



**AGENDA
NEWTON TOWN COUNCIL
HYBRID REGULAR MEETING
DECEMBER 13, 2021
7:00pm**

Please click this URL to join.

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I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Mr. Couce Mrs. Diglio Mr. Schlaffer Mrs. Teets Mayor Dickson

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. PRESENTATION

V. APPROVAL OF MINUTES

- a. November 22, 2021 – Regular Meeting
- b. November 22, 2021 – Executive Session
- c. November 30, 2021 – Board of Education/Council Joint Meeting

VI. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please state your name and address for the record.**

VII. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo
- b. Councilman Couce
- c. Councilwoman Diglio
- d. Councilwoman Teets
- e. Deputy Mayor Schlaffer
- f. Mayor Dickson

VIII. UNFINISHED BUSINESS

IX. ORDINANCES

- a. 2nd Reading and Public Hearing
Ordinance 2021-22

An Ordinance To Amend, Revise, And Supplement Chapter 100 of The Town Code of the Town of Newton, Entitled "Fees And Costs", Most Notably Section 100-2 "Peddling And Soliciting"; Section 100-11 "Sidewalk Cafes"; Section 100-15 "Vehicles And Traffic"; Section 100-17 "Health Codes"; Section 100-19 "Utilities"; Section 100-20 "Streets And Sidewalks"; Section 100-22 "Land Subdivision And Site Plan Review"; Section 100-23 "Zoning"; And Section 100-24 "Miscellaneous Fees And Charges"; Chapter 206, Entitled "Peddling And Soliciting", Most Notably Section 206-21 "Fees, Permits and Insurance"; and, Related Other Town Code Provisions

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

X. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- | | | |
|----|-----------------------|--|
| a. | Resolution #238-2021* | Transfer of School Monies for the Period from January 1, 2022 to June 30, 2022 |
| b. | Resolution #239-2021* | Authorize the Award of a Required Disclosure Contract for Planet Networks, Inc. |
| c. | Resolution #240-2021* | Authorizing the Sale of Brine Solution to Municipalities for Calendar Year 2022 |
| d. | Resolution #241-2021* | To Cancel Current Appropriation Balance |
| e. | Resolution #242-2021* | Authorize the Release of Executive Session Minutes to the Public |
| f. | Resolution #243-2021* | Reimburse Town Employees for Vehicle Expenses for Calendar Year 2022 |
| g. | Resolution #244-2021* | Appointment of Jonathan Kazer as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee |
| h. | Resolution #245-2021* | Designate the Town Manager as the National Organization on Disability Representative for Calendar Year 2022 |
| i. | Resolution #246-2021* | Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2022 |
| j. | Resolution #247-2021* | Designation of Public Agency Compliance Officer for Calendar Year 2022 |

- k. Resolution #248-2021* Authorize Credits Due Water and Sewer Utility Accounts
- l. Resolution #249-2021* Change Order for Resolution 185-2021, Award the Contract for the Proposed Improvements to Elm Street, Hampton Street, and Upper Union Place Project to Schifano Construction, Denville Line Painting, and Campbell Foundry, through the Morris County Cooperative Pricing Council
- m. Resolution #250-2021* Reappointment of Nancy Craddock to the Advisory Shade Tree Commission
- n. Resolution #251-2021* Authorizing a Change Order to the Contract for Construction of ADA Ramps on Elm Street, Hampton Street, & Upper Union Place Project
- o. Resolution #252-2021* To Cancel Appropriated Reserve for Municipal Alliance Grant 2019/2020
- p. Resolution #253-2021* Resolution Approving Vacation Leave Time Payout for Steven Estler
- q. Resolution #254-2021* To Cancel Outstanding Checks in Municipal Court Account
- r. Resolution #255-2021* To Cancel \$11,912.77 Interfund Balance between Current Fund and Federal and State Grant Fund
- s. Resolution #256-2021* Approve Bills and Vouchers for Payment
- t. Applications* A Membership Application from Joseph Semanchik, 469 U.S. Hwy 206, Newton, NJ into the Newton Fire Department
A Membership Application from Connor Bagues, 50 Swartswood Rd., Apt. 1, Newton, NJ into the Newton Fire Department
A Membership Application from Colton Lawrence, 115 Merriam Avenue, Newton, NJ into the Newton Fire Department

XI. RESOLUTIONS

- a. Resolution #257-2021 Performance Based Payment for Town Manager
- b. Resolution #258-2021 Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2022

XII. OPEN TO THE PUBLIC (3 minutes each)

XIII. DISCUSSION

Water/Sewer Connection Fees - Tom Ferry, Auditor, CPA, RMA

XIV. COUNCIL & MANAGER COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE 2021-22

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 100 OF THE TOWN CODE OF THE TOWN OF NEWTON, ENTITLED “FEES AND COSTS”, MOST NOTABLY SECTION 100-2 “PEDDLING AND SOLICITING”; SECTION 100-11 “SIDEWALK CAFES”; SECTION 100-15 “VEHICLES AND TRAFFIC”; SECTION 100-17 “HEALTH CODES”; SECTION 100-19 “UTILITIES”; SECTION 100-20 “STREETS AND SIDEWALKS”; SECTION 100-22 “LAND SUBDIVISION AND SITE PLAN REVIEW”; SECTION 100-23 “ZONING”; AND, SECTION 100-24 “MISCELLANEOUS FEES AND CHARGES”; CHAPTER 206, ENTITLED “PEDDLING AND SOLICITING”, MOST NOTABLY SECTION 206-21 “FEES, PERMITS AND INSURANCE”; AND, RELATED OTHER TOWN CODE PROVISIONS

WHEREAS, the Mayor and Town Council have received various fees charged by the Town to the various persons doing business with the Town and wishes to amend, revise, and supplement various provisions of Chapter 100 of the Town Code, entitled “Fees and Costs”, most notably Section 100-2 entitled “Peddling and Soliciting”; Section 100-11 “Sidewalk Cafes”; Section 100-15 “Vehicles and Traffic”; Section 100-17 “Health Codes”; Section 100-19 “Utilities”; Section 100-20 “Streets and Sidewalks”; Section 100-22 “Land Subdivision and Site Plan Review”; Section 100-23 “Zoning”; Section 100-24 “Miscellaneous Fees and Charges”; and Chapter 206, Section 206-21 “Fees, Permits and Insurance”; and, related other Town Code provisions as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town Code of the Town of Newton, County of Sussex, State of New Jersey most notably Chapter 100 of the Town Code, entitled “Fees and Costs” and related other Town Code provisions is hereby amended, revised, and supplemented as to the Sections of Chapter 100 and Chapter 206 (and related Town Code provisions) set forth above as follows:

- A. §100-2 Peddling and Soliciting (Chapter 206)
- C. Annual food truck permit fee. [Starting January 1, 2021, “\$500.00 per year (limit of six (6) permits issued with the Town per year). The prorated fee for the remainder of 2018 shall be \$250.00]. Starting January 1, 2022, the fee shall be \$100.00 per year with no limit on the number of said permits that may be issued.
- B. §100-11 Sidewalk Cafes (Chapter 234)
Sidewalk café license (§234-6D) [\$50] \$25.

[Brackets] mean deletions; Underlines mean additions

- C. §100-15 Vehicles and Traffic (Chapter 307)
- (2) Overnight parking pass
- (b) Tractor trailer/box truck parking: [\$100 annually “Amended 11-26-2012 by Ord. No. 2012-26]
- \$25 monthly
- \$50 quarterly
- \$100 semi-annually
- \$200 annually

- D. §100-17 Health Codes (Chapter 133, 250, Article I; and 273)

Create a new subsection F, entitled Retail Food Establishment License, which shall read as follows:

- “F. (1) Retail Food Establishment License for premises containing less than five thousand (5,000) square feet: \$50 annually.
- (2) Retail Food Establishment License for premises containing a total of five thousand (5,000) square feet or more: \$100 annually.”

- E. §100-19 Utilities (Chapter 228)
- B. Construction water (§228-3D), per quarter: [\$100] \$200.
- C. Water turn-on and turn-off charges (§228-5B) after normal Water Department working hours: [\$75] \$125.
- G. Meter checkout (§228-6U): [\$150] \$200.
- H. Frozen meter charge: [\$250] [Amended 11-26-2012 by Ord. No. 2012-26] \$300.
- L. Final water reading charge (between billing cycles): [\$30] \$50.
- M. Sewer dye test: [\$75] \$100.
- N. Service charge for restoration of service when service to a property has been discontinued due to nonpayment of water bill (§228-19F) [\$50] \$100.
- P. Additional water meter (at owner’s request) [\$250 each] [Amended 5-23-2011 by Ord. No. 1011-9]] \$325 each.
- Q. Inspection fee for water and sewer work: [\$30 per hour] \$75 per hour.
- F. §100-20 Streets and Sidewalks (Chapter 266, Articles IV, Vol VI)
- A. Excavation permits (§266-27)
- (1) Concrete pavement: [\$60] \$100.
- (2) Other surfaces: [\$60] \$100.
- C. Fees for rental of public works equipment and manpower (relating to Chapter 1, Article III; 45, 49, Articles I and II; 57, Articles I and II; 109; 151; 175;

[Brackets] mean deletions; Underlines mean additions

[Brackets] mean deletions; Underlines mean additions

187; 200; 213, Article I; 254; 262; 266, Articles I, II, III, IV, V, and VI; and 289). All fees represent the charge per hour:

(5) Use of staff:

- (a) Equipment operator(s), hourly, per staff member: [~~\$45~~] \$75.
- (b) Laborer(s), hourly per staff member: [~~\$30~~] \$50.

G. §100-22 Land subdivision and site plan review (Chapter 240)

A. Minor subdivision (Chapter 240):

(1) Filing fee: [~~\$250~~] \$250, plus \$50 per lot.

B. Major subdivision (Chapters 240) filing fees.

(1) Preliminary: [~~\$750~~, plus \$100 per lot] \$500, plus \$100 per lot.

(2) Final: [~~\$500~~] \$500 plus 50% of preliminary.

D. Create a new Subsection D(A), which shall read as follows:

D(A) Amended various, preliminary, or final major subdivision new deposits: \$500.

E. Site plan filing fee, preliminary:

(1) Residential: [~~\$150 per unit, but not less than \$300;~~] \$75 per unit, but not less than \$500; escrow fee: \$1,000, plus \$50 per unit or lot.

(2) Commercial or industrial:

[(a) Up to 1,000 square feet: \$350;]

[(b) More than 1,000 square feet: \$800]

(a) Commercial: \$25 per 1,000 square feet.

(b) Industrial: \$50 per 1,000 square feet.

