



**AGENDA**  
**NEWTON PARKING AUTHORITY**

**VIII. APPROVAL OF BILLS**

a. Amano Inc. _____	\$535.00
b. Town of Newton, Current Account _____	\$84.54
c. JCP&L _____	\$626.42
d. Take a Powder Inc., d/b/a Meter Product _____	\$352.00
e. Verizon Wireless, Inc. _____	\$76.02
f. J. Caldwell & Associates, LLC _____	\$3,500.00
g. JCP&L _____	\$1,057.57
h. Verizon Wireless, Inc. _____	\$76.02
i. Weights & Measures Fund _____	\$300.00

**IX. PUBLIC TO BE HEARD**

**X. ADJOURNMENT**

*Next meeting is April 1, 2021*

**Newton Parking Authority Meeting  
December 3, 2020 – Minutes  
Via ZOOM**

**Roll Call** – meeting called to order at 8:48 a.m. by Kenneth Edwards

**Present:** Mr. Boyle, Ms. Kweselait, Mr. Leone, Mr. Mitchell, Chairman Edwards  
**Also Present:** Thomas S. Russo, Jr., Newton Town Manager/PA Secretary  
Theresa Schlosser, Tax Collector/Finance Office  
Terri Oswin, Deputy Town Manager/Deputy Clerk

**Open Public Meetings Act Statement** – read by Thomas S. Russo, Jr.

**Approval of Minutes**

Motion to approve November 5, 2020 Minutes as presented, by Mr. Leone, seconded by Ms. Kweselait.  
Approved 3-0.

**Financial Reports**

Mrs. Schlosser explained a typo was in the original Treasurer' report submitted, it did not reflect the correct checking account balance. An updated report was sent to all members. A Motion to approve October 2020 Treasurer Report, as presented, by Mr. Mitchell seconded by Mr. Boyle.  
Approved 5-0.

**Old Business** - None.

**New Business**

- a) Resolution H-2020 – Approve (Adopt) 2021 Budget

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Town of Newton Parking Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Town of Newton Parking Authority at its open public meeting of December 3, 2020; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$ 90,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$90,000.00 and Total Unrestricted Net Position utilized of \$ 0.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$14,000.00 and Total Unrestricted Net Position planned to be utilized of \$14,000.00; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Town of Newton Parking Authority, at an open public meeting held on December 3, 2020 that the Annual Budget and Capital Budget/Program of the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Mr. Russo noted for the record there was no one from the public wishing to speak on the budget.  
Motion to approve by Ms. Kweselait, seconded Mr. Mitchell by Approved 5-0.

b) Resolution I-2020 – Resolution Regarding Public Parking Spaces at Newton Town Center and 50 Trinity Street for Calendar Year 2021

**WHEREAS**, Newton Town Centre Urban Renewal Associates, L.P. (“Newton Town Centre”) has constructed a mixed-use residential building, including commercial/retail space, a community center, 65 age-restricted affordable residential apartments, and a 61-space parking garage, (the “Garage Spaces”) at Block 8.05, Lots 7, 8, and 9 in the Town of Newton; and

**WHEREAS**, Newton Town Centre also constructed a stand-alone 18-space parking lot located at Block 8.05, Lot 4 initially intended for the exclusive use of the residents of the residential building (the “Parking Lot Spaces”); and

**WHEREAS**, on December 13, 2016 the Parking Authority of the Town of Newton (“Parking Authority”) entered into a ground lease agreement with Newton Town Centre for Block 8.05, Lots 8 and 9, which allocated 27 of the 61 Garage Spaces for the exclusive use of the Parking Authority; and

**WHEREAS**, Newton Town Centre received approval from the Newton Planning Board to reallocate the Parking Lot Spaces and the Garage Spaces between Newton Town Centre and the Parking Authority as follows:

- The Parking Authority shall have exclusive use of the 18 Parking Lot Spaces; and
- The Parking Authority shall relinquish control of the 27 Garage Spaces previously assigned for its exclusive use to Newton Town Centre for the exclusive use of the residents of the building; and
- The Parking Authority shall be granted exclusive use of 9 newly assigned Garage Spaces to be located along the garage fence line facing Trinity Street; and

**WHEREAS**, taken together, the 18 Parking Lot Spaces and 9 fence line Garage Spaces newly assigned for the exclusive use of the Parking Authority fully replace the 27 Garage Spaces reassigned to Newton Town Centre; and

**WHEREAS**, the Parking Authority desires to annually assign these 27 newly assigned parking spaces for the exclusive use of businesses located on Spring Street, Trinity Street, Moran Street, and/or Union Street, as determined by outreach conducted by the Newton Town Manager/Parking Authority Secretary and Newton Community Development Director; and

**WHEREAS**, the parking spaces granted to selected businesses shall be valid for one calendar year beginning on January 1<sup>st</sup> and ending on December 31<sup>st</sup> of each year; and

**WHEREAS**, the chosen businesses of the 27 parking spaces will receive a decal or hangtag pass from the Parking Authority to place in their vehicle to be able to utilize their non-transferrable space, which shall be at no additional cost;

**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton Parking Authority, that an annual selection process for 27 parking spaces at or near Newton Town Centre be coordinated by the Newton Town Manager/Parking Authority Secretary and Newton Community Development Director; and

**BE IT FURTHER RESOLVED**, that these 27 spaces shall not have any time restrictions; and

**BE IT FURTHER RESOLVED**, that permittees must move their vehicles upon request of the Newton Town Manager/Parking Authority Secretary or Newton Town Centre or its designee; and

**BE IT FURTHER RESOLVED**, that maintenance and upkeep of all parking spaces assigned for exclusive Parking Authority use shall be the sole responsibility of Newton Town Centre or its designee; and

**BE IT FURTHER RESOLVED**, that a copy of this certified resolution shall be provided to Newton Town Centre for their records.

