be entitled to a maximum of nine dollars (\$9.00) as a meal allowance, and only needs to submit that on a voucher approved by his supervisor. In the event of mandatory overtime such as during a storm or other emergency, the Town will provide a meal in lieu of a meal voucher.

7. Article 10, Salaries

The following salary increases shall be applied at each Step.

| | | |
|------|---|-------|
| 2019 | - | 2.75% |
| 2020 | - | 2.75% |
| 2021 | - | 2.5% |
| 2022 | - | 2.5% |

Notwithstanding the foregoing, in the event the Town hires a new Sewer Plant Operator/Water Plant Operator ...

8. Article 13, Holidays

A. All full-time permanent employees are granted thirteen (13) paid holidays annually.

These holidays are as follows:

- New Year's Day
- Martin Luther King, Jr.'s Birthday (Third Monday in January)
- Presidents' Day (Third Monday in February)
- Good Friday
- Memorial Day (Last Monday in May)
- Independence Day
- Labor Day (First Monday in September)
- Columbus Day (Second Monday in October)
- Veterans' Day (November 11th)
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Eve

Christmas Day

D. In the event that any additional holidays are granted to Town of Newton employees by the Town Manager Council, employees covered by this Agreement shall receive those additional holidays as well.

9. Article 14, Vacation Leave

Clarify that only employees leaving “in good standing” receive this benefit. Employees “in good standing” refers to employees who are not terminated for cause and fulfill the terms of Article 38, Resignation, of this Agreement.

E. Upon termination in good standing, the employee will be paid the value of unused vacation time. If more time was taken than earned up to the time of termination, the employee’s final check will be adjusted by the prorated amount.

10. Article 15, Sick Leave

J. Upon eligibility ... to a maximum of 35%. However, no employee may receive more than \$15,000, or maximum amount allowed by law, for sick time reimbursement.

11. Article 17, Funeral Leave

Replace the Article with the following:

~~—A.— In the event of death in the immediate family, an employee will be granted time off without loss of pay from the day of death up to and including the day of the funeral, but not to exceed three (3) days.~~

~~—B.— “Immediate family” means an employee’s husband, wife, civil union partner, fiancé, fiancée, father, mother, father in law, mother in law, step father, step mother, grandfather, grandmother, grandfather in law, grandmother in law, grandchild, child, step child, foster child, spouse’s child, sister, brother, step sister, step brother, sister in law, or brother in law of the employee. It shall also include relatives of the employee residing in the employee’s household. Reasonable verification of the event may be required by the Town.~~

~~—C.— In the event of a death in the immediate family, which would cause the employee to travel a considerable distance or would otherwise entail additional time off, a maximum~~

~~of five (5) days may be granted in unusual or extraordinary circumstances at the discretion of the Town Manager.~~

A. In the event of a death in the employee's immediate family, the employee will be granted three (3) days' time off without loss of pay, and all three (3) days must be taken within the time period beginning with the date of death until the date of the funeral or mourning service. "Immediate family" means an employee's husband, wife, civil union partner, fiancé, fiancée, father, mother, father-in-law, mother-in-law, step-father, step-mother, grandfather, grandmother, grandfather-in-law, grandmother-in-law, grandchild, child, step-child, foster child, spouse's child, sister, brother, step-sister, step-brother, sister-in-law, or brother-in-law of the employee.

B. In the event of a death in the family of a first cousin, aunt, or uncle, all employees will be granted one (1) day off without loss of pay, with said day being taken within the time period beginning with the date of death until the date of the funeral or mourning service.

C. Funeral leave shall be available to an employee for the death of a relative of the employee residing in the employee's household. Reasonable verification of the event may be required by the Town Manager.

D. In the event of a death in the immediate family, which would cause the employee to travel considerable distance or would otherwise entail additional time off, a maximum of five (5) total days without loss of pay may be granted in unusual or extraordinary circumstances at the sole discretion of the Town Manager.

12. Article 22, Clothing

Section C:

C. Upon adoption of the annual budget, but not later than June 1st the Town agrees to provide each employee covered by this Agreement with two hundred Seventy-Five dollars (\$~~200~~-275.00) per year toward the purchase of work shoes/boots during the term of this Agreement.

The Town agrees to commence negotiations on the sole issue of clothing allowance, on or about January 1, 2021, approximately six months prior to its clothing contract ending, on June 20, 2021 and such negotiations must be concluded by April 15, 2021. Any agreement reached will be implemented on or about on July 1, 2021. However, if no agreement is reached by April 15, 2021, then negotiations will cease without any change to the clothing provision.

13. Article 24, Group Insurance

Add New paragraph C and renumber remaining paragraphs as follows:

C. Any member hired after January 1, 2019 will be enrolled in Aetna Choice 20/40 Open Access which shall be the employee's base plan and considered the least expensive plan for all purposes under this Agreement. If a member with Aetna Choice 20/40 Open Access as his/her base plan elects a different health insurance plan whether it has a higher or lower premium cost, he/she will pay the required c. 78 premium contribution based upon the Aetna Choice 20/40 Open Access premium, and if applicable, will also pay the difference between the Aetna Choice 20/40 Open Access premium and the premium of the higher costing selected plan.

ED. All members shall be required to contribute a portion of the health insurance premium paid by the Town for Medical Health Insurance pursuant to Year 4 of c78, P.L. 2011 (N.J.S.A. 40A:10-21.1) or as otherwise required by State law.

