

January 13, 2020

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present were Mr. Dickson, Deputy Mayor Flynn, Mrs. Le Frois, Mayor Diglio, and Thomas S. Russo, Jr, Town Manager. Ursula Leo, Esq., Town Attorney was also present. Mr. Schlaffer was excused.

Mayor Diglio then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 2, 2020."

Mayor Diglio led the Pledge of Allegiance to the flag and the Municipal Clerk called the roll. Upon motion of Mrs. Le Frois, seconded by Mr. Dickson and unanimously carried, the minutes for the December 23, 2019 Regular meeting were approved.

SWEARING-IN CEREMONY

a. Newton Fire Department 2020 Officers

At this time, Mayor Diglio swore in the following officers of the Newton Fire Department for calendar year 2020, while Lorraine A. Read, Municipal Clerk held the Bible:

Department Chief - Scott Verkon

Deputy Chief - Mike Razzano

Captain - Bill Bailey

Captain - Chris Blakely

Lieutenant - Rich Dayermanjian

Lieutenant - Jason Miller

OPEN TO THE PUBLIC

At this time, Mayor Diglio read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded."

Brenda Izzo, resident of Andover Twsp., addressed concern with the business vacancies on Spring Street. She inquired if an Ordinance could be passed to allow the Town to fine the property owners who have vacant businesses in their building.

After a brief discussion, Mr. Russo addressed Ms. Izzo's concerns and outlined the various steps the Town has taken to rectify the vacant properties on Spring Street.

There being no one from the public to be heard, Mayor Diglio closed the meeting to the public.

COUNCIL & MANAGER REPORTS

- a. **Mayor Diglio** – On 1/7/2020, I attended the public signing of the purchase agreement between the McGuire’s and Sussex County Community College (SCCC). On 1/8/2020, I attended the staff meeting and was given the updates of all the departments as well as the dates of events. On 1/9/2020, I was at the Firehouse update meeting. I am pleased to announce that we should be receiving the keys in two weeks. After the meeting, I meet with the firemen to discuss the plans for the St. Patrick’s Day Parade which will take place on 3/21/2020 at 11am. She also thanked the NFD for taking over the St. Patrick’s Day Parade.
- b. **Deputy Mayor Flynn** – Nothing at this time.
- c. **Councilwoman Le Frois** – Nothing at this time.
- d. **Councilman Schlaffer** – Excused.
- e. **Councilman Dickson** – updated the Council on the Board of Education meeting held in January.
- f. **Town Manager Russo** – Nothing at this time.

ORDINANCES –

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

ORDINANCE #2020-1

ORDINANCE APPROPRIATING \$450,000 FROM THE CAPITAL RESERVE FOR GRIT COLLECTOR FOR THE REPLACEMENT OF THE GRIT COLLECTOR SYSTEM AT THE WASTEWATER TREATMENT PLANT IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY

The aforementioned **ORDINANCE** was offered by Mr. Dickson, who moved its introduction, seconded by Mrs. Le Frois and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Excused	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Monday, January 27, 2020.

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

January 13, 2020

ORDINANCE #2020-2

AN ORDINANCE ADOPTING AMENDMENTS TO THE PATERSON AVENUE REDEVELOPMENT PLAN

The aforementioned **ORDINANCE** was offered by Mrs. Le Frois, who moved its introduction, seconded by Deputy Mayor Flynn and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Excused	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Monday, January 27, 2020.

OLD BUSINESS – None.

CONSENT AGENDA

Mayor Diglio read the following statement:

“All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.”*

Mr. Russo reviewed the consent agenda items.

