

AGENDA

NEWTON PARKING AUTHORITY

November 5, 2020
8:45 A.M.

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Webinar ID: 886 2551 9276 Passcode: 574093

I. ROLL CALL

Mr. Edwards	Mr. Mitchell	Rev. Leone	Ms. Kweselait
Mr. Boyle	Ms. Schlosser	Mr. Russo	

II. OPEN PUBLIC MEETINGS ACT STATEMENT

III. APPROVAL OF MINUTES - June 4, 2020 Meeting

IV. FINANCIAL REPORTS - May 31, 2020 Treasurer's Report
June 30, 2020 Treasurer's Report
July 31, 2020 Treasurer's Report
August 31, 2020 Treasurer's Report
September 30, 2020 Treasurer's Report

V. OLD BUSINESS

VI. NEW BUSINESS

- a. Resolution D-2020 – Authorization of 2021 Parking Authority/Town of Newton Agreement
- b. Resolution E-2020 – Appointment of Treasurer for the Newton Parking Authority for Calendar Year 2021
- c. Resolution F-2020 – Resolution Authorizing the Execution of an Agreement with BLD, LLC for Lot #3 – the Western Plaza Lot for Calendar Year 2021
- d. Resolution G-2020 - Approve 2021 Budget
- e. Review of Purchase Ledgers for Parking Passes – July, August, & September 2020

VII. APPROVAL OF BILLS

a. Town of Newton – Current Account	\$11,250.00
b. Home Depot, Inc.	\$23.96
c. JCP&L	\$391.17
d. Verizon Wireless, Inc.	\$76.02
e. Home Depot, Inc.	\$34.23
f. JCP&L	\$387.37
g. Verizon Wireless, Inc.	\$76.02
h. Amano McGann, Inc.	\$385.00
i. Town of Newton – Current Account	\$703.62
j. JCP&L	\$385.04

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NEWTON PARKING AUTHORITY

k.	Verizon Wireless, Inc. _____	\$76.02
l.	Take a Powder Inc d/b/a Meter Product _____	\$52.00
m.	Home Depot, Inc. _____	\$37.88
n.	JCP&L _____	\$276.64
o.	Verizon Wireless, Inc. _____	\$76.02
p.	JCP&L _____	\$713.87
q.	Verizon Wireless, Inc. _____	\$76.02
r.	Amano McGann, Inc. _____	\$520.50
s.	Amano McGann, Inc. _____	\$1,665.50
t.	Town of Newton Current Account _____	\$11,250.00
u.	Home Depot, Inc. _____	\$58.92
v.	JCP&L _____	\$379.88
w.	Verizon Wireless, Inc. _____	\$76.02

VIII. ADJOURNMENT

**Newton Parking Authority Meeting
June 4, 2020 – Minutes
Via ZOOM**

Roll Call – meeting called to order at 9:07 a.m. by Chairman Edwards

Present: Chairman Edwards, Mr. Boyle, Ms. Kweselait, Mr. Leone
Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Theresa Schlosser, Tax Collector/Finance Office
Terri Oswin, Assistant to Town Manager/Deputy Clerk
Kimberly Williams, Community Development Director
Excused: Vice Chairman Mitchell
Gary Govier, Parking Enforcement Officer

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

Motion to approve February 6, 2020 Minutes as presented, by Mr. Leone, seconded by Ms. Kweselait.
Approved 3-0-1 (Abstain – Boyle).

Financial Reports

Motion to approve January, February, March, April 2020 Treasurer Reports, as presented, by Mr. Leone, seconded by Ms. Kweselait.
Approved 4-0.

Old Business - None.

New Business

- a) Introduction of Robert Boyle as Parking Authority member.
- b) Resolution C-2020 – Certification of Annual Audit for the Town of Newton Parking Authority.

WHEREAS, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause and annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2018 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2019, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board;

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this resolution.

Motion to approve by Ms. Kweselait, seconded by Mr. Leone. Approved 4-0.

c) Review of Purchase Ledgers for Parking Passes – January, February, March 2020 – No discussion.

