



**AGENDA
NEWTON TOWN COUNCIL
SEPTEMBER 16, 2020
7:00pm
(Via ZOOM)**

Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join.
<https://us02web.zoom.us/j/85633118248?pwd=K3IPS2JHOHJpeHA4N005eUYrbVV1UT09>
Passcode: 573837 Webinar ID: 856 3311 8248
Or join by phone: Dial (for higher quality, dial a number based on your current location):
US: [+1 929 205 6099](tel:+19292056099) or [+1 301 715 8592](tel:+13017158592) or [+1 312 626 6799](tel:+13126266799) or [+1 669 900 6833](tel:+16699006833) or [+1 253 215 8782](tel:+12532158782) or [+1 346 248 7799](tel:+13462487799) Webinar ID: 856 3311 8248 Passcode: 573837

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES

V. PRESENTATION - Nathan Brotzman, Eagle Scout Project

VI. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded.

VII. COUNCIL & MANAGER REPORTS

- a. Mayor Diglio
- b. Deputy Mayor Flynn
- c. Councilman Dickson
- d. Councilman Schlauffer
- e. Councilwoman Le Frois
- f. Town Manager Russo

VIII. OLD BUSINESS

IX. ORDINANCES

a. 2nd Reading and Public Hearing

Ordinance 2020-19

An Ordinance Amending Chapter 320-3 and 320-23 of the Code of the Town of Newton Entitled "Definitions" and "Parking and Driveway Standards"

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2020-20

An Ordinance Amending Chapter 231, Article II of the Code of the Town of Newton Entitled "Property Maintenance Code"

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2020-21

Ordinance of the Town of Newton, in the County of Sussex, New Jersey, Adopting an Amendment to the Redevelopment Plan, for the Merriam Gateway Redevelopment Plan, Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

X. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Resolution #195-2020*

Affirm the Issuance of a \$88,500 Bond Anticipation Note

b. Resolution #196-2020*

Authorizing the Elimination of Pool Season Pass Membership and Daily Admission Fees for Town of Newton Residents Only for the 2021 Pool Season

c. Resolution #197-2020*

Authorization to Provide for the Purchase of Road Salt and Snow Grit for the Department of Public Works for the Town of Newton

d. Resolution #198-2020*

Accept and Approve Corrective Action Plan for 2019 Audit

- e. Resolution #199-2020* Concur with the Town Manager's Appointment of School Crossing Guards for the 2020-2021 School Year
- f. Resolution #200-2020* Appointment of Beatriz Bueno to the Advisory Board of Health
- g. Resolution #201-2020* Authorize the Execution of the Termination of Deed Restrictions Regarding Block 1301, Lot 1
- h. Resolution #202-2020* Authorize Change Order No. 1 for the Paving Portion of the Proposed Improvements to Halsted Street & Madison Street Project
- i. Resolution #203-2020* Authorize Change Order No. 1 for the Proposed Construction of ADA Ramps on Halsted Street and Madison Street Project
- j. Resolution #204-2020* Authorizing the Town of Newton to Enter into an Agreement with the Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2021
- k. Resolution #205-2020* Renewal of Plenary Retail Consumption Licenses for 2020-2021
- l. Resolution #206-2020* Authorize Credits Due Water and Sewer Utility Accounts
- m. Resolution #207-2020* Resolution of the Town of Newton, County of Sussex, New Jersey Authorizing the Qualified Purchasing Agent to Receive Certified Bids in Accordance with N.J.A.C 5:34-5.1
- n. Resolution #208-2020* Refund of Redemption Monies to Outside Lien Holder for Block 7.10, Lot 12, also known as 5 Clarkson Street
- o. Resolution #209-2020* Approve Bills and Vouchers for Payment

XI. DISCUSSION

- a. Audit – Thomas Ferry, RMA

XII. OPEN TO THE PUBLIC (3 minutes each)

XIII. COUNCIL & MANAGER COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE NO. 2020-19

AN ORDINANCE AMENDING CHAPTER 320-3 AND 320-23 OF THE CODE OF THE TOWN OF NEWTON ENTITLED “DEFINITIONS” AND “PARKING AND DRIVEWAY STANDARDS”

WHEREAS, it is the express purpose of this Ordinance to protect the public health, as well as the safety and welfare of the public; and

WHEREAS, in furtherance thereof, the Town seeks to diminish the environmental contamination resulting from the discharge of motor vehicles fluids such as air conditioning refrigerant, motor oil, and radiator fluid, into the soil and groundwater by prohibiting off-street parking on areas not designated or zoned as driveways;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

SECTION 1. Section 320-3 of the Code of the Town of Newton entitled “Definitions” shall be amended by replacing the definition for “Driveway” as follows:

Driveway

Vehicular accessway provided for the purpose of allowing passage over, and parking upon, private or public property.

SECTION 2. Chapter 320-23 of the Code of the Town of Newton entitled “Parking and driveway standards” shall be amended by replacing Subsection 320(E)(2) and adding new Subsections 320(E)(3) and (4) as follows:

320-23 Parking and driveway standards

E. Residential driveways.

(2) Off-street parking on areas other than driveways is prohibited.

(3) All driveways shall be hard surfaced with asphalt, concrete, gravel, crushed stone, pavers or other material that provides a durable, dust free surface, which meets or exceeds the minimum specifications prescribed by any zoning, construction, and/or land use requirements. All driveways shall be durable and maintained in good condition.

- (4) The total residential driveway area shall not exceed fifty percent (50%) of the principal dwelling footprint, plus a twelve foot (12') wide driveway sufficient to connect to the municipal right of way, or the minimum parking area which is required in order to meet the parking requirements of Section 320-23, whichever is larger.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed.

SECTION 4. If any section, subsection, sentence, clause, phrase, or a portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 5. This ordinance shall become effective after second reading and publication as required by law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, August 10, 2020. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Wednesday, September 16, 2020 via video conferencing, and shall take effect according to law.

ATTEST:

Teresa A. Oswin, RMC
Deputy Municipal Clerk

TOWN OF NEWTON

ORDINANCE NO. 2020-20

AN ORDINANCE AMENDING CHAPTER 213, ARTICLE II OF THE CODE OF THE TOWN OF NEWTON ENTITLED “PROPERTY MAINTENANCE CODE”

WHEREAS, the International Property Maintenance Code (“IPMC”), published by the International Code Council, establishes minimum requirements for the maintenance of existing buildings and exterior premises through model code regulations that contain property maintenance and property improvement provisions; and

WHEREAS, the Town of Newton (“Town”) formally adopted the IPMC and its amendments, by reference, as its Property Maintenance Code together with additions, insertions, deletions, and changes it may make from time to time as set forth in Chapter 213, Article II, Section 213-9 entitled “Amendments to standards”; and

WHEREAS, the Town seeks to update and amend its Property Maintenance Code for the purposes of protecting the public health, safety, and welfare of the Town and its residents; avoiding, preventing, and eliminating the maintenance of or creation of hazards to the public health and safety; avoiding, preventing, and eliminating conditions which, if permitted to exist or continue, will depreciate or tend to depreciate the value of adjacent or surrounding properties; and preventing the creation, continuation, extension, or aggravation of blight.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

SECTION 1. Article II, Section 213-9 entitled “Amendments to standards” shall be amended to revise and/or supplement the following sections of the IPMC as described below:

Section 202 of the IPMC entitled “General Definitions” shall be revised to include the following definition:

PUBLIC VIEW. Any premises, or any part thereof, or any building or any part thereof, which may be lawfully viewed by the public, or any member thereof, from a sidewalk, street, alleyway, parking lot, or from any adjoining or neighboring premises.

Section 202 of the IPMC entitled “General Definitions” shall be revised by deleting the definition of “Inoperable Motor Vehicle” in its entirety.

Section 302.1 of the IPMC entitled “Sanitation” shall be revised by deleting and replacing same as follows:

302.1 Sanitation. Exterior property and premises shall be maintained in a clean, safe, and sanitary condition. It shall be the duty of the owner and occupant to keep all parts of the exterior property and premises in a clean and sanitary condition.

Section 302.8 of the IPMC entitled “Motor vehicles” shall be revised by deleting and replacing same as follows:

302.8 Motor Vehicles.

- (A) The term “motor vehicle” shall include all automobiles, motor vehicles and other vehicles subject to Title 39 of the New Jersey Statutes Annotated.
- (B) Except as otherwise provided in Section 302.8(D), unregistered and inoperable motor vehicles, and any motor vehicle in a state of major disassembly and disrepair, shall not be parked, kept, or stored outside on any residential premises including any part or parts thereof for more than ten (10) calendar days.
 - (1) “Unregistered” means any motor vehicle that is not currently registered with a state motor vehicle division or department.
 - (2) “Inoperable motor vehicle” means any motor vehicle that is damaged or missing critical components, such as the engine, wheels, or tires thus rendering the vehicle mechanically inoperative for lawful use on a public roadway or incapable of being moved under its own power; and any motor vehicle without a currently valid license plate.
 - (3) “Major disassembly and disrepair” shall include, without limitation, the following common conditions: missing tire(s); vehicle on blocks, jacks, or similar supports; missing windshield; missing engine, transmission, axle, chassis or brakes; missing door(s); missing steering wheel; and broken driveshaft.
- (C) At no time shall any vehicle of any type undergo major overhauling, including bodywork, substantial repair and restoration on any residential premises unless such work is performed inside a structure or similarly enclosed area designated and approved for such purposes.

- (D) Motor vehicles described in Section 302.8(B) may be parked, kept, or stored in garages or similarly enclosed structures. Covering a motor vehicle described in Section 302.8(B) that is parked, kept or stored outdoors with a tarpaulin, cloth, canvas, or similar covering does not satisfy the requirements of this section.
- (E) Painting of motor vehicles is prohibited unless conducted inside an approved spray booth.

SECTION 2. Article II, Section 213-9 entitled “Amendments to standards” shall be amended to supplement the IPMC by adding Section 302.10 as follows:

302.10 Blighted Condition. The exterior property and premises shall be maintained so that it does not create, contribute to, or promote a blighted condition. “Blighted condition” is any condition or combination of conditions exposed to public view existing upon any premises which tends to devalue surrounding property values, is unsightly, dilapidated, causes a negative visual impact upon the neighborhood, or negatively affects any neighbor’s use and enjoyment of his or her own property, due to neglect, decay, deterioration, disrepair, rotting, dilapidation, or failure to maintain.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed.

SECTION 4. If any section, subsection, sentence, clause, phrase, or a portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 5. This ordinance shall become effective after second reading and publication as required by law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, August 10, 2020. It was adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Wednesday, September 16, 2020 via video conferencing, and shall take effect according to law.

ATTEST:

Teresa A. Oswin, RMC
Deputy Municipal Clerk

TOWN OF NEWTON

Ordinance 2020-21

ORDINANCE OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY, ADOPTING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE MERRIAM GATEWAY REDEVELOPMENT PLAN, PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, et seq.

