

AGENDA
NEWTON PARKING AUTHORITY

FEBRUARY 6, 2020
8:45 A.M.

I. ROLL CALL

II. Mr. Edwards Mr. Mitchell Rev. Leone Ms. Kweselait
Ms. Schlosser Mr. Russo

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES - December 5, 2019 Meeting

V. FINANCIAL REPORTS - November 30, 2019 Treasurer's Report
December 31, 2019 Treasurer's Report
2019 Receipts and Disbursements

VI. OLD BUSINESS

VII. NEW BUSINESS

a. Annual Reorganization

 i. Chairman _____

 ii. Vice-Chairman _____

 iii. Secretary _____

b. Resolution A-2020 – Designation of Public Agency Compliance Officer for Calendar Year 2020

c. Resolution B-2020 – Authorize the Execution of an Agreement for Auditing Services for 2020 with Wielkotz & Company, LLC

d. Review of Purchase Ledgers for Parking Passes – November and December 2019

VII. APPROVAL OF BILLS

a. Direct Energy Business, Inc. _____	\$160.25
b. Firefighter One, LLC _____	\$255.23
c. Gravity Design Works, Inc. _____	\$200.00
d. Home Depot, Inc. _____	\$65.18
e. JCP&L _____	\$916.56
f. McManimon, Scotland & Baumann, LLC _____	\$709.50
g. Verizon Wireless, Inc. _____	\$76.02
h. Ferraioli, Cerulla & Cuva _____	\$2,600.00
i. Direct Energy Business, Inc. _____	\$169.30
j. JCP&L _____	\$1,114.14
k. Weights & Measures Fund _____	\$300.00

VIII. PUBLIC TO BE HEARD

IX. ADJOURNMENT

Next meeting is April 2, 2020

**Newton Parking Authority Meeting
December 5, 2019 – Minutes**

Roll Call – meeting called to order at 8:50 a.m. by Chairman Edwards (via Telephone)

Present: Chairman Edwards (via Telephone), Ms. Kweselait, Mr. Leone
Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Theresa Schlosser, Tax Collector/Finance Office
Excused: Vice Chairman Mitchell
Kimberly Williams, Community Development Director
Gary Govier, Parking Enforcement Officer

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

Motion to approve November 7, 2019 Minutes as presented, by Mr. Leone, seconded by Ms. Kweselait.
Approved 3-0.

Financial Reports

Motion to approve October 2019 Treasurer Report, as presented, by Mr. Leone, seconded by Ms. Kweselait.
Approved 3-0.

Old Business - None.

New Business

a) **Resolution K-2019** – Approve 2019 Parking Authority Appropriation Transfers

BE IT RESOLVED, by the Town of Newton Parking Authority that the following 2019 Parking Authority appropriation transfers be approved effective this date:

<u>From</u>	<u>To</u>	<u>Amount</u>
<u>PARKING AUTHORITY</u>		
Operations OE - Electric 6253225	Services OE - Audit 6251205	2,500.00
TOTAL PARKING AUTHORITY TRANSFERS		<u>\$2,500.00</u>

Motion to approve by Ms. Kweselait, seconded by Mr. Leone. Approved 3-0.

b) **Resolution L-2019** – Adopt the 2020 Budget

WHEREAS, the Annual Budget and Capital Budget/Program for the Town of Newton Parking Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Town of Newton Parking Authority at its open public meeting of December 5, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 90,000.00 Total Appropriations, including any Accumulated Deficit, if any, of \$90,000.00 and Total Unrestricted Net Position utilized of \$0.00 and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$14,000.00 and Total Unrestricted Net Position planned to be utilized of \$14,000.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Town of Newton Parking Authority, at an open public meeting held on December 5, 2019 fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Motion to open to the public for public hearing by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

Motion to close hearing to the public by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

Motion to approve and adopt 2020 Budget by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

c) **Resolution M-2019** – Resolution Regarding Public Parking Spaces of Newton Town Centre and 50 Trinity Street

WHEREAS, Newton Town Centre Urban Renewal Associates, L.P. (“Newton Town Centre”) has constructed a mixed-use residential building, including commercial/retail space, a community center, 65 age-restricted affordable residential apartments, and a 61-space parking garage, (the “Garage Spaces”) at Block 8.05, Lots 7, 8, and 9 in the Town of Newton; and