DE. In accordance with N.J.S.A. 40A:10-17.1, the Town shall offer as monetary consideration to every eligible employee who waives health insurance coverage an additional sum that is the lesser of: (a) five thousand dollars (\$5,000) or (b) twelve and one-half percent (12.5%) of the amount saved by the Town because of the employee's waiver of health care benefits as calculated using the employee's applicable, individualized level of coverage and contribution.

Add new paragraph F

F. Vision Plan - Employees who are regularly scheduled to work a minimum of twenty (20) hours per week shall be eligible for enrollment in the Town's Vision plan.

14. Article 39, Retirement Benefits

Add New paragraphs

I. Any employee hired after January 1, 2019 and retiring with twenty-five (25) years in the Public Employee Retirement System (PERS), the following qualifications must be met for municipally-paid for health benefits:

- a. 25 Full-Time years of Service with the Town of Newton in a position/title covered by this collective negotiations agreement
- b. Minimum age of Sixty (60) years
- c. Coverage limited to retiring Town of Newton employee only. The Town shall terminate such coverage upon the employee becoming eligible for Medicare.

J. Any employee hired after January 1, 2019 shall not be eligible for any benefits under paragraphs C, D or E.

It is understood and agreed to by and between the parties that the within Agreement is subject to and conditioned upon the Town of Newton Council enacting the appropriate ordinances/resolutions necessary for approval and implementation of this Agreement. It is further conditioned upon ratification by the Union membership.

UPSEU

Town of Newton

BY:



Kevin E. Baylson, President

BY:

Thomas S. Russo, Jr., Town Manager

Dated:

11/20/19

Dated:



TOWN OF NEWTON

RESOLUTION #242-2019

November 25, 2019 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2018 and 2019 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #243-2019

November 25, 2019 “A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12”

WHEREAS, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

- i. Personnel – Town Manager’s Annual Review

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton, assembled in public session on November 25, 2019, that an Executive Session closed to the public shall be held on November 25, 2019 at _____ pm in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2019.

Lorraine A. Read, RMC
Municipal Clerk

AGENDA ITEMS

For November 25, 2019 Council Meeting

Minutes: - November 13, 2019 Regular
November 13, 2019 Executive Session

An application for a Junior Firefighter, Mahmoud Ezat, 316 Rt. 94, Newton, NJ, into the Newton Fire Department.