WHEREAS, the Merriam Gateway Redevelopment Plan governs a portion of the Town of Newton Rehabilitation Area, designated by the Town of Newton on April 23, 2007, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., and adopted by the Town Council in November 2010, amended in September 2012, March 2015, and July 2017; and

WHEREAS, in accordance with the Redevelopment Law and upon Planning Board recommendation, the Town Council designated property identified as Block 18.03, Lot 10 (former Block 1104, Lot 22); Block 22.02, Lots 8, 9 and 10 (former Block 1209, Lots 10, 11, 12.01); Block 18.02, Lots 9, 10, 11, 12, 14, 15, 16 and 17 (former Block 1301, Lots 1, 1.04, 10, 11, 12, 13, 14, 15, 16); and Block 22.04, Lots 1, 2, 3, 4, 5 (portion), 13, 14 and 15 (former Block 1308, Lots 1 (portion), 1.01, 1.02, 10, 11, 12, 13 and 14) (the "Property") as a non-condemnation area in need of redevelopment under the Redevelopment Law (the "**Redevelopment Area**"), which designation authorized the Town Council to use all those powers permitted by the Redevelopment Law for use in a redevelopment area except the power of eminent domain; and

WHEREAS, in accordance with the Redevelopment Law and by resolution duly adopted (Resolution 169-2020), the Municipal Council (the "**Town Council**") of the Town of Newton (the "**Town**") authorized and directed the Town Planning Board (the "**Planning Board**") to review the draft Redevelopment Plan Amendment, pursuant to *N.J.S.A. 40A:12A-7(e)*; and

WHEREAS, following such review the Planning Board has rendered its report and recommendations to the Town Council and noted the Redevelopment Plan is not inconsistent with the Town's Master Plan, and with comments and recommendations, pursuant to *N.J.S.A. 40A:12A-7(e)*; and

WHEREAS, the Town Council hereby finds it appropriate for an Amendment to the Redevelopment Plan to be adopted for the Redevelopment Area, the Redevelopment Plan being, among other things, substantially consistent with the Master Plan for the Town; and

WHEREAS, the Planning Board recommended certain amendments to the Redevelopment Plan, which the Town wishes to incorporate therein, as described in Exhibit A hereto; and

WHEREAS, the Town Council now desires to adopt the Amendment to the Redevelopment Plan and to direct the applicable provisions of the Town's Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Amended Redevelopment Plan, as and to the extent set forth therein;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Newton as follows:

1. **Generally.** The aforementioned recitals are incorporated herein as though fully set forth at length.

2. **Adoption.** The Amendment to the Redevelopment Plan, as filed in the Office of the Town Clerk and attached hereto as Exhibit A, is hereby approved and adopted.

3. **Amendment of Zoning Ordinance and Map.** The sections of the Town's Zoning Ordinance and Map are hereby amended to incorporate and reflect the Redevelopment Plan, and, to the extent provided in the Redevelopment Plan, are superseded thereby.

4. **Severability.** If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereof shall not affect the remaining parts of this Ordinance.

5. **Public Review.** A copy of this Ordinance shall be available for public inspection at the offices of the Town Clerk.

6. **Effective Date.** This Ordinance shall take effect as provided by law.

NOTICE

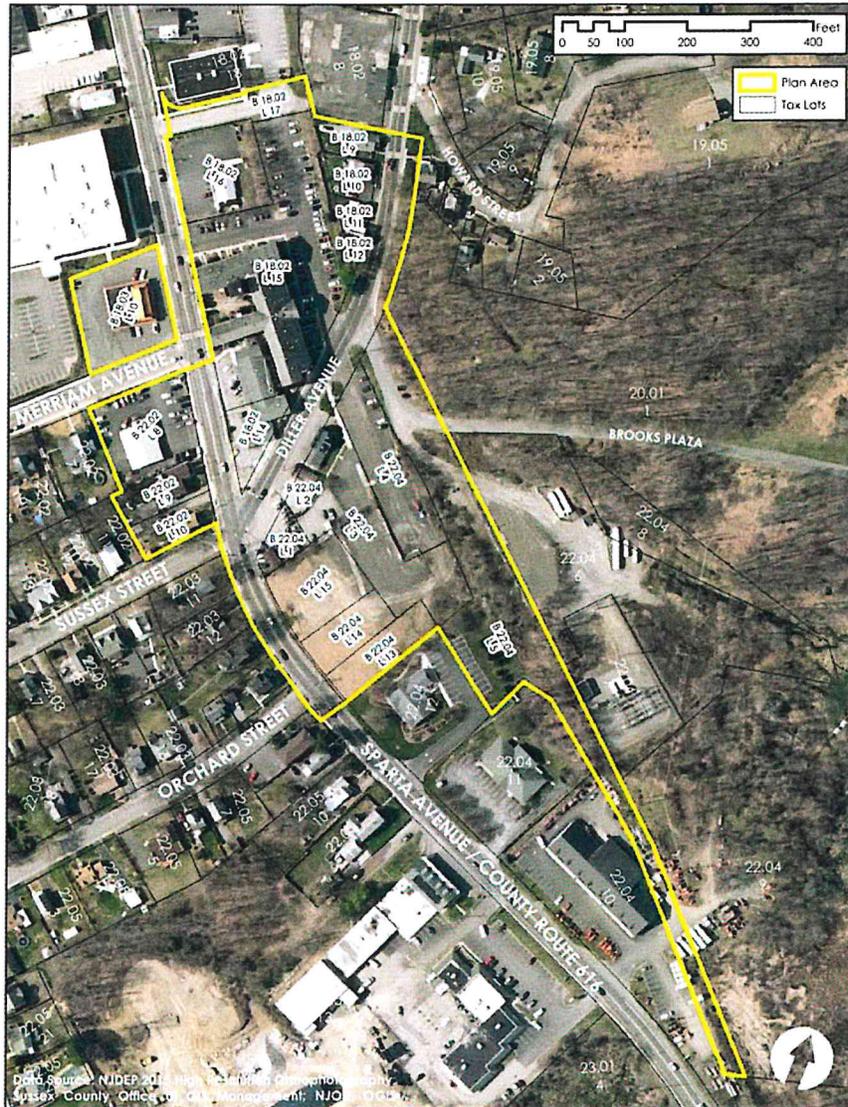
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ATTEST:

Teresa A. Oswin, RMC
Deputy Municipal Clerk

AMENDMENT TO THE REDEVELOPMENT PLAN

MERRIAM GATEWAY REDEVELOPMENT PLAN AMENDMENT



TOWN OF NEWTON
Sussex County, New Jersey

July 31, 2020

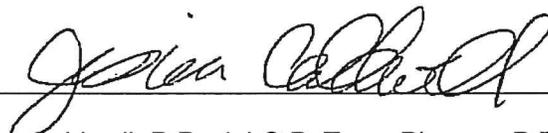


**J Caldwell
& Associates, LLC**
Community Planning Consultants

MERRIAM GATEWAY REDEVELOPMENT PLAN AMENDMENT
TOWN OF NEWTON, SUSSEX COUNTY

Table of Contents

PLAN CONSISTENCY REVIEW..... 3
BACKGROUND..... 3
AMENDMENTS TO THE REDEVELOPMENT PLAN..... 4
MERRIAM GATEWAY REDEVELOPMENT PLAN AMENDMENT..... 5



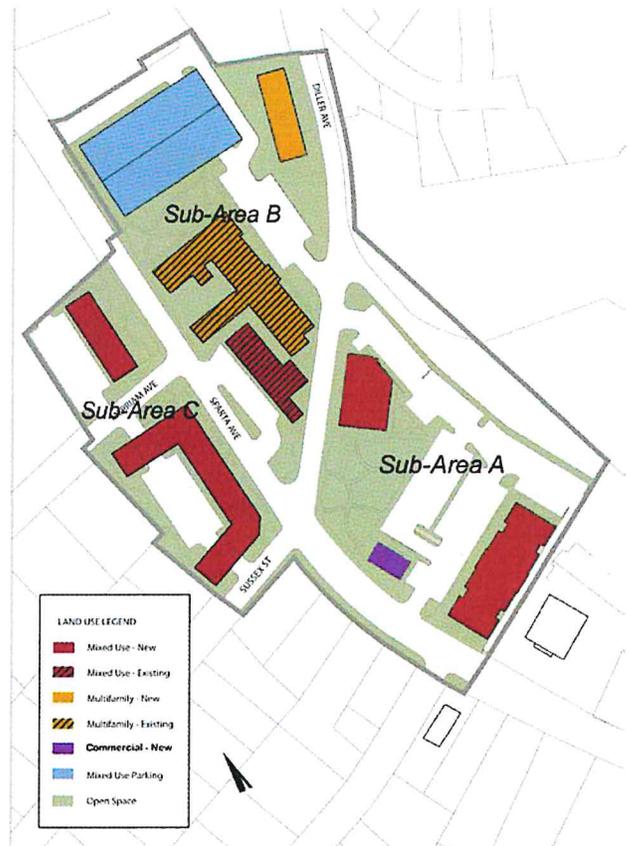
Jessica Caldwell, P.P., A.I.C.P., Town Planner, P.P. # 5944

PLAN CONSISTENCY REVIEW

BACKGROUND

The Merriam Gateway Redevelopment Plan (the "Plan") governs a portion of the Town of Newton Rehabilitation Area, designated by the Town of Newton on April 23, 2007, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "Redevelopment Law"), including parcels, public streets and rights-of-way adjacent to and including Sparta Avenue and Diller Avenue (the "Plan Area"). The Plan was adopted by the Town Council in November 2010 and amended in September 2012, March 2015 and July 2017.

The Plan Area includes 20 tax lots on portions of four tax blocks, as well as the adjacent street rights-of-way of portions of Sparta Avenue, Diller Avenue, Sussex Street, and Railroad Place. The Town of Newton has updated tax lot numbers since the adoption of the original Merriam Gateway Redevelopment Plan. The new lot and block numbers for the parcels located in the Plan Area are: Block 18.03, Lot 10 (former Block 1104, Lot 22); Block 22.02, Lots 8, 9, and 10 (former Block 1209, Lots 10, 11, 12.01); Block 18.02, Lots 9, 10, 11, 12, 14, 15, 16 and 17 (former Block 1301, Lots 1, 1.04, 10, 11, 12, 13, 14, 15, 16); and Block 22.04, Lots 1, 2, 3, 4, 5, 13, 14 and 15 (former Block 1308, Lots 1, 1.01, 1.02, 10, 11, 12, 13 and 14)¹. The Plan Area covers 10.18 acres. The Plan divides the Plan Area into three (3) sub-areas: A, B and C. The parcels within Block 22.04 (former Block 1308) comprise Sub-Area A, the parcels within Block 18.02 (former Block 1301) comprise Sub-Area B, and the parcels within Blocks 18.03 and 22.02 (former Blocks 1104 and 1209 respectively) comprise Sub-Area C. The figure to the right shows the Sub-Areas along with the originally proposed conceptual layout for the area.



The purpose of this Plan Amendment is to allow for Parking as a principal permitted use in Sub-Area A and to allow for Treatment Centers as a conditional use in Sub-Area B of the Plan Area. Sub-Area A has an existing parking area for Thorlabs and given County right-of-way requirements for Sparta Avenue and numerous utility easements on the property, it is reasonable to keep the area as parking. The option of building a structure on the property in the future is still available in the Plan.

¹ The parcels in Sub-Area A have been merged; however, it is not yet reflected on the Tax Maps.

