

December 9, 2019

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present were Mr. Dickson, Mrs. Diglio, Deputy Mayor Flynn, Mr. Schlaffer, Mayor Le Frois, and Thomas S. Russo, Jr, Town Manager. Ursula Leo, Esq., Town Attorney was also present.

Mayor Le Frois then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 4, 2019."

Mayor Le Frois led the Pledge of Allegiance to the flag and the Municipal Clerk called the roll. Upon motion of Mrs. Diglio, seconded by Mr. Schlaffer and unanimously carried, the minutes for the November 25, 2019 Regular, Special and Executive Session meetings were approved.

OPEN TO THE PUBLIC

At this time, Mayor Le Frois read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded."

Ralph Porter, 12 Pine Street, thanked the DPW and the Police Department for their hard work during the last ice storm. He thanked Mr. Russo for his assistance with the removal of the brush in order to move his cars from the driveway.

There being no one else from the public to be heard, Mayor Le Frois closed the meeting to the public.

COUNCIL & MANAGER REPORTS

a. **Mayor Le Frois** – On 11/26, she performed a wedding for a Hampton couple and thanked the Clerk's office for their assistance. On 11/30, she and Mr. Russo marched in the Holiday parade. She thanked Councilwoman Diglio and GNCC for all their hard work on the Holiday parade and Small Business Saturday which followed. On 11/8, she attended Breakfast with Santa at the Newton Firehouse #1. Also on 11/8, she attended the Senior Holiday Luncheon held at Newton High School. Mayor Le Frois updated on the recent ice storm and thanked all who assisted during the storm. Due to the enormous amount of downed trees, the Newton DPW will be picking up brush the week of December 16th.

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Mayor Le Frois then read the following prepared statement:

"On July 1, 2018, when I became Mayor, we put forth four overarching goals around the four C's of Customer Service, Communications, Collaboration, Community.

Keeping in mind the nature of our business whether in the Clerk's office, community development, W&S, the tax assessor's department, or even the PD, ours is a business of customer service. We were able to maintain our high level of customer service while still maintaining nearly a zero increase budget and still add money to our fund balance.

Regarding communications, we committed to recording our meetings and posting them on the website, increasing our social media activity, and improved our newsletter by increasing the information and having all departments represented in the newsletter.

Collaboration between the town and SCCC, businesses, redevelopment projects, new construction, the County, State and Federal government increased as projects small and large gained traction this year. We also continued collaborations in terms of shared services with Green Township, Hopatcong, the Newton Board of Ed, and many of our non-profit partners in the town of Newton and throughout the County.

And more than ever a sense of community continues to increase in the town of Newton. Between parades, festivals, movies in the park, events like Flags of Honor, we have a lot of community building events in Town. And yes, we all look forward to the opening of the pool in 2020.

But in addition to the above activities and achievements, I think it's important to enumerate the many, many other, behind the scenes business that got done over the past 18 months, largely due to the everyday work done by Tom and his team that we entrust to run the day to day operations of this town:

- Utility Audit
- Achieved the State's best practices for municipal government
- Recruited a new CFO
- Negotiated a fiber optics contract for town hall and PD
- Parking study
- Approval for town-wide fiber optics contract with Planet Networks
- Designated the town as a Stigma Free town which garnered recognition with Gov. Codey
- Implementation and increased enforcement of the property maintenance ordinance
- Registration of vacant properties ordinance
- Redesigning our website
- Created business and town promotional videos
- Increased our already great relationship with ThorLabs which is allowing expansion of their business and more donations in support of our students, events, and municipal initiatives
- Created a checklist for event applications to streamline services, make it easier for events to happen in town, and to cover our soft costs associated with DPW, PD, etc.
- Completed a Market Research Project with Seton Hall University
- Negotiated CWA, PBA, SOA contracts through completion
- Completed the Safe Street Campaign with TransOptions
- Reorganization of DPW
- Reorganization of PD
- Revisions to our Master Plan
- Opened and filled the RPM Newton Town Center project
- Movement forward on all of our development and redevelopment projects including:
 - 56 Paterson Avenue Plan Amendment
 - 75 Mill Street
 - Armory cleanup and redevelopment
 - Diller Avenue
 - G&H
 - Hicks Avenue
 - McGuire's

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- o NJ Herald site
 - o ThorLabs
 - o The Style Shop and Spring Board Shops renovations
 - o The reconstruction of Fire House 2
- Created and are implementing a 10-year sewer capital budget including the on-going sewer line inspection project
 - Created and are implementing a 10-year water capital budget
 - Completed the Fox Hollow watermain repairs

The items I listed above are just a few of the higher level items on a much larger, and longer list of accomplishments we monitor throughout the year. But these items have only gotten done through the hard work and leadership of Tom Russo, our departments heads and all of the staff full time and part time in the town of Newton.

So I'll close my comments by saying THANK YOU! Thank you to each and every employee, volunteer, tax payer, resident, business, and visitor to the town of Newton that has made the last 18 months incredibly productive, exciting, and transformational for Newton. Thank you to Tom, Lorraine, Terri, my fellow colleagues on the Council, the employees and volunteers I've had the honor to meet with and interact with over the past 18 months - thank you for your support!

I'm looking forward to continuing the hard work, growth, and excitement in the Town of Newton into 2020. I wish you all a very Merry Christmas, Happy Hanukah, and wonderful holiday season to you all."

b. **Deputy Mayor Flynn** – Noted it's been a pleasure to work with Mayor Le Frois for the past 18 months.

c. **Councilwoman Diglio** – On 11/26, Councilwoman Diglio and Councilman Dickson attended the CLEAR Program meeting. On 11/30, the GNCC held the Holiday parade followed by Small Business Saturday and thanked DPW and Police for all their assistance. Mrs. Diglio thanked Mayor Le Frois for her past 18 months serving as Mayor and noted she did a fantastic job.

d. **Councilman Schlaffer** – Nothing at this time.

e. **Councilman Dickson** – Thanked the Fire, Police, DPW, and OEM for the hard work during the last ice storm. Regular business at the last BOE meeting and noted the next BOE meeting will be held on 12/16/2019.

f. **Town Manager Russo** – Thanked Mayor Le Frois for her leadership the past 18 months. He noted the promotions he has made in the Newton Police Department due to the recent retirement of Chief Richards. These official promotions will take place on January 7, 2020 at the Reorganization meeting. This Wednesday, December 11th is the Tree Lighting ceremony. Newton Town Hall will be closing at 12:30pm for the Staff Holiday gathering on Friday. The next Council meeting will be held on December 23rd with a pending time change.

