



AGENDA
NEWTON TOWN COUNCIL
December 9, 2019
7:00pm

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES

November 25, 2019 Regular Meeting
November 25, 2019 Special Meeting
November 25, 2019 Executive Session

V. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded.

VI. COUNCIL & MANAGER REPORTS

- a. Mayor Le Frois
- b. Deputy Mayor Flynn
- c. Councilwoman Diglio
- d. Councilman Schlaffer
- e. Councilman Dickson
- f. Town Manager Russo

VII. PUBLIC HEARING

- a. Service Electric Cable TV – Franchise Renewal

VIII. ORDINANCES

- a. 2nd Reading and Public Hearing
Ordinance 2019-14

An Ordinance to Establish Minimum and Maximum Salaries and Wages for Officers and Employees of the Town of Newton for Calendar Year 2020

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

IX. OLD BUSINESS

X. RESOLUTION

- a. Resolution #244-2019 Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2020

XI. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- b. Resolution #245-2019* Designation of Public Agency Compliance Officer for Calendar Year 2020
- c. Resolution #246-2019* Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2020
- d. Resolution #247-2019* Designate the Town Manager as the National Organization on Disability Representative for Calendar Year 2020
- e. Resolution #248-2019* Authorizing the Sale of Brine Solution to Municipalities
- f. Resolution #249-2019* Appointment of Joseph Carr as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee
- g. Resolution #250-2019* Authorize Remittance (Cancellation) of 2019 Taxes; Block 4.02, Lot 20 for 2019
- h. Resolution #251-2019* Approve 2019 Appropriation Transfers
- i. Resolution #252-2019* Transfer of School Monies for the Period from January 1, 2020 to June 30, 2020
- j. Resolution #253-2019* Authorize Credits Due Water and Sewer Utility Accounts
- k. Resolution #254-2019* Authorize Execution of Agreement Between the Town of Newton and the Newton Parking Authority
- l. Resolution #255-2019* Approval of a Renewal Application for Taxicab Owner's License for Doragail Spicer t/a DADS Taxi & Limo
- m. Resolution #256-2019* Approval of a Renewal Application for Taxicab Driver's License for Doragail Spicer

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|----|-----------------------|--|
| n. | Resolution #257-2019* | Approval of a Renewal Application for Taxicab Driver's License for Glenn T. Spicer |
| o. | Resolution #258-2019* | Authorize Payment of Recurring Bills |
| p. | Resolution #259-2019* | Person-to-Person Transfer of Plenary Retail Consumption License No. 1915-33-008-004 |
| q. | Resolution #260-2019* | Reimburse Town Employees for Vehicle Expenses for Calendar Year 2020 |
| r. | Resolution #261-2019* | Concur with the Town Manager's Appointment of a School Crossing Guard |
| s. | Resolution #262-2019* | Appointment of Earl W. Schick, III to the Newton Planning Board as an Alternate Member |
| t. | Resolution #263-2019* | Approve Bills and Vouchers for Payment |

XII. DISCUSSION

XIII. OPEN TO THE PUBLIC

XIV. COUNCIL & MANAGER COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

**TOWN OF NEWTON
ORDINANCE 2019-14**

**AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM
SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF
THE TOWN OF NEWTON FOR CALENDAR YEAR 2020**

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2020 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage Level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$50.00 in lieu of 2 hours compensatory time for each court related call-out with written certification.

Section 5. Those officers and employees at wage Level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

Section 6. All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval and publication after adoption by the Town Council and shall be effective January 1, 2020.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 25, 2019. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Monday, December 9, 2019 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF
NEWTON
ORDINANCE
2019-14
SCHEDULE "A"**

<u>LEVEL</u>	<u>HOURLY</u>		<u>35 HRS / WK</u>		<u>40 HRS / WK</u>		<u>IRREGULAR HOURS ANNUALIZED</u>
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	
1	\$11.00	\$18.00	\$20,020	\$32,760	\$22,880	\$37,440	
2	\$11.50	\$19.00	\$20,930	\$34,580	\$23,920	\$39,520	
3	\$12.00	\$24.00	\$21,840	\$43,680	\$24,960	\$49,920	
4	\$12.50	\$27.00	\$22,750	\$49,140	\$26,000	\$56,160	
5	\$13.00	\$35.00	\$23,660	\$63,700	\$27,040	\$72,800	
6	\$13.50	\$37.00	\$24,570	\$67,340	\$28,080	\$76,960	
7	\$14.00	\$38.00	\$25,480	\$69,160	\$29,120	\$79,040	
8	\$14.50	\$40.00	\$26,390	\$72,800	\$30,160	\$83,200	
9	\$15.00	\$45.00	\$27,300	\$81,900	\$31,200	\$93,600	
10	\$17.00	\$50.00	\$30,940	\$91,000	\$35,360	\$104,000	
11			\$32,500	\$95,000	\$37,500	\$135,000	
12			\$45,000	\$97,500	\$52,500	\$145,000	
13			\$50,000	\$115,000	\$57,500	\$155,000	
14			\$65,000	\$135,000	\$75,000	\$165,000	
15			\$70,000	\$165,000	\$80,000	\$175,000	
16							\$500 - \$7,500
17							\$2,500 - \$10,000
18							\$3,000 - \$35,000
19							\$10,000 - \$75,000

**TOWN OF NEWTON
ORDINANCE 2019-14
SCHEDULE "B"**

LEVEL 1

Intern
Recreation Assistant

LEVEL 2

Lifeguard
Swim Instructor

LEVEL 3

Clerk Typist
Custodian
Keyboarding Clerk I
School Traffic Guard
Secretary

LEVEL 4

Assistant Pool Manager
Code Enforcement Officer Trainee
Keyboarding Clerk II
Laborer
Public Safety Telecommunicator Trainee
Recreation Leader
Senior Clerk Typist

LEVEL 5

Assessing Clerk
Building Grounds Maintenance Worker
Fire Prevention Inspector
Planning/Zoning Administrator
Police Clerk
Pool Manager
Records Support Technician
Recreation Enforcement Officer
Sewer Laborer
Water Laborer
Water Meter Reader
Water/Sewer Collector

LEVEL 6

Account Supervisor/Treasurer
Equipment Operator
Omnibus Operator
Public Safety Telecommunicator
Public Works Repairer
Recycling Foreman
Road Repairer
Sewer Repairer
Sewer Repairer 1/Water Repairer 1
Truck Driver
Water Repairer

LEVEL 7

Code Enforcement Officer
Park Caretaker
Parking Meter Enforcer
Payroll Clerk
Senior Public Safety Telecommunicator
Senior Sewer Repairer
Senior Water Repairer
Sewer Repairer 2
Sewer Repairer 2/Water Repairer 2
Special Police Officer
Water Repairer 2

LEVEL 8

Administrative Assistant
Court Attendant
Road Foreman
Sewer Foreman
Sewer Repairer Supervisor/Water Repairer Supervisor
Street Foreman
Supervising Public Safety Telecommunicator
Violations Clerk
Water Foreman