Approval of Bills

a.	Home Depot, Inc. _____	\$34.77
b.	JCP&L _____	\$648.75
c.	Minisink Press, Inc. _____	\$125.00
d.	Statewide Insurance Fund _____	\$12,000.00
e.	Verizon Wireless, Inc. _____	\$76.02
f.	Town of Newton _____	\$11,250.00
g.	Home Depot, Inc. _____	\$46.25
h.	JCP&L _____	\$431.80
i.	Verizon Wireless, Inc. _____	\$76.02
j.	JCP&L _____	\$448.40
k.	Verizon Wireless, Inc. _____	\$76.02
l.	W. B. Mason, Inc. _____	\$7.47
m.	Town of Newton _____	\$11,500.00
n.	Home Depot, Inc. _____	\$23.96
o.	JCP&L _____	\$391.17
p.	Verizon Wireless, Inc. _____	\$76.02

Motion to approve bills items **a-p** as presented, made by Mr. Leone, seconded by Ms. Kweselait.
Approved 4-0.

Public to be Heard - None.

Executive Session - None.

Mr. Leone asked about status of negotiations on acquiring property for additional parking. Mr. Russo advised no agreement has been obtained on the same. Consensus of the Authority was to allow Mr. Russo to restart conversations this summer on acquisition.

Ms. Williams gave an overview on Town marketing efforts and events during the pandemic.

Motion to Adjourn by Mr. Leone, seconded by Ms. Kweselait. Approved 4-0.

ADJOURNED AT 9:30 a.m.

Next meeting is September 3, 2020 at 8:45 a.m.

Respectfully submitted,



/s/ THOMAS S. RUSSO, JR., TOWN MANAGER/PA SECRETARY

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
MAY 31, 2020**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	Month	YR-TO-DATE
CHECKING ACCOUNT	\$ 259,961.78		\$ 75.82	\$ 1,152.58

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 171.41	MONTH	\$ 104.80
YR-TO-DATE		YR-TO-DATE	
2020	\$ 5,922.02	2020	\$ 3,831.13
2019	\$ 11,304.97	2019	\$ 7,610.22
2018	\$ 10,885.65	2018	\$ 7,161.51

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ -	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2020	\$ 48,750.00	2020	\$ -
2019	\$ 53,955.00	2019	\$ 361.54
2018	\$ 49,290.00	2018	\$ -

<u>LEASING CONTRACT:</u>	
MONTH	\$ -
YR-TO-DATE	
2020	\$ -
2019	\$ 4,000.00
2018	\$ -

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES</u> <u>MERCHANT</u>	<u>PASSES</u> <u>OVERNIGHT</u>	<u>PASSES</u> <u>DAILY</u>
	158	69	30	43	125			
2020	\$ 171.41	\$ 8.50	\$ 17.40	\$ 31.65	\$ 47.25	\$ -	\$ -	\$ -
2019	\$ 2,557.17	\$ 729.46	\$ 133.55	\$ 254.01	\$ 583.58	\$ -	\$ 630.00	\$ 1,050.00
2018	\$ 2,086.75	\$ 396.31	\$ 185.90	\$ 197.40	\$ 545.56	\$ -	\$ 540.00	\$ 870.00
<u>YR-TO-DATE</u>								
2020	\$ 5,922.02	\$ 1,547.78	\$ 411.67	\$ 364.15	\$ 1,507.53	\$ 13,950.00	\$ 4,050.00	\$ 30,750.00
2019	\$ 11,304.97	\$ 3,255.10	\$ 784.62	\$ 950.85	\$ 2,619.65	\$ 13,350.00	\$ 5,925.00	\$ 34,680.00
2018	\$ 10,885.65	\$ 2,559.92	\$ 854.87	\$ 979.91	\$ 2,766.81	\$ 11,400.00	\$ 4,740.00	\$ 33,150.00

PARKING PASSES UNAVAILABLE FOR PURCHASE DUE TO COVID-19

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
JUNE 30, 2020**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	Month	YR-TO-DATE
CHECKING ACCOUNT	\$ 260,724.07		\$ 79.88	\$ 1,232.46

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 451.31	MONTH	\$ 231.10
YR-TO-DATE		YR-TO-DATE	
2020	\$ 6,373.33	2020	\$ 4,062.23
2019	\$ 13,031.23	2019	\$ 8,794.82
2018	\$ 12,646.87	2018	\$ 8,473.55

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ -	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2020	\$ 48,750.00	2020	\$ -
2019	\$ 55,680.00	2019	\$ 1,361.54
2018	\$ 50,640.00	2018	\$ -

LEASING CONTRACT:

MONTH \$ -

YR-TO-DATE

2020

2019 \$ 4,000.00

2018 \$ -

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES MERCHANT</u>	<u>PASSES OVERNIGHT</u>	<u>PASSES DAILY</u>
	158	69	30	43	125			
2020	\$ 451.31	\$ 16.15	\$ 64.20	\$ 45.45	\$ 105.30	\$ -	\$ -	\$ -
2019	\$ 2,207.11	\$ 674.25	\$ 152.70	\$ 179.25	\$ 584.15	\$ 150.00	\$ 585.00	\$ 990.00
2018	\$ 2,734.76	\$ 902.21	\$ 199.85	\$ 375.11	\$ 672.78	\$ -	\$ 510.00	\$ 840.00
<u>YR-TO-DATE</u>								
2020	\$ 6,373.33	\$ 1,563.93	\$ 475.87	\$ 409.60	\$ 1,612.83	\$ 13,950.00	\$ 4,050.00	\$ 30,750.00
2019	\$ 13,031.23	\$ 3,765.95	\$ 902.07	\$ 1,078.25	\$ 3,048.55	\$ 13,500.00	\$ 6,510.00	\$ 35,670.00
2018	\$ 12,646.87	\$ 3,114.03	\$ 973.77	\$ 1,236.37	\$ 3,149.38	\$ 11,400.00	\$ 5,250.00	\$ 33,990.00

PARKING PASSES UNAVAILABLE FOR PURCHASE DUE TO COVID-19

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
JULY 31, 2020**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 263,594.03		\$ 55.59	\$ 1,288.05

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 1,102.58	MONTH	\$ 593.03
YR-TO-DATE		YR-TO-DATE	
2020	\$ 7,475.91	2020	\$ 4,655.26
2019	\$ 15,277.80	2019	\$ 10,671.28
2018	\$ 15,528.98	2018	\$ 11,063.59

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ 1,620.00	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2020	\$ 50,370.00	2020	
2019	\$ 58,185.00	2019	\$ 1,361.54
2018	\$ 52,500.00	2018	\$ -

<u>LEASING CONTRACT:</u>	
MONTH	\$ 700.00
YR-TO-DATE	
2020	\$ 700.00
2019	\$ 4,700.00
2018	\$ 700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES</u> <u>MERCHANT</u>	<u>PASSES</u> <u>OVERNIGHT</u>	<u>PASSES</u> <u>DAILY</u>
	158	69	30	43	125			
2020	\$ 1,102.58	\$ 167.62	\$ 88.25	\$ 91.30	\$ 245.86		\$ 600.00	\$ 1,020.00
2019	\$ 2,246.57	\$ 716.98	\$ 241.60	\$ 239.00	\$ 678.88	\$ 150.00	\$ 615.00	\$ 1,740.00
2018	\$ 1,896.92	\$ 649.70	\$ 125.75	\$ 332.31	\$ 563.51	\$ -	\$ 510.00	\$ 1,350.00
<u>YR-TO-DATE</u>								
2020	\$ 7,475.91	\$ 1,731.55	\$ 564.12	\$ 500.90	\$ 1,858.69	\$ 13,950.00	\$ 4,650.00	\$ 31,770.00
2019	\$ 15,277.80	\$ 4,482.93	\$ 1,143.67	\$ 1,317.25	\$ 3,727.43	\$ 13,650.00	\$ 7,125.00	\$ 37,410.00
2018	\$ 15,528.98	\$ 4,087.23	\$ 1,170.37	\$ 1,750.55	\$ 4,055.44	\$ 11,400.00	\$ 5,760.00	\$ 35,340.00

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
AUGUST 31, 2020**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 263,952.61		\$ 55.95	\$ 1,344.00

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	MONTH	YR-TO-DATE
MONTH	\$ 794.38		\$ 406.31	
YR-TO-DATE		YR-TO-DATE		
2020	\$ 8,270.29	2020	\$ 5,061.57	
2019	\$ 18,914.30	2019	\$ 13,588.89	
2018	\$ 16,979.59	2018	\$ 12,296.94	

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	MONTH	YR-TO-DATE
MONTH	\$ 1,110.00		\$ -	
YR-TO-DATE		YR-TO-DATE		
2020	\$ 51,480.00	2020		
2019	\$ 59,895.00	2019	\$ 1,361.54	
2018	\$ 54,030.00	2018	\$ -	

