



**AGENDA
NEWTON TOWN COUNCIL
REGULAR HYBRID MEETING
SEPTEMBER 13, 2023
7:00pm**

Please click this URL to join:

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I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES

- a. August 21, 2023, Regular Meeting

V. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

VI. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo – Proclamation – Prostate Cancer Awareness Month
Proclamation – Suicide Prevention Awareness Month
- b. Councilmember Dickson
- c. Councilmember Diglio
- d. Councilmember Le Frois
- e. Deputy Mayor Couce
- f. Mayor Teets

VII. UNFINISHED BUSINESS

VIII. ORDINANCES

- a. 2nd Reading and Public Hearing Ordinance 2023-23

An Ordinance to Establish Minimum and Maximum Salaries and Wages for Officers and Employees of the Town of Newton for Calendar Year 2023

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

- b. Introduction Ordinance 2023-24

An Ordinance to Amend, Revise, and Supplement Chapter 25 of the Town of Newton Code, Entitled "Personnel" by Repealing the Existing Chapter 25 and Replacing Same With a New Chapter 25, Entitled "Personnel"

IX. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #216-2023*

Concur with the Town Manager's Appointment of School Crossing Guards for 2023-2024 School Year

- b. Resolution #217-2023*

Resolution Authorizing Entry into a Commodity Resale Agreement for Gasoline and Diesel Fuel with the Hopatcong Board of Education and Authorizing the Town Manager and Municipal Clerk to Execute Same on Behalf of the Town of Newton

- c. Resolution #218-2023*

Authorize Renewing Membership in the Statewide Insurance Fund for Calendar Years 2024, 2025, and 2026

- d. Resolution #219-2023*

Refund of Redemption Monies to Outside Lien Holder for Block 7.05, Lot 1, Also Known As 72 High Street

- e. Resolution #220-2023*

Approve Bills and Vouchers

X. OPEN TO THE PUBLIC (3 minutes each)

XI. COUNCIL & MANAGER COMMENTS

XII. ADJOURNMENT

Office of the Mayor

Newton, New Jersey

Proclamation

Prostate Cancer Awareness Month

September 2023

Whereas, this year, approximately 288,300 men will be diagnosed with prostate cancer in the United States alone – one man every 2 minutes, and roughly 34,700 will die this year from the disease, about 3,500 more than 2020 – which is one man every 15 minutes; and

Whereas, in New Jersey, an estimated 9,460 new cases of prostate cancer will be diagnosed, and an estimated 730 deaths will occur in 2023; and

Whereas, men with relatives with a history of prostate cancer are twice as likely to develop the disease; and

Whereas, prostate cancer is the most commonly diagnosed cancer in American Men and the third leading cause of cancer death behind lung and colon cancer; and

Whereas, if caught early prostate cancer has a five-year survival rate of nearly 100%. However, for late stage prostate cancer the five-year survival rate is 31%; and

Whereas, all men are at risk for prostate cancer and we encourage the citizens of the Town of Newton to understand the importance of prostate awareness and screenings;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton does hereby proclaim the month of **September 2023** to be **PROSTATE CANCER AWARENESS MONTH** in the Town of Newton.

In witness whereof I have hereunto set my Hand and caused this seal to be affixed.

Attest: _____

Date: September 13, 2023

Office of the Mayor

Newton, New Jersey

Proclamation

Suicide Prevention Awareness Month

September 2023

WHEREAS, September is known around the United States as National Suicide Prevention Awareness Month and is intended to help promote awareness of suicide prevention resources available to us and our community. The simple goal is to learn how to help those around us and how to talk about suicide without increasing the risk of harm; and

WHEREAS, suicidal thoughts can affect anyone regardless of age, gender, race, sexual orientation, income level, religion, or background; and

WHEREAS, suicide is the second leading cause of death among people aged 10 – 34 years of age, the fourth leading cause of death among people 35 – 54 years of age, and the eighth leading cause among people 55 to 64 years of age; and

WHEREAS, we encourage all residents to take the time to inquire as to the well-being of their family, friends, and neighbors and to genuinely convey their appreciation for their existence by any gesture they deem appropriate. A simple phone call, message, or hug can go a long way towards helping someone realize that suicide is not the answer;

*NOW THEREFORE, WE, the Mayor and Town Council of the Town of Newton, hereby proclaim **September 2023** as **SUICIDE PREVENTION MONTH** and urge all residents to practice kindness and acceptance for one another.*

*In witness whereof I have hereunto set my
Hand and caused this seal to be affixed.*

Attest: _____

Date: September 13, 2023

TOWN OF NEWTON

ORDINANCE 2023-23

AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWN OF NEWTON FOR CALENDAR YEAR 2023

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages, or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2023 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage Level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$55.00 in lieu of two (2) hours compensatory time for each court related call-out with written certification.

Section 5. Those officers and employees at wage Level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

Section 6. All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval, and publication after adoption by the Town Council.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, August 21, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Wednesday, September 13, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

**TOWN OF NEWTON
ORDINANCE 2023-23
SCHEDULE "A"**

<u>LEVEL</u>	<u>HOURLY</u>		<u>35 HRS / WK</u>		<u>40 HRS / WK</u>		<u>IRREGULAR HOURS ANNUALIZED</u>
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	
1	\$15.00	\$22.00	\$27,300	\$40,040	\$24,960	\$39,520	
2	\$15.50	\$23.00	\$28,210	\$41,860	\$26,000	\$41,600	
3	\$16.00	\$28.00	\$29,120	\$50,960	\$27,040	\$52,000	
4	\$16.50	\$31.00	\$30,030	\$56,420	\$28,080	\$58,240	
5	\$17.00	\$36.00	\$30,940	\$65,520	\$29,120	\$74,880	
6	\$17.50	\$38.00	\$31,850	\$69,160	\$30,160	\$79,040	
7	\$18.00	\$39.00	\$32,760	\$70,980	\$31,200	\$81,120	
8	\$18.50	\$41.00	\$33,670	\$74,620	\$32,240	\$85,280	
9	\$19.00	\$50.00	\$34,580	\$91,000	\$33,280	\$104,000	
10	\$20.00	\$55.00	\$36,400	\$100,100	\$35,360	\$114,400	
11			\$38,000	\$105,000	\$37,500	\$145,000	
12			\$45,000	\$110,000	\$55,000	\$160,000	
13			\$50,000	\$115,000	\$60,000	\$175,000	
14			\$65,000	\$135,000	\$75,000	\$180,000	
15			\$70,000	\$165,000	\$80,000	\$195,000	
16							\$500 - \$9,000
17							\$2,500 - \$10,000
18							\$3,000 - \$45,000
19							\$10,000 - \$75,000