LEVEL 9

Assistant Director of Public Works
Assistant Public Works Supervisor
Assistant Water/Sewer Supervisor
Certified Tax Collector/Tax Search Officer
Deputy Municipal Court Administrator
Sewer Plant Operator
Sewer Plant Operator/Water Plant Operator
Water Plant Operator

LEVEL 10

Code Enforcement Director
Director of Public Works
Finance Director
Municipal Clerk/Registrar of Vital Statistics
Municipal Court Administrator
Municipal Department Head
Public Works Supervisor
Water/Sewer Supervisor

LEVEL 11

Police Patrolman

LEVEL 12

Police Sergeant

LEVEL 13

Police Lieutenant
Water/Sewer Superintendent

LEVEL 14

Chief Financial Officer
Police Chief

LEVEL 15

Town Manager

LEVEL 16

Assistant Right-to-Know Coordinator
Deputy Municipal Clerk
Deputy Registrar
Deputy Right-to-Know Coordinator
Right-to-Know Coordinator

LEVEL 17

Council Member
Deputy Mayor
Mayor

LEVEL 18

Building Subcode Official/Inspector
Deputy Code Enforcement Officer
Deputy Emergency Management Coordinator
Electrical Subcode Official/Inspector
Emergency Management Coordinator
Fire Subcode Official
Plumbing Subcode Official/Inspector
Recreation Coordinator
Zoning Officer

LEVEL 19

Community Development Director
Deputy Town Manager
Human Resources Director
Municipal Department Head
Recreation Supervisor
Tax Assessor



TOWN OF NEWTON

RESOLUTION #244-2019

December 9, 2019 **“Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2020”**

WHEREAS, the Newton First Aid Squad, “NFAS”, is a not-for-profit entity, comprised solely of volunteers that provide emergency assistance to the Newton community; and

WHEREAS, the “NFAS” owns Block 22.01, Lot 24 also known as 66 Sussex Street, which houses their vehicles, equipment, and provides for a meeting place; and

WHEREAS, the “NFAS” operating expenses are funded through donations and fundraising efforts; and

WHEREAS, the Newton Town Council supports the efforts of the “NFAS” and would like to assist, so they may continue to provide this valuable emergency service to the people of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby waives the water and sewer utility charges incurred at Block 22.01, Lot 24 by the Newton First Aid Squad for calendar year 2020.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #245-2019

December 9, 2019 **"Designation of Public Agency
Compliance Officer for Calendar Year
2020"**

BE IT RESOLVED, by the Town Council of the Town of Newton that Monica B. Miebach, Chief Financial Officer for the Town of Newton, is hereby designated as the Public Agency Compliance Officer for the Town of Newton for 2020; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #246-2019

December 9, 2019 **“Appointment of Adam Vough as
Municipal Representative to the Sussex
County Solid Waste Advisory Committee for
2020”**

BE IT RESOLVED by the Town Council of the Town of Newton the Assistant Public Works Supervisor, Adam Vough, is hereby appointed as the municipality's representative to the Sussex County Solid Waste Advisory Committee to attend regular meetings of said Committee conducted on the second Tuesday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center at One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED that, if required, the Assistant Public Works Supervisor or his designee, may also attend workshop meetings of the Sussex County Solid Waste Advisory Committee; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chairman of the Sussex County SWAC.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #247-2019

December 9, 2019 **“Designate the Town Manager as the
National Organization on Disability
Representative for Calendar Year 2020”**

WHEREAS, the Town Manager has historically been appointed as the National Organization of Disability representative for the Town of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Newton Town Manager, Thomas S. Russo, Jr., is hereby appointed as the National Organization on Disability representative for the Town of Newton; and

BE IT FURTHER RESOLVED that the Mayor and the Town Manager are authorized to sign any documents that may be required by the National Organization on Disability to confirm this appointment.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #248-2019

December 9, 2019 "Authorizing the Sale of Brine Solution to Municipalities"

WHEREAS, the Town of Newton has the equipment necessary to make a brine solution which is used on roadways in preparation for inclement weather; and

WHEREAS, in the past, other municipalities have purchased the brine solution from the Town of Newton; and

WHEREAS, the Newton Town Council desires to authorize the sale of brine solution to other municipalities to the extent it is available, subject to the terms and conditions of this Resolution; and

WHEREAS, the New Jersey Local Public Contracts Law authorizes the sale of items such as the brine solution to a local government agency in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-36(2), without the need for bids or public auctions;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that:

1. The Town of Newton may sell to other municipalities brine solution to the extent that the Town of Newton has the solution available.
2. The DPW Supervisor or his designee shall be responsible for monitoring the quantities of brine solution sold and provide the information to the Town of Newton CFO or his/her designee for invoicing purposes.
3. The sale price of the brine solution at the time of this Resolution is \$0.50 per gallon; however, the Town of Newton reserves the right to adjust the sale price in the event the costs to the Town of Newton increase during the term of this Resolution. Upon receipt of the invoice, the purchasing municipality shall submit a purchase order or voucher to the Town of Newton. Payment of the invoice is expected within 30 days of the invoice date.
4. A copy of this Resolution shall be placed on file with the Clerk of the Town of Newton.
5. This Resolution shall take effect immediately and shall remain in effect through December 31, 2020, or as such time as the Town Council modifies or repeals this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #249-2019

December 9, 2019 **“Appointment of Joseph Carr as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee”**

BE IT RESOLVED, by the Town Council of the Town of Newton that Licensed Operator, Joseph Carr, is hereby appointed as the municipality's representative to the Sussex County Water Quality Policy Advisory Committee for 2020 and will attend regular meetings of said Committee conducted on the second Thursday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED, that, if required, Newton's Licensed or his designee may also attend workshop meetings of the Sussex County Water Quality Policy Advisory Committee; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chairman of the Sussex Water Quality PAC.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #250-2019

**December 9, 2019 "Authorize Remittance (Cancellation) of
2019 Taxes; Block 4.02, Lot 20 for 2019"**

WHEREAS, the Municipal Tax Assessor has indicated during the remapping of the Town Block 4.02, Lot 20, also known as High Street Rear and assessed to "Unknown Owner" represents a "void" in the tax map; and

WHEREAS, this property currently has unpaid taxes for the year 2019 for the total amount of \$42.86; and

WHEREAS, the Tax Collector has determined the taxes in the amount of \$42.86 for the tax year 2019 are uncollectible and are unable to be sold in the annual tax sale and the amount must be remitted (cancelled);

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges the taxes for the year 2019 are uncollectible and must be remitted (cancelled); and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to remit (cancel) taxes for the year 2019 in the total amount of \$42.86.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #251-2019

December 9, 2019 "Approve 2019 Appropriation Transfers"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2019 appropriation transfers be approved effective this date:

<u>From</u> <u>CURRENT</u>	<u>To</u>	<u>Amount</u>
Employee Group Ins. OE 1066200	Finance S&W 1054100	\$5,500.00
Elections OE 1051500	Town Manager's S&W 1050100	\$7,150.00
Utility/Bulk 1089200	Snow Removal S&W 1081100	\$23,000.00
Employee Group Ins. OE 1066200	Snow Removal S&W 1081100	\$10,000.00
Court S&W 1059100	Snow Removal S&W 1081100	\$9,000.00
TOTAL CURRENT TRANSFERS		\$54,650.00

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #252-2019

December 9, 2019 "Transfer of School Monies for the Period
from January 1, 2020 to June 30, 2020"

BE IT RESOLVED by the Town Council of the Town of Newton that the Town Treasurer be authorized to turn over to the Treasurer of School Monies, as monies become available, \$6,178,592.00, to meet the obligations of the Newton Board of Education, in accordance with the Statutes and the request of the Board of Education of Newton.