AMENDMENTS TO THE REDEVELOPMENT PLAN

The Redevelopment Plan contemplates the potential for amendments to the Plan. At Section 8.0 of the Redevelopment Plan, it states, "as development occurs within the Area, development priorities and market demands may change. This Plan should have the ability to meet the changing needs of market demand, the Town of Newton and its citizens. Amendments may be required in order to accommodate these changes." As noted previously, the amendments proposed are being developed to provide for Parking as a principal permitted use in Sub-Area A and Treatment Centers as a conditional use in Sub-Area B of the Plan Area.

The Redevelopment Goals stated in the Plan focus on creating positive development, rehabilitation and redevelopment within the Plan Area. The focus of these goals is met by creating greater opportunities to redevelop and rehabilitate uses within the Area. Some specific Redevelopment Goals furthered by this Plan Amendment are as follows:

1. To allow more efficient use of land and to expand the Town's tax base.
2. To create well-planned development that provides for expanded opportunities for a mix of uses within the Town and region and also promotes financially sustainable development.

The proposal is consistent with the Town of Newton's Master Plan because the proposed amendment furthers Newton's Master Plan Goals of promoting new development and redevelopment while maintaining the historic character of the area. The proposal is also consistent with the State Development and Redevelopment Plan, which designates the Town of Newton as a Regional Center. As a Regional Center, the Town provides a variety of commercial and residential uses in a compact development pattern. For these reasons, the proposed Plan Amendments continue to further the stated goals of the Plan, the goals of the Town of Newton Master Plan and the State Development and Redevelopment Plan.

Further, the Plan Amendment proposes to allow parking as a principal use within Sub-Area A for Thorlabs and for a location for a use that is not permitted in other locations in the Town, specifically Treatment Centers for drug and alcohol rehabilitation. This is a use that is important for society but is also difficult to locate. The proposal to locate the use within the Merriam Gateway Building in Sub-Area B of the Plan Area is a location that is found to have little to no impact on adjacent properties with certain conditions as outlined in the Plan Amendment. Maintaining parking as a permitted principal use in the Plan in Sub-Area A would allow for Thorlabs to maintain the central parking area for their employees while allowing for redevelopment in other locations within and around the Plan Area.

The proposed Plan Amendments do not impact the zoning plans of any adjacent municipalities as the area is not in close enough proximity to adjacent municipalities to have any direct impact.

Based upon the foregoing, it is recommended that the following amendments be made to the Merriam Gateway Redevelopment Plan.

MERRIAM GATEWAY REDEVELOPMENT PLAN AMENDMENT

At Section 3.0 Definitions, add the following:

Definitions shall include the following:

“Treatment Center: A treatment center is a medical use that provides drug and alcohol rehabilitation in a state licensed medical setting. The treatment center may include a residential component whereby patients remain in the facility for approximately 30 days. Treatment includes detoxification treatments, medication for depression or other disorders, counseling and therapy.”

At Section 4.0 Land Use Regulations, add the following subsection:

4.1 Following Permitted Uses, on page 22, the following shall be added:

At the end Paragraph 1, Add, “A Treatment Center shall be a conditional use in Sub-Area B of the Land Use Plan subject to the following conditions:

1. A site plan or minor site plan application is required.
2. A Treatment Center shall be accredited by the Joint Commission on Accreditation of Health Care Organizations (“JCAHO”).
3. The maximum number of clients staying overnight at any one time at the facility shall be 24.
4. Twenty-four-hour (24) security shall be provided on the premises to include alarm systems, security cameras and security staff. A security plan should be submitted to the Newton Planning Board for approval.
5. If clients will be outside of the facility for any reason other than coming into or leaving the facility, they shall be provided a secure, designated outdoor location that is either on the side or rear of the facility and fenced and screened from view from adjacent properties and roadways. Clients shall not be permitted to congregate in front of the building or any location outside the building except in such designated area(s) as noted above. Any outdoor area(s) used by the clients must be approved by the Newton Planning Board as part of a site plan application.
6. A vehicle and pedestrian safety plan including modes of pick-up and drop-off of clients shall be submitted to the Newton Planning Board for approval.”

Add, “5. Off-Street/Surface Parking facilities shall be a permitted principal use in Sub-Area A of the Plan provided that the rail trail planned for this section of the Plan Area is constructed and maintained across the site. All other uses remain permitted and additional buildings may be constructed in the future.”

Under Interim Uses, Item 1., Surface Parking Facilities, add the following,” except for Sub-Area A where Off-Street/Surface Parking Facilities is a principal permitted use.”

4.2 Land Use Plan, on page 24, following first paragraph, the following shall be added:

“Off-Street/Surface Parking facilities shall be a permitted principal use in Sub-Area A of the Land Use Plan provided that the rail trail planned through this section of the Plan Area is constructed. A Treatment Center shall be a conditional use in Sub-Area B of the Land Use Plan where mixed-use commercial, commercial and residential uses are permitted.”

At Section 5.7 Parking Plan add the following subsection:

“5. Treatment Center: 2 spaces per 1,000 square feet. Parking shall be for employees and visitors to the Treatment Center. Patients or Clients will be transported to the facility by employees or visitors to the site. No overnight parking for patients or clients will be provided on site. All parking for the use shall be accommodated in Sub-Area B.”



TOWN OF NEWTON

RESOLUTION #195-2020

September 16, 2020 "Affirm the Issuance of a \$88,500 Bond Anticipation Note"

WHEREAS, when Bond Ordinances are adopted by the Town Council of the Town of Newton, the Chief Financial Officer is authorized to issue Bond Anticipation Notes (BAN's) to provide temporary financing for the Town; and

WHEREAS, the Town of Newton needs to finance the debt authorized by Ordinance #2020-12 adopted on July 13, 2020; and

WHEREAS, the Town received one quotation of 2.85% Net Interest Cost (NIC) as listed on the attached Note Sale Bid Results; and

WHEREAS, the Chief Financial Officer, with advice of Phoenix Advisors, financial advisors and McManimon, Scotland and Baumann, bond counsel for the Town of Newton, accepted the quotation from Joint Insurance Fund - JCMI for a Bond Anticipation Note totaling \$88,500 at an interest rate of 2.85% which will require a 2021 interest payment of \$2,326.08; and

WHEREAS, the appropriate Town Officials have executed said Note in the amount of \$88,500 with an interest rate of 2.85% (NIC 2.85%) dated August 20, 2020 and maturing July 22, 2021; and

WHEREAS, to comply with N.J.S.A. 40A:2-28 of the Local Bond Law, which requires the Chief Financial Officer report certain information in writing to the Mayor and Council at the next Town Council meeting, herewith attached is the Certificate of Determination and Award.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that we hereby affirm the issuance of a \$88,500 Bond Anticipation Note issued August 20, 2020 and maturing July 22, 2021 bearing an interest rate of 2.85% by the Chief Financial Officer and the execution of said note by the appropriate Town Officials.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON
RESOLUTION #196-2020

September 16, 2020 “Authorizing the Elimination of Pool Season Pass Membership and Daily Admission Fees for Town of Newton Residents Only for the 2021 Pool Season”

WHEREAS, on February 24, 2020, the Newton Town Council, via the adoption of Resolution #71-2020, authorized the waiver of pool season pass membership and daily admission fees for Town of Newton residents only for the 2020 pool season; and

WHEREAS, the Newton Town Pool renovation project was successfully completed in mid-August of this year due to unforeseen delays related to contractor issues and the COVID-19 pandemic; and

WHEREAS, the renovated Newton Town Pool has received rave reviews for the quality of the renovations as well as overall aesthetics and pool experience; and

WHEREAS, the Newton Town Manager has recommended to the Newton Town Council the waiver of pool season pass membership and daily admission fees for Town of Newton residents only for the 2021 pool season as a recognition of the importance of the pool to residents and the significant financial investment made by the taxpayers of the Town to see the project come to fruition; and

WHEREAS, Section 100-24.A of the Newton Town Code sets forth the fees for Town of Newton Residents to the Town Pool;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey, that the pool season pass membership and daily admission fees, set forth in Section 100-24.A of the Newton Town Code, shall be waived for all Town of Newton residents only for the 2021 pool season, with said fees resuming for the 2022 pool season.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #197-2020

September 16, 2020 "Authorization to Provide for the Purchase of Road Salt and Snow Grit for the Department of Public Works for the Town of Newton"

WHEREAS, the County of Sussex advertised for Ice Control Materials (Rock Salt and Snow Grit) on June 25, 2019 and publicly received the bids on July 16, 2019; and

WHEREAS, the bid proposals allowed the County the option to renew said contract for one (1) additional consecutive one-year period at the rates proposed for Contract year 2019-2020; and

WHEREAS, this Contract Extension shall be in effect from August 14, 2020 until August 13, 2021; and

WHEREAS, the bid proposals included an option for the bidder to provide goods and/or services to other governmental contracting units within the County of Sussex and without substitution or deviation from the bid specification; and

WHEREAS, the following vendors were awarded contracts for road salt and snow grit and have extended their pricing to municipalities, thereby affording the Town of Newton the opportunity of direct purchase without competitive bidding:

<u>Rock Salt</u>	<u>Price Per Ton</u>
Morton Salt 444 West Lake Street, Suite 3000 Chicago, IL 60606	\$51.98
<u>Snow Grit</u>	
284 Aggregates LLC 10 Route 284 Sussex, NJ 07461	\$9.99
Braen Stone PO Box 8310 Haledon, NJ 07538-8310	\$9.97
North Church Gravel 216 North Church Rd Franklin, NJ 07416	\$9.09
Stavola Construction Materials 175 Drift Road Tinton Falls, NJ 07724	\$11.00

WHEREAS, the Chief Financial Officer has certified funds are available in the 2020 Town of Newton operating budget to award these contracts for the 2020-2021 portion of the contracts up to \$60,000;

- 1,000 tons of salt, not to exceed \$52,000 from account number 1081239
- 800 tons of grit, not to exceed \$8,000 from account number 1081239

2020 Current Budget - Snow Removal O&E Materials and Supplies - #1081239

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Newton does hereby award a contract for the purchase of road salt from Morton Salt at the Sussex County price of \$51.98 per ton and Snow Grit from North Church Gravel at \$9.09 per ton, 284 Aggregates LLC at \$9.99 per ton, and Braen Stone at \$9.97 per ton.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #198-2020

September 16, 2020 "Accept and Approve Corrective Action Plan for 2019 Audit"

WHEREAS, a Corrective Action Plan for the Audit Report Year of 2019 has been prepared and filed by Chief Financial Officer, Monica Miebach; and

WHEREAS, said Plan has been reviewed by the Mayor and Council of the Town of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton that the Corrective Action Plan for the Audit Report Year of 2019 is accepted and approved for filing in the Municipal Clerk's Office.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk

TOWN OF NEWTON
COUNTY OF SUSSEX
CORRECTIVE ACTION PLAN
FOR THE DECEMBER 31, 2019 REPORT OF AUDIT

THIS CORRECTIVE ACTION PLAN HAS BEEN PREPARED IN ACCORDANCE WITH FEDERAL AND STATE GUIDELINES. A COPY WILL BE ON FILE AND AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF NEWTON MUNICIPAL CLERK'S OFFICE NO LATER THAN 60 DAYS FROM WHEN THE AUDIT WAS RECEIVED. THIS PLAN SHALL ALSO BE FILED WITH THE STATE OF NEW JERSEY – DIVISION OF LOCAL GOVERNMENT SERVICES.

Finding #1

Description: There are 6 tickets assigned but not issued over 181 days.

Analysis: There are tickets assigned but not issued over 181 days.

Corrective Action: The Court Administrator has advised that these tickets were all addressed and rectified. The Court Administrator will recall and re-assign all tickets over 181 days.

Implementation Date: February 2020.

AUDIT REPORT RECEIVED:	June 26, 2020
DATE OF REPORT:	June 23, 2020
REPORTED BY:	Monica B. Miebach, CMFO #N-886



TOWN OF NEWTON

RESOLUTION #199-2020

September 16, 2020 “Concur with the Town Manager’s
Appointment of School Crossing Guards for
the 2020-2021 School Year”

WHEREAS, New Jersey Statute 40A:9-154.1 states “The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...”;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager’s appointment of the following individuals as School Crossing Guards for the 2020-2021 school year:

Cindy Bailey
Carol Blanchard
Peter Cannarozzi
Carolyn Dipple
Mary Edwards
Edward Kampka
Harry Kaplan
Peter Kays
Robert Krueger
Sue Mihail
Barbara Phillips
Charles Reynolds
Louis Slamer
Ruth Stang
Steven Stoll
Melinda Whittaker

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #200-2020

September 16, 2020 "Appointment of Beatriz Bueno to the Advisory Board of Health"

WHEREAS, there is currently a vacancy for a Regular Member on the Advisory Board of Health; and

WHEREAS, Beatriz Bueno has expressed interest in serving on the Board;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the following five-year appointment to fill an unexpired term is made, effective immediately to the Advisory Board of Health:

Beatriz Bueno – expires December 31, 2021

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #201-2020

September 16, 2020

“Authorize the Execution of the Termination of Deed Restrictions Regarding Block 1301, Lot 1”

WHEREAS, by Deed dated August 28, 1987 and recorded in the Sussex County Clerk's office on September 15, 1987 in Book 1498, Page 101, the Town of Newton transferred certain property known as Block 1301, Lot 1 to James Eskin and William Dusche, which deed contained nine numbered paragraphs that impose restrictions on the property; and

WHEREAS, these restrictions were repeated in a Deed dated February 25, 1988 and recorded in the Sussex County Clerk's Office on August 20, 1988 in Book 1556, Page 154 from James Eskin and William Dusche, as grantor, to James Eskin, William Dusche, Richard Wingle, and Anthony M. Surano, Jr., trading as Station House Properties, a New Jersey partnership; and

WHEREAS, due to the passage of time and changed circumstances, the deed restrictions are no longer needed or desired and may be permanently removed from the Sussex County land records;

NOW, THEREFORE BE IT RESOLVED, by Town Council of the Town of Newton, County of Sussex, State of New Jersey, that the Town of Newton Mayor and Clerk are hereby authorized to execute the Termination of Deed Restrictions for Block 1301, Lot 1, and appropriate officers and employees of the Town are hereby authorized to take all steps necessary to effectuate the purposes of this Resolution. This Resolution shall take effect immediately.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #202-2020

September 16, 2020 **“Authorize Change Order No. 1 for the Paving Portion of the Proposed Improvements to Halsted Street & Madison Street Project”**

WHEREAS, on June 22, 2020, the Newton Town Council adopted Resolution #144-2020, awarding the paving for the Proposed Improvements to Halsted Street & Madison Street Project to Tilcon New York, in the amount of \$138,475.65; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, Inc., recommends in his memo dated August 24, 2020, approving Change Order No. 1, for the paving portion of the Proposed Improvements to Halsted Street & Madison Street Project for a decrease in the amount of \$18,948.35 for a new contract total of \$119,527.30;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Town Engineer's recommendation and accepts Change Order No. 1 for the paving portion of the Proposed Improvements to Hasted Street & Madison Street Project and accepts the paving portion of the project as complete; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and Mr. Pellow's recommendation memo of August 24, 2020 be attached to and made part of this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.

ANN PELLOW WAGNER
NJ - C.L.A., VA - C.L.A., PA - C.L.A.
(5/28/84 - 7/27/89)

DAVID B. SIMMONS, JR., *VICE PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.
NY - P.E. & L.S., PA - P.E. & L.S.

CORY L. STONER, *EXEC. VICE PRESIDENT*
NJ - P.E., NJ - C.M.E.

MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

August 24, 2020

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: Harold E. Pellow, P.E., L.S., Town Engineer

SUBJECT: Proposed Improvements to Halsted Street & Madison Street – Section II – Milling and Paving
HPA No. 20-032

Dear Tom,

Enclosed herewith please find the following paperwork for Tilcon New York, Inc. in reference to the above project:

1. Town of Newton Purchase Order No. 57468, Drawdown Now. 1, in the amount of \$117,136.76 *Gunny* due Tilcon New York, Inc. for work completed through August 14, 2020.
2. Estimate Certificate No. 1 reflecting work completed by Tilcon New York, Inc. through August 14, 2020. *Gunny*
3. Seven (7) copies of Change Order No. 1 which reflect an adjusted contract amount of \$119,527.30. Kindly have an authorized representative sign and date all seven copies on the line indicated *Presiding Officer*. Retain one copy for your file and **return the remaining six copies to this office**. We will forward one copy to Tilcon New York, Inc.; four copies to NJDOT Local Aid with the final paperwork submission; and retain one copy in our files. *Tom*

Please ensure that the Contractor has provided all up-to-date payroll certifications prior to issuing payment for this project.

Very truly yours,

Harold E. Pellow, P.E., L.S.
HAROLD E. PELLOW & ASSOCIATES, INC.
Town of Newton Engineer

HEP:mac
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Enclosures

cc: Tilcon New York, Inc.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
STATE AID PROJECTS
CHANGE ORDER NUMBER - 1
Division of Local Aid and Economic Development**

Project	PROPOSED IMPROVEMENTS TO HALSTED ST. & MADISON ST. - SEC. II - <u>MILLING & PAVING</u>
Municipality	TOWN OF NEWTON, MUNICIPAL BUILDING, 39 TRINITY STREET, NEWTON, NJ 07860
County	SUSSEX
Contractor	TILCON NEW YORK, INC., 9 ENTIN ROAD, PARSIPPANY, NJ 07054

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required) -

Location Halsted Street & Madison Street - Section II

Reason See reasons below.

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>QUANTITY (+/-)</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
	REDUCTION			
5	HOT MIX ASPHALT 9.5M64, 2" THICK <i>As-built quantity.</i>	106.89 TON	\$ 74.40	\$ 7,952.62
6	ASPHALT PRICE ESCALATION *	100% L.S.	\$ 5,000.00	\$ 5,000.00
6R	ASPHALT PRICE REDUCTION * <i>* The Asphalt Price Index was \$466.00 in September 2019 when bid, and in August 2020 when paved, it was \$370.00/ton, or a \$96.00/ton decrease. Therefore, the price reduction for Item #6R is 1,249.11 tons(0.05 amount of oil) = \$62.46 (\$466.00-\$370.00) = \$5,995.73.</i>	100% L.S.	\$ 5,995.73	\$ 5,995.73
Total REDUCTION:				\$ 18,948.35

AMOUNT OF ORIGINAL CONTRACT: \$138,475.65

ADJUSTED AMOUNT BASED ON CHANGE ORDER NO. 1: \$119,527.30

% CHANGE IN CONTRACT: - 13.68%
[(+) Increase or (-) Decrease]

EXTRA: \$0.00

SUPPLEMENTAL: \$0.00

REDUCTION: \$ 18,948.35

TOTAL CHANGE: (\$18,948.35)

Harold E. Bellar
(Engineer)

8/24/20
(Date)

(District Manager) (Date)
(Division of Local Aid and Economic Development)

(Presiding Officer) (Date)

8/19/2020
(Date)

Yadd E. Williams
(Contractor)



TOWN OF NEWTON

RESOLUTION #203-2020

September 16, 2020 **“Authorize Change Order No. 1 for the Proposed Construction of ADA Ramps on Halsted Street and Madison Street Project”**

WHEREAS, on June 22, 2020, the Newton Town Council adopted Resolution #154-2020, awarding the Proposed Construction of ADA Ramps on Halsted Street and Madison Street Project to Cifelli & Son General Contracting, Inc., in the amount of \$35,847.50; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, Inc., recommends in his memo dated August 17, 2020, approving Change Order No. 1, for the Construction of ADA Ramps on Halsted Street and Madison Street Project for an increase in the amount of \$2,737.00 for a new contract total of \$38,584.50;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Town Engineer's recommendation and accepts Change Order No. 1 for the Construction of ADA Ramps on Halsted Street and Madison Street Project and accepts the project as complete; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and Mr. Pellow's recommendation memo of August 17, 2020 be attached to and made part of this Resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*
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CORY L. STONER, *EXEC. VICE PRESIDENT*
NJ - P.E., NJ - C.M.E.

MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

August 17, 2020

MEMORANDUM TO: Mr. Thomas S. Russo, Jr., Newton Town Manager

FROM: Harold E. Pellow, P.E., L.S., Town Engineer

SUBJECT: Proposed Construction of ADA Ramps on Halsted Street & Madison Street – Sec. II
HPA No. 20-032

Dear Tom,

Enclosed herewith please find the following paperwork in reference to the above project:

1. Town of Newton voucher in the amount of \$37,812.81 due Cifelli & Son General Contracting, Inc. for work completed through July 30, 2020. *Ginny*
2. Estimate Certificate No. 1 reflecting quantities used through July 30, 2020. *Ginny*
3. Seven (7) copies of Change Order No. 1 which reflect an adjusted contract amount of \$38,584.50. Kindly have an authorized Town representative sign and date all seven copies on the line indicated *Presiding Officer*. Retain one copy for your file and **return the remaining six copies to this office**. We will forward one copy to Cifelli & Son, four copies to the NJDOT with the final paperwork submission, and retain one copy in our files. *Tom*

Please ensure that Cifelli & Son General Contracting, Inc. has provided all up-to-date payroll certifications prior to issuing payment for this project.

Very truly yours,

Harold E. Pellow, P.E., L.S.
HAROLD E. PELLOW & ASSOCIATES, INC.
Town of Newton Engineer

HEP:mac
\\SERVER2019\DOCS\PROJECTS\MUNICIPAL\NEWTON\COUNCIL\20-032 - HALSTED STREET & MADISON STREET - SEC. II\ADA RAMP\RUSSO4.DOC

Enclosures

cc: Cifelli & Son General Contracting, Inc.