PRESENTATION

a. Service Electric Cable TV (SECTV) Franchise Renewal

Ursula Leo, Esq. outlined the purpose of the franchise renewal. The cable television franchise renewal process affords municipalities an opportunity to consider improvements to the existing cable television system. The municipality may consider whether the proposal "is reasonable to meet the future cable-related community needs and interests". Franchise renewal is essentially the process by which municipalities negotiate franchise agreements with cable operators. The municipality acts as the voice of cable subscribers and citizens. However, the ultimate decision to renew or deny a franchise in New Jersey rests with the Board of Public Utilities (BPU). The Town Council can grant franchise renewal with conditions or deny (with the understanding the BPU has the final determination).

Michael Meliti Esq. for Service Electric Cable TV (SECTV) introduced Robert Williams, SECTV General Counsel and James Galliford, IT Representative, who were also present. Mr. Meliti noted SECTV has serviced Newton since 7-2-1980 and the franchise expires April, 2020. Mr. Meliti made a brief presentation outlining the services of Service Electric Cable TV and the necessary items needed for the franchise renewal.

Questions from the Governing Body were addressed by the representatives of SECTV.

At this time, Mayor Le Frois opened the hearing to the public.

Alan Abramson, 9 Giancarlo Lane, Newton, expressed his disappointment with SECTV. He outlined his recent customer service issue and feels customer service should be extended beyond Monday-Friday. He suggested the Town create a task force to include members of the Governing Body, Town Manager, and residents of Newton in order to continue communication with SECTV more than every 10 years.

Robert Boyle, owner of Planet Network, noted he comes to these hearings due to the large amount of emails he receives prior to these hearings. He believes competition is good. Mr. Boyle outlined the technical process for putting the lines on the poles as an internet provider.

Eric Snyder, 6 Ashford Street, noted he believes Sussex County has always had an infrastructure problem. He feels the Town needs fast broadband and should be provided to this Town, which serves as the County Seat.

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Mike Malone, 59 Trinity Street, noted an issue with his television and was advised to call Service Electric Cable TV for a service call. It was noted there will be no service charge for the call.

There being no other public to be heard, Mayor Le Frois closed this portion of the meeting to the public.

Deputy Mayor Flynn feels this is a healthy discussion and again should be held more often than every 10 years.

After a lengthy discussion, the Town Council directed Mrs. Leo to enter into final negotiations with Service Electric Cable TV for the appropriate ordinance and extend the franchise in Town for another ten (10) years with the noted amendments.

ORDINANCES

Mayor Le Frois directed the Clerk to read aloud the following Ordinance relative to final adoption.

ORDINANCE #2019-14

AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWN OF NEWTON FOR CALENDAR YEAR 2020

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2020 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage Level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$50.00 in lieu of 2 hours compensatory time for each court related call-out with written certification.

Section 5. Those officers and employees at wage Level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

Section 6. All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval and publication after adoption by the Town Council and shall be effective January 1, 2020.

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, upon motion of Deputy Mayor Flynn, seconded by Mrs. Diglio and unanimously carried, the hearing was closed.

The aforementioned **ORDINANCE**, was offered by Mr. Schlaffer, who moved its adoption, seconded by Mr. Dickson and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Deputy Mayor Flynn	Yes	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

This Ordinance will take effect after publication and adoption according to law.

The Clerk will advertise the above Ordinance according to law.

OLD BUSINESS – None.

RESOLUTION

Mayor Le Frois advised this Resolution is for separate discussion due to Councilwoman Diglio recusing from same.

RESOLUTION #244-2019

AUTHORIZING WAIVING OF WATER AND SEWER UTILITY CHARGES FOR THE NEWTON VOLUNTEER FIRST AID SQUAD FOR CALENDAR YEAR 2020

WHEREAS, the Newton First Aid Squad, "NFAS", is a not-for-profit entity, comprised solely of volunteers that provide emergency assistance to the Newton community; and

WHEREAS, the "NFAS" owns Block 22.01, Lot 24 also known as 66 Sussex Street, which houses their vehicles, equipment, and provides for a meeting place; and

WHEREAS, the "NFAS" operating expenses are funded through donations and fundraising efforts; and

WHEREAS, the Newton Town Council supports the efforts of the "NFAS" and would like to assist, so they may continue to provide this valuable emergency service to the people of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby waives the water and sewer utility charges incurred at Block 22.01, Lot 24 by the Newton First Aid Squad for calendar year 2020.

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A motion was made by Mr. Dickson to approve the revised **RESOLUTION #244-2019**, seconded by Deputy Mayor Flynn and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Recused
Deputy Mayor Flynn	Yes	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

CONSENT AGENDA

Mayor Le Frois read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mr. Russo reviewed the consent agenda items.

RESOLUTION #245-2019*

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER FOR CALENDAR YEAR 2020

BE IT RESOLVED, by the Town Council of the Town of Newton that Monica B. Miebach, Chief Financial Officer for the Town of Newton, is hereby designated as the Public Agency Compliance Officer for the Town of Newton for 2020; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

RESOLUTION #246-2019*

APPOINTMENT OF ADAM VOUGH AS MUNICIPAL REPRESENTATIVE TO THE SUSSEX COUNTY SOLID WASTE ADVISORY COMMITTEE FOR 2020

BE IT RESOLVED by the Town Council of the Town of Newton the Assistant Public Works Supervisor, Adam Vough, is hereby appointed as the municipality's representative to the Sussex County Solid Waste Advisory Committee to attend regular meetings of said Committee conducted on the second Tuesday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center at One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED that, if required, the Assistant Public Works Supervisor or his designee, may also attend workshop meetings of the Sussex County Solid Waste Advisory Committee; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chairman of the Sussex County SWAC.

RESOLUTION #247-2019*

DESIGNATE THE TOWN MANAGER AS THE NATIONAL ORGANIZATION ON DISABILITY REPRESENTATIVE FOR CALENDAR YEAR 2020

WHEREAS, the Town Manager has historically been appointed as the National Organization of Disability representative for the Town of Newton;

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NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Newton Town Manager, Thomas S. Russo, Jr., is hereby appointed as the National Organization on Disability representative for the Town of Newton; and

BE IT FURTHER RESOLVED that the Mayor and the Town Manager are authorized to sign any documents that may be required by the National Organization on Disability to confirm this appointment.