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|---|--------------|--------------|
| 42356 | 3897 - SYNCHRONY BANK | PO 55814 Flag poles - Flags of Honor Event | 169.08 | 169.08 |
| 42357 | 4026 - AUTOZONE | PO 54339 B: AUTO PARTS Acct #11108160 | 41.48 | 41.48 |
| 42358 | 1132 - BOONTON TIRE SUPPLY INC. | PO 55614 B: PD Vehicle Repair | 357.44 | |
| | | PO 55895 SENIOR BUS REPAIR | 1,230.61 | 1,588.05 |
| 42359 | 192 - CAMPBELL'S SMALL ENGINE INC. | PO 54581 BLANKET:PARKS EQUIP MAINT | 15.75 | 15.75 |
| 42360 | 4229 - CAPPA-FOSCHINI, MARIA | PO 55929 COURT COVERAGE 10-22/10-29/11-12 | 450.00 | 450.00 |
| 42361 | 163 - CENTURYLINK COMMUNICATIONS, INC. | PO 53970 B: ALARM CIRCUITS - A/C #309485585 | 125.85 | 125.85 |
| 42362 | 163 - CENTURYLINK COMMUNICATIONS, INC. | PO 53971 B: LONG DISTANCE est.\$75 x12=\$900 | 75.58 | 75.58 |
| 42363 | 3770 - CINTAS CORPORATION NO. 2 | PO 54443 B: Water Filtration/Cooler/Cleaning | 90.00 | 90.00 |
| 42364 | 2361 - CSS TEST INC. | PO 54055 B: Pre-Employment/Post Accident - D | 288.00 | |
| | | PO 55867 Background / Credit Check - M Mieba | 103.00 | 391.00 |
| 42365 | 4180 - DIFRANCESCO, BATEMAN, KUNZMAN, | PO 55806 CONFLICT TAX APPEAL ATTORNEY -SEPT | 875.00 | 875.00 |
| 42366 | 2386 - DOMINICK'S PIZZA LLC | PO 55899 Pizza - Halloween Party - 10/31/19 | 68.80 | 68.80 |
| 42367 | 3124 - EXTRA TECH DATA SERVICES, LLC. | PO 54549 B: IT SERVICES 2019 | 956.00 | 956.00 |
| 42368 | 3233 - FASTENAL COMPANY, INC. | PO 55876 PlowBolt/ Rpr CUST #NJSPA0642 | 124.41 | 124.41 |
| 42369 | 257 - FERRAIOLI, CERULLO & CUVA | PO 55708 CFO HIRING CONSULTING | 280.00 | |
| | | PO 55761 Add'l acctg for FAST Audit module t | 210.00 | 490.00 |
| 42370 | 197 - FIRE FIGHTERS EQUIPMENT CO. INC. | PO 55825 FIRE EXTINGUISHERS RECHARGED | 177.00 | 177.00 |
| 42371 | 2525 - FIREFIGHTER ONE, LLC. | PO 55798 FIRE HOSE REPLACEMENT | 6,601.50 | 6,601.50 |
| 42372 | 373 - GALLS, LLC | PO 55758 CODE ENF UNIFORMS PANTS AND BOOTS | 184.97 | 184.97 |
| 42373 | 3407 - GARY W. CRIFT | PO 55975 CPR/AED TRAINING | 365.00 | 365.00 |
| 42374 | 2626 - GENERAL CODE, LLC | PO 55880 ANN MAINT CODE BOOK (11/19-10/20) | 1,195.00 | 1,195.00 |
| 42375 | 1608 - GOLD TYPE BUSINESS MACHINES | PO 55816 CABLE REPLACEMENT | 128.00 | 128.00 |
| 42376 | 2313 - GRAVITY DESIGN WORKS, INC. | PO 55813 Stigma Free Signs | 650.00 | 650.00 |
| 42377 | 3804 - HAYDEE BALLESTER | PO 53975 B: TRANSLATION -Sept @ \$165 | 165.00 | 165.00 |
| 42378 | 230 - HAYEK'S MARKET INC. | PO 55650 Budget Planning Lunch | 43.44 | 43.44 |
| 42379 | 1866 - HOME DEPOT, INC. | PO 54311 BLANKET: B&G/VehMain/RdSupp's | 27.96 | |
| | | PO 55932 OPERATION SANTA SUPP'S | 88.82 | |
| | | PO 55956 CATCH BASIN SUPP'S | 926.83 | |
| | | PO 55958 Tools/ Suppl/ Equip Main/ Special E | 383.85 | 1,427.46 |
| 42380 | 4222 - INSTANTCARD | PO 55787 ID BADGES | 195.00 | 195.00 |