<u>LEASING CONTRACT:</u>	
MONTH	\$ -
YR-TO-DATE	
2020	\$ 700.00
2019	\$ 4,700.00
2018	\$ 700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES MERCHANT</u>	<u>PASSES OVERNIGHT</u>	<u>PASSES DAILY</u>
	158	69	30	43	125			
2020	\$ 794.38	\$ 71.50	\$ 64.80	\$ 74.95	\$ 195.06		\$ 480.00	\$ 630.00
2019	\$ 1,833.04	\$ 608.25	\$ 183.21	\$ 134.70	\$ 605.90	\$ -	\$ 660.00	\$ 1,050.00
2018	\$ 2,435.80	\$ 850.00	\$ 185.90	\$ 402.72	\$ 713.50	\$ -	\$ 570.00	\$ 960.00
<u>YR-TO-DATE</u>								
2020	\$ 8,270.29	\$ 1,803.05	\$ 628.92	\$ 575.85	\$ 2,053.75	\$ 13,950.00	\$ 5,130.00	\$ 32,400.00
2019	\$ 18,914.30	\$ 5,580.42	\$ 1,544.92	\$ 1,604.57	\$ 4,858.98	\$ 13,650.00	\$ 7,785.00	\$ 38,460.00
2018	\$ 16,979.59	\$ 4,613.73	\$ 1,285.42	\$ 1,971.40	\$ 4,426.39	\$ 11,400.00	\$ 6,330.00	\$ 36,300.00

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT
SEPTEMBER 30, 2020**

<u>CASH BALANCE:</u>		<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 266,833.72		\$ 54.76	\$ 1,398.76

<u>STREET METER RECEIPTS:</u>		<u>PLAZA RECEIPTS:</u>	
MONTH	\$ 891.56	MONTH	\$ 639.20
YR-TO-DATE		YR-TO-DATE	
2020	\$ 9,161.85	2020	\$ 5,700.77
2019	\$ 18,914.30	2019	\$ 13,588.89
2018	\$ 19,648.65	2018	\$ 14,586.73

<u>PARKING PASS RECEIPTS:</u>		<u>MISCELLANEOUS:</u>	
MONTH	\$ 1,290.00	MONTH	\$ -
YR-TO-DATE		YR-TO-DATE	
2020	\$ 52,770.00	2020	
2019	\$ 61,455.00	2019	\$ 1,361.54
2018	\$ 44,235.00	2018	\$ -

<u>LEASING CONTRACT:</u>	
MONTH	\$ -
YR-TO-DATE	
2020	\$ 700.00
2019	\$ 4,700.00
2018	\$ 4,700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) #4 BLUE	(MAIN) #2 BLK	(ADAMS) #1 RED	(WESTERN) #3 GRN	PASSES MERCHANT	PASSES OVERNIGHT	PASSES DAILY
	158	69	30	43	125			
2020	\$ 891.56	\$ 111.40	\$ 220.70	\$ 107.55	\$ 199.55		\$ 585.00	\$ 705.00
2019	\$ 1,803.46	\$ 489.24	\$ 218.04	\$ 152.62	\$ 525.65		\$ 600.00	\$ 960.00
2018	\$ 1,667.50	\$ 535.05	\$ 117.45	\$ 247.51	\$ 553.60	\$ -	\$ 555.00	\$ 1,050.00
<u>YR-TO-DATE</u>								
2020	\$ 9,161.85	\$ 1,914.45	\$ 849.62	\$ 683.40	\$ 2,253.30	\$ 13,950.00	\$ 5,715.00	\$ 33,105.00
2019	\$ 18,914.30	\$ 5,580.42	\$ 1,544.92	\$ 1,604.57	\$ 4,858.98	\$ 13,650.00	\$ 8,385.00	\$ 39,420.00
2018	\$ 19,648.65	\$ 5,510.75	\$ 1,482.65	\$ 2,349.61	\$ 5,243.72	\$ 11,400.00	\$ 6,885.00	\$ 37,350.00

Respectfully Submitted: Theresa Schlosser

AGREEMENT

THIS AGREEMENT is made this 1st day of January, 2021, between the **TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Town"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey; and the **PARKING AUTHORITY OF THE TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Authority"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey.

