



**AGENDA
NEWTON TOWN COUNCIL
HYBRID REGULAR MEETING
OCTOBER 13, 2021
7:00pm**

Please click this URL to join.

<https://us02web.zoom.us/j/81253216269?pwd=ZEFIZkxVLythdmRZU0dRaVBxa2RhZz09>

Webinar ID: 812 5321 6269 Passcode: 637267

Or join by phone: Dial: US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Mr. Couce Mrs. Diglio Mr. Schlaffer Mrs. Teets Mayor Dickson

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. PRESENTATIONS

a. Police Officer Justin Sibblies – Oath of Office

V. APPROVAL OF MINUTES

- a. September 27, 2021 – Regular Meeting
- b. September 27, 2021 – Special Meeting Interviews

VI. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded.

VII. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo
- b. Councilman Couce
- c. Councilwoman Diglio
- d. Councilwoman Teets
- e. Deputy Mayor Schlaffer
- f. Mayor Dickson

VIII. UNFINISHED BUSINESS

IX. ORDINANCES

a. Introduction

Ordinance 2021-19

An Ordinance to Amend, Revise, and Supplement Chapter 30 the Town Code of the Town of Newton, Entitled "Police Department", Most Notably Section 30-5 "Qualification And Appointment Of Members Of Department" of the Town Code

X. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a.** Resolution #195-2021* Authorize Amendment to the Town of Newton Personnel Policies and Procedures Manual and Employee Handbook with Addition of Nepotism Policy
- b.** Resolution #196-2021* Appointment of Mary Ann Carlson to the Newton Housing Authority
- c.** Resolution #197-2021* Appointment of Lisa Qarmout to the Advisory Recreation Commission
- d.** Resolution #198-2021* Appointment of Monica McGee to the Economic Development Advisory Committee
- e.** Resolution #199-2021* Amending Resolution #279-2020 Award of a Proprietary Contract to Pall Water Inc.
- f.** Resolution #200-2021* Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2022
- g.** Resolution #201-2021* Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2022
- h.** Resolution #202-2021* Concur with the Town Manager's Appointment of George Edwards as School Crossing Guard for the 2021-2022 School Year
- i.** Resolution #203-2021* Approve Bills and Vouchers for Payment

XI. OPEN TO THE PUBLIC (3 minutes each)

XII. DISCUSSION

- a.** 2022 Proposed Fee Changes

XIII. COUNCIL & MANAGER COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

**TOWN OF NEWTON
COUNTY OF SUSSEX
STATE OF NEW JERSEY**

ORDINANCE 2021-19

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT
CHAPTER 30 THE TOWN CODE OF THE TOWN OF NEWTON,
ENTITLED “POLICE DEPARTMENT”, MOST NOTABLY
SECTION 30-5 “QUALIFICATION AND APPOINTMENT OF
MEMBERS OF DEPARTMENT” OF THE TOWN CODE**

WHEREAS, the hiring practices of the Town of Newton are governed by the New Jersey Civil Service Commission; and

WHEREAS, on February 4, 2021, Governor Murphy signed into law P.L. 2021, Chapter 7 (N.J.S.A. 11A:4-1.3) (“Law”); and

WHEREAS, the Law provides an exemption from the requirement to take an examination for an entry-level law enforcement position by a person who has successfully completed a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission; and

WHEREAS, because of the Law and this Ordinance, the appropriate Appointing Authority for the Town of Newton (Town Manager) will be permitted to appoint candidates who have successfully completed a police training course at a school approved and authorized by the New Jersey Police Training Commission; and

WHEREAS, this will permit the Town of Newton to fill critical positions and expand the diversity of the police force; and

WHEREAS, the Town of Newton wishes to enact this new Law within the provisions of the Town Code for the health and safety of its residents;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey that Chapter 30 of the Town Code, entitled Police Department, most notably Section 30-5, Qualifications and Appointment of Members of Department, is hereby amended, revised, and supplemented with the addition of subsection (C), which shall read as follows:

§ 30-5 Qualification and appointment of members of Department.

- C. In addition to the eligibility list(s) provided by Civil Service for police candidates, the Town of Newton may also hire an individual who has successfully completed a police training course at a school approved and authorized by the New Jersey Police Training Commission, in accordance with N.J.S.A. 40A:14-1.3.