RESOLUTION #248-2019*

AUTHORIZING THE SALE OF BRINE SOLUTION TO MUNICIPALITIES

WHEREAS, the Town of Newton has the equipment necessary to make a brine solution which is used on roadways in preparation for inclement weather; and

WHEREAS, in the past, other municipalities have purchased the brine solution from the Town of Newton; and

WHEREAS, the Newton Town Council desires to authorize the sale of brine solution to other municipalities to the extent it is available, subject to the terms and conditions of this Resolution; and

WHEREAS, the New Jersey Local Public Contracts Law authorizes the sale of items such as the brine solution to a local government agency in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-36(2), without the need for bids or public auctions;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that:

1. The Town of Newton may sell to other municipalities brine solution to the extent that the Town of Newton has the solution available.
2. The DPW Supervisor or his designee shall be responsible for monitoring the quantities of brine solution sold and provide the information to the Town of Newton CFO or his/her designee for invoicing purposes.
3. The sale price of the brine solution at the time of this Resolution is \$0.50 per gallon; however, the Town of Newton reserves the right to adjust the sale price in the event the costs to the Town of Newton increase during the term of this Resolution. Upon receipt of the invoice, the purchasing municipality shall submit a purchase order or voucher to the Town of Newton. Payment of the invoice is expected within 30 days of the invoice date.
4. A copy of this Resolution shall be placed on file with the Clerk of the Town of Newton.
5. This Resolution shall take effect immediately and shall remain in effect through December 31, 2020, or as such time as the Town Council modifies or repeals this Resolution.

RESOLUTION #249-2019*

APPOINTMENT OF JOSEPH CARR AS MUNICIPAL REPRESENTATIVE TO THE SUSSEX COUNTY WATER QUALITY POLICY ADVISORY COMMITTEE

BE IT RESOLVED, by the Town Council of the Town of Newton that Licensed Operator, Joseph Carr, is hereby appointed as the municipality's representative to the Sussex County Water Quality Policy Advisory Committee for 2020 and will attend regular meetings of said Committee conducted on the second Thursday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED, that, if required, Newton's Licensed or his designee may also attend workshop meetings of the Sussex County Water Quality Policy Advisory Committee; and

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BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chairman of the Sussex Water Quality PAC.

RESOLUTION #250-2019*

AUTHORIZE REMITTANCE (CANCELLATION) OF 2019 TAXES; BLOCK 4.02, LOT 20 FOR 2019

WHEREAS, the Municipal Tax Assessor has indicated during the remapping of the Town Block 4.02, Lot 20, also known as High Street Rear and assessed to "Unknown Owner" represents a "void" in the tax map; and

WHEREAS, this property currently has unpaid taxes for the year 2019 for the total amount of \$42.86; and

WHEREAS, the Tax Collector has determined the taxes in the amount of \$42.86 for the tax year 2019 are uncollectible and are unable to be sold in the annual tax sale and the amount must be remitted (cancelled);

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges the taxes for the year 2019 are uncollectible and must be remitted (cancelled); and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to remit (cancel) taxes for the year 2019 in the total amount of \$42.86.

RESOLUTION #251-2019*

APPROVE 2019 APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2019 appropriation transfers be approved effective this date:

<u>From</u> <u>CURRENT</u>	<u>To</u>	<u>Amount</u>
Employee Group Ins. OE 1066200	Finance S&W 1054100	\$5,500.00
Elections OE 1051500	Town Manager's S&W 1050100	\$7,150.00
Utility/Bulk 1089200	Snow Removal S&W 1081100	\$23,000.00
Employee Group Ins. OE 1066200	Snow Removal S&W 1081100	\$10,000.00
Court S&W 1059100	Snow Removal S&W 1081100	\$9,000.00
TOTAL CURRENT TRANSFERS		<u>\$54,650.00</u>

RESOLUTION #252-2019*

TRANSFER OF SCHOOL MONIES FOR THE PERIOD FROM JANUARY 1, 2020 TO JUNE 30, 2020

BE IT RESOLVED by the Town Council of the Town of Newton that the Town Treasurer be authorized to turn over to the Treasurer of School Monies, as monies become available, \$6,178,592.00, to meet the obligations of the Newton Board of Education, in accordance with the Statutes and the request of the Board of Education of Newton.

Amount of Tax Voted	\$12,890,373.00
(Inclusive of Debt Service)	

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Amount Received to Date	6,711,781.00
Amount of This Request	<u>6,178,592.00</u>
Balance Due Board of Education	0.00

RESOLUTION #253-2019*

AUTHORIZE CREDITS DUE WATER AND SEWER UTILITY ACCOUNTS

WHEREAS, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

CREDIT FOR A METER THAT WAS READ INCORRECTLY:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
16610	55 Sussex Street	\$1375.18

RESOLUTION #254-2019*

AUTHORIZE EXECUTION OF AGREEMENT BETWEEN THE TOWN OF NEWTON AND THE NEWTON PARKING AUTHORITY"

WHEREAS, on January 15, 1982, the Town Council of the Town of Newton adopted an Ordinance authorizing the execution of an agreement with the Newton Parking Authority for the purpose of dedicating revenue from certain parking meters to said Parking Authority; and

WHEREAS, such agreements between governmental agencies and authorities may be extended each year by adoption of a Resolution of the Governing Body; and

WHEREAS, at a regular meeting of the Newton Parking Authority conducted on November 7, 2019, the members of the Authority approved an appropriate agreement for calendar year 2020 and authorized the Chairman and the Secretary to execute said agreement;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Mayor and the Municipal Clerk are hereby authorized to execute said agreement with the Newton Parking Authority, dedicating revenue from certain parking meters to said Authority and describing certain services to be performed on behalf of the Authority by the Town of Newton during calendar year 2020.

RESOLUTION #255-2019*

APPROVAL OF A RENEWAL APPLICATION FOR TAXICAB OWNER'S LICENSE FOR DORAGAIL SPICER T/A DADS TAXI & LIMO"

WHEREAS, the Code of the Town of Newton requires under **§283.2, License Required**, "No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter." "All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to the expiration to the Chief of Police"; and

WHEREAS, the Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Owner's License application is complete and accurate; and

WHEREAS, in accordance with **§283.6, Inspection of Vehicles**, "Before a vehicle is used as a taxicab within the Town it shall be inspected...to ascertain that it is in a safe, clean and sanitary condition and contains all safety devices required by law";

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NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby approves the renewal Taxicab Owner's License application submitted by Doragail Spicer, 81 Skytop Road, Newton, NJ 07860, t/a D.A.D.S. Taxi & Limo, which shall expire November 26, 2020; and

BE IT FURTHER RESOLVED that the applicant must remain in compliance with all aspects of **Chapter 283**, of the Code of the Town of Newton, as well as, the provisions of N.J.R.S. 46:16.

RESOLUTION #256-2019*

APPROVAL OF A RENEWAL APPLICATION FOR TAXICAB DRIVER'S LICENSE FOR DORAGAIL SPICER

WHEREAS, the Code of the Town of Newton requires under **283-2, License Required**. "No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter." "All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to expiration to the Chief of Police"; and

WHEREAS, the Newton Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Driver's license application is complete and accurate; and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Newton that it hereby approves the application for the renewal Taxicab Driver's License submitted by Doragail Spicer, 81 Skytop Road, Newton, New Jersey and represents D.A.D.S. Taxi & Limo, which will expire on November 26, 2020.

