



**AGENDA
NEWTON TOWN COUNCIL
REGULAR HYBRID MEETING
OCTOBER 11, 2023
7:00pm**

Please click this URL to join:

<https://us02web.zoom.us/j/83897818208?pwd=b1I2VDYvL0VleVRlemRVVnRrT3ZBZz09>

Webinar ID: 838 9781 8208 Passcode: 594036

Or join by phone: Dial: US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. APPROVAL OF MINUTES

- a. September 25, 2023, Regular Meeting

V. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

VI. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo
- b. Councilmember Dickson
- c. Councilmember Diglio
- d. Councilmember Le Frois
- e. Deputy Mayor Couce
- f. Mayor Teets

VII. UNFINISHED BUSINESS

VIII. ORDINANCES

- a. 2nd Reading and Public Hearing
Ordinance 2023-24

An Ordinance to Amend, Revise, and Supplement Chapter 25 of the Town of Newton Code, Entitled "Personnel" by Repealing the Existing Chapter 25 and Replacing Same with a New Chapter 25, Entitled "Personnel"

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2023-25

An Ordinance Amending and Revising Chapter 307 Entitled, "Vehicles & Traffic", Section 307-48, Entitled "Schedule I: No Parking" Subsection (A) of the Code of the Town of Newton to Prohibit Parking on Certain Portions of Moran Street

- iv. Open Hearing to Public
- v. Close Hearing to Public
- vi. Act on Ordinance

- b. Introduction
Ordinance 2023-26

An Ordinance Providing Funding for Recreational Park Improvements for the Town of Newton and Appropriating \$25,759.97 For Such Purpose

Ordinance 2023-27

An Ordinance Providing Funding for Various Water/Sewer Improvements for the Town of Newton and Appropriating \$247,300 for Such Purpose

IX. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #225-2023*

Authorizing Award of Bid #7-2023 for the Purchase of Watermain and Sanitary Sewer Pipes and Fittings to Capitol Supply

- b. Resolution #226-2023*

Resolution to Cancel a Water Sewer Capital Appropriation

- c. Resolution #227-2023*

Resolution to Cancel \$26,843.20 from the Water Sewer Utility Reserve for Fences to Fund Balance

- d. Resolution #228-2023*

Resolution to Cancel Capital Appropriation Balances in the Water Sewer Capital Fund

- e. Resolution #229-2023*

To Cancel Appropriated Reserve and Receivable Balance in the Federal and State Grant Fund – NJ Dept of Human Services/Division of Mental Health & Addiction Services (DMHAS)

- f. Resolution #230-2023*

To Cancel a NJ DOT Grant Receivable Balance and Improvement Authority Balance in the General Capital Fund

- g.** Resolution #231-2023* Refund of Redemption Monies to Outside Lien Holder for Block 21.04, Lot 7, Also Known As 3 Clive Place
- h.** Resolution #232-2023* Resolution Authorizing Contracts with Certain Approved Sussex County Cooperative Contract Vendors
- i.** Resolution #233-2023* Approval of Cooperative Purchasing Contract, Vehicle Repair – Bid #ESCNJ 23/24-04 to Cliffside Body Corporation
- j.** Resolution #234-2023* Approve Bills and Vouchers

X. OPEN TO THE PUBLIC (3 minutes each)

XI. COUNCIL & MANAGER COMMENTS

XII. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE 2023-24

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 25 OF THE TOWN OF NEWTON CODE, ENTITLED "PERSONNEL" BY REPEALING THE EXISTING CHAPTER 25 AND REPLACING SAME WITH A NEW CHAPTER 25, ENTITLED "PERSONNEL"

WHEREAS, the Town Council of the Town of Newton (the "Council") desires to amend, revise, and supplement the language of the Code of the Town of Newton ("Town"), as to Chapter 25 entitled "Personnel"; and

WHEREAS, the Council hereby finds and declares that it is in the best interest of the Town and its residents to repeal the existing Chapter 25 of the Town Code and amend, revise, and supplement the language of the Town's Code for a new Chapter 25, and adopts the amendments, revisions, and supplements to same;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey as follows:

Section 1. The current provisions of Chapter 25 of the Newton Town Code are hereby repealed in their entirety effective upon the full adoption and publication of this Ordinance.