Amount of Tax Voted (Inclusive of Debt Service)	\$12,890,373.00
Amount Received to Date	6,711,781.00
Amount of This Request	<u>6,178,592.00</u>
Balance Due Board of Education	0.00

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #253-2019

December 9, 2019 “Authorize Credits Due Water and Sewer Utility Accounts”

WHEREAS, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

CREDIT FOR A METER THAT WAS READ INCORRECTLY:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
16610	55 Sussex Street	\$1375.18

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #254-2019

**December 9, 2019 "Authorize Execution of Agreement
Between the Town of Newton and the
Newton Parking Authority"**

WHEREAS, on January 15, 1982, the Town Council of the Town of Newton adopted an Ordinance authorizing the execution of an agreement with the Newton Parking Authority for the purpose of dedicating revenue from certain parking meters to said Parking Authority; and

WHEREAS, such agreements between governmental agencies and authorities may be extended each year by adoption of a Resolution of the Governing Body; and

WHEREAS, at a regular meeting of the Newton Parking Authority conducted on November 7, 2019, the members of the Authority approved an appropriate agreement for calendar year 2020 and authorized the Chairman and the Secretary to execute said agreement;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Mayor and the Municipal Clerk are hereby authorized to execute said agreement with the Newton Parking Authority, dedicating revenue from certain parking meters to said Authority and describing certain services to be performed on behalf of the Authority by the Town of Newton during calendar year 2020.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk

AGREEMENT

THIS AGREEMENT is made this 1st day of January, 2020, between the **TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Town"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey; and the **PARKING AUTHORITY OF THE TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Authority"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey.

WHEREAS, the Authority has been in existence since August 10, 1953 and has the management and control of various parking lots within the Town of Newton under its jurisdiction, in and upon which the Authority has caused to be made certain substantial improvements; and

WHEREAS, the Authority wishes to receive the income presently received by the Town from, or with respect to, the parking of motor vehicles in the streets or otherwise; including funds collected in parking meters located in and along streets or otherwise; and

WHEREAS, the Town presently performs certain administrative, maintenance, and police services on behalf of the Authority in the operation and management of its offices and functions;

NOW, THEREFORE, each of the parties hereto, for and in consideration of the premises and the mutual obligations herein, do hereby covenant and agree with the other as follows:

- 1) Commencing January 1, 2020 the Town pledges to the Authority and covenants and agrees with the Authority to pay to the Authority, all of any funds thereafter received by the Town for or with respect to the parking or storage of motor vehicles in the streets or otherwise; including funds collected from parking meters located in and along streets or otherwise.

Resolution & Agreement F-2019

2) The Town shall perform all administrative, maintenance and police services required to be performed by the Authority, for the Authority; including, but not limited to, bookkeeping, secretarial work, investment counseling, snow removal, cleaning, striping, and enforcement of Ordinances, rules and regulations related to the operation of the parking lots owned and operated by the Authority; and employment of two part-time individuals for Spring Street foot patrol and meter enforcement duties.

3) The Authority shall pay to the Town the sum of forty-five thousand dollars (\$45,000.00) per year for rendering of said services. Said forty-five thousand dollars (\$45,000.00) shall be due and payable quarterly as follows:

Eleven thousand two hundred fifty dollars (\$11,250.00) commencing on the first day of March, 2020; and a like sum on the first day of June, 2020; the first day of September, 2020; and the first day of December, 2020. This Agreement may be terminated by either party upon ninety (90) days written notice to the other.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, and their respective seals to be hereunto affixed and attested to on the day and year first above written.

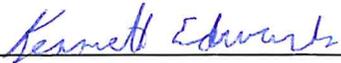
TOWN OF NEWTON

Helen R. Le Frois, Mayor

ATTEST:

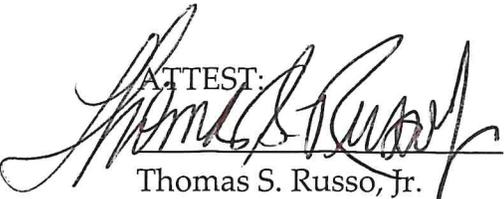
Lorraine A. Read, RMC
Municipal Clerk

**PARKING AUTHORITY OF
THE TOWN OF NEWTON**



Kenneth Edwards, Chairman

ATTEST:



Thomas S. Russo, Jr.
Parking Authority Secy.



TOWN OF NEWTON

RESOLUTION #255-2019

December 9, 2019 **“Approval of a Renewal Application for
Taxicab Owner’s License for Doragail
Spicer t/a DADS Taxi & Limo”**

WHEREAS, the Code of the Town of Newton requires under **§283.2, License Required**, “No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter.” “All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to the expiration to the Chief of Police”; and

WHEREAS, the Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Owner’s License application is complete and accurate; and

WHEREAS, in accordance with **§283.6, Inspection of Vehicles**, “Before a vehicle is used as a taxicab within the Town it shall be inspected...to ascertain that it is in a safe, clean and sanitary condition and contains all safety devices required by law”;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby approves the renewal Taxicab Owner’s License application submitted by Doragail Spicer, 81 Skytop Road, Newton, NJ 07860, t/a D.A.D.S. Taxi & Limo, which shall expire November 26, 2020; and

BE IT FURTHER RESOLVED that the applicant must remain in compliance with all aspects of **Chapter 283**, of the Code of the Town of Newton, as well as, the provisions of N.J.R.S. 46:16.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #256-2019

December 9, 2019 **“Approval of a Renewal Application for
Taxicab Driver’s License for Doragail
Spicer”**

WHEREAS, the Code of the Town of Newton requires under **283-2, License Required**. “No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter.” “All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to expiration to the Chief of Police”; and

WHEREAS, the Newton Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Driver's license application is complete and accurate; and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Newton that it hereby approves the application for the renewal Taxicab Driver's License submitted by Doragail Spicer, 81 Skytop Road, Newton, New Jersey and represents D.A.D.S. Taxi & Limo, which will expire on November 26, 2020.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #257-2019