Motion to approve by Mr. Leone, seconded Ms. Kweselait by Approved 5-0.

- c) Review of 2021 Meeting Schedule  
Motion to approve by Mr. Leone, seconded Mr. Boyle by Approved 5-0.
- d) Review of Purchase Ledgers for Parking Passes – October 2020 – No discussion.

**Approval of Bills**

a. Town of Newton – Current Account _____	\$11,250.00
b. JCP&L _____	\$584.35
c. Verizon Wireless, Inc. _____	\$76.02

Motion to approve bills items a-c as presented, made by Mr. Leone, seconded by Ms. Kweselait. Approved 5-0.

**Public to be Heard** - None.

**Executive Session** - None.

Mr. Russo thanked Mr. Leone for his service on the Parking Authority. Mr. Leone has chosen not to be reappointed, he will hopefully be relocating in the near future.

Motion to Adjourn by Mr. Mitchell, seconded by Ms. Kweselait. Approved 5-0.

**ADJOURNED AT 8:55 a.m.**

**Next meeting is February 4, 2021 at 8:45 a.m. via ZOOM.**

Respectfully submitted,

*Thomas S. Russo, Jr.*

/s/ THOMAS S. RUSSO, JR., TOWN MANAGER/PA SECRETARY

**NEWTON PARKING AUTHORITY TREASURER'S REPORT  
NOVEMBER 30, 2020**

<b><u>CASH BALANCE:</u></b>		<b><u>INTEREST:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
CHECKING ACCOUNT	\$ 251,108.09		\$ 55.24	\$ 1,509.22

<b><u>STREET METER RECEIPTS:</u></b>		<b><u>PLAZA RECEIPTS:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
MONTH	\$ 643.93			\$ 381.00
<b>YR-TO-DATE</b>		<b>YR-TO-DATE</b>		
2020	\$ 11,107.17	2020	\$ 6,750.18	
2019	\$ 23,026.73	2019	\$ 17,130.76	
2018	\$ 22,952.28	2018	\$ 17,340.80	

<b><u>PARKING PASS RECEIPTS:</u></b>		<b><u>MISCELLANEOUS:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
MONTH	\$ 1,320.00			\$ -
<b>YR-TO-DATE</b>		<b>YR-TO-DATE</b>		
2020	\$ 55,305.00	2020	\$ -	
2019	\$ 65,565.00	2019	\$ 1,361.54	
2018	\$ 59,460.00	2018	\$ -	

<b><u>LEASING CONTRACT:</u></b>	
MONTH	\$ 4,000.00
<b>YR-TO-DATE</b>	
2020	\$ 4,700.00
2019	\$ 8,700.00
2018	\$ 4,700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES MERCHANT</u>	<u>PASSES OVERNIGHT</u>	<u>PASSES DAILY</u>
	158	69	30	43	125			
2020	\$ 643.93	\$ 55.55	\$ 48.70	\$ 40.55	\$ 236.20		\$ 510.00	\$ 810.00
2019	\$ 1,776.47	\$ 544.20	\$ 171.30	\$ 132.25	\$ 687.20		\$ 750.00	\$ 1,140.00
2018	\$ 2,298.15	\$ 733.06	\$ 136.95	\$ 290.33	\$ 739.54	\$ -	\$ 585.00	\$ 1,080.00
<b><u>YR-TO-DATE</u></b>								
2020	\$ 11,107.17	\$ 2,143.60	\$ 940.37	\$ 818.95	\$ 2,847.26	\$ 13,950.00	\$ 6,720.00	\$ 34,635.00
2019	\$ 23,026.73	\$ 6,799.94	\$ 2,013.47	\$ 1,946.22	\$ 6,371.13	\$ 13,650.00	\$ 9,795.00	\$ 42,120.00
2018	\$ 22,952.28	\$ 6,594.22	\$ 1,683.25	\$ 2,755.35	\$ 6,307.98	\$ 11,400.00	\$ 8,070.00	\$ 39,990.00

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY TREASURER'S REPORT  
DECEMBER 31, 2020**

<b><u>CASH BALANCE:</u></b>			<b><u>INTEREST:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
CHECKING ACCOUNT	\$	251,125.06		\$ 53.39	\$ 1,562.61

<b><u>STREET METER RECEIPTS:</u></b>			<b><u>PLAZA RECEIPTS:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
MONTH	\$	905.44			\$ 45.05
<b>YR-TO-DATE</b>			<b>YR-TO-DATE</b>		
2020	\$	12,012.61	2020	\$	6,795.23
2019	\$	24,883.61	2019	\$	17,403.51
2018	\$	25,083.85	2018	\$	17,570.20

<b><u>PARKING PASS RECEIPTS:</u></b>			<b><u>MISCELLANEOUS:</u></b>	<b>MONTH</b>	<b>YR-TO-DATE</b>
MONTH	\$	480.00			\$ -
<b>YR-TO-DATE</b>			<b>YR-TO-DATE</b>		
2020	\$	55,785.00	2020	\$	-
2019	\$	66,060.00	2019	\$	1,361.54
2018	\$	59,955.00	2018	\$	-

<b><u>LEASING CONTRACT:</u></b>		
MONTH	\$	-
<b>YR-TO-DATE</b>		
2020	\$	4,700.00
2019	\$	8,700.00
2018	\$	4,700.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(MAIN) <u>#2 BLK</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>	<u>PASSES</u> <u>MERCHANT</u>	<u>PASSES</u> <u>OVERNIGHT</u>	<u>PASSES</u> <u>DAILY</u>
	158	69	30	43	125			
2020	\$ 905.44	\$ 1.75	\$ 26.05	\$ 17.25		\$ -	\$ 480.00	\$ -
2019	\$ 1,806.88	\$ 89.43	\$ 27.80	\$ 39.90	\$ 115.62	\$ -	\$ 495.00	\$ -
2018	\$ 2,131.57	\$ 40.90	\$ 66.95	\$ 41.55	\$ 80.00	\$ -	\$ 495.00	\$ -
<b><u>YR-TO-DATE</u></b>								
2020	\$ 12,012.61	\$ 2,145.35	\$ 966.42	\$ 836.20	\$ 2,847.26	\$ 13,950.00	\$ 7,200.00	\$ 34,635.00
2019	\$ 24,833.61	\$ 6,889.37	\$ 2,041.27	\$ 1,986.12	\$ 6,486.75	\$ 13,650.00	\$ 10,290.00	\$ 42,120.00
2018	\$ 25,083.85	\$ 6,635.12	\$ 1,750.20	\$ 2,796.90	\$ 6,387.98	\$ 11,400.00	\$ 8,565.00	\$ 39,990.00

\*\*December: free daytime parking in lots 1, 2, 3 and 4.

Respectfully Submitted: Theresa Schlosser

**NEWTON PARKING AUTHORITY  
2020 RECEIPTS and DISBURSEMENTS**

PREPARED BY:  
THERESA SCHLOSSER

CHECKING ACCOUNT BALANCE AS OF 12/31/19 \$ 241,287.39

**RECEIPTS:**

STREET METER RECEIPTS	\$	12,012.61
PLAZA RECEIPTS	\$	6,795.23
INTEREST EARNED	\$	1,562.61
PARKING PASSES	\$	55,785.00
LEASING CONTRACTS	\$	4,700.00
BUDGET REIMBURSEMENT	\$	-
MISC REVENUE /CAPITAL OUTLAY	\$	-

**TOTAL RECEIPTS:** \$ 80,855.45

**DISBURSEMENTS:**

ADVERTISING	\$	-
ELECTRIC	\$	5,930.71
WEIGHTS/MEASURES	\$	300.00
TOWN OF NEWTON CONTRACT	\$	45,000.00
LEGAL/ENGINEERING	\$	-
METER MAINTENANCE	\$	2,721.00
E-TICKET MACHINES/VERIZON	\$	836.22
AUDIT	\$	2,600.00
VEHICLE REPAIR/MAINTENANCE	\$	-
OFFICE SUPPLIES	\$	7.47
MATERIALS/SUPPLIES	\$	870.01
CAPITAL IMPROVEMENTS	\$	280.00
INSURANCE	\$	12,000.00
UNIFORMS	\$	-
GAS/DIESEL	\$	1,414.58

**TOTAL DISBURSEMENTS:** \$ 71,959.99

CHECKING ACCOUNT BALANCE AS OF 12/31/20 \$ 251,125.06

**NEWTON PARKING AUTHORITY  
2020 RECEIPTS and DISBURSEMENTS**

**STREET METERS**

MONTH	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 1,929.93	\$ 2,056.68
FEBRUARY	\$ 1,899.69	\$ 1,842.39
MARCH	\$ 1,592.24	\$ 2,195.87
APRIL	\$ 328.75	\$ 2,172.01
MAY	\$ 171.41	\$ 2,557.17
JUNE	\$ 451.31	\$ 2,207.11
JULY	\$ 1,102.58	\$ 2,246.57
AUGUST	\$ 794.38	\$ 1,833.04
SEPTEMBER	\$ 891.56	\$ 1,803.46
OCTOBER	\$ 1,301.39	\$ 2,335.96
NOVEMBER	\$ 643.93	\$ 1,776.47
DECEMBER	\$ 905.44	\$ 1,806.88
<b>TOTALS</b>	<b>\$ 12,012.61</b>	<b>\$ 24,833.61</b>

**#1 Red (Adams Lot)**

MONTH	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 144.85	\$ 187.21
FEBRUARY	\$ 84.70	\$ 126.60
MARCH	\$ 68.25	\$ 167.55
APRIL	\$ 34.70	\$ 163.63
MAY	\$ 31.65	\$ 254.01
JUNE	\$ 45.45	\$ 179.25
JULY	\$ 91.30	\$ 239.00
AUGUST	\$ 74.95	\$ 134.70
SEPTEMBER	\$ 107.55	\$ 152.62
OCTOBER	\$ 95.00	\$ 209.40
NOVEMBER	\$ 40.55	\$ 132.25
DECEMBER	\$ 17.25	\$ 39.90
<b>TOTALS</b>	<b>\$ 836.20</b>	<b>\$ 1,986.12</b>

**#2 Black (Main Lot)**

MONTH	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 134.51	\$ 162.47
FEBRUARY	\$ 164.60	\$ 187.30
MARCH	\$ 76.66	\$ 143.95
APRIL	\$ 18.50	\$ 122.10
MAY	\$ 17.40	\$ 133.55
JUNE	\$ 64.20	\$ 152.70
JULY	\$ 88.25	\$ 241.60
AUGUST	\$ 64.80	\$ 183.21
SEPTEMBER	\$ 220.70	\$ 218.04
OCTOBER	\$ 42.05	\$ 297.25
NOVEMBER	\$ 48.70	\$ 171.30
DECEMBER	\$ 26.05	\$ 27.80
<b>TOTALS</b>	<b>\$ 966.42</b>	<b>\$ 2,041.27</b>

**NEWTON PARKING AUTHORITY  
2020 RECEIPTS and DISBURSEMENTS**

**#3 Green (Western Lot)**

MONTH	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 506.32	\$ 564.16
FEBRUARY	\$ 469.36	\$ 313.63
MARCH	\$ 427.05	\$ 524.76
APRIL	\$ 57.55	\$ 478.27
MAY	\$ 47.25	\$ 583.58
JUNE	\$ 105.30	\$ 584.15
JULY	\$ 245.86	\$ 678.88
AUGUST	\$ 195.06	\$ 605.90
SEPTEMBER	\$ 199.55	\$ 525.65
OCTOBER	\$ 357.76	\$ 824.95
NOVEMBER	\$ 236.20	\$ 687.20
DECEMBER	\$ -	\$ 115.62
<b>TOTALS</b>	<b>\$ 2,847.26</b>	<b>\$ 6,486.75</b>

**#4 Blue (Central Lot)**

MONTH	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 560.67	\$ 620.17
FEBRUARY	\$ 517.91	\$ 540.50
MARCH	\$ 410.55	\$ 603.26
APRIL	\$ 50.15	\$ 598.31
MAY	\$ 8.50	\$ 729.46
JUNE	\$ 16.15	\$ 674.25
JULY	\$ 167.62	\$ 716.98
AUGUST	\$ 71.50	\$ 608.25
SEPTEMBER	\$ 111.40	\$ 489.24
OCTOBER	\$ 173.60	\$ 675.32
NOVEMBER	\$ 55.55	\$ 544.20
DECEMBER	\$ 1.75	\$ 89.43
<b>TOTALS</b>	<b>\$ 2,145.35</b>	<b>\$ 6,889.37</b>

**Parking Passes**

Month	2020 RECEIPTS	2019 RECEIPTS
JANUARY	\$ 44,715.00	\$ 46,215.00
FEBRUARY	\$ 2,325.00	\$ 1,590.00
MARCH	\$ 1,710.00	\$ 1,770.00
APRIL	\$ -	\$ 2,700.00
MAY	\$ -	\$ 1,680.00
JUNE	\$ -	\$ 1,725.00
JULY	\$ 1,620.00	\$ 2,505.00
AUGUST	\$ 1,110.00	\$ 1,710.00
SEPTEMBER	\$ 1,290.00	\$ 1,560.00
OCTOBER	\$ 1,215.00	\$ 2,220.00
NOVEMBER	\$ 1,320.00	\$ 1,890.00
DECEMBER	\$ 480.00	\$ 495.00
<b>TOTALS</b>	<b>\$ 55,785.00</b>	<b>\$ 66,060.00</b>

**NEWTON PARKING AUTHORITY  
2020 RECEIPTS and DISBURSEMENTS**

**Other Revenue**

Month	2020 OTHER REV.	2019 OTHER REV.
FEB-BUDGET REIMB.	\$ -	\$ 361.54
JUN-BUDGET REIMB.	\$ -	\$ 1,000.00
	\$ -	\$ -
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 1,361.54</b>

**Interest Revenue**

Month	2020 INTEREST	2019 INTEREST
JANUARY	\$ 306.90	\$ 329.43
FEBRUARY	\$ 323.38	\$ 353.64
MARCH	\$ 367.80	\$ 383.01
APRIL	\$ 78.68	\$ 427.86
MAY	\$ 75.82	\$ 411.74
JUNE	\$ 79.88	\$ 379.02
JULY	\$ 55.59	\$ 433.30
AUGUST	\$ 55.95	\$ 335.47
SEPTEMBER	\$ 54.76	\$ 346.92
OCTOBER	\$ 55.22	\$ 344.37
NOVEMBER	\$ 55.24	\$ 290.73
DECEMBER	\$ 53.39	\$ 314.89
<b>TOTALS</b>	<b>\$ 1,562.61</b>	<b>\$ 4,350.38</b>