TOWN OF NEWTON

RESOLUTION #204-2020

September 16, 2020 “Authorizing the Town of Newton to Enter into an Agreement with the Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2021”

WHEREAS, the Town of Newton is in need of Qualified Purchasing Agent (“QPA”) services; and

WHEREAS, The Canning Group, LLC can provide QPA services, in accordance with N.J.S.A. 40A:11-9; and

WHEREAS, QPA services are exempt from bidding requirements per N.J.S.A. 40A:11-3, et. seq.; and

WHEREAS, the Town of Newton desires to enter into an agreement with The Canning Group, LLC for QPA services, effective January 1, 2021 through December 31, 2021, based on the proposal submitted dated September 1, 2020 in the amount of \$6,500.00;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Manager is hereby authorized to execute the Agreement between the Town of Newton and The Canning Group, LLC for QPA services based on the proposal submitted dated September 1, 2020 in the amount of \$6,500.00; and
2. Sean P. Canning, MPA, QPA is hereby appointed as Qualified Purchasing Agent for the Town of Newton effective January 1, 2021 through December 31, 2021.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk

THE CANNING GROUP LLC



WWW.TheCanningGroup.org
Info@TheCanningGroup.org

September 1, 2020

Tom Russo Town Manager
Town of Newton
39 Trinity St
Newton, NJ 07860

Dear Manager Russo,

I am pleased to submit to the Town of Newton, a proposal to provide Qualified Purchasing Agent services for the improved efficiency of the Town of Newton. QPA's provide the advantage for a municipality in all aspects of purchasing as you are well aware.

SCOPE OF SERVICES

The Canning Group LLC will provide the following scope of services to the Town of Newton.

- Provide an experienced QPA to:
- Periodically review purchases and ensure sound purchasing policy is in place
- Be available for questions as to purchasing questions and guidance from department heads.
- Write, prepare and receive bids and RFP's.

Naming of QPA and procurement, guidance, review
and minor bid writing services

\$6,500.00/ year.

THE CANNING GROUP LLC



WWW.TheCanningGroup.org
Info@TheCanningGroup.org

We look forward to working with the Town of Newton in finding a solution for your needs as you serve the taxpayers of Newton.

Thank you

Respectfully,

Sean P. Canning

Sean P. Canning MPA, QPA
The Canning Group LLC



TOWN OF NEWTON

RESOLUTION #205-2020

September 16, 2020 "Renewal of Plenary Retail Consumption Licenses for 2020-2021"

BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that the following Plenary Retail Consumption Licenses are renewed for licensing year 2020-2021, effective July 1, 2020:

No. 1915-33-001-006 be issued to Chenlin Chun Bo, Inc., t/a Chun Bo Chinese Restaurant, 66 Sparta Avenue, Newton, New Jersey; and

No. 1915-33-002-009 be issued to B&M LLC, t/a O'Reillys Pub & Grill, 271 Spring Street, Newton, New Jersey; and

No. 1915-33-003-008 be issued to L & P Concessions, LLC, t/a L & P Concessions, 234 Spring Street, Newton, New Jersey; and

No. 1915-33-006-012 be issued to Sunwoo Management LLC, t/a Freelance Bistro, 216 Woodside Avenue, Newton, New Jersey; and

No. 1915-33-007-005 be issued to Apple Food Service of Newton, LLC., t/a Applebee's Neighborhood Grill & Bar, 6 North Park Drive, Newton, New Jersey; and

No. 1915-33-008-005 be issued to Newton Sports Bar & Grill, LLC t/a Newton Sports Bar and Grill, 173 Spring Street, Newton, New Jersey; and

No. 1915-33-011-009 be issued to The County Seat Restaurant, LLC, t/a The County Seat Dining Cocktails & Caterers, 64 Water Street, Newton, New Jersey; and

BE IT FURTHER RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that the following Plenary Retail Consumption License w/Broad Package Privilege be renewed for licensing year 2020-2021, effective July 1, 2020:

No. 1915-32-005-011 be issued to Newton Bar & Liquors, Inc., t/a Shop Rite Liquors of Newton, 127 Water Street, (Route 206 N.) Newton, New Jersey.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #206-2020

September 16, 2020 "Authorize Credits Due Water and Sewer Utility Accounts"

WHEREAS, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

CREDIT FOR AN ACCOUNT THAT SHOULD HAVE BEEN INACTIVE:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
2760	2-10 E. Clinton St. A	\$225.00

CREDIT FOR A METER THAT WAS READ INCORRECTLY:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
24467	11 Paterson Place	\$497.20
6884	12 Division Street	\$182.60

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON
RESOLUTION #207-2020

September 16, 2020 “Resolution of the Town of Newton, County of Sussex, New Jersey Authorizing the Qualified Purchasing Agent to Receive Certified Bids in Accordance with N.J.A.C 5:34-5.1”

WHEREAS, the Town of Newton has appointed a Qualified Purchasing Agent in accord with N.J.S.A. 40A:11-9; and

WHEREAS, the State of New Jersey, in the Administrative Code and in response to the crisis has promulgated rules to allow for electronic receipt of bids with the rules at N.J.A.C. 5:34-1 et. Seq. and

WHEREAS, Sean P. Canning, QPA has recommended the use of Bidnet Direct software which complies with all the administrative rule as required by the New Jersey Administrative Rules; and

WHEREAS, the electronic procurement platform is available to other officials as required to virtually observe bid openings in a transparent manner and provide for bids available for public inspection; and

WHEREAS, the cost to the Town and to the vendors wishing to conduct business with the Town is a zero cost;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. That Sean P. Canning QPA of The Canning Group LLC is hereby authorized to conduct bid openings and procurement in accordance with N.J.S.A. 40A:11-9 through E-Procurement in accordance with N.J.A.C. 5:34-1 et. Seq., through Bidnet Direct at a zero cost to the Town and to vendors for bid response.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk

THE CANNING GROUP LLC



**45 S. Park Pl 183
Morristown, N.J. 07960
862-228-3563**

September 1, 2020

Mr. Thomas Russo, Town Manager
Town of Newton
39 Trinity Street
Newton, NJ 07860

Re: E- Procurement Platform

Dear Manager Russo,

On May 26, 2020, the long-awaited guidance from the New Jersey Division of Local Government Services provided for instruction on electronic receipt of bids and procurement. I have had the opportunity to review the requirements and would offer the details for such usage and approval through accompanying resolution.

The prime portions of the New Jersey Administrative Code which have received temporary approval and will also seek permanent approval are the sections of N.J.A.C. 5:34-5 (attached hereto).

The portions offering specific guidance are found at:

1. N.J.A.C. 5:34-5.3 (a) through (i)
2. N.J.A.C. 5:34-5.5 Legal Advertisements
3. N.J.A.C. 5:34-5.13 Fees and aggregation
4. N.J.A.C. 5:34-5.14 Cybersecurity and Data Ownership

I. N.J.A.C. 5:34-5.3 (a) through (i)

In my experience as a Qualified Purchasing Agent and purchasing agent spanning over 15 years, I have had the opportunity to evaluate and use several platforms of e-procurement. The one we recommend and have used as far back as 2008, would be "BidNet Direct 15 British American Blvd. Latham, NY 12110.

This service complies with all of the requirements as listed within the administrative code, specifically at N.J.A.C. 5:34-5.3 (a) through (i). Most importantly to our clients are the following highlights:

- A. No fee for the municipality, or for the vendor.
 - a. The vendors are offered participation on a per bid basis for no cost. The vendors are provided options to join alerts for other bids that the company sponsors

THE CANNING GROUP LLC



*45 S. Park Pl 183
Morristown, N.J. 07960
862-228-3563*

through other public bids both locally and nationally. The vendor however is not forced to pay anything and can remain at a zero cost and participate in any bid for our purposes. This fully complies with the spirit of the new rules.

- B. All documents and bids are uploaded, available for vendors to view and respond.
 - a. Questions are answered and documented real time with time and date stamps.
- C. Bid dates are done electronically with the following assurances:
 - a. The QPA would have access to the real time bid and any other member of the local unit, if so desired can have access to the site.
- D. Given the current Covid 19 pandemic, this level of social distancing is long overdue and available through current technology.
- E. Bid results which normally must be hand or spreadsheet calculated, and posted within 24 hours, can be done as soon as seconds or minutes after the bid opening. This allows for vendors to determine position as well; many do not wish to in person attend bid openings due to the current situation.

II. N.J.A.C. 5:34-5.5 Legal Advertisements

- A. This is concerning wording amendments in our legal notices indicating the location of the website handling the e-procurements. This will be amended in all legal advertisements. The only change in legal advertisements is the adding of a site location in addition to our normal practices.

III. N.J.A.C. 5:34-5.13 Fees and Procurements

- A. Fees
 - a. The new administrative code requires vendors to not pay more than \$50.00 per offer of submission for responses to bids. The platform the Canning Group is using, as has been mentioned prior is one of a \$0.00 requirement for response to our bids.

THE CANNING GROUP LLC



**45 S. Park Pl 183
Morristown, N.J. 07960
862-228-3563**

B. Procurement

- a. As the aggregation charged to vendors for the use of the bid platform is a base of \$0.00 for bids, there are no aggregation issues. If a vendor chooses any enhanced services, that is a vendor-based decision and not a requirement set forth by the municipality and should not count toward any aggregation issues.

IV. N.J.A.C. 5:34-5.14 Cybersecurity and Data Ownership

- A. All requirements set forth in the administrative code are accomplished in the Bidnet platform.
 - a. As with all procurements and bids by the qualified purchasing agent, all ownership of documents is the property of the municipality.

V. SUMMARY

In consideration that I have had the honor of acting as the Towns purchasing agent and been given the task of operating an efficient purchasing system by the confidence of the governing body. I would respectfully request of the governing body the authority to conduct online e-procurement for bid that warrant such a method. Not all bids will, and certainly significant bids may be better suited for in person receipt. Others that are more routine may warrant the e-procurement method. In appointing the position of a qualified purchasing agent, the law at 40A:11-9 states the confidence a governing body has provided, to wit:

The individual designated as the purchasing agent pursuant to this subsection shall be assigned the authority, responsibility, and accountability for the purchasing activity for the contracting unit, to prepare public advertising for bids and to receive bids for the provision or performance of goods or services on behalf of the contracting unit and to award contracts permitted pursuant to subsection a. of section 3 of P.L.1971, c.198 (C.40A:11-3) in the name of the contracting unit, and conduct any activities as may be necessary or appropriate to the purchasing function of the contracting unit as its contracting agent.

Given that confidence that the governing body has bestowed I would respectfully request passage of the attached resolution in accord with the New Jersey Administrative code recently promulgated. Thank you.

THE CANNING GROUP LLC



**45 S. Park Pl 183
Morristown, N.J. 07960
862-228-3563**

Respectfully
Sean P. Canning
Sean P. Canning, MPA, QPA
Purchasing agent



TOWN OF NEWTON

RESOLUTION #208-2020

September 16, 2020 “Refund of Redemption Monies to Outside Lien Holder for Block 7.10, Lot 12, also known as 5 Clarkson Street”

WHEREAS, at the Municipal Tax Sale held on October 23, 2019, a lien was sold on Block 7.10, Lot 12, also known as 5 Clarkson Street, for 2018 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate #2019-006, was sold to Christiana Trust as Custodian for GSRAN-Z, LLC for a 0% redemption fee and a premium of \$42,300.00; and

WHEREAS, NOVAD Management Consulting, Contractor for the Secretary of the Department of Housing and Urban Development (HUD) has effected the redemption of Certificate #2019-006 in the amount of \$3,140.15;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges Christiana Trust as Custodian for GSRAN-Z, LLC is entitled to a redemption in the amount of \$3,140.15 as well as the return of the premium in the amount of \$42,300.00; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$3,140.15 for the redemption and a check in the amount of \$42,300.00 for the return of the premium for Certificate #2019-006 to Christiana Trust as Custodian for GSRAN-Z, LLC, PO Box 71276, Philadelphia, PA 19176.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk



TOWN OF NEWTON

RESOLUTION #209-2020

September 16, 2020 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2019 and 2020 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 16, 2020.