December 9, 2019 **“Approval of a Renewal Application for
Taxicab Driver’s License for Glenn T.
Spicer”**

WHEREAS, the Code of the Town of Newton requires under **§283.2, License Required**. “No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter.” “All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to expiration to the Chief of Police”; and

WHEREAS, the Newton Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Driver’s license application is complete and accurate; and

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby approves the application for the renewal Taxicab Driver’s License submitted by Glenn T. Spicer, 81 Skytop Road, Newton, New Jersey and represents D.A.D.S. Taxi & Limo, which will expire on November 26, 2020.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #258-2019

December 9, 2019 "Authorize Payment of Recurring Bills"

WHEREAS, all claims of payment by the Town of Newton, County of Sussex, State of New Jersey, are required to be first submitted to the Mayor and Town Council for consideration before payment is made; and

WHEREAS, due to the nature of certain claims and timing of the particular meetings involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next meeting of the Mayor and Town Council due to the nature of said bills;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton that we hereby approve the payment between meetings of the following enumerated claims for payment, when the same are presented to the Mayor and Town Council and Chief Finance Officer of the Town of Newton.

- a. Town of Newton, net payroll and payroll deduction accounts
- b. Town of Newton, Board of Education
- c. County Treasurer (County taxes only)
- d. Banks for investment Purposes/Inter-fund transfers/Debt Service payments Bond/Note payments
- e. Statewide Insurance Fund, NJ Municipal Employee Benefits Fund, Vision Service Plan, and all other insurances
- f. Repair of emergency, police, and rescue vehicles; parts needed for said vehicles; and critical equipment related to the operations of the DPW/Police or emergency services
- g. Bond Releases
- h. All utility payments
- i. Employee Reimbursements
- j. Petty Cash Reimbursements
- k. Lien Redemptions
- l. Premium Redemptions

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #259-2019

December 9, 2019 "Person-to-Person Transfer of Plenary Retail Consumption License No. 1915-33-008-004"

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1915-33-008-004, heretofore issued to F. Roger Pierson Enterprises Inc. t/a Barrel House, for premises located at 173 Spring Street, Newton, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE BE IT RESOLVED that the Newton Governing Body does hereby approve, effective December 9, 2019, the transfer of the aforesaid Plenary Retail Consumption License to Newton Sports Bar and Grill LLC t/a Newton Sports Bar and Grill and does hereby direct the Town Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Newton Sports Bar and Grill LLC, effective December 9, 2019."

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #260-2019

December 9, 2019 “Reimburse Town Employees for Vehicle Expenses for Calendar Year 2020”

WHEREAS, certain Town of Newton employees use their private vehicles in connection with Town business; and

WHEREAS, such employees routinely use their vehicles for travel within Sussex County; and

WHEREAS, it is appropriate to reimburse said Town employees for use of their personal vehicles;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the employees listed below receive the following quarterly allowances for all vehicular trips within Sussex County effective January 1, 2020:

<u>Employee</u>	<u>Position</u>	<u>Estimated Miles/Qtr.</u>	<u>Quarterly Amount</u>
Scott Holzhauer	Tax Assessor	200 miles	\$115.00
To be determined	Recreation Supervisor	200 miles	\$115.00
Jason Miller	Deputy OEM Coordinator	200 miles	\$115.00
Michael Razzano	Deputy Fire Chief	200 miles	\$115.00

BE IT FURTHER RESOLVED, the following employees are to receive an annual stipend for vehicular trips for Town banking purposes:

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
Theresa Schlosser	Tax Collector	\$150.00
Jacki Shackleton	Utility Collector	\$150.00

BE IT FURTHER RESOLVED that for out-of-town business trips, employees, and officers of the Town of Newton who use their personal means of transportation shall be reimbursed, in accordance with the IRS standard allowance for business miles driven, in effect at the time of travel, from Newton to the point of destination and return during calendar year 2020.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #261-2019

December 9, 2019 **“Concur with the Town Manager’s
Appointment of a School Crossing Guard”**

WHEREAS, New Jersey Statute 40A:9-154.1 states *“The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...”*;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager's appointment of the following individual as a School Crossing Guard for the 2019-2020 school year:

Edward C. Kampka

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 9, 2019.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #262-2019

**December 9, 2019 "Appointment of Earl W. Schick, III to the
Newton Planning Board as an Alternate
Member"**

BE IT RESOLVED, by the Town Council of the Town of Newton, that the following appointment to fill an unexpired term be made, effective immediately:

<u>Board/Commission</u>	<u>Name</u>	<u>Term</u>	<u>Expiration Date</u>
Planning Board	Earl W. Schick, III (Alternate No.3)	2 Years	December 31, 2020