**TOWN OF NEWTON
ORDINANCE 2023-23
SCHEDULE "B"**

LEVEL 1

Intern
Recreation Assistant

LEVEL 2

Lifeguard
Swim Instructor

LEVEL 3

Clerk Typist
Custodian
Keyboarding Clerk I
School Traffic Guard
Secretary

LEVEL 4

Assistant Pool Manager
Code Enforcement Officer Trainee
Keyboarding Clerk II
Public Safety Telecommunicator Trainee
Recreation Leader
Senior Clerk Typist

LEVEL 5

Assessing Clerk
Building Grounds Maintenance Worker
Fire Prevention Inspector
Laborer
Police Clerk
Pool Manager
Records Support Technician
Recreation Enforcement Officer
Sewer Laborer
Water Laborer
Water Meter Reader
Water/Sewer Collector

LEVEL 6

Account Supervisor/Treasurer
Equipment Operator
Omnibus Operator
Public Safety Telecommunicator
Public Works Repairer
Recycling Foreman
Road Repairer
Sewer Repairer
Sewer Repairer 1/Water Repairer 1
Truck Driver
Water Repairer

LEVEL 7

Animal Control Officer
Code Enforcement Officer
Park Caretaker
Parking Meter Enforcer
Payroll Clerk
Senior Public Safety Telecommunicator
Senior Sewer Repairer
Senior Water Repairer
Sewer Repairer 2
Sewer Repairer 2/Water Repairer 2
Special Police Officer
Water Repairer 2

LEVEL 8

Administrative Assistant
Court Attendant
Road Foreman
Sewer Foreman
Sewer Repairer Supervisor/Water Repairer Supervisor
Street Foreman
Supervising Public Safety Telecommunicator
Violations Clerk
Water Foreman

LEVEL 9

Assistant Director of Public Works
Assistant Public Works Supervisor
Assistant Water/Sewer Supervisor
Certified Tax Collector/Tax Search Officer
Deputy Municipal Court Administrator
Planning/Zoning Administrator
Sewer Plant Operator
Sewer Plant Operator/Water Plant Operator
Water Plant Operator

LEVEL 10

Code Enforcement Director
Director of Public Works
Finance Director
Municipal Clerk
Municipal Court Administrator
Municipal Department Head
Public Works Supervisor
Water/Sewer Supervisor

LEVEL 11

Police Patrolman

LEVEL 12

Police Sergeant

LEVEL 13

Police Lieutenant
Water/Sewer Superintendent

LEVEL 14

Chief Financial Officer

LEVEL 15

Police Chief
Town Manager

LEVEL 16

Assistant Right-to-Know Coordinator
Deputy Animal Control Officer
Deputy Municipal Clerk
Deputy Registrar
Deputy Right-to-Know Coordinator
Right-to-Know Coordinator

LEVEL 17

Council Member
Deputy Mayor
Mayor

LEVEL 18

Building Subcode Official/Inspector
Deputy Code Enforcement Officer
Deputy Emergency Management Coordinator
Electrical Subcode Official/Inspector
Emergency Management Coordinator
Fire Subcode Official
Plumbing Subcode Official/Inspector
Recreation Coordinator
Registrar of Vital Statistics
Zoning Officer

LEVEL 19

Community Development Director
Deputy Town Manager
Human Resources Director
Municipal Department Head
Recreation Supervisor
Tax Assessor

TOWN OF NEWTON

ORDINANCE 2023-24

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 25 OF THE TOWN OF NEWTON CODE, ENTITLED "PERSONNEL" BY REPEALING THE EXISTING CHAPTER 25 AND REPLACING SAME WITH A NEW CHAPTER 25, ENTITLED "PERSONNEL"

WHEREAS, the Town Council of the Town of Newton (the "Council") desires to amend, revise, and supplement the language of the Code of the Town of Newton ("Town"), as to Chapter 25 entitled "Personnel"; and

WHEREAS, the Council hereby finds and declares that it is in the best interest of the Town and its residents to repeal the existing Chapter 25 of the Town Code and amend, revise, and supplement the language of the Town's Code for a new Chapter 25, and adopts the amendments, revisions, and supplements to same;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey as follows:

Section 1. The current provisions of Chapter 25 of the Newton Town Code are hereby repealed in their entirety effective upon the full adoption and publication of this Ordinance.

Section 2. A new Chapter 25 of the Town Code of the Town of Newton, County of Sussex, State of New Jersey, shall again be entitled *Personnel* and is hereby amended, revised, and supplemented as follows:

§ 25-1 **Employee Personnel Guide.**

A Policy Manual, referred to as the "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook ("Handbook")" of the Town of Newton has been generated as a guide for employees, volunteers, and elected officials of the Town of Newton. The Handbook is subject to amendments, changes, interpretations, and supplementations by the Mayor and Council, as shall be made in the best interests of all concerned. Changes to said Handbook will be forwarded to all applicable Parties upon adoption by the Council. The administration of the Handbook is the responsibility of the Town Manager and Department Heads. In all sections that are in conflict with union contracts, the union contracts shall take precedence and be binding upon the union members and the conflicting sections shall be inapplicable for the affected union members. The purpose of the Handbook shall be:

- A) To provide all employees with the proper supervision, instructions, and the best possible working conditions, so they may render the best possible service.
- B) To make the best possible use of employees' skill and abilities.

- C) To consider qualified Town employees first when there is an opportunity for advancement, in accordance with New Jersey Civil Service Commission policies and procedures.
- D) To treat every employee with respect and consideration.
- E) To expect all employees to consistently perform to the best of their ability in the areas of:

Job Knowledge, Fiscal Responsibility, Communication, Productivity, Teamwork, Dependability, Accountability, Leadership, Creativity, and Customer Service, while conducting themselves appropriately and treating others with courtesy and respect.
- F) To impress upon all employees that, at all times, they are serving the taxpayers and citizens of the Town of Newton and must therefore provide exceptional customer service, both internally and externally.

§ 25-2 Equal Employment Opportunities.