NOW, THEREFORE BE IT FURTHER ORDAINED, that should any part or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereof other than the part held invalid. All Ordinances or parts of ordinances which are inconsistent with this Ordinance shall be repealed as to the inconsistencies only.

This Ordinance shall take effect immediately upon adoption and publication in accordance with applicable law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, October 13, 2021. It will be considered for adoption, after final reading and public reading thereon, at a regular meeting of the Newton Town Council to be conducted at 7:00 p.m. or as soon thereafter as the matter be heard on Monday, October 25, 2021 in the Council Chambers at the Newton Town Municipal Building, 39 Trinity Street, Newton, New Jersey or via electronic means via Zoom, whichever way the Town shall be conducting its meetings at that time, and the Ordinance shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #195-2021

October 13, 2021

“Authorize Amendment to the Town of Newton Personnel Policies and Procedures Manual and Employee Handbook with Addition of Nepotism Policy”

WHEREAS, the Town of Newton has adopted a Personnel Policies and Procedures Manual and Employee Handbook ("Handbook"), which applies to all Town officials, appointees, employees, volunteers, and independent contractors, providing guidelines covering public service by Town employees. It is not a contract; and

WHEREAS, amendments and supplements to the Handbook can become effective via resolution of the Town Council, as per Ordinance 2013-34; and

WHEREAS, the Town of Newton has determined there is a need to supplement the Handbook to include a policy regarding nepotism;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that the Handbook is hereby amended, revised, and supplemented to include a nepotism policy, a copy of which is attached hereto, to become effective immediately upon adoption.

Teresa A. Oswin, RMC
Municipal Clerk

Thomas S. Russo, Jr., MPA, CPM
Town Manager

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin RMC
Municipal Clerk

ARTICLE VIII

8.19

NEPOTISM POLICY

Unless otherwise provided by law, or New Jersey Civil Service Commission Statute, rule and/or regulation, if the position is subject to Civil Service, or collective bargaining unit agreements, immediate relatives shall not be hired, promoted, and/or transferred to a regular full-time or regular part-time position where:

- One relative would have the authority to appoint, remove, discipline, or evaluate the performance of the other; or
- One relative would be responsible for auditing the work of the other; or
- Other circumstances exist that place the relatives in a situation of actual or reasonably foreseeable conflict of interest.

For purposes of this policy, immediate relative includes spouse, civil union partner, domestic union partner, child, parent, stepchild, sibling, grandparents, daughter-in-law, son-in-law, grandchildren, niece, nephew, uncle, aunt, or any person related by blood or marriage residing in an employee's household.



TOWN OF NEWTON

RESOLUTION #196-2021

October 13, 2021

“Appointment of Mary Ann Carlson to the Newton Housing Authority”

WHEREAS, there currently is a vacancy on the Newton Housing Authority for a Resident Commissioner; and

WHEREAS, Mary Ann Carlson, a resident at the Housing Authority located at 33 Liberty Street, Newton, NJ has expressed interest in serving as a Resident Commissioner; and

WHEREAS, Rick Bitondo, Vice-Chairperson of the Newton Housing Authority, recommends appointing Mary Ann Carlson;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Mary Ann Carlson is hereby appointed to an unexpired five (5) year term on the Newton Housing Authority, as the Resident Commissioner effective immediately with said term continuing to April 30, 2024.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #197-2021

October 13, 2021

**“Appointment of Lisa Qarmout to the
Advisory Recreation Commission”**

WHEREAS, there is currently a vacancy for a Regular Member on the Advisory Recreation Commission; and

WHEREAS, Lisa Qarmout has expressed interest in serving on the Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Lisa Qarmout is hereby appointed to an unexpired five (5) year term on the Advisory Recreation Commission, effective immediately with said term continuing to December 31, 2024.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #198-2021

October 13, 2021

“Appointment of Monica McGee to the Economic Development Advisory Commission”

WHEREAS, there currently is a vacancy on the Economic Development Advisory Commission; and

WHEREAS, Monica McGee has expressed interest in serving as a member of the Economic Development Advisory Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Monica McGee is hereby appointed to an unexpired three (3) year term on the Economic Development Advisory Commission, effective immediately with said term continuing to December 31, 2021.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #199-2021

October 13, 2021

“Amending Resolution #279-2020 Award of a Proprietary Contract to Pall Water Inc.”