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #263-2019

December 9, 2019 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2018 and 2019 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total
42436	921 - AIRGAS EAST	PO 55763 TANK SUPPLIES/ Helmet Lenses ACCT	75.19	75.19
42437	3897 - SYNCHRONY BANK	PO 56018 BATTERY SIGN TRAILER	119.53	119.53
42438	3615 - ANN M ROSELLEN	PO 54817 MEDICARE PART B REIMB	813.00	813.00
42439	3604 - BANK OF NEW YORK MELLON	PO 55938 Admin fee 2010 RAB's	3,200.00	3,200.00
42440	1132 - BOONTON TIRE SUPPLY INC.	PO 55614 B: PD Vehicle Repair	2,204.13	
		PO 55894 WIPER/OIL CHG FIRE CHEIF VEH	51.14	2,255.27
42441	3433 - CAROL MC NALLY	PO 56032 REIMB UBER 11/20	20.00	20.00
42442	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 53970 B: ALARM CIRCUITS - A/C #309485585	125.85	125.85
42443	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 55990 LOCAL PHONCE SERVICE	2,943.34	2,943.34
42444	2843 - CHELBUS CLEANING CO., INC.	PO 54552 B: CLEAN TOWN BLDGS	1,653.75	1,653.75
42445	3492 - CINTAS FIRE PROTECTION CORP. #636525	PO 56040 FIRE EXTINGUISHERS RECHARGED POLICE	205.07	205.07
42446	2697 - CIVIC PLUS INC	PO 55991 CivicRec Program	4,250.00	4,250.00
42447	103 - CLASSIC AUTO UPHOLSTERY	PO 55818 PD VEHICLE SEAT REPAIR	421.50	421.50
42448	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	822.06	822.06
42449	2639 - COUNTY OF SUSSEX	PO 54660 5% ThorLabs due county Qtrs 1,2, 3	6,923.71	6,923.71
42450	2361 - CSS TEST INC.	PO 54055 B: Pre-Employment/Post Accident - D	96.00	96.00
42451	194 - D & E SERVICE CENTER, INC.	PO 56008 2007 Ford - Towed to American Coach	275.00	275.00
42452	1474 - DELL MARKETING L.P.	PO 55663 DETECTIVE BUREAU COMPUTER #20071176	1,339.32	1,339.32
42453	4069 - DELL MARKETING LP	PO 55924 Laptop and Monitors for new CFO cu	844.76	844.76
42454	4180 - DIFRANCESCO, BATEMAN, KUNZMAN,	PO 55941 CONFLICT TAX ATTORNEY -OCT #891037	303.38	303.38
42455	2290 - DOUGLAS CUMMINS	PO 54799 MEDICARE PART B REIMB	1,212.00	1,212.00
42456	2439 - E-Z PASS	PO 56017 Toll Violations	208.25	208.25
42457	3784 - ESTREMEIRA, MICHELLE	PO 54135 B: QTRLY MILEAGE REIMB 3rd -Rec Sup	76.66	
		PO 55963 Reimbursement - Senior Luncheon Chr	39.80	116.46
42458	4039 - FARMSIDE LANDSCAPE & DESIGN INC	PO 55936 Prep for Winter/ Weed Control	285.00	285.00
42459	197 - FIRE FIGHTERS EQUIPMENT CO. INC.	PO 56045 FIRE EXTINGUISHERS RECHARGED	82.54	82.54
42460	172 - FRISBIE, ARTHUR & RITA	PO 54797 MEDICARE PART B REIMB	1,626.00	1,626.00
42461	109 - FURGIUELE, CAMILLE	PO 54800 MEDICARE PART B REIMB	1,212.00	1,212.00
42462	373 - GALLS, LLC	PO 55905 MEDICAL SUPPLIES ACCT #4794479	277.99	277.99
42463	448 - GARRIS, JEAN	PO 54801 MEDICARE PART B REIMB	813.00	813.00
42464	230 - HAYEK'S MARKET INC.	PO 55858 Shrimp and Fruit/Cheese Platter - B	74.95	
		PO 55870 Welcome Lunch - New CFO - 11/1/19	38.93	
		PO 55869 GNCC MEET AND GREET NOV. 14	225.00	
		PO 55900 Dessert - Staff Halloween Party - 1	15.28	
		PO 55902 Interview Panel Lunch - 11/6/2019	47.51	
		PO 55928 Shared Services Planning Lunch	34.59	
		PO 55972 11/7 LUNCHEON FAMILY PARTNERS	24.64	
		PO 55996 Team Breakfast - Halloween Costume	19.65	480.55
42465	230 - HAYEK'S MARKET INC.	PO 56046 Budget Hearings - Lunch	35.45	35.45
42466	1712 - HOLZHAUER & HOLENSTEIN, LLC	PO 56057 CONSULTING - THORLABS	3,350.00	3,350.00
42467	272 - HOLZHAUER, SCOTT	PO 54137 B: QTRLY MILEAGE REIMB -Tax Assesse	115.00	115.00
42468	1866 - HOME DEPOT, INC.	PO 55149 B: EVENTS SUPPLIES	123.12	123.12
42469	173 - ILIFF, JOHN AND TERRY	PO 54803 MEDICARE PART B REIMB	1,626.00	1,626.00
42470	4222 - INSTANTCARD	PO 56006 ID BADGES	195.00	195.00
42471	3921 - INTERPORT MAINT. CO., INC.	PO 55799 CONTAINER (storage community develo	2,900.00	2,900.00
42472	2767 - JAMES J KILDUFF	PO 54806 MEDICARE PART B REIMB	753.00	753.00
42473	113 - JCP&L	PO 55994 STREET LIGHTING -OCT	6,525.38	
		PO 56002 ELECTRIC TWN BLDGS -OCT	6,315.90	
		PO 56053 FIRE #2 -NOV	262.88	
		PO 56052 MORAN ST -NOV	12.06	13,116.22
42474	4173 - JORRITSMA, BRUCE	PO 54804 MEDICARE PART B REIMB	813.00	813.00
42475	4211 - JOSEPH D CALABRESE	PO 55490 B: IT SERVICES 4TH QTR 2019	1,240.00	1,240.00
42476	1774 - KAY PRINTING	PO 55911 BLDG DEPT FORMS CUST #10-000372	1,065.00	1,065.00
42477	276 - KAYS, PETER J.	PO 54805 MEDICARE PART B REIMB	1,626.00	1,626.00
42478	2569 - KIEFFER ELECTRIC, INC.	PO 56010 Elevator-TH/Repair	614.40	614.40
42479	2532 - LADDEY, CLARK & RYAN, LLP	PO 53955 B: 2019 PROSECUTOR - McMeen (\$3	2,583.37	2,583.37
42480	266 - LAFAYETTE AUTO PARTS	PO 55823 Trk 5 RPR kit	11.01	
		PO 55834 TRUCK.HOSES/ Fittings	618.88	629.89
42481	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55896 GEN REDEVELOPMENT/PARKING GARAGE	1,084.90	1,084.90
42482	3948 - METZGAR, CLARENCE	PO 54809 MEDICARE PART B REIMB	813.00	813.00
42483	62 - MGL FORMS - SYSTEMS, LLC.	PO 55976 LASER PURCHASE ORDER'S #N023	1,006.00	1,006.00
42484	3047 - MICHAEL A PANDISCIA	PO 54812 MEDICARE PART B REIMB	813.00	813.00
42485	1231 - MILLER, JASON	PO 54134 B: QTRLY MILEAGE REIMB -OEM	115.00	115.00

