

April 13, 2020
(VIA ZOOM)

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present via Zoom were Mr. Dickson, Deputy Mayor Flynn, Mr. Schlaffer, Mrs. Le Frois, Mayor Diglio, and Thomas S. Russo, Jr, Town Manager. Ursula Leo, Esq., Town Attorney was also present. Also present was Monica Miebach, CFO, and Tom Ferry, Town Auditor.

Mayor Diglio then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on April 9, 2020."

Mayor Diglio led the Pledge of Allegiance to the flag and the Municipal Clerk called the roll. Upon motion of Deputy Mayor Flynn, seconded by Mrs. Le Frois and unanimously carried, the minutes for the March 9, 2020 Special and March 9, 2020 Regular meeting minutes were approved.

OPEN TO THE PUBLIC

At this time, Mayor Diglio read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded."

There being no one from the public to be heard, Mayor Diglio closed the meeting to the public.

COUNCIL & MANAGER REPORTS

Mayor Diglio – "During the last few weeks I have attended several phone conferences with the Governor's Office, the County, and Josh Gottheimer's Office. During these conversations concerns and issues have been discussed and the representatives have either given answers or are still working on getting an answer. I would like to thank them for holding these phone conferences. Reports are being given on the News Stations, newspapers and internet. Information can also be found on the government websites. In regards to the virus outbreak, as of today there have been 30 deaths in Sussex County and the total number of cases in Sussex County is 500. The good news: The governors of NJ, NY, PA, Conn, Delaware and Rhode Island announced today the creation of a Multi State Council to get people back to work and restore the economy. Please remember all doctors, nurses, first responders, truck drivers and all the others who are putting themselves at risk to make sure that the rest of us are taken care of.

I have been asked to read a statement on the 2020 Census. Getting a complete and accurate census count is critically important. That's why your response is required by law. If you do not respond, the U.S. Census Bureau will follow up in person to collect your response. Why is the census so important? The results are used to determine how much funding local communities receive for key public services and how many seats each state gets in Congress. State and local officials also use census counts to draw boundaries for congressional, state legislative, and school districts. And while you are

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required by law to participate, the Census Bureau is also required by law to protect your answers. Your responses are used only to produce statistics. The Census Bureau does not disclose any personal information. For your information there has been a 45% National response, 48% for Sussex County, 46% for NJ and 45% for Newton. I encourage all to please complete the census.

Moving on, despite all that has been happening our DPW workers have been able to complete the Rail Trail Project to the Pedestrian Bridge. We are waiting for permits from the NJDEP to complete the bridge.

I also want to remind the public that staff is either working in the municipal building or remotely. Please call if you have a concern.

Finally, please remember to support the local businesses that are open. I know quite a number of people are ordering food via the phone."

Deputy Mayor Flynn – Nothing at this time.

Councilman Dickson – "During these trying times I am not surprised how Newton, as a community has come together. I want to acknowledge a few examples. Mr. Hoffman, teacher and robotics coach at Newton high school along with Mark Maruska of Gravity Design works and Alex Cable of Thorlabs teaming up to 3D print protective face shields for front line healthcare workers. Thorlabs also donated PPE and lab snacks to Newton Medical Center. The anonymous resident who hung colorful paper eggs from trees and poles on Dogwood Dr. Newton residents displaying signs of hope and gratitude in the windows of their homes. I have heard that there are several residents who have been sewing homemade face masks and giving them out. The Newton School district for donating some PPE and a UV cabinet for our police department so they can sanitize their masks. These are just a few examples of many different ways Newton as a community has come together, and I hope that at some point down the line maybe we can properly recognize some of these efforts.

I have been on two conference calls that Congressman Gottheimer has held to be briefed on the updates on the federal government's response as well as the Sussex County state of affairs briefing this past Friday in which a brief overview was given from Federal, State and County officials. I feel it is important to be able to share factual information with the residents and businesses in town.

I'm sure many of you know but currently the Newton School district will remain closed and on distance learning till May 1st. The situation will be reevaluated at that time. I also just want to say from my own observations as a parent that the teachers and staff have done an outstanding job adjusting to the distance learning.

Thank you to Tom, OEM and the Town Hall staff for dealing with this crisis with professionalism.

Thank you to our Fire, Police, and EMS for your hard work and bravery on the front lines.

Thank you to all the essential personnel like truck drivers, gas station attendants, and grocery store employees. Thank you to the Newton Residents for adhering to the social distancing guidelines and being there for each other.

Stay safe, healthy, and strong."

Councilman Schlaffer – Nothing at this time.

Councilwoman Le Frois – "A lot certainly has changed since we were last together in Council chambers on March 9th. The world is a much different place, as is our country, our state, and the Town of Newton. The effects of COVID-19 pandemic are far reaching and impacts each and every person's life and livelihood, personally and professionally.

I'd like to start off by thanking:

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- Our first responders – police, fire, ems, oem
- Our healthcare workers who are now part of the first responder teams
- Our Town Manager, staff and professionals keeping our Town running day in and day out, in person and remotely. Thank you for responding to the unique situation being the County seat requires – coordinated efforts with the County, the BOE, Newton Medical Center, SCCC, all of the health & human services and other NPO in the Town of Newton, and coordinated efforts with our response with the State of New Jersey.
- Our educators providing remote services to the students of Newton.
- Our residents and businesses for helping us abide by the state mandates to stay safe by staying home.
- Our hometown heroes led by Jim Hoffman and supported by Thorlabs, Ronetco Shop-Rite, Gravity Design, Mira Plastics, NJMEP, CIMQUEST, Planet Networks, FIRST Robotics coaches, Technology Teachers, other Teachers, hobbyists, engineers, tinkerers, and others who one by one came out of the woodwork to help make 3D masks and PPE face shields for health care workers in hospitals all around NJ.
- All those that have to work.

But I also want to pay respect to and acknowledge:

- The 45 Newton residents that have contracted the coronavirus.
- The 7 Newton residents that have passed away due to COVID-19.
- The many businesses that have had to close down and the hardships they continue to endure. And the businesses that are open that need our continued support.
- The many residents within the town who have lost their jobs or who have been furloughed.
- Please know that we are thinking about you, praying for you, and are with you.

Since our last meeting we've also had to cancel the St. Patrick's Day Parade, the Spring Senior Luncheon and high school musical, the Easter egg coloring event and the Easter egg hunt. Thank you to those who had already worked hard to plan those events.

And one final thought, I would be remiss if I didn't mention a bit of a service announcement. For most people, "stay home to stay safe" is true for most people but for victims of domestic violence this is an incredibly dangerous time as they are home with their abusers, with the added stress of COVID-19, homeschooling children, possible lost jobs, etc. I encourage anyone needing services to reach out to DASJ or the National Network to End Domestic Violence. And I'd like to thank Jenn Dodd and Tom Russo for recently implementing a DV policy within the Town of Newton."

Town Manager Russo – thanked the Council, Professionals, Staff, and Office of Emergency Management (OEM) for the daily OEM briefings surrounding the Coronavirus.

OLD BUSINESS – None.

CONSENT AGENDA

Mayor Diglio read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mr. Russo reviewed the consent agenda items.

RESOLUTION #87-2020*

AUTHORIZE THE AWARD OF A REQUIRED DISCLOSURE CONTRACT TO PALL CORPORATION

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WHEREAS, the Town of Newton has a need for engineering, technical support, and inspection for the Microfiltration System of its water treatment facility and has obtained a services quote for service from Pall Corporation, 839 NYS Route 13, Cortland, New York, 13045 as a Required Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, Q.P.A., has determined and certified in writing the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2020 year (s); and

WHEREAS, Pall Corporation has provided for \$27,950.00 in service costs over the prior contract year with the same level expected in 2020; and

WHEREAS, Pall Corporation has completed and submitted a Business Entity Disclosure Certification which certifies Pall Corporation has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and the contract will prohibit Pall Corporation from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer, as required by N.J.S.A. 40A:4-57 and N.J.A.C. 5:34-5.1 et seq., has certified funds are available subject to approval of the 2020 budget by the Governing Body:

Account Number #6064217

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Town Manager to allow purchases from Pall Corporation in the amount not to exceed \$27,950.00 for the 2020 calendar year; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #88-2020*

WATER SEWER UTILITY 2020 TEMPORARY CAPITAL BUDGET AMENDMENT

WHEREAS, the Town of Newton desires to constitute the 2020 Temporary Water/Sewer Capital Budget of said municipality by inserting therein the following project;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Newton as follows:

Section 1. The 2020 Temporary Water/Sewer Capital Budget of the Town of Newton is hereby constituted by the adoption of the schedule to read as follows:

Water Sewer Temporary Capital Budget of the

Town of Newton

County of Sussex, New Jersey

Projects Scheduled for 2020

Method of Financing

Project: Purchase of Battery Backup System (UPS) for the Morris Lake Water Facility
Estimated Costs: \$35,500.00
Funding: Water/Sewer Capital Outlay

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community

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Affairs, State of New Jersey, within three days after the adoption of this project for 2020 Temporary Water/Sewer Capital Budget, to be included in the 2020 Permanent Capital Budget as adopted; and

AS REQUIRED by N.J.S.A.40A:4-57, N.J.A.C.5:34-5.1 ET SEQ. I, Monica B. Miebach, CFO, Town of Newton, hereby certify to the Clerk, Mayor and Council, there are adequate funds available; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the CFO.

RESOLUTION #89-2020*

AUTHORIZING THE SUSPENSION OF SHUT-OFFS OF TOWN UTILITIES DURING THE STATE OF EMERGENCY

WHEREAS, the Town of Newton Office of Emergency Management issued Proclamation of Local Emergency 2020-1 and Addendum No. 1 on March 13, 2020 and Addendum No. 2 on March 16, 2020 due to the existing COVID-19 pandemic as set forth in the proclamation; and

WHEREAS, a State of Emergency has now been declared in the Town of Newton; and

WHEREAS, Town Code Chapter 228 provides for the discontinuance of water and sewer services, as permitted by the Code; and

WHEREAS, the Town of Newton desires to suspend shut-offs of utilities within the Town of Newton during the State of Emergency; and

WHEREAS, the State of New Jersey requested written certification on Wednesday, March 25, 2020 that the Town of Newton Water Sewer Utility would adhere to the Governor's directive about not implementing OF any shut-offs during this pandemic emergency; and

WHEREAS, the Town Manager, Thomas S. Russo, Jr., provided said certification to the NJDEP on Wednesday, March 25, 2020 as required;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Newton hereby temporarily suspends the discontinuation of water and sewer service in the Town of Newton during the State of Emergency, which shut-offs may continue after the State of Emergency is formally lifted.

RESOLUTION #90-2020*

AWARD BID 7-2020 WATER METER SUPPLY TO SCHMIDT'S WHOLESALE

WHEREAS, there is a need for water meter supply in the Town of Newton; and

WHEREAS, the Town of Newton received bids for water meter supply services under Bid 7-2020 duly advertised and received in a public manner on March 19, 2020 at 11:00 A.M.; and

WHEREAS, Schmidt's Wholesale of Monticello, NY, has provided for the lowest bid deemed responsive and responsible to the specifications and legal requirements as provided for within the bid document; and

WHEREAS, Sean Canning, QPA, the Town of Newton's Qualified Purchasing Agent has concurred with the legality of the purchase in accordance with the New Jersey Local Publics Contract Law (N.J.S.40A:11-1 et. Seq.); and

WHEREAS, Schmidt's Wholesale has provided the following bid response:

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NAME OF BIDDER	Schmidt's Wholesale, Inc.
A1 - 5/8"X3/4"	
2020	\$240.00
2021	\$251.00
A2 - 1"	
2020	\$382.00
2021	\$400.00
A3 - 1-1/2"	
2020	\$705.00
2021	\$727.00
A4 - 2"	
2020	\$930.00
2021	\$958.00
A5 - 2",3",4",5", BRONZE PLATE STRAINERS	
2020	
2"	\$505.00
3"	\$700.00
4"	\$940.00
5"	\$1,310.00
2021	
2"	\$520.00
3"	\$722.00
4"	\$969.00
5"	\$1,350.00
A6 - 4 DN 100MM	
2020	\$3,970.00
2021	\$4,093.00
A7 - 6" Model FSAA-01	
2020	\$11,785.00
2021	\$12,150.00

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton, in the County of Sussex as follows:

Schmidt's Wholesale is authorized to enter a two (2) year contract from the date of this authorization to provide for water meter supply services in accordance with the auspices as contractually set forth within Bid 7-2020.

RESOLUTION #91-2020*

AUTHORIZE AMENDING THE CONTRACT FOR TOPOLOGY NJ, LLC AS CONFLICT PLANNER FOR THE REDEVELOPMENT OF BLOCK 10.01, LOT 4

WHEREAS, there exists a need for a conflict professional planner to be appointed to represent the Town of Newton through a contract pursuant to the provisions of N.J.S.A. 40A 11-5 for the Redevelopment Plan for Block 10.01, Lot 4; and

WHEREAS, on August 5, 2019 the Governing Body adopted Resolution #178-2019, authorizing the award of a contract to Topology NJ, LLC as Conflict Planner for the Redevelopment of Block 10.01, Lot 4 in an amount not to exceed \$17,500.00; and

WHEREAS, due to circumstances beyond the Town's control the costs for the Conflict Planner's services will exceed the \$17,500.00 allocated; and

WHEREAS, both parties have agreed to increase the amount of the original contract amount by \$10,000.00 to a new amount not to exceed \$27,500.00; and

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WHEREAS, the Chief Financial Officer as require by N.J.S.A. 40A:4-5, N.J.A.C. 5:34-5.1 et seq., hereby certifies funds are available from:

General Capital Ord#2018-17 Preliminary Planning/Redevelopment account #3091817 an additional \$10,000.00 for a new total amount not to exceed \$27,500.00.