WHEREAS, Newton Town Centre also constructed a stand-alone 18-space parking lot located at Block 8.05, Lot 4 initially intended for the exclusive use of the residents of the residential building (the “Parking Lot Spaces”); and

WHEREAS, on December 13, 2016 the Parking Authority of the Town of Newton (“Parking Authority”) entered into a ground lease agreement with Newton Town Centre for Block 8.05, Lots 8 and 9, which allocated 27 of the 61 Garage Spaces for the exclusive use of the Parking Authority; and

WHEREAS, Newton Town Centre has received approval from the Newton Planning Board to reallocate the Parking Lot Spaces and the Garage Spaces between Newton Town Centre and the Parking Authority as follows:

The Parking Authority shall have exclusive use of the 18 Parking Lot Spaces; and

The Parking Authority shall relinquish control of the 27 Garage Spaces previously assigned for its exclusive use to Newton Town Centre for the exclusive use of the residents of the building; and

The Parking Authority shall be granted exclusive use of 9 newly assigned Garage Spaces to be located along the garage fence line facing Trinity Street; and

WHEREAS, taken together, the 18 Parking Lot Spaces and 9 fence line Garage Spaces newly assigned for the exclusive use of the Parking Authority fully replace the 27 Garage Spaces reassigned to Newton Town Centre; and

WHEREAS, the Parking Authority desires to annually assign these 27 newly assigned parking spaces for the exclusive use of businesses located on Spring Street, Trinity Street, Moran Street, and/or Union Street, as determined by outreach conducted by the Newton Town Manager/Parking Authority Secretary and Newton Community Development Director; and

WHEREAS, commencing January 1, 2020 the 27 parking spaces granted to selected businesses shall be valid for one calendar year beginning on January 1st and ending on December 31st of each year; and

WHEREAS, the chosen businesses of the 27 parking spaces will receive a decal or hangtag pass from the Parking Authority to place in their vehicle to be able to utilize their non-transferrable space, which shall be at no additional cost;

NOW, THEREFORE BE IT RESOLVED, by the Town of Newton Parking Authority, that an annual selection process for 27 parking spaces at or near Newton Town Centre be coordinated by the Newton Town Manager/Parking Authority Secretary and Newton Community Development Director; and

BE IT FURTHER RESOLVED, that these 27 spaces shall not have any time restrictions; and

BE IT FURTHER RESOLVED, that permittees must move their vehicles upon request of the Newton Town Manager/Parking Authority Secretary or Newton Town Centre or its designee; and

BE IT FURTHER RESOLVED, that maintenance and upkeep of all parking spaces assigned for exclusive Parking Authority use shall be the sole responsibility of Newton Town Centre or its designee; and

BE IT FURTHER RESOLVED, that a copy of this certified resolution shall be provided to Newton Town Centre for their records.

Motion to approve by Ms. Kweselait, seconded by Mr. Leone. Approved 3-0.

d) Meeting Schedule for 2020

8:45am

February 6 September 3

April 2 November 5

June 4 December 3

Motion to approve by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

e) Review of Purchase Ledgers for Parking Passes – October 2019 – No discussion.

Approval of Bills

a. Town of Newton Current Account _____	\$10,500.00
b. Town of Newton Current Account _____	\$281.10
c. Direct Energy Business Inc. _____	\$290.88
d. Home Depot, Inc. _____	\$29.96
e. Verizon Wireless, Inc. _____	\$76.02

Motion to approve bills items **a-e** as presented, made by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

Public to be Heard - None.

Executive Session - None.

Motion to Adjourn by Mr. Leone, seconded by Ms. Kweselait. Approved 3-0.

ADJOURNED AT 9:00 a.m.