Teresa A. Oswin, RMC
Deputy Municipal Clerk

List of Bills - CLEARING/CLAIMS
Meeting Date: 09/16/2020 For bills from 08/11/2020 to 09/10/2020

Check#	Vendor	Description	Payment	Check Total
2195	3861 - A ROYAL FLUSH, INC.	PO 56491 B: Porta John Rentals Jan - Dec 2020	464.14	464.14
2196	921 - AIRGAS EAST	PO 56349 B: CARON DIOXIDE	9.90	9.90
2197	4321 - ALL ACCESS STAGING & PRODUCTIONS, INC.	PO 57547 STAGE FOR CONCERT / AUGUST 8, 2020	125.00	
		PO 57547 STAGE FOR CONCERT / AUGUST 8, 2020	125.00	250.00
2198	4062 - ALL STATE TECHNOLOGY INC.	PO 56767 POOL RENOVATIONS	4,750.00	
		PO 56767 POOL RENOVATIONS	145,680.00	150,430.00
2199	4026 - AUTOZONE	PO 56612 B: FIRE AUTO SUPP'S #1110816010570	107.94	107.94
2200	1994 - BARCO PRODUCTS COMPANY	PO 57518 Bench - Walking Trail #sorc060107	1,199.91	1,199.91
2201	2429 - BLACK LAGOON	PO 57327 2020 POND MAINT	800.00	800.00
2202	3905 - BLUE DIAMOND DISPOSAL	PO 57475 Seasonal trash service at the POOL for t	782.36	782.36
2203	1132 - BOONTON TIRE SUPPLY INC.	PO 56388 B: PD VEHICLE REPAIR	1,038.54	1,038.54
2204	3355 - BRAEN STONE SPARTA	PO 57641 QP for Lower Spring cust #2860	915.30	915.30
2205	2124 - BUCKMAN'S INC.	PO 57459 B: CHLORINE	2,812.15	2,812.15
2206	2443 - CAMPBELL FOUNDRY CO. INC.	PO 57470 CATCH BASINS/MANHOLE CASTING HALSTED/MAD	854.00	854.00
2207	3893 - CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 57571 ENG #1 A/C COMPRESSOR REPAIR	2,486.41	2,486.41
2208	192 - CAMPBELL'S SMALL ENGINE INC.	PO 57645 Equip/Filters&Plugs	220.58	220.58
2209	77 - CCP INDUSTRIES, INC.	PO 57401 Cleaning Supplies Cust #53794	448.02	
		PO 57655 Cleaning Supplies Cust #53794	594.00	
		PO 57655 Cleaning Supplies Cust #53794	759.90	1,801.92
2210	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56309 B: ALARM CIRCUITS	125.85	125.85
2211	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56311 B: LONG DISTANCE A/C	82.60	82.60
2212	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 56344 B: WOODSIDE AVE PS A/	41.32	41.32
2213	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 57623 LOCAL PHONE SVC AUG	1,233.56	
		PO 57623 LOCAL PHONE SVC AUG	2,843.58	4,077.14
2214	2843 - CHELBUS CLEANING CO., INC.	PO 57341 CLEANING TOWN BLDG'S (JULY-DEC)	2,899.00	2,899.00
2215	4327 - CIFELLI & SON GENERAL CONTRACTING INC.	PO 57467 CONSTRUCTION ADA RAMPS HALSTED/MADISON S	37,812.81	37,812.81
2216	3770 - CINTAS	PO 56461 DPW/WS: Water Filtration/Cooler/Cleaning	45.00	
		PO 56461 DPW/WS: Water Filtration/Cooler/Cleaning	45.00	
		PO 56573 B: FIRST AID SUPPLIES	76.77	
		PO 56573 B: FIRST AID SUPPLIES	123.29	
		PO 57620 Pool- First Aid contractual supplies	30.22	320.28
2217	4177 - CLIFFHANGER PRODUCTIONS, INC.	PO 57666 MUSIC FOR CONCERT 8/8/2020	5,700.00	
		PO 57667 STAGE, TENT AND SKIRTING FOR 8/8/2020 CON	800.00	6,500.00
2218	2765 - CODE 96 LLC	PO 57471 MAINT AGMT 7/1-7/31/20	2,435.51	
		PO 57574 MAINT AGMT 8/1-8/31/20	1,200.00	3,635.51
2219	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 56306 B: NATURAL GAS SUPPLIER	123.35	
		PO 56306 B: NATURAL GAS SUPPLIER	142.71	266.06
2220	2361 - CSS LLC.	PO 56279 B: PRE-EMPLOYMENT/POST ACCIDENT DRUG SCR	240.00	240.00
2221	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 56571 DPW/ WS Uniforms, Mats/ Supplies 1/2020	1,988.93	
		PO 56571 DPW/ WS Uniforms, Mats/ Supplies 1/2020	434.11	2,423.04
2222	4180 - DIFRANCESCO BATEMAN, PC	PO 57545 CONFLICT TAX APPEAL ATTORNEY -JULY #8910	735.00	735.00
2223	2386 - DOMINICK'S PIZZA LLC	PO 57537 PIZZA RIBBON CUTTING POOL	92.70	92.70
2224	2136 - DRAEGER, INC.	PO 57594 SIMULATOR CERTIFICATION CUST#150046892	179.00	179.00
2225	4317 - EAGLE ROCK UTILITY SERVICE	PO 57315 REFUND ESCROW BAL	141.75	141.75
2226	106 - ELIZABETHTOWN GAS	PO 56308 B: NATURAL GAS DELIVERY (JAN-APR)	2,487.69	
		PO 56308 B: NATURAL GAS DELIVERY (JAN-APR)	688.72	3,176.41
2227	3263 - EMERGENCY REPORTING, INC.	PO 57634 E-DISPATCH FIRE (4/1/20-3/31/21)	1,420.00	1,420.00
2228	2394 - FEDERAL & STATE GRANT	PO 57648 CORR INTERFUND ACCTS CURR/GRANT 2014-18	346.50	346.50
2229	225 - FEDERAL EXPRESS	PO 56312 B: EXPRESS MAIL A/C #1344-0	127.41	127.41
2230	1880 - FIRE & SAFETY SERVICES, LTD., INC.	PO 57638 ENG #801 REPAIRS CUST #N100560-0	3,020.05	3,020.05
2231	197 - FIRE FIGHTERS EQUIPMENT CO. INC.	PO 57575 CASCADE SYSTEM ANNUAL SVC	610.60	610.60
2232	807 - FRANK SEMERARO CONSTRUCTION, INC.,	PO 57603 LEAK DETECTION 7/31 MILL ST	900.00	900.00
2233	373 - GALLS, LLC	PO 57591 CROSSING GUARD RAIN COATS ACCT #4794479	147.99	147.99
2234	200 - GARDEN STATE LABORATORIES INC	PO 57589 WASTE & DRINKING WATER ANALYSIS June/Jul	4,278.00	4,278.00
2235	4333 - GENERAL PLUMBING SUPPLY, INC.	PO 57488 Blanket: Plumbing Parts for Men's resto	428.59	428.59
2236	2313 - GRAVITY DESIGN WORKS, INC.	PO 57474 Signs- POOL RULES/CV-19	1,512.50	
		PO 57621 Town Logo - 3 Pool signs	280.00	1,792.50
2237	70 - HACH COMPANY	PO 57650 LAB SUPP'S	768.05	768.05
2238	3804 - HAYDEE BALLESTER	PO 56348 B: COURT TRANSLATION	175.00	175.00
2239	230 - HAYEK'S MARKET INC.	PO 57590 Food - water/sewer repair	55.65	
		PO 57640 FOOD 8/21 MOVIE	6.08	
		PO 57640 FOOD 8/21 MOVIE	6.09	67.82
2240	4198 - HIGHWAY EQUIPMENT COMPANY	PO 57347 KUBOTA KX-040 Excavator Base Machine	78,475.00	78,475.00
2241	1866 - HOME DEPOT, INC.	PO 57512 POOL SUPP'S	153.58	
		PO 57512 POOL SUPP'S	55.89	
		PO 57544 CABLE TIES POLICE	3.88	
		PO 57548 Pool- Materials for maintenance and repa	432.66	
		PO 57618 Pool- Materials for maintenance, improve	466.80	
		PO 57630 COAT HANGER	11.98	1,124.79