WHEREAS, the Authority has been in existence since August 10, 1953 and has the management and control of various parking lots within the Town of Newton under its jurisdiction, in and upon which the Authority has caused to be made certain substantial improvements; and

WHEREAS, the Authority wishes to receive the income presently received by the Town from, or with respect to, the parking of motor vehicles in the streets or otherwise; including funds collected in parking meters located in and along streets or otherwise; and

WHEREAS, the Town presently performs certain administrative, maintenance, and police services on behalf of the Authority in the operation and management of its offices and functions;

NOW, THEREFORE, each of the parties hereto, for and in consideration of the premises and the mutual obligations herein, do hereby covenant and agree with the other as follows:

- 1) Commencing January 1, 2021 the Town pledges to the Authority and covenants and agrees with the Authority to pay to the Authority, all of any funds thereafter received by the Town for or with respect to the parking or storage of motor vehicles in the streets or otherwise; including funds collected from parking meters located in and along streets or otherwise.

Resolution & Agreement D-2020

2) The Town shall perform all administrative, maintenance, and police services required to be performed by the Authority, for the Authority; including, but not limited to, bookkeeping, secretarial work, investment counseling, snow removal, cleaning, striping, and enforcement of Ordinances, rules and regulations related to the operation of the parking lots owned and operated by the Authority; and employment of two part-time individuals for Spring Street foot patrol and meter enforcement duties.

3) The Authority shall pay to the Town the sum of forty-five thousand dollars (\$45,000.00) per year for rendering of said services. Said forty-five thousand dollars (\$45,000.00) shall be due and payable quarterly as follows:

Eleven thousand two hundred fifty dollars (\$11,250.00) commencing on the first day of March, 2021; and a like sum on the first day of June, 2021; the first day of September, 2021; and the first day of December, 2021. This Agreement may be terminated by either party upon ninety (90) days written notice to the other.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, and their respective seals to be hereunto affixed and attested to on the day and year first above written.

TOWN OF NEWTON

Sandra Lee Diglio, Mayor

ATTEST:

Lorraine A. Read, RMC
Municipal Clerk

**PARKING AUTHORITY OF
THE TOWN OF NEWTON**

Kenneth Edwards, Chairman

ATTEST:

Thomas S. Russo, Jr.
Parking Authority Secy.

THE NEWTON PARKING AUTHORITY

RESOLUTION #E-2020

November 5, 2020

**“Appointment of Treasurer for the Newton
Parking Authority for Calendar Year 2021”**

WHEREAS, N.J.S.A. 40:11A-23(3) requires the Parking Authority to appoint a treasurer;

NOW, THEREFORE BE IT RESOLVED, that Monica B. Meibach, C.M.F.O. for the Town of Newton be named as Treasurer for the Newton Parking Authority for calendar year 2021; and

BE IT FURTHER RESOLVED, in the interest of paying vendors in a timely manner for goods and services rendered to the Authority, that the Treasurer be permitted to pay certain bills, once they have been reviewed and approved for payment by the Authority's Secretary and prior to authorization of the Newton Parking Authority.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on November 5, 2020.

Thomas S. Russo, Jr., Town Manager
Secretary to the Newton Parking Authority

NEWTON PARKING AUTHORITY

RESOLUTION #F-2020

November 5, 2020

“Resolution Authorizing the Execution of an Agreement with BLD, LLC for Lot #3 - the Western Plaza Lot for Calendar Year 2021”

WHEREAS, the Authority owns a certain parking lot known as Lot #3 - Western Plaza shown on the Newton Tax Map as Block 8.03, Lot 4 formerly known as Block 716, Lot 16, and more particularly shown on Schedule A attached hereto; and

WHEREAS, BLD, LLC owns a certain parking lot as shown on the Newton Tax Map as Block 8.03 Lot 3 with frontage along Trinity Street, and measuring approximately 138-ft wide by 150-ft deep – which was formerly known as Block 716, Lot 23, and further shown on Schedule A attached hereto; and

WHEREAS, the Authority and BLD wish to continue to consolidate, Block 8.03 Lot 3 with Block 8.03, Lot 4 subject to the provisions of the attached Agreement for use as a single parking lot known as Lot #3 - Western Plaza to be administered by the Authority;

NOW, THEREFORE BE IT RESOLVED, that the Newton Parking Authority, hereby authorizes the Chairman and Secretary to execute said agreement with BLD, LLC for the lease of the property known as Lot #3 - Western Plaza for a period of one-year, commencing on January 1, 2021.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on November 5, 2020.