Next meeting is February 6, 2020 at 8:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR., TOWN MANAGER/PA SECRETARY

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
NOVEMBER 30, 2019**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 250,232.32		\$ 290.73	\$ 4,035.49

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 1,776.47	MONTH	\$ 1,534.95
YR-TO-DATE		YR-TO-DATE	
2019	\$ 23,026.73	2019	\$ 17,130.76
2018	\$ 22,952.28	2018	\$ 17,340.80
2017	\$ 20,663.85	2017	\$ 18,867.95

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ 1,890.00	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2019	\$ 65,565.00	2019	\$ 1,361.54
2018	\$ 59,460.00	2018	\$ -
2017	\$ 52,710.00	2017	\$ 50.00

<u>LEASING CONTRACT:</u>	
MONTH	\$ 4,000.00
YR-TO-DATE	
2019	\$ 8,700.00
2018	\$ 4,700.00
2017	\$ 700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES</u> <u>MERCHANT</u>	<u>PASSES</u> <u>OVERNIGHT</u>	<u>PASSES</u> <u>DAILY</u>
	158	69	30	43	125			
2019	\$ 1,776.47	\$ 544.20	\$ 171.30	\$ 132.25	\$ 687.20		\$ 750.00	\$ 1,140.00
2018	\$ 2,298.15	\$ 733.06	\$ 136.95	\$ 290.33	\$ 739.54	\$ -	\$ 585.00	\$ 1,080.00
2017	\$ 1,550.80	\$ 580.35	\$ 170.75	\$ 134.75	\$ 663.15	\$ -	\$ 465.00	\$ 810.00
<u>YR-TO-DATE</u>								
2019	\$ 23,026.73	\$ 6,799.94	\$ 2,013.47	\$ 1,946.22	\$ 6,371.13	\$ 13,650.00	\$ 9,795.00	\$ 42,120.00
2018	\$ 22,952.28	\$ 6,594.22	\$ 1,683.25	\$ 2,755.35	\$ 6,307.98	\$ 11,400.00	\$ 8,070.00	\$ 39,990.00
2017	\$ 20,663.85	\$ 5,919.34	\$ 1,880.41	\$ 1,681.12	\$ 9,387.08	\$ 7,200.00	\$ 7,230.00	\$ 38,280.00

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
DECEMBER 31, 2019**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 241,287.39		\$ 314.89	\$ 4,350.38

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 1,806.88	MONTH	\$ 272.75
YR-TO-DATE		YR-TO-DATE	
2019	\$ 24,883.61	2019	\$ 17,403.51
2018	\$ 25,083.85	2018	\$ 17,570.20
2017	\$ 23,362.17	2017	\$ 19,368.81

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ 495.00	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2019	\$ 66,060.00	2019	\$ 1,361.54
2018	\$ 59,955.00	2018	\$ -
2017	\$ 53,625.00	2017	\$ 50.00

<u>LEASING CONTRACT:</u>	
MONTH	\$ -
YR-TO-DATE	
2019	\$ 8,700.00
2018	\$ 4,700.00
2017	\$ 700.00

MONTH	STREET MTR	(CENTRAL) #4 BLUE	(MAIN) #2 BLK	(ADAMS) #1 RED	(WESTERN) #3 GRN	PASSES MERCHANT	PASSES OVERNIGHT	PASSES DAILY
	158	69	30	43	125			
2019	\$ 1,806.88	\$ 89.43	\$ 27.80	\$ 39.90	\$ 115.62	\$ -	\$ 495.00	
2018	\$ 2,131.57	\$ 40.90	\$ 66.95	\$ 41.55	\$ 80.00	\$ -	\$ 495.00	\$ -
2017	\$ 2,698.32	\$ 129.06	\$ 130.50	\$ 36.55	\$ 204.75	\$ -	\$ 615.00	\$ 300.00
YR-TO-DATE								
2019	\$ 24,833.61	\$ 6,889.37	\$ 2,041.27	\$ 1,986.12	\$ 6,486.75	\$ 13,650.00	\$ 10,290.00	\$ 42,120.00
2018	\$ 25,083.85	\$ 6,635.12	\$ 1,750.20	\$ 2,796.90	\$ 6,387.98	\$ 11,400.00	\$ 8,565.00	\$ 39,990.00
2017	\$ 23,362.17	\$ 6,048.40	\$ 2,010.91	\$ 1,717.67	\$ 9,591.83	\$ 7,200.00	\$ 7,845.00	\$ 38,580.00

**December: free daytime parking in lots 1, 2, 3 and 4.

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY
2019 RECEIPTS and DISBURSEMENTS**

PREPARED BY:
THERESA SCHLOSSER

CHECKING ACCOUNT BALANCE AS OF 12/31/18 \$ 196,089.71

RECEIPTS:

STREET METER RECEIPTS	\$24,833.61
PLAZA RECEIPTS	\$17,403.51
INTEREST EARNED	\$4,350.38
PARKING PASSES	\$66,060.00
LEASING CONTRACTS	\$8,700.00
BUDGET REIMBURSEMENT	\$1,361.54
MISC REVENUE /CAPITAL OUTLAY	

TOTAL RECEIPTS: \$122,709.04

DISBURSEMENTS:

ADVERTISING	\$69.58
ELECTRIC	\$6,463.15
WEIGHTS/MEASURES	\$300.00
TOWN OF NEWTON CONTRACT	\$42,000.00
LEGAL/ENGINEERING	\$2,263.50
METER MAINTENANCE	\$685.00
E-TICKET MACHINES/VERIZON	\$1,012.24
AUDIT	\$2,500.00
VEHICLE REPAIR/MAINTENANCE	\$1,391.07
OFFICE SUPPLIES	\$14.99
MATERIALS/SUPPLIES	\$1,203.38
CAPITAL IMPROVEMENTS	\$2,905.00
INSURANCE	\$11,930.00
UNIFORMS	\$255.23
GAS/DIESEL	\$802.16

TOTAL DISBURSEMENTS: \$73,795.30

CHECKING ACCOUNT BALANCE AS OF 12/31/19 \$ 241,287.39

**NEWTON PARKING AUTHORITY
2019 RECEIPTS and DISBURSEMENTS**

STREET METERS

MONTH	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 2,056.68	\$ 1,405.09
FEBRUARY	\$ 1,842.39	\$ 1,937.64
MARCH	\$ 2,195.87	\$ 2,179.50
APRIL	\$ 2,172.01	\$ 2,303.13
MAY	\$ 2,557.17	\$ 2,086.75
JUNE	\$ 2,207.11	\$ 2,734.76
JULY	\$ 2,246.57	\$ 1,896.92
AUGUST	\$ 1,833.04	\$ 2,435.80
SEPTEMBER	\$ 1,803.46	\$ 1,667.50
OCTOBER	\$ 2,335.96	\$ 2,007.04
NOVEMBER	\$ 1,776.47	\$ 2,298.15
DECEMBER	\$ 1,806.88	\$ 2,131.57
TOTALS	\$ 24,833.61	\$ 25,083.85

#1 Red (Adams Lot)

MONTH	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 187.21	\$ 149.30
FEBRUARY	\$ 126.60	\$ 184.85
MARCH	\$ 167.55	\$ 173.35
APRIL	\$ 163.63	\$ 156.36
MAY	\$ 254.01	\$ 197.40
JUNE	\$ 179.25	\$ 375.11
JULY	\$ 239.00	\$ 332.31
AUGUST	\$ 134.70	\$ 402.72
SEPTEMBER	\$ 152.62	\$ 247.51
OCTOBER	\$ 209.40	\$ 246.11
NOVEMBER	\$ 132.25	\$ 290.33
DECEMBER	\$ 39.90	\$ 41.55
TOTALS	\$ 1,986.12	\$ 2,796.90

#2 Black (Main Lot)

MONTH	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 162.47	\$ 137.22
FEBRUARY	\$ 187.30	\$ 144.15
MARCH	\$ 143.95	\$ 155.15
APRIL	\$ 122.10	\$ 151.50
MAY	\$ 133.55	\$ 185.90
JUNE	\$ 152.70	\$ 199.85
JULY	\$ 241.60	\$ 125.75
AUGUST	\$ 183.21	\$ 185.90
SEPTEMBER	\$ 218.04	\$ 117.45
OCTOBER	\$ 297.25	\$ 143.43
NOVEMBER	\$ 171.30	\$ 136.95
DECEMBER	\$ 27.80	\$ 66.95
TOTALS	\$ 2,041.27	\$ 1,750.20

**NEWTON PARKING AUTHORITY
2019 RECEIPTS and DISBURSEMENTS**

#3 Green (Western Lot)