| 42381 | 332 - J & D SALES & SERVICE, LLC. | PO 55839 Repair Pump Seal | 181.50 | 181.50 |
| 42382 | 3235 - J. CALDWELL & ASSOCIATES, LLC. | PO 55892 TOWN COUNCIL -OCT | 250.00 | 250.00 |
| 42383 | 2902 - JANIEN N ROBERTS | PO 55937 MILEAGE REIMB CLERKS SEMINAR | 19.49 | 19.49 |
| 42384 | 113 - JCP&L | PO 55879 FIRE #2 -OCT | 157.75 | 157.75 |
| 42385 | 3711 - KKPR MARKETING & PUBLIC RELATIONS, | PO 54002 B: MARKETING & PUBLIC RELATIONS | 825.00 | 825.00 |
| 42386 | 2532 - LADDEY, CLARK & RYAN, LLP | PO 53955 B: 2019 PROSECUTOR - McMeen (\$3 | 2,583.33 | |
| | | PO 55947 LEGAL -OCT | 3,584.00 | 6,167.33 |
| 42387 | 266 - LAFAYETTE AUTO PARTS | PO 55765 Veh hydraulic hose fitting | 10.58 | |
| | | PO 55790 Snow Plow/ Prep Equip CUST #NJSPA06 | 62.39 | 72.97 |
| 42388 | 2278 - LANGUAGE LINE SERVICES, INC. | PO 54014 B: TRANSCRIPTION SERVICES acct #90 | 11.90 | 11.90 |
| 42389 | 206 - LOCK & KEY WORLD | PO 55901 Repl Locks & Keys | 106.00 | 106.00 |
| 42390 | 1141 - MCGUIRE, INC. | PO 55822 TRUCK #16 SERVICE/ Leaking FilterCU | 386.98 | |
| | | PO 55907 TRUCK 7 | 347.58 | 734.56 |
| 42391 | 409 - MINISINK PRESS INC | PO 55749 Programs - Flags of Honor Dedicatio | 65.00 | |
| | | PO 55801 Envelopes | 215.00 | 280.00 |
| 42392 | 53 - MONTAGUE TOOL & SUPPLY, INC. | PO 55838 Equip Main/ Serv | 170.03 | |
| | | PO 55878 Plow Main/ Cutter for Plow | 213.45 | 383.48 |
| 42393 | 1741 - MORRIS COUNTY POLICE ACADEMY | PO 55753 DV/HAZ-MAT COURSES #00c00495 | 75.00 | 75.00 |
| 42394 | 3728 - MUNICIPAL SAFETY SUPPLY | PO 55670 CROSSING GUARD WINTER HATS | 258.00 | 258.00 |
| 42395 | 170 - NEWTON BOARD OF EDUCATION | PO 55897 SCHOOL TAX -NOV | 1,029,765.00 | 1,029,765.00 |
| 42396 | 2201 - NEWTON FIRE DEPARTMENT | PO 55885 2019 AID TO FIREMEN | 12,800.00 | 12,800.00 |
| 42397 | 4108 - NIELSEN FORD INC. | PO 55883 CAR #3 CRACKED MANIFOLD REPAIR CUS | 290.16 | 290.16 |
| 42398 | 106 - ELIZABETHTOWN GAS | PO 55943 NAT GAS -OCT | 1,251.12 | 1,251.12 |
| 42399 | 3396 - P.O.S. SOLUTIONS, NJ, LLC. | PO 55638 Clerk Register Maint. Contract #45 | 720.00 | 720.00 |
| 42400 | 3954 - PAR TROY SOUND OF NEWTON, INC. | PO 55921 Wiring kit/Radio Rpr | 140.00 | 140.00 |
| 42401 | 2788 - PENTELEDATA | PO 53973 B: INTERNET est.\$1180 x 12=\$14,160 | 769.70 | 769.70 |
| 42402 | 39 - QUILL CORPORATION | PO 55549 B: OFFICE SUPPLIES cust #6182634 | 64.35 | 64.35 |
| 42403 | 251 - R.S. PHILLIPS STEEL LLC | PO 55764 STEEL FOR PLOW REPAIR/ Winter Prep | 329.52 | 329.52 |
| 42404 | 2478 - RACHLES/MICHELE'S OIL COMPANY, INC. | PO 54562 B: GAS - | 4,505.95 | 4,505.95 |
| 42405 | 3731 - READY REFRESH BY NESTLE | PO 53966 B: 2019 WATER DELV | 116.72 | 116.72 |
| 42406 | 3679 - REISINGER OXYGEN SERVICE, INC. | PO 54015 B: OXYGEN POLICE CUST #05587 | 47.18 | 47.18 |
| 42407 | 61 - S K PAPER SHRED | PO 54345 B: 2019 PAPER SHREDDING (\$150 X 6X' | 120.00 | 120.00 |