RESOLUTION #46-2020*

AUTHORIZING THE HIRING OF A SWIMMING POOL OPERATIONS AND MANAGEMENT VENDOR AS A CONCESSION THROUGH THE COMPETITIVE CONTRACTING PROCESS

WHEREAS, the Town has a desire to provide for a Swimming Pool Operations and Management Vendor as a service to the Town citizens to be capable of providing for operations and concessionaire management of the Town of Newton Swimming Pool; and

WHEREAS, such services are currently available to be provided through the competitive contracting process (in lieu of public bidding) under the New Jersey Local Publics Contract Law, N.J.S.A. 40A:11-4.1(j); and

WHEREAS, the Town desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. seq.) of Price and Other Factors; and

WHEREAS, the Town desires to conduct the Competitive Contracting process in order to obtain the best provider, to be awarded based upon the most advantageous price and other factors; and

WHEREAS, the estimated value of the concession yearly is expected to be in excess of the Towns bid threshold of \$40,000.00 [required per N.J.S.A. 5:34-9.4(d)(2)(iv)]; and

WHEREAS, the costs to be incurred by the contracting out as part of the concessions are minimal, related only to the competitive contracting costs; and

January 13, 2020

WHEREAS, the Town desires to enter into a contract for up to five (5) years that will satisfy the needs of the Town; and

WHEREAS, as per statute the process will be administered by the Qualified Purchasing Agent (N.J.S.A. 40A:11-4.5(d)); and

WHEREAS, as per statute the concession has been approved in writing as legal by the Town Attorney (N.J.A.C. 5:34-9.4(d));

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey, as follows:

The Qualified Purchasing Agent is hereby authorized to commence the competitive contract/ procurement as allowable under the New Jersey Local Publics Contract Law for Swimming Pool Operations and Management Vendor services, allowing for a minimum of 20 days' notice after advertisement to receive responses, per Local Publics Contract Law.

RESOLUTION #47-2020*

RESOLUTION APPROVING THE AWARD OF AN INSURANCE BROKER OF RECORD CONTRACT FOR EMPLOYEE BENEFITS

WHEREAS, the Town of Newton (the "Town") requires the services of an insurance broker of record in order to oversee the Town's employee benefits program including medical, prescription, dental, vision, and Cobra administration as determined by the Town; and

WHEREAS, the Town is presently a member of the North Jersey Municipal Employee Benefits Fund ("NJMEBF"); and

WHEREAS, Health Insurance Broker and/or the Town's program administrator/representative to the NJMEBF is exempt from public bidding and may be awarded via resolution pursuant to N.J.S.A. 40A:11-5(m), in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, Acrisure, LLC ("Broker") is qualified to provide the above referenced services; and

WHEREAS, the Town is hereby authorized and directed to execute a Broker of Record authorization and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. This agreement is hereby authorized and approved.
3. Acrisure, LLC is hereby appointed to represent the Town as Broker of Record for employee benefits including medical, prescription, dental, vision, and Cobra administration.
4. Acrisure, LLC is here appointed and designated as the Program Administrator/Town representative to NJMEBF.
5. The Town is hereby authorized to execute to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
6. This resolution shall be effective immediately.

RESOLUTION #48-2020*

AMEND THE 2020 WATER SEWER TEMPORARY CAPITAL BUDGET

January 13, 2020

WHEREAS, the Town of Newton deems it necessary and desirable to modify or provide additional funding for capital projects previously reflected in the 2020 Water Sewer Temporary Capital Budget, and

WHEREAS, N.J.A.C. 5:30-4.4B provides the Capital Budget of a Governing Body shall be amended to reflect any provisions, changes or inconsistencies with said Capital Budget;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex, State of New Jersey, that the 2020 Temporary Water Sewer Capital Budget shall be amended to reflect the adoption of Ordinance 2020-1 in the amount of \$450,000 for the Grit Collector System; and

BE IT FURTHER RESOLVED, by the Town Council of the Town of Newton, that said Ordinance 2020-1 contains the proper verbiage regarding Capital Budget amendments and that two (2) certified copies of this resolution will be forwarded to the Division of Local Government Services as required.