"The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount."

WHEREAS, Topology NJ, LLC., has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies Topology NJ, LLC., has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, the Town Manager and Municipal Clerk are hereby authorized and directed to execute a duplicate of this Resolution which shall act as the authorization and agreement between the Town of Newton and Topology NJ, LLC., for the amendment to the original contract with Topology NJ, LLC., as conflict Planner for the Redevelopment for Block 10.01, Lot 4, to a new contract total of \$27,500.00.

Phil Abramson
Topology NJ, LLC.

Thomas S. Russo, Jr.
Newton Town Manager

RESOLUTION #92-2020*

AUTHORIZING THE SUPPORT OF LEGISLATION REGARDING MUNICIPAL TAXATION OF LOCAL EXCHANGE TELEPHONE COMPANIES

WHEREAS, N.J.S.A. 54:4-1, concerning the taxation of business personal property, as it is currently written, has provided an unintended consequence of local exchange telephone companies seeking exemptions from municipal property taxes; and

WHEREAS, local exchange telephone companies have made efforts to exempt themselves from the payment of municipal property taxes in any year and in any municipality, where such companies determine they provide less than 51% of dial tone service in a municipality; and

WHEREAS, the Tax Court in Verizon New Jersey Inc. v. Borough of 33 Hopewell, 26 N.J. Tax 400 (Tax Ct. 2012), incorrectly construed the statutory changes made in N.J.S.A. 54:4-1 to mean a telecommunications company has to meet the 51% test every year as of the assessment date in order for the business personal property tax to be assessed and levied by the municipality in which the business personal property was located; and subsequent to that decision, the Tax Court found in favor of Hopewell Borough that Verizon did in fact meet that threshold and owed Hopewell Borough the tax, but there are additional tax years and substantial legal expenses the municipality has paid and will be forced to continue to pay to clarify and collect the tax; and

WHEREAS, other municipalities in the State in which business personal property of telecommunications companies are located will face similar costs and uncertainty of litigating tax appeals; and municipal taxpayers will bear the burden of paying legal fees to defend the assessment of business personal property taxes, and will have to endure increased property tax burdens if this business personal property tax cannot be imposed; which is contrary to the Legislature's intent; and

WHEREAS, proposed New Jersey legislation, A-2991 and S-421, has been introduced to seek to clarify telecommunications industry corporate tax responsibilities, to require payment of business personal property taxes to the municipalities in which

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the property is located, and shield local taxpayers from the costs of endless tax court litigation; and

WHEREAS, the proposed legislation is being currently considered, with S-421 introduced in the Senate and referred to the Senate Community and Urban Affairs Committee on January 14, 2020 and companion Bill A-2991 introduced in the Assembly and referred to the Assembly State and Local Government Committee on February 20, 2020; and

WHEREAS, in the Town of Newton, Century Link has notified the Town that it believes it is no longer subject to a personal property tax because it provides dial tone and access to less than 51% of the local telephone exchange; and

WHEREAS, the Town of Newton wishes to declare its support of A-2991 and S-421, to clarify telecommunications industry corporate tax responsibilities for all municipalities;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton that we hereby support A-2991 and S-421 and urge the Legislature to approve and pass the bills for the reasons expressed herein; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the members of the NJ Assembly, the members of the NJ Senate, and the Governor of the State of NJ, the New Jersey State League of Municipalities, and the Municipal Clerk's Association of New Jersey.

RESOLUTION #93-2020*

RESOLUTION TO APPROVE A PROPOSAL TO PROVIDE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE REPLACEMENT OF THE GRIT COLLECTOR SYSTEM

WHEREAS, the Town of Newton is in need of replacing the existing Grit Collector System at the Town's Wastewater Treatment Plan ("WWTP") due to age and deteriorating operational performance; and

WHEREAS, engineering is a professional service and Professional Consulting, Inc., ("PCI") was procured through a fair and open process by the adoption of Resolution 26-2018 on December 26, 2018; and

WHEREAS, PCI has submitted a proposal for two phases related to the replacement of the Grit Collector System: (1) Engineering Design Services for the lump sum of \$31,000.00; and (2) Construction Administration Services for the estimated cost of \$21,000.00; and

WHEREAS, PCI has completed all work on the system and provided invoice and backup reflecting an additional \$6,765.55 of work; and

WHEREAS, the attached Proposal and final invoice for Engineering Services has been reviewed by the Town Manager and is acceptable to the Town; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available NOT TO EXCEED \$58,765.55 as follows:

Ordinance 1-2020 WWTP Grit Collector account #611303.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby authorized to accept the proposal and final invoice from Professional Consulting, Inc., for the replacement of the Grit Collector System for the two phases, Engineering Design Services and Construction Administration Services, for the total estimated cost of \$58,765.55.

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RESOLUTION #94-2020*

ADOPTION OF THE TEMPORARY OPERATING BUDGET AND TEMPORARY WATER AND SEWER BUDGET FOR THE MONTH OF APRIL 2020

WHEREAS, the Budget for the Town of Newton is not yet adopted; funds are needed to operate the Municipal Government and the Water and Sewer Utility for the next month (April) of calendar year 2020; and

WHEREAS, N.J.S.A. 40A:4-19 provides for adoption of a Temporary Budget, not to exceed one twelfth (.0833) of the total of the appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the 2020 Temporary Operating Budget and the 2020 Temporary Water and Sewer Utility Budget for the Month of April be and are hereby approved, pending adoption of the 2020 Annual Municipal Budget and the 2020 Water and Sewer Utility Budget.

2020 TEMPORARY CURRENT BUDGET CALCULATION

\$ 13,195,455.	Total 2019 Budget
2,351,610.	Less: Debt (principal & interest)
-0-	Less: Public Assistance
<u>195,000.</u>	Less: Capital Improvements
\$10,648,845.	Amount on which % is applied
x <u>.0833</u>	Percentage increase allowed by state
\$ 887,049.	Allowable 2020 April Temporary Budget

Please see attached Excel sheet.

2020 APRIL TEMPORARY WATER AND SEWER BUDGET

	<u>2019 BUDGET</u>	<u>2020 TEMPORARY BUDGET</u>
Salaries and Wages	\$997,720.	\$ 83,110.
Other Expenses	2,073,912.	172,757.
Deferred Charges		
PERS	17,500.	1,458.
Unemployment	4,300.	358.
Social Security System	<u>74,400.</u>	<u>6,197.</u>
	3,167,832.	263,880.
	x <u>.0833</u>	
	\$ 263,880.	
TOTAL 2020 APRIL TEMPORARY WATER & SEWER BUDGET		\$ 263,880.

RESOLUTION #95-2020*

APPROVE PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Town of Newton wishes to apply for funding in the amount of \$25,811.00 with a match of \$69,108.90 by the Town for an approximate project total cost of \$94,919.90 for a project under the New Jersey Safe and Secure Communities Program (Grant #No. 20-1915) for the project duration of March 14, 2020 to March 13, 2021; and

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WHEREAS, the Town Council of the Town of Newton has reviewed the application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Town of Newton for the purpose described in said application;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that:

- 1) As a matter of public policy, the Town of Newton wishes to participate to the fullest extent possible with the Department of Law and Public Safety; and
- 2) The Attorney General will receive funds on behalf of the applicant; and
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the application for said funds; and
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Newton is hereby authorized to accept and execute any and all documents necessary to effectuate the funding for the Safe and Secure Communities Program Grant No. 20-1915.

RESOLUTION #96-2020*

APPOINTMENT OF ROBERT BOYLE TO THE NEWTON PARKING AUTHORITY

WHEREAS, there currently is a vacancy on the Newton Parking Authority as a result of the resignation of Jim Ciaravolo; and

WHEREAS, Robert Boyle has expressed interest in serving as a member of the Newton Parking Authority;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Robert Boyle is hereby appointed to an unexpired five (5) year term on the Newton Parking Authority, effective immediately with said term continuing to December 31, 2023.

RESOLUTION #97-2020*

APPOINTMENT OF ROBERT BOYLE TO THE ECONOMIC DEVELOPMENT ADVISORY COMMISSION

WHEREAS, there currently is a vacancy on the Economic Development Advisory Commission; and

WHEREAS, Robert Boyle has expressed interest in serving as a member of the Economic Development Advisory Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Robert Boyle is hereby appointed to an unexpired three (3) year term on the Economic Development Advisory Commission, effective immediately with said term continuing to December 31, 2022.

RESOLUTION #98-2020*

AUTHORIZING NEGOTIATIONS FOR EMERGENCY SEWER CONTRACTOR UNDER N.J.S.A. 40A:11-5(3)

WHEREAS, the Town of Newton publicly advertised and sought receipt of public bids on January 3, 2020, at 10:00am, and March 12, 2020, at 11:00am, for a total of two (2) times for the Emergency Sewer Contractor Service Bid and Re-Bid; and

WHEREAS, the Town duly advertised for bids on both occasions, wherein no bids were received on January 3, 2020, at 10:00am, and March 12, 2020, at 11:00am; and

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WHEREAS, the New Jersey State Local Publics Contract Law, N.J.S.A. 40A:11-5(3) allows for negotiations subsequent to two (2) rejected or non-received bids; and

WHEREAS, it is the desire of the Town to authorize the Q.P.A., Sean P. Canning, to conduct the negotiations process in conjunction with the Engineer and Water and Sewer Licensed Operator; and

WHEREAS, it remains the desire of Town of Newton to secure a contract with a local and economically efficient and qualified provider of the tenets as found within the bid for Emergency Sewer Contractor; and

WHEREAS, relief is available through the New Jersey Local Public Contract Law N.J.S.A.40A:11-5(3) and the Town desires to avail itself of this remedy through negotiations;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, Sussex County, that the Town's Qualified Purchasing Agent, Engineer, and Water and Sewer Licensed Operator are hereby authorized to enter into negotiations with contractors under the provisions of N.J.S.A. 40A:11- 5(3) which correspond to available funding for the project known as Emergency Sewer Contractor.

This Resolution shall take effect immediately.

RESOLUTION #99-2020*

AUTHORIZE ESTABLISHING A STORM RECOVERY RESERVE TO BE USED FOR THE CORONAVIRUS (COVID-19) EMERGENCY RESPONSE

WHEREAS, municipalities and counties with Storm Recovery Reserves may use those funds for the coronavirus response; and

WHEREAS, N.J.S.A. 40A:4-62.1 permits a municipality or county to adopt a resolution authorizing storm recovery reserve funds to be used for "any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by an emergency declared by the Governor or the President of the United States"; and

WHEREAS, any reimbursement of these expenditures shall be deposited back into the reserve; and

WHEREAS, it is in the best interest of the Town of Newton to establish a Storm Recovery Reserve to ensure the safety, security, health, and welfare of its citizens from damage caused by the Coronavirus Emergency; and

WHEREAS, Local Finance Notice 2020-06 requires the Governing Body to adopt a resolution establishing a Storm Recovery Reserve for the above stated purpose, to be submitted to the Division of Local Government Services;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, New Jersey that it hereby establishes a Storm Recovery Reserve to be used for the Coronavirus Response in accordance with N.J.S.A. 40A:4-62.1; and

BE IT FURTHER RESOLVED, that this resolution shall be filed with the Division of Local Government Services.

RESOLUTION #100-2020*

AUTHORIZE THE REFUND OF TAXES FOR BLOCK 18.02, LOT 10 DUE TO A DUPLICATE PAYMENT

WHEREAS, Virginia Schulze owns Block 18.02, Lot 10, also known as 46 Diller Ave., Newton, New Jersey; and

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WHEREAS, Ms. Schulze's mortgage company, Bank of America, paid the 1st quarter 2020 taxes; and

WHEREAS, a duplicate payment of \$1,846.20 was made by Cornerstone Title & Settlement, LLC for the 1st quarter 2020 taxes; and

WHEREAS, Cornerstone Title & Settlement, LLC has requested the overpayment be refunded;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Governing Body acknowledges a refund is due in the amount of \$1,846.20 to Cornerstone Title & Settlement, LLC; and

BE IT FURTHER RESOLVED, the Tax Collector be authorized to refund the tax overpayment in the amount of \$1,846.20 to Cornerstone Title & Settlement, LLC, 33 Trinity St., Newton, NJ 07860.

RESOLUTION #101-2020*

WAIVING PARKING PASS FEES FOR APRIL 2020

WHEREAS, due to the COVID-19 pandemic and the fact the municipal building is closed, the Town Council of the Town of Newton desires to waive parking pass fees for the month of April 2020 for daytime and overnight parking; and

WHEREAS, any parking passes issued for the month of April 2020 shall be valid for the month of May 2020; and

WHEREAS, no refunds or credits shall be issued for parking passes already paid for;

NOW, THEREFORE BE IT RESOLVED, that the Newton Town Council hereby directs fees shall be waived for daytime and overnight Town parking passes for April 2020; Town parking passes issued for April 2020 shall be valid for May 2020; and no refunds or credits shall be issued for Town parking passes already purchased.