WHEREAS, the Town Council of the Town of Newton awarded a contract to Pall Water Inc. through Resolution 279-2020 on December 14, 2020, in the amount of \$23,664.68; and

WHEREAS, it has been determined the software and technology systems in place for the existing system installed by Pall Water Inc., 839 NYS Rte. 13 Cortland, NY 13045 the Morris Lake Water Treatment Facility needs upgrades and repair; and

WHEREAS, the majority of the filtration software and components operate on a proprietary platform that was installed by Pall Water, 839 NYS Rte. 13 Cortland, NY 13045, any upgrades must be compatible with this system; and

WHEREAS, Pall Water Inc., 839 NYS Rte. 13 Cortland, NY 13045 had provided a proposal to the Morris Lake Water Treatment Facility to furnish, install, maintain, upgrade and support in the amount of \$23,664.68; and

WHEREAS, the original scope of work entailed personnel from the Town of Newton accomplishing a significant installation service, which is no longer tenable; and

WHEREAS, Pall Water Inc., has provided for an amended quote in the amount of \$11,696.51, to cover the portion to be conducted by the Town of Newton; and

WHEREAS, the amended not to exceed amount is \$35,361.19; and

WHEREAS, the Chief Financial Officer hereby certifies sufficient funds in the 2021 budget, will be encumbered for the additional \$11,696.51 as follows:

Account name and number:

WS Capital Outlay	6089293	\$11,696.51
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NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton does hereby authorize an amended Resolution of 279-2020 and agreement with Pall Water, 839 NYS Rte. 13 Cortland, NY 13045 for the maintenance and software upgrade contract of existing system components at the Morris Lake Water Treatment Facility in the amount not to exceed \$35,361.19.

BE IT FURTHER RESOLVED, the Business Entity Disclosure and Political Contribution Disclosure forms are on file and available for public inspection in the Office of the Municipal Clerk.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #200-2021

October 13, 2021

“Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2022”

WHEREAS, the Town of Newton (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Newton that Thomas S. Russo, Jr. is hereby appointed as the Fund Commissioner for the Local Unit for the year 2022; and

BE IT FURTHER RESOLVED that Jennifer A. Dodd is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2022; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: _____
Matthew S. Dickson, Mayor

ATTEST:

Teresa A. Oswin, Municipal Clerk

This Resolution agreed to the 13th day of October, 2021 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #201-2021

October 13, 2021

“Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2022”

WHEREAS, the Town of Newton (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of “Local Unit”, in the County of Sussex and State of New Jersey, as follows:

1. The Town of Newton hereby appoints Keith Mitchell as its local Risk Management Consultant.
2. The Town Manager, Municipal Clerk, and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2022 in the form attached hereto.

Name of Entity: Town of Newton

Attest:

Teresa A. Oswin, Municipal Clerk

Matthew S. Dickson, Mayor

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk

**2022 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2022, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, the Town of Newton ("MEMBER") and Keith Mitchell of the Mitchell Insurance Agency ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of

the MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2022** to **January 1, 2023**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Corporate Officer

Risk Management Consultant

ATTEST:

Chairperson

Statewide Insurance Fund

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____



TOWN OF NEWTON

RESOLUTION #202-2021

October 13, 2021

“Concur with the Town Manager’s Appointment of George Edwards as School Crossing Guard for the 2021-2022 School Year”

WHEREAS, New Jersey Statute 40A:9-154.1 states *“The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...”*;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager’s appointment of George Edwards as a School Crossing Guard for the 2021-2022 school year.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #203-2021

October 13, 2021 “Approve Bills and Vouchers for Payment”

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2020 and 2021 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a special meeting of said Governing Body conducted on Wednesday, October 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/13/2021 For bills from 09/16/2021 to 10/06/2021