MONTH	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 564.16	\$ 416.20
FEBRUARY	\$ 313.63	\$ 476.38
MARCH	\$ 524.76	\$ 514.20
APRIL	\$ 478.27	\$ 524.26
MAY	\$ 583.58	\$ 545.56
JUNE	\$ 584.15	\$ 672.78
JULY	\$ 678.88	\$ 563.51
AUGUST	\$ 605.90	\$ 713.50
SEPTEMBER	\$ 525.65	\$ 553.60
OCTOBER	\$ 824.95	\$ 588.45
NOVEMBER	\$ 687.20	\$ 739.54
DECEMBER	\$ 115.62	\$ 80.00
TOTALS	\$ 6,486.75	\$ 6,387.98

#4 Blue (Central Lot)

MONTH	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 620.17	\$ 405.16
FEBRUARY	\$ 540.50	\$ 367.15
MARCH	\$ 603.26	\$ 451.50
APRIL	\$ 598.31	\$ 591.70
MAY	\$ 729.46	\$ 396.31
JUNE	\$ 674.25	\$ 902.21
JULY	\$ 716.98	\$ 649.70
AUGUST	\$ 608.25	\$ 850.00
SEPTEMBER	\$ 489.24	\$ 535.05
OCTOBER	\$ 675.32	\$ 712.38
NOVEMBER	\$ 544.20	\$ 733.06
DECEMBER	\$ 89.43	\$ 40.90
TOTALS	\$ 6,889.37	\$ 6,635.12

Parking Passes

Month	2019 RECEIPTS	2018 RECEIPTS
JANUARY	\$ 46,215.00	\$ 43,395.00
FEBRUARY	\$ 1,590.00	\$ 1,365.00
MARCH	\$ 1,770.00	\$ 1,305.00
APRIL	\$ 2,700.00	\$ 1,815.00
MAY	\$ 1,680.00	\$ 1,410.00
JUNE	\$ 1,725.00	\$ 1,350.00
JULY	\$ 2,505.00	\$ 1,860.00
AUGUST	\$ 1,710.00	\$ 1,530.00
SEPTEMBER	\$ 1,560.00	\$ 1,605.00
OCTOBER	\$ 2,220.00	\$ 2,160.00
NOVEMBER	\$ 1,890.00	\$ 1,665.00
DECEMBER	\$ 495.00	\$ 495.00
TOTALS	\$ 66,060.00	\$ 59,955.00

**NEWTON PARKING AUTHORITY
2019 RECEIPTS and DISBURSEMENTS**

Other Revenue

Month	2019 OTHER REV.	2018 OTHER REV.
FEB-BUDGET REIMB.	\$ 361.54	\$ -
JUN-BUDGET REIMB.	\$ 1,000.00	\$ -
	<u>\$ -</u>	<u>\$ -</u>
TOTALS	\$ 1,361.54	\$ -

Interest Revenue

Month	2019 INTEREST	2018 INTEREST
JANUARY	\$ 329.43	\$ 137.01
FEBRUARY	\$ 353.64	\$ 141.06
MARCH	\$ 383.01	\$ 158.68
APRIL	\$ 427.86	\$ 206.67
MAY	\$ 411.74	\$ 204.69
JUNE	\$ 379.02	\$ 187.20
JULY	\$ 433.30	\$ 246.19
AUGUST	\$ 335.47	\$ 235.38
SEPTEMBER	\$ 346.92	\$ 212.79
OCTOBER	\$ 344.37	\$ 304.77
NOVEMBER	\$ 290.73	\$ 287.89
DECEMBER	\$ 314.89	\$ 290.01
TOTALS	\$ 4,350.38	\$ 2,612.34

Misc/Lease

Month	2019 MISC/LEASE	2018 MISC/LEASE
FEB	\$ 4,000.00	\$ 700.00
JULY	\$ 700.00	\$ 4,000.00
NOVEMBER	<u>\$ 4,000.00</u>	<u>\$ -</u>
TOTALS	\$ 8,700.00	\$ 4,700.00

TOTAL RECEIPTS	<u>\$ 122,709.04</u>	<u>\$ 109,921.39</u>
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**NEWTON PARKING AUTHORITY
2019 RECEIPTS and DISBURSEMENTS**