F. Site plan filing fee, final: [same as preliminary] \$500 plus 50% of preliminary.

F(A). Create a new Subsection F(A), which shall read as follows:

F(A) Amended minor, preliminary, or final site plan review deposits: \$500.

G. Site plan waiver

(2) Renew fee: \$100.

H. §100-23 Zoning (Chapter 320)

C. Planning Board applications:

(1) Pursuant to N.J.S.A. 40:55D-70(a), appeals

	<u>Application</u>	<u>Escrow</u>
Residential	[\$0] <u>\$100.</u>	\$500.
Commercial/professional	[\$0] <u>\$250.</u>	\$1,000.
Industrial	[\$0] <u>\$500.</u>	\$1,000.

(2) Pursuant to N.J.S.A. 40:55D-70(b), interpretations/decisions:

[(a) Special use: \$50]

[(b) Other: \$50]

[Brackets] mean deletions; Underlines mean additions

<u>Interpretations</u>	<u>Application</u>
<u>Residential</u>	<u>\$100.</u>
<u>Commercial/professional</u>	<u>\$250.</u>
<u>Industrial</u>	<u>\$500.</u>

(3) Pursuant to N.J.S.A. 40:55D-70(c), bulk variances:

	<u>Application</u>	<u>Escrow</u>	<u>Escrows, Single Family</u>
Residential	[\$0] <u>\$100.</u>	\$2,000.	\$1,000.
Commercial/professional	[\$0] <u>\$250.</u>	\$2,000.	N/A
Industrial	[0] <u>\$500.</u>	\$2,000.	N/A

(4) Pursuant to N.J.S.A. 40:55D-70(d), use variances:

	<u>Application</u>	<u>Escrow</u>	<u>Escrows, Single Family</u>
Residential	[\$0] <u>\$250</u>	\$3,000.	\$1,000.
Commercial/professional	[\$0] <u>\$500</u>	\$3,000.	N/A
Industrial	[0] <u>\$1,000</u>	\$3,000.	N/A

E. [Charge for request for amendment to previously approved plans: \$200]; Charge for request for extension of preliminary or final site plans: \$500; escrow for extension of reappraisal: \$500. Charge for request for extension of preliminary or final subdivision plans: \$500.

F. Charge for request for amendment to previously approved plans: [\$200] \$500; escrow for amendments \$500.

H. Charge for special meeting of Planning Board; any required fee plus [\$850]; \$1,000.

K. Add a new Subsection K, which shall read as follows:

“K. Actions before the Newton Town Planning Board as to zoning applications:

(1) Zoning application – residential: \$25.

(2) Zoning application – commercial/professional: \$50.

(3) Zoning application – industrial: \$100.”

L. Add a new Subsection L, which shall read as follows:

“L. Verification letters from the Town and/or the Planning Board: \$75.”

[Brackets] mean deletions; Underlines mean additions

M. Add a new Subsection M, which shall read as follows:
“M. Historic Preservation Commission”

	<u>Application</u>	<u>Escrow</u>
<u>Residential</u>	<u>\$100.</u>	<u>\$100.</u>
<u>Commercial/professional</u>	<u>\$250.</u>	<u>\$1,000.</u>
<u>Industrial</u>	<u>\$500.</u>	<u>\$2,500.</u>

I. §100-24 Miscellaneous fees and charges

A. (1) Season passes:

(a) Town of Newton residents:

(1) Family: [~~\$250.~~] \$400. (A family is defined as any adult, his or her spouse and their children, ages three (3) to twenty-one (21), living together in one household.) A maximum of six badges will be issued.]: Free.

(2) Couple: [~~\$175.~~] \$300. (A couple is defined as two persons, married, engaged or otherwise romantically paired, living in one household. A couple membership may also be purchased by single parents with one child.) A maximum of two badges will be issued.]: Free.

(3) Single: [~~\$125.~~] \$200.

(b) All others (residing outside the Town of Newton):

(1) Family: [~~\$350~~] \$400. (All other language remains as is)

(2) Couple: [~~\$225~~] \$300. (All other language remains as is)

(3) Single: [~~\$175~~] \$200.

(c) Swim team participant:

[1] Per swimmer: \$50, up to a family maximum of \$100 (Newton Swim Team)

[2] Per hour: \$100 (includes an additional 15 minutes of deck time both before and after practice]

[d] (c) Non-Resident Senior citizens (ages 55 and up):

[1] Couple: [~~\$75~~] \$200. (All other language remains as is)

[2] Single: [~~\$40~~] \$100.

[e] (d) Replacement badge: [~~\$5~~] \$10 each

[f] (e) Friends of Newton membership: available to Town of Newton employees, Town of Newton emergency services personnel (police, fire, EMS, OEM), military (active duty, reserve, or retired), people employed within the Town of Newton (as evidenced by a recent pay stub).

(1) Family: [~~\$250~~] \$300. (All other language remains as is)

(2) Couple: [~~\$175~~] \$200. (All other language remains as is)

(3) Single: [~~\$125~~] \$125.

[(g) Swim team family membership:

[1] Town of Newton resident: \$250.

[2] Nonresident: \$350.]

[Brackets] mean deletions; Underlines mean additions

(2) Non-Resident Daily admission:

(a) Senior citizens (ages 55 and up): [~~\$3~~] \$5.

[(b) All others: \$5]

(b) Ages 3 and up: \$10.

[b] (c) Ages 2 and under: Free

(3) Swim lessons:

[(a) Season pass holder: \$55 for eight thirty-minute lessons]

[(b) All others: \$75 for eight thirty-minute lessons.]

(a) Residents: \$125 for eight thirty-minute lessons.

(b) Non-Residents: \$150 for eight thirty-minute lessons.

[(4) Special group rate: \$3 per person, to be used when a group visits the pool in off peak hours.]

[(5) Lifeguard training: Red Cross fees are additional and are not covered under this section:

(a) Season pass holder: \$250.

(b)(d) All others: \$275.]

[(6)] (4) Birthday parties:

[(a) Season pass holders: \$150 for the first 10 guests, \$5 each additional guest; pizza and soda are included. Ice cream is an additional charge.]

[b] (a) [All others: \$200 for the first 10 guest, \$5 each additional guest; pizza and soda are included. Ice cream is an additional charge.] \$300

for the first 10 guests, \$5 for each additional guest. Pizza, soda, and ice cream are included.

[(7) Scuba Discovery class: \$100 per student per class]

[(8) Water aerobics:

(a) Season pass holders: \$15 for five sessions

(b) All others: \$35 for five session, including daily visit fee]

[(9) Guard Start: A pre-lifeguarding class for ages 11 to 14, resulting in CPR and First Aid certification.

(a) Season pass holders: \$75.

(b) All others: \$100.]

[Brackets] mean deletions; Underlines mean additions

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- B. Add a new Subsection P regarding Cannabis Application and License Review Fee, shall read as follows:

“P. Any person applying to be permitted to operate a cannabis business under the laws of the State of New Jersey and the Town Code of the Town of Newton in the Town of Newton shall pay an annual fee of \$2,500 to have the Town and its professionals review said application and license annually in order to operate a cannabis business in the Town of Newton. Said annual fee shall apply to all six (6) marketplace classes of licenses including cultivator, manufacturer, wholesaler, distributor, retailer, and delivery.”

J. [§ 206-21 Fees, permits and insurance.

- A. Starting January 1, 2019, a fee of \$500 shall be payable to the Town on an annual calendar-year basis for a food truck permit within the Town of Newton. Said fee shall not be prorated and no refunds will be given. For the remainder of 2018, the fee shall be set at \$250. No refunds will be given for 2018.]

BE IT FURTHER ORDAINED, that any provisions of Chapter 100 and Chapter 206 and its Sections described above which are not enumerated herein shall remain in their current status; and

BE IT FURTHER ORDAINED, that should any part or portions of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereto other than the part held invalid. All ordinances or parts of ordinances which are inconsistent with this ordinance shall be repealed as to their inconsistencies only.

This Ordinance shall take effect immediately upon adoption and publication in accordance with applicable law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton held on Monday, November 22, 2021. It was adopted, after final reading and public reading thereon, at a regular meeting of the Newton Town Council conducted at 7:00pm on Monday, December 13, 2021 in the Council Chambers at the Newton Town Municipal Building, 39 Trinity Street, Newton, New Jersey and shall take effect in accordance with law.

ATTEST:

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #238-2021

December 13, 2021

**“Transfer of School Monies for the Period
from January 1, 2022 to June 30, 2022”**

BE IT RESOLVED by the Town Council of the Town of Newton that the Town Treasurer be authorized to turn over to the Treasurer of School Monies, as monies become available, \$6,663,038.54 to meet the obligations of the Newton Board of Education, in accordance with the Statutes and the request of the Board of Education of Newton.

Amount of Tax Voted (Inclusive of Debt Service)	\$13,855,464.00
Amount Received to Date	7,192,425.46
Amount of This Request	<u>6,663,038.54</u>
Balance Due Board of Education	0.00

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #239-2021

December 13, 2021 "Authorize the Award of a Required Disclosure Contract for Planet Networks, Inc."

WHEREAS, the Town of Newton requires networking and information technology services pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Planet Networks, Inc., 4 Park Pl, Newton, NJ 07860 in the aggregate is expected exceed the pay to play threshold of \$17,500.00; and

WHEREAS, Planet Networks, Inc., 4 Park Pl, Newton, NJ 07860, has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies Planet Networks, Inc., 4 Park Pl, Newton, NJ 07860, has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and the contract will prohibit Planet Networks, Inc., 4 Park Pl, Newton, NJ 07860, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer hereby certifies sufficient funds in the 2022 budget, funds NOT TO EXCEED \$38,000.00 will be encumbered as follows:

Account name:	Account #:	
Utility/Bulk - Internet	1089266	\$16,100.00
OEM – Office Expense	1078244	\$ 200.00
Cencom – Contractual	1074317	\$21,700.00

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Planet Networks, Inc., 4 Park Pl, Newton, NJ 07860, not to exceed \$38,000.00 for the 2022 calendar year; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

Teresa A. Oswin, RMC
Municipal Clerk

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8

Planet Networks Inc.

NAME OF BUSINESS ENTITY

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify the above named business entity has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 that would bar the award of this contract in the one year period preceding *January 1, 2021* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *Town of Newton* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Mayor Matthew S. Dickson	
Deputy Mayor Jason J. Schlaffer	
Councilmember John-Paul E. Couce	
Councilmember Michelle J. Teets	
Councilmember Sandra Lee Diglio	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Robert Boyle	1 Ivy Crest Lane, Rockaway, NJ 07866

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Planet Networks Inc.