**Misc/Lease**

Month	2020 MISC/LEASE	2019 MISC/LEASE
FEB		\$ 4,000.00
JULY	\$ 700.00	\$ 700.00
NOVEMBER	\$ 4,000.00	\$ 4,000.00
<b>TOTALS</b>	<b>\$ 4,700.00</b>	<b>\$ 8,700.00</b>

<b>TOTAL RECEIPTS</b>	<b>\$ 80,855.45</b>	<b>\$ 122,709.04</b>
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**NEWTON PARKING AUTHORITY  
2020 RECEIPTS and DISBURSEMENTS**

**Disbursements**

<b>Month</b>	<b>2020 DISBURSEMENTS</b>	<b>2019 DISBURSEMENTS</b>
JANUARY	\$ 4,183.44	\$ 11,924.53
FEBRUARY	\$ 12,884.54	\$ 802.06
MARCH	\$ 11,804.07	\$ 563.05
APRIL	\$ 531.89	\$ 11,067.80
MAY	\$ 11,741.15	\$ 526.13
JUNE	\$ 497.62	\$ 15,395.70
JULY	\$ 1,601.68	\$ 16,496.50
AUGUST	\$ 390.54	\$ 2,406.91
SEPTEMBER	\$ 789.89	\$ 518.85
OCTOBER	\$ 13,950.82	\$ 533.07
NOVEMBER	\$ 11,910.37	\$ 11,177.96
DECEMBER	\$ 1,673.98	\$ 2,382.74
<b>TOTALS</b>	<b>\$ 71,959.99</b>	<b>\$ 73,795.30</b>

# THE NEWTON PARKING AUTHORITY

## RESOLUTION #A-2021

February 4, 2021

**"Designation of Public Agency  
Compliance Officer for Calendar Year  
2021"**

**WHEREAS**, N.J.A.C. 17:27-3.3 requires the Parking Authority to appoint a Public Agency Compliance Officer "P.A.C.O."; and

**WHEREAS**, the P.A.C.O. is the liaison between the NJ Department of Treasury, Division of Purchase and Property Contract Compliance and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute and regulations relative to ensuring compliance with equal employment opportunity and affirmative action in public contracting;

**NOW, THEREFORE BE IT RESOLVED**, that Monica Meibach, C.M.F.O. for the Town of Newton and Treasurer for the Newton Parking Authority, be named as Public Agency Compliance Officer for the Newton Parking Authority for calendar year 2021; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on February 4, 2021.

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Thomas S. Russo, Jr., Town Manager  
Secretary to the Newton Parking Authority

# NEWTON PARKING AUTHORITY

## RESOLUTION #B-2021

February 4, 2021

**“Authorize the Execution of an Agreement  
For Auditing Services for 2021 with Wielkotz  
& Company, LLC”**

**WHEREAS**, the Newton Parking Authority will require the services of a qualified Auditor to examine the financial statements and records of the authority for the current calendar year; and

**WHEREAS**, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

**WHEREAS**, Mr. Thomas Ferry, RMA of the accounting firm Wielkotz & Company, LLC has furnished an appropriate contract for 2021;

**NOW, THEREFORE BE IT RESOLVED**, by the Newton Parking Authority that the Chairman, the Town Manager/Secretary, and the Treasurer for the Parking Authority are hereby authorized to execute said 2021 audit contract on behalf of the Parking Authority; and

**BE IT FURTHER RESOLVED** that a copy of the fully executed contract be forwarded to Mr. Thomas Ferry, and that a notice of this award be published in accordance with the Local Public Contracts Law.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on February 4, 2021.

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Thomas S. Russo, Jr., Town Manager  
Secretary to the Newton Parking Authority

