

**Newton Parking Authority Meeting
September 2, 2021 – Minutes
Via ZOOM**

Roll Call – meeting called to order at 9:03 a.m. by Ms. Le Frois and Mr. Russo.

Present: Mr. Boyle, Ms. Kweselait, Ms. Le Frois
Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Theresa Schlosser, Tax Collector
Excused: Vice Chairman Mitchell, Ms. Wood-Rosso

Open Public Meetings Act Statement – read by Mr. Russo.

Approval of Minutes

Motion to approve June 3, 2021 Minutes as presented, by Ms. Le Frois, seconded by Mr. Kweselait. Approved 3-0.

Financial Reports

Motion to approve May 31, 2021, June 30, 2021, July 31, 2021 Treasurer Reports, as presented, by Ms. Le Frois, seconded by Ms. Kweselait. Approved 3-0.

Old Business - None.

New Business

- a) Condolences for the passing of Chairman Ken Edwards and a moment of silence.
- b) Selection of New Chairman and Vice Chairman: Motion to approve Keith Mitchell as Chairman and Ms. Le Frois as Vice Chairman by Mr. Boyle, seconded by Ms. Kweselait. Approved 3-0.
- c) Personnel Update – Mr. Russo and Ms. Schlosser mentioned the success of our new Parking Enforcement Officer Ms. Jess Wood-Rosso. Although she was originally hired for just the summer, she will continue in her duties as a regular employee of the Town Parking Authority.
- d) Review of Purchase Ledgers for Parking Passes – May, June, July of 2021 – No discussion.

Approval of Bills

Motion to approve bills items **a-v** as presented, made by Ms. Kweselait, seconded by Mr. Boyle. Approved 3-0.

a. JCP&L (April) _____	\$355.85
b. JCP&L (May) _____	\$242.92
c. Amazon _____	\$35.58
d. NJ Herald _____	\$10.20
e. Minisink Press _____	\$208.00
f. Town of Newton Current Account _____	\$11,250.00
g. Eric M. Berstein, Esq. _____	\$689.00
h. Amano McGann, Inc. _____	\$535.00
i. Town Current Account (Verizon Wireless, Inc.) _____	\$152.04
j. Jersey Shirts & Designs _____	\$96.00
k. New Jersey Herald _____	\$62.10
l. Staples _____	\$5.79
m. JCP&L _____	\$601.43
n. Amano McGann, Inc. _____	\$1,339.50
o. Amano McGann, Inc. _____	\$436.50
p. Boonton Tire Supply, Inc. _____	\$655.46
q. JCP&L _____	\$226.04
r. Quill Corporation _____	\$27.07
s. Staples Credit Plan, Inc. _____	\$11.19
t. Take a Powder Inc DBA Meter Product _____	\$3,960.00
u. Take a Powder Inc DBA Meter Product _____	\$9,850.00
v. Walmart _____	\$120.95

Public to be Heard - None.

Mr. Boyle asked if we could look into additional signage on Spring Street.

Executive Session - None.

Motion to Adjourn by Ms. Kweselait, seconded by Mr. Boyle. Approved 3-0.

ADJOURNED AT 9:16 a.m.

Next meeting is November 4, 2021 at 8:45 a.m. VIA ZOOM.

Respectfully submitted,

Thomas S. Russo, Jr.

**/s/ THOMAS S. RUSSO, JR.,
TOWN MANAGER/PA SECRETARY**