- A. It is the policy of the Town to ensure equal opportunity for all persons, regardless of race, color, creed, religion, national origin, ancestry, political affiliation, age, marital status, sex, affectional and/or sexual orientation, or physical or mental disability that does not interfere with the ability to do the work required, or liability for service in the armed forces of the United States.
- B. Age or sex shall be a factor for employment only where there are bona fide occupational qualifications as provided by law.
- C. In addition, it is the intent of the Town to comply with the provisions of Subtitle A of Title II of the Americans with Disabilities Act of 1990, where and if applicable.
- D. The Policy herein established herein shall be applied to all employment practices, such as recruitment, selection, appointment, placement, promotion, demotion, transfer, training, salaries and wages, benefits, working conditions, reductions in force, recalls, disciplinary and dismissal actions, job performance evaluations and the utilization, accessibility, and accommodation to all municipal buildings and facilities within the Town.
- E. The Town Manager or designee is the Town's affirmative action public agency compliance officer and equal employment opportunity officer (PACO/EEOC), who will receive any complaints of alleged discrimination from contractors, employees, and/or applicants, respectively. Upon receipt of a complaint, the Town Manager or designee shall immediately meet with the appropriate Department Head concerning the nature and content of the complaint. It is the responsibility of the PACO/EEOC officer to investigate the validity of an alleged complaint and to prepare a report of findings and determination, to be reviewed by the Mayor and Town Council for appropriate action, if deemed necessary. If

the Town Manager is the focus of the complaint, the Town Council of the Town of Newton shall, as a board, function as the PACO/EEOC officer.

[Formally referred to as §25-3]

§ 25-3 Salary Plan.

The minimum and maximum salary for each full-time and part-time position is established by ordinance. All annual salary increments must be approved by resolution of the Town Council, after recommendation by the Town Manager.

Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

[Formally referred to as §25-12]

§ 25-4 Pay Period.

All personnel shall be paid biweekly on Thursdays, or the closest day thereto, if said payday falls on a holiday. All payments shall be made by direct deposit or check, accompanied by a check stub which shows detailed deductions from employee wages.

[Formally referred to as §25-13]

§ 25-5 Holidays.

- A. All full-time permanent personnel are granted fifteen (15) paid holidays annually. These holidays are as follows:

New Year's Day
Dr. Martin Luther King, Jr. Day (Obs.)
Presidents' Day
Good Friday
Memorial Day (Obs.)
Juneteenth (Federal Holiday)
Independence Day
Labor Day
Columbus Day (Obs.)
November General Election Day
Veterans' Day

Thanksgiving Day
Day After Thanksgiving Day
Christmas Eve
Christmas Day

- B. If a holiday falls on a Saturday or Sunday, it shall be observed on either the preceding Friday or the following Monday. The Monday Holiday Law shall also be observed for those holidays so designated.
- C. In the event an official holiday is observed during an employee's vacation, the employee shall be entitled to an additional vacation day and should an official holiday occur while an employee is on sick leave, the employee shall not have the holiday charged against the employee's sick leave.

[Formally referred to as §25-18]

§ 25-6 General Leave.

The Town Manager may grant an employee a leave of absence without pay for a period of up to thirty (30) calendar days. The Town Manager and Town Council must both approve a leave of absence for any longer period of time. A leave of absence longer than twelve (12) months must be approved by the New Jersey Civil Service Commission. The appropriate leave request form may be found in the Handbook.

§ 25-7 Longevity Pay.

In addition to designated salary or hourly wages, all full-time permanent non-union employees hired before January 1, 2002 may be eligible for additional longevity pay at the following rates:

<u>Amount Equal To:</u>	<u>Total Cumulative Service w/ Town of Newton:</u>
Two (2%) percent	Five (5) years
Four (4%) percent	Ten (10) years
Six (6%) percent	Fifteen (15) years
Eight (8%) percent	Twenty (20) years
Ten (10%) percent	Twenty-Five (25) years

This pay is to be effective the first (1st) pay on or near January 1st or the first (1st) pay on or near July 1st following the anniversary date of employment. The following exceptions apply to full-time permanent employees by work areas:

- Non-union employees hired after January 1, 2002 are not eligible for longevity pay.
- Longevity pay guidelines for union members are governed by the terms and conditions of their respective contracts.

[Formally referred to as §25-16]

§ 25-8 **Vacation Leave.**

- A. In the first (1st) year of employment, a permanent full-time employee shall be entitled to one (1) day of vacation leave for each month of employment commencing the first (1st) of the month following their date of hire. A vacation day is equal to the number of hours an employee works on a normal work day. The number of years of service is based on the current year minus the hire date year. The vacation schedule below will be used in determining the number of vacation hours each calendar year (unless provided in separate collective bargaining agreements or individual employment contracts):

Years of Service w/Town of Newton	Amount of Vacation Time
1 month to completion of 5 th year	1 day per month (12 days)
6 th year to completion of 10 th year	1 1/4 days per month (15 days)
11 th year to completion of 15 th year	1 1/2 days per month (18 days)
Over 15 years	1 3/4 days per month (21 days)

- B. Each vacation day is based on the number of hours an employee works during a normal workday. Employees are encouraged to take vacation during the calendar year in which it is earned. Vacation time shall not be accumulated for more than is earned in the current and preceding calendar year. No one can borrow vacation time from the year following the current calendar year.
- C. Vacation time, as earned, may be taken at the convenience of the departmental work schedule and with the approval of the Department Head and Town Manager. Employees must submit a Request for Leave Form to their supervisor at least five (5) business days in advance. The Department Head will then submit same to the Town Manager for approval. In case of emergency, the five (5) business day advance notice may be waived by the Town Manager. Every effort will be made by Department Heads to review time off requests in a timely fashion.
- D. An employee may not use more than ten (10) consecutive vacation days (the total does not include weekends) without written approval from the employee's Department Head and the Town Manager.
- E. Any full-time employee who terminates their employment while having unused vacation days, and who is in good standing as per the Town Manager, will be paid for all unused and accrued vacation leave time. Vacation pay will be calculated using the employee's base hourly rate (which does not include longevity payments, education payments, or stipends, etc.). If an employee terminates their employment and has used more vacation time than they have earned up to the date of the employee's termination of employment, an amount of money equal to the employee's daily rate of pay, multiplied by the number of vacation days used in excess of earned vacation time, will be deducted from the employee's final pay.

[Formally referred to as §25-37]

§ 25-9 Personal Days.

All full-time employees may take up to three (3) personal days each calendar year based on their normal workday hours not to exceed ten (10) hours per day. These days will be charged against accumulated sick leave. They cannot be accumulated year to year; however, any unused personal hours may be carried over into sick leave not to exceed three (3) days. These three (3) personal days are considered a part of an employee's accumulated sick leave, not in addition to same.

[Formally referred to as §25-38]

§ 25-10 Group Health Insurance.

After three (3) months of full-time employment (unless provided for by a separate contractual agreement), any new employee working a minimum of thirty (30) hours per week becomes eligible for the following coverage through the North Jersey Municipal Employee Benefits Fund (NJMEBF):

1. Hospitalization
2. Medical/Surgical
3. Major Medical which includes a Prescription Plan
4. Dental
5. Vision (not through NJMEBF)

Elected officials, serving as Council members as of December 31, 2013, shall be entitled to maintain their insurance benefits, at the same coverage as of December 31, 2013, subject to the contribution requirements of Chapter 78, P.L. 2011. All officials newly elected to the office after December 31, 2013 shall not be entitled to any insurance coverage from the Town.

This coverage includes Employee (single), Employee and Spouse/Partner or Parent/Child(ren), and/or Family (Employee/Spouse/Partner & Child(ren)). The Town shall pay the cost of insurance coverage for the employee and their eligible dependents subject to the employee contribution requirements of Chapter 78, P.L. 2011.

Chapter 78, P.L. 2011 impacts healthcare plans and employee contributions towards same. Therefore, all employees not covered by an existing collective bargaining agreement or individual contract are required to contribute a percentage (%) of their health care premium or one and one-half (1.5%) percent of pensionable base salary, whichever is greater.

At no time will an employee pay less than the one and one-half (1.5%) percent of pensionable base salary for health benefits. But in no event will the employee be required to pay the percentage (%) of the premium plus one and one-half (1.5%) percent of their pensionable base salary.

Full-time non-union employees hired after January 1, 2016, or current part-time non-union employees who become full-time after January 1, 2016, are required to take the lowest cost base medical plan plus pay the appropriate Chapter 78, P.L. 2011 costs. If a full-time non-union employee hired after January 1, 2016, or current part-time non-union employee who becomes full-time after January 1, 2016, elects a more expensive medical plan than the base medical plan, the employee shall be responsible for one hundred (100%) percent of the additional premium cost in addition to the required Chapter 78, P.L. 2011 contribution.

By way of Town Resolution 101-2022, the maximum Chapter 78 contribution rate for all non-union staff and applicable retirees from a non-union position shall be set at twenty-five (25%) percent regardless of employee's salary level, the retiree's monthly retirement allowance level, or the type of insurance coverage.

For current staff and retirees covered by a collective negotiations agreement, changes to current staff and retiree contributions towards health care coverage shall be referenced in the applicable collective negotiations agreements.

The amount paid by employees and retirees towards health care contributions in the future is subject to legislative modification by the State of New Jersey. For further details on benefits, please contact the Human Resources Director.

[Formally referred to as §25-41]

§ 25-11 Cafeteria Plan.

The Town Council has adopted a "Cafeteria Plan" within the meaning of Section 125 of the Internal Revenue Code of 1986, as amended, which shall be known as the "Town of Newton Employees' Cafeteria Plan." The benefits which an employee elects to receive under the plan will be includable or excludable from the employee's income under Section 125(a) and other applicable sections of the Internal Revenue Code of 1986, as amended.

[Formally referred to as §25-39]

Section 3. Severability.

If any portion of this Ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.

Section 4. Repealer.

All ordinances and parts of ordinances or resolutions inconsistent with this Ordinance are hereby repealed.

Section 5. When Effective.

This Ordinance shall be effective immediately upon adoption and publication in accordance with law.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, September 13, 2023. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on Monday, September 25, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #216-2023

September 13, 2023 "Concur with the Town Manager's Appointment of School Crossing Guards for 2023-2024 School Year"

WHEREAS, New Jersey Statute 40A:9-154.1 states "*The governing body, or the chief executive, or the chief administrative officer, as appropriate to the form of government of any municipality, may appoint adult school crossing guards for terms not exceeding one year...*";

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager's appointment of the following individuals as School Crossing Guards for the 2023-2024 school year.

Cindy Bailey
Carol Blanchard
Peter Cannarozzi
Angalee Decker
Carolyn Dippel
Walter Hugg
Edward Kampka
Harry Kaplan
Christine Lemke
Barbara Philips
Charles Reynolds, Jr.
George Seyfarth
Louis Slamer
Ruth Stang
Steven Stoll
Robert Teets

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 13, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #217-2023

September 13, 2023 **“Resolution Authorizing Entry into a Commodity Resale Agreement for Gasoline and Diesel Fuel with the Hopatcong Board of Education and Authorizing the Town Manager and Municipal Clerk to Execute Same on Behalf of the Town of Newton”**

WHEREAS, the Town of Newton (“Town”) was approached by the Hopatcong Board of Education (“Board”) to purchase gasoline and diesel fuel from the Town from its tanks located at the Department of Public Works garage; and

WHEREAS, the Town and the Board have previously entered into a Commodity Resale Agreement to provide such services with the Board paying for such at the per gallon cost for gasoline or diesel fuel that the Town pays for same plus a twenty-five (\$0.25) per gallon administrative fee; and

WHEREAS, the Town now wishes to continue said Commodity Resale Agreement through 8/31/2026 and authorize the Town Manager and the Municipal Clerk to execute same on behalf of the Town;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town of Newton does hereby approve the Commodity Resale Agreement for Gasoline and Diesel Fuel as per the provisions of said Commodity Resale Agreement which is on file in the Clerk’s office; and

BE IT FURTHER RESOLVED, the Town Manager and the Municipal Clerk are hereby authorized to execute said Commodity Resale Agreement on behalf of the Town.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 13, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #218-2023

September 13, 2023 "Authorize Renewing Membership in the Statewide Insurance Fund for Calendar Years 2024, 2025, and 2026"

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, the Town of Newton ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT; and

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2024** terminating on **January 1, 2027** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution;

NOW, THEREFORE BE IT RESOLVED, that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED, that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED, that the LOCAL UNIT will be afforded the following coverage(s):

Workers' Compensation & Employer's Liability	X
Comprehensive General Liability	X
Law Enforcement Liability	X
Excess Liability	X
Automobile Liability and Physical Damage	X
Public Officials and Employment Practices Liability	X
Property	X
Inland Marine Boiler and Machinery	X
Crime-Faithful Performance and Fidelity	X
Pollution Liability	X
Cyber Liability	X
Non-Owned Aircraft	X

BE IT FURTHER RESOLVED, that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Name of Member Entity:

Town of Newton

ATTEST:

By: _____

Thomas S. Russo, Jr.