RESOLUTION #257-2019*

APPROVAL OF A RENEWAL APPLICATION FOR TAXICAB DRIVER'S LICENSE FOR GLENN T. SPICER

WHEREAS, the Code of the Town of Newton requires under **§283.2, License Required**. "No person shall operate a taxicab within the town unless both the owner and the driver of the taxicab are licensed under this chapter." "All licenses issued under this chapter are deemed valid for one (1) year and requests for renewal must be submitted at least thirty (30) days prior to expiration to the Chief of Police"; and

WHEREAS, the Newton Police Department has completed the necessary investigation and submitted a letter advising the renewal Taxicab Driver's license application is complete and accurate; and

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby approves the application for the renewal Taxicab Driver's License submitted by Glenn T. Spicer, 81 Skytop Road, Newton, New Jersey and represents D.A.D.S. Taxi & Limo, which will expire on November 26, 2020.

RESOLUTION #258-2019*

AUTHORIZE PAYMENT OF RECURRING BILLS

WHEREAS, all claims of payment by the Town of Newton, County of Sussex, State of New Jersey, are required to be first submitted to the Mayor and Town Council for consideration before payment is made; and

WHEREAS, due to the nature of certain claims and timing of the particular meetings involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next meeting of the Mayor and Town Council due to the nature of said bills;

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NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton that we hereby approve the payment between meetings of the following enumerated claims for payment, when the same are presented to the Mayor and Town Council and Chief Finance Officer of the Town of Newton.

- a. Town of Newton, net payroll and payroll deduction accounts
- b. Town of Newton, Board of Education
- c. County Treasurer (County taxes only)
- d. Banks for investment Purposes/Inter-fund transfers/Debt Service payments Bond/Note payments
- e. Statewide Insurance Fund, NJ Municipal Employee Benefits Fund, Vision Service Plan, and all other insurances
- f. Repair of emergency, police, and rescue vehicles; parts needed for said vehicles; and critical equipment related to the operations of the DPW/Police or emergency services
- g. Bond Releases
- h. All utility payments
- i. Employee Reimbursements
- j. Petty Cash Reimbursements
- k. Lien Redemptions
- l. Premium Redemptions

RESOLUTION #259-2019*

**PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO.
1915-33-008-004**

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1915-33-008-004, heretofore issued to F. Roger Pierson Enterprises Inc. t/a Barrel House, for premises located at 173 Spring Street, Newton, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE BE IT RESOLVED that the Newton Governing Body does hereby approve, effective December 9, 2019, the transfer of the aforesaid Plenary Retail Consumption License to Newton Sports Bar and Grill LLC t/a Newton Sports Bar and Grill and does hereby direct the Town Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Newton Sports Bar and Grill LLC, effective December 9, 2019."

RESOLUTION #260-2019*

REIMBURSE TOWN EMPLOYEES FOR VEHICLE EXPENSES FOR CALENDAR YEAR 2020

WHEREAS, certain Town of Newton employees use their private vehicles in connection with Town business; and

WHEREAS, such employees routinely use their vehicles for travel within Sussex County; and

WHEREAS, it is appropriate to reimburse said Town employees for use of their personal vehicles;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the employees listed below receive the following quarterly allowances for all vehicular trips within Sussex County effective January 1, 2020:

<u>Estimated Employee</u>	<u>Position</u>	<u>Miles/Qtr.</u>	<u>Quarterly Amount</u>
Scott Holzhauer	Tax Assessor	200 miles	\$115.00
To be determined	Recreation Supervisor	200 miles	\$115.00
Jason Miller	Deputy OEM Coordinator	200 miles	\$115.00
Michael Razzano	Deputy Fire Chief	200 miles	\$115.00

BE IT FURTHER RESOLVED, the following employees are to receive an annual stipend for vehicular trips for Town banking purposes:

Theresa Schlosser	Tax Collector	\$150.00
Jacki Shackleton	Utility Collector	\$150.00

BE IT FURTHER RESOLVED that for out-of-town business trips, employees, and officers of the Town of Newton who use their personal means of transportation shall be reimbursed, in accordance with the IRS standard allowance for business miles driven, in effect at the time of travel, from Newton to the point of destination and return during calendar year 2020.

RESOLUTION #261-2019*

CONCUR WITH THE TOWN MANAGER’S APPOINTMENT OF A SCHOOL CROSSING GUARD

WHEREAS, New Jersey Statute 40A:9-154.1 states *“The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...”*;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager’s appointment of the following individual as a School Crossing Guard for the 2019-2020 school year:

Edward C. Kampka

RESOLUTION #262-2019*

APPOINTMENT OF EARL W. SCHICK, III TO THE NEWTON PLANNING BOARD AS AN ALTERNATE MEMBER

BE IT RESOLVED, by the Town Council of the Town of Newton, that the following appointment to fill an unexpired term be made, effective immediately:

<u>Board/Commission</u>	<u>Name</u>	<u>Term</u>	<u>Expiration Date</u>
Planning Board	Earl W. Schick, III (Alternate No.3)	2 Years	December 31, 2020

RESOLUTION #263-2019*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2018 and 2019 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