RESOLUTION #49-2020*

RESOLUTION SUPPORTING THE 2020 CENSUS

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, the Town of Newton is committed to ensuring every resident is counted; and

WHEREAS, Federal and State funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS, census data helps determine how many seats each State will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of State Legislative seats, County and Municipal Councils, and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the census is confidential and protected by law; and

WHEREAS, a united voice from business, government, community-based and faith-based organizations, educators, media, and others will enable the 2020 Census message to reach more of our citizens;

NOW, THEREFORE BE IT RESOLVED, by Town Council of the Town of Newton:

The Town of Newton is committed to partnering with the U.S. Census Bureau and the State of New Jersey and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all Town of Newton residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to Town of Newton and Community Organizations. Support census takers as they help the Town of Newton complete an accurate count.

January 13, 2020

4. Strive to achieve a complete and accurate count of all persons within our borders.

RESOLUTION #50-2020*

AUTHORIZE REDEMPTION OF A TOWN HELD LIEN FOR BLOCK 5.02, LOT 3, ALSO KNOWN AS 10 CENTER STREET

WHEREAS, at the Municipal Tax Sale held on October 24, 2018, a lien was struck off to the Town of Newton for Block 5.02, Lot 3, also known as 10 Center Street, for delinquent 2017 Taxes; and

WHEREAS, this lien, known as Tax Sale Certificate #2018-003, was recorded at the Sussex County Clerk's Office on November 7, 2018 as Book 9653 Page 517 at 18% interest; and

WHEREAS, Barbara Johnson, the owner, has effected redemption of Certificate #2018-003 in the amount of \$16,747.76;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that this Governing Body acknowledges Tax Sale Certificate #2018-003 has been satisfied in full to the Town of Newton; and

BE IT FURTHER RESOLVED, the Tax Collector be authorized to cancel Tax Sale Certificate #2018-003 with the Sussex County Clerk's Office.

RESOLUTION #51-2020*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2019 and 2020 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