Thomas S. Russo, Jr., Town Manager
Secretary to the Newton Parking Authority

Resolution G-2020

2021 (2021-2022) AUTHORITY BUDGET RESOLUTION

Town of Newton Parking Authority Budget

FISCAL YEAR: FROM: 1/1/2021 TO: 12/31/2021

WHEREAS, the Annual Budget and Capital Budget for the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Parking Authority at its open public meeting of November 5, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 90,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 90,000.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$14,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$14,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Town of Newton Parking Authority, at an open public meeting held on November 5, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Town of Newton Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 3, 2020.

(Secretary's Signature)

(Date)

Governing Body

Recorded Vote

Member:

Aye

Nay

Abstain

Absent

Edwards

Mitchell

Leone

Kweselait

Boyle

NIGHT PASSES

JULY

2020

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH #	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PVMT	
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA FIT 288HTW/D11KHE	3		\$ 15.00	20-150	5786	
CANNON, JESSICA	36 CLINTON STREET	997-8627	MAZDA/WS8HEE	2		\$ 15.00	20-151	CASH	
VALENZUELA, RODOLFO	1 TRINITY ST 305	973-337-3177	TOYOTA/IER2869	3		\$ 15.00	20-152	CASH	
KRISTIANSEN, JOHN	1 TRINITY ST 603	579 2256	PONTIAC TORRENT/ WBD93D	3		\$ 15.00	20-153	3731	
MATIS, DAVID	112 SPRING ST D	862-273-1224	JEOP Z16MFD	3		\$ 15.00	20-154	CASH	
NAPPI, LOUIS	127 SPRING ST	201-341-6539	FOCUS/Z87EWX	3		\$ 15.00	20-155	CASH	
JIMENEZ, RAFAEL	112 SPRING ST B	862-268-6524	NISSAN VERSA/ E70ENC	1		\$ 45.00	20-156-158	112	JUL/AUG/SEPT
MCFADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/3399-736	1		\$ 15.00	20-159	CASH	
CLEMENTS, JOSH	9A MAIN ST	862-324-4772	INFINITI/ N81LAI	1		\$ 15.00	20-160	CASH	
FISHEIN, RACHEL	9A MAIN ST	600-7473	MAZDA D85HDB	1		\$ 15.00	20-161	CASH	
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85EWW	3		\$ 15.00	20-162	8003935592	
NSTRAND, ANDREA	168 SPRING STREET	862-254-7302	MIT WAGON/ P93LVE	3		\$ 15.00	20-163	CASH	
WYATT, EVELYN	178 SPRING ST APT. 301	502-381-9109	Ford/ W77KXB	3		\$ 15.00	20-164	CASH	
CLEMENTS, GEORGE	9A MAIN ST	862-222-5396	GMC VAN D17KEK	1		\$ 15.00	20-165	CASH	
KARABETSO, RICHARD	17 MAIN STREET	383-6086	TOYOTA/SPX16R	3		\$ 30.00	20-167/168	CASH	JULY/SEPT
MARCHIANO, CARL	1 1/2 JEFFERSON ST	973-534-2470	KIA 544IZL	3		\$ 15.00	20-169	CASH	
DIAZ, GINA	214 SPRING STREET	903-9721	VW B81JNV	3		\$ 15.00	20-166	3540	
DIAZ, NOAH	214 SPRING STREET	903-9721	KIA F11FDI	3		\$ 15.00	20-170	3540	
KAMBY, MARIE	178 SPRING ST APT. 304	862-268-5807	FORD EXPL M483667-TEMP	3		\$ 15.00	20-171	CASH	
LOPEZ-MENDY, ANDRE	178 SPRING ST APT. 304	917-564-4274	HONDA CIVIC 449KJN	1		\$ 15.00	20-172	CASH	
LOAIZA, DAVID	44 BROOKSIDE COURT	862-258-6478	KIA J71LPV	3		\$ 15.00	20-173	CASH	
SKY, JC	4 ADAMS ST	347-666-4453	FORD PU T330FKW	4		\$ 15.00	20-174	CASH	
CASTILLOSALINAS, JOSE	4 ADAMS ST	551-254-8163	HONDA CRV H1SKXT	4		\$ 15.00	20-175	CASH	
CASTILLOSALINAS, JOSE	4 ADAMS ST	551-254-8163	HONDA ACCORD B79MLC	4		\$ 15.00	20-176	CASH	
MARCHIANO, CARL	1 1/2 JEFFERSON ST	973-534-2470	TOYOTA T55HLT	3		\$ 15.00	20-177	CASH	
NORGUERA, ALLISON	196 SPRING ST APT3	862-26-2468	2001 SUBARU/ 561BBA	3		\$ 15.00	20-178	409	
GALLAGHER, PREMPREE	11 MAIN ST	201-919-0478	ACURA RLU92C	3		\$ 15.00	20-179	771	
MENESES, MARILOU	1 TRINITY ST 104	862-621-7812	TOYOTA R67KTC	3		\$ 30.00	20-180/181	CASH	
WOEHLER, CHRISTOPHER	52 BROOKSIDE COURT	973-786-1611	TOYOTA/ U98HND	3		\$ 15.00	20-182	CASH	
MOORE, BRITTANI	52 BROOKSIDE COURT	973-786-1611	TOYOTA L42KLY	3		\$ 15.00	20-183	CASH	
LOSEY, SCOTT	144 SPRING ST	973-534-3488	HONDA CIVIC DA1GAL	1		\$ 15.00	20-184	CASH	
FRIEBEL, KEULEVA	34 BROOKSIDE CT	580-6130	FORD/F61MBT	3		\$ 15.00	20-185	CASH	
CLARK, IAN	1 TRINITY STREET 106	405-397-3816	HONDA/ABM860 (VA)	3		\$ 30.00	20-186/187	194	JULY/AUG
MATIS, JOSHUUA	112 SPRING ST APT D	570-580-7634	FORD (PA) LDG0518	1		\$ 15.00	20-188	CASH	
NORGUERA, ALLISON	196 SPRING ST APT3	862-26-2468	2001 SUBARU/ 561BBA	3		\$ 15.00	20-189	411	
NAGY JESSICA	180 SPRING STREET	908-914-6557	HONDA P70KGE	1		\$ 60.00	20-221/224	CASH	SEPT-DEC
					\$ -	\$ 660.00			