Disbursements

Month	2019 DISBURSEMENTS	2018 DISBURSEMENTS
JANUARY	\$ 11,924.53	\$ 11,720.12
FEBRUARY	\$ 802.06	\$ 3,827.77
MARCH	\$ 563.05	\$ 458.46
APRIL	\$ 11,067.80	\$ 10,597.64
MAY	\$ 526.13	\$ 10,029.50
JUNE	\$ 15,395.70	\$ 3,860.36
JULY	\$ 16,496.50	\$ 12,766.49
AUGUST	\$ 2,406.91	\$ 936.54
SEPTEMBER	\$ 518.85	\$ 517.11
OCTOBER	\$ 533.07	\$ 290.58
NOVEMBER	\$ 11,177.96	\$ 11,550.02
DECEMBER	\$ 2,382.74	\$ 2,750.33
TOTALS	\$ 73,795.30	\$ 69,304.92

THE NEWTON PARKING AUTHORITY

RESOLUTION #A-2020

February 6, 2020

"Designation of Public Agency Compliance Officer for Calendar Year 2020"

WHEREAS, N.J.A.C. 17:27-3.3 requires the Parking Authority to appoint a Public Agency Compliance Officer "P.A.C.O."; and

WHEREAS, the P.A.C.O. is the liaison between the NJ Department of Treasury, Division of Purchase and Property Contract Compliance and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute and regulations relative to ensuring compliance with equal employment opportunity and affirmative action in public contracting;

NOW, THEREFORE BE IT RESOLVED, that Monica Meibach, C.M.F.O. for the Town of Newton and Treasurer for the Newton Parking Authority, be named as Public Agency Compliance Officer for the Newton Parking Authority for calendar year 2020; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on February 6, 2020.

Thomas S. Russo, Jr., Town Manager
Secretary to the Newton Parking Authority

NEWTON PARKING AUTHORITY

RESOLUTION #B-2020

February 6, 2020

**“Authorize the Execution of an Agreement
For Auditing Services for 2020 with Wielkotz &
Company, LLC”**

WHEREAS, the Newton Parking Authority will require the services of a qualified Auditor to examine the financial statements and records of the authority for the current calendar year; and

WHEREAS, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, Mr. Thomas Ferry, RMA of the accounting firm Wielkotz & Company, LLC has furnished an appropriate contract for 2020;

NOW, THEREFORE BE IT RESOLVED, by the Newton Parking Authority that the Chairman, the Town Manager/Secretary, and the Treasurer for the Parking Authority are hereby authorized to execute said 2020 audit contract on behalf of the Parking Authority; and

BE IT FURTHER RESOLVED that a copy of the fully executed contract be forwarded to Mr. Thomas Ferry, and that a notice of this award be published in accordance with the Local Public Contracts Law.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on February 6, 2020.