Title: Town Manager

Teresa A. Oswin, RMC
Municipal Clerk

This Resolution agreed to the 13th day of September, 2023, by a vote of:

 Affirmative Abstain Negative Absent

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 13, 2023.

Teresa A. Oswin, RMC
Municipal Clerk

STATEWIDE INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 13th day of September 2023, in the County of Morris, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter "FUND"), and the Town of Newton in the County of Sussex a duly constituted local unit of government (hereinafter "LOCAL UNIT");

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND's Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT's "Resolution to Join" in accordance with the FUND's Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until **January 1, 2027, at 12:01 a.m.** eastern standard time. The commencement date shall be the effective date as established by the FUND's Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND in accordance with statute and regulation, and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the FUND's Bylaws and the Risk Management Program.

8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

Town of Newton

ATTEST:

By: _____
Michelle J. Teets

Title: Mayor

Teresa A. Oswin, RMC
Municipal Clerk

STATEWIDE INSURANCE FUND

By: _____
Chairman

ATTEST: _____
Secretary

Dated: _____



TOWN OF NEWTON

RESOLUTION #219-2023

September 13, 2023 “Refund of Redemption Monies to Outside Lien Holder for Block 7.05, Lot 1, Also Known As 72 High Street”

WHEREAS, at the Municipal Tax Sale held on October 5, 2022, a lien was sold on Block 7.05, Lot 1, also known as 72 High Street for 2021 delinquent utilities; and

WHEREAS, this lien, known as Tax Sale Certificate #2022-006 was sold to RAM Tax Lien Fund LP for a 0% redemption fee and a premium in the amount of \$9,100.00; and

WHEREAS, Sunrise Title, on behalf of the owner, has affected the redemption of Certificate #2022-006 in the amount of \$9,355.70;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges RAM Tax Lien Fund LP is entitled to a redemption in the amount of \$9,355.70 as well as the return of the premium in the amount of \$9,100.00; and

BE IT FURTHER RESOLVED, the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check in the amount of \$9,355.70 for the redemption and a check in the amount of \$9,100.00 for the return of the premium for Certificate #2022-006 to RAM Tax Lien Fund LP, PO Box 8401 Carol Stream, IL 60197.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 13, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #220-2023

September 13, 2023 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2022 and 2023 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, September 13, 2023.

Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 09/13/2023 For bills from 08/22/2023 to 09/08/2023

Check#	Vendor	Description	Payment	Check Total
9024	4732 - 160 DRIVING ACADEMY	PO 64150 CDL A/ Training	4,995.00	4,995.00
9025	4387 - ABRAMSON, ALAN	PO 64196 Fingerprint reimburse for Recreation Com	18.95	18.95
9026	3897 - AMAZON CAPITAL SERVICES	PO 64175 Office Supplies	34.09	
		PO 64175 Office Supplies	22.72	56.81
9027	4473 - AppColony Inc.	PO 64187 Scheduling & Time managing app for staff	252.69	252.69
9028	3251 - BADGER METER, INC.	PO 62967 B: Agreement Beacon Mobile Hosting/ Wate	192.36	192.36
9029	1994 - BARCO PRODUCTS COMPANY INC.	PO 64123 Dog Waste Bags - Dog Park - South Park	2,783.18	2,783.18
9030	3905 - BLUE DIAMOND DISPOSAL INC.	PO 63768 B: Pool Garbage Disposal/Dumpster Season	500.37	500.37
9031	1132 - BOONTON TIRE SUPPLY INC.	PO 63744 B: PD VEHICLE REPAIR	130.00	
		PO 64041 B: PD VEHICLE REPAIR	189.98	319.98
9032	300 - BRIGHTSPEED	PO 62838 B: ALARM CIRCUITS A/C #309485585 HIGH ST	125.85	125.85
9033	2124 - BUCKMAN'S INC.	PO 63769 B: Pool Chemicals 2023 Season ACCT #NEW	1,776.50	1,776.50
9034	192 - CAMPBELL'S SMALL ENGINE INC.	PO 64166 Chainsaw Rprs/Parks Maint	802.95	802.95
9035	3770 - CINTAS	PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	985.72	
		PO 63797 B: Water Filtration/Cooler/Cleaning (Jun	45.00	
		PO 63797 B: Water Filtration/Cooler/Cleaning (Jun	135.00	1,165.72
9036	4138 - CONSTELLATION NEWENERGY -GAS DIV	PO 62843 B: ELECTRIC	3,308.23	
		PO 62843 B: ELECTRIC	532.62	3,840.85
9037	155 - COYNE CHEMICAL CORP., INC.	PO 62882 B: Liq Hydroflusilic Acid (\$9500.00 @ \$7	905.13	905.13
9038	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 62781 B: WATER DELV	215.98	
		PO 64183 WATER DELV POOL	92.99	308.97
9039	4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP	PO 64144 NEWTON 213 LLC - SHOP RITE Professional	3,115.00	
		PO 64160 NEWTON 213 LLC - SHOP RITE Professiona	945.00	
		PO 64161 Professional services	210.00	4,270.00
9040	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 63702 B: May to Dec 2023	2,477.17	
		PO 63702 B: May to Dec 2023	684.83	3,162.00
9041	2386 - DOMINICK'S PIZZA LLC	PO 64146 Refreshments for Training/Round Table	222.15	
		PO 64182 PIZZA'S (8)	131.60	353.75
9042	4734 - DRUG IMPAIRMENT COUNSULTING & EXPERTS LL	PO 64190 PD TRAINING/BELLIS	100.00	100.00
9043	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 64163 - THORLABS - PL BD ESCROW Professional s	52.00	52.00
9044	3817 - ESI EQUIPMENT INC.	PO 64170 RESCUE TOOLS FIRE (9/1/23-8/31/24)	1,215.00	1,215.00
9045	4551 - ESO SOLUTIONS INC	PO 64169 FIRE PACKAGE (4/1/23-3/31/24)	1,933.00	1,933.00
9046	4039 - FARMSIDE LANDSCAPE & DESIGN INC	PO 63077 B: FIELD MAIN/SPORTS FIELDS - Softball &	590.00	590.00
9047	3318 - FREDON ANIMAL HOSPITAL	PO 64203 TNR testing	1,245.65	1,245.65
9048	4384 - GIBBONS P.C.	PO 64152 2023 NJIB CLOSING COST OF \$981,835 NJIB	4,039.89	4,039.89
9049	4398 - GLOBAL RECYCLING SOLUTIONS LLC	PO 62935 B: Recycling Collection: Jan to Dec 2023	1,210.18	1,210.18
9050	1608 - GOLD TYPE BUSINESS MACHINES	PO 64198 INFO-COP BACK TRACE SUBSCRIPTION	1,776.00	1,776.00
9051	4090 - GOLDEN NUGGET HOTEL	PO 64000 NJ Water Association Conference October	420.00	420.00
9052	230 - HAYEK'S MARKET INC.	PO 64130 FRUIT BASKET	99.99	
		PO 64180 Food for end of summer BBQ	46.87	
		PO 64180 Food for end of summer BBQ	109.37	256.23
9053	4337 - HFE SERVICES LLC	PO 62824 B: COMPUTER TECH IT SVC'S (NOT TO EXC	166.99	
		PO 62824 B: COMPUTER TECH IT SVC'S (NOT TO EXC	590.49	
		PO 64005 Mail server renew/Domain	412.00	
		PO 64006 Technology Rprs/Computers/DVRPC	100.00	
		PO 64006 Technology Rprs/Computers/DVRPC	220.00	
		PO 64193 Technology Rprs/Computers/DVRPC	260.00	1,749.48
9054	4337 - HFE SERVICES LLC	PO 64193 Technology Rprs/Computers/DVRPC	120.00	
		PO 64193 Technology Rprs/Computers/DVRPC	199.00	319.00
9055	3876 - HOLLAND COMPANY, INC.	PO 62877 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,488.52	11,488.52
9056	1866 - HOME DEPOT, INC.	PO 64186 POOL CLEANING SUPP'S & CHEMICALS	256.86	256.86
9057	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 64162 BEYOND THE WALK,LLC Professional servic	1,736.50	1,736.50
9058	1271 - JCI JONES CHEMICALS, INC	PO 62878 B:Liq Gas Sulfer Dioxide (\$17,000 @ \$1.5	1,379.97	
		PO 62984 B: LIQUID CHLORINE/GAS (\$350 PER Cyl @1	2,483.60	3,863.57
9059	113 - JCP&L	PO 62857 B: ELECTRIC	264.84	264.84
9060	3067 - JERSEY SHIRTS & DESIGNS	PO 64147 CODE UNIFORMS	238.00	238.00
9061	3772 - JK HVAC SERVICE, LLC.	PO 63371 Townhall Rpr Air Conditioning System	2,631.10	2,631.10
9062	3644 - JOHNNY ON THE SPOT, LLC.	PO 63084 Park Porta John Rental - Jan to Dec 2023	541.25	541.25
9063	3778 - JP MONZO MUNIC CONSULTING, LLC	PO 64115 BUDGET & FAST UPDATE 2024 M MIEBACH	50.00	50.00
9064	3989 - KIEFER SWIM PRODUCTS, LLC.	PO 63818 LIFEGUARD UNIFORMS	139.46	139.46
9065	4396 - KIMBALL MIDWEST	PO 64200 Machine Repair/Maintenace Spls ACCT #428	725.80	