NIGHT PASSES
AUGUST

2020

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT	
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA FIT 288HTW/D1KHE	3		\$ 15.00	20-190	5841	
GALLAGHER, PREMREE	11 MAIN ST	201-919-0478	ACURA RL092C	3		\$ 60.00	20-191-194	774	AUG-NOV
LOAIZA, DAVID	44 BROOKSIDE COURT	862-258-6478	KIA J71LPV	3		\$ 15.00	20-195	CASH	
KRISTIANSEN, JOHN	1 TRINITY ST 603	579 2256	PONTIAC TORRENT/ WBD93D	3		\$ 15.00	20-196	3736	
MATTI, JOSHUA	112 SPRING ST APT D	570-580-7634	FORD (PA) LDG0518	1		\$ 15.00	20-197	CASH	
MATTI, DAVID	112 SPRING ST D	862-273-1224	JEEP Z16MFD	3		\$ 15.00	20-198	CASH	
VALENZUELA, RODOLFO	1 TRINITY ST 305	973-337-3177	TOYOTA/JER2869	3		\$ 15.00	20-199	CASH	
NYSTRAND, ANDREA	168 SPRING STREET	862-254-7302	MIT WAGON/ P93LVE	3		\$ 15.00	20-200	CASH	
LOSEY, SCOTT	144 SPRING ST	973-534-3488	HONDA CIVIC D41GAL	1		\$ 15.00	20-201	CASH	
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85EWW	3		\$ 15.00	20-202	8004002627	
MCFADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/3399-736	1		\$ 15.00	20-203	CASH	
CASTILLOSALINAS, JOSE	4 ADAMS ST	551-254-8163	HONDA CRV H15KXT	4		\$ 15.00	20-204	CASH	
CASTILLOSALINAS, JOSE	4 ADAMS ST	551-254-8163	HONDA ACCORD B79MLC	4		\$ 15.00	20-205	CASH	
DAUTO, ANTHONY	122 SPRING ST	973-600-3225	TOYOTA/ W10JRX	4		\$ 15.00	20-206	CASH	
SKY, JC	4 ADAMS ST	347-666-4453	FORD PU T330FKW	4		\$ 15.00	20-208	CASH	
FRANCO JESSICA	122 SPRING STS	973-600-3225	CHEVY CRUZE	4		\$ 15.00	20-207	CASH	
PERKEL, NICHOLAS	144 SPRING ST	970-570-1507	TOYOTA / W40MPK	3		\$ 15.00	20-209	CASH	
MARCHIANO, CARL	1 1/2 JEFFERSON ST	973-534-2470	TOYOTA T55HLT	3		\$ 15.00	20-210	CASH	
MARCHIANO, CARL	1 1/2 JEFFERSON ST	973-534-2470	KIA 544I2L	3		\$ 15.00	20-211	CASH	
KAMBY, MARIE	178 SPRING ST APT. 304	862-268-5807	FORD EXPL M483667-TEMP	3		\$ 15.00	20-212	CASH	
STORER, RAYMOND	63 HILLSIDE TERR	862-324-2077	HONDA T32-MCD	1		\$ 15.00	20-213	CASH	
FRIEBLY KEULEVA	34 BROOKSIDE COURT	973-580-6130	FORD F61M8T	3		\$ 15.00	20-214	CASH	
LOPEZ-MENDY, ANDRE	178 SPRING ST APT. 304	917-564-4274	HONDA CIVIC X49KJN	1		\$ 15.00	20-215	CASH	
WYATT, EVELYN	178 SPRING ST APT. 301	502-381-9109	Ford/ W77KXB	1		\$ 30.00	20-216/217	136	AUG/SEPT