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Check#	Vendor	Description	Payment	Check Total
2242	3815 - IMAGEPOINT LOGOWEAR, LLC.	PO 56702 NPD HATS	238.92	238.92
2243	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 57554 PATERSON/BUILD PRO-JUL ESCROW	130.00	
		PO 57561 THORLABS-JUL ESCROW	390.00	
		PO 57562 THORLABS-JUL ESCROW	390.00	
		PO 57564 WEIS-JUL ESCROW	65.00	
		PO 57568 LANDMARK GR-JUL ESCROW	715.00	
		PO 57569 PB CONSULT - JUL 2020	325.00	
		PO 57605 GRANT APP -JULY	585.00	
		PO 57607 CONCEPT PLAN -JULY	195.00	2,795.00
2244	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 57608 GRANT APPLICATION -JULY	770.00	
		PO 57617 2021 SMALL CITIES GRANT	4,400.00	5,170.00
2245	113 - JCP&L	PO 57542 STREET LIGHTING -JULY/AUG	12,740.16	
		PO 57614 W/S ELECTRIC -JULY	12,542.19	
		PO 57615 TOWN BLDGS ELECTRIC -JULY	6,453.69	
		PO 57639 ELECTRIC -AUG	477.30	32,213.34
2246	3029 - Jesco Inc.	PO 57644 Machine/ Equip RPR ACCT #33521	550.09	550.09
2247	2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.	PO 57583 UST REMEDIATION -JULY	4,730.05	4,730.05
2248	1774 - KAY PRINTING	PO 57533 UCC FORMS FOR BUILDING DEPARTMENT CUST	675.00	675.00
2249	3969 - KAYLANI, SHERRI	PO 57619 Pool- Special Events Grand re-openings	138.48	138.48
2250	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 56409 B: MARKETING/PUBLIC RELATIONS	575.00	
		PO 56409 B: MARKETING/PUBLIC RELATIONS	500.00	1,075.00
2251	2532 - LADDEY, CLARK & RYAN, LLP	PO 57546 LEGAL -JUNE	1,275.00	
		PO 57546 LEGAL -JUNE	4,046.00	
		PO 57546 LEGAL -JUNE	34.00	
		PO 57657 LEGAL -JULY	1,955.00	
		PO 57657 LEGAL -JULY	391.00	
		PO 57658 LEGAL BANKRUPTCY -JULY	136.00	7,837.00
2252	266 - LAFAYETTE AUTO PARTS	PO 57649 DPW AUTO PARTS & O-RINGS	108.24	108.24
2253	2278 - LANGUAGE LINE SERVICES, INC.	PO 56280 B: TRANSLATION SERVICES acct #902091005	27.20	27.20
2254	4335 - LIVE TO BE WELL LLC	PO 57668 Masks for employees	199.90	199.90
2255	2300 - LOWE'S , INC.	PO 57535 Pool Fence repair batteries for tool CU	14.16	
		PO 57586 TRAFFIC PAINT	33.24	47.40
2256	1319 - MAGLOCLEN, INC.	PO 57624 ANNUAL USER FEE 7/20 - 6/21	400.00	400.00
2257	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 56397 B: LIQUID SODIUM HYDROXIDE (A \$10,3	1,034.00	
		PO 56399 B: LIQUID SODIUM HYPOCHLORITE/CHLORINE	973.50	
		PO 56401 B: SODA ASH	2,680.00	4,687.50
2258	1022 - MCCULLOUGH TREE EXPERTS LLC	PO 57573 TREE REMOVAL NEW HAMPSHIRE STREET	550.00	550.00
2259	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 57577 BOND ORD'S	1,200.00	
		PO 57577 BOND ORD'S	600.00	
		PO 57577 BOND ORD'S	600.00	
		PO 57578 GENERAL REDEVELOPMENT	3,354.00	
		PO 57579 AFFORDABLE HOUSING -JUNE	97.50	
		PO 57580 MCGUIRE REDEVELOPMENT -JUNE	422.50	
		PO 57581 RELOCATION OF WTR TRANSMISSION LINE -JUN	21.50	6,295.50
2260	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 57582 AHS HOSPITAL -JUNE	43.00	43.00
2261	409 - MINISINK PRESS INC	PO 57633 Envelopes for various departments	172.00	
		PO 57633 Envelopes for various departments	43.00	215.00
2262	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 57651 Hydrant Bolts/Caps	62.37	62.37
2263	116 - NEW JERSEY HERALD, INC.	PO 57543 ADVERTISING -JULY	112.80	
		PO 57543 ADVERTISING -JULY	371.70	484.50
2264	336 - NEWTON TROPHY	PO 57058 Recreation-TROPHIES, TIARAS,SASHES- MISS	209.00	209.00
2265	303 - NJ POLICE TRAFFIC OFFICERS	PO 57549 ANNUAL MEMBERSHIP FOR POLICE	50.00	50.00
2266	4329 - NJASRO	PO 57483 SAFE SCHOOLS TRAINING 8/10-8/14/20	395.00	395.00
2267	2835 - NJMEBF	PO 57611 MEDICAL/DENTAL -SEPT	27,960.00	
		PO 57611 MEDICAL/DENTAL -SEPT	138,003.00	165,963.00
2268	2882 - ONE CALL CONCEPTS, INC.	PO 56288 B: ONE CALL MESSAGES	156.58	156.58
2269	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 56368 B: SLUDGE DISPOSAL acct #12701	6,144.60	6,144.60
2270	64 - FELLOW, HAROLD & ASSO, INC.	PO 57551 N COVENANT RC - JUN ESCROW	97.50	
		PO 57552 SAMARITAN INN-UN ESCROW	65.00	
		PO 57553 PATERSON/BUILD PRO-JUN ESCROW	341.57	
		PO 57555 BEYOND THE WALK-JUN ESCROW	130.00	
		PO 57556 NEWTON BOE-JUN ESCROW	130.00	
		PO 57558 RED KNIGHT-JUN ESCROW	325.00	
		PO 57565 WEIS-JUN/JUL ESCROW	845.00	
		PO 57642 NOUVELLE-MAY-JUL-AUG ESCROW	846.50	2,780.57
2271	64 - FELLOW, HAROLD & ASSO, INC.	PO 57643 PB CONSULT - MAY/JUN 2020	357.50	
		PO 57659 ENGINEERING -JULY	2,666.27	
		PO 57659 ENGINEERING -JULY	3,723.20	

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Check#	Vendor	Description	Payment	Check Total
		PO 57659 ENGINEERING -JULY	162.50	
		PO 57677 ENGINEERING -JULY	654.75	
		PO 57677 ENGINEERING -JULY	1,039.50	8,603.72
2272	2788 - FENTELEDATA	PO 56346 B: INTERNET	669.75	
		PO 56346 B: INTERNET	399.85	1,069.60
2273	4204 - PLANET NETWORKS INC.	PO 56917 B: INTERNET est.\$339.90 x 11=\$3738.90 ID	679.80	
		PO 57576 MAINT AGMT 9/1-9/30/20	1,184.77	
		PO 57593 WINDOWS 10 PRO LICENSE TAX EXEMPT	200.00	2,064.57
2274	2212 - PROCESS TECH SALES AND SERVICE	PO 57050 Rosemount Chlorine Sensor	3,121.50	3,121.50
2275	4126 - PROFESSIONAL CONSULTING INC.	PO 54538 ENGINEERING -SPARTA AVE PUMP STATION -	53,700.00	
		PO 55743 Bid Specs Proposals For Emergency Repair	1,687.50	
		PO 56448 B: 2020 SEWER ENGINEER not to exceed \$4	1,632.00	
		PO 57570 FINAL CLARIFIERS -JULY	1,417.50	
		PO 57602 RBC REPAIRS -JULY	784.00	
		PO 57604 56 PATERSON AVE DEVELOPMENT -JULY	77.50	
		PO 57660 SPRING ST SEWER REPL RECONSTRUCTION -JUN	1,080.00	60,378.50
2276	39 - QUILL CORPORATION	PO 56389 B: OFFICE SUPPLIES CUST #6182634	0.10	
		PO 56389 B: OFFICE SUPPLIES CUST #6182634	736.66	
		PO 57629 OFFICE SUPPLIES CUST #152130	31.22	
		PO 57629 OFFICE SUPPLIES CUST #152130	51.45	819.43
2277	4034 - R & J CONTROL INC.	PO 57584 MORRIS LK GENERATOR/Oil Leak cust #8383	298.00	298.00
2278	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 56304 B: GAS (JAN-MAR)	3,751.81	3,751.81
2279	4203 - RAPID PUMP	PO 56498 B: Sewer Utility Qtrly Service Inspectio	31,584.51	31,584.51
2280	3731 - READY REFRESH BY NESTLE	PO 56390 B: WATER DELV	116.76	116.76
2281	4301 - REGOLIZIO, GIGI	PO 57627 REIMBURSE POOL PADLOCKS	7.74	
		PO 57631 Reimbursement to Gigi R. for a test tran	5.00	12.74
2282	4315 - ROTO ROOTER	PO 57311 REFUND ESCROW BAL	107.50	107.50
2283	4152 - RUSSELL REID WASTE & DISPOSAL., INC.	PO 56408 B: SLUDGE REMOVAL CUST #74732	8,971.27	8,971.27
2284	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 56445 B: TAX APPEAL ATTORNEY (NO	0.03	
		PO 56445 B: TAX APPEAL ATTORNEY (NO	238.88	
		PO 56446 B: 2020 CONFLICT ATTORNEY (NO	771.75	1,010.66
2285	55 - SCHMIDT'S WHOLESALE, INC	PO 57654 WATER METERS & PARTS STOCK	4,038.55	4,038.55
2286	126 - SCMJA	PO 57636 TRASH REMOVAL JULY/AUG	564.49	
		PO 57636 TRASH REMOVAL JULY/AUG	1,293.05	1,857.54
2287	611 - SEBRING AUTO PARTS, INC.	PO 57596 Maintenance/Battery CUST #46	231.96	231.96
2288	951 - SERVICE ELECTRIC CABLE TV, INC.	PO 56283 B: DIGITAL CONVERTERS & DTA'S	242.70	242.70
2289	4165 - SF MOBILE-VISION, INC.	PO 57588 EXTENDED MAINT AGREEMENT 9/28/20 - 9/27/	120.00	120.00
2290	3134 - SHOP RITE, INC.	PO 57628 WATER POOL	20.93	20.93
2291	3881 - SHRED-IT US JV, INC.	PO 56914 Shred Event 5/2/2020 CUST #15476197	1,039.50	1,039.50
2292	4024 - SPECTROTEL	PO 56310 B: LOCAL/LONG DISTANCE PHONE (ACCT #37	626.77	
2293	2257 - STAPLES	PO 56391 B: OFFICE SUPPLIES	368.71	
		PO 56391 B: OFFICE SUPPLIES	19.27	
		PO 57322 FINANCE YEAR END FILES	35.56	
		PO 57322 FINANCE YEAR END FILES	35.57	
		PO 57532 Laminating Pouches	74.56	
		PO 57647 OFFICE SUPP'S CODE & POOL	68.45	602.12
2294	146 - STATE OF NEW JERSEY - PWT	PO 57678 3rd qtr W/S TAX	450.23	450.23
2295	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 54317 POOL FEASIBILITY STUDY	198.32	
		PO 55323 CAF: ADD'L ENGINEER POOL EVALUATION	339.85	
		PO 56160 POOL RENOVATIONS	72.00	
		PO 56160 POOL RENOVATIONS	5.05	615.22
2296	3442 - SUNLIGHT GENERAL	PO 57540 DPW/STP ELECTRIC -JULY/AUG	2,070.70	
		PO 57540 DPW/STP ELECTRIC -JULY/AUG	1,189.41	3,260.11
2297	102 - SUSSEX CAR WASH INC	PO 56313 B: PD CAR WASHES	128.00	128.00
2298	2113 - SUSSEX COUNTY MAILING SERVICE	PO 57550 RECYCLING LETTERS MAILED	994.00	994.00
2299	130 - SUSSEX COUNTY P & H, INC.	PO 56356 B: PLUMBING SUPPLIES	232.47	
		PO 56356 B: PLUMBING SUPPLIES	11.70	244.17
2300	3897 - SYNCHRONY BANK	PO 57330 BLANKET- POOL UNIFORMS, SUPPLIES AND PAR	1,829.36	
		PO 57418 Phone case - Town Manager	25.98	
		PO 57595 Firehouse Door Receiver	33.02	
		PO 57646 Parks/Equip Main ACCT #87810569034	194.49	2,082.85
2301	371 - T.A. MOUNTFORD COMPANY, INC.	PO 57622 DPW COPIER ANNUAL SVC CONTRACT	250.00	250.00
2302	3392 - TAP INTO, LLC	PO 57369 LOCAL ADVERTISING (JULY-DEC)	975.00	
		PO 57369 LOCAL ADVERTISING (JULY-DEC)	975.00	1,950.00
2303	2479 - TAYLOR OIL CO., INC.	PO 56305 B: DIESEL (JAN-MAR)	886.47	886.47
2304	4338 - THE LAW OFFICE OF JOHN C GREY JR. LLC.	PO 57539 STATE V. BARBARA PHILLIPS	200.00	200.00
2305	1601 - TILCON NEW YORK, INC.	PO 57468 ROAD RESURFACING HALSTED/MADISON STREETS	117,136.76	117,136.76
2306	217 - TIMMERMAN COMPANY, INC.	PO 57612 ELGIN PELCICAN SWEEPER REPAIR	1,129.09	1,129.09