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total
42486	4219 - MONTAGE ENTERPRISES	PO 56013 Rpr Sander for Plow Trk	255.26	255.26
42487	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 55927 Drill Press/ Snow Main/ Rain Gear	567.34	567.34
42488	1884 - MORRIS, THOMAS & BULAH	PO 54811 MEDICARE PART B REIMB	1,584.00	1,584.00
42489	3926 - MOTOROLA SOLUTIONS	PO 55587 SUBSCRIPTION RENEWALS CUST #103683	750.00	750.00
42490	4221 - MOTOROLA SOLUTIONS, INC.	PO 55788 POLICE RADIOS CUST #1036830190	1,401.56	1,401.56
42491	2452 - MUNICIPAL GRAPHICS INC	PO 55314 Graphic Replacement - Car #9	84.72	84.72
42492	116 - NEW JERSEY HERALD, INC.	PO 56039 ADVERTISING -OCT	211.08	211.08
42493	170 - NEWTON BOARD OF EDUCATION	PO 55981 SCHOOL TAX -DEC	1,124,662.00	1,124,662.00
42494	240 - NEWTON FIRST AID SQUAD	PO 54595 B: QTRLY CONTRIBUTION	6,250.00	6,250.00
42495	4004 - NEWTON URGENT CARE LLC	PO 55918 Post Accident Drug Screen - 10/23/1	50.00	50.00
42496	1762 - NJSACOP	PO 56021 PD OPRA COURSE	598.00	598.00
42497	64 - PELLOW, HAROLD & ASSO, INC.	PO 56038 ENGINEERING -OCT	1,822.80	1,822.80
42498	3587 - PHOENIX ADVISORS, LLC.	PO 54744 Secondary Market disclosure 2019	1,550.00	1,550.00
42499	4034 - R & J CONTROL INC.	PO 55925 Generator Test/ Power Failure cust	298.00	298.00
42500	1274 - RANSNORTH, NANCY	PO 54813 MEDICARE PART B REIMB	807.00	807.00
42501	4137 - RAZZANO ANTHONY M	PO 54136 B: QTRLY MILEAGE REIMB 3rd -Depty F	115.00	115.00
42502	1112 - RICHARDS, JEAN	PO 54814 MEDICARE PART B REIMB	813.00	813.00
42503	1883 - ROMYNS, LARRY E.	PO 54830 MEDICARE PART B REIMB	1,566.00	1,566.00
42504	2551 - RONALD CLOUSE	PO 54798 MEDICARE PART B REIMB	1,530.00	1,530.00
42505	1872 - RR DONNELLEY	PO 55824 Vital Statistic Safety Paper cust	220.50	220.50
42506	3139 - SANDRA DIGLIO	PO 56031 REIMB 11/15 CHAMBER BREAKFAST & 11/	30.19	30.19
42507	4220 - Peter Bond	PO 55767 (2) SANTA VISITS - COMMUNITY EVENTS	150.00	150.00
42508	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 55955 SPECIAL CONFLICT ATTORNEY -OCT	4,057.82	4,057.82
42509	3134 - SHOP RITE, INC.	PO 55906 Refreshments for Flags of Honor eve	15.02	15.02
42510	4228 - SKYPAC	PO 55920 Senior Outing - Elf the Musical Jr.	375.00	375.00
42511	3993 - SLOAN, JAMES P.	PO 53957 B: 2019 JUDGE - (\$35,700/12=\$2,975	3,278.50	3,278.50
42512	338 - SMITH, WILLIAM F	PO 54820 MEDICARE PART B REIMB	1,761.50	1,761.50
42513	3785 - SPACE FARMS	PO 55914 11/1 26 Mt View Street Deer Carcass	31.00	31.00
42514	4024 - SPECTROTEL	PO 53961 B: LOCAL/LONG DISTANCE PHONE SVC -	611.90	611.90
42515	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 54034 B: FINANCE OFFICE SUPP'S	29.99	
		PO 56019 DPW/Office Supplies	81.99	111.98
42516	2865 - STEVE MILLS	PO 54810 MEDICARE PART B REIMB	777.00	777.00
42517	3442 - SUNLIGHT GENERAL	PO 54234 B: DPW/STP ELECTRIC -	288.25	288.25
42518	3863 - SUSSEX COUNTY COMM COLLEGE FOUNDATI	PO 55893 FUNDING THEIR FUTURE (7 TICKETS)	187.50	187.50
42519	3603 - SUSSEX COUNTY COMMUNITY COLLEGE	PO 55913 HAYES INCIDENT COMMAND COURSE	25.00	25.00
42520	4028 - SUSSEX COUNTY TECH SCHOOL	PO 55986 Senior Holiday Luncheon Desserts 12	150.00	150.00
42521	2479 - TAYLOR OIL CO., INC.	PO 54563 B: DIESEL	4,347.09	4,347.09
42522	3851 - THE CANNING GROUP, LLC.	PO 53950 B: 2019 PURCHASING QPA - (625.00	625.00
42523	2675 - TIRE KING, INC.	PO 56015 TIRE #804	758.00	758.00
42524	293 - TREASURER, PETTY CASH FUND	PO 56056 REPLENISH 2019 PETTY CASH	131.36	131.36
42525	1139 - TRIUS INC.	PO 56011 PLOW BLADES cust #NM2600	540.00	540.00
42526	3369 - UNITED TELEPHONE/CENTURY LINK	PO 53969 B: DIGITAL DATA CIRCUIT -	488.13	488.13
42527	4174 - VELUMCORE, LLC.	PO 55909 TACTICAL MEDICAL CARE TRAINING	300.00	300.00
42528	1158 - VISION SERVICE PLAN	PO 56020 VISION - NOVEMBER	1,131.71	1,131.71
42529	2635 - W.B. MASON, INC.	PO 55472 Storage Cabinet for 2nd Floor cust	330.50	
		PO 55562 TAX OFFICE SUPPLIES CUST #C1329496	17.60	
		PO 55658 TONER cust #C1329496	900.47	
		PO 55757 2020 Calendars - MCCPC Contract #16	21.32	
		PO 55845 Multifunction Laser Printer for Cod	646.84	1,916.73
42530	2635 - W.B. MASON, INC.	PO 55844 Clerk Office Supplies cust #C13294	158.49	
		PO 55908 Office supplies Planning/Zoning - M	48.22	
		PO 55922 2020 DEPARTMENT CALENDARS cust #C1	69.80	276.51
42531	1500 - WALMART	PO 55987 Supplies and decor for Holiday SENI	95.49	
		PO 56014 Holiday decorations for planning/zo	12.70	108.19
42532	2657 - WEATHER WORKS, INC.	PO 55993 WEATHER ALERT CONTRACT (12/1-11/30/	1,695.00	1,695.00
42533	633 - WEIS MARKETS, INC.	PO 56051 B: FOOD SNOW STORMS	462.44	462.44
42534	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 55779 HOLSTERS	407.88	
		PO 55890 RESCUE ROPE FIRE CUST #NEWFIR85	452.20	860.08
42535	136 - ZENES, NANCY	PO 54821 MEDICARE PART B REIMB	813.00	813.00
TOTAL				1,239,058.03

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CURRENT - LAKELAND #434			0.00	1,239,058.03
101265	DUE NEWTON BOE - SCHOOL TAX PAYABLE			1,124,662.00	
104490	TOTAL MISC REVENUE NOT ANTICIPATED			6,923.71	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	3,034.92			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	127.20			
1051500	ELECTIONS - OTHER EXPENSES	55.12			
1052200	TOWN COUNCIL - OTHER EXPENSES	330.14			
1053200	HUMAN RESOURCE - OTHER EXPENSES	181.65			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	5,785.99			
1055200	ASSESSMENT OF TAXES - OTHER EXPENSES	4,196.99			
1056200	COLLECTION OF TAXES - OTHER EXPENSES	101.48			
1058200	LEGAL SERVICES - OTHER EXPENSES	8,029.47			
1060200	ENGINEERING - OTHER EXPENSES	1,505.00			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	3,056.22			
1062200	PLANNING BOARD - OTHER EXPENSES	75.16			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	625.00			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	22,903.21			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	674.74			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	4,326.08			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	1,000.00			
1076200	AID TO FIRST AID ORGANIZATION - OTHER EX	6,250.00			
1077200	INSPECTION OF BUILDINGS - OTHER EXPENSES	1,065.00			
1077500	CODE ENFORCEMENT - OTHER EXPENSES	646.84			
1078200	EMERGENCY MANAGEMENT - OTHER EXPENSES	115.00			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,436.28			
1081200	SNOW REMOVAL - OTHER EXPENSES	2,099.07			
1082200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	317.80			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	3,925.03			
1084200	BOARD OF HEALTH - OTHER EXPENSES	323.87			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	146.00			
1087200	RECREATION - OTHER EXPENSES	5,021.97			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	22,742.84			
1092200	CELEBRATION OF PUBLIC EVENTS - OE	123.12			
1094798	INTERLOCAL - GREEN TWP COURT	3,278.50			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	2,900.00			
1095200A	(2018) CAPITAL IMPROVEMENTS - OTHER EXPE		72.63		
TOTALS FOR CURRENT FUND		107,399.69	72.63	1,131,585.71	1,239,058.03