List of Bills - CLEARING/CLAIMS

Meeting Date: 09/13/2023 For bills from 08/22/2023 to 09/08/2023

Check#	Vendor	Description	Payment	Check Total
		PO 64200 Machine Repair/Maintenace Spls ACCT #428	277.44	1,003.24
9066	266 - LAFAYETTE AUTO PARTS	PO 64135 Equip Main/Grease/Tubes	177.71	177.71
9067	2278 - LANGUAGE LINE SERVICES, INC.	PO 63138 B: TRANSLATION SERVICES Acct #902091005	6.80	6.80
9068	2300 - LOWE'S , INC.	PO 64191 Refridgerator	949.05	949.05
9069	352 - LUBRICATION ENGINEERS INC	PO 64145 OIL/LUBE cust #C0530901 001	154.35	154.35
9070	3002 - MCGRATH MUNICIPAL EQUIPMENT, LLC.	PO 64008 HOTBOX REPAIR	1,416.00	1,416.00
9071	62 - MGL FORMS - SYSTEMS, LLC.	PO 64117 W/S BILLS PRINTED N023	522.75	522.75
9072	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 62973 B: ELEVATOR MAINT (TH & POLICE) Jan - De	500.00	500.00
9073	4722 - NATIONAL HIGHWAY PRODUCTS, INC.	PO 63975 CLINTON W NELSON DIVISION TRAFFIC SIGN M	1,042.96	1,042.96
9074	3014 - NATIONAL BUSINESS FURNITURE, LLC.	PO 64167 Office Furniture	5,887.69	5,887.69
9075	336 - NEWTON TROPHY	PO 64197 Shirts for Sussex Cty Day	42.50	42.50
9076	2456 - NIELSEN FORD	PO 64188 Truck Parts/Misc CUST #303703	93.34	93.34
9077	311 - NJLM	PO 64075 2023 Annual Conference in Atlantic City	550.00	550.00
9078	2835 - NJMEBF	PO 64204 MEDICAL/DENTAL - AUGUST 2023	31,666.00	
		PO 64204 MEDICAL/DENTAL - AUGUST 2023	140,132.36	
		PO 64204 MEDICAL/DENTAL - AUGUST 2023	23,978.64	195,777.00
9079	4403 - NORTH AMERICAN RESCUE HOLDINGS, LLC	PO 64002 TRAUMA KITS	417.12	417.12
9080	2844 - NORTH JERSEY COURT ADMIN. ASSOC.	PO 64151 2023 Fall Conference KATHY/MICHELLE	130.00	130.00
9081	2607 - NORTHERN RAIN	PO 64121 Townhall Sprkl/Replace Timer	466.60	466.60
9082	4383 - OPTIMUM	PO 62799 B: DIGITAL CONVERTERS & DTA'S	187.30	187.30
9083	1751 - OSWIN TERESA ANN	PO 64181 Reimbursement for Office Supplies	27.27	27.27
9084	72 - PARTAC PEAT CORPORATION	PO 64138 Beam Clay 3/16" Red Warning Track #WT-BU	3,991.43	3,991.43
9085	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 64174 WWTP -JUNE	1,886.25	1,886.25
9086	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 64206 WWTP ENGINEERING GREEN ACRES	4,703.75	4,703.75
9087	4204 - PLANET NETWORKS INC.	PO 62784 B: INTERNET TH	159.95	
		PO 62786 B: PHONE SYSTEM HOSTING A/C #636370393	2,556.15	
		PO 62787 B: LICENSE STREAMING MEDIA SVC A/C #636	49.95	
		PO 62822 B: INTERNET/WEB HOSTING/FIREWALL POLICE	1,359.72	
		PO 62933 Internet Access Jan - Dec 23- Water & Se	1,219.80	
		PO 62934 Internet Access Jan - Dec 23- DPW Garage	399.90	
		PO 63814 Internet Access July - Dec 23-Summit Tow	99.95	5,845.42
9088	4204 - PLANET NETWORKS INC.	PO 64009 OEM 1 year License - Aug 17 2023 - Aug 1	754.00	
		PO 64022 Internet Access Jun - Dec 2023- South Pa	399.80	1,153.80
9089	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 62820 B: GAS ACCT #40382, Contract until 10/	7,821.57	7,821.57
9090	4203 - RAPID PUMP	PO 63906 Repair Wet Well Transducer / Sparta Ave	6,260.00	
		PO 64202 Emergency Serv Call - Rpl Pump #1	1,186.05	7,446.05
9091	4400 - RUTGERS,OFFICE OF CONTINUING ED	PO 63646 NJ Certified Compost Operator Course	295.00	295.00
9092	61 - S K OFFICE SUPPLY INC.	PO 62940 B: SHREDDING 2023	70.00	70.00
9093	4729 - SAFELITE AUTOGLASS	PO 64132 REPAIR TO CHIEF'S VEHICLE	85.00	85.00
9094	126 - SCMUA	PO 62819 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	753.30	
		PO 62819 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	24.30	777.60