42622	3006 - AG CHOICE, LLC.	PO 54815	BLANKET: 2019 VEGITATIVE/WASTE DISP	936.00	936.00
42623	2838 - AIR PURIFIERS, INC.	PO 56192	LABOR FIRE #2	155.00	155.00
42624	3861 - ARF RENTAL SERVICES, INC.	PO 54038	B: PORT A JOHN/Park Rental -	633.41	633.41
42625	2757 - ATLANTIC TACTICAL INC.	PO 55268	PD RIFLE AMMO ACCT #203375	843.29	
		PO 55786	PD RIFLE AMMO ACCT #203375	1,960.40	2,803.69
42626	32 - B & R UNIFORM, INC.	PO 56172	UNIFORM BOOTS	149.95	149.95
42627	1132 - BOONTON TIRE SUPPLY INC.	PO 55614	B: PD Vehicle Repair	2,367.72	2,367.72
42628	192 - CAMPBELL'S SMALL ENGINE INC.	PO 56209	Chainsaw Blades	101.96	101.96
42629	77 - CCP INDUSTRIES, INC.	PO 56196	UNIFORMS/2019 CONTRACT CUST #87662	471.77	471.77
42630	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 53970	B: ALARM CIRCUITS - A/C #309485585	125.85	125.85
42631	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56225	LOCAL PHONE SVC	2,882.75	2,882.75
42632	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646	B: NATURAL GAS	2,692.60	2,692.60
42633	4180 - DIFRANCESCO, BATEMAN, KUNZMAN,	PO 56191	CONFLICT TAX ATTORNEY -NOV CUST #	635.88	635.88
42634	2386 - DOMINICK'S PIZZA LLC	PO 55965	FOOD FOR TREE LIGHTING EVENT - 12/6	230.00	
		PO 56247	3rd Place Winner House decorating	50.00	280.00
42635	2136 - DRAEGER, INC.	PO 56203	Repair of Alcotest cust #150046892	441.00	441.00
42636	225 - FEDERAL EXPRESS	PO 53968	B: EXPRESS MAIL ACCT #1344-0525-2	39.78	39.78
42637	1707 - FINKLE, DANIEL	PO 56250	Education Classes at FDU	3,924.00	3,924.00
42638	373 - GALLS, LLC	PO 55156	MEDICAL SUPPLIES ACCT #4794479	224.99	224.99
42639	230 - HAYEK'S MARKET INC.	PO 55635	WALL STREET JOURNAL 4TH QTR 2019 MN	4.00	4.00
42640	3931 - INSTANT VERIFICATION CHILD PROTEC	PO 56233	FINGERPRINTING (REC BACKROUND CHECK	82.80	82.80
42641	113 - JCP&L	PO 56226	TWN BLDGS -NOV	5,211.61	
		PO 56260	MORAN ST/FIRE #2 -DEC	430.34	5,641.95
42642	2365 - KRAVE CAFE	PO 56246	1st Place House Decorating	100.00	100.00
42643	2532 - LADDEY, CLARK & RYAN, LLP	PO 56259	LEGAL -NOV	3,456.00	3,456.00
42644	266 - LAFAYETTE AUTO PARTS	PO 56208	TRUCK.HOSES/ Fittings	285.82	285.82
42645	4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC.	PO 56043	B: PUBLIC DEFENDER(Sept-Dec) \$1,125	3,817.32	3,817.32
42646	1231 - MILLER, JASON	PO 55827	Reimburse Lodging for 2019 NJ Emerg	548.18	548.18
42647	2567 - MUNICIPAL RECORD SERVICE	PO 56212	ATS MAILERS	757.00	757.00
42648	4244 - NEWTON SPORTS BAR & KITCHEN	PO 56248	2nd Place Winner House Decorating	75.00	75.00
42649	2935 - NUMBEF	PO 56223	DEC MED/DENTAL	82,472.00	82,472.00
42650	1390 - ORR'S	PO 56221	UNIFORMS/2019 CONTRACT	1,650.00	1,650.00
42651	64 - PELLOW, HAROLD & ASSO, INC.	PO 56228	ENGINEER -NOV	513.08	513.08
42652	4204 - PLANET NETWORKS INC.	PO 55378	B: FIBER INTERNET POLICE/TH	479.85	
		PO 55970	WEB HOSTING -	30.00	509.85
42653	39 - QUILL CORPORATION	PO 55549	B: OFFICE SUPPLIES cust #6182634	65.54	65.54
42654	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 54562	B: GAS -	2,661.10	2,661.10
42655	179 - READ, LORRAINE	PO 56190	Notary Stamp & Mileage	39.74	39.74
42656	3731 - READY REFRESH BY NESTLE	PO 53966	B: 2019 WATER DELV	111.22	111.22
42657	126 - SCMUA	PO 56238	TRASH/BRUSH REMOVAL (11/15-12/20)	257.28	257.28
42658	2008 - SCOT SORENSEN	PO 56206	DISPATCHER RECERTS	825.00	825.00
42659	611 - SEBRING AUTO PARTS, INC.	PO 54284	BLANKET: AUTO PARTS	4.47	4.47
42660	4024 - SPECTROTEL	PO 53961	B: LOCAL/LONG DISTANCE PHONE SVC -	628.22	628.22
42661	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 54034	B: FINANCE OFFICE SUPP'S	28.70	
		PO 55220	B: OFFICE SUPPLIES	186.37	215.07
42662	572 - SUSSEX COUNTY CLERK	PO 55815	RECORD TAX SALE CERTS	24.00	24.00
42663	3392 - TAP INTO, LLC	PO 56271	WEB ADVERTISING (JAN-JUNE)	975.00	975.00
42664	2479 - TAYLOR OIL CO., INC.	PO 54563	B: DIESEL	2,716.40	2,716.40
42665	679 - TEETS, KENNETH A.	PO 55836	Reimburse Lodging for 2019 NJ Emerg	341.88	341.88
42666	2675 - TIRE KING, INC.	PO 56218	Truck Tires (3)	1,392.00	1,392.00
42667	3369 - UNITED TELEPHONE/CENTURY LINK	PO 53969	B: DIGITAL DATA CIRCUIT -	642.37	642.37
42668	1158 - VISION SERVICE PLAN	PO 56217	VISION - December	556.71	556.71
42669	2635 - W.B. MASON, INC.	PO 56193	Various Office Supplies for 2nd Flo	580.81	580.81
42670	1500 - WALMART	PO 56263	SENIOR LUNCHEON CANDY	70.62	70.62
42671	633 - WEIS MARKETS, INC.	PO 56188	Refreshments for Year End Planning	57.00	57.00
42672	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 54537	PD WEAPONS cust #NEWPOL12	1,748.49	1,748.49
	TOTAL				132,692.27