Check#	Vendor	Description	Payment	Check Total
4584	1846 - ADVANCE AUTO PARTS	PO 60064 Fluids/Spls#6271030269	69.67	69.67
4585	4321 - ALL ACCESS STAGING & PRODUCTIONS, INC.	PO 60057 STAGE FOR FALL FESTIVAL - BAND - 10/10/	125.00	
		PO 60057 STAGE FOR FALL FESTIVAL - BAND - 10/10/	125.00	250.00
4586	4106 - ALL GAS & WELDING SUPPLY CO., INC.	PO 60063 Propane/EquipFuel CUST #783862	29.90	29.90
4587	3508 - AMERICAN AQUATIC TESTING, INC.	PO 60039 CHRONIC BIOASSAY	1,650.00	1,650.00
4588	2757 - ATLANTIC TACTICAL INC.	PO 59858 BODY ARMOR VESTS Moran/Kaylani/Sibblies/	3,572.80	3,572.80
4589	4026 - AUTOZONE INC.	PO 59181 B: Auto Spls/Rprs	43.51	43.51
4590	3251 - BADGER METER, INC.	PO 59148 B: Agreement Beacon Mobile Hosting/ Wate	162.90	162.90
4591	3905 - BLUE DIAMOND DISPOSAL INC.	PO 60014 POOL 2021 TRASH DUMPSTER SERVICE cust #	107.35	107.35
4592	1132 - BOONTON TIRE SUPPLY INC.	PO 59697 B: PD VEHICLE REPAIR	1,863.80	1,863.80
4593	4212 - BR WELDING INC	PO 57529 REPAIRS TO FINAL CLARIFIERS	43,229.37	43,229.37
4594	2259 - BRODHECKER FARM, LLC.	PO 60059 SUPPLIES TO BE USED FOR FALL FEST 10/10/	900.00	900.00
4595	3893 - CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 59750 TRK RPR/ #2	5,252.22	
		PO 60070 TRUCK NJ Inspect/ PM Serv cust #27674	5,883.07	11,135.29
4596	192 - CAMPBELL'S SMALL ENGINE INC.	PO 60033 REPLACEMENT CHAIN SAW BLADES/NEW EQUIP/S	16.50	
		PO 60033 REPLACEMENT CHAIN SAW BLADES/NEW EQUIP/S	1,050.54	1,067.04
4597	4474 - CARINO, TATIANA	PO 60025 Russian Interpretation Services for 9/28	130.00	130.00
4598	4190 - CCI FOUNDATION, INC.	PO 59971 COUNTY APPEAL/EXEMPTION REFUND	2,282.27	2,282.27
4599	77 - CCP INDUSTRIES, INC.	PO 59939 Face Mask/ Cust #53794	291.50	291.50
4600	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 58406 B: ALARM CIRCUITS	125.85	125.85
4601	265 - CHLORINATOR & INSTRUMENT., INC.	PO 59844 Maintenance CHLORINE & SULFUR SCALES WWT	2,300.00	2,300.00
4602	3770 - CINTAS	PO 59146 DPW/WS: Water/Cooler/Cleaning (May-Dec 2	45.00	
		PO 59146 DPW/WS: Water/Cooler/Cleaning (May-Dec 2	45.00	
		PO 59241 B: FIRST AID SUPPLIES DPW/WS May - Decem	89.12	
		PO 59241 B: FIRST AID SUPPLIES DPW/WS May - Decem	67.71	246.83
4603	2697 - CIVIC PLUS LLC	PO 59999 Civic Rec Annual Fee/ Approved Payment G	3,675.00	3,675.00
4604	155 - COYNE CHEMICAL CORP., INC.	PO 59087 B: CP-837 ZINC	1,120.00	
		PO 59089 B: Chemicals for WTP/WWTP	541.25	1,661.25
4605	4180 - DIFRANCESCO BATEMAN,PC	PO 60008 NEWTON MEDICAL BLDG -AUG ID #891037	20.00	20.00
4606	1307 - DOVER BRAKE & CLUTCH	PO 60065 Mach RPR MAIN ACCT #46	277.21	277.21
4607	3784 - ESTREMER, MICHELLE	PO 59967 Banking Stipend May 11 to Dec 31, 2021	97.50	97.50
4608	4008 - EXTEL COMMUNICATIONS, INC.	PO 60029 RESET MAILBOXES	185.00	185.00
4609	4039 - FARMSIDE LANDSCAPE & DESIGN INC	PO 58903 B: FIELD MAIN/SPORTS FIELD	565.00	565.00
4610	225 - FEDERAL EXPRESS	PO 58541 B: EXPRESS MAIL	51.24	51.24
4611	200 - GARDEN STATE LABORATORIES INC	PO 59298 B: WASTE & DRINKING WATER ANALYSIS May -	2,318.00	2,318.00
4612	2978 - GRAINGER, INC.	PO 59907 HELMET FIRE DEPT acct #825167463	227.25	227.25
4613	2313 - GRAVITY DESIGN WORKS, INC.	PO 59987 6 TOUCH-LESS HAND SANITIZER DISPENSERS	1,500.00	1,500.00
4614	2831 - HAMPTON RV SALES, INC.	PO 60069 Equip Main/Ins/Pintle Hook/Ball Combo	395.00	395.00
4615	230 - HAYEK'S MARKET INC.	PO 60000 Pool- End of Season lunch Brock CPO	11.99	
		PO 60021 Working Lunch - 9/20/21	23.45	
		PO 60021 Working Lunch - 9/20/21	23.45	
		PO 60024 9/29 MNGR MEETING	36.31	95.20
4616	4163 - HENDERSON PROMOS, LLC	PO 60037 Hand Sanitizers	1,185.00	1,185.00
4617	3876 - HOLLAND COMPANY, INC.	PO 59114 B: EPIC 2400 (\$85,800 @ \$3.30 PER GAL)	6,629.70	6,629.70
4618	1866 - HOME DEPOT, INC.	PO 59041 B: NPd PURCHASES	16.97	
		PO 60027 TAPE	13.44	30.41
4619	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 60061 Above Grid Solar Carport Sept 2021	1,820.00	
		PO 60072 QUANTUM REALM,PUNC EQ Sept 2021	65.00	
		PO 60073 ENGINEER REVIEW FEES Sept 2021	585.00	
		PO 60074 Review Plan w/ Atty Sept. 2021	455.00	
		PO 60076 ARMORY -AEPT	1,625.00	4,550.00
4620	3756 - JACKI SHACKLETON	PO 59005 BANKING STIPEND 2021	52.50	52.50
4621	4405 - JAFFE COMMUNICATIONS	PO 59861 Ad run for August through December 2021	500.00	500.00
4622	2902 - JANIEN N ROBERTS	PO 59966 Banking Stipend May 11 to Dec 31, 2021	97.50	97.50
4623	113 - JCPL	PO 60011 MORAN ST -SEPT	18.43	
		PO 60012 TOWN BLDGNG -AUG	6,291.12	
		PO 60049 ELECTRIC -SEPT	393.44	6,702.99
4624	3969 - KAYLANI, SHERRI	PO 60001 Recreation Sussex County Day 2021 Displa	40.72	
		PO 60002 Special Events - POOL/REC Sussex County	87.44	128.16
4625	4413 - KERRY BARRETT CONSULTING LLC	PO 59317 B: Live Stream - sessions - July through	700.00	700.00
4626	266 - LAFAYETTE AUTO PARTS	PO 60077 Equip Main/Pads	36.00	36.00