9095	3134 - SHOP RITE, INC.	PO 64153 REPLACEMENT ID CARD	15.00	15.00
9096	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 64033 EVIDENCE SUPPLIES Quote #1069324	28.34	28.34
9097	4731 - SPARTA COBBLER	PO 64148 Code Enforcement: work boots	217.00	217.00
9098	2257 - STAPLES	PO 62853 : NPJ OFFICE SUPPLIES	89.98	
		PO 64072 Paper and Office Supplies for Clerk/Heal	155.19	245.17
9099	43 - STAPLES CREDIT PLAN	PO 64184 BULTN BOARD	29.99	29.99
9100	4440 - STORR TRACTOR COMPANY	PO 64141 Blades/ Belts	228.92	228.92
9101	3442 - SUNLIGHT GENERAL	PO 62806 B: ELECTRIC DPW/STP	1,061.77	
		PO 62806 B: ELECTRIC DPW/STP	589.50	1,651.27
9102	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 64165 Ad in 2023-2024 Sussex County Magazine	732.00	
		PO 64165 Ad in 2023-2024 Sussex County Magazine	488.00	1,220.00
9103	3603 - SUSSEX COUNTY COMMUNITY COLLEGE	PO 64171 Training Courses at SCCC	750.00	750.00
9104	2310 - SUSSEX COUNTY ENGINEERING DIVISION	PO 64134 SS Signal Rpr Trinity/Union & SS Signal	937.59	937.59
9105	130 - SUSSEX COUNTY P & H, INC.	PO 62977 B: PLUMBING SUPPLIES	1,113.50	1,113.50
9106	371 - T.A. MOUNTFORD COMPANY, INC.	PO 64131 PATROL ROOM COPIER TONER	79.00	79.00
9107	4612 - TACTICAL DISTRIBUTORS	PO 62154 WEAPON ADAPTERS 09022-1	942.50	942.50
9108	4611 - TACTICAL DISTRIBUTORS	PO 62340 SLINGS FOR WEAPONS Q#102822-8	216.50	216.50
9109	2479 - TAYLOR OIL CO., INC.	PO 62821 B: DIESEL ACCT #01-0062714	1,671.16	1,671.16
9110	3404 - TEAM LIFE, INC.	PO 64159 AED LITHIUM BATTERY	379.00	379.00
9111	3115 - THE NJ SHADE TREE FEDERATION	PO 64143 Shade Tree Annual Conference 2023/CEU's/	1,600.00	1,600.00
9112	2880 - TRACTOR SUPPLY	PO 64158 Supplies for TNR program	37.76	37.76

List of Bills - CLEARING/CLAIMS

Meeting Date: 09/13/2023 For bills from 08/22/2023 to 09/08/2023

Check#	Vendor	Description	Payment	Check Total
9113	1151 - TREASURER, STATE OF NEW JERSEY	PO 64136 SAFE DRINKING WATER (7/1/23-6/30/24)	720.00	720.00
9114	219 - TRI-STATE RENTALS, INC.	PO 64192 Escavator Parts CUST #206	99.83	99.83
9115	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 62801 B: LABOR ATTORNEY (\$170/HR NOT TO EXCE	986.00	986.00
9116	3027 - ULINE	PO 64023 DPW Office Improvements	927.02	927.02
9117	4130 - UNITED FIRE PROTECTION CORP.	PO 64194 Repairs to WTP /FN2000/ horn strobe	847.00	847.00
9118	4152 - UNITED SITE SERVICES, INC	PO 62845 B: CHEMICAL WASTE REMOVAL WTP A/C #7473	996.66	
		PO 62861 B: SLUDGE REMOVAL STP A/C #74732 (\$1	12,598.60	13,595.26
9119	4499 - VERBAL JUDO INSTITUTE INC	PO 64179 COURSE FOR PTL. KEILING	150.00	150.00
9120	1158 - VISION SERVICE PLAN	PO 64205 VISION - SEPT 2023	1,226.39	1,226.39
9121	2635 - W.B. MASON, INC.	PO 64157 Fax Machine for Court Office & Office Su	375.98	375.98
9122	1500 - WALMART	PO 63771 B: Concessions for the Pool	29.18	
		PO 63771 B: Concessions for the Pool	40.07	
		PO 64066 CONCERT GIVE-A-WAY - 65" VIZIO - AUGUST	238.80	
		PO 64066 CONCERT GIVE-A-WAY - 65" VIZIO - AUGUST	159.20	
		PO 64140 Office Supplies	530.09	
		PO 64168 Supplies/refreshments for end of summer	25.97	
		PO 64168 Supplies/refreshments for end of summer	60.59	1,083.90
9123	633 - WEIS MARKETS, INC.	PO 64173 Supplies for end of summer BBQ	8.82	
		PO 64173 Supplies for end of summer BBQ	3.78	
		PO 64176 Flowers for Sr Cit of the Yr	11.97	
		PO 64185 POOL CONCESSION SUPP'S	212.72	237.29
9124	1656 - WILDFLOWERS WITH TAMI	PO 64164 FLOWER ARRANGEMENTS	200.00	200.00
	TOTAL			337,186.51