List of Bills - (10001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|---|----------|--------------|
| 42408 | 3660 - SCHENCK, PRICE, SMITH, & KING, LLP | PO 55812 TAX APPEALS -APR/MAY | 7,687.91 | 7,687.91 |
| 42409 | 126 - SCMUA | PO 55983 TRASH REMOVAL (10/11-11/12/19) | 304.10 | 304.10 |
| 42410 | 951 - SERVICE ELECTRIC CABLE TV, INC. | PO 53960 B: DIGITAL CONVERTERS & DTA's - | 108.35 | 108.35 |
| 42411 | 3993 - SLOAN, JAMES P. | PO 53957 B: 2019 JUDGE - (\$35,700/12=\$2,975 | 3,278.50 | 3,278.50 |
| 42412 | 3117 - SOME'S WORLD WIDE UNIFORMS, INC. | PO 55628 PD SAFETY VESTS ACCT:10706 | 194.97 | 194.97 |
| 42413 | 2257 - STAPLES BUSINESS ADVANTAGE, INC. | PO 55220 B: OFFICE SUPPLIES | 366.14 | |
| | | PO 55826 Office Supplies 2nd Floor | 249.90 | |
| | | PO 55884 Envelopes | 11.99 | |
| | | PO 55887 OEM OFFICE SUPP'S | 79.99 | |
| | | PO 55912 OFFICE SUPPLIES - BUILDING DEPARTME | 297.14 | 1,005.16 |
| 42414 | 2257 - STAPLES BUSINESS ADVANTAGE, INC. | PO 55931 OPERATION SANTA SUPP'S | 114.56 | |
| | | PO 55971 BATTERIES MEGA PHONE | 14.29 | |
| | | PO 55973 BLK TONER COURT | 92.00 | |
| | | PO 55974 OPRA COPIES | 10.65 | 231.50 |
| 42415 | 2485 - STEVE VAN NIEUWLAND | PO 55910 REIMBURSEMENT FOR RECERTIFICATION | 55.00 | 55.00 |
| 42416 | 4144 - SUBURBAN CONSULTING ENGINEERS, INC. | PO 54317 POOL FEASIBILITY STUDY | 251.06 | 251.06 |
| 42417 | 3442 - SUNLIGHT GENERAL | PO 54234 B: DPW/STP ELECTRIC - | 787.71 | 787.71 |
| 42418 | 3777 - SUNSET | PO 55840 LABELS cust #4031 | 130.84 | 130.84 |
| 42419 | 102 - SUSSEX CAR WASH INC | PO 54044 B: PD CAR WASHES - | 40.00 | 40.00 |
| 42420 | 4028 - SUSSEX COUNTY TECH SCHOOL | PO 55882 Flags of Honor - desserts | 105.00 | 105.00 |
| 42421 | 3404 - TEAM LIFE, INC. | PO 55735 AED LITHIUM BATTERY | 375.00 | 375.00 |
| 42422 | 3115 - THE NJ SHADE TREE FEDERATION | PO 55755 Shade Tree Conference 10/24/2019 | 450.00 | 450.00 |
| 42423 | 3398 - TOYOTA/SUBARU/SCION OF MORRISTOWN I | PO 54706 B: ROUTINE MAINT 2013 CAMRY | 599.36 | 599.36 |
| 42424 | 219 - TRI-STATE RENTALS, INC. | PO 55759 Tables & Linens - Flags of Honor (e | 230.40 | |
| | | PO 55843 DECORATIONS/PAPER SUPP'S DAWN'S RET | 79.70 | 310.10 |
| 42425 | 2781 - TRIMBOLI & PRUSINOWSKI, LLC. | PO 54001 B: LABOR RELATIONS - Ann | 1,260.00 | 1,260.00 |
| 42426 | 4018 - USA HOIST CO., INC. | PO 54946 B: ELEVATOR MAINT (TOWNHALL SIDE) 6 | 230.00 | 230.00 |
| 42427 | 1280 - VERIZON WIRELESS, INC. | PO 55939 CELL PHONES -OCT | 1,402.06 | 1,402.06 |
| 42428 | 3893 - W.CAMPBELL SUPPLY OF SUSSEX CTY LLC | PO 55800 TRUCK REPAIR TRUCK 12 cust #27674 | 4,745.93 | |
| | | PO 55850 TRUCK REPAIR TRUCK 4 CUST #27674 | 1,694.52 | 6,440.45 |
| 42429 | 1500 - WALMART | PO 55959 MEET/GREET SUPP'S | 43.44 | |
| | | PO 55964 Padded Envelopes - Flags of Honor | 5.47 | 48.91 |
| 42430 | 4226 - WANDALY ORAMA | PO 55868 POMCA Train - 9/9,16,23,30, 10/7/19 | 179.22 | 179.22 |
| 42431 | 382 - WELDON ASPHALT COMPANY, INC. | PO 55770 ASPHALT REPAIR/ Stormwater damage K | 5,931.71 | 5,931.71 |
| 42432 | 804 - WEST CHESTER MACHINERY | PO 55819 PLOW BLADES | 3,390.00 | 3,390.00 |
| | | | | ----- |
| | TOTAL | | | 1,111,832.96 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|---------|--|------------|--------------|---------------|--------------|
| 100001 | CASH - CURRENT - LAKELAND #434 | | | 0.00 | 1,111,832.96 |
| 101265 | DUE NEWTON BOE - SCHOOL TAX PAYABLE | | | 1,029,765.00 | |
| 1050200 | TOWN MANAGER'S OFFICE - OTHER EXPENSES | 3,527.78 | | | |
| 1051200 | TOWN CLERK'S OFFICE - OTHER EXPENSES | 750.14 | | | |
| 1052200 | TOWN COUNCIL - OTHER EXPENSES | 579.70 | | | |
| 1053200 | HUMAN RESOURCE - OTHER EXPENSES | 498.80 | | | |
| 1054200 | FINANCE ADMINISTRATION - OTHER EXPENSES | 210.00 | | | |
| 1058200 | LEGAL SERVICES - OTHER EXPENSES | 15,990.24 | | | |
| 1059200 | MUNICIPAL COURT - OTHER EXPENSES | 886.22 | | | |
| 1061200 | BUILDINGS & GROUNDS - OTHER EXPENSES | 541.08 | | | |
| 1062200 | PLANNING BOARD - OTHER EXPENSES | 11.99 | | | |
| 1064200 | COMMUNITY DEVELOPMENT - OTHER EXPENSES | 250.00 | | | |
| 1070200 | FIRE DEPARTMENT - OTHER EXPENSES | 4,905.03 | | | |
| 1072200 | AID TO VOLUNTEER FIRE DEPTS - OTHER EXP | 12,800.00 | | | |
| 1074200 | POLICE DEPARTMENT - OTHER EXPENSES | 1,896.63 | | | |
| 1074300 | COMMUNICATIONS CENTER - OTHER EXPENSES | 64.35 | | | |
| 1077200 | INSPECTION OF BUILDINGS - OTHER EXPENSES | 297.14 | | | |
| 1077500 | CODE ENFORCEMENT - OTHER EXPENSES | 184.97 | | | |
| 1078200 | EMERGENCY MANAGEMENT - OTHER EXPENSES | 79.99 | | | |
| 1080200 | ROAD REPAIR & MAINT - OTHER EXPENSES | 3,717.77 | | | |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|---|------------------|--------------|---------------------|---------------------|
| 1081200 | SNOW REMOVAL - OTHER EXPENSES | 4,200.62 | | | |
| 1083200 | RECYCLING/SANITATION - OTHER EXPENSES | 294.68 | | | |
| 1083300 | VEHICLE MAINTENANCE - OTHER EXPENSES | 11,821.49 | | | |
| 1085200 | OCCUPATIONAL HEALTH - OTHER EXPENSES | 756.00 | | | |
| 1087200 | RECREATION - OTHER EXPENSES | 637.71 | | | |
| 1089200 | UTILITY EXP/BULK PURCH - OTHER EXPENSES | 9,184.07 | | | |
| 1091200 | PARKS & PLAYGROUNDS - OTHER EXPENSES | 15.75 | | | |
| 1094550 | RECYCLING TAX (PL2007 c.311)O/S CAP | 9.42 | | | |
| 1094798 | INTERLOCAL - GREEN TWP COURT | 3,278.50 | | | |
| 1095200 | CAPITAL IMPROVEMENTS - OTHER EXPENSES | 4,677.89 | | | |
| TOTALS FOR | CURRENT FUND | 82,067.96 | 0.00 | 1,029,765.00 | 1,111,832.96 |