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/13/2021 For bills from 09/16/2021 to 10/06/2021

Check#	Vendor	Description	Payment	Check Total
4627	4407 - LAWRENCE PITTENGER	PO 59970 EXEMPT VET REFUND	1,030.41	1,030.41
4628	352 - LUBRICATION ENGINEERS INC	PO 60032 OIL & LUBE CUST #C0530901 001	587.39	587.39
4629	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 59295 B: SULFER DIOXIDE	2,556.00	
		PO 59296 B: LIQUID CHLORINE/GAS (A)	924.00	3,480.00
4630	4471 - MEG ELLIS	PO 60003 ASL Translation 9/21/21	275.00	275.00
4631	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 59054 B: ELEVATOR MAINT (TH & POLICE) May - De	480.00	480.00
4632	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 60034 Disc Holder Spls	126.80	126.80
4633	116 - New Jersey Herald	PO 60023 ADVERTISING -AUG ACCT #64302	40.50	
		PO 60023 ADVERTISING -AUG ACCT #64302	388.74	429.24
4634	336 - NEWTON TROPHY	PO 60035 TROPHYS FOR CAR SHOW/FALL FESTIVAL 10/10	180.00	180.00
4635	2835 - NJMEBF	PO 60052 MEDICAL/DENTAL - OCTOBER	21,751.43	
		PO 60052 MEDICAL/DENTAL - OCTOBER	31,300.00	
		PO 60052 MEDICAL/DENTAL - OCTOBER	114,559.57	167,611.00
4636	2844 - NORTH JERSEY COURT ADMIN. ASSOC.	PO 59998 Fall Conference 10/1/21	55.00	55.00
4637	4383 - OPTIMUM	PO 58409 B: DIGITAL CONVERTERS & DTA'S	121.35	121.35
4638	4204 - PLANET NETWORKS INC.	PO 57989 INFOCOP SERVER	4,600.00	
		PO 58412 B: POLICE INTERNET/WEB HOSTING/FIREWALL	1,359.72	
		PO 58449 B: INTERNET TH	159.95	6,119.67
4639	2504 - PowerDMS, Inc.	PO 60005 ANNUAL POLICY SUBSCRIPTION/LICENSE CUST	3,025.04	3,025.04
4640	4126 - PROFESSIONAL CONSULTING INC.	PO 58638 B: SEWER ENGINEER not to exceed \$75,000	6,861.25	6,861.25
4641	39 - QUILL CORPORATION	PO 59771 B: OFFICE SUPPLIES	408.94	408.94
4642	4203 - RAPID PUMP	PO 58935 B: Emergency Sewer WWTP Repairs	2,253.93	
		PO 59847 Rpr/Installation of VFD Pump (1) CUST #	7,650.00	
		PO 59906 Rpr/Installation of VFD Pump (1) CUST #	12,652.65	22,556.58
4643	3731 - READY REFRESH BY NESTLE	PO 58481 B: WATER DELV	15.95	15.95
4644	3973 - Schlosser, Theresa	PO 59004 BANKING STIPEND 1/1-12/31/21	52.50	52.50
4645	611 - SEBRING AUTO PARTS, INC.	PO 59197 B: Auto Spls/Rprs	39.10	
		PO 59197 B: Auto Spls/Rprs	170.22	209.32
4646	4165 - SF MOBILE-VISION, INC.	PO 59386 PD SERVER REPLACEMENT	2,850.00	
		PO 60026 BODY-WORN CAMERA #S0041738	489.00	
		PO 60028 BATTERY REPLACEMENT	45.00	3,384.00
4647	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 59969 FINGERPRINT PADS	111.68	111.68
4648	4024 - SPECTROTEL	PO 58408 B: LOCAL/LONG DISTANCE PHONE (ACCT #37	602.51	602.51
4649	2257 - STAPLES	PO 58583 Leased Broadvoice IP Phones Return Shipp	49.96	
		PO 59376 B: OFFICE SUPPLIES	39.95	
		PO 59912 DPW OFFICE SUPP'S GARAGE	297.24	
		PO 59912 DPW OFFICE SUPP'S GARAGE	189.30	576.45
4650	43 - STAPLES CREDIT PLAN, INC.	PO 60007 Replacement printer and Ink	554.26	
		PO 60054 Right to Know Filing Cabinet	269.99	824.25
4651	3442 - SUNLIGHT GENERAL	PO 60075 DPW/STP SOLAR -SEPT	486.38	
		PO 60075 DPW/STP SOLAR -SEPT	918.40	1,404.78
4652	102 - SUSSEX CAR WASH INC	PO 58526 B: POLICE CAR WASHES	192.00	192.00
4653	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 60019 SC Membership Renew Oct 21-Sept 22 ACCT	167.50	
		PO 60019 SC Membership Renew Oct 21-Sept 22 ACCT	167.50	335.00
4654	1029 - SUSSEX COUNTY CLERK'S ASSN	PO 60022 Seminar 10-7-2021 at Hampton Township	20.00	20.00
4655	1453 - SUSSEX COUNTY LOCK & SAFE,	PO 60066 Replacement Keys	132.00	132.00
4656	130 - SUSSEX COUNTY P & H, INC.	PO 59182 B: PLUMBING SUPPLIES	423.09	423.09
4657	3965 - SYN-TECH SYSTEMS, INC.	PO 60067 Fuel Sys Contract 10/30/2021-10/29/2022	1,175.00	1,175.00
4658	3897 - SYNCHRONY BANK	PO 59754 PRINTER/SCANNER/CAL TAPE	320.23	
		PO 59948 Office supplies - September 2021	26.32	
		PO 59948 Office supplies - September 2021	27.38	
		PO 60009 CABLES ORDER #112 2392516-8844221 & 9146	54.54	
		PO 60053 DPW Technology/ Office Spls	386.85	815.32
4659	3115 - THE NJ SHADE TREE FEDERATION	PO 60031 2020 & 2021 NJ Shade Tree Federation - D	190.00	190.00
4660	2025 - THOMSON REUTERS -WEST	PO 59894 2021 Code of Crim Justice/MV Laws	275.00	275.00
4661	217 - TIMMERMAN COMPANY, INC.	PO 59536 Refurbish and Repair 2006 Elgin Sweeper	59,031.53	59,031.53
4662	217 - TIMMERMAN COMPANY, INC.	PO 60062 SWEEPERS PARTS/Repairs	2,041.73	2,041.73
4663	2675 - TIRE KING, INC.	PO 60040 Truck Tires/#Adam	2,752.00	2,752.00
4664	4093 - TOMLINSON, RICHARD	PO 60030 DJ FOR CAR SHOW - FALL FESTIVAL 10/10/20	450.00	450.00
4665	4468 - TOWNSHIP OF HARDYSTON	PO 59985 Temporary Zoning Officer - May/June 2021	150.00	150.00
4666	2289 - TRANE, INC.	PO 59916 HVAC /Temp CONTROLLER RPR PD cust #187410	885.00	885.00
4667	1469 - UNIVERSAL SUPPLY GROUP INC.	PO 60068 Air Filters	110.17	110.17