RESOLUTION #102-2020*

**REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER FOR BLOCK 19.01, LOT 9,
ALSO KNOWN AS 289 SPRING STREET**

WHEREAS, at the Municipal Tax Sale held on October 23, 2019, a lien was sold on Block 19.01, Lot 9, also known as 289 Spring Street, owned by Diamond Point Mgt., LLC for 2018 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate #2019-010 was sold to NJSL 301, LLC for a 0% redemption fee and a premium of \$20,700.00; and

WHEREAS, Arlene Severino, managing member of Diamond Point Mgt., LLC, has effected the redemption of Certificate #2019-010 in the amount of \$12,145.29;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges NJSL 301, LLC is entitled to a redemption in the amount of \$12,145.29 as well as the return of the premium in the amount of \$20,700.00; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$12,145.29 for the redemption and a check in the amount of \$20,700.00 for the return of the premium for Certificate #2019-010 to NJSL 301, LLC, 650 E. Palisades Ave., Ste. #258, Englewood Cliffs, NJ 07632.

April 13, 2020
(VIA ZOOM)

RESOLUTION #103-2020*

		WWTP DIGESTOR AND PRIMARY SLUDGE PUMP				Resolution #103-2020				
THREE YEAR CAPITAL PROGRAM 2020 - 2022										
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS										
Project	2	3		4	5	6	7 Bonds and Notes			
	Estimated Total Cost	Budget Appropriation Current Year	Future Years	Capital Improv. Fund	Capital Surplus	Grants In Aid-Other Funds	General	Self-Liquid.	Assessment	School
Digester & Primary Sludge Pump	\$ 1,300,000.00			\$ 100,000.00				\$ 1,200,000.00		
Total All Projects	\$ 1,300,000.00			\$ 100,000.00						

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

IT IS HEREBY CERTIFIED this is a true copy of a resolution amending the capital budget section adopted by the governing body on April 13, 2020.

Date: April 13, 2020

Approved _____, 2020 Lorraine A. Read - Municipal Clerk

RESOLUTION #104-2020*

AUTHORIZE THE EXECUTION OF A DEVELOPER’S AGREEMENT IN CONNECTION WITH THE DEVELOPMENT AND IMPROVEMENT OF PROPERTIES KNOWN AS BLOCK 18.02, LOTS 2, 3, 19-23, 31, AND 32

WHEREAS, Thorlabs, Inc. (“Thorlabs”) received approval from the Town of Newton Planning Board for preliminary and final site plan approval for its development and improvements to the properties known as Block 18.02, Lots 2, 3, 19-23, 31, and 32 on the Official Tax Map of the Town of Newton (the “Development”); and

WHEREAS, the nature and extent of the improvement/Development aforesaid are set forth in the Resolution of the Planning Board of the Town of Newton dated April 17, 2019; and

WHEREAS, Thorlabs previously entered into a Developer’s Agreement with the Town of Newton, setting forth the rights, duties, and obligations of the parties in connection with the Development; and

WHEREAS, Sussex County approvals are required with regard to the intersection of County Route 616 a/k/a Sparta Avenue and County Route 621 a/k/a Woodside Avenue and other changes and improvements within the right-of-way for the County roads; and

WHEREAS, Sussex County has also required a Developer’s Agreement, Traffic Signal, and Intersection Safety Agreement (“County Developer’s Agreement”) to be executed, between Sussex County, the Town, and Thorlabs; and

WHEREAS, the Town desires to authorize the execution of the County Developer’s Agreement;

NOW, THEREFORE BE IT RESOLVED, by Town Council of the Town of Newton, County of Sussex, State of New Jersey, that the Town of Newton Mayor and Clerk are hereby authorized to execute said County Developer’s Agreement, and other appropriate officers and employees of the Town are hereby authorized to take all steps necessary to effectuate the purposes of this Resolution. This Resolution shall take effect immediately.

April 13, 2020
(VIA ZOOM)

RESOLUTION #105-2020*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2019 and 2020 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS (For March 23, 2020)

1327 3773 - **A&S HYDRAULICS** PO 56733 SNOW PLOW/ Rod Seal 145.00 **145.00**
1328 84 - **ABCODE SECURITY INC.** PO 56721 FIRE #2 HOOKED UP PHONE LINES & TESTED 200.00 **200.00**
1329 3371 - **AED** PO 56596 AED BATTERY CUST #437624 368.10 **368.10**
1330 2141 - **AIRMATIC COMPRESSOR SYSTEMS, INC.** PO 56269 FILTER ASSEMBLY'S WTP ACCT #AC040822 1,900.00 **1,900.00**
1331 32 - **B & R UNIFORM, INC.** PO 56674 RETIRED AND NEW HIRE BADGES 1,673.80 **1,673.80**
1332 1132 - **BOONTON TIRE SUPPLY INC.** PO 56388 B: PD VEHICLE REPAIR 1,199.75 **1,199.75**
1333 192 - **CAMPBELL'S SMALL ENGINE INC.** PO 56539 Equip/ Oil RPR 59.42 **59.42**
1334 4190 - **CCI FOUNDATION, INC.** PO 55150 Group Hsg Madison Ave R#248-2018 Do 60,000.00 **60,000.00**
1335 163 - **CENTURYLINK COMMUNICATIONS, INC.** PO 56309 B: ALARM CIRCUITS 121.70 **121.70**
1336 2843 - **CHELBUS CLEANING CO., INC.** PO 56314 B: CLEANING TOWN BLDG'S 1,653.75 **1,653.75**
1337 3770 - **CINTAS CORPORATION NO. 2** PO 56573 B: FIRST AID SUPPLIES 111.93
PO 56573 B: FIRST AID SUPPLIES 51.13 **163.06**
1338 2765 - **CODE 96 LLC** PO 56594 MAINT AGMT 2/1-2/29/20 1,200.00 **1,200.00**
1339 1632 - **COOPER ELECTRIC SUPPLY CO.** PO 56730 TH LIGHTS ACCT #25723 233.98 **233.98**
1340 4180 - **DIFRANCESCO BATEMAN,PC** PO 56718 CONFLICT TAX ATTORNEY -JAN #891037 2,017.64 **2,017.64**
1341 4263 - **EMBROIDERY AUTHORITY** PO 56678 1/4 zip fleece outerwear (4) for OEM sta 401.96 **401.96**
1342 3124 - **EXTRA TECH DATA SERVICES, LLC.** PO 56358 B: IT SERRVICES -1st qtr 740.00
PO 56364 ONLINE BACK-UPS 130.00
PO 56364 ONLINE BACK-UPS 130.00
PO 56365 G-SUITE ACCT 88.00
PO 56365 G-SUITE ACCT 88.00 **1,176.00**
1343 3233 - **FASTENAL COMPANY, INC.** PO 56707 Morris :Lake Water treatment Plant 16.92 **16.92**
1344 225 - **FEDERAL EXPRESS** PO 56312 B: EXPRESS MAIL A/C #1344-0 96.52 **96.52**
1345 2744 - **FKA ARCHITECTS INC.** PO 56763 ARCHITECT FIREHOUSE #2 EXPENSES 172.30 **172.30**
1346 373 - **GALLS, LLC** PO 56657 MEDICAL SUPPLIES ACCT #4794479 286.84 **286.84**
1347 200 - **GARDEN STATE LABORATORIES INC** PO 56688 WASTE & DRINKING WATER ANALYSIS Nov/Dec/ 6,752.00 **6,752.00**
1348 1608 - **GOLD TYPE BUSINESS MACHINES** PO 56442 HARD DRIVE REPAIR 747.67 **747.67**
1349 2313 - **GRAVITY DESIGN WORKS, INC.** PO 56679 INITIAL CONCEPT AND DESIGN FOR CODE ENFO 375.00 **375.00**
1350 4064 - **HARD ROCK HOTEL & CASINO ATLANTIC C** PO 56745 Clerk's Conference 4/27-4/30 GROUP: GMCA 357.00 **357.00**
1351 2392 - **HARRAH'S ATLANTIC CITY** PO 56710 Lodging for 2020 NJ Emergency Preparedness 1,320.00 **1,320.00**
1352 230 - **HAYEK'S MARKET INC.** PO 56734 FOOD FOR BUDGET HEARING 2/8 114.20 **114.20**
1353 3876 - **HOLLAND COMPANY, INC.** PO 56396 B: EPIC 2400 (\$85,800 7,260.00 **7,260.00**
1354 1712 - **HOLZHAUER & HOLENSTEIN, LLC** PO 56672 TAX APPEAL 5,750.00 **5,750.00**
1355 4268 - **IMMERSO, MALIKA** PO 56738 REFUND OF TAXES 846.90 **846.90**

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1356 3235 - **J. CALDWELL & ASSOCIATES, LLC.** PO 56723 THORLABS-JAN ESCROW 195.00
195.00

1357 113 - **JCP&L** PO 56697 TWN BLDG'S ELECTRIC -JAN 3,587.94
PO 56716 HOLIDAY LIGHTING 40 UNITS 64 DAYS @ \$2.1 5,529.60
PO 56740 MORAN ST/FIRE #2 FEB 420.31 **9,537.85**

1358 2618 - **JMC ENVIRONMENTAL CONSULTANTS, INC.** PO 56729 UST REMEDIATION
NJDEP Filing Fees 500.00 **500.00**

1359 3211 - **JULIE RICHARD, LLC.** PO 56758 REFUND ESCROW BALANCE 7.50 **7.50**

1360 3711 - **KKPR MARKETING & PUBLIC RELATIONS,** PO 56409 B: MARKETING/PUBLIC
RELATIONS 1,675.00 **1,675.00**

1361 2532 - **LADDEY, CLARK & RYAN, LLP** PO 56715 LEGAL -JAN 1,768.00
PO 56715 LEGAL -JAN 1,003.00
PO 56724 THORLABS - JAN ESCROW 119.00 **2,890.00**

1362 266 - **LAFAYETTE AUTO PARTS** PO 56617 Snow Plow/ Hose CUST #NJSPA0642 25.44
25.44

1363 206 - **LOCK & KEY WORLD** PO 56681 Rpr Door Knobs/Locks Clerks Office 665.00
665.00

1364 352 - **LUBRICATION ENGINEERS INC** PO 56689 OIL/LUBE cust #c0530901 001 371.65
371.65

1365 2166 - **MATTHEW BENDER & CO, INC.** PO 56743 CIVIAL SVC 4A UPDATES ACCT
#0099214221 78.00 **78.00**

1366 263 - **MCMANIMON, SCOTLAND & BAUMANN, LLC** PO 56751 GENERAL
REDEVELOPMENT -JAN 688.00 **688.00**

1367 4274 - **Metro Solar** PO 56229 Window frosting and tinting for Manager' 500.00
500.00

1368 496 - **MICROSYSTEMS-NJ COM, LLC.** PO 56717 2020 TAX BOOKS 200.00 **200.00**

1369 409 - **MINISINK PRESS INC** PO 56591 Business Cards 48.00 **48.00**

1370 65 - **MUNICIPAL SOFTWARE, INC.** PO 56315 2020 ANNUAL SUPPORT & MAINT 6,068.00
PO 56315 2020 ANNUAL SUPPORT & MAINT 408.00
PO 56315 2020 ANNUAL SUPPORT & MAINT 6,474.00 **12,950.00**

1371 4266 - **NEW JERSEY CRIME SCENE INVESTIGATORS ASS** PO 56685 DETECTIVES COURSE
75.00 **75.00**

1372 3997 - **NEW JERSEY EMERGENCY MANAGEMENT ASS** PO 56049 NJ Emergency Mgmt
Assn Annual Membership 75.00 **75.00**

1373 116 - **NEW JERSEY HERALD, INC.** PO 56741 ANNUAL SUBSCRIPTION ACCT #10040014
215.80 **215.80**

1374 170 - **NEWTON BOARD OF EDUCATION** PO 56417 SCHOOL TAX (JAN-JUNE) 2020
1,029,765.00 **1,029,765.00**

1375 336 - **NEWTON TROPHY** PO 56700 Name Plate 10.00 **10.00**

1376 3532 - **NJEPA** PO 56583 2020 NJ Emergency Preparedness Conference 435.00
435.00

1377 2607 - **NORTHERN RAIN** PO 56683 2020 LAWN SPRINKLER RENEWAL 195.70 **195.70**

1378 4257 - **OYSTER POINT HOTEL** PO 56587 hotel room charge - 2020 NJMMA
conference 102.06
PO 56587 hotel room charge - 2020 NJMMA conference 102.06 **204.12**

1379 2216 - **PALL CORPORATION** PO 56624 Rpr Strainer/ Clean Racks/ Morris Lake
2,240.00 **2,240.00**

1380 3954 - **PAR TROY SOUND OF NEWTON, INC.** PO 56652 Wiring kit/Radio Rpr 220.00
220.00

1381 64 - **PELLOW, HAROLD & ASSO, INC.** PO 56737 ENGINEERING -JAN 181.88
PO 56737 ENGINEERING -JAN 1,445.63
PO 56737 ENGINEERING -JAN 603.13
PO 56744 SCCC MCGUIRE CAMPUS -JAN 195.00 **2,425.64**

1382 4204 - **PLANET NETWORKS INC.** PO 55915 EXCHANGE SERVER REPLACEMENT 6,204.00
PO 55970 WEB HOSTING - 15.00
PO 56354 FIBER INTERNET TH/POLICE 319.90 **6,538.90**

1383 2121 - **POSTER COMPLIANCE CENTER** PO 56760 NJ HR Forms for New Hires 24.95
24.95