Section 2. A new Chapter 25 of the Town Code of the Town of Newton, County of Sussex, State of New Jersey, shall again be entitled *Personnel* and is hereby amended, revised, and supplemented as follows:

§ 25-1 Employee Personnel Guide.

A Policy Manual, referred to as the "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook ("Handbook")" of the Town of Newton has been generated as a guide for employees, volunteers, and elected officials of the Town of Newton. The Handbook is subject to amendments, changes, interpretations, and supplementations by the Mayor and Council, as shall be made in the best interests of all concerned. Changes to said Handbook will be forwarded to all applicable Parties upon adoption by the Council. The administration of the Handbook is the responsibility of the Town Manager and Department Heads. In all sections that are in conflict with union contracts, the union contracts shall take precedence and be binding upon the union members and the conflicting sections shall be inapplicable for the affected union members. The purpose of the Handbook shall be:

- A) To provide all employees with the proper supervision, instructions, and the best possible working conditions, so they may render the best possible service.
- B) To make the best possible use of employees' skill and abilities.

C) To consider qualified Town employees first when there is an opportunity for advancement, in accordance with New Jersey Civil Service Commission policies and procedures.

D) To treat every employee with respect and consideration.

E) To expect all employees to consistently perform to the best of their ability in the areas of:

Job Knowledge, Fiscal Responsibility, Communication, Productivity, Teamwork, Dependability, Accountability, Leadership, Creativity, and Customer Service, while conducting themselves appropriately and treating others with courtesy and respect.

F) To impress upon all employees that, at all times, they are serving the taxpayers and citizens of the Town of Newton and must therefore provide exceptional customer service, both internally and externally.

§ 25-2 Equal Employment Opportunities.

A. It is the policy of the Town to ensure equal opportunity for all persons, regardless of race, color, creed, religion, national origin, ancestry, political affiliation, age, marital status, sex, affectional and/or sexual orientation, or physical or mental disability that does not interfere with the ability to do the work required, or liability for service in the armed forces of the United States.

B. Age or sex shall be a factor for employment only where there are bona fide occupational qualifications as provided by law.

C. In addition, it is the intent of the Town to comply with the provisions of Subtitle A of Title II of the Americans with Disabilities Act of 1990, where and if applicable.

D. The Policy herein established herein shall be applied to all employment practices, such as recruitment, selection, appointment, placement, promotion, demotion, transfer, training, salaries and wages, benefits, working conditions, reductions in force, recalls, disciplinary and dismissal actions, job performance evaluations and the utilization, accessibility, and accommodation to all municipal buildings and facilities within the Town.

E. The Town Manager or designee is the Town's affirmative action public agency compliance officer and equal employment opportunity officer (PACO/EEOC), who will receive any complaints of alleged discrimination from contractors, employees, and/or applicants, respectively. Upon receipt of a complaint, the Town Manager or designee shall immediately meet with the appropriate Department Head concerning the nature and content of the complaint. It is the responsibility of the PACO/EEOC officer to investigate the validity of an alleged complaint and to prepare a report of findings and determination, to be reviewed by the Mayor and Town Council for appropriate action, if deemed necessary. If

the Town Manager is the focus of the complaint, the Town Council of the Town of Newton shall, as a board, function as the PACO/EEOC officer.

[Formally referred to as §25-3]

§ 25-3 Salary Plan.

The minimum and maximum salary for each full-time and part-time position is established by ordinance. All annual salary increments must be approved by resolution of the Town Council, after recommendation by the Town Manager.

Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

[Formally referred to as §25-12]

§ 25-4 Pay Period.

All personnel shall be paid biweekly on Thursdays, or the closest day thereto, if said payday falls on a holiday. All payments shall be made by direct deposit or check, accompanied by a check stub which shows detailed deductions from employee wages.