100001	CASH - CURRENT - LAKELAND #434		0.00	132,692.27
100130	INTERFUND RECEIVABLE - PAYROLL ACCT		69,068.53	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,559.81		
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	79.52		
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	28.70		
1056200	COLLECTION OF TAXES - OTHER EXPENSES	24.00		
1058200	LEGAL SERVICES - OTHER EXPENSES	5,216.88		
1059200	MUNICIPAL COURT - OTHER EXPENSES	757.00		
1060200	ENGINEERING - OTHER EXPENSES	81.50		
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	479.85		
1062200	PLANNING BOARD - OTHER EXPENSES	57.00		
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	13,960.18		
1070200	FIRE DEPARTMENT - OTHER EXPENSES	155.00		
1074200	POLICE DEPARTMENT - OTHER EXPENSES	4,447.55		
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	3,046.92		
1078200	EMERGENCY MANAGEMENT - OTHER EXPENSES	1,314.06		
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,509.55		
1082200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	431.58		
1083200	RECYCLING/SANITATION - OTHER EXPENSES	1,185.24		
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	3,764.19		
1087200	RECREATION - OTHER EXPENSES	608.42		
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	17,991.24		
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	633.41		
1094550	RECYCLING TAX (PL2007 c.311)O/S CAP	8.04		
1094798	INTERLOCAL - GREEN TWP COURT	2,692.32		
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	843.29		
1095200A	(2018) CAPITAL IMPROVEMENTS - OTHER EXPE	1,748.49		
TOTALS FOR	CURRENT FUND	61,875.25	1,748.49	69,068.53
				132,692.27

Total to be paid from Fund 10 CURRENT FUND 132,692.27

Checks Previously Disbursed

2621	TREASURER, PETTY CASH FUND	PO# 56213	2019 REPLENISH 2019 PETTY CASH	58.17	12/26/2019
91070	PAYROLL ACCOUNT		12/26 Current Pay	200,276.37	12/26/2019
				200,334.54	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	200,334.54	132,692.27	333,026.81
BILLS LIST TOTALS	200,334.54	132,692.27	333,026.81

January 13, 2020

8882	64 - PELLOW, HAROLD & ASSO, INC.	PO 52355	Engineer Firehouse #2 -	99.70	
		PO 56228	ENGINEER -NOV	4,826.07	4,925.77
8883	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 56160	POOL RENOVATIONS	8,331.26	8,331.26
	TOTAL				13,257.03

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
300001	CASH - CAPITAL - LAKELAND #450			0.00	13,257.03
3091806	ORD 2018-6 supp FIREHOUSE #2	99.70			
3091807	ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220	376.84			
3091903	ORD 2019-3 Var-B&Groof/skidSteer/Plainfl	1,305.48			
3091909	ORD 2019-9 POOL	8,331.26			
3091913	ORD 2019-13 Rec Tr.Gt 2011 Funded	3,143.75			
TOTALS FOR	CAPITAL	13,257.03	0.00	0.00	13,257.03