Signed: [Signature]
 Print Name: Robert Boyle

Title: President/CEO
 Date: 12/6/2021

Subscribed and sworn before me this 6th day of December, 2021

My Commission expires: [Signature]

[Signature]
 (Affiant)
Robert Boyle, President/CEO
 (Print name & title of affiant) (Corporate Seal)

AARON C. ENDLY
 NOTARY PUBLIC OF NEW JERSEY
 My Commission Expires 9/25/2022

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8

Planet Networks Inc.

NAME OF BUSINESS ENTITY

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~

**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

## Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee\*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

\* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."





**List of Agencies with Elected Officials Required for Political Contribution Disclosure  
N.J.S.A. 19:44A-20.26**

**County Name: Sussex**

State: Governor, and Legislative Leadership Committees

Legislative District #: 24

State Senator and two members of the General Assembly per district.

**County:**

Freeholders

County Clerk

Sheriff

Surrogate

**Municipalities (Mayor and members of governing body, regardless of title):**

Newton Town

**Fire Districts (Board of Fire Commissioners):**

None

**USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM [the Pay to Play section](#) OF THE DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.**

**STOCKHOLDER DISCLOSURE CERTIFICATION**

**Name of Business:**

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

**OR**

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business organization:**

Partnership

Corporation

Sole Proprietorship

Limited Partnership

Limited Liability Corporation

Limited Liability Partnership

Subchapter S Corporation

**Sign and notarize the form below, and, if necessary, complete the stockholder list below.**

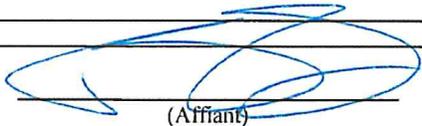
Stockholders:

|                                                                                |                            |
|--------------------------------------------------------------------------------|----------------------------|
| Name:<br>Robert Boyle<br>Home Address:<br>1 Ivy Crest Ln<br>Rockaway, NJ 07866 | Name:<br><br>Home Address: |
| Name:<br><br>Home Address:                                                     | Name:<br><br>Home Address: |
| Name:<br><br>Home Address:                                                     | Name:<br><br>Home Address: |

Subscribed and sworn before me this 6<sup>th</sup> day of December, 2021

\_\_\_\_\_  
(Notary Public)

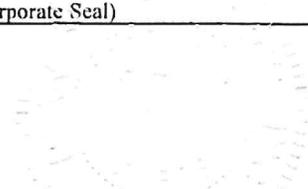
My Commission expires: \_\_\_\_\_

  
(Affiant)

Robert Boyle, President (CEO)  
(Print name & title of affiant)

\_\_\_\_\_  
(Corporate Seal)

**AARON C. ENDLY**  
**NOTARY PUBLIC OF NEW JERSEY**  
**My Commission Expires 8/25/2022**





## TOWN OF NEWTON

### RESOLUTION #240-2021

December 13, 2021 “Authorizing the Sale of Brine Solution to Municipalities for Calendar Year 2022”

**WHEREAS**, the Town of Newton has the equipment necessary to make a brine solution which is used on roadways in preparation for inclement weather; and

**WHEREAS**, in the past, other municipalities have purchased the brine solution from the Town of Newton; and

**WHEREAS**, the Newton Town Council desires to authorize the sale of brine solution to other municipalities to the extent it is available, subject to the terms and conditions of this Resolution; and

**WHEREAS**, the New Jersey Local Public Contracts Law authorizes the sale of items such as the brine solution to a local government agency in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-36(2), without the need for bids or public auctions;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that:

1. The Town of Newton may sell to other municipalities brine solution to the extent that the Town of Newton has the solution available.
2. The DPW Supervisor or his designee shall be responsible for monitoring the quantities of brine solution sold and provide the information to the Town of Newton CFO or his/her designee for invoicing purposes.
3. The sale price of the brine solution at the time of this Resolution is \$0.65 per gallon; however, the Town of Newton reserves the right to adjust the sale price in the event the costs to the Town of Newton increase during the term of this Resolution. Upon receipt of the invoice, the purchasing municipality shall submit a purchase order or voucher to the Town of Newton. Payment of the invoice is expected within 30 days of the invoice date.
4. A copy of this Resolution shall be placed on file with the Clerk of the Town of Newton.
5. This Resolution shall take effect immediately and shall remain in effect January 1, 2022 through December 31, 2022, or as such time as the Town Council modifies or repeals this Resolution.

#### **CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #241-2021

December 13, 2021 "To Cancel Current Appropriation Balance"

**WHEREAS**, the following Current Fund 2021 budget appropriation balance remains unexpended;

|                                            |             |
|--------------------------------------------|-------------|
| Vehicle Maintenance - Road, OE A/C#1083380 | \$36,104.94 |
|--------------------------------------------|-------------|

**WHEREAS**, per NJSA 40A:4-60 any unexpended balances of appropriations may, by resolution of the Governing Body, be canceled prior to the end of the fiscal year to operations (which then gets closed to fund balance);

**NOW, THEREFORE BE IT RESOLVED**, by a majority of the full membership of the Town Council of the Town of Newton, that the above listed unexpended balance of the Current Fund be canceled to Current Operations.

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #242-2021

December 13, 2021    **“Authorize the Release of Executive Session Minutes to the Public”**

**WHEREAS**, the Newton Mayor and Council met in Executive Session on certain occasions; and

**WHEREAS**, as a result of these Executive Sessions, minutes were prepared and approved by the Mayor and Council although the minutes were not released to the public; and

**WHEREAS**, the Town Attorney, Town Clerk, and Town Manager have reviewed such approved minutes and recommend the release of certain meeting minutes to the public;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, in the County of Sussex, and State of New Jersey, that the minutes of the following Executive Sessions be released to the public:

2/22/2021

**BE IT FURTHER RESOLVED**, that these specified minutes may be released to the public upon request.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #243-2021

December 13, 2021 "Reimburse Town Employees for Vehicle Expenses for Calendar Year 2022"

**WHEREAS**, certain Town of Newton employees use their private vehicles in connection with Town business; and

**WHEREAS**, such employees routinely use their vehicles for travel within Sussex County; and

**WHEREAS**, it is appropriate to reimburse said Town employees for use of their personal vehicles;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the employees listed below receive the following **quarterly** allowances for all vehicular trips within Sussex County effective January 1, 2022:

| <u>Employee</u>  | <u>Position</u>                            | <u>Estimated Miles/Qtr.</u> | <u>Quarterly Amount</u> |
|------------------|--------------------------------------------|-----------------------------|-------------------------|
| Scott Holzhauser | Tax Assessor                               | 200 miles                   | \$115.00                |
| Sherri Kaylani   | Recreation Supervisor                      | 200 miles                   | \$115.00                |
| Jason Miller     | Deputy OEM Coordinator & Deputy Fire Chief | 350 miles                   | \$200.00                |

**BE IT FURTHER RESOLVED**, the following employees are to receive an **annual** stipend for vehicular trips for Town banking purposes:

| <u>Employee</u>   | <u>Position</u>   | <u>Amount</u> |
|-------------------|-------------------|---------------|
| Theresa Schlosser | Tax Collector     | \$150.00      |
| Jacki Shackleton  | Utility Collector | \$150.00      |

**BE IT FURTHER RESOLVED**, that for out-of-town business trips, employees, and officers of the Town of Newton who use their personal means of transportation shall be reimbursed, in accordance with the IRS standard allowance for business miles driven, in effect at the time of travel, from Newton to the point of destination and return during calendar year 2022.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #244-2021

December 13, 2021 "Appointment of Jonathan Kazer as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee"

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Licensed Water Operator, Jonathan Kazer, is hereby appointed as the municipality's representative to the Sussex County Water Quality Policy Advisory Committee for 2022 and will attend regular meetings of said Committee conducted on the second Thursday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

**BE IT FURTHER RESOLVED**, that, if required, Newton's Licensed Water Operator or his designee may also attend workshop meetings of the Sussex County Water Quality Policy Advisory Committee; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Chairman of the Sussex Water Quality PAC.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #245-2021

December 13, 2021 **“Designate the Town Manager as the National Organization on Disability Representative for Calendar Year 2022”**

**WHEREAS**, the Town Manager has historically been appointed as the National Organization of Disability representative for the Town of Newton;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Newton Town Manager, Thomas S. Russo, Jr., is hereby appointed as the National Organization on Disability representative for the Town of Newton; and

**BE IT FURTHER RESOLVED** that the Mayor and the Town Manager are authorized to sign any documents that may be required by the National Organization on Disability to confirm this appointment.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #246-2021

December 13, 2021 **“Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2022”**

**BE IT RESOLVED** by the Town Council of the Town of Newton the Assistant Public Works Supervisor, Adam Vough, is hereby appointed as the municipality’s representative to the Sussex County Solid Waste Advisory Committee (SWAC) to attend regular meetings of said Committee conducted on the second Tuesday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center at One Spring Street, Newton, New Jersey; and

**BE IT FURTHER RESOLVED** that, if required, the Assistant Public Works Supervisor or his designee, may also attend workshop meetings of the Sussex County Solid Waste Advisory Committee; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Chairman of the Sussex County SWAC.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #247-2021

December 13, 2021 “Designation of Public Agency Compliance Officer for Calendar Year 2022”

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Monica B. Miebach, Chief Financial Officer for the Town of Newton, is hereby designated as the Public Agency Compliance Officer for the Town of Newton for 2022; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #248-2021**

**December 13, 2021 "Authorize Credits Due Water and Sewer Utility Accounts"**

**WHEREAS**, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated:

**CREDIT FOR ACCOUNTS THAT SHOULD BE INACTIVE:**

| <u>Account</u> | <u>Address</u>   | <u>Amount</u> |
|----------------|------------------|---------------|
| 18590          | 28 Diller Avenue | \$ 150.00     |
| 27267          | 3 Gabriella Way  | \$ 75.00      |

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the aforementioned accounts for amounts billed incorrectly due to the reason(s) stated.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #249-2021

**December 13, 2021** "Change Order for Resolution 185-2021, Award the Contract for the Proposed Improvements to Elm Street, Hampton Street, and Upper Union Place Project to Schifano Construction, Denville Line Painting, and Campbell Foundry, through the Morris County Cooperative Pricing Council"

**WHEREAS**, the Governing Board of the Town of Newton Resolution 185-2021 for improvements to Elm Street, Hampton Street and Upper Union Place project on September 15, 2021; and

**WHEREAS**, Schifano Construction Corporation, 1 Smalley Avenue Middlesex, New Jersey was awarded Contract #6, Road Surfacing through the Morris County Co-Op's portion for municipalities with regard to Resurfacing of Roads with a not to exceed amount of \$67,877.25; and

**WHEREAS**, Harold Pellow Associates Inc., the Town Engineer for the project has, advised additional unforeseen construction measures are prudent and satisfy identified recognized needs discovered which was not foreseen as part of the original bid request; and

**WHEREAS**, as per memorandum dated November 29, 2021 the Town's Engineer recommends an increased not to exceed the amount of \$72,171.81 and increase of \$4,294.56 to Schifano Construction; and

**WHEREAS**, pursuant to Memorandum, dated November 29, 2021, the Town's Engineer recommends this as a change order; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.8, the need for this change order is due to an unforeseeable problem which could not be foreseen at the time the specifications were written and the contract awarded; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.8, this change order constitutes a minor modification to resolve a minor problem; and

**WHEREAS**, the Chief Financial Officer as required by N.J.S.A. 40A:4-5, N.J.A.C. 5:34-5.1 et seq., hereby certifies funds are available from:

Capital Fund - Ord. #2021-7 Road Improvements - Elm Street, Hampton Street, and Upper Union Place Account #30921011

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, that the change order for the Improvements Elm Street, Hampton Street, and Upper Union Place project in the Town of Newton is hereby approved in the amount of \$4,294.56 to Schifano Construction Corporation in the amended amount of \$72,171.81.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #250-2021

December 13, 2021 "Reappointment of Nancy Craddock to the  
Advisory Shade Tree Commission"

**BE IT RESOLVED** by the Town Council of the Town of Newton that Nancy Craddock is hereby reappointed to a full five-year term on the Advisory Shade Tree Commission effective immediately and continuing through May 31, 2026.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #251-2021

December 13, 2021 **"Authorizing a Change Order to the Contract for Construction of ADA Ramps on Elm Street, Hampton Street, & Upper Union Place Project"**

**WHEREAS**, the Town of Newton awarded a construction contract for certain construction rehabilitation work of Construction of ADA Ramps on Elm Street, Hampton Street & Upper Union Place project, in the amount of \$26,804.12 to ADS Contractors, LLC, 52 Cooks Road, Pittstown, N.J. 08867; and

**WHEREAS**, Harold Pellow Associates, the Town Engineer for the project has, advised that additional unforeseen construction measures are prudent and satisfy identified recognized needs discovered which was not foreseen as part of the original bid request; and

**WHEREAS**, ADS Contractors, LLC have proposed to remedy the deficiencies as discovered; and

**WHEREAS**, ADS Contractors, LLC have proposed to perform this work for change orders in the amount of a decrease of:

CO#1 (\$8,160.00)

**WHEREAS**, pursuant to Memorandum, dated November 29, 2021, the Town's Engineer recommends this as a change order; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.8, the need for this change order is due to an unforeseeable problem which could not be foreseen at the time the specifications were written and the contract awarded; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.8, this change order constitutes a minor modification to resolve a minor problem;

**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton, in the County of Sussex and State of New Jersey that it authorizes a written amendment to the contract with ADS Contractors LLC, 52 Cooks Road, Pittstown, N.J. 08867 at a total cost of a decrease of \$8,160.00, as set forth in the change order proposal submitted.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

---

Teresa A. Oswin, RMC  
Municipal Clerk





## TOWN OF NEWTON

### RESOLUTION #253-2021

December 13, 2021 "Resolution Approving Vacation Leave Time Payout for Steven Estler"

**WHEREAS**, Steven Estler, Truck Driver with the Town of Newton, retires effective November 30, 2021 and is entitled to payout for unused vacation leave time pursuant to applicable law, Town ordinances, United Public Service Employees Union (UPSEU) Agreement, and the Town of Newton Personnel Policy and Procedures Manual and Employee Handbook.

**NOW, THEREFORE BE IT RESOLVED**, the Town Council authorizes the following payout for unused leave time to Steven Estler as follows:

| <b><u>EMPLOYEE</u></b> | <b><u>RETIREMENT DATE</u></b> | <b><u>PAYOUT TOTAL</u></b> |
|------------------------|-------------------------------|----------------------------|
| Steven Estler          | November 30, 2021             | \$2,140.47                 |

**BE IT FURTHER RESOLVED**, that appropriate Town employees are hereby authorized to make the payments set forth above, with any required revisions to the payout amounts.

### **CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #254-2021

December 13, 2021 "To Cancel Outstanding Checks in  
Municipal Court Account"

**WHEREAS**, there are check(s) which have not been cashed in the Town of Newton Court Account; and

**WHEREAS**, those check(s) have been reviewed to determine if they should be canceled and the amount paid over to the Town Treasurer to be deposited into the Town of Newton Current Fund Balance.

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, the outstanding checks totaling \$76.00 as per the attached memo from the Municipal Court dated December 6, 2021 are hereby canceled.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk

Date: December 6, 2021  
To: Town of Newton – Finance Department  
From: Municipal Court  
Re: checks over 6 months old

Attached please find Check #4965 issued to the Town of Newton to represent uncashed checks over 6 months.

|         |       |                          |         |
|---------|-------|--------------------------|---------|
| 5/15/20 | #4855 | Teresa Lopusnak          | \$ 1.00 |
| 2/9/21  | #4905 | Kohl's Dept. Store       | \$50.00 |
| 5/17/21 | #4922 | Hopewell Management Inc. | \$25.00 |
| TOTAL   |       |                          | \$76.00 |



## TOWN OF NEWTON

### RESOLUTION #255-2021

December 13, 2021 "To Cancel \$11,912.77 Interfund Balance between Current Fund and Federal and State Grant Fund"

**WHEREAS**, there exists a credit balance in the Grant Fund, Interfund – Due to Current in the amount of \$11,912.77; and

**WHEREAS**, there exists a debit balance in the Current Fund, Interfund – Due from Federal and State Grant Fund in the amount of \$11,912.77; and

**WHEREAS**, it has been determined there was an error in recording a 2019 grant; and

**WHEREAS**, it is determined that these interfund balances should be formally cancelled.

**NOW, THEREFORE BE IT RESOLVED**, by a majority of the full membership of the Town Council of the Town of Newton, that we hereby cancel the following interfund balances:

#### **Current Fund**

Interfund Due from Federal & State Grant Fund Account#100135 \$11,912.77

#### **Federal & State Grant Fund**

Interfund Due to Current Fund Account#110410 \$11,912.77

#### **CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

---

Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #256-2021

December 13, 2021 “Approve Bills and Vouchers for Payment”

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2020 and 2021 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 12/13/2021 For bills from 11/23/2021 to 12/09/2021