42436 921 - AIRGAS EAST PO 55763 TANK SUPPLIES/ Helmet Lenses ACCT	75.19
42437 3897 - SYNCHRONY BANK PO 56018 BATTERY SIGN TRAILER 119.53	119.53
42438 3615 - ANN M ROSELLEN PO 54817 MEDICARE PART B REIMB 813.00	813.00
42439 3604 - BANK OF NEW YORK MELLON PO 55938 Admin fee 2010 RAB's	3,200.00
42440 1132 - BOONTON TIRE SUPPLY INC. PO 55614 B: PD Vehicle Repair 2,204.13	
PO 55894 WIPER/OIL CHG FIRE CHEIF VEH 51.14	2,255.27
42441 3433 - CAROL MC NALLY PO 56032 REIMB UBER 11/20 20.00	20.00
42442 163 - CENTURYLINK COMMUNICATIONS, INC. PO 53970 B: ALARM CIRCUITS - A/C #309485585 125.85	125.85
42443 163 - CENTURYLINK COMMUNICATIONS, INC. PO 55990 LOCAL PHONCE SERVICE 2,943.34	2,943.34
42444 2843 - CHELBUS CLEANING CO., INC. PO 54552 B: CLEAN TOWN BLDGS 1,653.75	1,653.75
42445 3492 - CINTAS FIRE PROTECTION CORP. #636525 PO 56040 FIRE EXTINGUISHERS RECHARGED POLICE 205.07	205.07
42446 2697 - CIVIC PLUS INC PO 55991 CivicRec Program 4,250.00	4,250.00
42447 103 - CLASSIC AUTO UPHOLSTERY PO 55818 PD VEHICLE SEAT REPAIR	421.50
42448 4138 - CONSTELLATION NEWENERGY -GAS DIV PO 54646 B: NATURAL GAS 822.06	822.06
42449 2639 - COUNTY OF SUSSEX PO 54660 5% ThorLabs due county Qtrs 1,2, 3 6,923.71	6,923.71
42450 2361 - CSS TEST INC. PO 54055 B: Pre-Employment/Post Accident - D 96.00	96.00
42451 194 - D & E SERVICE CENTER, INC. PO 56008 2007 Ford - Towed to American Coach 275.00	275.00
42452 1474 - DELL MARKETING L.P. PO 55663 DETECTIVE BUREAU COMPUTER #20071176 1,339.32	1,339.32
42453 4069 - DELL MARKETING LP PO 55924 Laptop and Monitors for new CFO cu 844.76	844.76
42454 4180 - DIFRANCESCO, BATEMAN, KUNZMAN, PO 55941 CONFLICT TAX ATTORNEY - OCT #891037 303.38	303.38
42455 2290 - DOUGLAS CUMMINS PO 54799 MEDICARE PART B REIMB	1,212.00
42456 2439 - E-Z PASS PO 56017 Toll Violations 208.25	208.25
42457 3784 - ESTREMER, MICHELLE PO 54135 B: QTRLY MILEAGE REIMB 3rd -Rec Sup 76.66	
PO 55963 Reimbursement - Senior Luncheon Chr 39.80	116.46
42458 4039 - FARMSIDE LANDSCAPE & DESIGN INC PO 55936 Prep for Winter/ Weed Control 285.00	285.00
42459 197 - FIRE FIGHTERS EQUIPMENT CO. INC. PO 56045 FIRE EXTINGUISHERS RECHARGED 82.54	82.54
42460 172 - FRISBIE, ARTHUR & RITA PO 54797 MEDICARE PART B REIMB	1,626.00
42461 109 - FURGIUELE, CAMILLE PO 54800 MEDICARE PART B REIMB	1,212.00
42462 373 - GALLS, LLC PO 55905 MEDICAL SUPPLIES ACCT #4794479 277.99	277.99
42463 448 - GARRIS, JEAN PO 54801 MEDICARE PART B REIMB 813.00	813.00
42464 230 - HAYEK'S MARKET INC. PO 55858 Shrimp and Fruit/Cheese Platter - B 74.95	
PO 55870 Welcome Lunch - New CFO - 11/1/19 38.93	
PO 55869 GNCC MEET AND GREET NOV. 14 225.00	
PO 55900 Dessert - Staff Halloween Party - 1 15.28	
PO 55902 Interview Panel Lunch - 11/6/2019 47.51	
PO 55928 Shared Services Planning Lunch 34.59	
PO 55972 11/7 LUNCHEON FAMILY PARTNERS 24.64	
PO 55996 Team Breakfast - Halloween Costume 19.65	480.55
42465 230 - HAYEK'S MARKET INC. PO 56046 Budget Hearings - Lunch 35.45	35.45
42466 1712 - HOLZHAUER & HOLENSTEIN, LLC PO 56057 CONSULTING - THORLABS 3,350.00	3,350.00
42467 272 - HOLZHAUER, SCOTT PO 54137 B: QTRLY MILEAGE REIMB -Tax Assessor	115.00

42468 1866 - HOME DEPOT, INC. PO 55149 B: EVENTS SUPPLIES 123.12	123.12
42469 173 - ILIFF, JOHN AND TERRY PO 54803 MEDICARE PART B REIMB	1,626.00
42470 4222 - INSTANTCARD PO 56006 ID BADGES 195.00	195.00
42471 3921 - INTERPORT MAINT. CO., INC. PO 55799 CONTAINER (storage community develo 2,900.00	2,900.00
42472 2767 - JAMES J KILDUFF PO 54806 MEDICARE PART B REIMB 753.00	753.00
42473 113 - JCP&L PO 55994 STREET LIGHTING -OCT 6,525.38	
PO 56002 ELECTRIC TWN BLDGS -OCT 6,315.90	
PO 56053 FIRE #2 -NOV 262.88	
PO 56052 MORAN ST -NOV 12.06	13,116.22
42474 4173 - JORRITSMA, BRUCE PO 54804 MEDICARE PART B REIMB 813.00	813.00
42475 4211 - JOSEPH D CALABRESE PO 55490 B: IT SERVICES 4TH QTR 2019 1,240.00	1,240.00
42476 1774 - KAY PRINTING PO 55911 BLDG DEPT FORMS CUST #10-000372 1,065.00	1,065.00
42477 276 - KAYS, PETER J. PO 54805 MEDICARE PART B REIMB 1,626.00	1,626.00
42478 2569 - KIEFFER ELECTRIC, INC. PO 56010 Elevator-TH/Repair 614.40	614.40
42479 2532 - LADDEY, CLARK & RYAN, LLP PO 53955 B: 2019 PROSECUTOR - McMeen (\$3 2,583.37	2,583.37
42480 266 - LAFAYETTE AUTO PARTS PO 55823 Trk 5 RPR kit 11.01	
PO 55834 TRUCK.HOSES/ Fittings 618.88	629.89
42481 263 - MCMANIMON, SCOTLAND & BAUMANN, LLC PO 55896 GEN REDEVELOPMENT/PARKING GARAGE 1,084.90	1,084.90
42482 3948 - METZGAR, CLARENCE PO 54809 MEDICARE PART B REIMB 813.00	813.00
42483 62 - MGL FORMS - SYSTEMS, LLC. PO 55976 LASER PURCHASE ORDER'S #N023 1,006.00	1,006.00
42484 3047 - MICHAEL A PANDISCIA PO 54812 MEDICARE PART B REIMB 813.00	813.00
42485 1231 - MILLER, JASON PO 54134 B: QTRLY MILEAGE REIMB -OEM 115.00	115.00
42486 4219 - MONTAGE ENTERPRISES PO 56013 Rpr Sander for Plow Trk 255.26	255.26
42487 53 - MONTAGUE TOOL & SUPPLY, INC. PO 55927 Drill Press/ Snow Main/ Rain Gear 567.34	567.34
42488 1884 - MORRIS, THOMAS & BULAH PO 54811 MEDICARE PART B REIMB 1,584.00	1,584.00
42489 3926 - MOTOROLA SOLUTIONS PO 55587 SUBSCRIPTION RENEWALS CUST #103683 750.00	750.00
42490 4221 - MOTOROLA SOLUTIONS, INC. PO 55788 POLICE RADIOS CUST #1036830190 1,401.56	1,401.56
42491 2452 - MUNICIPAL GRAPHICS INC PO 55314 Graphic Replacement - Car #9 84.72	84.72
42492 116 - NEW JERSEY HERALD, INC. PO 56039 ADVERTISING -OCT 211.08	211.08
42493 170 - NEWTON BOARD OF EDUCATION PO 55981 SCHOOL TAX -DEC 1,124,662.00	1,124,662.00
42494 240 - NEWTON FIRST AID SQUAD PO 54595 B: QTRLY CONTRIBUTION 6,250.00	6,250.00
42495 4004 - NEWTON URGENT CARE LLC PO 55918 Post Accident Drug Screen - 10/23/1 50.00	50.00
42496 1762 - NJSACOP PO 56021 PD OPRA COURSE 598.00	598.00
42497 64 - PELLOW, HAROLD & ASSO, INC. PO 56038 ENGINEERING -OCT	1,822.80
42498 3587 - PHOENIX ADVISORS, LLC. PO 54744 Secondary Market disclosure 2019 1,550.00	1,550.00
42499 4034 - R & J CONTROL INC. PO 55925 Generator Test/ Power Failure cust 298.00	298.00
42500 1274 - RANSNORTH, NANCY PO 54813 MEDICARE PART B REIMB 807.00	807.00
42501 4137 - RAZZANO ANTHONY M PO 54136 B: QTRLY MILEAGE REIMB 3rd -Depty F 115.00	115.00
42502 1112 - RICHARDS, JEAN PO 54814 MEDICARE PART B REIMB 813.00	813.00
42503 1883 - ROMYNS, LARRY E. PO 54830 MEDICARE PART B REIMB 1,566.00	1,566.00
42504 2551 - RONALD CLOUSE PO 54798 MEDICARE PART B REIMB 1,530.00	1,530.00
42505 1872 - RR DONNELLEY PO 55824 Vital Statistic Safety Paper cust 220.50	220.50
42506 3139 - SANDRA DIGLIO PO 56031 REIMB 11/15 CHAMBER BREAKFAST & 11/ 30.19	30.19
42507 4220 - Peter Bond PO 55767 (2) SANTA VISITS - COMMUNITY EVENTS 150.00	150.00
42508 3660 - SCHENCK, PRICE, SMITH, & KING, LLP PO 55955 SPECIAL CONFLICT ATTORNEY -OCT 4,057.82	4,057.82