Total to be paid from Fund 30 CAPITAL
 13,257.03
 =====
 13,257.03

Checks Previously Disbursed

197402	CURRENT ACCOUNT	close ytd int, at ye to current	25,815.81 12/31/2019
			----- 25,815.81

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 30 CAPITAL	25,815.81	13,257.03	39,072.84
BILLS LIST TOTALS	25,815.81	13,257.03	39,072.84

TOTAL TOWN BILLS \$372,099.65

WATER/SEWER BILLS

17928	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 56220	COMPRESSOR/ PILOT REGULATORS/ Rpr	1,145.72	1,145.72
17929	3251 - BADGER METER, INC.	PO 56198	Serv Agreement Beacon Mobile Hostin	843.60	843.60
17930	3015 - CAPITOL SUPPLY CONST PRODUCTS, INC.	PO 55561	Saddle And Corps For Water Main Re	510.41	510.41
17931	77 - CCP INDUSTRIES, INC.	PO 56161	B: Cleaing Supplies Cust #53794	1,364.62	
		PO 56196	UNIFORMS/2019 CONTRACT CUST #87662	336.00	1,700.62
17932	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56225	LOCAL PHONE SVC	1,249.65	1,249.65
17933	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 54646	B: NATURAL GAS	1,122.78	1,122.78
17934	155 - COYNE CHEMICAL CORP., INC.	PO 55186	Chemicals for WTP CUST #214102	1,435.65	1,435.65
17935	4069 - DELL MARKETING LP	PO 56114	Power Cord for CFO laptop	10.19	10.19
17936	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 56186	24" MANHOLES (3)	1,012.50	1,012.50
17937	113 - JCP&L	PO 56227	W/S ELECTRIC -NOV	16,009.88	16,009.88
17938	3772 - JK HVAC SERVICE, LLC.	PO 56237	WWTP SVC CALL 12/20	145.00	145.00
17939	3711 - KKPER MARKETING & PUBLIC RELATIONS,	PO 54002	B: MARKETING & PUBLIC RELATIONS	675.00	675.00
17940	2532 - LADDEY, CLARK & RYAN, LLP	PO 56259	LEGAL -NOV	592.00	592.00
17941	2835 - NJMEBF	PO 56223	DEC MED/DENTAL	86,500.00	86,500.00
17942	1390 - ORR'S	PO 56221	UNIFORMS/2019 CONTRACT	900.00	900.00
17943	64 - PELLOW, HAROLD & ASSO, INC.	PO 56228	ENGINEER -NOV	1,617.80	1,617.80
17944	2212 - PROCESS TECH SALES AND SERVICE	PO 56195	Rosemount Chlorine Sensor	1,275.95	1,275.95
17945	4203 - RAPID PUMP & METER SERVICE CO., INC.	PO 55351	CAF: EQUIPMENT/PUMP MAINT SVC'S CU	420.00	420.00
17946	55 - SCHMIDT'S WHOLESALE, INC	PO 56236	MANHOLE COVER CUST #600	1,140.00	1,140.00
17947	126 - SCMJA	PO 56238	TRASH/BRUSH REMOVAL (11/15-12/20)	739.45	739.45
17948	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 54430	B: W/S OFFICE SUPPLIES	127.94	127.94
17949	130 - SUSSEX COUNTY P & H, INC.	PO 54085	B: PLUMBING SUPP'S	230.33	230.33
17950	3392 - TAP INTO, LLC	PO 56271	WEB ADVERTISING (JAN-JUNE)	975.00	975.00
17951	1158 - VISION SERVICE PLAN	PO 56217	VISION - December	575.00	575.00
TOTAL					120,954.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
600001	CASH - W/S OPERATING-LAKELAND #426			0.00	120,954.47
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	120,174.47			
6051200A	(2018) W&S OPERATING - TOTAL OTHER EXPE		780.00		
TOTALS FOR	WATER/SEWER UTILITY	120,174.47	780.00	0.00	120,954.47