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2307	2675 - TIRE KING, INC.	PO 57664 Tires For Three W&S Trucks . Tires Are W	2,440.00	2,440.00
2308	4197 - TOPOLOGY NJ, LLC.	PO 55325 CAF: CONFLICT PLANNER REDEVEL BL#10.01	900.00	900.00
2309	2880 - TRACTOR SUPPLY	PO 57597 Landscaping Supplies/ Parks	199.98	199.98
2310	4328 - TREE KING INC.	PO 57482 Tree Removal for Capital Project	2,390.00	2,390.00
2311	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 56374 B: LABOR ATTORNEY	425.00	425.00
2312	3369 - UNITED TELEPHONE/CENTURY LINK	PO 56345 B: DIGITAL DATA CIRCUIT A	291.94	291.94
2313	4018 - USA HOIST CO., INC.	PO 56347 B: ELEVATOR MAINT	470.00	470.00
2314	1280 - VERIZON WIRELESS, INC.	PO 57541 CELL PHONES -JULY/AUG	501.16	
		PO 57541 CELL PHONES -JULY/AUG	3,124.56	3,625.72
2315	1158 - VISION SERVICE PLAN	PO 57613 VISION - JULY / AUGUST 2020	2,349.10	2,349.10
2316	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 57557 NEWTON BOE-JULY ESCROW	105.00	
		PO 57559 RED KNIGHT PROP-JULY ESCROW	345.00	
		PO 57563 THORLABS-JULY ESCROW	45.00	
		PO 57566 WEIS-JUN ESCROW	810.00	
		PO 57567 WEIS-JULY ESCROW	120.00	
		PO 57587 NEWTON COMMONS-JULY ESCROW	90.00	1,515.00
2317	2635 - W.B. MASON, INC.	PO 57355 Copy Paper CUST #C1329496	57.54	
		PO 57610 Office Supplies - P/Z, Clerk, Town Manag	540.22	597.76
2318	1500 - WALMART	PO 57538 RIBBON CUTTING FOR POOL	55.77	
		PO 57626 Office Supplies	160.87	216.64
2319	633 - WEIS MARKETS, INC.	PO 57536 FOOD RIBBON CUTTING POOL	80.94	80.94
2320	4261 - WIELKOTZ & COMPANY, LLC.	PO 57662 FAST AUDIT SYSTEM REVIEW	175.00	175.00
TOTAL				840,540.78

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100130	INTERFUND RECEIVABLE - PAYROLL ACCT			20,647.06	
100135	INTERFUND RECEIVABLE - STATE/FED GRANTS			346.50	
101299	Due to Clearing			0.00	246,238.85
104310	TOTAL A: LOCAL REVENUES			5.00	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,971.27			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	874.99			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	35.57			
1054300	FINANCE ADMINISTRATION - AUDIT SERVICES	175.00			
1055200	ASSESSMENT OF TAXES - OTHER EXPENSES	43.00			
1056200	COLLECTION OF TAXES - OTHER EXPENSES	51.45			
1058200	LEGAL SERVICES - OTHER EXPENSES	8,950.66			
1059200	MUNICIPAL COURT - OTHER EXPENSES	232.54			
1060200	ENGINEERING - OTHER EXPENSES	1,202.00			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	4,767.80			
1062200	PLANNING BOARD - OTHER EXPENSES	721.70			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	770.00			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	119,705.04			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	2,030.60			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	2,241.18			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	5,330.95			
1077200	INSPECTION OF BUILDINGS - OTHER EXPENSES	675.00			
1077500	CODE ENFORCEMENT - OTHER EXPENSES	88.96			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	2,632.95			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	1,266.14			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	8,018.27			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	240.00			
1087200	RECREATION - OTHER EXPENSES	230.50			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	36,797.43			
1090200	SWIMMING POOL - OTHER EXPENSES	13,972.05			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	1,884.24			
1092200	CELEBRATION OF PUBLIC EVENTS - OE	806.97			
1094550	RECYCLING TAX (PL2007 c.311)O/S CAP	26.91			
1094575	STATE OF EMERGENCY - CORONAVIRUS	959.80			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	8,339.00			
1095200A	(2019) CAPITAL IMPROVEMENTS - OTHER EXPE		198.32		
TOTALS FOR	CURRENT FUND	225,041.97	198.32	20,998.56	246,238.85

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
111200	APPROPRIATED RESERVES FOR GRANTS			1,237.77	
111299	Due to Clearing			0.00	1,237.77
TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	1,237.77	1,237.77
301299	Due to Clearing			0.00	317,310.83
3091516	ORD 2015-16 VARIOUS \$970T	617.50			
3091709	ORD 2017-9 VARIOUS \$1,405	4,730.05			
3091807	ORD 2018-7 VAR-2Veh/StSign/Rd-Chrch \$220	654.75			
3091813	ORD 2018-13 reapprop for Pool \$27,244	439.85			
3091817	ORD 2018-17 Prelim Plan/Redev \$50T fully	900.00			
3091909	ORD 2019-9 POOL	131,252.00			
3091913	ORD 2019-13 Trail(24T Gt) \$50T Funded	1,604.71			
3091914	ORD 2020 - 8 HALSTED & MADISON STS	161,511.97			
3091979	ORD 2020-12 POLICE SUV'S	600.00			
3091980	ORD 2020-13 POOL REPAIRS FULLY FUNDED	15,000.00			
TOTALS FOR	CAPITAL	317,310.83	0.00	0.00	317,310.83
601299	DUE TO CLEARING			0.00	204,702.71
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	119,428.52			
6051200A	(2019) W&S OPERATING - TOTAL OTHER EXPE		1,687.50		
6089293	W&S CAP IMPROVE - CAPITAL OUTLAY	4,822.55			
6089347	W&S CAP IMPROVE - EXCAVATOR	78,475.00			
6089349	W&S CAP IMPROVE - WATER TOWER/PROP.	289.14			
TOTALS FOR	WATER/SEWER UTILITY	203,015.21	1,687.50	0.00	204,702.71
611299	DUE TO CLEARING			0.00	57,712.80
6191708	ORD 2017-8 SPARTA AVE PUMP STATION (SWR)	53,700.00			
6192008	ORD 2020-11 WWTP - CLARIFIER, FUNDED	2,017.50			
6192011	ORD 2020 - 18 REPL SEWR MAIN, LOW.SPR ST	1,995.30			
TOTALS FOR	WATER/SEWER CAPITAL	57,712.80	0.00	0.00	57,712.80
711208	RES RECREATION (ALL)			5,700.00	
711210	RESERVE FOR RECYCLING			994.00	
711218	RESERVE FOR MUNIC PUBLIC DEFENDER			200.00	
711220	RESERVE O/S EMPLOYMENT OFF-DUTY POLICE *			249.25	
711299	DUE TO CLEARING			0.00	9,992.25
711440	ENGINEER REVIEW FEES			2,134.00	
711700	REDEVELOPMENT ESCROW FEES			715.00	
TOTALS FOR	TRUST	0.00	0.00	9,992.25	9,992.25
721299	DUE TO CLEARING			0.00	3,214.07
721311	THORLABS - PL BD ESCROW (5/10)			825.00	
721353	PATERSON/BUILD PRO (9/19)			549.07	
721362	WEISS #143			1,840.00	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	3,214.07	3,214.07
751220	RESERVES FOR COMMERCIAL DEVELOPMENT			131.50	
751299	DUE TO CLEARING			0.00	131.50
TOTALS FOR	HOUSING TRUST FUND (COAH) (Fund 75)	0.00	0.00	131.50	131.50

Total to be paid from Fund 10 CURRENT FUND 246,238.85
 Total to be paid from Fund 11 FEDERAL/STATE GRANTS 1,237.77
 Total to be paid from Fund 30 CAPITAL 317,310.83
 Total to be paid from Fund 60 WATER/SEWER UTILITY 204,702.71
 Total to be paid from Fund 61 WATER/SEWER CAPITAL 57,712.80

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Total to be paid from Fund 71 TRUST		9,992.25			
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72)		3,214.07			
Total to be paid from Fund 75 HOUSING TRUST FUND (COAH) (Fund 75)		131.50			

		840,540.78			

Checks Previously Disbursed

201071	ELECTRONIC FEES - REC (POOL)	REIMB FUND 13 AUG CREDIT CARD FEES	63.71	9/10/2020
2013039	ELAVON, INC.	AUGUST CC FEES (AUTO DEBIT)-POOL	63.71	9/10/2020
2013038	CURRENT ACCOUNT	AUGUST GROSS CREDIT CARD RECEIPTS	1,220.40	9/09/2020
17967	NJMVC	WS TRUCK TITLE, 2020 FORD F250XL	60.00	9/03/2020
206049	PAYROLL ACCOUNT	9/3 W/S Pay	41,540.03	9/03/2020
201125	PAYROLL ACCOUNT	9/3 Grant Pay	996.03	9/03/2020
201068	PAYROLL ACCOUNT	9/3 Current Pay	183,052.43	9/03/2020
201067	BANK OF NEW YORK MELLON	MCIA 2009 \$4,285,000 INT	415,075.00	9/01/2020
207129	PAYROLL ACCOUNT	9/3 TRUST PAY	3,610.50	9/03/2020
208172	ADP, LLC	FLI ADJ (ADP PAID TO STATE)	122.17	8/31/2020
207305	PAYROLL ACCOUNT	SUI FAMILY LEAVE SHORTAGE	122.17	8/31/2020
3942	CENTER FOR PREVENTION & COUNSELING,	PO# 57632 CHANGE OF ADDICTION WALK 8/30	100.00	8/28/2020
17966	SPARTA POSTMASTER	PO# 57606 3RD QTR POSTAGE W/S BILLS	957.26	8/25/2020
2013037	CURRENT ACCOUNT	Move profit on use of Elavon for T	11.23	8/24/2020
207128	PAYROLL ACCOUNT	8/20 Trust Pay	6,438.00	8/21/2020
201066	PAYROLL ACCOUNT	8/30 Current Pay	188,676.02	8/21/2020
201124	PAYROLL ACCOUNT	8/20 Grant Payroll	1,427.10	8/21/2020
206048	PAYROLL ACCOUNT	8/20 W/S Payroll	38,606.38	8/21/2020
201065	JP MORGAN CHASE BANK	PO# 57526 2016 GO BONDS \$4,979,000. P & I	246,523.75	8/12/2020

				1,128,665.89

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 10 CURRENT FUND	1,033,390.91	246,238.85	1,279,629.76
Fund 11 FEDERAL/STATE GRANTS	2,423.13	1,237.77	3,660.90
Fund 13 ELECTRONIC FEES - TAX	1,295.34		1,295.34
Fund 30 CAPITAL		317,310.83	317,310.83
Fund 60 WATER/SEWER UTILITY	81,163.67	204,702.71	285,866.38
Fund 61 WATER/SEWER CAPITAL		57,712.80	57,712.80
Fund 71 TRUST	10,148.50	9,992.25	20,140.75
Fund 72 DEVELOPERS ESCROW (Fund 72)		3,214.07	3,214.07
Fund 73 SUI (Fund 73)	122.17		122.17
Fund 75 HOUSING TRUST FUND (COAH) (Fund 75)		131.50	131.50
Fund 81 PAYROLL	122.17		122.17

BILLS LIST TOTALS	1,128,665.89	840,540.78	1,969,206.67
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