| Check# | Vendor                                          | Description                                        | Payment   | Check Total |
|--------|-------------------------------------------------|----------------------------------------------------|-----------|-------------|
| 5009   | 4460 - ADS CONTRACTS, LLC.                      | PO 59849 ADA RAMPS ELM STREET                      | 18,271.23 | 18,271.23   |
| 5010   | 1846 - ADVANCE AUTO PARTS                       | PO 60532 RdVeh/Spls#6271030269                     | 55.05     | 55.05       |
| 5011   | 3006 - AG CHOICE, LLC.                          | PO 59144 BLANKET: 2021 VEGITATIVE/WASTE DISPOSAL   | 1,424.00  | 1,424.00    |
| 5012   | 2592 - AG PIZZA INC.                            | PO 60471 HOLIDAY LIGHTS CONTEST 3RD PLACE - 2021   | 50.00     | 50.00       |
| 5013   | 3210 - Appalachian Forestry Service             | PO 59239 Posting at Morris Lake                    | 550.00    | 550.00      |
| 5014   | 32 - B & R UNIFORM, INC.                        | PO 60435 NPD BADGES                                | 576.90    | 576.90      |
| 5015   | 3251 - BADGER METER, INC.                       | PO 59148 B: Agreement Beacon Mobile Hosting/ Wate  | 163.08    | 163.08      |
| 5016   | 1132 - BOONTON TIRE SUPPLY INC.                 | PO 59697 B: PD VEHICLE REPAIR                      | 35.00     |             |
|        |                                                 | PO 60168 B: PD VEHICLE REPAIR                      | 254.24    | 289.24      |
| 5017   | 4496 - BROWN KERRY                              | PO 60502 REIMB NJLM CONFERENCE                     | 196.33    | 196.33      |
| 5018   | 77 - CCP INDUSTRIES, INC.                       | PO 60488 Cleaning Supplies Cust #53794             | 198.00    | 198.00      |
| 5019   | 163 - CENTURYLINK COMMUNICATIONS, INC.          | PO 58406 B: ALARM CIRCUITS                         | 125.85    | 125.85      |
| 5020   | 3770 - CINTAS                                   | PO 59146 DPW/WS: Water/Cooler/Cleaning (May-Dec 2  | 45.00     |             |
|        |                                                 | PO 59146 DPW/WS: Water/Cooler/Cleaning (May-Dec 2  | 45.00     |             |
|        |                                                 | PO 59241 B: FIRST AID SUPPLIES DPW/WS May - Decem  | 38.63     |             |
|        |                                                 | PO 59241 B: FIRST AID SUPPLIES DPW/WS May - Decem  | 149.70    | 278.33      |
| 5021   | 2639 - COUNTY OF SUSSEX                         | PO 60428 Pay 4th Qtr Taxes due on Pilot, ThorLab   | 7,719.34  | 7,719.34    |
| 5022   | 2361 - CSS INC.                                 | PO 58517 B: PR-EMPLOYMENT/POST ACCIDENT DRUG SCRE  | 96.00     |             |
|        |                                                 | PO 60384 2021 - MVR Check - PD, DPW & Staff        | 689.00    | 785.00      |
| 5023   | 286 - CURRENT ACCOUNT                           | PO 60439 K CITTEBART PAY OUT MOVE ACCUM ABSENCE    | 5,603.03  | 5,603.03    |
| 5024   | 286 - CURRENT ACCOUNT                           | PO 60511 Clear IF of Prior Yr (2019) Safe & Secur  | 11,912.77 | 11,912.77   |
| 5025   | 194 - D & E SERVICE CENTER, INC.                | PO 60270 2006 FORD BUS - AC Compressor / AC Conde  | 3,247.44  | 3,247.44    |
| 5026   | 2048 - DANIELSON, DEBORAH                       | PO 60360 Trail/Ribbon Cutting                      | 97.98     | 97.98       |
| 5027   | 2518 - DAWN BABCOCK                             | PO 59674 MEDICARE PART B REIMB                     | 831.60    | 831.60      |
| 5028   | 4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP | PO 60518 NEWTON 213 LLC November 2021              | 1,995.00  |             |
|        |                                                 | PO 60524 WATER ST HOLDING NOVEMBER 2021            | 140.00    | 2,135.00    |
| 5029   | 768 - DEMPSEY UNIFORM & SUPPLY INC              | PO 58687 DPW/ WS Uniforms, Mats/ Supplies 1/2021-  | 1,068.89  |             |
|        |                                                 | PO 58687 DPW/ WS Uniforms, Mats/ Supplies 1/2021-  | 210.16    | 1,279.05    |
| 5030   | 4180 - DIFRANCESCO BATEMAN,PC                   | PO 60497 NEWTON VS NEWTON MEDICAL                  | 20.00     | 20.00       |
| 5031   | 2386 - DOMINICK'S PIZZA LLC                     | PO 60472 HOLIDAY LIGHTS CONTEST 2ND PLACE - 2021   | 75.00     | 75.00       |
| 5032   | 3101 - EAGLE EQUIPMENT, INC.                    | PO 60449 To Repair Broken Boom Clamp               | 230.45    | 230.45      |
| 5033   | 4077 - ELECTRONIC SYSTEMS SOLUTIONS INC.        | PO 60214 NPD VEHICLE RADIO INSTALL                 | 336.00    | 336.00      |
| 5034   | 4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.     | PO 58692 B: LEGAL FEES NOT TO EXCEED \$60,000      | 728.00    |             |
|        |                                                 | PO 58692 B: LEGAL FEES NOT TO EXCEED \$60,000      | 3,952.00  | 4,680.00    |
| 5035   | 4355 - FAIRLEIGH DICKINSON UNIVERSITY           | PO 60477 2022 Training course at FDU               | 1,962.00  | 1,962.00    |
| 5036   | 2748 - Family Ford, Inc.                        | PO 60409 PD VEHICLE REPAIR                         | 3,349.15  | 3,349.15    |
| 5037   | 1707 - FINKLE, DANIEL                           | PO 60453 Reimburse HDMI Adapter cord               | 12.88     | 12.88       |
| 5038   | 1880 - FIRE & SAFETY SERVICES, LTD., INC.       | PO 60430 TOWER #804 CHECK ENG LIGHT                | 375.00    | 375.00      |
| 5039   | 197 - FIRE FIGHTERS EQUIPMENT CO. INC.          | PO 60257 FIRE EXTINGUISERS INSPECITON              | 309.00    | 309.00      |
| 5040   | 4346 - FOVEONICS DOCUMENT SOLUTIONS             | PO 57828 Document Scanning - Planning Department   | 1,450.07  | 1,450.07    |
| 5041   | 200 - GARDEN STATE LABORATORIES INC             | PO 59298 B: WASTE & DRINKING WATER ANALYSIS May -  | 1,915.00  | 1,915.00    |
| 5042   | 4486 - GEDEON, JAMES F.                         | PO 60234 Entertainment for Holiday Event - 12/17/  | 187.50    |             |
|        |                                                 | PO 60234 Entertainment for Holiday Event - 12/17/  | 187.50    | 375.00      |
| 5043   | 4384 - GIBBONS P.C.                             | PO 60499 BOND ORDINANCE MUNI BLDG                  | 475.00    | 475.00      |
| 5044   | 4398 - GLOBAL RECYCLING SOLUTIONS LLC           | PO 59147 B: Recycling Collection April - December  | 360.35    | 360.35      |
| 5045   | 2313 - GRAVITY DESIGN WORKS, INC.               | PO 60474 STREET BANNER/YARD SIGN/SANITIZER LABELS  | 155.00    | 155.00      |
| 5046   | 232 - HAMBURG PLUMBING SUPPLY CO INC            | PO 60515 Main/Pipe cust #14037                     | 65.87     | 65.87       |
| 5047   | 4337 - HFE SERVICES LLC                         | PO 58730 B: COMPUTER TECHNOLOGY NOT TO EXCEED \$25 | 308.00    |             |
|        |                                                 | PO 58730 B: COMPUTER TECHNOLOGY NOT TO EXCEED \$25 | 306.00    | 614.00      |
| 5048   | 3876 - HOLLAND COMPANY, INC.                    | PO 59114 B: EPIC 2400 (\$85,800 @ \$3.30 PER GAL)  | 7,302.90  | 7,302.90    |
| 5049   | 1866 - HOME DEPOT, INC.                         | PO 60535 DPW/WS/Parks/Pool/Roads                   | 828.13    | 828.13      |
| 5050   | 1866 - HOME DEPOT, INC.                         | PO 60535 DPW/WS/Parks/Pool/Roads                   | 5,356.66  | 5,356.66    |
| 5051   | 4497 - HOUGH THERESA                            | PO 60505 11/17/21 - Student Programs - Alliance F  | 90.00     | 90.00       |
| 5052   | 332 - J & D SALES & SERVICE,LLC.                | PO 58603 RECYLC MAINT RENEW 1/2021-12/2021         | 190.00    |             |
|        |                                                 | PO 60533 Aluminum Sulfate PH Balancer              | 269.00    | 459.00      |
| 5053   | 3235 - J. CALDWELL & ASSOCIATES, LLC.           | PO 58755 B:PLANNER                                 | 1,116.25  |             |
|        |                                                 | PO 58755 B:PLANNER                                 | 6,423.75  |             |
|        |                                                 | PO 60491 ABOVE GRID SOLAR CARPORT OCTOBER 2021     | 130.00    |             |
|        |                                                 | PO 60492 ill ITENT ENT LLC NEWTON AG OCTOBER 2021  | 960.00    |             |
|        |                                                 | PO 60493 AHS HOSP OCTOBER 2021                     | 65.00     |             |
|        |                                                 | PO 60494 SUSSEX REALTY LLC NOVEMBER 2021           | 455.00    | 9,150.00    |

## List of Bills - CLEARING/CLAIMS

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| 5054   | 3235 - J. CALDWELL & ASSOCIATES, LLC.        | PO 60517 NEWTON 213 LLC SHOP RITE NOVEMBER 2021     | 325.00       | 325.00       |
| 5055   | 4405 - JAFFE COMMUNICATIONS                  | PO 59861 Ad run for August through December 2021    | 250.00       |              |
|        |                                              | PO 59861 Ad run for August through December 2021    | 750.00       | 1,000.00     |
| 5056   | 113 - JCP&L                                  | PO 60496 ELECTRIC -NOV                              | 451.95       |              |
|        |                                              | PO 60521 STREET LIGHTING -NOV                       | 6,707.70     | 7,159.65     |
| 5057   | 2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.   | PO 60431 UST CONSULTING -OCT                        | 695.00       | 695.00       |
| 5058   | 3644 - JOHNNY ON THE SPOT, LLC.              | PO 58897 Park Porta John Rental April - Nov 2021    | 537.55       | 537.55       |
| 5059   | 4211 - JOSEPH D CALABRESE                    | PO 60501 COVERAGE 11/27 & 12/3 EVENTS               | 112.50       |              |
|        |                                              | PO 60501 COVERAGE 11/27 & 12/3 EVENTS               | 112.50       | 225.00       |
| 5060   | 4494 - KANDEL KIRK                           | PO 60246 DJ FOR TREE LIGHTING EVENT 12/3/21         | 200.00       |              |
|        |                                              | PO 60246 DJ FOR TREE LIGHTING EVENT 12/3/21         | 200.00       | 400.00       |
| 5061   | 4396 - KIMBALL MIDWEST                       | PO 60363 Machine Repair/Maintenace Spls ACCT #107   | 1,585.18     |              |
|        |                                              | PO 60514 Machine Repair/Maintenace Spls ACCT #107   | 114.05       | 1,699.23     |
| 5062   | 3308 - KIMBERLY MASON-WILLIAMS               | PO 60443 TRAVEL FOR THE LEAGUE NOVEMBER 16 - 18,    | 97.17        |              |
|        |                                              | PO 60443 TRAVEL FOR THE LEAGUE NOVEMBER 16 - 18,    | 97.17        | 194.34       |
| 5063   | 2365 - KRAVE CAFE                            | PO 60483 2021 Holiday Lunch Celebration - dessert   | 40.00        |              |
|        |                                              | PO 60483 2021 Holiday Lunch Celebration - dessert   | 40.00        | 80.00        |
| 5064   | 2532 - LADDEY, CLARK & RYAN, LLP             | PO 58448 B: PROSECUTOR (\$31,000/12=\$2,583.33 Gree | 2,875.11     | 2,875.11     |
| 5065   | 4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC. | PO 58411 B: PUBLIC DEFENDER (13,500/12=\$1,125      | 1,333.37     | 1,333.37     |
| 5066   | 2552 - LEA DATA TECHNOLOGIES                 | PO 60434 IA DATABASE SOFTWARE UPGRADE               | 105.00       | 105.00       |
| 5067   | 4356 - LENOVO                                | PO 60447 FHD MONITORS                               | 346.00       | 346.00       |
| 5068   | 3273 - LISA BECHTEL                          | PO 60415 11/17/21 - Student Programs - Alliance F   | 120.00       | 120.00       |
| 5069   | 3459 - LISA CASAMASSINA                      | PO 60414 11/17/21 - Student Programs - Alliance F   | 120.00       | 120.00       |
| 5070   | 1566 - MAIN POOL & CHEMICAL COMPANY, INC.    | PO 59292 B: LIQUID SODIUM HYDROXIDE (A \$10,3       | 1,005.80     |              |
|        |                                              | PO 59295 B: SULFUR DIOXIDE                          | 1,278.00     |              |
|        |                                              | PO 59296 B: LIQUID CHLORINE/GAS (A                  | 924.00       |              |
|        |                                              | PO 59297 B: LIQUID SODIUM HYPOCHLORITE/CHLORINE     | 964.65       | 4,172.45     |
| 5071   | 3457 - MARY LICATA                           | PO 60417 11/17/21 - Student Programs - Alliance F   | 90.00        | 90.00        |
| 5072   | 1141 - MCGUIRE, INC.                         | PO 60513 TRUCK #7/ /Service CUST #2252              | 95.10        | 95.10        |
| 5073   | 4381 - MID-AMERICAN ELEVATOR CO., INC.       | PO 59054 B: ELEVATOR MAINT (TH & POLICE) May - De   | 480.00       | 480.00       |
| 5074   | 3456 - MIKE GRIFONE                          | PO 60416 11/17/21 - Student Programs - Alliance F   | 90.00        | 90.00        |
| 5075   | 53 - MONTAGUE TOOL & SUPPLY, INC.            | PO 60465 Submersible Pump/ Mud syphon               | 2,176.62     | 2,176.62     |
| 5076   | 3450 - MORRIS ASPHALT SUPPLY, LLC            | PO 59827 ASPHALT/ Street REPAIR                     | 2,575.98     | 2,575.98     |
| 5077   | 170 - NEWTON BOARD OF EDUCATION              | PO 59369 SCHOOL TAX (JULY-DEC) 2021 -               | 1,198,449.66 | 1,198,449.66 |
| 5078   | 1762 - NJSACOP                               | PO 60404 CHIEF 2021 MEETING REG FEE                 | 205.00       |              |
|        |                                              | PO 60406 POLICE CHIEFS IN-SERVICE SERIES            | 350.00       | 555.00       |
| 5079   | 2882 - ONE CALL CONCEPTS, INC.               | PO 58516 B: ONE CALL MESSAGES                       | 133.34       | 133.34       |
| 5080   | 4383 - OPTIMUM                               | PO 58409 B: DIGITAL CONVERTERS & DTA'S              | 115.65       | 115.65       |
| 5081   | 1751 - OSWIN TERESA ANN                      | PO 60424 Reimbursement for mileage/parking/tolls    | 235.62       | 235.62       |
| 5082   | 2216 - PALL CORPORATION                      | PO 60036 2021/2022 SVC CONTRACT WTP (NOT TO EXCEE   | 4,480.00     | 4,480.00     |
| 5083   | 1407 - PASSAIC VALLEY SEWERAGE COMM.         | PO 58485 B: SLUDGE DISPOSAL acct #12701             | 5,027.40     | 5,027.40     |
| 5084   | 64 - PELLOW, HAROLD & ASSO, INC.             | PO 58639 B: WATER ENGINEER not to exceed \$30,000   | 1,560.00     |              |
|        |                                              | PO 60419 SAMARITIAN INN JULY 2021                   | 293.25       |              |
|        |                                              | PO 60422 July 2021 Teyma                            | 1,171.51     |              |
|        |                                              | PO 60456 WATER STREET HOLDING OCTOBER 2021          | 1,459.51     |              |
|        |                                              | PO 60457 ABOVE GRID SOLAR CARPORT OCTOBER 2021      | 1,057.38     |              |
|        |                                              | PO 60458 AHS HOSP OCTOBER 2021                      | 581.26       |              |
|        |                                              | PO 60459 ill ITENT ENT LLC OCTOBER 2021             | 1,236.50     |              |
|        |                                              | PO 60460 FARM POINT HOUSTON LLC OCTOBER 2021        | 130.00       | 7,489.41     |
| 5085   | 64 - PELLOW, HAROLD & ASSO, INC.             | PO 60461 MARTORANA GRANDE VILLAGE OCTOBER 2021      | 227.50       |              |
|        |                                              | PO 60462 THORLABS OCTOBER 2021                      | 682.50       |              |
|        |                                              | PO 60466 CAP IMP SCCC BLDG E OCTOBER 2021           | 569.88       |              |
|        |                                              | PO 60467 CAPITAL IMPROVEMENTS SCCC BLDG ROCT 2021   | 439.88       |              |
|        |                                              | PO 60468 PLANNING BOARD OTHER EXPENSES OCT 2021 E   | 65.00        |              |
|        |                                              | PO 60498 ENGINEERING -OCT                           | 4,284.65     | 6,269.41     |
| 5086   | 64 - PELLOW, HAROLD & ASSO, INC.             | PO 60498 ENGINEERING -OCT                           | 2,100.28     |              |
|        |                                              | PO 60508 MUNI BLDG IMPROVEMENTS -OCT                | 735.61       |              |
|        |                                              | PO 60508 MUNI BLDG IMPROVEMENTS -OCT                | 6,714.03     | 9,549.92     |
| 5087   | 4220 - Peter Bond                            | PO 60247 SANTA FOR TREE LIGHTING EVENT 12/3/21      | 75.00        |              |
|        |                                              | PO 60247 SANTA FOR TREE LIGHTING EVENT 12/3/21      | 75.00        | 150.00       |
| 5088   | 3587 - PHOENIX ADVISORS, LLC.                | PO 60484 Secondary Market Disclosure 2021           | 1,750.00     | 1,750.00     |
| 5089   | 4204 - PLANET NETWORKS INC.                  | PO 58412 B: POLICE INTERNET/WEB HOSTING/FIREWALL    | 1,359.72     |              |