otal to be paid from Fund 60 WATER/SEWER UTILITY 120,954.47
 120,954.47

Checks Previously Disbursed

203	ELAVON - ON LINE FEES	Dec Elavon fee	480.69	12/31/2019
356	WATER & SEWER CAPITAL ACCOUNT	PO# 56222 Move Monies for Grit Collector fro	409,790.30	12/27/2019
355	WATER & SEWER CAPITAL ACCOUNT	PO# 56201 Move unused WS Cap Appro from 2019	225,000.00	12/26/2019
354	PAYROLL ACCOUNT	12/26 W/S Pay	33,925.46	12/26/2019
27	WATER & SEWER CAPITAL ACCOUNT	PO# 56118 MOVE W/S CAP WATER TANK IMP TO W/S	42,416.79	12/23/2019
26	WATER & SEWER CAPITAL ACCOUNT	PO# 56117 MOVE CAP OUTLAY TO W/S CAPITAL CR	10,423.21	12/23/2019
			722,036.45	

Totals by fund Previous Checks/Voids Current Payments Total

TOTALS FOR WATER/SEWER UTILITY 722,036.45; 120,954.47

TOTAL WATER/SEWER UTILITY BILLS **\$842,990.92**

FEDERAL/STATE GRANTS BILLS

1492	3006 - AG CHOICE, LLC.	PO 54815	BLANKET: 2019 VEGITATIVE/WASTE DISP	534.00	534.0
1493	2206 - CENTER FOR PREVENTION & COUNSELING,	PO 56182	FY19/20- Alliance, C.E.-Holiday Par	1,000.00	1,000.0
TOTAL					1,534.0

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
110001	CASH			0.00	1,534.00
111200	APPROPRIATED RESERVES FOR GRANTS			1,534.00	
TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	1,534.00	1,534.00

Total to be paid from Fund 11 FEDERAL/STATE GRANTS 1,534.00
 1,534.00

Checks Previously Disbursed

191129	CURRENT ACCOUNT	Move YTD Int to Current from Grant	1,260.51	12/31/2019
191128	PAYROLL ACCOUNT	12/26 Grant Pay	906.97	12/26/2019
			2,167.48	

Totals by fund Previous Checks/Voids Current Payments Total

Fund 11 FEDERAL/STATE GRANTS 2,167.48 1,534.00 3,701.48

BILLS LIST TOTALS 2,167.48 1,534.00 3,701.48

TOTAL FEDERAL/STATE GRANTS **\$3,701.48**

DEVELOPERS ESCROW BILLS

1367	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 56178	PATERSON AVE REDEV PLAN -OCT	218.00	218.00
1368	64 - PELLOW, HAROLD & ASSO, INC.	PO 56251	Water Street Holdings, LLC Nov	98.00	
		PO 56252	Natural Selections: Lower Spring St	650.00	
		PO 56256	THORLABS-AUG/SEPT ESCROW	2,470.00	
		PO 56257	THORLABS-NOV ESCROW	845.00	
		PO 56258	THORLABS-OCT ESCROW	1,267.50	5,330.50

	TOTAL				5,548.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
720001	CASH - DEV ESCROW - LAKELAND #515			0.00	5,548.50
721347	RES FOR NAT'L SELECTION -new constr(1/19			5,232.50	
721353	PATERSON/BUILD PRO (9/19)			218.00	
721359	WATER ST HOLDING (10/19)			98.00	

TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	5,548.50	5,548.50
		=====	=====	=====	=====

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 5,548.50
 =====
 5,548.50

Checks Previously Disbursed

197201	CURRENT ACCOUNT	PO# 56264	2019 Town Interest moved to Curren	420.07	12/31/2019

				420.07	

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 72 DEVELOPERS ESCROW (Fund 72)	420.07	5,548.50	5,968.57