1384 4126 - **PROFESSIONAL CONSULTING INC.** PO 54238 ENG DESIGN CONST ADMIN GRIT
COLLECTOR - 810.00
PO 54538 ENGINEERING -SPARTA AVE PUMP STATION - 3,185.00
PO 56448 B: 2020 SEWER ENGINEER 4,335.00
PO 56725 THORLABS-DEC. 2019-JAN 2020 ESCROW 387.50 **8,717.50**

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1385 4273 - **QUADIENT INC.** PO 56742 INK CART POSTAGE MACH #2850 168.80 **168.80**
1386 2478 - **RACHLES/MICHELE'S OIL COMPANY, INC.** PO 54562 B: GAS - 1,114.23
PO 56304 B: GAS (JAN-MAR) 3,233.44 **4,347.67**
1387 4203 - **RAPID PUMP** PO 56755 Replaced Non Working Pump With New Insto 711.25
PO 56757 Check Valves Morris Lake WTP 1,214.09 **1,925.34**
1388 3731 - **READY REFRESH BY NESTLE** PO 56390 B: WATER DELV 53.37 **53.37**
1389 1936 - **ROGO FASTENER CO., INC.** PO 56712 Machine Repair/Maintenance Spl
ACCT #107 2,335.21 **2,335.21**
1390 3391 - **ROUTE 23 PATIO, LLC.** PO 56686 Storm Basin Rpr / cubes cust #644 494.40
PO 56753 Storm Basin Rpr / cubes cust #644 530.10 **1,024.50**
1391 126 - **SCMUA** PO 56727 TRASH REMOVAL THRU 2/21 891.99
PO 56727 TRASH REMOVAL THRU 2/21 397.89 **1,289.88**
1392 2145 - **SEELY BROTHERS, INC.** PO 56719 Rpr top/ PD Pole 139.80 **139.80**
1393 3117 - **SOME'S WORLD WIDE UNIFORMS, INC.** PO 56684 MOLLY CARRIER CUST
#10706 135.00 **135.00**
1394 4024 - **SPECTROTEL** PO 56310 B: LOCAL/LONG DISTANCE PHONE (ACCT #37 528.25
528.25
1395 4275 - **SPRING PLAZA LLC** PO 56759 REFUND ESCROW BALANCE 87.50 **87.50**
1396 2257 - **STAPLES** PO 56391 B: OFFICE SUPPLIES 57.56
PO 56703 DESK CHAIR- REC. G.R. 99.00 **156.56**
1397 3822 - **STRYKER SALES CORP.** PO 56581 AED PADS ACCT #1502519 264.60 **264.60**
1398 418 - **SUSSEX COUNTY DETECTIVES ASSOC.** PO 56599 2020 DETECTIVE MEMBERSHIP
125.00 **125.00**
1399 1453 - **SUSSEX COUNTY LOCK & SAFE,** PO 56682 Rpr Door Knobs/Locks Police Dept
135.00 **135.00**
1400 130 - **SUSSEX COUNTY P & H, INC.** PO 56356 B: PLUMBING SUPPLIES 186.03 **186.03**
1401 3897 - **SYNCHRONY BANK** PO 56701 Overfloor cable protector & replacement
34.68 **34.68**
1402 371 - **T.A. MOUNTFORD COMPANY, INC.** PO 56580 POLICE COPIER SVC CONTRACT
2020 700.00
PO 56627 PATROL ROOM COPIER REPAIR 267.00
PO 56764 ANNUAL SVC CONTRACT UPSTAIRS COPIER #262 875.00 **1,842.00**
1403 2479 - **TAYLOR OIL CO., INC.** PO 56305 B: DIESEL (JAN-MAR) 2,511.96 **2,511.96**
1404 4148 - **TCTANJ SPRING CONFERENCE** PO 56746 T SCHLOSSER SPRING CONFERENCE
395.00 **395.00**
1405 2675 - **TIRE KING, INC.** PO 56680 Truck Tire Rpr Trk#1 25.00 **25.00**
1406 1151 - **TREASURER, STATE OF NEW JERSEY** PO 56754 ENVIRONMENTAL LAB
CERTIFICATION PROG #19 835.00 **835.00**
1407 2781 - **TRIMBOLI & PRUSINOWSKI, LLC.** PO 56374 B: LABOR ATTORNEY 204.00 **204.00**
1408 4018 - **USA HOIST CO., INC.** PO 56590 Elevator-TH/ EmgRepair 1,162.75 **1,162.75**
1409 4174 - **VELUMCORE, LLC.** PO 56699 TAC MED CARE TRAINING 1/31/20 200.00 **200.00**
1410 1158 - **VISION SERVICE PLAN** PO 56692 VISION - JANUARY / FEBRUARY 2020 2,265.80
2,265.80
1411 1819 - **VOGEL,CHAIT,COLLINS,SCHNEIDER, PC,** PO 56722 THORLABS-JAN ESCROW
465.00 **465.00**
1412 2635 - **W.B. MASON, INC.** PO 56185 DESK -PLANNING/ZONING CUST #C1329496
1,886.42 **1,886.42**
1413 3893 - **W.CAMPBELL SUPPLY OF SUSSEX CTY LLC** PO 56726 ENG #803 ENG LIGHT
ACUTATOR BINDING 100.00
PO 56732 TRUCK 4 REPAIR/ Caps/ Lamps CUST #27674 45.78 **145.78**
1414 1500 - **WALMART** PO 56731 Office Supplies 181.32
PO 56752 power strip for courtroom; note pads for 7.49
PO 56761 PAINT TREASURERS OFFICE 51.88 **240.69**
1415 633 - **WEIS MARKETS, INC.** PO 56735 2/8 BUDGET HEARING FOOD 22.51 **22.51**
1416 3080 - **WINGLE SUPPLY COMPANY INC.** PO 56687 Storm Basin Pipe/ Lower Spring
154.50 **154.50**
1417 4243 - **ZERO9 SOLUTIONS LTD** PO 56211 BODY CAMERA CASES 886.25 **886.25**

CAPITAL

301299 Due to Clearing 0.00 1,437.18
3091516 ORD 2015-16 VARIOUS \$970T 195.00
3091709 ORD 2017-9 VARIOUS \$1,405 372.30

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3091807 ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220 49.88
3091817 ORD 2018-17 Prelim Plan/Redev \$50T fully 688.00
3091903 ORD 2019-3 Var-B&Groof/skidSteer/Plainfl 132.00

TOTALS FOR CAPITAL 1,437.18 0.00 0.00 1,437.18

TOTAL TOWN BILLS \$1,100,582.16

101235 TAX OVERPAYMENTS 846.90
101265 DUE NEWTON BOE - SCHOOL TAX PAYABLE 1,029,765.00
101299 Due to Clearing 0.00 1,099,144.98
1050200 TOWN MANAGER'S OFFICE - OTHER EXPENSES 3,024.02
1050200A (2019) TOWN MANAGER'S OFFICE - OTHER EXP 500.00
1051200 TOWN CLERK'S OFFICE - OTHER EXPENSES 838.12
1052200 TOWN COUNCIL - OTHER EXPENSES 146.71
1053200 HUMAN RESOURCE - OTHER EXPENSES 102.95
1054200 FINANCE ADMINISTRATION - OTHER EXPENSES 2,121.00
1055200 ASSESSMENT OF TAXES - OTHER EXPENSES 1,075.00
1055200A (2019) ASSESSMENT OF TAXES - OTHER EXPEN 2,415.00
1056200 COLLECTION OF TAXES - OTHER EXPENSES 2,054.00
1058200 LEGAL SERVICES - OTHER EXPENSES 3,989.64
1060200 ENGINEERING - OTHER EXPENSES 1,070.63
1061200 BUILDINGS & GROUNDS - OTHER EXPENSES 5,488.17
1062200 PLANNING BOARD - OTHER EXPENSES 3.52
1062200A (2019) PLANNING BOARD - OTHER EXPENSES 2,965.80
1066200 EMPLOYEE GROUP INSURANCE - OTHER EXPENSE 2,265.80
1070200 FIRE DEPARTMENT - OTHER EXPENSES 440.00
1074200 POLICE DEPARTMENT - OTHER EXPENSES 4,248.57
1074200A (2019) POLICE DEPARTMENT - OTHER EXPENSE 886.25
1074300 COMMUNICATIONS CENTER - OTHER EXPENSES 1,900.00
1074300A (2019) COMMUNICATIONS CENTER - OTHER EXP 15.00
1077500 CODE ENFORCEMENT - OTHER EXPENSES 375.00
1078200 EMERGENCY MANAGEMENT - OTHER EXPENSES 1,716.96
1078200A (2019) EMERGENCY MANAGEMENT - OTHER EXPE 75.00
1080200 ROAD REPAIR & MAINT - OTHER EXPENSES 3,579.71
1081200 SNOW REMOVAL - OTHER EXPENSES 229.86
1082200A (2019) STORMWATER/FLOOD CONTROL - OTHER 32.50
1083200 RECYCLING/SANITATION - OTHER EXPENSES 385.83
1083300 VEHICLE MAINTENANCE - OTHER EXPENSES 1,370.53
1089200 UTILITY EXP/BULK PURCH - OTHER EXPENSES 10,723.50
1089200A (2019) UTILITY EXP/BULK PURCH - OTHER EX 6,643.83
1094550 RECYCLING TAX (PL2007 c.311)O/S CAP 12.06
1095200 CAPITAL IMPROVEMENTS - OTHER EXPENSES 253.50
1095200A (2019) CAPITAL IMPROVEMENTS - OTHER EXPE 7,584.62

TOTALS FOR CURRENT FUND 47,415.08 21,118.00 1,030,611.90 1,099,144.98

WATER & SEWER BILLS

601299 DUE TO CLEARING 0.00 38,016.75
6051200 W&S OPERATING - TOTAL OTHER EXPENSES 30,734.75
6051200A (2019) W&S OPERATING - TOTAL OTHER EXPE 7,282.00

TOTALS FOR WATER/SEWER UTILITY 30,734.75 7,282.00 0.00 38,016.75

CAPITAL

611299 DUE TO CLEARING 0.00 3,995.00
611303 RES FOR WWTP GRIT COLL. 810.00
6191708 ORD 2017-8 SPARTA AVE PUMP STATION (SWR) 3,185.00

TOTALS FOR WATER/SEWER CAPITAL 3,185.00 0.00 810.00 3,995.00

April 13, 2020
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TOTAL WATER & SEWER BILLS \$42,011.75

DOG RESERVE ACCOUNT

211200 RESERVE FOR ANIMAL CONTROL 408.00
211299 DUE TO CLEARING 0.00 408.00

TOTALS FOR DOG RESERVE \$408.00

DEVELOPERS ESCROW BILLS

721299 DUE TO CLEARING 0.00 1,047.50
721311 THORLABS - PL BD ESCROW (5/10) 1,047.50

TOTALS FOR DEVELOPERS ESCROW (Fund 72) 0.00 0.00 1,047.50 1,047.50

TOTAL DEVELOPERS ESCROW BILLS \$1,047.50

TRUST ACCOUNT BILLS

711299 DUE TO CLEARING 0.00 214.00
711440 ENGINEER REVIEW FEES 214.00

TOTALS FOR TRUST 0.00 0.00 214.00 214.00

TOTAL TRUST ACCOUNT BILLS \$214.00

HOUSING TRUST ACCOUNT BILLS

751220 RESERVES FOR COMMERCIAL DEVELOPMENT 60,000.00
751299 DUE TO CLEARING 0.00 60,000.00

TOTALS FOR HOUSING TRUST FUND (COAH) (Fund 75) 0.00 0.00 60,000.00 60,000.00

TOTAL HOUSING TRUST ACCOUNT BILLS \$60,000.00

Total to be paid from Fund 10 CURRENT FUND 1,099,144.98
Total to be paid from Fund 21 DOG RESERVE 408.00
Total to be paid from Fund 30 CAPITAL 1,437.18
Total to be paid from Fund 60 WATER/SEWER UTILITY 38,016.75
Total to be paid from Fund 61 WATER/SEWER CAPITAL 3,995.00
Total to be paid from Fund 71 TRUST 214.00
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 1,047.50
Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 60,000.00

1,204,263.41

206017 ELAVON - ON LINE FEES CASH - W/S OPERATING-LAKELAND #426 202.83
3/05/2020
201020 PAYROLL ACCOUNT 3/5 Current Pay 186,781.77 3/05/2020
201107 PAYROLL ACCOUNT 3/5 Grant Payroll 484.55 3/05/2020
206016 PAYROLL ACCOUNT 3/5 W/S Payroll 38,918.68 3/05/2020
207107 PAYROLL ACCOUNT 3/5 Trust Pay 9,617.00 3/05/2020
207107 PAYROLL ACCOUNT 3/5 Trust Pay 9,617.00 3/05/2020
1141 ALLIED METER SERVICE INC. PO# 56416 B: METER TESTING 6.00 2/03/2020
201018 ELAVON, INC. MAR COURT MERCHANT FEE 265.55 3/03/2020
206015 CURRENT ACCOUNT A Vough reallocate 1st 3 pays 2020 1,347.93 3/02/2020
206014 CURRENT ACCOUNT K Jaekel reallocate 1st 3 pays 2020 5,708.64 3/02/2020
42682 GREATER NEWTON CHMBR OF COMM. Reissue ck #42682 11/13/19 84 Wrea
6,900.00 3/02/2020
42318 GREATER NEWTON CHMBR OF COMM. Lost check dated 11/13/19 reissue -
6,900.00 3/02/2020 *MANUAL VOID*
42681 HAYEK'S MARKET INC. REPLACE VOID CK #41928 8/5/19 237.77 3/02/2020