Total to be paid from Fund 10 CURRENT FUND
 1,111,832.96

 1,111,832.96

Checks Previously Disbursed

| | | | | | |
|--------|-------------------------------|-----------|------------------------------------|------------|------------|
| 191066 | TRUST ACCOUNT, TOWN OF NEWTON | PO# 55935 | Curr Rec money owed to trust unsol | 2,540.80 | 11/15/2019 |
| 191065 | PAYROLL ACCOUNT | | 11/14 Current Pay | 194,424.62 | 11/14/2019 |
| 191064 | TRUST ACCOUNT, TOWN OF NEWTON | | CURR FALL FEST CAR SHOW VENDOR MOV | 350.00 | 10/16/2019 |
| | | | | ----- | |
| | | | | 197,315.42 | |

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|----------------------|-----------------------|------------------|---------------------|
| Fund 10 CURRENT FUND | 197,315.42 | 1,111,832.96 | 1,309,148.38 |
| BILLS LIST TOTALS | 197,315.42 | 1,111,832.96 | 1,309,148.38 |

List of Bills - (110001) CASH FEDERAL/STATE GRANTS

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------------|---|----------|-------------|
| 1480 | 126 - SCMUA | PO 55982 LEAF DISPOSAL (10/30-11/8/19) | 2,042.80 | 2,042.80 |
| 1481 | 4165 - SF MOBILE-VISION, INC. | PO 55877 THERMAL BLUE RAY DVD-R's CUST #NJN | 847.60 | 847.60 |
| TOTAL | | | | 2,890.40 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|------------|----------------------------------|------------|--------------|---------------|----------|
| 110001 | CASH | | | 0.00 | 2,890.40 |
| 111200 | APPROPRIATED RESERVES FOR GRANTS | | | 2,890.40 | |
| TOTALS FOR | FEDERAL/STATE GRANTS | 0.00 | 0.00 | 2,890.40 | 2,890.40 |

Total to be paid from Fund 11 FEDERAL/STATE GRANTS 2,890.40
 =====
 2,890.40

Checks Previously Disbursed

| | | | | |
|--------|-----------------|-----------------|--------|------------|
| 191124 | PAYROLL ACCOUNT | 11/14 Grant Pay | 906.97 | 11/14/2019 |
| | | | | ----- |
| | | | | 906.97 |

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|------------------------------|-----------------------|------------------|----------|
| Fund 11 FEDERAL/STATE GRANTS | 906.97 | 2,890.40 | 3,797.37 |
| BILLS LIST TOTALS | 906.97 | 2,890.40 | 3,797.37 |

**List of Bills - (210001) CASH - DOG RESERVE - LAKELAND #493
DOG RESERVE**

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|--------------------------------|-----------------------------------|---------|-------------|
| 8578 | 4231 - HEWITT, MICHELLE | PO 55945 RABIES CLINIC 11/9 | 325.00 | 325.00 |
| 8579 | 62 - MGL FORMS - SYSTEMS, LLC. | PO 55330 Dog/Cat License for 2020 | 269.00 | 269.00 |
| TOTAL | | | | 594.00 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|------------|------------------------------------|------------|--------------|---------------|--------|
| 210001 | CASH - DOG RESERVE - LAKELAND #493 | | | 0.00 | 594.00 |
| 211200 | RESERVE FOR ANIMAL CONTROL | | | 594.00 | |
| TOTALS FOR | DOG RESERVE | 0.00 | 0.00 | 594.00 | 594.00 |

Total to be paid from Fund 21 DOG RESERVE

594.00
=====

594.00

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|---|-----------|-------------|
| 8860 | 2685 - B & H INC. | PO 55621 FIREHOUE #2 TV CUST #42526615 | 2,659.31 | 2,659.31 |
| 8861 | 2794 - C&V Paving Contractors, In | PO 54986 CHURCH ST PAVING | 74,653.53 | 74,653.53 |
| 8862 | 263 - MCMANIMON, SCOTLAND & BAUMANN, LLC | PO 55857 REDEVELOPMENT -AUG | 547.40 | 547.40 |
| 8863 | 3606 - NJ FENCE LLC | PO 55748 Ballfield Fence near Dugout (Est) | 650.00 | 650.00 |
| 8864 | 2312 - SPECTRUM COMMUNICATIONS, INC. | PO 54924 FIREHOUSE #2 RADIOS | 2,990.91 | 2,990.91 |
| 8865 | 4144 - SUBURBAN CONSULTING ENGINEERS, INC. | PO 55323 CAF: ADD'L ENGINEER POOL EVALUATIO | 584.98 | 584.98 |
| 8866 | 1034 - TONY'S CONCRETE CONSTR CO, INC | PO 55321 ADA RAMPS PLAINFIELD AVE Bid | 18,588.15 | 18,588.15 |
| TOTAL | | | | 100,674.28 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|------------|---|------------|--------------|---------------|------------|
| 300001 | CASH - CAPITAL - LAKELAND #450 | | | 0.00 | 100,674.28 |
| 3091406 | ORD 2014-6 VARIOUS \$1,912T | 650.00 | | | |
| 3091605 | ORD 2016-5 VARIOUS \$1,190T | 2,171.05 | | | |
| 3091709 | ORD 2017-9 VARIOUS \$1,405 | 819.86 | | | |
| 3091806 | ORD 2018-6 supp FIREHOUSE #2 | 2,659.31 | | | |
| 3091807 | ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220 | 74,653.53 | | | |
| 3091813 | ORD 2018-13 reapprop for Pool \$27,244 | 584.98 | | | |
| 3091817 | ORD 2018-17 Prelim Plan/Redev \$50T fully | 547.40 | | | |
| 3091903 | ORD 2019-3 Var-B&Groof/skidSteer/Plainfl | 18,588.15 | | | |
| TOTALS FOR | CAPITAL | 100,674.28 | 0.00 | 0.00 | 100,674.28 |

Total to be paid from Fund 30 CAPITAL 100,674.28
 =====
 100,674.28

Checks Previously Disbursed

| | | | | |
|--------|---|---------------------------------------|-----------|------------|
| 8859 | CHEF'S CORNER RESTAURANT EQUIPMENT & SUPP'S, INC. | PO# 54985 FIRE #2 APPLIANCE EQUIPMENT | 9,522.50 | 11/13/2019 |
| 183002 | PAYROLL ACCOUNT | 11/14 Capital Pay Plainfield | 2,571.04 | 11/14/2019 |
| | | | ----- | |
| | | | 12,093.54 | |