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42509 3134 - SHOP RITE, INC. PO 55906 Refreshments for Flags of Honor eve	15.02	15.02
42510 4228 - SKYPAC PO 55920 Senior Outing - Elf the Musical Jr.	375.00	375.00
42511 3993 - SLOAN, JAMES P. PO 53957 B: 2019 JUDGE - (\$35,700/12=\$2,975	3,278.50	3,278.50
42512 338 - SMITH, WILLIAM F PO 54820 MEDICARE PART B REIMB	1,761.50	1,761.50
42513 3785 - SPACE FARMS PO 55914 11/1 26 Mt View Street Deer Carcass	31.00	31.00
42514 4024 - SPECTROTEL PO 53961 B: LOCAL/LONG DISTANCE PHONE SVC -	611.90	611.90
42515 2257 - STAPLES BUSINESS ADVANTAGE, INC. PO 54034 B: FINANCE OFFICE SUPP'S	29.99	
PO 56019 DPW/Office Supplies	81.99	111.98
42516 2865 - STEVE MILLS PO 54810 MEDICARE PART B REIMB	777.00	777.00
42517 3442 - SUNLIGHT GENERAL PO 54234 B: DPW/STP ELECTRIC -	288.25	288.25
42518 3863 - SUSSEX COUNTY COMM COLLEGE FOUNDATI PO 55893 FUNDING THEIR		
FUTURE (7 TICKETS)	187.50	187.50
42519 3603 - SUSSEX COUNTY COMMUNITY COLLEGE PO 55913 HAYES INCIDENT		
COMMAND COURSE	25.00	25.00
42520 4028 - SUSSEX COUNTY TECH SCHOOL PO 55986 Senior Holiday Luncheon Desserts	12 150.00	150.00
42521 2479 - TAYLOR OIL CO., INC. PO 54563 B: DIESEL	4,347.09	4,347.09
42522 3851 - THE CANNING GROUP, LLC. PO 53950 B: 2019 PURCHASING QPA - (625.00	625.00
42523 2675 - TIRE KING, INC. PO 56015 TIRE #804	758.00	758.00
42524 293 - TREASURER, PETTY CASH FUND PO 56056 REPLENISH 2019 PETTY CASH	131.36	131.36
42525 1139 - TRUIS INC. PO 56011 PLOW BLADES cust #NM2600	540.00	540.00
42526 3369 - UNITED TELEPHONE/CENTURY LINK PO 53969 B: DIGITAL DATA CIRCUIT -	488.13	488.13
42527 4174 - VELUMCORE, LLC. PO 55909 TACTICAL MEDICAL CARE TRAINING	300.00	300.00
42528 1158 - VISION SERVICE PLAN PO 56020 VISION - NOVEMBER	1,131.71	1,131.71
42529 2635 - W.B. MASON, INC. PO 55472 Storage Cabinet for 2nd Floor cust	330.50	
PO 55562 TAX OFFICE SUPPLIES CUST #C1329496	17.60	
PO 55658 TONER cust #C1329496	900.47	
PO 55757 2020 Calendars - MCCPC Contract #16	21.32	
PO 55845 Multifunction Laser Printer for Cod	646.84	1,916.73
42530 2635 - W.B. MASON, INC. PO 55844 Clerk Office Supplies cust #C13294	158.49	
PO 55908 Office supplies Planning/Zoning - M	48.22	
PO 55922 2020 DEPARTMENT CALENDARS cust #C1	69.80	276.51
42531 1500 - WALMART PO 55987 Supplies and decor for Holiday SENI	95.49	
PO 56014 Holiday decorations for planning/zo	12.70	108.19
42532 2657 - WEATHER WORKS, INC. PO 55993 WEATHER ALERT CONTRACT (12/1-11/30/	1,695.00	1,695.00
42533 633 - WEIS MARKETS, INC. PO 56051 B: FOOD SNOW STORMS	462.44	462.44
42534 3726 - WITMER PUBLIC SAFETY GROUP, INC. PO 55779 HOLSTERS	407.88	
PO 55890 RESCUE ROPE FIRE CUST #NEWFIR85	452.20	860.08
42535 136 - ZENES, NANCY PO 54821 MEDICARE PART B REIMB	813.00	813.00
TOTAL		1,239,058.03