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41928 HAYEK'S MARKET INC. Void Lost check 41928 8/5/19 reis -237.77 3/02/2020
MANUAL VOID
201019 BANK OF NEW YORK MELLON PO# 56714 MCIA 2009 BOND INT \$4285T 30,075.00
2/27/2020
207106 CURRENT ACCOUNT PO# 56711 Pay M Richards partial retirement 12,000.00
2/26/2020
201016 JP MORGAN CHASE BANK PO# 56613 2016 GO BONDS \$4979T INTEREST 46,523.75
2/25/2020
17957 SPARTA POSTMASTER PO# 56690 W/S BILLS POSTAGE 1st qtr 954.50 2/24/2020
42680 TREASURER, STATE OF NEW JERSEY PO# 56651 SITE REMEDIATION LSRP ANNUAL FEE
3,260.00 2/24/2020
42679 CENTURYLINK COMMUNICATIONS, INC. PO# 56311 B: LONG DISTANCE 72.67
17956 ONE CALL CONCEPTS, INC. PO# 56288 B: ONE CALL MESSAGES 90.46 2/24/2020
17955 CENTURYLINK COMMUNICATIONS, INC. PO# 56344 B: WOODSIDE AVE PS 40.66
2/24/2020
17954 AIRGAS EAST PO# 56349 B: CARON DIOXIDE 9.90 2/24/2020

353,114.66
-7,137.77 *VOIDED

345,976.89
Fund 10 CURRENT FUND 266,978.74 1,099,144.98 **1,366,123.72**
Fund 11 FEDERAL/STATE GRANTS 484.55 **484.55**
Fund 21 DOG RESERVE 408.00 **408.00**
Fund 30 CAPITAL 1,437.18 **1,437.18**
Fund 60 WATER/SEWER UTILITY 47,279.60 38,016.75 **85,296.35**
Fund 61 WATER/SEWER CAPITAL 3,995.00 **3,995.00**
Fund 71 TRUST 31,234.00 214.00 **31,448.00**
Fund 72 DEVELOPERS ESCROW (Fund 72) 1,047.50 **1,047.50**
Fund 75 HOUSING TRUST FUND (COAH) (Fund 75) 60,000.00 **60,000.00**

BILLS LIST TOTALS 345,976.89 1,204,263.41 **1,550,240.30**

BILL LIST (For 4-13-2020)

1512 84 - **ABCODE SECURITY INC.** PO 56350 B: ALARM MONITORING (mem pk
bathroom/fi 270.00 **270.00**
1513 921 - **AIRGAS EAST** PO 56349 B: CARON DIOXIDE 9.90 **9.90**
1514 2141 - **AIRMATIC COMPRESSOR SYSTEMS, INC.** PO 54566 COMPRESSOR/ WTP 445.25
445.25
1515 3706 - **BEYER FORD, LLC.** PO 56224 2020 FORD F250 XL 4WD SUPERCAB 40,000.00
PO 56224 2020 FORD F250 XL 4WD SUPERCAB 269.00 **40,269.00**
1516 1132 - **BOONTON TIRE SUPPLY INC.** PO 56388 B: PD VEHICLE REPAIR 127.78 **127.78**
1517 3355 - **BRAEN STONE SPARTA** PO 56888 STONE WALKING PATH CUST #2860 2,327.43
2,327.43
1518 77 - **CCP INDUSTRIES, INC.** PO 56873 Cleaning Supplies Cust #53794 816.77 **816.77**
1519 163 - **CENTURYLINK COMMUNICATIONS, INC.** PO 56309 B: ALARM CIRCUITS 125.85
125.85
1520 163 - **CENTURYLINK COMMUNICATIONS, INC.** PO 56877 LOCAL PHONE SERVICE
1,239.83
PO 56877 LOCAL PHONE SERVICE 2,800.82 **4,040.65**
1521 4138 - **CONSTELLATION NEWENERGY -GAS DIV** PO 56306 B: NATURAL GAS SUPPLIER
2,970.82
PO 56306 B: NATURAL GAS SUPPLIER 1,277.65 **4,248.47**
1522 155 - **COYNE CHEMICAL CORP., INC.** PO 56404 B: CP-837 ZINC 1,078.75
PO 56405 B: SODIUM BISULFITE 343.88
PO 56407 B: CITRIC ACID 473.26 **1,895.89**
1523 4267 - **CRADLEPOINT INC.** PO 56696 NetCloud Renewal 3/20-3/2021 1,080.00
1,080.00
1524 2386 - **DOMINICK'S PIZZA LLC** PO 56866 Pizza lunch delivery for staff 3-20-2020 37.75
PO 56866 Pizza lunch delivery for staff 3-20-2020 37.75 **75.50**
1525 3124 - **EXTRA TECH DATA SERVICES, LLC.** PO 56358 B: IT SERRVICES -1st qtr 352.00
352.00

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1526 3233 - **FASTENAL COMPANY, INC.** PO 56883 Bolts/ Water Treatment Plant 55.27
55.27

1527 225 - **FEDERAL EXPRESS** PO 56312 B: EXPRESS MAIL A/C #1344-0 99.50 **99.50**

1528 257 - **FERRAIOLI, CERULLO & CUVA** PO 54746 2019 AUDIT 7,000.00 **7,000.00**

1529 4198 - **HIGHWAY EQUIPMENT COMPANY** PO 56728 LOADER CUTTING EDGE acct
#6298 1,790.91 **1,790.91**

1530 3876 - **HOLLAND COMPANY, INC.** PO 56396 B: EPIC 2400 (\$85,800 6,629.70 **6,629.70**)

1531 1866 - **HOME DEPOT, INC.** PO 56831 February/Partial March/ Mat/ Spl/ Repai
328.93

PO 56834 FIREHOUSE #2 SUPP'S 159.58

PO 56835 MARKETING SUPP'S 43.49

PO 56847 W/S SUPP'S 615.35 **1,147.35**

1532 4094 - **HOPATCONG BOROUGH** PO 56880 4th qtr 2019 ANIMAL AGREEMENT 3,133.96
3,133.96

1533 3235 - **J. CALDWELL & ASSOCIATES, LLC.** PO 56882 CONCEPT PLAN 2/5 RFQ MEETING
455.00

PO 56884 GRANT APPLICATION -FEB 187.50

PO 56884 GRANT APPLICATION -FEB 3,112.50 **3,755.00**

1534 113 - **JCP&L** PO 56886 TWN BLDG -FEB 4,880.25

PO 56887 W/S ELECTRIC -FEB 15,148.87

PO 56907 FIRE #2 & MORAN ST -MAR 528.48 **20,557.60**

1535 2569 - **KIEFFER ELECTRIC, INC.** PO 56912 Receptacle RPRS WWTP 1,981.80 **1,981.80**

1536 3711 - **KKPR MARKETING & PUBLIC RELATIONS,** PO 56409 B: MARKETING/PUBLIC
RELATIONS 1,250.00 **1,250.00**

1537 4279 - **KROGHS BREWING COMPANY** PO 56850 REFUND ESCROW BALANCE 24.53
24.53

1538 2532 - **LADDEY, CLARK & RYAN, LLP** PO 56852 NATURAL SELECTION - FEB ESCROW
442.00 **442.00**

1539 266 - **LAFAYETTE AUTO PARTS** PO 56862 Bolt/Washers 3.16 **3.16**

1540 4040 - **LOEFFELS WASTE OIL SERVICE LLC** PO 56923 WASTE OIL REMOVAL 210.00
210.00

1541 4282 - **LONGO ARCHITECTS & ASSOCIATES, LLC.** PO 56881 REFUND ESCROW BAL
1.47 **1.47**

1542 391 - **LOU'S GLASS** PO 56860 Office Door/Town Managers Office 150.00 **150.00**

1543 1141 - **MCGUIRE, INC.** PO 56868 TRUCK #10/7 Rear Seal CUST #2252 114.05 **114.05**

1544 263 - **MCMANIMON, SCOTLAND & BAUMANN, LLC** PO 56920 GENERAL
REDEVELOPMENT -FEB 2,300.50

PO 56920 GENERAL REDEVELOPMENT -FEB 164.00 **2,464.50**

1545 53 - **MONTAGUE TOOL & SUPPLY, INC.** PO 56871 Hydrant Flags 79.92 **79.92**

1546 2882 - **ONE CALL CONCEPTS, INC.** PO 56288 B: ONE CALL MESSAGES 85.94 **85.94**

1547 4280 - **OSBORN, ROBERT** PO 56876 REIMBURSEMENT FOR PD SANITIZING SUPPLIES
111.72 **111.72**

1548 2216 - **PALL CORPORATION** PO 56624 Rpr Strainer/ Clean Racks/ Morris Lake
3,300.00 **3,300.00**

1549 64 - **PELLOW, HAROLD & ASSO, INC.** PO 56853 N COVENANT REF CHURCH-FEB
ESCROW 163.25

PO 56854 ANDERSON ENT-FEB ESCRPW 227.50

PO 56855 WEIS 143-FEB ESCROW 130.00

PO 56856 WATER ST HOLDINGS-FEB ESCROW 422.50

PO 56857 NEWTON COMMONS-FEB ESCROW 747.50

PO 56858 SAMARITAN INN-FEB ESCROW 227.50 **1,918.25**

1550 4204 - **PLANET NETWORKS INC.** PO 55970 WEB HOSTING - 15.00

PO 56354 FIBER INTERNET TH/POLICE 319.90 **334.90**

1551 2212 - **PROCESS TECH SALES AND SERVICE** PO 56872 Rosemount Chlorine Sensor
2,421.53 **2,421.53**

1552 4126 - **PROFESSIONAL CONSULTING INC.** PO 56448 B: 2020 SEWER ENGINEER
8,053.50

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List of Bills - CLEARING/CLAIMS

Meeting Date: 04/06/2020 For bills from 03/24/2020 to 04/09/2020

Check# Vendor Description Payment Check Total

PO 56915 THORLABS-FEB-MAR ESCROW 232.50 **8,286.00**

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1553 39 - **QUILL CORPORATION** PO 56389 B: OFFICE SUPPLIES CUST #6182634 128.97
128.97
1554 2478 - **RACHLES/MICHELE'S OIL COMPANY, INC.** PO 56304 B: GAS (JAN-MAR)
6,534.66 **6,534.66**
1555 3731 - **READY REFRESH BY NESTLE** PO 56390 B: WATER DELV 179.75 **179.75**
1556 1872 - **RR DONNELLEY** PO 56705 Vital Statistics Paper cust #1960 178.50 **178.50**
1557 55 - **SCHMIDT'S WHOLESALE, INC** PO 56708 Needed To Replenish Stock CUST #600
1,292.49 **1,292.49**
1558 611 - **SEBRING AUTO PARTS, INC.** PO 56867 Maintenance/Rpr 514.40 **514.40**
1559 4024 - **SPECTROTEL** PO 56310 B: LOCAL/LONG DISTANCE PHONE (ACCT #37 606.18
606.18
1560 2257 - **STAPLES** PO 56362 B: FINANCE OFFICE SUPP'S 46.69
PO 56391 B: OFFICE SUPPLIES 289.55 **336.24**
1561 2485 - **STEVE VAN NIEUWLAND** PO 56879 REIMBURSEMENT FOR PD MASKS 59.82 **59.82**
1562 102 - **SUSSEX CAR WASH INC** PO 56313 B: PD CAR WASHES 96.00 **96.00**
1563 130 - **SUSSEX COUNTY P & H, INC.** PO 56356 B: PLUMBING SUPPLIES 294.30 **294.30**
1564 3897 - **SYNCHRONY BANK** PO 56878 Headset for Town Manager 47.50
PO 56926 Supplies for Town Manager 15.56 **63.06**
1565 2479 - **TAYLOR OIL CO., INC.** PO 56305 B: DIESEL (JAN-MAR) 2,173.29 **2,173.29**
1566 2675 - **TIRE KING, INC.** PO 56861 Truck Tire Rpr Trk#1 25.00 **25.00**
1567 2880 - **TRACTOR SUPPLY** PO 56921 Hose Reel 71.99 **71.99**
1568 1151 - **TREASURER, STATE OF NEW JERSEY** PO 56874 2020 WATER ALLOCATION PERMIT
PROG #5225 7,365.00 **7,365.00**
1569 219 - **TRI-STATE RENTALS, INC.** PO 56870 KUBOTA TRACTOR PARTS cust #206 129.80
129.80
1570 2781 - **TRIMBOLI & PRUSINOWSKI, LLC.** PO 56374 B: LABOR ATTORNEY 4,600.00
4,600.00
1571 3819 - **UNITED GROUP, INC.** PO 56782 DISPATCH CHAIR REPAIR #46931 226.28 **226.28**
1572 1469 - **UNIVERSAL SUPPLY GROUP INC.** PO 56869 AIR FILTERS CUST #3193 239.51
239.51
1573 2635 - **W.B. MASON, INC.** PO 56713 Office supplies - ESCNJ 18/19-02 #C1329 37.41
PO 56739 Office supplies - filing supplies 9.78
PO 56774 OFFICE SUPPLIES-C1329496 13.97
PO 56774 OFFICE SUPPLIES-C1329496 11.21
PO 56826 Vinyl Gloves CUST #C1329496 119.44
PO 56851 RECREATION OFFICE SUPP'S 278.49
PO 56864 TAX COLLECTOR TONER CUST #C1329496 101.50 **571.80**
1574 4286 - **WELLS FARGO LEGAL DEPT** PO 56908 REFUND ESCROW BAL 612.50 **612.50**
1575 3726 - **WITMER PUBLIC SAFETY GROUP, IINC.** PO 56656 PD WEAPON cust #newpol12
44.68 **44.68**
1576 1641 - **ZITONE CONSTRUCTION** PO 52326 FIREHOUSE #2 CONSTRUCTION BID#
28,785.76 **28,785.76**