BENNETT, CHARLES	122 SPRING ST APT 3	973-997-6458	Nissan/ H35MPB	1		\$ 15.00	20-218	130	
HAHNE MICHAEL	144 SPRING STREET	973-903-6215	FORD/N88MMM	1		\$ 30.00	20-219/220	CASH	AUG/SEPT
WOEHREL, CHRISTOPHER	52 BROOKSIDE COURT	973-786-1611	TOYOTA/ U98HND	3		\$ 15.00	20-225	CASH	
						\$ -		\$ 480.00	

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TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
5/27/2020	23199	286 CURRENT ACCOUNT	11,250.00			
5/27/2020	23200	1866 HOME DEPOT, INC.	23.96			
5/27/2020	23201	113 JCP&L	391.17			
5/27/2020	23202	1280 VERIZON WIRELESS, INC.	76.02			

			11,741.15			
			=====			
			11,741.15			

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TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
6/25/2020	23203	1866 HOME DEPOT, INC.	34.23			
6/25/2020	23204	113 JCP&L	387.37			
6/25/2020	23205	1280 VERIZON WIRELESS, INC.	76.02			

			497.62			
			=====			
			497.62			

Report Printed 2020-07-29 12:59:05

TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
7/29/2020	23206	3582 AMANO MCGANN, INC.	385.00			
7/29/2020	23207	286 CURRENT ACCOUNT	703.62			
7/29/2020	23209	113 JCP&L	385.04			
7/29/2020	23210	1280 VERIZON WIRELESS, INC.	76.02			
7/29/2020	23211	3748 TAKE A POWDER INC DBA METER PRODUCT	52.00			

			1,601.68			
			=====			
			1,601.68			

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TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
8/25/2020	23212	1866 HOME DEPOT, INC.	37.88			
8/25/2020	23213	113 JCP&L	276.64			
8/25/2020	23214	1280 VERIZON WIRELESS, INC.	76.02			

			390.54			
			=====			
			390.54			

Report Printed 2020-09-23 13:12:51

TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
9/23/2020	23215	113 JCP&L	713.87			
9/23/2020	23216	1280 VERIZON WIRELESS, INC.	76.02			

			789.89			
			=====			
			789.89			

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TOWN OF NEWTON

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/21/2020	23217	3582 AMANO MCGANN, INC.	520.50			
10/21/2020	23218	3582 AMANO MCGANN, INC.	1,665.50			
10/21/2020	23219	286 CURRENT ACCOUNT	11,250.00			
10/21/2020	23220	1866 HOME DEPOT, INC.	58.92			
10/21/2020	23221	113 JCP&L	379.88			
10/21/2020	23222	1280 VERIZON WIRELESS, INC.	76.02			

			13,950.82			
			=====			
			13,950.82			