DAY PASSES  
NOVEMBER 2020

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PHONE	PRIMARY LOT	YEAR-\$300	QTR-\$90	MONTH-\$30	PASS #	PYMT TYPE
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	3			\$ 30.00	20-440	8004044110
KARABETOS, RICHARD	17 MAIN ST	973-383-6086	1			\$ 30.00	20-441	CASH
PEACH JOAN	1 TRINITY ST	973-579-2704	3			\$ 30.00	20-442	5855
MCGOVERN & ROSEMAN	115 SPRING STREET	973-383-1200	3			\$ 60.00	20-443-444	21569
DENSTINE SHANNON	61 SPRING STREET	973-670-4706	3			\$ 30.00	20-445	215
KRISTANSEN, JOHN	1 TRINITY ST 603	973-579 2256	3			\$ 30.00	20-446	3761
NORGUERA ALLISON	196 SPRING ST APT3	862-266-2468	3			\$ 30.00	20-447	418
NYSTRAND, ANDREA	168 SPRING ST APT F	862-254-7302	3			\$ 30.00	20-448	CASH
MUNIZ, IRENE	145 SPRING STREET	908-247-8345	3			\$ 30.00	20-449	CASH
CORDERO ANTONIO	122 SPRING ST APT3	908-283-4924	3			\$ 30.00	20-450	CASH
LEARY, PATRICK	145 SPRING ST	973-670-5829	4			\$ 30.00	20-451	CASH
MCFADDEN, BRIAN	144 SPRING ST	973-756-6669	1			\$ 30.00	20-452	CASH
CASTRO PAULO	178 SPRING STREET 3	610-393-6851	4			\$ 30.00	20-453	1008
GLASSER, MEGAN	108 SPRING STREET	862-266-8970	3			\$ 30.00	20-454	CASH
SMITH ALLISON	7 WASHINGTON STR	706-580-9546	1			\$ 30.00	20-455	CASH
PERKEL, NICHOLAS	144 SPRING ST	973-570-1507	3			\$ 30.00	20-456	CASH
LOPEZ-MENDY, ANDRE	178 SPRING ST APT. 3	917-564-4274	1			\$ 30.00	20-457	CASH
KAMBY, MARIE	178 SPRING ST APT. 3	862-268-5807	1			\$ 30.00	20-458	CASH
WOEHREL CHRISTOPHER	52 BROOKSIDE COUR	973-786-1611	3			\$ 30.00	20-459	CASH
HALKE BRYAN	1 TRINITY STREET	769-4075	1			\$ 30.00	20-460	CASH
DIAZ, GINA	214 SPRING STREET	973-903-9721	3			\$ 30.00	20-461	4685
NAPPI, LOUIS	127 SPRING ST 3RD F	201-341-6539	3			\$ 30.00	20-462	CASH
HELLER, TOBY	144 SPRING ST #35	862-293-8278	1			\$ 30.00	20-463	CASH
BIEMESDERER MEGAN	61 SPRING STREET	201-937-4290	3			\$ 30.00	20-464	CASH
GIORDANO, MEGAN	9 MORAN ST	862-268-0487	3			\$ 30.00	20-465	CASH
BENNETT, CHARLES	122 SPRING ST APT 3	973-997-6458	1			\$ 30.00	20-466	CASH
						\$ 810.00		

NIGHT PASSES  
NOVEMBER  
2020

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT
CLARK, IAN	1 TRINITY STREET 106	405-997-3816	HONDA/ABM860 (VA)	3		\$ 15.00	20-299	205
HAHNE MICHAEL	144 SPRING STREET	973-903-6215	FORD/N88MM1	1		\$ 15.00	20-300	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 2F	973-876-1530	TOYOTA/COROLLA/W85EWV	3		\$ 15.00	20-301	8004044110
KARABETOS, RICHARD	17 MAIN STREET	973-383-6086	HONDA/SPX16R	3		\$ 30.00	20-302/303	CASH
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA FIT 288HTW/D11KHE	3		\$ 15.00	20-304	5855
DAVIS, ELIZABETH	1 1/2 JEFFERSON ST	973-534-2470	CHRYSLER SEBRING L49MSW	3		\$ 15.00	20-305	CASH
KRISTIANSEN, JOHN	1 TRINITY ST 603	973-579-2256	PONTIAC TORRENT/ WBD93D	3		\$ 15.00	20-296	3761
MATIS, DAVID	112 SPRING ST D	862-273-1224	JEEP Z16MFD	3		\$ 15.00	20-297	CASH
LOAIZA, DAVID	44 BROOKSIDE COURT	862-258-6478	KIA J71LPV	3		\$ 15.00	20-306	CASH
SKY, JC	4 ADAMS ST	347-666-4453	FORD PU T330FKW	4		\$ 15.00	20-307	CASH
NONGUERA, ALLISON	196 SPRING ST APT3	862-266-2468	2001 SUBARU/ S61BBA	3		\$ 15.00	20-308	418
INSTRAND, ANDREA	168 SPRING STREET	862-254-7902	MIT WAGON/ P93LVE	3		\$ 15.00	20-309	CASH
CORDERO ANTONIO	122 SPRING ST APT3	908-283-4924	HONDA/ K56MUV	3		\$ 15.00	20-310	CASH
MCCADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/3399-736	1		\$ 15.00	20-311	CASH
HATHAWAY HALEY	7 1/2 WASHINGTON ST		JEEP X50 KAE	1		\$ 15.00	20-312	CASH
MENeses, MARILLOU	1 TRINITY ST 104	862-621-7812	TOYOTA R67KTC	3		\$ 15.00	20-313	CASH
BARRY, HELENA	180 SPRING ST 203	973-570-0006	VW/F83KNV	3		\$ 15.00	20-314	CASH
GLASSER, MEGAN	108 SPRING STREET	862-266-8970	SAT/V55KKW	3		\$ 15.00	20-315	CASH
SMITH ALLISON	7 WASHINGTON STREET	706-580-9546	HONDA N30M1Z	1		\$ 15.00	20-316	CASH
PERKEL, NICHOLAS	144 SPRING ST	970-570-1507	TOYOTA / W4QMPK	3		\$ 15.00	20-317	CASH
MARCHIANO CARL	1 1/2 WASHINGTON ST	862-291-4780	SUBARU	1		\$ 15.00	20-318	CASH
LOPEZ-MENDY, ANDRE	178 SPRING ST APT. 304	917-564-4274	HONDA CIVIC X49KN	1		\$ 15.00	20-319	CASH
BANMFORD, DOMINIC	11 MORAN STREET	973-919-5520	HYUNDAI A56ENC	3		\$ 15.00	20-320	CASH
KAMBY, MARIE	178 SPRING ST APT. 304	862-268-5807	FORD EXPL M483667-TEMP	3		\$ 15.00	20-321	CASH
WOEHLREI, CHRISTOPHER	52 BROOKSIDE COURT	973-786-1611	TOYOTA/ U98HND	3		\$ 15.00	20-322	CASH
HALKE BRYAN	1 TRINITY STREET	973-769-4075	HONDA/S1ELCT	3		\$ 15.00	20-323	CASH
DIAZ, GINA	214 SPRING STREET	973-903-9721	VW B81LMV	3		\$ 15.00	20-324	4685
DIAZ, NOAH	214 SPRING STREET	973-903-9721	KIA F11FDI	3		\$ 15.00	20-325	CASH
LOSEY, SCOTT	144 SPRING ST	973-534-3488	HONDA CIVIC D41GAL	1		\$ 15.00	20-326	CASH
NAPPI, LOUIS	127 SPRING ST	201-341-6539	FOCUS/Z87EWX	3		\$ 15.00	20-327	CASH
HELLER, TOBY	144 SPRING ST #35	862-293-8278	CHYV T65LEN	1		\$ 15.00	20-328	CASH
BENNETT, CHARLES	122 SPRING ST APT 3	973-997-6458	Nissan/ H35MPB	1		\$ 15.00	20-329	CASH
GIORDANO, MEGAN	9 MORAN ST	862-268-0487	HONDA CIVIC K88-MUV	3		\$ 15.00	20-330	CASH
						\$ 510.00		