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|        |                                            | PO 58449 B: INTERNET TH                             | 159.95    |             |
|        |                                            | PO 59337 B: INTERNET est.\$339.90 x 7=\$2379.30 ID# | 339.90    |             |
|        |                                            | PO 59339 B: INTERNET Water/Sewer Buildings ID#82    | 609.90    |             |
|        |                                            | PO 59511 PD CENCOM COMPUTERS                        | 1,081.25  | 3,550.72    |
| 5090   | 1532 - PRIME TIME NEWTON SENIORS           | PO 60413 2021 Contribution                          | 3,300.00  | 3,300.00    |
| 5091   | 4126 - PROFESSIONAL CONSULTING INC.        | PO 57292 STP DIGESTER CONVERSION/REHAB & PRIMARY    | 4,442.50  |             |
|        |                                            | PO 60525 WATER STREET REDEVELOPMENT -NOV            | 330.00    |             |
|        |                                            | PO 60526 MGP SITE REDEMPTION -NOV                   | 330.00    |             |
|        |                                            | PO 60527 SCCC REDEV -NOV                            | 330.00    |             |
|        |                                            | PO 60528 W/S ENGINEERING -NOV                       | 8,490.00  | 13,922.50   |
| 5092   | 39 - QUILL CORPORATION                     | PO 59771 B: OFFICE SUPPLIES                         | 65.98     |             |
|        |                                            | PO 60301 W/S OFFICE SUPPLIES ACCT #152130           | 83.18     |             |
|        |                                            | PO 60470 Copy Paper                                 | 65.98     | 215.14      |
| 5093   | 2478 - RACHLES/MICHELE'S OIL COMPANY, INC. | PO 58430 B: GAS ACCT #40382 (NOT TO EXCEED \$70,0   | 3,775.56  | 3,775.56    |
| 5094   | 4203 - RAPID PUMP                          | PO 58769 B: Water Utility Qtrly Service Inspectio   | 4,800.00  |             |
|        |                                            | PO 58770 B: Sewer Utility Qtrly Service Inspectio   | 31,568.00 |             |
|        |                                            | PO 60341 Rpl float/WWTP                             | 741.93    |             |
|        |                                            | PO 60344 Service Call/RSRI62944/Rpr/Installation    | 2,100.00  | 39,209.93   |
| 5095   | 3731 - READY REFRESH BY NESTLE             | PO 58481 B: WATER DELV                              | 249.43    | 249.43      |
| 5096   | 4399 - RILEIGHS OUTDOOR LLC                | PO 58937 HOLIDAY LIGHT UPGRADE TO LED AND BOWS      | 5,110.62  |             |
|        |                                            | PO 60278 76 HOLIDAY WREATHS INSTALL                 | 3,691.50  |             |
|        |                                            | PO 60278 76 HOLIDAY WREATHS INSTALL                 | 3,691.50  | 12,493.62   |
| 5097   | 1872 - RR DONNELLEY                        | PO 60243 Vital Statistic Safety Paper - Long Form   | 147.00    | 147.00      |
| 5098   | 4199 - RUTGERS LIFELONG LEARNING CENTER    | PO 60446 Local Elections Administration - K. Alco   | 326.50    |             |
|        |                                            | PO 60446 Local Elections Administration - K. Alco   | 326.50    | 653.00      |
| 5099   | 4400 - RUTGERS,OFFICE OF CONTINUING ED     | PO 60485 Shade Tree Training - Caring for Ornamen   | 780.00    | 780.00      |
| 5100   | 2948 - SCHIFANO CONSTRUCTION CORP          | PO 60281 IMPROVEMENTS ELM ST/HAMPTON/UPPER UNION    | 70,728.38 | 70,728.38   |
| 5101   | 55 - SCHMIDT'S WHOLESALE, INC              | PO 60376 Meters/Screw Torx, 8 Wheel                 | 6,845.35  | 6,845.35    |
| 5102   | 126 - SCMUA                                | PO 60523 TRASH REMOVAL & BRUSH DISPOSAL             | 412.80    |             |
|        |                                            | PO 60523 TRASH REMOVAL & BRUSH DISPOSAL             | 368.64    |             |
|        |                                            | PO 60523 TRASH REMOVAL & BRUSH DISPOSAL             | 410.55    | 1,191.99    |
| 5103   | 611 - SEBRING AUTO PARTS, INC.             | PO 59197 B: Auto Spls/Rprs                          | 499.20    | 499.20      |
| 5104   | 2145 - SEELY BROTHERS, INC.                | PO 60464 Flags of Honor 2021 FLAGS                  | 1,564.00  | 1,564.00    |
| 5105   | 3134 - SHOP RITE, INC.                     | PO 60418 11/17/21 - Student Programs - Alliance F   | 207.10    | 207.10      |
| 5106   | 3993 - SLOAN, JAMES P.                     | PO 58413 B: 2021 JUDGE (\$37,143/12=\$3,095.25 GREE | 3,512.01  | 3,512.01    |
| 5107   | 1489 - SMALLEY, JOHN H                     | PO 58447 B: 2021 SVC'S WTP (\$17,250/12=\$1,437.50  | 1,437.50  | 1,437.50    |
| 5108   | 4024 - SPECTROTEL                          | PO 58408 B: LOCAL/LONG DISTANCE PHONE (ACCT #37     | 597.74    | 597.74      |
| 5109   | 2257 - STAPLES                             | PO 59376 B: OFFICE SUPPLIES                         | 281.05    | 281.05      |
| 5110   | 43 - STAPLES CREDIT PLAN, INC.             | PO 60450 Office chair and SD card reader            | 229.96    |             |
|        |                                            | PO 60451 Ethernet switch and SD cards               | 174.96    | 404.92      |
| 5111   | 2056 - SUBURBAN PROPANE, LP.               | PO 60519 PROPANE ACCT #2232-139164                  | 3,545.75  | 3,545.75    |
| 5112   | 3442 - SUNLIGHT GENERAL                    | PO 60522 DPW/STP SOLAR -NOV                         | 662.32    |             |
|        |                                            | PO 60522 DPW/STP SOLAR -NOV                         | 332.22    | 994.54      |
| 5113   | 4364 - SUSAN FOGEL MORRIS                  | PO 58156 REFUND PERF BOND 88 TRINITY ST SWR LINE    | 500.00    | 500.00      |
| 5114   | 102 - SUSSEX CAR WASH INC                  | PO 58526 B: POLICE CAR WASHES                       | 128.00    | 128.00      |
| 5115   | 2561 - SUSSEX COUNTY CHAMBER OF COMMERCE   | PO 60481 Mayor's Reception - 12/8/21                | 70.00     | 70.00       |
| 5116   | 3603 - SUSSEX COUNTY COMMUNITY COLLEGE     | PO 60429 FIREFIGHTER 2 (3)                          | 250.50    | 250.50      |
| 5117   | 3897 - SYNCHRONY BANK                      | PO 60201 10/21/21 - Keurig Machines for Kitchen a   | 363.66    |             |
|        |                                            | PO 60212 Election Supplies - Surge Protectors and   | 468.84    |             |
|        |                                            | PO 60436 CENCOM ELECTRONIC SUPPLIES/BATTERIES       | 387.78    | 1,220.28    |
| 5118   | 371 - T.A. MOUNTFORD COMPANY, INC.         | PO 60157 COLOR PRINTER                              | 710.00    |             |
|        |                                            | PO 60440 PATROL ROOM COPIER REPAIR                  | 79.00     | 789.00      |
| 5119   | 4493 - TASHJIAN ASHLEY                     | PO 60437 11/17/21 - Student Programs - Alliance F   | 90.00     | 90.00       |
| 5120   | 2479 - TAYLOR OIL CO., INC.                | PO 58431 B: DIESEL acct #01-0062714                 | 6,099.80  | 6,099.80    |
| 5121   | 3851 - THE CANNING GROUP, LLC.             | PO 58405 B: QPA PURCHASING 2021 (\$6,500/12=\$541.6 | 541.68    | 541.68      |
| 5122   | 4472 - THE FARMER'S DAUGHTER               | PO 60441 GIFT CERT FOR FALL DECORATING CONTEST WI   | 25.00     |             |
|        |                                            | PO 60441 GIFT CERT FOR FALL DECORATING CONTEST WI   | 25.00     |             |
|        |                                            | PO 60473 HOLIDAY LIGHTS CONTEST 1ST PLACE - 2021    | 100.00    | 150.00      |
| 5123   | 4012 - THE RODGERS GROUP, LLC              | PO 60444 PD ONLINE IN-SERVICE TRAINING MODULE       | 4,614.48  | 4,614.48    |
| 5124   | 217 - TIMMERMAN COMPANY, INC.              | PO 60507 SWEEPERS PARTS                             | 463.80    | 463.80      |
| 5125   | 2675 - TIRE KING, INC.                     | PO 60367 Tires/Backhoe                              | 8,705.00  | 8,705.00    |
| 5126   | 293 - TREASURER, PETTY CASH FUND           | PO 60520 REPLENISH 2021 PETTY CASH                  | 157.68    | 157.68      |