TOTAL **178,563.53**

Summary By Account

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

101299 Due to Clearing 0.00 44,781.70
1050200 TOWN MANAGER'S OFFICE - OTHER EXPENSES 1,892.96
1051200 TOWN CLERK'S OFFICE - OTHER EXPENSES 99.50
1054200 FINANCE ADMINISTRATION - OTHER EXPENSES 46.69
1054300A (2019) FINANCE ADMINISTRATION - AUDIT SE 7,000.00
1056200 COLLECTION OF TAXES - OTHER EXPENSES 115.47
1058200 LEGAL SERVICES - OTHER EXPENSES 4,764.00
1061200 BUILDINGS & GROUNDS - OTHER EXPENSES 752.38
1062200 PLANNING BOARD - OTHER EXPENSES 19.97
1064200 COMMUNITY DEVELOPMENT - OTHER EXPENSES 455.00
1074200 POLICE DEPARTMENT - OTHER EXPENSES 721.62
1074300 COMMUNICATIONS CENTER - OTHER EXPENSES 1,306.28
1074300A (2019) COMMUNICATIONS CENTER - OTHER EXP 15.00
1080200 ROAD REPAIR & MAINT - OTHER EXPENSES 2,377.30
1083300 VEHICLE MAINTENANCE - OTHER EXPENSES 575.99
1084200 BOARD OF HEALTH - OTHER EXPENSES 178.50

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1087200 RECREATION - OTHER EXPENSES 278.49
1089200 UTILITY EXP/BULK PURCH - OTHER EXPENSES 20,940.25
1091200 PARKS & PLAYGROUNDS - OTHER EXPENSES 129.80
1095200 CAPITAL IMPROVEMENTS - OTHER EXPENSES 3,112.50

Summary By Account Page 3/4

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

TOTALS FOR CURRENT FUND 37,766.70 7,015.00 0.00 44,781.70

211200 RESERVE FOR ANIMAL CONTROL 3,133.96
211299 DUE TO CLEARING 0.00 3,133.96

TOTALS FOR DOG RESERVE 0.00 0.00 3,133.96 3,133.96

301299 Due to Clearing 0.00 33,760.77
3091516 ORD 2015-16 VARIOUS \$970T 187.50
3091806 ORD 2018-6 supp FIREHOUSE #2 28,945.34
3091817 ORD 2018-17 Prelim Plan/Redev \$50T fully 2,300.50
3091913 ORD 2019-13 Rec Tr.Gt 2011 Funded 2,327.43

TOTALS FOR CAPITAL 33,760.77 0.00 0.00 33,760.77

601299 DUE TO CLEARING 0.00 53,655.85
6051200 W&S OPERATING - TOTAL OTHER EXPENSES 49,641.60
6051200A (2019) W&S OPERATING - TOTAL OTHER EXPE 4,014.25

TOTALS FOR WATER/SEWER UTILITY 49,641.60 4,014.25 0.00 53,655.85

611299 DUE TO CLEARING 0.00 40,000.00
6191912 ORD 2019-12 W/S TRUCK \$40T 40,000.00

TOTALS FOR WATER/SEWER CAPITAL 40,000.00 0.00 0.00 40,000.00

711299 DUE TO CLEARING 0.00 2,446.25
711440 ENGINEER REVIEW FEES 2,446.25

TOTALS FOR TRUST 0.00 0.00 2,446.25 2,446.25

721299 DUE TO CLEARING 0.00 785.00
721311 THORLABS - PL BD ESCROW (5/10) 232.50
721359 WATER ST HOLDING (10/19) 422.50
721362 WEISS #143 130.00

TOTALS FOR DEVELOPERS ESCROW (Fund 72) 0.00 0.00 785.00 785.00

Total to be paid from Fund 10 CURRENT FUND 44,781.70
Total to be paid from Fund 21 DOG RESERVE 3,133.96
Total to be paid from Fund 30 CAPITAL 33,760.77
Total to be paid from Fund 60 WATER/SEWER UTILITY 53,655.85
Total to be paid from Fund 61 WATER/SEWER CAPITAL 40,000.00
Total to be paid from Fund 71 TRUST 2,446.25
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 785.00

178,563.53

Checks Previously Disbursed

17962 4CHICKS CAFE, LLC. PO# 56931 Staff Lunch - 4 Chicks Cafe 53.00 4/09/2020
42691 4CHICKS CAFE, LLC. PO# 56931 Staff Lunch - 4 Chicks Cafe 53.00 4/09/2020
201029 ELAVON, INC. APR COURT MERCHANT FEE 164.70 4/08/2020
42690 BROADVOICE PO# 56909 OEM GLOBAL PHONE PLAN (4 PHONES) 2,027.16
3/31/2020
201028 PAYROLL ACCOUNT 4/2 Curr Pay 179,365.60 4/02/2020

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201027 JP MORGAN CHASE BANK PO# 56890 2014 REFUNDING BONDS (04 & 06)
248,875.00 4/01/2020
201026 JP MORGAN CHASE BANK PO# 56889 2014 REFUNDING W/S BONDS (04 & 06)
88,375.00 4/01/2020
207111 PAYROLL ACCOUNT 4/2 Trust Pay 3,436.50 4/02/2020
201110 PAYROLL ACCOUNT 4/2 Grant Pay 996.03 4/02/2020

Summary By Account Page 4/4

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

206024 PAYROLL ACCOUNT 4/2 W/S Payroll 37,844.19 4/02/2020
17961 NEWTON PIZZA PO# 56906 Staff Lunch for 4/2 - Newton Pizza 25.00 3/31/2020
42689 NEWTON PIZZA PO# 56906 Staff Lunch for 4/2 - Newton Pizza 25.00 3/31/2020
17960 MI RANCHO MEXICAN GRILL PO# 56905 Staff Lunch - Mi Rancho Mexican Gr
56.00 3/31/2020
42688 MI RANCHO MEXICAN GRILL PO# 56905 Staff Lunch - Mi Rancho Mexican Gr
56.00 3/31/2020
42687 NJMVC PO# 56904 JUNK TITLE 2.00 3/31/2020
42686 SYNCHRONY BANK PO# 56642 Overfloor cable protector 28.69 3/23/2020
42685 NJMVC PO# 56893 JUNK TITLE 2.00 3/27/2020
42684 MI RANCHO MEXICAN GRILL PO# 56894 Staff Lunch - Mi Rancho Mexican Gr
25.25 3/27/2020
17959 MI RANCHO MEXICAN GRILL PO# 56894 Staff Lunch - Mi Rancho Mexican Gr
25.25 3/27/2020
1506 W.B. MASON, INC. Multiple: 2,885.32 3/23/2020
1506 W.B. MASON, INC. -2,885.32 3/23/2020 *VOID*
1463 NEWTON FIRE DEPARTMENT Multiple: 250.00 3/23/2020
1463 NEWTON FIRE DEPARTMENT Canceled Parade due to Virus -250.00 3/23/2020
VOID
1454 LOGOUP CORP. Multiple: 481.85 3/23/2020
1454 LOGOUP CORP. chg amt -481.85 3/31/2020 *VOID*
1442 HOME DEPOT, INC. Multiple: 1,929.32 3/23/2020
1442 HOME DEPOT, INC. -1,929.32 3/23/2020 *VOID*

566,981.86
-5,546.49 *VOIDED

561,435.37

Totals by fund Previous Checks/Voids Current Payments Total

Fund 10 CURRENT FUND 518,999.40 44,781.70 **563,781.10**
Fund 11 FEDERAL/STATE GRANTS 996.03 **996.03**
Fund 21 DOG RESERVE 3,133.96 **3,133.96**
Fund 30 CAPITAL 33,760.77 **33,760.77**
Fund 60 WATER/SEWER UTILITY 38,003.44 53,655.85 **91,659.29**
Fund 61 WATER/SEWER CAPITAL 40,000.00 **40,000.00**
Fund 71 TRUST 3,436.50 2,446.25 **5,882.75**
Fund 72 DEVELOPERS ESCROW (Fund 72) 785.00 **785.00**

BILLS LIST TOTALS 561,435.37 178,563.53 739,998.90

A motion was made by Deputy Mayor Flynn to approve the **COMBINED ACTION**

RESOLUTIONS, seconded by Mr. Schlaffer and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
Mayor Diglio		Yes	

ORDINANCES –

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

ORDINANCE 2020-6

ORDINANCE APPROPRIATING \$35,500 FROM THE WATER/SEWER CAPITAL OUTLAY ACCOUNT IN THE WATER/SEWER CAPITAL FUND FOR THE REPLACEMENT OF THE BATTERY BACK-UP SYSTEM (UPS) AT THE MORRIS LAKE WATER FACILITY IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY

The aforementioned **ORDINANCE** was offered by Mr. Dickson, who moved its introduction, seconded by Mrs. Le Frois and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Monday, April 27, 2020.

Mayor Diglio directed the Clerk to read aloud the following Ordinance relative to introduction of same.

ORDINANCE #2020-7

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS AT THE WASTEWATER TREATMENT PLANT IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

The aforementioned **ORDINANCE** was offered by Mr. Dickson, who moved its introduction, seconded by Mr. Schlaffer and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on the same to be held on Monday, April 27, 2020.

DISCUSSION

There was no further discussion at this time.

OPEN TO THE PUBLIC

Mayor Diglio opened the meeting to the public.

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Maureen Snellen, 30 Plainfield Avenue, questioned why the Newton First Aid Squad cannot go around to the residents of the Town to provide birthday parades and was advised it is decided by the Newton First Aid Squad.

James Holmes, Andover Twsp., also advised the birthday parades are decided by the individual departments.

There being no one else from the public to be heard, Mayor Diglio closed the meeting to the public.

At this time, Mr. Russo presented the following PowerPoint presentation on the 2020 Municipal and Water & Sewer Utility Budget.

HEARING ON THE 2020 BUDGET AS INTRODUCED

TOWN OF NEWTON

2020 Budget

Thomas S. Russo, Jr., MPA, CPM Town Manager

4.13.2020

FISCAL FACTS

YOUR TAX DOLLARS

The property tax is divided among the County of Sussex, County Library, County Open Space, Newton Board of Education, and the Town of Newton. The chart below illustrates the percentage each of the jurisdictions received in 2019 from the average taxpayer in the Town.

Newton Board of Education	50.28%	\$2.155
Town of Newton	34.46%	\$1.477
County of Sussex	14.21%	\$.609
County Library	.98%	\$.042
<u>County Open Space</u>	<u>.07%</u>	<u>\$.003</u>
Total	100.0%	\$4.286 per \$100 of assessed value

APPROPRIATIONS 2019 vs. 2020

Comparison of Appropriation Budgeted Amounts for 2019 and 2020

Salaries	\$5,041,554	38.2%	\$5,170,610	38.9%
Health/Dental/Vision/Work Comp.	\$1,620,546	12.3%	\$1,712,935	12.9%
Pensions	\$1,086,277	8.2%	\$1,084,112	8.2%
FICA/SUI	\$219,748	1.7%	\$253,800	1.9%
Retirement/LOSAP/Accum. Absence	\$49,000	.3%	\$51,000	.3%
Subtotal	\$8,017,125	60.7%	\$8,272,457	62.2%
General Operating Expenses	\$1,772,646	13.4%	\$1,822,104	13.7%
Debt/Capital/Deferred Charges	\$2,642,611	20.0%	\$2,613,495	19.6%

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Reserve for Tax Appeals	\$25,000	.2%	\$ 25,000	.2%
Reserve for Uncollected Taxes	\$521,000	4.0%	\$525,508	4.0%
Grants	\$217,073	1.7%	\$439,700	.3%
Total	\$13,195,455	100.00%	\$13,298,264	100.00%

TOP 10 BUDGET APPROPRIATION INCREASES BY DOLLAR AMOUNT

<u>APPROPRIATION</u>	<u>2019 BUDGET</u>	<u>2020 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
Swimming Pool S&W	2,000	80,000	78,000	3,900%
Group Insurance	1,455,368	1,538,530	83,162	5.7%
Streets/Roads S&W	539,865	600,581	60,716	11.25%
Declared State of Emergency COVID-19	0	59,500	59,500	
CENCOM S&W	387,420	430,608	43,188	11.15%
Swimming Pool OE	8,100	35,000	26,900	33.2%
Snow Removal S&W	65,000	89,000	24,000	36.9%
Comm. Dev. S&W	50,840	68,508	17,668	34.8%
Other Insurance Premiums	78,135	95,640	17,505	22.4%
Finance S&W	75,320	89,000	13,680	18.1%

REVENUE HISTORY

The chart below tracks revenues over the course of the last five (5) years. As you can see, State Aid has continued to stay flat while the taxpayers of Newton have had to pick up where the State has left off. Local fees continue to fluctuate along with the ability of the Town to create a consistent level of fund balance. Here is a comparison of revenues from the period of 2016 – 2020:

	2016	2017	2018	2019	2020
State Aid	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916
Local Fees, Fines, Interest	594,723	620,003	587,015	647,048	632,470
Fund Balance (Surplus)	810,876	897,000	1,096,000	1,320,000	1,304,500
Delinquent Taxes	512,376	359,000	350,000	350,000	420,000
Municipal Taxes	8,612,938	8,733,000	8,815,313	8,878,190	8,893,400
Interlocal Agreements	122,840	123,640	82,000	84,448	90,000
Grants	68,916	38,885	40,179	72,881	37,700
Spec. Items of Revenue	665,853	737,556	769,577	786,517	894,278
Total	\$12,414,438	\$12,535,000	\$12,766,000	\$13,165,000	\$13,298,264

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(VIA ZOOM)

TAX RATE FOR 2020

With the uncertainty of State Aid payments and the fluctuating prospects of grant funding, coupled with the reality of a tax base that has more than 1/3 exempt properties, it is an ever increasing challenge to maintain appropriate service levels and sound fiscal policies while mitigating any significant municipal tax increases. Furthermore, the Net Taxable Valuation (NVT) for the Town decreased by \$3,296,372, which makes it even more challenging to manage the fiscal affairs of the municipal organization.