Thomas S. Russo, Jr., Town Manager
Secretary to the Newton Parking Authority

NOV 2019
DAILY PASSES

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PHONE	PRIMARY LOT	YEAR-\$300	QTR-\$90	MONTH-\$30	PASS #	PVMT TYPE
FLETCHER, DARLENE	180 SPRING APT204	201-875-8771	4			\$ 30.00	19-615	253
PEACH, JOAN	1 TRINITY STREET	973-579-2704	3			\$ 30.00	19-616	5750
NORGERA, ALLISON	196 SPRING APT 3	862-266-2468	4			\$ 30.00	19-617	394
KARABETOS, RICHARD	17 MAIN ST	973-383-6086	1			\$ 30.00	19-618	CASH
THIDE, JEREMY	11 MORAN STREET	973-903-9186	3			\$ 30.00	19-620	138
THIDE, AMY	11 MORAN	973-903-9186	3			\$ 30.00	19-619	138
KRISTIANSEN, JOHN	1 TRINITY ST 603	973-579-2256	4			\$ 30.00	19-621	3676
COWARD ALISHA	65-67 SPRING ST	973-222-1920	3			\$ 30.00	19-622	CASH
BRONCO, CANDANCE	61 SPRING STREET	973-879-6732	4			\$ 30.00	19-623	202
FISHEIN, RACHEL	9 MAIN ST	973-600-7473	1			\$ 30.00	19-624	CASH
CLEMENTS, JOSH	9A MAIN ST	862-324-4772	1			\$ 30.00	19-625	CASH
CLEMENTS, GEORGE	9A MAIN ST	862-222-5396	1			\$ 30.00	19-626	CASH
FREEBORN LISA	39 MAIN STREET	973-383-1970	2			\$ 30.00	19-627	CASH
BRAUER, CATHERINE	93 SPRING ST STE 401	973-222-1580	3			\$ 30.00	19-628	5480
NADLER, VICTORIA	93 SPRING ST	201-575-1857	3			\$ 30.00	19-629	CASH
GALLAGHER, PREMPREE	11 MAIN STREET	201-999-0478	3			\$ 30.00	19-630	739
VAN ECK, ERIC	61 SPRING STREET	973-727-0559	3			\$ 30.00	19-631	CASH
NAPPI, LOUIS	127 SPRING ST 3RD	201-341-6539	3			\$ 30.00	19-632	CASH
GRODSKY, ROBERT	1 TRINITY ST 207		4			\$ 30.00	19-633	CASH
GLASSER, MEGAN	108 SPRING STREET	862-266-8970	3			\$ 30.00	19-634	CASH
HOUSTON PATRICIA	67 SPRING STREET	973-971-9394	3			\$ 30.00	19-635	622
KROUSE CHERYL	93 SPRING STREET	201-577-8420	3			\$ 30.00	19-636	2701
NVSTRAND, ANDREA	168 SPRING STREET	862-254-1640	3			\$ 30.00	19-637	CASH
BURI MANUEL	171 SPRING STREET	973-349-0182	3			\$ 30.00	19-638	215
MCFADDEN, BRIAN	144 SPRING ST	973-756-6669	1			\$ 30.00	19-639	CASH
MARTINEZ, CONCETTA	13 MAIN STREET	973-383-1970	1			\$ 30.00	19-640	235
HAWKINS, JAMES	122 SPRING ST	305-778-1938	1			\$ 30.00	19-641	CASH
GALVIN, ALLISON	61 SPRING STREET	484-862-9710	3			\$ 30.00	19-642	CASH
O'SULLIVAN, TARA	131 MAIN STREET	973-261-2069	2			\$ 30.00	19-643	CASH
DERONDE, DANIELLE	103 SPRING STREET	973-383-0888	2			\$ 30.00	19-644	2299
RODRIGUEZ, ORLANDO	93 SPRING STREET	973-536-2830	2			\$ 30.00	19-645	164
PONMALES ELIAS	19 HICKS AVENUE	917-301-9084	3			\$ 30.00	19-646	CASH
HYLAND SEAN	62 MAIN STREET	201-741-1380	3			\$ 30.00	19-647	1142
CLARY, JENNELLE	6 PATERSON PL	718-419-6402	1			\$ 30.00	19-648	CASH
HALKE, BRYAN	1 TRINITY ST	973-222-9391	3			\$ 30.00	19-649	CASH
LEARY, PATRICK	145 SPRING ST	973-670-5829	3			\$ 30.00	19-650	CASH
GLASSER, MEGAN	108 SPRING STREET	862-266-8970	3			\$ 30.00	19-651	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	3			\$ 30.00	19-652	8003878839
						\$ 1,140.00		