NIGHT PASSES  
DECEMBER 2020

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT
PEACH, JOAN	1 TRINITY ST	973-579-2704	HONDA FIT 288HTW/D11KHE	3		\$ 30.00	20-331-332	5859
FRENCH ANDREW	178 SPRING ST	973-725-4277	VW F53/MRV	1		\$ 15.00	20-333	CASH
FERGUSON, AINE C	178 SPRING ST APT 204	973-670-5250	JEEP WRANGLER /X88MJX	1		\$ 15.00	20-334	CASH
CLARK, IAN	1 TRINITY STREET 106	405-397-3816	HONDA/ABM860 (VA)	3		\$ 15.00	20-335	209
RECINOS GUSTAVO	214 SPRING STREET	973-914-3062	KIA / VW U94HWT/K30LTK	3		\$ 30.00	20-336/337	CASH
HELLER, TOBY	144 SPRING ST #35	862-293-8278	CHVY /T65LEN	1		\$ 15.00	20-338	CASH
SKY, JC	4 ADAMS ST	347-666-4453	FORD PU /T330FKW	4		\$ 15.00	20-339	CASH
HALKE BRYAN	1 TRINITY STREET	973-769-4075	HONDA/S15LCT	3		\$ 15.00	20-340	CASH
NYSTRAND, ANDREA	168 SPRING STREET	862-254-7302	MIT WAGON/ P93LVE	3		\$ 15.00	20-341	CASH
NORGUERA, ALLISON	196 SPRING ST APT3	862-266-2468	2001 SUBARU/ S61BBA	3		\$ 15.00	20-342	420
HAHNE MICHAEL	144 SPRING STREET	973-903-6215	FORD/N88MMN	1		\$ 15.00	20-343	CASH
KRISTIANSEN, JOHN	1 TRINITY ST 603	973-579-2256	PONTIAC TORRENT/ WBD93D	3		\$ 15.00	20-344	3767
CORDERO ANTONIO	122 SPRING ST APT3	908-283-4924	HONDA/ K56MUV	3		\$ 15.00	20-345	CASH
GALLAGHER, PREMPREE	11 MAIN ST	201-919-0478	ACURA /RLU92C	3		\$ 15.00	20-346	785
MARCHIANO CARL	1 1/2 WASHINGTON ST	862-291-4780	SUBARU/M81NAL	1		\$ 15.00	20-347	CASH
DAVIS, ELIZABETH	1 1/2 JEFFERSON ST	973-534-2470	CHRYSLER SEBRING /L49MSW	3		\$ 15.00	20-348	CASH
HATHAWAY HALEY	7 1/2 WASHINGTON ST		JEEP/ X50 KAE	1		\$ 15.00	20-349	CASH
MATIS, DAVID	112 SPRING ST D	862-273-1224	JEEP /Z16MFD	3		\$ 15.00	20-350	CASH
BARRY, HELENA	180 SPRING ST 203	973-570-0006	VW/F83KNV	3		\$ 15.00	20-351	CASH
MCFADDEN, BRIAN	144 SPRING STREET	973-756-6669	CHRYSLER/3399-736	1		\$ 15.00	20-352	CASH
GIORDANO, MEGAN	9 MORAN ST	862-268-0487	HONDA CIVIC/ K88-MUV	3		\$ 15.00	20-353	CASH
LOPEZ-MENDY, ANDRE	178 SPRING ST APT. 304	917-564-4274	HONDA CIVIC/ X49KJN	1		\$ 15.00	20-354	CASH
KAMBY, MARIE	178 SPRING ST APT. 304	862-268-5807	FORD EXPL/ M483667-TEMP	3		\$ 15.00	20-355	CASH
SCHMIDT JOYCE	1 TRINITY STREET	973-670-4058	KIA/J66LNP	3		\$ 15.00	20-366	CASH
LOAIZA, DAVID	44 BROOKSIDE COURT	862-258-6478	KIA /J71LPV	3		\$ 15.00	20-357	CASH
SMITH ALLISON	7 WASHINGTON STREET	706-580-9546	HONDA /N30MTZ	1		\$ 15.00	20-358	CASH
MARKS, ANGELO	112 SPRING ST	609-346-2391	NISSAN/ S60-HZZ	1		\$ 15.00	20-359	CASH
BAMFORD, DOMINIC	11 MORAN STREET	973-919-5520	HYUNDAI /A56ENC	3		\$ 15.00	20-360	CASH
DENYER ANDREW	1 TRINITY STREET	845-324-0664	HONDA/ Z84KYG	3		\$ 15.00	20-361	CASH
WYATT EVELYN	178 SPRING ST APT. 301	502-381-9109	Ford/ W77KXB	1		\$ 15.00	20-362	111
						\$ 480.00		

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TOWN OF NEWTON

**Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594**

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
12/21/2020	23226	3582 AMANO MCGANN, INC.	535.00			
12/21/2020	23227	286 CURRENT ACCOUNT	84.54			
12/21/2020	23228	113 JCP&L	626.42			
12/21/2020	23229	3748 TAKE A POWDER INC DBA METER PRODUCT	352.00			
12/21/2020	23230	1280 VERIZON WIRELESS, INC.	76.02			
			-----			
			1,673.98			
			=====			
			1,673.98			

Report Printed 2021-01-21 15:25:52

TOWN OF NEWTON

**Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594**

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
1/21/2021	23231	3235 J. CALDWELL & ASSOCIATES, LLC.	3,500.00			
1/21/2021	23232	113 JCP&L	1,057.57			
1/21/2021	23233	1280 VERIZON WIRELESS, INC.	76.02			
1/21/2021	23234	533 WEIGHTS AND MEASURES FUND	300.00			
			-----			
			4,933.59			
			=====			
			4,933.59			

*Mayor*  
Matthew S. Dickson

*Deputy Mayor*  
Jason J. Schlaffer

*Council Members*  
John-Paul E. Couce  
Sandra Lee Diglio  
Michelle J. Teets



*Town Manager*  
Thomas S. Russo, Jr.

*Town Clerk*  
Lorraine A. Read

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Telephone: (973) 383-3521  
Facsimile: (973) 383-8961  
39 Trinity Street  
Newton, NJ 07860

January 26, 2021

Helen R. Le Frois  
132 Main Street  
Newton, NJ 07860

Dear Helen

Enclosed you will find a copy of Resolution #45-2021, the Governing Body adopted at their reorganization meeting on January 5, 2021. This resolution formally appoints you to a vacancy on the Newton Parking Authority for a term that will continue through the 31<sup>st</sup> of December, 2025. I have enclosed a certified copy of this Resolution for your information.

Also enclosed you will find minutes from the Parking Authority meetings for the past year. This should give you an idea of the type of requests and discussions that are normally addressed by the Commission members. The Commission normally meets at 8:45am on the first Thursday of February, April, June, September, November and December at the Municipal Building. During the Covid-19 pandemic, they meet via the video conferencing platform ZOOM. Login information will be sent to your prior to each meeting.

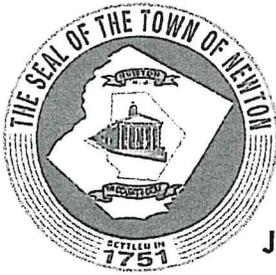
If you any questions about your responsibility as a Commissioner please feel free to contact me at 973-383-3521 ext. 228. Again, thank you for your interest. I hope you find your term rewarding and interesting.

Sincerely,

Thomas S. Russo, Jr.  
Newton Town Manager  
Parking Authority Sec.

enclosures

c: Newton Parking Authority



## TOWN OF NEWTON

### RESOLUTION #45-2021

January 5, 2021

**"Appointment of Helen R. Le Frois as a  
Member of the Parking Authority"**

**WHEREAS**, there is currently a vacancy for a member on the Town of Newton Parking Authority; and

**WHEREAS**, Helen R. Le Frois has expressed an interest in serving as a Member of the Parking Authority;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, that Helen Le R. Frois is hereby appointed to a five-year term as a member of the Parking Authority, effective immediately with said term continuing to December 31, 2025.

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Tuesday, January 5, 2021.

Lorraine A. Read, RMC  
Municipal Clerk