Total to be paid from Fund 10 CURRENT FUND 1,239,058.03
=====
1,239,058.03

Checks Previously Disbursed

42435	WEST CHESTER MACHINERY	PO# 55819	PLOW BLADES	2,150.00	12/05/2019
191068	ELAVON, INC.		DEC COURT MERCHANT FEE	220.89	12/05/2019
42434	NJMVC	PO# 56048	(2) JUNK TITLES	4.00	12/05/2019
42433	MI RANCHO MEXICAN GRILL	PO# 56035	Holiday gathering venue/ buffet	750.00	12/03/2019
191067	PAYROLL ACCOUNT		11/25 Current Payroll	185,649.71	11/25/2019
42432	WEST CHESTER MACHINERY	PO# 55819	PLOW BLADES	3,390.00	11/25/2019
42432	WEST CHESTER MACHINERY		reissue ck #42435	-3,390.00	12/05/2019 *VOID*

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
				-----	192,164.60
				-----	-3,390.00 *VOIDED
				-----	188,774.60

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	188,774.60	1,239,058.03	1,427,832.63
BILLS LIST TOTALS	188,774.60	1,239,058.03	1,427,832.63

List of Bills - (110001) CASH FEDERAL/STATE GRANTS

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/05/2019

Check#	Vendor	Description	Payment	Check Total
1482	409 - MINISINK PRESS INC	PO 55581 Fall Public Newsletter printing	170.00	170.00
1483	4165 - SF MOBILE-VISION, INC.	PO 55881 CHARGING BASE	67.50	67.50
TOTAL				237.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	237.50
111200	APPROPRIATED RESERVES FOR GRANTS			237.50	
TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	237.50	237.50

Total to be paid from Fund 11 FEDERAL/STATE GRANTS 237.50
 =====
 237.50

Checks Previously Disbursed

191125	PAYROLL ACCOUNT	11/27 Grant Pay	906.97	11/25/2019

			906.97	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 11 FEDERAL/STATE GRANTS	906.97	237.50	1,144.47
BILLS LIST TOTALS	906.97	237.50	1,144.47

List of Bills - (210001) CASH - DOG RESERVE - LAKELAND #493
DOG RESERVE

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/05/2019

Check#	Vendor	Description	Payment	Check Total
8580	4128 - ST. HUBERT'S ANIMAL WELFARE	PO 56041 TNR Cat Program	150.00	150.00
	TOTAL			150.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
210001	CASH - DOG RESERVE - LAKELAND #493			0.00	150.00
211200	RESERVE FOR ANIMAL CONTROL			150.00	
TOTALS FOR	DOG RESERVE	0.00	0.00	150.00	150.00

Total to be paid from Fund 21 DOG RESERVE

150.00
 =====
 150.00

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/05/2019

Check#	Vendor	Description	Payment	Check Total
8868	4230 - BEACON ATHLETICS LLC	PO 55942 Memory Park Baseball Field Fencing	1,381.00	1,381.00
8869	4175 - CHEF'S CORNER RESTAURANT EQUIPMENT & SUPP'S, INC.	PO 54985 FIRE #2 APPLIANCE EQUIPMENT		9,522.50
8870	2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.	PO 55946 UST REMEDIATION - October 2019	4,046.18	4,046.18
8871	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55891 POOL IMPROVEMENTS BOND ORD	600.00	
		PO 55896 GEN REDEVELOPMENT/PARKING GARAGE	107.50	
		PO 56036 TRAIL GRANT ORD	600.00	
		PO 56037 GEN REDEVELOPMENT -OCT	236.50	1,544.00
8872	3606 - NJ FENCE LLC	PO 55224 Girls Softball/ Fencing Memory Park	4,500.00	4,500.00
8873	64 - PELLOW, HAROLD & ASSO, INC.	PO 52355 Engineer Firehouse #2 -	608.95	
		PO 56038 ENGINEERING -OCT	5,395.51	6,004.46
8874	2703 - THE HON COMPANY	PO 55746 FIRE #2 FURNITURE cust #1399125	18,730.73	18,730.73
TOTAL				45,728.87

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	45,728.87
3091406	ORD 2014-6 VARIOUS \$1,912T	5,881.00			
3091709	ORD 2017-9 VARIOUS \$1,405	4,552.50			
3091806	ORD 2018-6 supp FIREHOUSE #2	28,862.18			
3091807	ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220	2,930.25			
3091813	ORD 2018-13 reapprop for Pool \$27,244	600.00			
3091817	ORD 2018-17 Prelim Plan/Redev \$50T fully	344.00			
3091903	ORD 2019-3 Var-B&Groof/skidSteer/Plainfl	1,815.26			
3091913	ORD 2019-13 Rec Trail 2011 Grant \$50T	743.68			
TOTALS FOR	CAPITAL	45,728.87	0.00	0.00	45,728.87