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/13/2021 For bills from 09/16/2021 to 10/06/2021

Check#	Vendor	Description	Payment	Check Total
4668	3315 - USA BLUE BOOK	PO 59887 Water Pumps/ cust #828619	1,387.24	1,387.24
4669	1280 - VERIZON WIRELESS, INC.	PO 60051 CELL PHONES -SEPT	51.45	
		PO 60051 CELL PHONES -SEPT	185.80	237.25
4670	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 60015 PLANNING BOARD OTHER EXPENSES	576.00	
		PO 60016 C.ENNIS AUGUST 2021	18.00	
		PO 60017 J.DEVINE AUGUST 2021	18.00	612.00
4671	2635 - W.B. MASON, INC.	PO 59990 Toner Cartridges for Registrar's Printer	281.92	281.92
4672	1500 - WALMART	PO 60071 Office Supplies	156.35	156.35
4673	4470 - William Ahrendt	PO 60013 POOL 2021 SEASON ICE CREAM Inventory fil	533.39	533.39
TOTAL				393,853.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
101235	TAX OVERPAYMENTS			3,312.68	
101299	Due to Clearing			0.00	178,308.00
104310	TOTAL A: LOCAL REVENUES			150.00	
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	712.14			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	459.98			
1052200	TOWN COUNCIL - OTHER EXPENSES	167.50			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	320.25			
1058200	LEGAL SERVICES - OTHER EXPENSES	20.00			
1059200	MUNICIPAL COURT - OTHER EXPENSES	735.00			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	3,036.61			
1062200	PLANNING BOARD - OTHER EXPENSES	576.00			
1063200	HISTORIC COMMISSION - OTHER EXPENSES	325.00			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	114,559.57			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	227.25			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	828.15			
1074200A	(2020) POLICE DEPARTMENT - OTHER EXPENSES		2,000.00		
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	4,743.11			
1074300A	(2020) COMMUNICATIONS CENTER - OTHER EXPENSES		2,600.00		
1078200	EMERGENCY MANAGEMENT - OTHER EXPENSES	604.22			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	4,306.27			
1081200	SNOW REMOVAL - OTHER EXPENSES	253.98			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	16,226.49			
1084200	BOARD OF HEALTH - OTHER EXPENSES	281.92			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	357.46			
1087200	RECREATION - OTHER EXPENSES	3,566.42			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	8,569.83			
1090200	SWIMMING POOL - OTHER EXPENSES	356.08			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	685.61			
1092200	CELEBRATION OF PUBLIC EVENTS - OE	900.00			
1094575	STATE OF EMERGENCY - CORONAVIRUS	2,976.50			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	4,449.98			
TOTALS FOR CURRENT FUND		170,245.32	4,600.00	3,462.68	178,308.00
111200	APPROPRIATED RESERVES FOR GRANTS			3,572.80	
111299	Due to Clearing			0.00	3,572.80
TOTALS FOR FEDERAL/STATE GRANTS		0.00	0.00	3,572.80	3,572.80
301299	Due to Clearing			0.00	59,031.53
3092101	ORD 2021-7 VARIOUS IMP	59,031.53			
TOTALS FOR CAPITAL		59,031.53	0.00	0.00	59,031.53