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| 5127   | 2781 - TRIMBOLI & PRUSINOWSKI, LLC.          | PO 58732 B: SPECIAL ATTORNEY FOR LABOR RELATIONS  | 1,553.00 | 1,553.00     |
| 5128   | 4305 - UGI ENERGY SERVICES LLC               | PO 60410 NAT GAS -OCT                             | 741.56   |              |
|        |                                              | PO 60410 NAT GAS -OCT                             | 333.45   | 1,075.01     |
| 5129   | 4130 - UNITED FIRE PROTECTION CORP.          | PO 59594 Cellular Central Station/FIRE ALARM SYST | 5,068.00 |              |
|        |                                              | PO 59725 Replacement Panel For Failed Fire Panel  | 9,179.00 |              |
|        |                                              | PO 59819 B: Misc Repairs at Morris Lake           | 1,074.00 | 15,321.00    |
| 5130   | 4152 - UNITED SITE SERVICES, INC             | PO 58483 B: SLUDGE REMOVAL CUST #74732            | 5,733.63 | 5,733.63     |
| 5131   | 1469 - UNIVERSAL SUPPLY GROUP INC.           | PO 60529 Water Heater Rplmt CUST #3193            | 804.00   | 804.00       |
| 5132   | 1280 - VERIZON WIRELESS, INC.                | PO 60495 CELL PHONES -NOV                         | 51.41    |              |
|        |                                              | PO 60495 CELL PHONES -NOV                         | 205.64   | 257.05       |
| 5133   | 1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC, | PO 60420 SAMARITIAN INNSEPTEMBER 2021             | 360.00   |              |
|        |                                              | PO 60421 SAMARITIAN INN AUGUST 2021               | 90.00    | 450.00       |
| 5134   | 1500 - WALMART                               | PO 60433 FIRE DEPT OFFICE SUPP'S                  | 90.58    |              |
|        |                                              | PO 60452 Storage containers and HDMI switch       | 94.96    | 185.54       |
| 5135   | 4390 - WANTAGE TOWNSHIP                      | PO 58641 Animal Control 2/1/210-12/31/21 Contract | 1,487.60 | 1,487.60     |
| 5136   | 4376 - WASAK INC.                            | PO 60293 Water pumps/valves - Morris Lake         | 4,477.00 | 4,477.00     |
| 5137   | 2657 - WEATHER WORKS, INC.                   | PO 60455 WEATHER ALERT CONTRACT (12/1-11/30/22)   | 1,695.00 | 1,695.00     |
| 5138   | 633 - WEIS MARKETS, INC.                     | PO 60512 Refreshments for Training                | 133.83   | 133.83       |
| 5139   | 1656 - WILDFLOWERS WITH TAMI                 | PO 60445 FUNERAL BASKET                           | 135.00   |              |
|        |                                              | PO 60504 11/5 & 11/12 - Dish garden orders cust   | 185.00   | 320.00       |
| 5140   | 3726 - WITMER PUBLIC SAFTEY GROUP, iINC.     | PO 58712 CALIBRATION FLOWMETERS CUST #TON002      | 355.00   | 355.00       |
| TOTAL  |                                              |                                                   |          | 1,584,570.80 |

Summary By Account

| ACCOUNT | DESCRIPTION                              | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT       |
|---------|------------------------------------------|------------|--------------|---------------|--------------|
| 101265  | DUE NEWTON BOE - SCHOOL TAX PAYABLE      |            |              | 1,198,449.66  |              |
| 101299  | Due to Clearing                          |            |              | 0.00          | 1,313,955.10 |
| 104490  | TOTAL MISC REVENUE NOT ANTICIPATED       |            |              | 7,719.34      |              |
| 1050200 | TOWN MANAGER'S OFFICE - OTHER EXPENSES   | 5,178.67   |              |               |              |
| 1051200 | TOWN CLERK'S OFFICE - OTHER EXPENSES     | 301.60     |              |               |              |
| 1051500 | ELECTIONS - OTHER EXPENSES               | 489.88     |              |               |              |
| 1052200 | TOWN COUNCIL - OTHER EXPENSES            | 275.00     |              |               |              |
| 1053200 | HUMAN RESOURCE - OTHER EXPENSES          | 1,106.66   |              |               |              |
| 1054200 | FINANCE ADMINISTRATION - OTHER EXPENSES  | 1,750.00   |              |               |              |
| 1058200 | LEGAL SERVICES - OTHER EXPENSES          | 9,233.37   |              |               |              |
| 1060200 | ENGINEERING - OTHER EXPENSES             | 1,876.01   |              |               |              |
| 1061200 | BUILDINGS & GROUNDS - OTHER EXPENSES     | 3,794.59   |              |               |              |
| 1062200 | PLANNING BOARD - OTHER EXPENSES          | 3,383.90   |              |               |              |
| 1064200 | COMMUNITY DEVELOPMENT - OTHER EXPENSES   | 5,243.75   |              |               |              |
| 1066200 | EMPLOYEE GROUP INSURANCE - OTHER EXPENSE | 831.60     |              |               |              |
| 1070200 | FIRE DEPARTMENT - OTHER EXPENSES         | 650.08     |              |               |              |
| 1074200 | POLICE DEPARTMENT - OTHER EXPENSES       | 7,426.52   |              |               |              |
| 1074300 | COMMUNICATIONS CENTER - OTHER EXPENSES   | 3,362.34   |              |               |              |
| 1078200 | EMERGENCY MANAGEMENT - OTHER EXPENSES    | 2,474.76   |              |               |              |
| 1080200 | ROAD REPAIR & MAINT - OTHER EXPENSES     | 8,915.72   |              |               |              |
| 1081200 | SNOW REMOVAL - OTHER EXPENSES            | 97.11      |              |               |              |
| 1083200 | RECYCLING/SANITATION - OTHER EXPENSES    | 2,141.47   |              |               |              |
| 1083300 | VEHICLE MAINTENANCE - OTHER EXPENSES     | 8,038.18   |              |               |              |
| 1084200 | BOARD OF HEALTH - OTHER EXPENSES         | 147.00     |              |               |              |
| 1085200 | OCCUPATIONAL HEALTH - OTHER EXPENSES     | 215.97     |              |               |              |
| 1087200 | RECREATION - OTHER EXPENSES              | 1,710.98   |              |               |              |
| 1089200 | UTILITY EXP/BULK PURCH - OTHER EXPENSES  | 20,479.67  |              |               |              |
| 1090200 | SWIMMING POOL - OTHER EXPENSES           | 174.58     |              |               |              |
| 1091200 | PARKS & PLAYGROUNDS - OTHER EXPENSES     | 3,536.25   |              |               |              |
| 1092200 | CELEBRATION OF PUBLIC EVENTS - OE        | 5,110.62   |              |               |              |
| 1093200 | SENIOR CITIZEN PROGRAM - OTHER EXPENSE   | 3,300.00   |              |               |              |
| 1094550 | RECYCLING TAX (PL2007 c.311)O/S CAP      | 11.52      |              |               |              |
| 1094575 | STATE OF EMERGENCY - CORONAVIRUS         | 96.18      |              |               |              |