BILLS LIST TOTALS	420.07	5,548.50	5,968.57

TOTAL DEVELOPERS ESCROW BILLS \$5,968.57

TRUST ACCOUNT BILLS

3938	4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC. PO 56043 B: PUBLIC DEFENDER(Sept-Dec) \$1,125	1,125.00	1,125.
3939	64 - PELLOW, HAROLD & ASSO, INC. PO 56245 Brookside Urban Renewl - October	98.00	
	PO 56254 Bead Blasting Equipment - Thor Labs	65.00	
	PO 56255 Punctuated Equilibrium Nov	1,423.63	1,586.63
	TOTAL		2,711.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
710001	CASH - TRUST - LAKELAND #469			0.00	2,711.63
711218	RESERVE FOR MUNIC PUBLIC DEFENDER			1,125.00	
711440	ENGINEER REVIEW FEES			1,586.63	
TOTALS FOR	TRUST	0.00	0.00	2,711.63	2,711.63

Total to be paid from Fund 71 TRUST 2,711.63
 =====
 2,711.63

Checks Previously Disbursed

197126	CURRENT ACCOUNT	PO# 56268 Trust 2019 Interest & Police admin	21,103.25	12/31/2019
191129	PAYROLL ACCOUNT	12/26 Trust PAY	1,275.00	12/26/2019
			22,378.25	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 71 TRUST	22,378.25	2,711.63	25,089.88
BILLS LIST TOTALS	22,378.25	2,711.63	25,089.88

TOTAL TRUST ACCOUNT BILLS \$25,089.88

The Clerk presented a membership application from Jonathan C. Renzo, 176 County Road 519, Newton, NJ, into the Newton Fire Department.

The Clerk presented a membership application from John H. Ays, 9 Barrett Avenue, Newton, NJ, into the Newton Fire Department.

The Clerk presented a Junior Firefighter membership application from Christian Blakely, 61 Paterson Avenue, Newton, NJ, into the Newton Fire Department.

A motion was made by Mrs. Le Frois to approve the revised **COMBINED ACTION RESOLUTIONS**, seconded by Mr. Dickson and roll call resulted as follows:

January 13, 2020

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Excused	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

APPEAL

A. Utility Advisory Board Appeal – 100 Swartswood Avenue

Mrs. Leo, Esq. outlined the appeal submitted by Sela Realty Investment (formerly Landmark West). She indicated the Newton Utility Board denied the request to waive the delinquent penalties on November 19, 2019. Noting the requestor, Mr. Erickson, Property Manager, was not present, Mrs. Leo recommended the appeal be denied.

After a brief discussion, the Town Council denied the request to waive the delinquent penalties of Sela Realty Investment (formerly Landmark West). Mrs. Leo will send a letter to Mr. Erickson accordingly and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Excused	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

DISCUSSION - None.

OPEN TO THE PUBLIC

Mayor Diglio opened the meeting to the public.

There being no one from the public to be heard, Mayor Diglio closed the meeting to the public.

COUNCIL & MANAGER COMMENTS

Mr. Russo announced he promoted Sherri Kaylani to the full-time position of Recreation Supervisor. She will continue to assist Code Enforcement as well. He noted a Recreation Coordinator will assist Sherri and she will start on March 1st. Her part-time position will be seasonal running from March to October.

Mr. Russo indicated the bids for the Newton pool repair are due in a few weeks and several vendors are interested.

Mr. Russo indicated the budget hearing is scheduled for Saturday, February 8, 2020 at 9:00am.

Mrs. Le Frois indicated she is pleased with the promotion of Sherri Kaylani to Recreation Supervisor.

EXECUTIVE SESSION – None.

January 13, 2020

There being no further business to be conducted, upon motion of Deputy Mayor Flynn, seconded by Mrs. Le Frois and unanimously carried, the regular meeting was adjourned at 7:33 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine A. Read". The signature is written in black ink and is positioned to the right of the typed name.

Lorraine A. Read, RMC
Municipal Clerk