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|-------------------|-----------------------|------------------|------------|
| Fund 30 CAPITAL | 12,093.54 | 100,674.28 | 112,767.82 |
| BILLS LIST TOTALS | 12,093.54 | 100,674.28 | 112,767.82 |

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426
WATER/SEWER UTILITY**

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|---|---|----------|-------------|
| 17824 | 921 - AIRGAS EAST | PO 54084 B: CARBON DIOXIDE \$30 X 12 = \$360 | 9.90 | 9.90 |
| 17825 | 2141 - AIRMATIC COMPRESSOR SYSTEMS, INC. | PO 54155 Svc Contract Renew Compressor Morri | 2,017.48 | 2,017.48 |
| 17826 | 4106 - ALL GAS & WELDING SUPPLY CO., INC. | PO 54161 B: Propane/EquipFuel CUST #783862 | 144.81 | 144.81 |
| 17827 | 1079 - BENNETT SAND & GRAVEL LLC | PO 55832 Material for Rprs | 482.00 | 482.00 |
| 17828 | 77 - CCP INDUSTRIES, INC. | PO 55769 B: Cleaning Supplies Cust #53794 | 832.25 | 832.25 |
| 17829 | 163 - CENTURYLINK COMMUNICATIONS, INC. | PO 53972 B: WOODSIDE AVE PS est/\$41.67 | 41.16 | 41.16 |
| 17830 | 3379 - CEUNION | PO 55255 MUNICIPAL FINANCE SEMINAR 11/15 | 95.00 | 95.00 |
| 17831 | 155 - COYNE CHEMICAL CORP., INC. | PO 55829 AMMONIUM SULFATE 30% | 285.70 | 285.70 |
| 17832 | 3233 - FASTENAL COMPANY, INC. | PO 55783 SCREWS/BOLTS MORRIS LAKE cust #NJS | 91.20 | 91.20 |
| 17833 | 257 - FERRAIOLI, CERULLO & CUVA | PO 55708 CFO HIRING CONSULTING | 280.00 | |
| | | PO 55761 Add'l acctg for FAST Audit module t | 210.00 | 490.00 |
| 17834 | 807 - FRANK SEMERARO CONSTRUCTION, INC., | PO 55849 LEAK DETECTION Madison Street | 1,250.00 | 1,250.00 |
| 17835 | 2313 - GRAVITY DESIGN WORKS, INC. | PO 55813 STigma Free Signs | 500.00 | 500.00 |
| 17836 | 232 - HAMBURG PLUMBING SUPPLY CO INC | PO 55962 PVC SAW/BLADE CUST #14037 | 71.25 | 71.25 |
| 17837 | 1866 - HOME DEPOT, INC. | PO 55957 W/S Spvr Office Mat/SUPP'S | 411.94 | 411.94 |
| 17838 | 3756 - JACKI SHACKLETON | PO 55919 MILEAGE TO BUDD LAKE SEMINAR 11/15/ | 19.20 | 19.20 |
| 17839 | 4211 - JOSEPH D CALABRESE | PO 55490 B: IT SERVICES 4TH QTR 2019 | 1,220.00 | 1,220.00 |
| 17840 | 2576 - JOSEPH WHITE | PO 55817 REIMB WATER LICENSE APPLICATION | 51.50 | 51.50 |
| 17841 | 2532 - LADDEY, CLARK & RYAN, LLP | PO 55947 LEGAL -OCT | 288.00 | 288.00 |
| 17842 | 1566 - MAIN POOL & CHEMICAL COMPANY, INC. | PO 54553 B: SODA ASH SODIUM CARBONATE | 2,680.00 | |
| | | PO 54555 B: SULFUR DIOXIDE | 1,989.00 | |
| | | PO 54557 B: LIQUID SODIUM HYDROXIDE/SULFURIC | 1,034.00 | 5,703.00 |
| 17843 | 263 - MCMANIMON, SCOTLAND & BAUMANN, LLC | PO 55857 REDEVELOPMENT -AUG | 473.00 | 473.00 |
| 17844 | 3166 - MOTT MACDONALD | PO 54343 STP WATER EFFECT RATIO STUDY | 220.00 | 220.00 |
| 17845 | 106 - ELIZABETHTOWN GAS | PO 55943 NAT GAS -OCT | 426.37 | 426.37 |
| 17846 | 2882 - ONE CALL CONCEPTS, INC. | PO 53992 B: ONE CALL MESSAGES - (Jan | 114.02 | 114.02 |
| 17847 | 1407 - PASSAIC VALLEY SEWERAGE COMM. | PO 54560 B: SLUDGE DISPOSAL acct #12701 | 6,438.60 | 6,438.60 |
| 17848 | 2788 - PENTELEDATA | PO 53973 B: INTERNET est.\$1180 x 12=\$14,160 | 399.85 | 399.85 |
| 17849 | 4126 - PROFESSIONAL CONSULTING INC. | PO 54238 ENG DESIGN CONST ADMIN GRIT COLLECT | 1,620.00 | |
| | | PO 54237 B: SEWER ENGINEER (\$25T) - | 1,107.75 | |
| | | PO 55335 Sewer Budget Support | 1,705.00 | |
| | | PO 55743 Bid Specs Proposals For Emergency R | 5,500.00 | 9,932.75 |
| 17850 | 4152 - RUSSELL REID WASTE & DISPOSAL., INC. | PO 54659 B: SLUDGE DISPOSAL CUST #5571229 | 7,343.07 | 7,343.07 |
| 17851 | 55 - SCHMIDT'S WHOLESALE, INC | PO 55961 MANHOLE & COVER CUST 600 | 475.95 | 475.95 |
| 17852 | 126 - SCMUA | PO 55983 TRASH REMOVAL (10/11-11/12/19) | 1,553.65 | 1,553.65 |
| 17853 | 1489 - SMALLEY, JOHN H | PO 53978 2019 SVCS @ MORRIS LAKE - \$1 | 1,416.66 | 1,416.66 |
| 17854 | 43 - STAPLES CREDIT PLAN, INC. | PO 55837 Technology Equipment | 569.29 | 569.29 |
| 17855 | 3442 - SUNLIGHT GENERAL | PO 54234 B: DPW/STP ELECTRIC - | 1,520.65 | 1,520.65 |
| 17856 | 2113 - SUSSEX COUNTY MAILING SERVICE | PO 55665 Postage for Fall Newsletter | 1,472.46 | 1,472.46 |
| 17857 | 371 - T.A. MOUNTFORD COMPANY, INC. | PO 55830 COPIER CONTRACT STP 10/15/19 - 10/1 | 250.00 | 250.00 |
| 17858 | 1280 - VERIZON WIRELESS, INC. | PO 55939 CELL PHONES -OCT | 225.53 | 225.53 |
| 17859 | 633 - WEIS MARKETS, INC. | PO 55866 GIFT CARDS HALLOWEEN PARADE 10/31 | 75.00 | 75.00 |
| TOTAL | | | | 46,911.24 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|------------|--|------------|--------------|---------------|-----------|
| 600001 | CASH - W/S OPERATING-LAKELAND #426 | | | 0.00 | 46,911.24 |
| 6051200 | W&S OPERATING - TOTAL OTHER EXPENSES | 45,291.24 | | | |
| 6089341A | (2018) W&S CAP IMPROVE - WWTP GRIT COLLE | | 1,620.00 | | |
| TOTALS FOR | WATER/SEWER UTILITY | 45,291.24 | 1,620.00 | 0.00 | 46,911.24 |

