

**Newton Parking Authority
June 4, 2009 Minutes**

Roll Call – meeting called to order at 8:50 a.m. by Chairman Edwards.

Present: Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Valentino

Also Present: Thomas S. Russo, Jr., Newton Town Manager
Linda Roth, Newton Finance Department
Officer Joe Sapio

Open Public Meetings Act Statement – read by Chairman Edwards

Approval of Minutes

January 8, 2009

Motion to Approve by Mr. Mitchell, seconded by Mr. Dudes
YES - Mr. Dudes, Mr. Mitchell, Ms. Ochrym
Minutes were approved

February 5, 2009

Motion to Approve by Mr. Valentino, seconded by Mr. Mitchell
YES - Mr. Edwards, Mr. Mitchell, Mr. Valentino
Minutes were approved

April 2, 2009

Motion to Approve by Mr. Dudes, seconded by Mr. Valentino
YES - Mr. Edwards, Mr. Dudes, Ms. Ochrym, Mr. Valentino
Minutes were approved

Financial Reports

March 31, 2009 Treasurer's Report and April 30, 2009 Treasurer's Report

Motion to Approve by Mr. Mitchell, seconded by Ms. Ochrym
YES - Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Valentino
All reports approved

Old Business

- a) **Adams Street Parking – Embarq Agreement** - Mr. Russo verified that the agreement for spaces for Embarq is located in the February 25, 1986 property deed.
- b) **Kieffer Electric** – Ms. Roth indicated that DPW Director Kenneth Jaekel told her that the prior vendor that performed work on the lighting did not charge the Town market rate pricing and performed much of the work at a lower cost or at no cost. Mr. Jaekel will be asked by Ms. Roth to begin the process of utilizing other vendors (such as Newton Electric) than Kieffer if possible in order to save money.
- c) **Merchant Passes** – Mr. Russo indicated that the fee ordinance went into effect and the merchants now have the ability to purchase said passes. Officer Sapio will hand deliver the new Parking Authority brochures which detail information on the new passes.

New Business

- a) **Resolution B-2009 – Certification of the 2008 Annual Audit for the Town of Newton Parking Authority**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause and annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2008 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2008, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Motion to Approve by Mr. Mitchell, seconded by Mr. Valentino
YES - Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Valentino
Resolution was approved.

b) Request for No Parking Sign – 83 Main Street – Wayne McCabe

After discussion it was the recommendation of the Parking Authority that the Town simply stripe the area in question for no parking. Mr. Russo to coordinate same with Mr. Jaekel.

c) Review of Purchase Ledger for Parking Passes – March & April 2009

No questions or discussion on same.

Approval of Bills

a. JCP&L (March 2009 Bill)	\$ 1,517.43
b. Harold E. Pellow & Associates, Inc.....	293.58
c. Boonton Tire Supply	27.78
d. Town of Newton Current Fund.....	14,125.00
e. Ferraioli, Cerrullo & Cuva	1,750.00
f. Hollander, Hontz, Hinkes & Pasculli, LLC.....	216.00
g. JCP&L (April 2009 Bill)	1,481.55
h. Metric parking	845.50
i. Harold e. Pellow & Associates, Inc.	400.40

j. Statewide insurance fund 10,100.00

Motion to approve all bills listed (a-j) by Mr. Dudes, seconded by Mr. Valentino

*** With the caveat that Ms. Roth take \$168 off of future monthly bills (starting with the May bill) for JCP&L as the Town now is responsible for payment on the 4 lighting fixtures that were removed from Western Plaza.

YES - Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Valentino
Bill List Approved.

Public to be Heard

No one came forward.

Other Comments

Mr. Russo invited members of the Parking Authority to the Main Street Newton Resource Team presentation this evening at 5:30pm in Town Hall. Parking on Spring Street will be a part of their presentation and analysis.

Officer Sapio mentioned that 191 Spring Street is available and would make an excellent parking lot/area for the Town. Mr. Russo to discuss with the Town Planner on Monday.

Officer Sapio asked about status and interest in the Donation Meters that were brought up and approved when Eileen was here. Mr. Russo expressed some reservations on same but will check Eileen's files for any reports or files on this matter.

Motion to Adjourn by Mr. Mitchell, seconded by Mr. Valentino
YES - Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Valentino

ADJOURNED AT 9:35 a.m.

Respectfully submitted,

**/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY**