



AGENDA
NEWTON TOWN COUNCIL
January 13, 2020
7:00pm

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES December 23, 2019 Regular Meeting

V. SWEARING-IN CEREMONY

- a. Newton Fire Department 2020 Officers

VI. OPEN TO THE PUBLIC

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded.

VII. COUNCIL & MANAGER REPORTS

- a. Mayor Diglio
- b. Deputy Mayor Flynn
- c. Councilman Dickson
- d. Councilman Schlaffer
- e. Councilwoman Le Frois
- f. Town Manager Russo

VIII. ORDINANCES

- a. Introduction

Ordinance 2020-1

Ordinance Appropriating \$450,000 from the Capital Reserve for Grit Collector for the Replacement of the Grit Collector System at the Wastewater Treatment Plant in and by the Town of Newton, in the County of Sussex, New Jersey

IX. OLD BUSINESS**X. CONSENT AGENDA**

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- | | | |
|-----------|----------------------|---|
| a. | Resolution #46-2020* | Authorizing the Hiring of a Swimming Pool Operations and Management Vendor as a Concession through the Competitive Contracting Process |
| b. | Resolution #47-2020* | Resolution Approving the Award of an Insurance Broker of Record Contract for Employee Benefits |
| c. | Resolution #48-2020* | Amend the 2020 Water Sewer Temporary Capital Budget |
| d. | Resolution #49-2020* | Resolution Supporting the 2020 Census |
| e. | Resolution #50-2020* | Authorize Redemption of a Town Held Lien for Block 5.02, Lot 3, also Known as 10 Center Street |
| f. | Resolution #51-2020* | Approve Bills and Vouchers for Payment |
| g. | Application(s)* | <p>Membership application from Jonathan C. Renzo, 176 County Road 519, Newton, NJ into the Newton Fire Department</p> <p>Membership application from John H. Ays, 9 Barrett Avenue, Newton, NJ into the Newton Fire Department</p> <p>Membership application for a Junior Firefighter, Christian Blakely, 61 Paterson Avenue, Newton, NJ, into the Newton Fire Department</p> |

XI. APPEAL

- a.** Utility Advisory Board Appeal – 100 Swartswood Avenue

XII. DISCUSSION

XIII. OPEN TO THE PUBLIC

XIV. COUNCIL & MANAGER COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

TOWN OF NEWTON
ORDINANCE 2020-1

**ORDINANCE APPROPRIATING \$450,000 FROM THE CAPITAL RESERVE FOR
GRIT COLLECTOR FOR THE REPLACEMENT OF THE GRIT COLLECTOR
SYSTEM AT THE WASTEWATER TREATMENT PLANT IN AND BY THE TOWN OF
NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. \$450,000 is hereby appropriated from the Capital Reserve for Grit Collector in and by the Town of Newton, in the County of Sussex, New Jersey (the "Town") for the replacement of the grit collector system at the wastewater treatment plant, including design, construction, acquisition, and installation of equipment and materials and work and costs necessary therefor or incidental thereto.

Section 2. All actions taken, contracts approved and encumbrances or expenditures made with respect to the purpose described herein are hereby ratified and approved as though taken pursuant to this ordinance as necessary.

Section 3. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, January 13, 2020. It will be considered for adoption after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Monday, January 27, 2020 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

ATTEST:

Lorraine A. Read, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE 2020-2

AN ORDINANCE ADOPTING AMENDMENTS TO THE PATERSON AVENUE REDEVELOPMENT PLAN

WHEREAS, the *Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.* (the “Act”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment or areas in need of rehabilitation, as such terms are defined in the Act; and

WHEREAS, on December 10, 2007, the Town of Newton (the “Town”), designated property identified as Block 16.03, Lots 6 and 7 (formerly Block 1201.02, Lots 2 and 2.01), along with the adjacent public rights-of-way along Paterson Avenue, Stratford Lane, and Jersey Place, as an area in need of redevelopment in accordance with the Act (the “Redevelopment Area”); and

WHEREAS, a redevelopment plan for the Redevelopment Area was adopted by the Town on November 10, 2008 and amended on August 22, 2011 (as thereafter amended from time to time, the “Redevelopment Plan”); and

WHEREAS, the Town wishes to amend the Redevelopment Plan to provide for an updated design concept, including but not limited to townhomes, along with certain other amendments as further detailed in the proposed amendment to the Redevelopment Plan entitled “Paterson Avenue Redevelopment Plan Amendment”, dated November 18, 2019 and prepared by J Caldwell & Associates, LLC (the “Plan Amendment”); and

WHEREAS, by Resolution No. 234-2019 adopted on November 25, 2019, the Town referred the Plan Amendment to the Planning Board for review and comment, pursuant to the Act; and

WHEREAS, at a duly noticed and constituted public meeting of the Planning Board held on December 18, 2019, Jessica Caldwell, P.P., A.I.C.P. (the “Planning Consultant”) presented the Plan Amendment and further addressed any questions and comments presented by the Planning Board; and

WHEREAS, after due consideration of the Plan Amendment, testimony regarding the Plan Amendment, and discussion of the foregoing, the Planning Board recommended the Plan Amendment be modified to require a perimeter buffer to ensure that buildings are not too close to existing residences, determined the Plan Amendment is consistent with the Town's Master Plan, and recommended that the Town adopt the Plan Amendment, including the Planning Board's recommended changes, as an amendment to the Redevelopment Plan; and

WHEREAS, the Town wishes to adopt the Plan Amendment with the Planning Board's recommended changes and has incorporated the Planning Board's recommended changes into the Plan Amendment dated December 19, 2019, (the “Revised Plan Amendment”), which is attached hereto as EXHIBIT A,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, AS FOLLOWS:

Section 1. The Town concurs with the Planning Board's determination that the Revised Plan Amendment is consistent with the Master Plan. The Revised Plan Amendment attached hereto as EXHIBIT A, is hereby approved.

Section 2. The zoning map of the Town of Newton is hereby amended to incorporate the provisions of the Revised Plan Amendment.

Section 3. This Ordinance shall take effect as provided by law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, January 13, 2020. It will be considered for adoption after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Monday, January 27, 2020 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

ATTEST:

Lorraine A. Read, RMC
Municipal Clerk

EXHIBIT A

REVISED PLAN AMENDMENT

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

TOWN OF NEWTON
SUSSEX COUNTY, NEW JERSEY



December 19, 2019



**J Caldwell
& Associates, LLC**
Community Planning Consultants

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

TOWN OF NEWTON
SUSSEX COUNTY, NEW JERSEY

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Jessica C. Caldwell, P.P., A.I.C.P., Town Planner, P.P. #5944

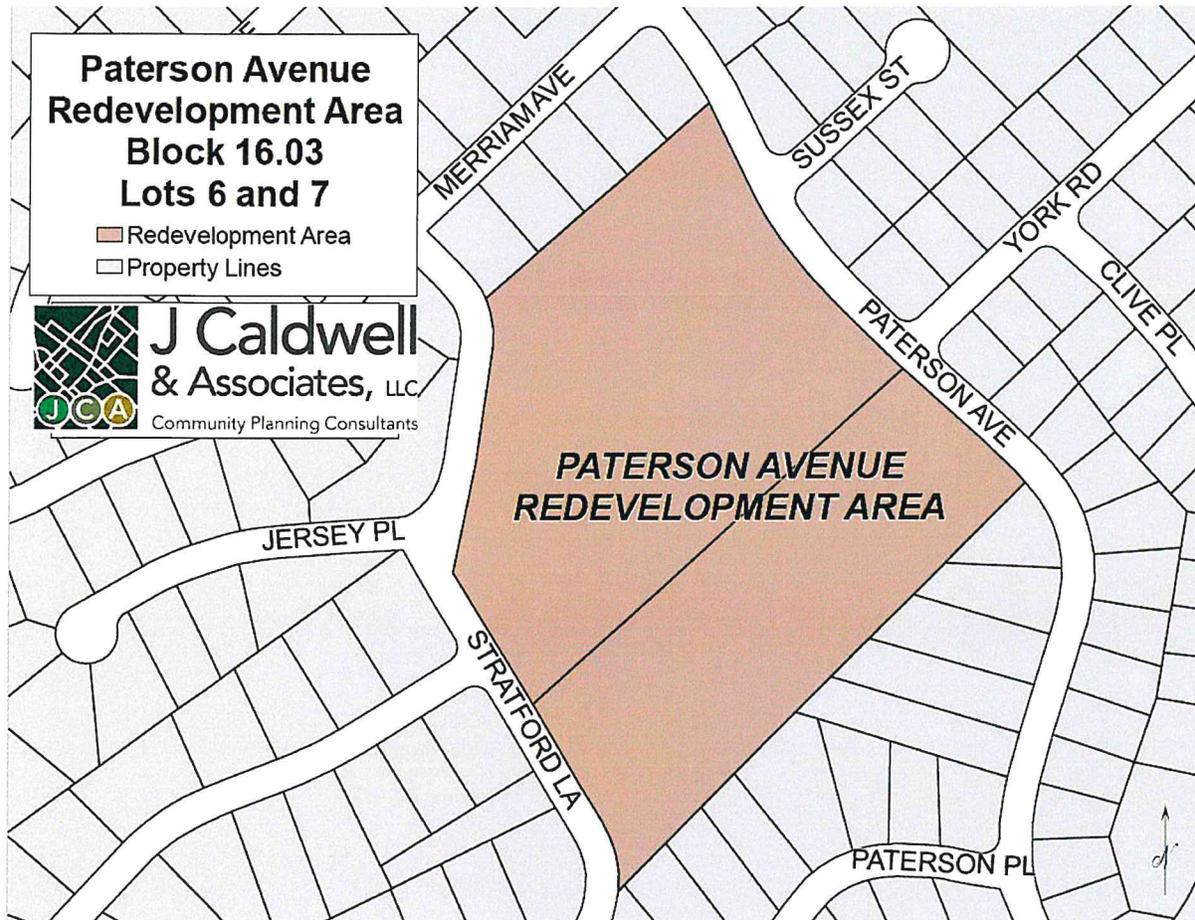
PLAN CONSISTENCY REVIEW

BACKGROUND

The Paterson Avenue Redevelopment Plan (the “Plan”) governs the Paterson Avenue Redevelopment Area, designated by the Town of Newton on December 10, 2007, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”). The Plan was adopted by the Town Council on November 10, 2008 and amended on August 22, 2011 to permit the continuation of Light Industrial, Offices, and Research and Development on the site. Additionally, on December 28, 2015, the Plan was amended to permit Food and Beverage Production.

The Plan Area consists of Block 16.03, Lots 6 and 7 (former Block 1201.02, Lots 2 and 2.01), along with the adjacent public rights-of-way along Paterson Avenue, Stratford Lane, and Jersey Place as shown in the map below. The Plan Area covers 12.57 acres.

The purpose of this Plan Amendment is to provide for an updated design concept for the Redevelopment Area. The original plan contemplated Single Family Residential and Paired Villas and was later updated to include Light Industrial uses such as Food and Beverage Production with accessory Sampling Rooms, Retail Sales and Special Events, Craft Breweries with accessory Tasting Rooms, Retail Sales, Tours and Special Events, and Craft Distilleries with accessory Tasting Rooms, Retail Sales, and Tours and Special Events. The plan amendment continues to propose the above-mentioned uses but also proposes a new type of residential development, specifically townhomes. All the provisions of the Plan not specifically amended by this Amendment continue to be in full force and effect.



AMENDMENTS TO THE REDEVELOPMENT PLAN

The Redevelopment Plan contemplates the potential for amendments to the Plan. Section 9.1 of the Redevelopment Plan states the following: “as development occurs within the Area, development priorities and market demands may change. This Plan should have the ability to meet the needs of market demand, the Town of Newton, and its citizens. Amendments may be required in order to accommodate these changes.” As noted previously, the amendments proposed are being developed to provide greater development opportunities including a greater variety of residential uses. The Plan continues to allow Single Family Residential, Duplexes and Light Industrial Uses, namely Food and Beverage Production with accessory Sampling Rooms, Retail Sales and Special Events and Craft Distilleries and Craft Breweries, both with accessory Tasting Rooms, Retail Sales, Tours and Special Events.

The redevelopment goals as stated in the Plan focus on creating positive development opportunities within the Plan Area. The Plan Amendment seeks to further support the redevelopment goals by providing opportunity for new development in addition to rehabilitation of existing structures. Some specific Redevelopment Goals furthered by this Plan Amendment are as follows:

1. To create a well-planned development that will provide opportunities for single-family and duplex residential units within the Town and region, and also has the potential for high quality development that will improve overall quality-of-life.
2. To maximize the participation of private developer(s) while minimizing the participation of the public sector.
3. To enhance the positive visual character and safety of the Area and surrounding neighborhood through building placement and design, landscaping, and streetscape improvements.

The proposal is also consistent with the Town of Newton Master Plan. In particular, the proposed amendment furthers the following goals:

1. To provide sufficient space in appropriate locations for a variety of residential, recreational, commercial, and industrial uses and open space, both public and private, according to their respective environmental requirements in order to meet the needs of all citizens of Newton.
2. To promote a desirable visual environment through creative development techniques and good civic design and arrangement.
3. To encourage planned unit developments which incorporate the best features of design and relate the type, design, and layout of residential, commercial, and recreational development to the particular site.

The proposal is also consistent with the New Jersey State Development and Redevelopment Plan (SDRP), which designates the Town of Newton as a Regional Center. Regional Centers should provide a variety of commercial and residential uses in a compact development pattern.

For these reasons, the proposed Plan Amendments continue to further the stated goals of the Plan, the goals of the Town of Newton Master Plan, and the State Development and Redevelopment Plan.

The proposed Plan Amendments do not impact the zoning plans of any adjacent municipalities as the proposed use changes do not vary in a significant way from the existing uses for this area, which include other types of residential uses. In addition to the foregoing, the findings, analyses, and elements required by N.J.S.A. 40A:12A-7 in the existing Plan are not affected by this Amendment and are incorporated herein by reference.

Based upon the foregoing, it is recommended that the following amendments be made to the Paterson Avenue Redevelopment Plan.

PATERSON AVENUE REDEVELOPMENT PLAN AMENDMENT

Generally:

Notwithstanding any other provision of this Redevelopment Plan to the contrary, graphics included in this Redevelopment Plan which represent residential and home office uses, including but not necessarily limited to Section 1.8 Development Axonometric, Section 1.9 Illustrative Site Plan, and Section 4.1 Land Use Plan, shall continue to apply to residential and home office uses permitted under this Redevelopment Plan and shall not be construed to prohibit Offices, Light Industrial, Research and Development, Warehouses, Craft Breweries, Craft Distilleries, Food and Beverage Production, and other related accessory uses that are permitted in accordance with Section 4.1 of this Redevelopment Plan.

At Section 1.7 Goals of the Plan, under Redevelopment Goals, revise Goal #6 as follows:

To create a well-planned development that will provide expanded opportunities for townhouse and duplex residential units within the Town and region and that also has the potential for sound development that will improve overall quality of life.

At Section 3.0 Definitions, add the following:

Duplex: A residential dwelling divided into two separate and independent units.

Townhouse: A multi-story residential dwelling which is attached to one or more characteristically similar dwellings by one or more shared walls.

At Section 4.1 Land Use Regulations, revise Permitted Uses Number 1 as follows:

Residential: Includes premises available for long-term human habitation by home ownership or rental; excludes all boarding houses and rooming houses. Residential uses are limited to single-family dwellings, duplexes and townhouses. Twenty-percent (20%) of the total units if for “for-sale” and fifteen-percent (15%) of the units if “for rent” proposed for construction must be set-aside for low- and moderate-income households in compliance with applicable New Jersey Council on Affordable Housing rules and regulations and Uniform Housing Affordability Controls.

At Section 6.2 Bulk & Setback Regulations, the bulk standards shall be revised as follows:

Density: The allowable density of the Area is to be no more than 15 dwelling units per acre.

Lot Sizes: Lot sizes may vary depending on the building type and layout of the redevelopment. Lot sizes will be a function of building size plus required setbacks. Alternatively, the Area, or a portion thereof, may be redeveloped as one lot with multiple structures and uses. In this case, setbacks will be measured from exterior lot lines. Pre-existing residential uses on individual lots shall be deemed conforming as they exist at the time of adoption of this Plan and may be reconstructed within the same footprint on the existing lot. Additionally, the redevelopment of the area may be phased and various phases may be subdivided and developed as outlined in the Plan.

At Section 6.3 Minimum and Maximum Height Regulations, page 42, this section shall be deleted and replaced with the following:

Height is expressed in the number of stories, with the range of feet per story from floor to floor determined by building type, and the height of the building in feet, measured from the grade of the mean front elevation of the structure to the highest point in the roof. The ground floors of residential units can be higher (taller), with floor-to-ceiling heights ranging from 8 to 12 feet. The total number of floors is illustrated for each typology. A typical maximum height is illustrated in the graphic on the following page.

Residential:

Minimum 1.0 floor

Maximum 3.0 floors or 35 feet (measured from the grade of the mean front elevation to the highest point of the roof).

Live/Work or Home Occupation:

Maximum 2 stories (office space above garages)

At Section 6.5 Building Type Plan, page 44, revise Number 1. As follows:

1. Type One (40x92 foot lot) – 1 to 3 story single-family and Paired Villas (duplex dwellings with front-yard access to parking). This typology is further differentiated into 1A, 1B, 1C, and 1D based on the location of the garage on the lot. As paired Villas, these dwellings must be constructed to resemble single family houses, with single front and rear entrances. As Duplexes, the structures may be constructed as a two townhouses side by side.

At Section 6.5 Building Type Plan, page 44, add the following at the end of the section:

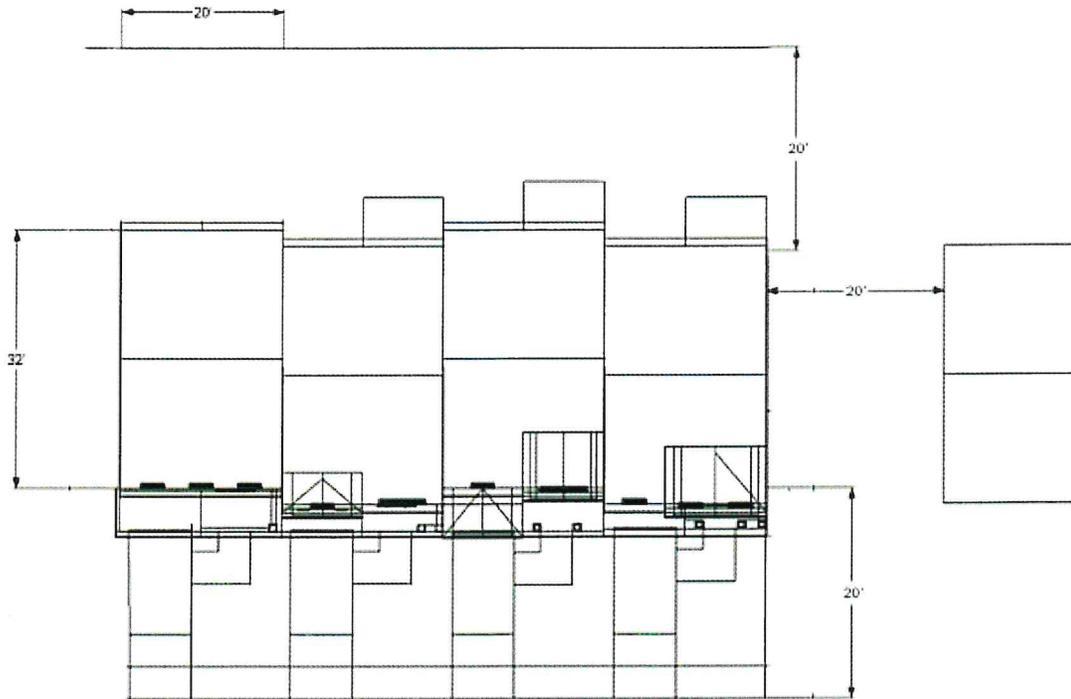
This plan is conceptual in nature and alternate layouts are permitted.

At Section 6.6 Building Typologies, page 45, add the following:

Townhouse E: 20 x 32 (Garage in Front)

Regulations	Feet
Front Yard Setback	20 min.
Side Yard Setback	6 min. / 20 between buildings
Rear Yard Setback	8 min. / 20 between buildings
Front & Rear Encroachment	6 max.
Side Encroachment	4 max.
Primary Building Footprint -Townhouse	20 x 32 (may vary)
Maximum Units in One Building	8 units
Building Height	35 / 3 floors
Lot Width	52
Lot Depth	90
Perimeter Buffer: Building to Perimeter of Plan Area	20

Townhouse Example: 20' x 32' (Garage in Front)



Architectural Style and Colors are Illustrative and may change subject to Planning Board Approval.

At Section 6.10 Building Entrance, Balcony, and Porch Regulations page 55, amend item 2 as follows:

2. Every unit shall have a usable front porch, rear patio and/or balcony.

At Section 6.12 Building Parking Standards, page 57, delete item #2:

- ~~3. Garages: Garages shall be located behind the back facade of the primary building. Garages, where they are present, may be located at the rear of properties or attached to the rear of the primary building. Garages in the front of properties are not permitted. Garages may be built to accommodate one car or two cars, and may be built with a second floor or loft above.~~

At Section 7.2 General Provisions page 68, amend item 4 and add 4.a as follows:

4. Single Family/Duplex Residential: All yard spaces shall be landscaped with shade trees, flowering trees, evergreen and deciduous shrubs and perennials and bulbs. The developer shall plant at least two (2) trees (of approved shade and/or flowering species) per property (one in the front yard, one in the rear yard). The developer shall landscape the front facade of each structure with at least 5 shrubs/bushes fronting buildings 25 feet wide and 6 shrubs/bushes fronting buildings 30 feet wide. Shrubs must be at least 2.5 feet high by 2.5 feet wide (30" high by 30" wide).
 - a. Townhouses: Yards and open spaces surrounding townhouse buildings shall be landscaped with shade trees, flowering trees, evergreen and deciduous shrubs and perennials and bulbs. The developer shall plant at least one (1) tree per unit in the building (of approved shade and/or flowering species) either in the front or in the rear of the building. The developer shall landscape the front façade of each building with at least 3 shrubs per unit in the building.



TOWN OF NEWTON

RESOLUTION #46-2020

January 13, 2020

“Authorizing the Hiring of a Swimming Pool Operations and Management Vendor as a Concession through the Competitive Contracting Process”

WHEREAS, the Town has a desire to provide for a Swimming Pool Operations and Management Vendor as a service to the Town citizens to be capable of providing for operations and concessionaire management of the Town of Newton Swimming Pool; and

WHEREAS, such services are currently available to be provided through the competitive contracting process (in lieu of public bidding) under the New Jersey Local Publics Contract Law, N.J.S.A. 40A:11-4.1(j).; and

WHEREAS, the Town desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. seq.) of Price and Other Factors; and

WHEREAS, the Town desires to conduct the Competitive Contracting process in order to obtain the best provider, to be awarded based upon the most advantageous price and other factors; and

WHEREAS, the estimated value of the concession yearly is expected to be in excess of the Towns bid threshold of \$40,000.00 [required per N.J.S.A. 5:34-9.4(d)(2)(iv)]; and

WHEREAS, the costs to be incurred by the contracting out as part of the concessions are minimal, related only to the competitive contracting costs; and

WHEREAS, the Town desires to enter into a contract for up to five (5) years that will satisfy the needs of the Town; and

WHEREAS, as per statute the process will be administered by the Qualified Purchasing Agent (N.J.S.A. 40A:11-4.5(d)); and

WHEREAS, as per statute the concession has been approved in writing as legal by the Town Attorney (N.J.A.C. 5:34-9.4(d));

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey, as follows:

The Qualified Purchasing Agent is hereby authorized to commence the competitive contract/ procurement as allowable under the New Jersey Local Publics Contract Law for Swimming Pool Operations and Management Vendor services, allowing for a minimum of 20 days' notice after advertisement to receive responses, per Local Publics Contract Law.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk

PRIVILEGED AND CONFIDENTIAL MEMORANDUM

This Memorandum is Privileged and Confidential and is not a public document subject to disclosure under the Open Public Records Act.

Memo

To: Thomas Russo, Jr., Newton Town Manager
cc: Sean Canning, CPA
Terri Qswin
From: Ursula H. Leo, Esq., Town Attorney
Date: January 6, 2020
Re: Swimming Pool Operations and Management Concession
File No. 7562-1

I have been asked to provide a legal opinion in support of the procurement of a concession, per N.J.A.C. 5:34-9.4, for swimming pool operations and management concession at the Newton Town Pool.

Per N.J.A.C. 5:34-9.1.2: "Concession" means the granting of a license or right to act for or on behalf of the contracting unit, or to provide a service requiring the approval or endorsement of the contracting unit, and which may or may not involve a payment or exchange, or provision of services by or to the contracting unit.

As set forth in N.J.A.C. 5:34-9.4(a): The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., define[s] the term "concession" as the granting of a license or right to act for or on behalf of the contracting unit, or to provide a service requiring the approval or endorsement of the contracting unit, and which may or may not involve a payment or exchange, or provision of services by or to the contracting unit.

Per N.J.A.C. 5:34-9.4(b):

Concessions are specifically deemed to include, but are not limited to, the following:

8. The right to sell goods or services on public property; or
9. Other services, rights or use as may meet the definition of concession.

The successful swimming pool operations and management concession operator is a "concession", as the company will be acting on behalf of the Town in providing swimming pool operations and management at the Town Pool.

Thank you.



TOWN OF NEWTON

RESOLUTION #47-2020

January 13, 2020

“Resolution Approving the Award of an Insurance Broker of Record Contract for Employee Benefits”

WHEREAS, the Town of Newton (the “Town”) requires the services of an insurance broker of record in order to oversee the Town’s employee benefits program including medical, prescription, dental, vision, and Cobra administration as determined by the Town; and

WHEREAS, the Town is presently a member of the North Jersey Municipal Employee Benefits Fund (“NJMEBF”); and

WHEREAS, Health Insurance Broker and/or the Town’s program administrator/representative to the NJMEBF is exempt from public bidding and may be awarded via resolution pursuant to N.J.S.A. 40A:11-5(m), in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, Acrisure, LLC (“Broker”) is qualified to provide the above referenced services; and

WHEREAS, the Town is hereby authorized and directed to execute a Broker of Record authorization and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. This agreement is hereby authorized and approved.
3. Acrisure, LLC is hereby appointed to represent the Town as Broker of Record for employee benefits including medical, prescription, dental, vision, and Cobra administration.
4. Acrisure, LLC is here appointed and designated as the Program Administrator/Town representative to NJMEBF.
5. The Town is hereby authorized to execute to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
6. This resolution shall be effective immediately.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk

PRODUCERS AGREEMENT

This Agreement entered into this 1st day of January, 2020 between the Town of Newton (hereinafter referred to as Municipality) and Acrisure, LLC (hereinafter referred to as Producer).

WHEREAS, the bylaws and risk management plan of the North Jersey Municipal Employee Benefits Fund (hereinafter referred to as Fund) require the Program Manager to provide, among other duties, various Field Service and Marketing activities to member local units of the Fund and;

WHEREAS, The Program Manager, subject to approval of the Fund's Executive Committee may allow said Field Service and Marketing activities to be performed by another qualified person or firm designated and duly requested and appointed by a member local unit to provide said services and;

WHEREAS, The Town of Newton desires the professional services as outlined in this Agreement to be performed by Producer pursuant to the resolution adopted by the Fund member's Governing Body and;

WHEREAS, The Program Manager has agreed to sub-contract said services and the Executive Committee of the Fund has approved and authorized The Program Manager to enter into this sub-contract agreement at its meeting held on the 23rd day of January, 2020 to be effective on January 1, 2020 and;

WHEREAS, Producer shall comply with all Laws and Regulations governing the operations of Health Insurance Funds, as well as, N.J.S.A. 19:44A-20.4 et seq, if applicable, and adhere to a high level of professionalism in the performance of their duties under this Agreement.

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein agree as follows:

- A. Evaluation of the Fund Member(s) requirements and coverage available through the Fund.
- B. Explanation of the various coverages available from the Fund and assist the Fund Member(s) in the selection of proper coverage.
- C. Preparation of applications, census data and disclosure forms, etc., required by the Fund.

- D. Presentation of the Fund's programs to officials of the Fund Member(s) and, when so directed by them, to the bargaining units and other covered persons, including employee meetings, etc., for the purpose of communicating and coordinating the installation of the Fund's program(s).
- E. Review the Fund's assessment (s) with the Fund Member(s) and assist the Fund Member(s) in the preparation of the Employee Benefits portion of its insurance budget.
- F. Assist the Fund Member(s) in reviewing the proposed plan document as prepared by the fund to make sure it is consistent with current benefit plans (prior document it was to replace if applicable), and other contractual requirements, including any amendments, thereto, prior to the final approval of said document.
- G. Act as a liaison between Fund Member(s), its covered persons, bargaining units etc. and The Program Manager as well as any other Fund Professional(s) to resolve coverage, claim and service issues.
- H. Act as a liaison between the Fund and the Fund member(s), its bargaining units and other covered persons for the purpose of providing ongoing member communications.
- I. Assist the Fund in achieving its objectives, which include, but are not limited to cost containment efforts, employee education/communication and problem resolution.
- J. Prepare employee communication documents concerning initial enrollment and the annual open enrollment, and coordinate the enrollment process between the Fund Member(s), The Program Manager and other Fund professionals.
- K. Consult with Fund Member(s) concerning plan design options in accordance with the Fund objectives. When requested by member town, provide advice and attendance with union negotiations regarding proposed plan changes and communicate any proposed changes to The Program Manager, within the Fund's Benefit Change Policy/Procedure for processing such change. Program Manager will present such changes for approval in accordance with the Fund's procedures. Coordinate all appropriate revisions to plan documents with The Program Manager as necessitated by such changes.
- L. Promptly communicate to The Program Manager, any written complaints or claim appeals received by the Producer and assist in the resolution of same according to Fund's policies and procedures.
- M. Maintain a complaint log on forms supplied by The Program Manager, expressed by Fund Member(s) and/or its covered persons including the resolution of the same. The log and report shall be submitted to The Program Manager by the fifth (5) working day of each month, covering prior month's activity.

N. Keep informed on the funds operations as to the extent allowed by the Fund and apprise Fund Member(s) on Fund matters of importance to them.

O. Any other related services required as may be agreed between The Program Manager and the Producer or as requested by the Fund.

P. Producer shall comply with the applicable data transmission, security, and privacy requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH), title XIII of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) and any regulations promulgated there under.

The term of this Agreement shall be for one year from the 1st day of January, 2020 unless terminated as hereinafter provided in this Agreement.

The Municipality authorizes the Fund to pay its Producer as compensation for services rendered the amount as determined or as approved by the Executive Committee of the Fund, and which amount has been included in the Municipality's assessment.

The Municipality may terminate this Agreement at any time during the term thereof by giving ninety (90) days written notice setting forth the cause or causes for termination of the Producer. The Producer may terminate this Agreement at any time during the term thereof, by giving ninety (90) days written notice. Fees shall be prorated to the date of termination.

ATTEST:

Town of Newton:

Municipal Clerk

Mayor

ATTEST:

Acrisure, LLC:



TOWN OF NEWTON

RESOLUTION #48-2020

January 13, 2020

“Amend the 2020 Water Sewer Temporary Capital Budget”

WHEREAS, the Town of Newton deems it necessary and desirable to modify or provide additional funding for capital projects previously reflected in the 2020 Water Sewer Temporary Capital Budget, and

WHEREAS, N.J.A.C. 5:30-4.4B provides the Capital Budget of a Governing Body shall be amended to reflect any provisions, changes or inconsistencies with said Capital Budget;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex, State of New Jersey, that the 2020 Temporary Water Sewer Capital Budget shall be amended to reflect the adoption of Ordinance 2020-1 in the amount of \$450,000 for the Grit Collector System; and

BE IT FURTHER RESOLVED, by the Town Council of the Town of Newton, that said Ordinance 2020-1 contains the proper verbiage regarding Capital Budget amendments and that two (2) certified copies of this resolution will be forwarded to the Division of Local Government Services as required.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #49-2020

January 13, 2020

“Resolution Supporting the 2020 Census”

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, the Town of Newton is committed to ensuring every resident is counted; and

WHEREAS, Federal and State funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS, census data helps determine how many seats each State will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of State Legislative seats, County and Municipal Councils, and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the census is confidential and protected by law; and

WHEREAS, a united voice from business, government, community-based and faith-based organizations, educators, media, and others will enable the 2020 Census message to reach more of our citizens;

NOW, THEREFORE BE IT RESOLVED, by Town Council of the Town of Newton:

The Town of Newton is committed to partnering with the U.S. Census Bureau and the State of New Jersey and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all Town of Newton residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to Town of Newton and Community Organizations. Support census takers as they help the Town of Newton complete an accurate count.
4. Strive to achieve a complete and accurate count of all persons within our borders

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #50-2020

January 13, 2020

“Authorize Redemption of a Town Held Lien for Block 5.02, Lot 3, also Known as 10 Center Street”

WHEREAS, at the Municipal Tax Sale held on October 24, 2018, a lien was struck off to the Town of Newton for Block 5.02, Lot 3, also known as 10 Center Street, for delinquent 2017 Taxes; and

WHEREAS, this lien, known as Tax Sale Certificate #2018-003, was recorded at the Sussex County Clerk's Office on November 7, 2018 as Book 9653 Page 517 at 18% interest; and

WHEREAS, Barbara Johnson, the owner, has effected redemption of Certificate #2018-003 in the amount of \$16,747.76;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that this Governing Body acknowledges Tax Sale Certificate #2018-003 has been satisfied in full to the Town of Newton; and

BE IT FURTHER RESOLVED, the Tax Collector be authorized to cancel Tax Sale Certificate #2018-003 with the Sussex County Clerk's Office.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #51-2020

January 13, 2020

“Approve Bills and Vouchers for Payment”

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2019 and 2020 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the regular meeting of said Governing Body conducted on Monday, January 13, 2020.

Lorraine A. Read, RMC
Municipal Clerk

AGENDA ITEMS

For January 13, 2020 Council Meeting

Minutes: - December 23, 2019 Regular

A membership application from Jonathan C. Renzo, 176 County Road 519, Newton, NJ into the Newton Fire Department.

A membership application from John H. Ays, 9 Barrett Avenue, Newton, NJ into the Newton Fire Department.

A membership application for a Junior Firefighter, Christian Blakely, 61 Paterson Avenue, Newton, NJ, into the Newton Fire Department.

m/14

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434
CURRENT FUND**

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

Check#	Vendor	Description	Payment	Check Total
42622	3006 - AG CHOICE, LLC.	PO 54815 BLANKET: 2019 VEGITATIVE/WASTE DISP	936.00	936.00
42623	2838 - AIR PURIFIERS, INC.	PO 56192 LABOR FIRE #2	155.00	155.00
42624	3861 - ARF RENTAL SERVICES, INC.	PO 54038 B: PORT A JOHN/Park Rental -	633.41	633.41
42625	2757 - ATLANTIC TACTICAL INC.	PO 55268 PD RIFLE AMMO ACCT #203375	843.29	
		PO 55786 PD RIFLE AMMO ACCT #203375	1,960.40	2,803.69
42626	32 - B & R UNIFORM, INC.	PO 56172 UNIFORM BOOTS	149.95	149.95
42627	1132 - BOONTON TIRE SUPPLY INC.	PO 55614 B: PD Vehicle Repair	2,367.72	2,367.72
42628	192 - CAMPBELL'S SMALL ENGINE INC.	PO 56209 Chainsaw Blades	101.96	101.96
42629	77 - CCP INDUSTRIES, INC.	PO 56196 UNIFORMS/2019 CONTRACT CUST #87662	471.77	471.77
42630	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 53970 B: ALARM CIRCUITS - A/C #309485585	125.85	125.85
42631	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56225 LOCAL PHONE SVC	2,882.75	2,882.75
42632	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	2,692.60	2,692.60
42633	4180 - DIFRANCESCO, BATEMAN, KUNZMAN,	PO 56191 CONFLICT TAX ATTORNEY -NOV CUST #	635.88	635.88
42634	2386 - DOMINICK'S PIZZA LLC	PO 55965 FOOD FOR TREE LIGHTING EVENT - 12/6	230.00	
		PO 56247 3rd Place Winner House decorating	50.00	280.00
42635	2136 - DRAEGER, INC.	PO 56203 Repair of Alcotest cust #150046892	441.00	441.00
42636	225 - FEDERAL EXPRESS	PO 53968 B: EXPRESS MAIL ACCT #1344-0525-2	39.78	39.78
42637	1707 - FINKLE, DANIEL	PO 56250 Education Classes at FDU	3,924.00	3,924.00
42638	373 - GALLS, LLC	PO 55156 MEDICAL SUPPLIES ACCT #4794479	224.99	224.99
42639	230 - HAYEK'S MARKET INC.	PO 55635 WALL STREET JOURNAL 4TH QTR 2019 MN	4.00	4.00
42640	3931 - INSTANT VERIFICATION CHILD PROTECTI	PO 56233 FINGERPRINTING (REC BACKROUND CHECK	82.80	82.80
42641	113 - JCP&L	PO 56226 TWN BLDGS -NOV	5,211.61	
		PO 56260 MORAN ST/FIRE #2 -DEC	430.34	5,641.95
42642	2365 - KRAVE CAFE	PO 56246 1st Place House Decorating	100.00	100.00
42643	2532 - LADDEY, CLARK & RYAN, LLP	PO 56259 LEGAL -NOV	3,456.00	3,456.00
42644	266 - LAFAYETTE AUTO PARTS	PO 56208 TRUCK.HOSES/ Fittings	285.82	285.82
42645	4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC.	PO 56043 B: PUBLIC DEFENDER(Sept-Dec) \$1,125	3,817.32	3,817.32
42646	1231 - MILLER, JASON	PO 55827 Reimburse Lodging for 2019 NJ Emerg	548.18	548.18
42647	2567 - MUNICIPAL RECORD SERVICE	PO 56212 ATS MAILERS	757.00	757.00
42648	4244 - NEWTON SPORTS BAR & KITCHEN	PO 56248 2nd Place Winner House Decorating	75.00	75.00
42649	2835 - NJMEBF	PO 56223 DEC MED/DENTAL	82,472.00	82,472.00
42650	1390 - ORR'S	PO 56221 UNIFORMS/2019 CONTRACT	1,650.00	1,650.00
42651	64 - PELLOW, HAROLD & ASSO, INC.	PO 56228 ENGINEER -NOV	513.08	513.08
42652	4204 - PLANET NETWORKS INC.	PO 55378 B: FIBER INTERNET POLICE/TH	479.85	
		PO 55970 WEB HOSTING -	30.00	509.85
42653	39 - QUILL CORPORATION	PO 55549 B: OFFICE SUPPLIES cust #6182634	65.54	65.54
42654	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 54562 B: GAS -	2,661.10	2,661.10
42655	179 - READ, LORRAINE	PO 56190 Notary Stamp & Mileage	39.74	39.74
42656	3731 - READY REFRESH BY NESTLE	PO 53966 B: 2019 WATER DELV	111.22	111.22
42657	126 - SCMUA	PO 56238 TRASH/BRUSH REMOVAL (11/15-12/20)	257.28	257.28
42658	2008 - SCOT SORENSEN	PO 56206 DISPATCHER RECERTS	825.00	825.00
42659	611 - SEBRING AUTO PARTS, INC.	PO 54284 BLANKET: AUTO PARTS	4.47	4.47
42660	4024 - SPECTROTEL	PO 53961 B: LOCAL/LONG DISTANCE PHONE SVC -	628.22	628.22
42661	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 54034 B: FINANCE OFFICE SUPP'S	28.70	
		PO 55220 B: OFFICE SUPLIES	186.37	215.07
42662	572 - SUSSEX COUNTY CLERK	PO 55815 RECORD TAX SALE CERTS	24.00	24.00
42663	3392 - TAP INTO, LLC	PO 56271 WEB ADVERTISING (JAN-JUNE)	975.00	975.00
42664	2479 - TAYLOR OIL CO., INC.	PO 54563 B: DIESEL	2,716.40	2,716.40
42665	679 - TEETS, KENNETH A.	PO 55836 Reimburse Lodging for 2019 NJ Emerg	341.88	341.88
42666	2675 - TIRE KING, INC.	PO 56218 Truck Tires (3)	1,392.00	1,392.00
42667	3369 - UNITED TELEPHONE/CENTURY LINK	PO 53969 B: DIGITAL DATA CIRCUIT -	642.37	642.37
42668	1158 - VISION SERVICE PLAN	PO 56217 VISION - December	556.71	556.71
42669	2635 - W.B. MASON, INC.	PO 56193 Various Office Supplies for 2nd Flo	580.81	580.81
42670	1500 - WALMART	PO 56263 SENIOR LUNCHEON CANDY	70.62	70.62
42671	633 - WEIS MARKETS, INC.	PO 56188 Refreshments for Year End Planning	57.00	57.00
42672	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 54537 PD WEAPONS cust #NEWPOL12	1,748.49	1,748.49
TOTAL				132,692.27