DEC 2019
OVERNIGHT PASSES

NAME- LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	MONTH-\$15	PASS #	PYMT
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA Z88HTW	3	\$ 15.00	19-512	5759
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA FIT DII KHE	3	\$ 15.00	19-513	5759
KRISTIANSEN, JOHN	1 TRINITY ST 603	579 2256	PONTIAC TORRENT/ WBD	4	\$ 15.00	19-514	3686
NORGERA ALLISON	196 SPRING ST APT3	862-266-2468	SUBARU/ S61BBA	4	\$ 15.00	19-515	396
THIDE, JEREMY	11 MORAN STREET	973-903-9186	SUBARU HH29276	3	\$ 15.00	19-516	146
THIDE, AMY	11 MORAN ST	973-903-9186	SUBARU P49FSM	3	\$ 15.00	19-517	146
FISHBEIN, RACHEL	9 MAIN ST	600-7473	MAZDA/D85HDB	1	\$ 15.00	19-518	CASH
CLEMENTIS, JOSH	9A MAIN ST	862-324-4772	JEEP	1	\$ 15.00	19-519	CASH
CLEMENTIS, GEORGE	9A MAIN ST	862-222-5396	GMC VAN/D17KEK	1	\$ 15.00	19-520	CASH
LOAIZA, DAVID	44 BROOKSIDE COURT	862-258-6478	KIA T5764767	3	\$ 15.00	19-521	CASH
LOSEY, SCOTT	144 SPRING ST	973-534-3488	HONDA CIVIC D41GAL	1	\$ 15.00	19-522	CASH
D'ANGELO ASHLEY	11 MORAN STREET	862-354-1458	FORD PICKUP A68ENU	3	\$ 30.00	19-523/524	CASH
KARABETOS, RICHARD	17 MAIN STREET	383-6086	TOYOTA/SPX16R	3	\$ 15.00	19-525	CASH
MCFADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/T41FWL	1	\$ 15.00	19-526	CASH
MCFADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/3399-736	1	\$ 15.00	19-527	CASH
POMALES ELIAS	19 HICKS AVENUE	917-301-9084	FORD/ M70 LXF	3	\$ 15.00	19-528	CASH
COWARD ALISHA	65-67 SPRING ST 10	973-229-1920	CHEVY B78JRD	3	\$ 15.00	19-529	CASH
CASTILLOSALINAS, JOSE	4 ADAMS ST	551-254-8163	HONDA CRV H15KXT	4	\$ 15.00	19-530	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85E	3	\$ 15.00	19-531	CASH
GOLDSTEIN ZACH	124 SPRING STREET	908-403-7350	MAZDA T10LT	4	\$ 15.00	19-532	CASH
CLARY, JENNELLE	6 PATERSON PL	718-419-6402	NISSAN/ALTIMA	1	\$ 15.00	19-533	CASH
LOVELEE, WAYNE	221 SPRING ST #2	862-217-1964	SUBARU K43ELF	1	\$ 15.00	19-534	CASH
GALLAGHER, PREMPREE	11 MAIN STREET	201-999-0478	ACURA RU92C	3	\$ 15.00	19-535	747
GLASSER, MEGAN	108 SPRING STREET	862-266-8970	SAT/Y55KKW	3	\$ 15.00	19-536	CASH
MARCHIANO, CARL	1 1/2 JEFFERSON ST	973-534-2470	KIA 544JZL	3	\$ 15.00	19-537	CASH
NYSTRAND, ANDREA	168 SPRING STREET	862-254-7302	MIT WAGON/ P93LVE	3	\$ 15.00	19-538	CASH
ARNAO, VINCENTE	49 WOODSIDE AVE	862-268-1450	NISSAN ALT/I59KPE	1	\$ 15.00	19-539	CASH
MATTIS DAVID	112 SPRING ST D	862-273-1224	JEEP G47LPD	3	\$ 15.00	19-540	CASH
ALEXANDER EVAN	39 HALSTED ST	973-459-0896	CHEVY N5ALEN	3	\$ 15.00	19-541	CASH
GRODSKY, ROBERT	1 TRINITY ST 207		NISSAN/ V69GUS	4	\$ 15.00	19-542	CASH
WOEHLER CHRISTOPH	52 BROOKSIDE CT	973-786-1611	TOYOTA U98HND	3	\$ 15.00	19-543	CASH
CANNON, JESSICA	36 CLINTON ST	973-997-8627	MAZDA/ W58HEE	3	\$ 15.00	19-544	CASH
					\$ 495.00		

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
12/19/2019	23176	2872 DIRECT ENERGY BUSINESS INC.	160.25			
12/19/2019	23177	2525 FIREFIGHTER ONE, LLC.	255.23			
12/19/2019	23178	2313 GRAVITY DESIGN WORKS, INC.	200.00			
12/19/2019	23179	1866 HOME DEPOT, INC.	65.18			
12/19/2019	23180	113 JCP&L	916.56			
12/19/2019	23181	263 MCMANIMON, SCOTLAND & BAUMANN, LLC	709.50			
12/19/2019	23182	1280 VERIZON WIRELESS, INC.	76.02			

			2,382.74			
			=====			
			2,382.74			

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TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
1/22/2020	23183	257 FERRAIOLI, CERULLO & CUVA	2,600.00			
1/22/2020	23184	2872 DIRECT ENERGY BUSINESS INC.	169.30			
1/22/2020	23185	113 JCP&L	1,114.14			
1/22/2020	23186	533 WEIGHTS AND MEASURES FUND	300.00			

			4,183.44			
			=====			
			4,183.44			