CAPITAL

8868 4230 - BEACON ATHLETICS LLC PO 55942 Memory Park Baseball Field Fencing	1,381.00	1,381.00
8869 4175 - CHEF'S CORNER RESTAURANT EQUIPMENT & SUPP'S, INC. PO 54985 FIRE #2		
APPLIANCE EQUIPMENT	9,522.50	
8870 2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.		
PO 55946 UST REMEDIATION - October 2019	4,046.18	4,046.18
8871 263 - MCMANIMON, SCOTLAND & BAUMANN, LLC PO 55891 POOL IMPROVEMENTS		
BOND ORD	600.00	
PO 55896 GEN REDEVELOPMENT/PARKING GARAGE	107.50	
PO 56036 TRAIL GRANT ORD	600.00	
PO 56037 GEN REDEVELOPMENT -OCT	236.50	1,544.00
8872 3606 - NJ FENCE LLC PO 55224 Girls Softball/ Fencing Memory Park	4,500.00	4,500.00
8873 64 - PELLOW, HAROLD & ASSO, INC. PO 52355 Engineer Firehouse #2 -	608.95	

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PO 56038 ENGINEERING -OCT 5,395.51 **6,004.46**
8874 2703 - **THE HON COMPANY** PO 55746 FIRE #2 FURNITURE cust #1399125 18,730.73
18,730.73

TOTAL 45,728.87

300001 CASH - CAPITAL - LAKELAND #450 0.00 45,728.87
3091406 ORD 2014-6 VARIOUS \$1,912T 5,881.00
3091709 ORD 2017-9 VARIOUS \$1,405 4,552.50
3091806 ORD 2018-6 supp FIREHOUSE #2 28,862.18
3091807 ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220 2,930.25
3091813 ORD 2018-13 reapprop for Pool \$27,244 600.00
3091817 ORD 2018-17 Prelim Plan/Redev \$50T fully 344.00
3091903 ORD 2019-3 Var-B&Groof/skidSteer/Plainfl 1,815.26
3091913 ORD 2019-13 Rec Trail 2011 Grant \$50T 743.68

TOTALS FOR CAPITAL 45,728.87 0.00 0.00 45,728.87

TOTAL TOWN BILLS \$1,284,786.90

WATER/SEWER BILLS

17861 98 - **AURORA ELECTRICAL SUPPLY, LLC.** PO 56012 New Breakers due to weather damage 111.60 **111.60**
17862 4214 - **BESHADA, LEO** PO 55903 MEDICARE PART B REIMB 406.50 **406.50**
17863 3406 - **BLUE RIDGE LUMBER, INC.** PO 55430 STP install office door cust #3239 1,453.77 **1,453.77**
17864 163 - **CENTURYLINK COMMUNICATIONS, INC.** PO 55990 LOCAL PHONCE SERVICE 1,249.65 **1,249.65**
17865 4138 - **CONSTELLATION NEWENERGY -GAS DIV** PO 54646 B: NATURAL GAS 383.56 **383.56**
17866 155 - **COYNE CHEMICAL CORP., INC.** PO 55186 Chemicals for WTP CUST #214102 936.49 **936.49**
17867 4069 - **DELL MARKETING LP** PO 55924 Laptop and Monitors for new CFO cu 844.75 **844.75**
17868 3101 - **EAGLE EQUIPMENT, INC.** PO 55293 Vac Tank Rpr acct #4002260 1,734.40 **1,734.40**
17869 200 - **GARDEN STATE LABORATORIES INC** PO 53376 CAF: WATER TANK TESTING WTP 430.00
PO 55980 WASTE & DRINKING WATER ANALYSIS -JU 7,039.00 **7,469.00**
17870 490 - **GRENNILLE, WILLIAM** PO 54802 MEDICARE PART B REIMB 1,626.00 **1,626.00**
17871 70 - **HACH COMPANY** PO 56009 B: Lab Supplies For Both Water And 815.80 **815.80**
17872 230 - **HAYEK'S MARKET INC.** PO 55858 Shrimp and Fruit/Cheese Platter - B 74.95
PO 55869 GNCC MEET AND GREET NOV. 14 225.00
PO 56046 Budget Hearings - Lunch 35.45 **335.40**
17873 113 - **JCP&L** PO 56003 ELECTRIC W/S -OCT 14,441.55 **14,441.55**
17874 3772 - **JK HVAC SERVICE, LLC.** PO 56054 FURNACE REPAIR THICKNER BLDGING 225.00 **225.00**
17875 1442 - **KITHCART, EILEEN** PO 54807 MEDICARE PART B REIMB 1,816.80 **1,816.80**
17876 1011 - **LASSO, ERVIN** PO 54808 MEDICARE PART B REIMB 813.00 **813.00**
17877 1566 - **MAIN POOL & CHEMICAL COMPANY, INC.** PO 54559 B: LIQUID SODIUM HYPOCHLORITE/CHLOR 969.96 **969.96**
17878 3895 - **MI RANCHO MEXICAN GRILL** PO 56035 Holiday gathering venue/ buffet 750.00 **750.00**
17879 409 - **MINISINK PRESS INC** PO 55581 Fall Public Newsletter printing 1,875.00 **1,875.00**
17880 3166 - **MOTT MACDONALD** PO 52454 Water Effect Ration Study for Coppe 330.00 **330.00**
17881 116 - **NEW JERSEY HERALD, INC.** PO 56039 ADVERTISING -OCT 16.20 **16.20**
17882 2882 - **ONE CALL CONCEPTS, INC.** PO 53992 B: ONE CALL MESSAGES - (Jan 47.60 **47.60**
17883 64 - **PELLOW, HAROLD & ASSO, INC.** PO 55502 CAF(partial) Budget for Water Syste 1,040.00
PO 56038 ENGINEERING -OCT 1,546.50 **2,586.50**
17884 121 - **PUMPING SERVICES, INC.** PO 55744 Install Lockable Cage over Controls 3,550.00