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434
CURRENT FUND**

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CURRENT - LAKELAND #434			0.00	132,692.27
100130	INTERFUND RECEIVABLE - PAYROLL ACCT			69,068.53	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,559.81			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	79.52			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	28.70			
1056200	COLLECTION OF TAXES - OTHER EXPENSES	24.00			
1058200	LEGAL SERVICES - OTHER EXPENSES	5,216.88			
1059200	MUNICIPAL COURT - OTHER EXPENSES	757.00			
1060200	ENGINEERING - OTHER EXPENSES	81.50			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	479.85			
1062200	PLANNING BOARD - OTHER EXPENSES	57.00			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	13,960.18			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	155.00			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	4,447.55			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	3,046.92			
1078200	EMERGENCY MANAGEMENT - OTHER EXPENSES	1,314.06			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,509.55			
1082200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	431.58			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	1,185.24			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	3,764.19			
1087200	RECREATION - OTHER EXPENSES	608.42			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	17,991.24			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	633.41			
1094550	RECYCLING TAX (PL2007 c.311)O/S CAP	8.04			
1094798	INTERLOCAL - GREEN TWP COURT	2,692.32			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	843.29			
1095200A	(2018) CAPITAL IMPROVEMENTS - OTHER EXPE		1,748.49		
TOTALS FOR	CURRENT FUND	61,875.25	1,748.49	69,068.53	132,692.27

Total to be paid from Fund 10 CURRENT FUND 132,692.27

132,692.27

Checks Previously Disbursed

42621	TREASURER, PETTY CASH FUND	PO# 56213	2019 REPLENISH 2019 PETTY CASH	58.17	12/26/2019
191070	PAYROLL ACCOUNT		12/26 Current Pay	200,276.37	12/26/2019

				200,334.54	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	200,334.54	132,692.27	333,026.81
BILLS LIST TOTALS	200,334.54	132,692.27	333,026.81

**List of Bills - (300001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

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Check#	Vendor	Description	Payment	Check Total
8882	64 - PELLOW, HAROLD & ASSO, INC.	PO 52355 Engineer Firehouse #2 -	99.70	
		PO 56228 ENGINEER -NOV	4,826.07	4,925.77
8883	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 56160 POOL RENOVATIONS	8,331.26	8,331.26
TOTAL				13,257.03

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	13,257.03
3091806	ORD 2018-6 supp FIREHOUSE #2	99.70			
3091807	ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220	376.84			
3091903	ORD 2019-3 Var-B&Groof/skidSteer/Plainfl	1,305.48			
3091909	ORD 2019-9 POOL	8,331.26			
3091913	ORD 2019-13 Rec Tr.Gt 2011 Funded	3,143.75			
TOTALS FOR	CAPITAL	13,257.03	0.00	0.00	13,257.03

Total to be paid from Fund 30 CAPITAL
 13,257.03
 =====
 13,257.03

Checks Previously Disbursed

197402	CURRENT ACCOUNT	close ytd int, at ye to current	25,815.81 12/31/2019

			25,815.81

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 30 CAPITAL	25,815.81	13,257.03	39,072.84
BILLS LIST TOTALS	25,815.81	13,257.03	39,072.84

List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426
WATER/SEWER UTILITY

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

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1/4

Check#	Vendor	Description	Payment	Check Total
17928	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 56220 COMPRESSOR/ PILOT REGULATORS/ Rpr	1,145.72	1,145.72
17929	3251 - BADGER METER, INC.	PO 56198 Serv Agreement Beacon Mobile Hostin	843.60	843.60
17930	3015 - CAPITOL SUPPLY CONST PRODUCTS, INC.	PO 55561 Saddle And Corps For Water Main Re	510.41	510.41
17931	77 - CCP INDUSTRIES, INC.	PO 56161 B: Cleaning Supplies Cust #53794	1,364.62	
		PO 56196 UNIFORMS/2019 CONTRACT CUST #87662	336.00	1,700.62
17932	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56225 LOCAL PHONE SVC	1,249.65	1,249.65
17933	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646 B: NATURAL GAS	1,122.78	1,122.78
17934	155 - COYNE CHEMICAL CORP., INC.	PO 55186 Chemicals for WTP CUST #214102	1,435.65	1,435.65
17935	4069 - DELL MARKETING LP	PO 56114 Power Cord for CFO laptop	10.19	10.19
17936	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 56186 24" MANHOLES (3)	1,012.50	1,012.50
17937	113 - JCP&L	PO 56227 W/S ELECTRIC -NOV	16,009.88	16,009.88
17938	3772 - JK HVAC SERVICE, LLC.	PO 56237 WWTP SVC CALL 12/20	145.00	145.00
17939	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 54002 B: MARKETING & PUBLIC RELATIONS	675.00	675.00
17940	2532 - LADDEY, CLARK & RYAN, LLP	PO 56259 LEGAL -NOV	592.00	592.00
17941	2835 - NJMEBF	PO 56223 DEC MED/DENTAL	86,500.00	86,500.00
17942	1390 - ORR'S	PO 56221 UNIFORMS/2019 CONTRACT	900.00	900.00
17943	64 - PELLOW, HAROLD & ASSO, INC.	PO 56228 ENGINEER -NOV	1,617.80	1,617.80
17944	2212 - PROCESS TECH SALES AND SERVICE	PO 56195 Rosemount Chlorine Sensor	1,275.95	1,275.95
17945	4203 - RAPID PUMP & METER SERVICE CO., INC.	PO 55351 CAF: EQUIPMENT/PUMP MAINT SVC'S CU	420.00	420.00
17946	55 - SCHMIDT'S WHOLESALE, INC	PO 56236 MANHOLE COVER CUST #600	1,140.00	1,140.00
17947	126 - SCMUA	PO 56238 TRASH/BRUSH REMOVAL (11/15-12/20)	739.45	739.45
17948	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 54430 B: W/S OFFICE SUPPLIES	127.94	127.94
17949	130 - SUSSEX COUNTY P & H, INC.	PO 54085 B: PLUMBING SUPP'S	230.33	230.33
17950	3392 - TAP INTO, LLC	PO 56271 WEB ADVERTISING (JAN-JUNE)	975.00	975.00
17951	1158 - VISION SERVICE PLAN	PO 56217 VISION - December	575.00	575.00
TOTAL				120,954.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	120,954.47
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	120,174.47			
6051200A	(2018) W&S OPERATING - TOTAL OTHER EXPE		780.00		
TOTALS FOR	WATER/SEWER UTILITY	120,174.47	780.00	0.00	120,954.47