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
601299	DUE TO CLEARING			0.00	81,541.14
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	81,541.14			
TOTALS FOR	WATER/SEWER UTILITY	81,541.14	0.00	0.00	81,541.14
611299	DUE TO CLEARING			0.00	45,523.80
6192008	ORD 2020-11 WWTP - CLARIFIER, FUNDED	43,229.37			
6192010	ORD 2020-16 WWTP Repairs & Imp	2,253.93			
6192115	ORD 2021-15 VAR WS - ARP FUNDED	12.30			
6192116	ORD 2021-16 CONSTRUC SPARTA A PS	28.20			
TOTALS FOR	WATER/SEWER CAPITAL	45,523.80	0.00	0.00	45,523.80
711208	RES RECREATION (ALL)			1,163.39	
711299	DUE TO CLEARING			0.00	1,784.39
711440	ENGINEER REVIEW FEES			621.00	
TOTALS FOR	TRUST	0.00	0.00	1,784.39	1,784.39
721299	DUE TO CLEARING			0.00	2,340.00
721365	QUANTUM REALM,PUNC EQ (12/20)			65.00	
721371	NEWTON 213 LLC - SHOP RITE			455.00	
721374	ABOVE GRID SOLAR CARPORT -AHS-B1.01 L17			1,820.00	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	2,340.00	2,340.00
811284	HEALTH INS. EMPLOYEE			21,751.43	
811299	Due to Clearing			0.00	21,751.43
TOTALS FOR	PAYROLL	0.00	0.00	21,751.43	21,751.43

Total to be paid from Fund 10 CURRENT FUND	178,308.00
Total to be paid from Fund 11 FEDERAL/STATE GRANTS	3,572.80
Total to be paid from Fund 30 CAPITAL	59,031.53
Total to be paid from Fund 60 WATER/SEWER UTILITY	81,541.14
Total to be paid from Fund 61 WATER/SEWER CAPITAL	45,523.80
Total to be paid from Fund 71 TRUST	1,784.39
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72)	2,340.00
Total to be paid from Fund 81 PAYROLL	21,751.43
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	393,853.09

Checks Previously Disbursed

217139	ELAVON - ON LINE FEES	ELAVON ONLINE FEES-Sept cc pool	13.01	10/04/2021
211084	ELAVON, INC.	Sept Court CC Fees	72.28	10/04/2021
211083	JP MORGAN CHASE BANK	2014 Refunding Bonds ;'04&'06, Int	40,850.00	10/01/2021
218172	PUBLIC EMPLOYEE RETIRE SYSTEM	3rd Qtr IROC	26,278.29	9/30/2021
218170	POLICE &FIRE RETIREMENT SYSTEM	3rd Qtr IROC	32,341.73	9/29/2021
211082	PAYROLL ACCOUNT	9/30 CURR PAYROLL	201,922.55	9/29/2021
211136	PAYROLL ACCOUNT	9/30 GRANT PAY	890.92	9/29/2021
216049	PAYROLL ACCOUNT	9/30 W/S PAYROLL	40,313.23	9/29/2021
217138	PAYROLL ACCOUNT	9/30 TRUST PAYROLL	17,080.50	9/29/2021
211134	PAYROLL ACCOUNT	9/16 GRANT PAY	1,699.31	9/16/2021
217137	PAYROLL ACCOUNT	9/16 TRUST PAY POLICE O/S \$88.50/H	12,257.25	9/16/2021
211080	PAYROLL ACCOUNT	9/16 CURRENT PAY	204,563.22	9/16/2021
216046	PAYROLL ACCOUNT	9/16 W/S PAY	44,159.33	9/16/2021
42734	SUSSEX COUNTY CLERK	PO# 59933 Temporary Right of Entry and Acces	8.00	9/15/2021

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
218115	PUBLIC EMPLOYEE RETIRE SYSTEM	August PERS to Trenton		16,000.00	9/15/2021
218166	POLICE & FIRE RETIREMENT SYSTEM	August PPRS to Trenton		19,000.00	9/15/2021
218167	SUI ACCOUNT	2nd Qtr ee Sui w/h		2,726.21	9/15/2021

				660,175.83	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	447,416.05	178,308.00	625,724.05
Fund 11 FEDERAL/STATE GRANTS	2,590.23	3,572.80	6,163.03
Fund 30 CAPITAL		59,031.53	59,031.53
Fund 60 WATER/SEWER UTILITY	84,472.56	81,541.14	166,013.70
Fund 61 WATER/SEWER CAPITAL		45,523.80	45,523.80
Fund 71 TRUST	29,350.76	1,784.39	31,135.15
Fund 72 DEVELOPERS ESCROW (Fund 72)		2,340.00	2,340.00
Fund 81 PAYROLL	96,346.23	21,751.43	118,097.66

BILLS LIST TOTALS	660,175.83	393,853.09	1,054,028.92
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