Total to be paid from Fund 60 WATER/SEWER UTILITY

46,911.24

46,911.24

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|---------|-------------|------------|--------------|---------------|--------|
|---------|-------------|------------|--------------|---------------|--------|

Checks Previously Disbursed

| | | | | | |
|--------|-----------------|---------------|--|-----------|------------|
| 196049 | PAYROLL ACCOUNT | 11/14 W/S Pay | | 40,444.47 | 11/14/2019 |
| | | | | ----- | |
| | | | | 40,444.47 | |

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|-----------------------------|-----------------------|------------------|------------------|
| Fund 60 WATER/SEWER UTILITY | 40,444.47 | 46,911.24 | 87,355.71 |
| BILLS LIST TOTALS | 40,444.47 | 46,911.24 | 87,355.71 |

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List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Meeting Date: 11/25/2019 For bills from 11/14/2019 to 11/22/2019

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|---------|-------------|
| 3920 | 230 - HAYEK'S MARKET INC. | PO 55738 FALL FESTIVAL COSTUME CONTEST 10/13 | 25.00 | 25.00 |
| 3921 | 4189 - MARTZ GROUP | PO 55609 BUS CHARTER 11/24/19 Radio City Chr | 983.00 | 983.00 |
| 3922 | 64 - PELLOW, HAROLD & ASSO, INC. | PO 55930 RPM-SEPT ESCROW | 130.00 | |
| | | PO 55940 KWESELAIT-SEPT ESCROW | 130.00 | |
| | | PO 55948 KWESELAIT-SEPT ESCROW | 49.85 | |
| | | PO 55950 NOUVELLE-SEPT ESCROW | 552.50 | |
| | | PO 55951 WB WILLIAMS-SEPT ESCROW | 65.00 | 927.35 |
| 3923 | 1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC, | PO 55949 KWESELAIT -OCT ESCROW | 255.00 | |
| | | PO 55953 BROOKSIDE-OCT ESCROW | 120.00 | |
| | | PO 55954 N COVENANT REF CHURCH-OCT ESCROW | 15.00 | 390.00 |
| TOTAL | | | | 2,325.35 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|------------------------------|-------------|--------------|-----------------|-----------------|
| 710001 | CASH - TRUST - LAKELAND #469 | | | 0.00 | 2,325.35 |
| 711208 | RES RECREATION (ALL) | | | 1,008.00 | |
| 711440 | ENGINEER REVIEW FEES | | | 1,317.35 | |
| TOTALS FOR | TRUST | 0.00 | 0.00 | 2,325.35 | 2,325.35 |

Total to be paid from Fund 71 TRUST
 2,325.35
 =====
 2,325.35

Checks Previously Disbursed

| | | | | |
|--------|---------------------------|--|----------|------------|
| 197123 | PAYROLL ACCOUNT | 11/14 Trust Pay | 8,797.50 | 11/14/2019 |
| 3919 | Treasurer, Town of Newton | PO# 55889 Radio City Trip - Tip for bus driv | 50.00 | 11/07/2019 |
| | | | 8,847.50 | |

| Totals by fund | Previous Checks/Voids | Current Payments | Total |
|--------------------------|-----------------------|------------------|------------------|
| Fund 71 TRUST | 8,847.50 | 2,325.35 | 11,172.85 |
| BILLS LIST TOTALS | 8,847.50 | 2,325.35 | 11,172.85 |