| ACCOUNT           | DESCRIPTION                              | CURRENT YR        | APPROP. YEAR | NON-BUDGETARY       | CREDIT              |
|-------------------|------------------------------------------|-------------------|--------------|---------------------|---------------------|
| 1094798           | INTERLOCAL - GREEN TWP COURT             | 4,012.12          |              |                     |                     |
| 1095200           | CAPITAL IMPROVEMENTS - OTHER EXPENSES    | 2,420.00          |              |                     |                     |
| <b>TOTALS FOR</b> | <b>CURRENT FUND</b>                      | <b>107,786.10</b> | <b>0.00</b>  | <b>1,206,169.00</b> | <b>1,313,955.10</b> |
| 110410            | INTERFUND A/R A/P - CURRENT FUND         |                   |              | 11,912.77           |                     |
| 111200            | APPROPRIATED RESERVES FOR GRANTS         |                   |              | 1,219.90            |                     |
| 111299            | Due to Clearing                          |                   |              | 0.00                | 13,132.67           |
| <b>TOTALS FOR</b> | <b>FEDERAL/STATE GRANTS</b>              | <b>0.00</b>       | <b>0.00</b>  | <b>13,132.67</b>    | <b>13,132.67</b>    |
| 211200            | RESERVE FOR ANIMAL CONTROL               |                   |              | 1,487.60            |                     |
| 211299            | DUE TO CLEARING                          |                   |              | 0.00                | 1,487.60            |
| <b>TOTALS FOR</b> | <b>DOG RESERVE</b>                       | <b>0.00</b>       | <b>0.00</b>  | <b>1,487.60</b>     | <b>1,487.60</b>     |
| 301299            | Due to Clearing                          |                   |              | 0.00                | 109,178.29          |
| 3091709           | ORD 2017-9 VARIOUS \$1,405               | 8,705.00          |              |                     |                     |
| 3091903           | ORD 2019-3 Var-B&Groof/skidSteer/Plainfl | 189.03            |              |                     |                     |
| 3091914           | ORD 2020 - 8 HALSTED & MADISON STS       | 616.50            |              |                     |                     |
| 3092101           | ORD 2021-7 VARIOUS IMP                   | 92,667.76         |              |                     |                     |
| 3092102           | ORD 2021-20 FF- IA MUNI BLDG & PD        | 7,000.00          |              |                     |                     |
| <b>TOTALS FOR</b> | <b>CAPITAL</b>                           | <b>109,178.29</b> | <b>0.00</b>  | <b>0.00</b>         | <b>109,178.29</b>   |
| 601299            | DUE TO CLEARING                          |                   |              | 0.00                | 124,252.20          |
| 6051200           | W&S OPERATING - TOTAL OTHER EXPENSES     | 115,073.20        |              |                     |                     |
| 6089293           | W&S CAP IMPROVE - CAPITAL OUTLAY         | 9,179.00          |              |                     |                     |
| <b>TOTALS FOR</b> | <b>WATER/SEWER UTILITY</b>               | <b>124,252.20</b> | <b>0.00</b>  | <b>0.00</b>         | <b>124,252.20</b>   |
| 611299            | DUE TO CLEARING                          |                   |              | 0.00                | 4,442.50            |
| 6192007           | ORD 2020-7 DIGESTER & PRI SLUDGE PUMP    | 4,442.50          |              |                     |                     |
| <b>TOTALS FOR</b> | <b>WATER/SEWER CAPITAL</b>               | <b>4,442.50</b>   | <b>0.00</b>  | <b>0.00</b>         | <b>4,442.50</b>     |
| 711201            | RESERVE FOR ACCUMULATED ABSENCES         |                   |              | 5,603.03            |                     |
| 711299            | DUE TO CLEARING                          |                   |              | 0.00                | 12,003.05           |
| 711410            | PERFORMANCE BONDS                        |                   |              | 500.00              |                     |
| 711440            | ENGINEER REVIEW FEES                     |                   |              | 5,900.02            |                     |
| <b>TOTALS FOR</b> | <b>TRUST</b>                             | <b>0.00</b>       | <b>0.00</b>  | <b>12,003.05</b>    | <b>12,003.05</b>    |
| 721299            | DUE TO CLEARING                          |                   |              | 0.00                | 6,119.39            |
| 721311            | THORLABS - PL BD ESCROW (5/10)           |                   |              | 682.50              |                     |
| 721359            | WATER ST HOLDING (10/19)                 |                   |              | 1,929.51            |                     |
| 721371            | NEWTON 213 LLC - SHOP RITE               |                   |              | 2,320.00            |                     |
| 721374            | ABOVE GRID SOLAR CARPORT -AHS-B1.01 L17  |                   |              | 1,187.38            |                     |
| <b>TOTALS FOR</b> | <b>DEVELOPERS ESCROW (Fund 72)</b>       | <b>0.00</b>       | <b>0.00</b>  | <b>6,119.39</b>     | <b>6,119.39</b>     |

|                               |                             |                     |
|-------------------------------|-----------------------------|---------------------|
| Total to be paid from Fund 10 | CURRENT FUND                | 1,313,955.10        |
| Total to be paid from Fund 11 | FEDERAL/STATE GRANTS        | 13,132.67           |
| Total to be paid from Fund 21 | DOG RESERVE                 | 1,487.60            |
| Total to be paid from Fund 30 | CAPITAL                     | 109,178.29          |
| Total to be paid from Fund 60 | WATER/SEWER UTILITY         | 124,252.20          |
| Total to be paid from Fund 61 | WATER/SEWER CAPITAL         | 4,442.50            |
| Total to be paid from Fund 71 | TRUST                       | 12,003.05           |
| Total to be paid from Fund 72 | DEVELOPERS ESCROW (Fund 72) | 6,119.39            |
|                               |                             | <b>1,584,570.80</b> |

ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

Checks Previously Disbursed

|         |                                 |           |                                    |            |            |
|---------|---------------------------------|-----------|------------------------------------|------------|------------|
| 5008    | THE FARMER'S DAUGHTER           | PO# 60454 | Working lunch - budget meetings    | 89.00      | 12/01/2021 |
| 17986   | SPARTA POSTMASTER               | PO# 60432 | MAIL 4TH QUARTER WATER SEWER BILLS | 982.10     | 11/24/2021 |
| 211097  | PAYROLL ACCOUNT                 |           | 11/24 CURRENT PAYROLL              | 208,456.29 | 11/24/2021 |
| 211143  | PAYROLL ACCOUNT                 |           | 11/24 GRANT PAYROLL                | 890.92     | 11/24/2021 |
| 211144  | PAYROLL ACCOUNT                 |           | 12/9 GRANT PAYROLL                 | 1,699.31   | 12/09/2021 |
| 216059  | PAYROLL ACCOUNT                 |           | 11/24 W/S PAYROLL                  | 45,650.20  | 11/24/2021 |
| 216061  | PAYROLL ACCOUNT                 |           | 12/9 W/S PAYROLL                   | 51,606.68  | 12/09/2021 |
| 217142  | PAYROLL ACCOUNT                 |           | 11/24 TRUST PAYROLL                | 6,903.00   | 11/24/2021 |
| 217143  | CURRENT ACCOUNT                 |           | pool season 2021 credit card reven | 9,370.40   | 12/01/2021 |
| 217144  | PAYROLL ACCOUNT                 |           | 12/9 TRUST PAYROLL                 | 6,593.25   | 12/09/2021 |
| 217220  | CURRENT ACCOUNT                 | PO# 60423 | MOVE TOWN INTEREST TO CURRENT, New | 148.55     | 11/23/2021 |
| 218185  | POLICE & FIRE RETIREMENT SYSTEM |           | November PFRS to State             | 17,000.00  | 12/01/2021 |
| 218186  | PUBLIC EMPLOYEE RETIRE SYSTEM   |           | November PERS to State             | 16,000.00  | 12/01/2021 |
| 2110100 | ELAVON, INC.                    |           | Nov Court CC Fees                  | 62.00      | 11/30/2021 |
| 2110101 | PAYROLL ACCOUNT                 |           | 12/9 CURRENT PAYROLL               | 209,455.06 | 12/09/2021 |
|         |                                 |           |                                    | -----      |            |
|         |                                 |           |                                    | 574,906.76 |            |

| Totals by fund                      | Previous Checks/Voids | Current Payments | Total        |
|-------------------------------------|-----------------------|------------------|--------------|
| Fund 10 CURRENT FUND                | 418,062.35            | 1,313,955.10     | 1,732,017.45 |
| Fund 11 FEDERAL/STATE GRANTS        | 2,590.23              | 13,132.67        | 15,722.90    |
| Fund 21 DOG RESERVE                 |                       | 1,487.60         | 1,487.60     |
| Fund 30 CAPITAL                     |                       | 109,178.29       | 109,178.29   |
| Fund 60 WATER/SEWER UTILITY         | 98,238.98             | 124,252.20       | 222,491.18   |
| Fund 61 WATER/SEWER CAPITAL         |                       | 4,442.50         | 4,442.50     |
| Fund 71 TRUST                       | 22,866.65             | 12,003.05        | 34,869.70    |
| Fund 72 DEVELOPERS ESCROW (Fund 72) | 148.55                | 6,119.39         | 6,267.94     |
| Fund 81 PAYROLL                     | 33,000.00             |                  | 33,000.00    |
| -----                               |                       |                  |              |
| BILLS LIST TOTALS                   | 574,906.76            | 1,584,570.80     | 2,159,477.56 |
| =====                               |                       |                  |              |



## TOWN OF NEWTON

### RESOLUTION #257-2021

#### December 13, 2021 "Performance Based Payment for Town Manager"

**WHEREAS**, Thomas S. Russo, Jr., is employed as by the Town of Newton in the position of Town Manager; and

**WHEREAS**, the Town Council of the Town of Newton, County of Sussex, State of New Jersey has reviewed the performance of Mr. Russo, as per Mr. Russo's Employment Agreement with the Town in his capacity as Town Manager, and have decided to award a one-time payment based upon his exceeds expectations performance in 2021;

**NOW, THEREFORE BE IT RESOLVED**, the Town Council of the Town of Newton, County of Sussex, State of New Jersey hereby authorizes the payment on December 14, 2021 of a non-pensionable performance-based payment to Mr. Russo in the amount of Three Thousand Three Hundred (\$3,300.00) Dollars net (after tax deductions).

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #258-2021

December 13, 2021 **“Authorizing Waiving of Water and Sewer Utility Charges for the Newton Volunteer First Aid Squad for Calendar Year 2022”**

**WHEREAS**, the Newton First Aid Squad, “NFAS”, is a not-for-profit entity, comprised solely of volunteers that provide emergency assistance to the Newton community; and

**WHEREAS**, the “NFAS” owns Block 22.01, Lot 24 also known as 66 Sussex Street, which houses their vehicles, equipment, and provides for a meeting place; and

**WHEREAS**, the “NFAS” operating expenses are funded through donations and fundraising efforts; and

**WHEREAS**, the Newton Town Council supports the efforts of the “NFAS” and would like to assist, so they may continue to provide this valuable emergency service to the people of Newton;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby waives the water and sewer utility charges incurred at Block 22.01, Lot 24 by the Newton First Aid Squad for calendar year 2022.

### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, December 13, 2021.

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Teresa A. Oswin, RMC  
Municipal Clerk