Additionally, the new average residential property assessment has gone up slightly from the 2019 level of \$184,841 to the new 2020 level of \$185,150. Therefore, factoring in the budget and tax levy as proposed, the municipal taxes on an average residential property are estimated to go from \$2,731 in 2019 to \$2,767 in 2020 – an increase of only \$3 a month. Considering the reality that we are at full staffing and operating expenses are being tightly monitored, the only way for Newton to succeed going forward is to see increased economic activity, driving up construction revenues and increasing the overall ratable base.

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(VIA ZOOM)

TAX RATE HISTORY - 2011 thru 2020

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Subtotal General Revenues	3,058,706	3,606,835	3,688,513	3,886,569	3,610,984	3,801,500	3,802,000	3,950,687	4,289,312	4,404,864
Amt to be Raised Taxes - Local	7,860,281	7,860,280	7,911,487	8,189,331	8,434,016	8,612,938	8,733,000	8,815,313	8,840,688	8,893,400
Budget as Introduced	10,918,987	11,467,115	11,600,000	12,075,900	12,045,000	12,414,438	12,535,000	12,766,000	13,130,000	13,298,264
Local TAX Increase over prior yr	475,895	-1	51,207	277,844	244,685	178,922	120,062	82,313	25,375	52,712
Local TAX POINT increase over P/Yr	Reassess	0.96	1.341	Reassess	3.868	3.219	2.610	1.832	.617	1.705
Local tax rate	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270	1.4531	1.4714	1.4776	1.4946
Assessed valuation / 10,000	69,654	69,069	68,709	60,387	60,467	60,357	60,099	59,910	59,832	59,502
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Net Valuation Taxable	696,539,041	690,686,490	687,090,410	603,870,714	604,669,025	603,569,459	600,989,949	599,101,342	598,318,825	595,022,453
Tax Point	69,654	69,069	68,709	60,387	60,467	60,357	60,099	59,910	59,832	59,502
Municipal Tax Rate	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270	1.4531	1.4714	1.4776	1.4946
Amount to be Raised by Taxes	7,860,281	7,860,280	7,911,487	8,189,331	8,434,016	8,612,938	8,733,000	8,815,313	8,840,688	8,893,400
Class 2 Residential Total Taxable	436,837,600	435,739,900	433,661,600	370,357,700	370,575,800	370,400,000	366,298,200	366,024,200	368,018,900	369,930,100
Number of Residential Parcels	1,965	1,962	1,960	1,962	1,969	1,974	1,970	1,972	1,991	1,998
Average Assessed Home	222,309	222,090	221,256	188,765	188,205	187,639	185,938	185,611	184,841	185,150
Munic Taxes on Avg Assess Home	2,509	2,527	2,548	2,560	2,625	2,678	2,702	2,731	2,731	2,767
Increase in taxes over p/yr	80	19	20	12	65	53	24	29	0	36
Weekly increase	1.54	0.36	0.39	0.24	1.25	1.01	0.47	0.56	0.00	0.69
Daily increase	0.219	0.051	0.055	0.034	0.179	0.144	0.066	0.080	0.000	0.099

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ESTIMATED MUNICIPAL TAX INCREASE ON AVERAGE ASSESSED

RESIDENTIAL PROPERTY

- 2003 - \$67
- 2004 - \$250
- 2005 - \$247
- 2006 - \$187
- 2007 - \$125
- 2008 - \$298
- 2009 - \$188
- 2010 - \$182
- 2011 - \$80
- 2012 - \$19
- 2013 - \$20
- 2014 - \$12
- 2015 - \$65
- 2016 - \$53
- 2017 - \$24
- 2018 - \$29
- 2019 - \$0
- ✓ 2020 - \$36.

FUND BALANCE HISTORY

<u>Year</u> <u>January 1</u>	<u>Surplus</u> <u>Available</u>	<u>Total Amt. Used</u> <u>to Support</u> <u>Budget</u>	<u>Balance</u>
1983	414,784	275,000	139,784
1984	257,385	175,000	82,385
1985	300,547	230,000	125,547
1986	337,382	230,000	107,382
1987	487,335	364,000	123,335
1988	1,028,052	828,775	199,277
1989	610,531	516,407	94,124
1990	315,660	180,000	135,660
1991	406,772	280,000	126,772
1992	366,583	323,000	43,583
1993	616,181	430,000	186,181
1994	500,000	400,000	100,000
1995	910,886	650,000	260,886
1996	666,558	500,000	166,558
1997	458,525	350,000	108,525
1998	583,487	495,000	88,487
1999	584,140	450,000	134,140
2000	595,320	475,000	120,320
2001	758,919	670,000	195,124

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2002	750,000	670,000	78,182
2003	774,407	670,000	104,407
2004	755,416	626,000	129,416
2005	726,654	580,000	146,654
2006	909,066	700,000	209,066
2007	1,071,959	721,000	350,959
2008	1,256,151	863,571	392,580
2009	920,307	607,000	313,307
2010	1,112,645	803,000	309,645
2011	859,757	550,000	309,757
2012	979,774	641,000	338,774
2013	1,542,318	776,000	766,318
2014	1,563,752	841,461	722,291
2015	1,498,339	776,048	722,291
2016	1,504,223	810,876	693,347
2017	2,260,302	897,000	1,363,302
2018	2,482,557	1,096,000	1,386,557
2019	2,848,196	1,320,000	1,528,196
2020	2,832,713	1,304,500	1,528,213

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REVENUE COMPARISON – TOWN

REVENUE COMPARISON (2011 -2020)											
		2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Fund Balance		1,3204,500	1,320,000	1,096,000	897,000	810,876	776,048	841,461	776,000	641,000	550,000
Energy Receipts Tax		1,017,377	1,017,377	1,017,377	1,017,377	1,013,467	1,013,467	998,389	993,278	973,105	938,154
Supp ERT											
CMPTRA					0	3,910	3,910	18,988	24,099	44,272	79,223
Discret. Supp MPTRA											
MPTA											
Legis Init Mun Block Grant											
GSTrust		8,539	8,539	8,539	8,539	8,539	8,539	8,539	8,539	8,539	8,539
Homeland Security											
Subtotal State Aid		1,025,916									
Public & Private		37,700	72,881	40,179	38,885	68,916	51,961	47,083	38,317	45,346	34,904
All Other Misc.		1,616,748	1,518,013	1,438,592	1,481,199	1,383,416	1,238,059	1,612,109	1,518,280	1,409,948	1,042,259
Delinquent Taxes		420,000	350,000	350,000	359,000	512,376	519,000	360,000	330,000	440,000	390,000
Subtotal General Revenues		4,404,864	4,286,810	3,950,687	3,802,000	3,801,500	3,610,984	3,886,569	3,616,581	3,562,210	3,043,079
Local Taxes		8,893,400	8,843,190	8,815,313	8,733,000	8,612,938	8,434,016	8,189,331	7,911,487	7,860,280	7,860,281
Total Budget Revenues		13,298,264	13,130,000	12,766,000	12,535,000	12,414,438	12,045,000	12,075,900	11,600,000	11,422,490	10,903,360
State Aid		1,025,916	1,025,916	1,025,916	1,025,916						
Total budget		13298,264,	13,130,000	12,766,000	12,535,000						
% State Aid to Total Budget		7.71%	7.81%	8.04%	8.18%						
Fund Balance Anticipated		1,3294,500	1,320,000	1,096,000	897,000	810,876	776,048	841,461	776,000	641,000	550,000

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% F/Bal to Total budget		.10	.10	0.09	0.07	0.07	0.06	0.07	0.07	0.06	0.05
Fund Balance 1/1		2,832,713	2,848,196	2,482,557	2,260,302	1,504,223	1,498,339	1,563,752	1,542,31	979,774	859,757
Fund Balance Anticipated		1,304,500	1,320,000	1,096,000	897,000	810,876	776,048	841,461	776,000	641,000	550,000
F/Balance after Budget Intro		1,528,213	1,528,196	1,386,557	1,363,302	693,347	722,291	722.291	766,318	338,774	309,757
Statutory excess to F/Bal			1,304,517	1,462,631	1,119,255	1,566,955	781,932	776,048	797,434	1,203,544	670,017
Fund Balance 12/31			2,832,713	2,849,188	2,482,557	2,260,302	1,504,223	1,498,339	1,563,752	1,542,318	979,774

April 13, 2020
(VIA ZOOM)

CAPITAL PROJECTS FOR 2020

Town of Newton							
2020 General Capital Improvement Program							
			Reserved	Town	Other	Debt	Future
Dept.	Project	Cost	To Date	CIF	Funds	Authorized	
CIF	Capital Improvement Fund	\$291,000.00		\$291,000.00			
DPW/Eng.	Halsted St. and Madison St. – Sec. II	\$245,000.00		\$12,000.00	\$175,000.00	\$58,000.00	
DPW/Eng.	Sidewalk Improvement Project –CDBG Grant Funded	\$500,000.00		\$24,000.00	\$400,000.00	\$76,000.00	
Parks/Rec	Babe Ruth Field Improvements	\$555,000.00		\$26,000.00		\$529,000.00	
	Totals	\$1,591,000.00		\$353,000.00	\$575,000.00	\$663,000.00	

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CIF PROJECTS FOR 2020

CAPITAL IMPROVEMENT FUND

Department	Item	Amount
CIF	Downpayment	\$51,000
DPW	Storm Drains; Tarps	\$40,000
Engineering	Crosswalk Route 206 and Church Street	\$30,000
Fire	6 Sets of Gear	\$30,000
Manager	Munic. Buildings/Facilities	
Improvements/Upgrades/Renovations/Furniture/Equipment		\$20,000
Planning	Document Scanning/Storage	\$20,000
Police	MDTs (5)	\$35,000
	Replacement for Alcotest	\$25,000
Redevelopment	Redevelopment	\$40,000
TOTAL:		\$291,000

W/S BUDGET

The Town maintains independent financial records for the Water and Sewer fund. Both functions are supported by customer billings and do not require property tax revenues to meet financial obligations.

The Water and Sewer budget is proposed at \$4,947,522 for the 2020 year. The Water and Sewer budget provides service to 2,687 accounts. The current rate structure continues to allow the Town to reserve funds for future capital upgrades and the retirement of existing debt. Most importantly, it allows the Town to intelligently use a fiscally conservative approach to budgeting as it relates to necessary infrastructure improvements.

April 13, 2020
(VIA ZOOM)

REVENUE COMPARISON – W/S

WATER SEWER REVENUE COMPARISON (2010-2020)										
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Fund Balance	845,972	407,250	407,000	330,000	303,000	357,767	353,424	438,274	371,588	173,945
Water & Sewer Rents	4,016,305	3,999,848	4,001,546	3,539,843	3,552,781	3,553,500	3,566,198	3,709,920	3,596,680	3,690,270
Additional Rents			0	442,000						
Miscellaneous	43,000	55,000	52,820	55,820	52,808	51,075	47,200	44,470	48,660	60,785
W/S Capital Fund Balance	20,107	50,000	50,000	50,000	50,000	50,000	50,000			
W/S Reserve for Debt Svc								13,668	6,267	
W/S Insurance Emerg Funds									37,805	
Interest & Costs on Assessments	12,138	12,902	13,634	14,337	15,011	15,658	16,278	16,918		
W/S Reserves for Cap Impr	10,000									
Total W/S Utility Revenues	4,947,522	4,525,000	4,525,000	4,432,000	3,973,600	4,028,000	4,033,100	4,223,250	4,061,000	3,925,000
Fund Balance Anticipated	845,972	407,250	407,000	330,000	303,000	357,767	353,424	438,274	371,588	173,945
% F/Bal to Total budget	.17	.09	0.09	0.07	0.08	0.09	0.09	0.10	0.09	0.04
Fund Balance 1/1	2,260,713	1,300,236	1,070,766	886,950	842,620	897,441	779,506	931,674	790,635	460,010
Fund balance Anticipated	845,972	407,250	407,000	330,000	303,000	357,767	353,424	438,274	371,588	173,945
F/Balance after Budget Intro	1,414,741	892,986	663,766	556,950	539,620	539,674	426,082	493,400	419,047	286,065
Statutory excess to F/Bal		1,064,685	636,470	513,816	347,330	302,946	471,359	286,106	512,627	504,570
Fund Balance 12/31		1,957,671	1,300,236	1,070,766	886,950	842,620	897,441	779,506	931,674	790,635

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2020 W/S Capital Improvement Program							
				Reserved	W/S	Debt	Other
Dept.	Project	Cost		To Date	CIF	Authorized	Funds
W/S	Capital Improvement Fund	\$20,000			\$20,000		
W/S	Capital Outlay	\$100,000			\$100,000		
W/S	Lower Glen Lake Blow-Off-Phase II (W)	\$75,000			\$75,000		
W/S	Fire Hydrant and Valve Replacement/Repair (W)	\$125,000			\$125,000		
W/S	Morris Lake Fencing (W)	\$50,000			\$50,000		
W/S	Final Settling Tank Drive Replacement (S)	\$360,000			\$303,042		\$56,958
W/S	First Stage Pump Replacement (S)	\$75,000			\$75,000		
W/S	Sussex Street PS Pump Replacement (S)	\$85,000			\$85,000		
W/S	Inspection Camera	\$100,000			\$100,000		
W/S	Excavator	\$85,000			\$85,000		
W/S	Imp. To Water Tower Property(Guard Rail)	\$10,000			\$10,000		
	Totals	\$1,040,000			\$983,042		\$56,958

April 13, 2020
(VIA ZOOM)

CONCLUSION

**RENEWED COMMITMENT TO EFFECTIVE, EFFICIENT,
AND LIMITED GOVERNMENT**

Now that we have concluded the 2020 budget process, I want to thank all department heads and staff for their invaluable assistance in putting together these important documents. In closing, it is my firm belief the budget appropriations and revenue projections, as contained in the 2020 budget for Newton, will enable the Town to meet the public's demand and need for critical services. Furthermore, the budget is structured as a fiscally responsible document to ensure the financial well-being of our municipal government is preserved.