Total to be paid from Fund 30 CAPITAL

45,728.87

45,728.87

**List of Bills - (60001) CASH - W/S OPERATING-LAKELAND #426
WATER/SEWER UTILITY**

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total
17861	98 - AURORA ELECTRICAL SUPPLY, LLC.	PO 56012 New Breakers due to weather damage	111.60	111.60
17862	4214 - BESHADA, LEO	PO 55903 MEDICARE PART B REIMB	406.50	406.50
17863	3406 - BLUE RIDGE LUMBER, INC.	PO 55430 STP install office door cust #3239	1,453.77	1,453.77
17864	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 55990 LOCAL PHONCE SERVICE	1,249.65	1,249.65
17865	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	383.56	383.56
17866	155 - COYNE CHEMICAL CORP., INC.	PO 55186 Chemicals for WTP CUST #214102	936.49	936.49
17867	4069 - DELL MARKETING LP	PO 55924 Laptop and Monitors for new CFO cu	844.75	844.75
17868	3101 - EAGLE EQUIPMENT, INC.	PO 55293 Vac Tank Rpr acct #4002260	1,734.40	1,734.40
17869	200 - GARDEN STATE LABORATORIES INC	PO 53376 CAF: WATER TANK TESTING WTP	430.00	
		PO 55980 WASTE & DRINKING WATER ANALYSIS -JU	7,039.00	7,469.00
17870	490 - GRENNILLE, WILLIAM	PO 54802 MEDICARE PART B REIMB	1,626.00	1,626.00
17871	70 - HACH COMPANY	PO 56009 B: Lab Supplies For Both Water And	815.80	815.80
17872	230 - HAYEK'S MARKET INC.	PO 55858 Shrimp and Fruit/Cheese Platter - B	74.95	
		PO 55869 GNCC MEET AND GREET NOV. 14	225.00	
		PO 56046 Budget Hearings - Lunch	35.45	335.40
17873	113 - JCP&L	PO 56003 ELECTRIC W/S -OCT	14,441.55	14,441.55
17874	3772 - JK HVAC SERVICE, LLC.	PO 56054 FURNACE REPAIR THICKNER BLDGNG	225.00	225.00
17875	1442 - KITHCART, EILEEN	PO 54807 MEDICARE PART B REIMB	1,816.80	1,816.80
17876	1011 - LASSO, ERVIN	PO 54808 MEDICARE PART B REIMB	813.00	813.00
17877	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 54559 B: LIQUID SODIUM HYPOCHLORITE/CHLOR	969.96	969.96
17878	3895 - MI RANCHO MEXICAN GRILL	PO 56035 Holiday gathering venue/ buffet	750.00	750.00
17879	409 - MINISINK PRESS INC	PO 55581 Fall Public Newsletter printing	1,875.00	1,875.00
17880	3166 - MOTT MACDONALD	PO 52454 Water Effect Ration Study for Coppe	330.00	330.00
17881	116 - NEW JERSEY HERALD, INC.	PO 56039 ADVERTISING -OCT	16.20	16.20
17882	2882 - ONE CALL CONCEPTS, INC.	PO 53992 B: ONE CALL MESSAGES - (Jan	47.60	47.60
17883	64 - PELLOW, HAROLD & ASSO, INC.	PO 55502 CAF(partial) Budget for Water Syste	1,040.00	
		PO 56038 ENGINEERING -OCT	1,546.50	2,586.50
17884	121 - PUMPING SERVICES, INC.	PO 55744 Install Lockable Cage over Controls	3,550.00	
		PO 55741 Sewer Pump Rplmt	5,167.22	
		PO 55871 Reconnect Repaired Flow Meter	735.00	9,452.22
17885	1250 - RAFTERY, VIRGINIA	PO 55985 NJLM REIMB	211.66	211.66
17886	4203 - RAPID PUMP & METER SERVICE CO., INC.	PO 55351 CAF: EQUIPMENT/PUMP MAINT SVC'S CU	18,537.65	18,537.65
17887	4220 - Peter Bond	PO 55767 (2) SANTA VISITS - COMMUNITY EVENTS	150.00	150.00
17888	643 - SHERWIN-WILLIAMS, INC.	PO 56055 PAINT STP OFFICE acct #5122-3815-5	193.47	193.47
17889	1489 - SMALLEY, JOHN H	PO 53978 2019 SVCS @ MORRIS LAKE - \$1	1,416.74	
		PO 54818 MEDICARE PART B REIMB	1,626.00	3,042.74
17890	3442 - SUNLIGHT GENERAL	PO 54234 B: DPW/STP ELECTRIC -	613.46	613.46
17891	3863 - SUSSEX COUNTY COMM COLLEGE FOUNDATI	PO 55893 FUNDING THEIR FUTURE (7 TICKETS)	187.50	187.50
17892	130 - SUSSEX COUNTY P & H, INC.	PO 54085 B: PLUMBING SUPP'S	37.05	37.05
17893	366 - WAGNER, WILLIAM	PO 54819 MEDICARE PART B REIMB	1,626.00	1,626.00
TOTAL				75,290.28

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	75,290.28
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	74,530.28			
6051200A	(2018) W&S OPERATING - TOTAL OTHER EXPE		330.00		
6089305A	(2018) W&S CAP IMPROVE - WATER TANK IMPR		430.00		
TOTALS FOR	WATER/SEWER UTILITY	74,530.28	760.00	0.00	75,290.28

Total to be paid from Fund 60 WATER/SEWER UTILITY

75,290.28

75,290.28

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Checks Previously Disbursed					
196051	ELAVON - ON LINE FEES	ELAVON ONLINE FEES			91.49 12/03/2019
196050	PAYROLL ACCOUNT	11/25 W/S Payroll			33,908.22 11/25/2019
17860	SPARTA POSTMASTER	4th qtr W/S Bills Postage			931.77 11/25/2019
					----- 34,931.48

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 60 WATER/SEWER UTILITY	34,931.48	75,290.28	110,221.76
BILLS LIST TOTALS	34,931.48	75,290.28	110,221.76

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total
3924	121 - PUMPING SERVICES, INC.	PO 55745 Emerg. rent pump Sussex St basins t	4,283.00	4,283.00
3925	1500 - WALMART	PO 55723 FALL FESTIVAL GOODIE BAGS	200.00	200.00
3926	633 - WEIS MARKETS, INC.	PO 56044 GINGERBREAD CONTEST PRIZES	200.00	200.00
TOTAL				4,683.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	4,683.00
711202	RESERVE FOR SNOW REMOVAL/STORM RECOVERY			4,283.00	
711208	RES RECREATION (ALL)			400.00	
TOTALS FOR	TRUST	0.00	0.00	4,683.00	4,683.00

Total to be paid from Fund 71 TRUST 4,683.00
 =====
 4,683.00

Checks Previously Disbursed

197124	PAYROLL ACCOUNT	11/27 Trust Pay	7,012.50 11/25/2019

			7,012.50

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 71 TRUST	7,012.50	4,683.00	11,695.50
BILLS LIST TOTALS	7,012.50	4,683.00	11,695.50

**List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515
DEVELOPERS ESCROW (Fund 72)**

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/06/2019

Check#	Vendor	Description	Payment	Check Total
1363	4213 - WOODMONT PROPERTIES	PO 55646 REFUND ESCROW BAL	340.24	340.24
	TOTAL			340.24

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	340.24
721335	RESERVE FOR WOODMONT REALTY (1/17)			336.90	
721336	WOODMONT - INTEREST DUE DEVEL			3.34	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	340.24	340.24

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 340.24

340.24

**List of Bills - (750001) CASH - HOUSING TRUST FUND (COAH) #0301
HOUSING TRUST FUND (COAH) (Fund 75)**

Meeting Date: 12/09/2019 For bills from 11/26/2019 to 12/05/2019

Check#	Vendor	Description	Payment	Check Total
187	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 55960 AFFORDABLE HOUSING -OCT	312.50	312.50
188	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 55898 AFFORDABLE HOUSING -SEPT	1,417.90	1,417.90
TOTAL				1,730.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
750001	CASH - HOUSING TRUST FUND (COAH) #0301			0.00	1,730.40
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			1,730.40	
TOTALS FOR	HOUSING TRUST FUND (COAH) (Fund 75)	0.00	0.00	1,730.40	1,730.40

Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 1,730.40
 =====
 1,730.40