PO 55741 Sewer Pump Rplmt 5,167.22
 PO 55871 Reconnect Repaired Flow Meter 735.00 **9,452.22**
 17885 1250 - **RAFTERY, VIRGINIA** PO 55985 NJLM REIMB 211.66 **211.66**
 17886 4203 - **RAPID PUMP & METER SERVICE CO., INC.** PO 55351 CAF: EQUIPMENT/PUMP
 MAINT SVC'S CU 18,537.65 **18,537.65**
 17887 4220 - **Peter Bond** PO 55767 (2) SANTA VISITS - COMMUNITY EVENTS 150.00 **150.00**
 17888 643 - **SHERWIN-WILLIAMS, INC.** PO 56055 PAINT STP OFFICE acct #5122-3815-5
 193.47 **193.47**
 17889 1489 - **SMALLEY, JOHN H** PO 53978 2019 SVCS @ MORRIS LAKE - \$1 1,416.74
 PO 54818 MEDICARE PART B REIMB 1,626.00 **3,042.74**
 17890 3442 - **SUNLIGHT GENERAL** PO 54234 B: DPW/STP ELECTRIC - 613.46 **613.46**
 17891 3863 - **SUSSEX COUNTY COMM COLLEGE FOUNDATI** PO 55893 FUNDING THEIR
 FUTURE (7 TICKETS) 187.50 **187.50**
 17892 130 - **SUSSEX COUNTY P & H, INC.** PO 54085 B: PLUMBING SUPP'S 37.05 **37.05**
 17893 366 - **WAGNER, WILLIAM** PO 54819 MEDICARE PART B REIMB 1,626.00 **1,626.00**

TOTAL **75,290.28**

600001 CASH - W/S OPERATING-LAKELAND #426 0.00 75,290.28
6051200 W&S OPERATING - TOTAL OTHER EXPENSES 74,530.28
6051200A (2018) W&S OPERATING - TOTAL OTHER EXPE 330.00
6089305A (2018) W&S CAP IMPROVE - WATER TANK IMPR 430.00

TOTALS FOR WATER/SEWER UTILITY **74,530.28 760.00 0.00 75,290.28**

196051 ELAVON - ON LINE FEES ELAVON ONLINE FEES 91.49 12/03/2019
 196050 PAYROLL ACCOUNT 11/25 W/S Payroll 33,908.22 11/25/2019
 17860 SPARTA POSTMASTER 4th qtr W/S Bills Postage 931.77 11/25/2019

34,931.48

BILLS LIST TOTALS 34,931.48 75,290.28 **110,221.76**

TOTALS FOR WATER/SEWER UTILITY **53,022.52 32.50 0.00 53,055.02**

TOTAL WATER/SEWER UTILITY BILLS **\$261,082.37**

FEDERAL/STATE GRANTS BILLS

1482 409 - **MINISINK PRESS INC** PO 55581 Fall Public Newsletter printing 170.00 **170.00**
 1483 4165 - **SF MOBILE-VISION, INC.** PO 55881 CHARGING BASE 67.50 **67.50**

TOTAL **237.50**

110001 CASH 0.00 237.50
111200 APPROPRIATED RESERVES FOR GRANTS 237.50

Fund 11 FEDERAL/STATE GRANTS 906.97 237.50 **1,144.47**

BILLS LIST TOTALS 906.97 237.50 **1,144.47**

TOTAL FEDERAL/STATE GRANTS **\$1,144.47**

DEVELOPERS ESCROW BILLS

1363 4213 - **WOODMONT PROPERTIES** PO 55646 REFUND ESCROW BAL 340.24 **340.24**

720001 CASH - DEV ESCROW - LAKELAND #515 0.00 340.24
721335 RESERVE FOR WOODMONT REALTY (1/17) 336.90
721336 WOODMONT - INTEREST DUE DEVEL 3.34
 TOTALS FOR DEVELOPERS ESCROW (Fund 72) 0.00 0.00 340.24 **340.24**

TOTAL DEVELOPERS ESCROW BILLS **\$340.24**

DOG RESERVE BILLS

8580 4128 - **ST. HUBERT'S ANIMAL WELFARE** PO 56041 TNR Cat Program 150.00 **150.00**

210001 CASH - DOG RESERVE - LAKELAND #493 0.00 150.00

211200 RESERVE FOR ANIMAL CONTROL 150.00

TOTALS FOR DOG RESERVE 0.00 0.00 150.00 150.00

TOTAL DOG RESERVE BILLS \$ 150.00

TRUST ACCOUNT BILLS

3924 121 - **PUMPING SERVICES, INC.** PO 55745 Emerg. rent pump Sussex St basins t
4,283.00 **4,283.00**

3925 1500 - **WALMART** PO 55723 FALL FESTIVAL GOODIE BAGS 200.00 **200.00**

3926 633 - **WEIS MARKETS, INC.** PO 56044 GINGERBREAD CONTEST PRIZES 200.00 **200.00**

TOTAL 4,683.00

710001 CASH - TRUST - LAKELAND #469 0.00 4,683.00

711202 RESERVE FOR SNOW REMOVAL/STORM RECOVERY 4,283.00

711208 RES RECREATION (ALL) 400.00

TOTALS 7,012.50 4,683.00 11,695.50

TOTAL TRUST BILLS \$ 11,695.50

A motion was made by Deputy Mayor Flynn to approve the revised **COMBINED**

ACTION RESOLUTIONS, seconded by Mr. Schlaffer and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio (recused ch#42506 & ch#42494)	Yes
Deputy Mayor Flynn	Yes	Mr. Schlaffer	Yes
Mayor Le Frois	Yes		

DISCUSSION - None.

OPEN TO THE PUBLIC

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, Mayor Le Frois closed the meeting to the public.

COUNCIL & MANAGER COMMENTS

Mayor Le Frois requested a time change for the Council meeting on Monday, December 23rd. After a brief discussion, Council decided to hold the Council meeting at 9:00am on December 23rd. The Clerk will advertise the time change. The Reorganization meeting will be held on Tuesday, January 7th at 7:00pm.

Mayor Le Frois thanked Deputy Mayor Flynn for his assistance throughout her term as Mayor. He also thanked Mr. Russo and his team for their hard work.

Deputy Mayor Flynn noted Mayor Le Frois has been the longest standing Mayor

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due to the Election change last year. He thanked her for her dedication and professionalism throughout her tenure.

Councilman Schlaffer thanked Mayor Le Frois for her service as Mayor. He thanked her for her knowledge, dedication, enthusiasm, and most importantly her time she invested in Newton. "I couldn't image a better example of what a Mayor can and should do. Thank You."

Councilwoman Diglio thanked Mayor Le Frois for her time and dedication as Mayor in the past 18 months.

Councilman Dickson also thanked Mayor Le Frois for her service as Mayor.

Mr. Russo also thanked Mayor Le Frois for her dedicated service as Mayor and looks forward to her continued service as Councilwoman. He also looks forward to working with the incoming Mayor, Deputy Mayor and Council and for a productive 2020.

EXECUTIVE SESSION – None.

There being no further business to be conducted, upon motion of Mr. Schlaffer, seconded by Mr. Dickson and unanimously carried, the regular meeting was adjourned at 9:00 pm.

Respectfully submitted,



Lorraine A. Read, RMC
Municipal Clerk