This 2020 budget as presented will enable the municipal organization to continue mission achievement - achieving the excellence in governance expected by our customers: the taxpayers, businesses, and residents of Newton.

Thank you once again for the opportunity to serve the good people of Newton!

Yours for a Better Newton,

Thomas S. Russo, Jr.
Town Manager

Mayor Diglio opened the hearing to the public on the 2020 Municipal Budget and W/S Budget.

Deputy Mayor Flynn noted he is pleased with the fund balance in this unprecedented time.

Danielle Francisco, of TapInto Newton, questioned whether the budget presentation was on the Town website and was advised it can be found on the website under Finance.

There being no one else from the public to be heard, Mayor Diglio closed the meeting to the public.

At this time, Mrs. Miebach, CFO, outlined the reasons for the required budget amendments based on the Local Finance Notice issued by the State of New Jersey. Due to the State of Emergency, because to the Coronavirus, she requested the Council adopt a Resolution which would authorize a one-time exception to the Fund Balance Policy.

Upon motion of Mrs. Le Frois, seconded by Mr. Dickson and carried, Resolution #106-2020 be added to the Council agenda and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

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Upon motion of Mrs. Le Frois, seconded by Deputy Mayor Flynn **to approve**

Resolution #106-2020 and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

RESOLUTION #106-2020

AUTHORIZING A ONE-TIME EXCEPTION TO THE FUND BALANCE POLICY

WHEREAS, N.J.S.A. 40A:4-45.45.b authorizes an exclusion to the municipal property tax levy cap for "extraordinary costs" related to a declared emergency; and

WHEREAS, per N.J.A.C. 5:30-3.9, such funds can be treated as one-time (non-permanent) property tax levy cap exclusions upon submission and review of certifications describing the expenditures to the Director of the Division of Local Government Services, and may be subject to adjustment to account for the receipt of any State or Federal reimbursements; and

WHEREAS, the Town of Newton desires to appropriate additional monies for a line item "Emergency Corona Virus", per Local Finance Notice 2020-07; and

WHEREAS, the Town of Newton will allow a one-time exception to the Fund Balance Policy to allow additional monies to be taken out to cover the "Emergency Corona Virus" appropriation;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that additional monies be taken out of the Fund Balance Policy to cover the "Emergency Corona Virus" appropriation, and required information shall be sent to the Director of the Division of Local Government Services by the Clerk.

Ms. Miebach then reviewed the amended budget with the Governing Body and requested Resolution #107-2020, amending the budget, be adopted as required by law.

Upon motion Upon motion of Mr. Dickson, seconded by Deputy Mayor Flynn and carried, Resolution #107-2020 be added to the Council agenda and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

Upon motion of Mrs. Le Frois, seconded by Mr. Dickson **to approve Resolution #107-2020** and roll call resulted as follows:

Mr. Dickson	Yes	Deputy Mayor Flynn	Yes
Mr. Schlaffer	Yes	Mrs. Le Frois	Yes
	Mayor Diglio	Yes	

April 13, 2020
(VIA ZOOM)

RESOLUTION #107-2020

RESOLUTION TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2020 was introduced and approved on the 9th of March, 2020; and
 WHEREAS, the public hearing on said budget has been held as advertised;
 and
 WHEREAS, it is desired to amend said approved budget;
 NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Newton, County of Sussex, that the following amendments to the approved budget of 2020 be made:

<u>RECORDED VOTE</u>		<u>Ayes</u>	(Dickson (Flynn (Schlaffer (Le Frois (Diglio		<u>Nays</u>	(<u>Abstained</u>	(<u>Absent</u>	(
(INSERT LAST NAMES)												
						<u>FROM</u>				<u>TO</u>		
Anticipated Revenues:												
1. Surplus Anticipated						1,304,500.00				1,364,000.00		59,500.00
Total Surplus Anticipated						1,304,500.00				1,364,000.00		59,500.00 59,500.00
3. Miscellaneous Revenues-Section A Local Revenues:												
Licenses: Other						8,075.00				6,075.00		(2,000.00)
Fees and Permits						96,933.00				72,712.00		(24,221.00)
Municipal Court						157,229.00				133,952.00		(23,277.00)
Interest and Cost on Taxes						92,445.00				72,445.00		(20,000.00)
Interest on Investments and Deposits						133,002.00				78,500.00		(54,502.00)
Hotel Tax						92,916.03				69,716.03		(23,200.00)
Certificates of Compliance - Commercial						11,525.00				8,725.00		(2,800.00)
Total Section A - Local Revenues						612,470.03				462,470.03		(150,000.00)

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(VIA ZOOM)

3. Miscellaneous Revenues-Section B:State Aid without Offsetting Appropriations

Consolidated Municipal Property Tax Relief Aid			0.00
Energy Receipts Tax			0.00
Garden State Trust Fund	8,539.00	13,172.00	4,633.00

Total Section B State Aid without Offsetting Appropriations 1,025,916.00 1,030,549.00 4,633.00

3. Miscellaneous Revenue-Section C: Dedicated Uniform Construction Code Fees

offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C.5:23-4.17)
Additional dedicated uniform construction code fees offset with appropriations
(N.J.S. 40A:4-45.3H and N.J.A.C. 5:23-4.17)
Uniform Construction Code

Fees 20,000.00 10,000.00 (10,000.00)

Total Section C: Dedicated Uniform Construction Fees Offset with Appropriations 20,000.00 10,000.00 (10,000.00)

Summary of Revenues:

1. Surplus Anticipated 1,304,500.00 1,364,000.00 59,500.00 59,500.00

3. Miscellaneous Revenues

Total Section A: Local Revenues 612,470.03 462,470.03 (150,000.00)

Total Section B: State Aid without Offsetting Appropriations 1,025,916.00 1,030,549.00 4,633.00

Total Section C: Dedicated Uniform Construction Code Fees offset with Appropriations\ 20,000.00 10,000.00 (10,000.00)

Total Section D: Interlocal Agreements 0.00

Total Section F:Public and Private Revenues 0.00

Total Section G: Special Items of General Revenue 0.00

Total Miscellaneous Revenues 2,680,364.00 2,524,997.00 (155,367.00)

Subtotal General Revenues 4,404,864.00 4,308,997.00 (95,867.00) 59,500.00

7. Total General Revenues 13,298,264.00 13,202,397.00 (95,867.00) -95,867.00

FROM

TO

April 13, 2020
(VIA ZOOM)

8. General Appropriations:

a. Operations Within "CAPS":				
General Government - Salaries and Wages	130,000.00	133,000.00	3,000.00	
Human Resource - Salaries and Wages	38,000.00	39,633.00	1,633.00	
Community Development Salaries and Wages	68,508.00	50,208.00	(18,300.00)	
Insurance: Group Insurance for Employees	1,538,530.00	1,500,281.00	(38,249.00)	
Police: Salaries and Wages	2,942,877.00	2,911,333.50	(31,543.50)	
Streets & Roads: Salaries and Wages	600,581.00	560,973.50	(39,607.50)	
Snow Removal: Salaries and Wages	89,000.00	56,700.00	(32,300.00)	
Tax Assessment - Other Expenses			0.00	
Total Operations (Items 8(A) Within "CAPS"	8,590,901.38	8,435,534.38	(155,367.00)	(155,367.00)
	<u>FROM</u>	<u>TO</u>		
Total Operations Including Contingent Within "CAPS"			0.00	(155,367.00)
Salaries and Wages	5,118,610.00	5,001,492.00	(117,118.00)	0.00
Other Expenses	3,472,292.38	3,434,043.38	(38,249.00)	0.00
Total General Appropriations For Municipal Purposes Within "CAPS"	9,931,061.38	9,775,694.38	(155,367.00)	0.00
(A) Operations Excluded From "CAPS"				
Declared State of Emergency Costs for Coronavirus Response:				
Police: Salaries and Wages	0.00	35,105.00	35,105.00	
OEM: Other Expenses	0.00	24,395.00	24,395.00	
Total Other Operations- Excluded From "CAPS"	91,500.00	151,000.00	59,500.00	0.00
Total Operations - Excluded From "CAPS"	228,199.97	287,699.97	59,500.00	0.00
Detail: Declared State of Emergency Costs for Coronavirus Response				
Salaries and Wages	52,000.00	87,105.00	35,105.00	0.00
Other Expenses	176,199.97	200,594.97	24,395.00	59,500.00

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(H-2) Total General Appropriations for Municipal Purposes Excluded From "CAPS"	2,841,694.62	2,901,194.62	59,500.00	59,500.00
(O) Total General Appropriations-Excluded From "CAPS"	2,841,694.62	2,901,194.62	59,500.00	59,500.00
(L) Subtotal General Appropriations {Items (h-1) and (o)}	12,772,756.00	12,676,889.00	(95,867.00)	59,500.00
(M) Reserve for Uncollected Taxes	0.00	0.00	0.00	0.00
9. TOTAL GENERAL APPROPRIATIONS	13,298,264.00	13,202,397.00	(95,867.00)	59,500.00
Summary of Appropriations				
(H-1) Total General Appropriations for	9,931,061.38	9,775,694.38	(155,367.00)	
Municipal Purposes within "CAPS"				
(A) Operations - Excluded From "CAPS"				
Other Operations	91,500.00	151,000.00	59,500.00	
Total Operations - Excluded From "CAPS"	228,199.97	287,699.97	59,500.00	
(M) Reserve for Uncollected Taxes	0.00	0.00	0.00	
Total General Appropriations	13,298,264.00	13,202,397.00	(95,867.00)	
WATER/SEWER UTILITY				
11. Appropriations For Water/Sewer Utility				
Debt Service:	0.00	0.00	0.00	
Payment of Bond Principal	567,177.00	311,300.00	(255,877.00)	
Interest on Bonds	58,813.00	291,227.00	232,414.00	
USDA Loan	12,216.00	35,679.00	23,463.00	
			0.00	
Total Water/Sewer Utility Appropriations	4,947,522.00	4,947,522.00	0.00	0.00

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BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for her certification of the local municipal budget so amended.

It is hereby certified that this resolution amending the budget was advertised April 22, 2020, in the *New Jersey Herald*.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Governing Body on the 27th day of April, 2020.

Certified by me
April 13,
2020

Lorraine A. Read, RMC
Municipal Clerk

April 13, 2020
(VIA ZOOM)

COUNCIL & MANAGER COMMENTS

Councilwoman Le Frois read from a prepared statement: "Thank you to all that attended the Zoom meeting tonight and for your participation. Thank you to Tom Russo, Monica, Tom Ferry and the Department Heads for their hard work on the budget. I know you started working on the budget back in October and presented a very solid budget. And then had to re-work the budget with the amendments while also working with a budget during a year when the State needs to audit the budget.

To all, please continue to be safe and healthy. Please continue to adhere to social distancing guidelines and please remember to wear a covering over your mouth and nose if you do need to go out as is required by the Governor's mandate. And finally, please text or call your friends and neighbors to make sure they are ok. I look forward to a safe time, hopefully in the near future, when we can all be together again in-person. Thank you."

Deputy Mayor Flynn noted the Town of Newton did not receive County stimulus money recently and asked if Mr. Russo or staff could reach out to Legislators to address the issue. The Town Council unanimously agreed to authorize Mr. Russo and Mrs. Leo to work on a letter to address said issue.

Mayor Diglio noted Rep. Josh Gottheimer and Senator Oroho are working on this issue as well as discussing the loss of tax revenue at the municipal level.

EXECUTIVE SESSION – None.

There being no further business to be conducted, upon motion of Mrs. Le Frois, seconded by Mr. Schlaffer and unanimously carried, the regular meeting was adjourned at 8:05 pm.

Respectfully submitted,



Lorraine A. Read, RMC
Municipal Clerk