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
101299	Due to Clearing			0.00	204,868.20
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,697.54			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	31.84			
1052200	TOWN COUNCIL - OTHER EXPENSES	180.00			
1053200	HUMAN RESOURCE - OTHER EXPENSES	76.62			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	50.00			
1055200	ASSESSMENT OF TAXES - OTHER EXPENSES	60.00			
1058200	LEGAL SERVICES - OTHER EXPENSES	986.00			
1059200	MUNICIPAL COURT - OTHER EXPENSES	505.98			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	8,474.73			
1062200	PLANNING BOARD - OTHER EXPENSES	130.00			
1064200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	60.00			
1065300	SHADE TREE COMM - OTHER EXPENSES	1,600.00			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	141,358.75			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	3,988.00			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	1,568.24			
1074200A	(2022) POLICE DEPARTMENT - OTHER EXPENSES		1,159.00		
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	3,225.70			
1077500	CODE ENFORCEMENT - OTHER EXPENSES	455.00			
1078200	EMERGENCY MANAGEMENT - OTHER EXPENSES	60.00			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	10,085.09			
1083200	RECYCLING/SANITATION - OTHER EXPENSES	2,504.73			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	498.32			
1084200	BOARD OF HEALTH - OTHER EXPENSES	150.62			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	787.36			
10852200	ANIMAL CONTROL - OE	1,283.41			
1087200	RECREATION - OTHER EXPENSES	133.42			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	15,163.83			
1090200	SWIMMING POOL - OTHER EXPENSES	3,209.64			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	5,384.38			
TOTALS FOR	CURRENT FUND	203,709.20	1,159.00	0.00	204,868.20

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
301299	Due to Clearing			0.00	15,828.79
3092204	ORD 2022-16 DOG PARK-UNF	2,783.18			
3092207	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2	4,039.89			
3092210	ORD 2022-29 REAPPROPRIATING ORD.	7,962.76			
3092307	ORD 2023-7 VAR CAP IMP.	1,042.96			
TOTALS FOR	CAPITAL	15,828.79	0.00	0.00	15,828.79
601299	DUE TO CLEARING			0.00	79,609.59
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	79,609.59			
TOTALS FOR	WATER/SEWER UTILITY	79,609.59	0.00	0.00	79,609.59
611299	DUE TO CLEARING			0.00	6,590.00
6192311	ORD 2023-11 SEWER IMP. NJIB	4,703.75			
6192312	ORD 2023-12 ELECTRICAL POWER STUDY WWTP FF	1,886.25			
TOTALS FOR	WATER/SEWER CAPITAL	6,590.00	0.00	0.00	6,590.00
711208	RES RECREATION (ALL)			252.79	
711299	DUE TO CLEARING			0.00	1,989.29
711440	ENGINEER REVIEW FEES			1,736.50	
TOTALS FOR	TRUST	0.00	0.00	1,989.29	1,989.29
721299	DUE TO CLEARING			0.00	4,322.00
721311	THORLABS - PL BD ESCROW (5/10)			52.00	
721371	NEWTON 213 LLC - SHOP RITE			4,060.00	
721377	CRG (CARUSON REDEV GR) SEMPRE PROP.			210.00	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	4,322.00	4,322.00
811284	HEALTH INS. EMPLOYEE			23,978.64	
811299	Due to Clearing			0.00	23,978.64
TOTALS FOR	PAYROLL	0.00	0.00	23,978.64	23,978.64

Total to be paid from Fund 10 CURRENT FUND	204,868.20
Total to be paid from Fund 30 CAPITAL	15,828.79
Total to be paid from Fund 60 WATER/SEWER UTILITY	79,609.59
Total to be paid from Fund 61 WATER/SEWER CAPITAL	6,590.00
Total to be paid from Fund 71 TRUST	1,989.29
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72)	4,322.00
Total to be paid from Fund 81 PAYROLL	23,978.64

	337,186.51

Checks Previously Disbursed

9019	KIEFFER ELECTRIC, INC.	PO# 64128	Parks/ Roller Hockey Pole Rplmnt	9,620.00	8/22/2023
9020	GENTILINI MOTORS	PO# 63532	PD PATROL STEALTH VEHICLE QUOTE #	52,615.68	8/25/2023
9021	GENTILINI MOTORS	PO# 63534	PD ADMIN VEHICLE QUOTE #EST7526	58,615.46	8/25/2023
9022	ANTHONY KRUCINSKI	Multiple:		300.00	8/29/2023
231027	Town of Newton Clerk		S/NJ EFT MARRIAGE LICENSES (23) @	69.00	8/31/2023
231064	PAYROLL ACCOUNT		8/31 CURRENT PAY	235,859.82	8/31/2023
231065	BANK OF NEW YORK MELLON		Final Prin & Int paym 2009 GO Bond	87,125.00	9/01/2023
231066	PAYROLL ACCOUNT		9/7 DPW RETRO PAY	12,768.08	9/07/2023
231067	ELAVON, INC.		AUG COURT MERCHANT FEE	69.00	9/07/2023

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
236034	PAYROLL ACCOUNT	8/31 PAYROLL		46,843.83	8/31/2023
236035	PAYROLL ACCOUNT	9/7 DPW RETRO PAY		17,142.15	9/07/2023
237128	PAYROLL ACCOUNT	8/31 PAYROLL		26,789.01	8/31/2023
238170	PUBLIC EMPLOYEE RETIRE SYSTEM	Aug PERS to State		17,000.00	9/07/2023
238171	POLICE & FIRE RETIREMENT SYSTEM	August PFRS to state		18,000.00	9/07/2023

				582,817.03	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	345,690.90	204,868.20	550,559.10
Fund 30 CAPITAL	111,231.14	15,828.79	127,059.93
Fund 60 WATER/SEWER UTILITY	64,105.98	79,609.59	143,715.57
Fund 61 WATER/SEWER CAPITAL		6,590.00	6,590.00
Fund 71 TRUST	26,789.01	1,989.29	28,778.30
Fund 72 DEVELOPERS ESCROW (Fund 72)		4,322.00	4,322.00
Fund 81 PAYROLL	35,000.00	23,978.64	58,978.64

BILLS LIST TOTALS	582,817.03	337,186.51	920,003.54
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