Total to be paid from Fund 60 WATER/SEWER UTILITY 120,954.47
 =====
 120,954.47

Checks Previously Disbursed

197203	ELAVON - ON LINE FEES	Dec Elavon fee	480.69	12/31/2019
196056	WATER & SEWER CAPITAL ACCOUNT	PO# 56222 Move Monies for Grit Collector fro	409,790.30	12/27/2019
196055	WATER & SEWER CAPITAL ACCOUNT	PO# 56201 Move unused WS Cap Appro from 2019	225,000.00	12/26/2019
196054	PAYROLL ACCOUNT	12/26 W/S Pay	33,925.46	12/26/2019
17927	WATER & SEWER CAPITAL ACCOUNT	PO# 56118 MOVE W/S CAP WATER TANK IMP TO W/S	42,416.79	12/23/2019
17926	WATER & SEWER CAPITAL ACCOUNT	PO# 56117 MOVE CAP OUTLAY TO W/S CAPITAL CR	10,423.21	12/23/2019
			722,036.45	

Totals by fund Previous Checks/Voids Current Payments Total

Summary By Account

ACCOUNT	DESCRIPTION		CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 60	WATER/SEWER UTILITY	722,036.45	120,954.47	842,990.92		
	BILLS LIST TOTALS	722,036.45	120,954.47	<u>842,990.92</u>		

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

M 1/4

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

Check#	Vendor	Description	Payment	Check Total
3938	4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC.	PO 56043 B: PUBLIC DEFENDER(Sept-Dec) \$1,125	1,125.00	1,125.00
3939	64 - BELLOW, HAROLD & ASSO, INC.	PO 56245 Brookside Urban Renewl - October	98.00	
		PO 56254 Bead Blasting Equipment - Thor Labs	65.00	
		PO 56255 Punctuated Equilibrium Nov	1,423.63	1,586.63
TOTAL				2,711.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	2,711.63
711218	RESERVE FOR MUNIC PUBLIC DEFENDER			1,125.00	
711440	ENGINEER REVIEW FEES			1,586.63	
TOTALS FOR	TRUST	0.00	0.00	2,711.63	2,711.63

Total to be paid from Fund 71 TRUST
 2,711.63
 =====
 2,711.63

Checks Previously Disbursed

197126	CURRENT ACCOUNT	PO# 56268 Trust 2019 Interest & Police admin	21,103.25	12/31/2019
191129	PAYROLL ACCOUNT	12/26 Trust PAY	1,275.00	12/26/2019
			22,378.25	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 71 TRUST	22,378.25	2,711.63	25,089.88
BILLS LIST TOTALS	22,378.25	2,711.63	25,089.88

List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515
DEVELOPERS ESCROW (Fund 72)

Meeting Date: 01/06/2020 For bills from 12/24/2019 to 01/04/2020

Handwritten initials and date: 1/4

Check#	Vendor	Description	Payment	Check Total
1367	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 56178 PATERSON AVE REDEV PLAN -OCT	218.00	218.00
1368	64 - PELLOW, HAROLD & ASSO, INC.	PO 56251 Water Street Holdings, LLC Nov	98.00	
		PO 56252 Natural Selections: Lower Spring St	650.00	
		PO 56256 THORLABS-AUG/SEPT ESCROW	2,470.00	
		PO 56257 THORLABS-NOV ESCROW	845.00	
		PO 56258 THORLABS-OCT ESCROW	1,267.50	5,330.50
TOTAL				5,548.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	5,548.50
721347	RES FOR NAT'L SELECTION -new constr(1/19)			5,232.50	
721353	PATERSON/BUILD PRO (9/19)			218.00	
721359	WATER ST HOLDING (10/19)			98.00	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	5,548.50	5,548.50

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 5,548.50
 =====
 5,548.50

Checks Previously Disbursed

197201	CURRENT ACCOUNT	PO# 56264 2019 Town Interest moved to Curren	420.07 12/31/2019

			420.07

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 72 DEVELOPERS ESCROW (Fund 72)	420.07	5,548.50	5,968.57
BILLS LIST TOTALS	420.07	5,548.50	5,968.57
			=====

**BILL LIST 2019
PREPAID**

<u>CHECK #</u>	<u>VENDER</u>	<u>DECRPTION</u>	<u>TOTAL</u>
Electronic Fee –TAX			
197202	Current	2019 Interest	\$ 59.46
197203	Elavon	Online fee's Dec	\$ 249.37
197204	Current	Close to Current	\$ 201.94
Cashier			
191425	Parking Auth	Dec Parking passes	\$ 495.00
191426	Current	Close to Current	\$ 489,969.31
191427	Current	2019 Interest	\$ 21,945.97
Tax Lien Trust			
197203	Current	2019 Interest	\$ 193.48
Tax Lien Premium			
196003	Current	2019 Interest	\$ 4,813.96
Payroll			
198190	Current	2019 Interest	\$ 6,938.76
198191	S N/J Pension	PERS Pension	\$ 36,287.49
198192	S N/J Pension	PFRS Pension	\$ 57,200.86
198193	Current	2018 Pension payback	\$ 1,084.72
Housing Rehab Revolving Trust			
197401	Current	2019 Interest	\$ 213.07
Dog			
192104	Current	2019 Interest	\$ 537.01
Capital			
8884	Tony's Concrete	2 nd & Final Plainfield Ave	\$ 379.35
Current Total			<u>\$620118.44</u>
W/S			
W/S Utility Trust Assessment			
196002	W/S operating	2019 Interest	\$ 74.81
W/S Capital			
196101	W/S operating	2019 Interest	\$ 44,121.39
W/S Total			<u>\$44,196.20</u>