[Formally referred to as §25-13]

§ 25-5 Holidays.

- A. All full-time permanent personnel are granted fifteen (15) paid holidays annually. These holidays are as follows:

New Year's Day
Dr. Martin Luther King, Jr. Day (Obs.)
Presidents' Day
Good Friday
Memorial Day (Obs.)
Juneteenth (Federal Holiday)
Independence Day
Labor Day
Columbus Day (Obs.)
November General Election Day
Veterans' Day

Thanksgiving Day
Day After Thanksgiving Day
Christmas Eve
Christmas Day

- B. If a holiday falls on a Saturday or Sunday, it shall be observed on either the preceding Friday or the following Monday. The Monday Holiday Law shall also be observed for those holidays so designated.
- C. In the event an official holiday is observed during an employee's vacation, the employee shall be entitled to an additional vacation day and should an official holiday occur while an employee is on sick leave, the employee shall not have the holiday charged against the employee's sick leave.

[Formally referred to as §25-18]

§ 25-6 General Leave.

The Town Manager may grant an employee a leave of absence without pay for a period of up to thirty (30) calendar days. The Town Manager and Town Council must both approve a leave of absence for any longer period of time. A leave of absence longer than twelve (12) months must be approved by the New Jersey Civil Service Commission. The appropriate leave request form may be found in the Handbook.

§ 25-7 Longevity Pay.

In addition to designated salary or hourly wages, all full-time permanent non-union employees hired before January 1, 2002 may be eligible for additional longevity pay at the following rates:

<u>Amount Equal To:</u>	<u>Total Cumulative Service w/ Town of Newton:</u>
Two (2%) percent	Five (5) years
Four (4%) percent	Ten (10) years
Six (6%) percent	Fifteen (15) years
Eight (8%) percent	Twenty (20) years
Ten (10%) percent	Twenty-Five (25) years

This pay is to be effective the first (1st) pay on or near January 1st or the first (1st) pay on or near July 1st following the anniversary date of employment. The following exceptions apply to full-time permanent employees by work areas:

- Non-union employees hired after January 1, 2002 are not eligible for longevity pay.
- Longevity pay guidelines for union members are governed by the terms and conditions of their respective contracts.

[Formally referred to as §25-16]

§ 25-8 **Vacation Leave.**

A. In the first (1st) year of employment, a permanent full-time employee shall be entitled to one (1) day of vacation leave for each month of employment commencing the first (1st) of the month following their date of hire. A vacation day is equal to the number of hours an employee works on a normal work day. The number of years of service is based on the current year minus the hire date year. The vacation schedule below will be used in determining the number of vacation hours each calendar year (unless provided in separate collective bargaining agreements or individual employment contracts):

Years of Service w/Town of Newton	Amount of Vacation Time
1 month to completion of 5 th year	1 day per month (12 days)
6 th year to completion of 10 th year	1 1/4 days per month (15 days)
11 th year to completion of 15 th year	1 1/2 days per month (18 days)
Over 15 years	1 3/4 days per month (21 days)

- B. Each vacation day is based on the number of hours an employee works during a normal workday. Employees are encouraged to take vacation during the calendar year in which it is earned. Vacation time shall not be accumulated for more than is earned in the current and preceding calendar year. No one can borrow vacation time from the year following the current calendar year.
- C. Vacation time, as earned, may be taken at the convenience of the departmental work schedule and with the approval of the Department Head and Town Manager. Employees must submit a Request for Leave Form to their supervisor at least five (5) business days in advance. The Department Head will then submit same to the Town Manager for approval. In case of emergency, the five (5) business day advance notice may be waived by the Town Manager. Every effort will be made by Department Heads to review time off requests in a timely fashion.
- D. An employee may not use more than ten (10) consecutive vacation days (the total does not include weekends) without written approval from the employee's Department Head and the Town Manager.
- E. Any full-time employee who terminates their employment while having unused vacation days, and who is in good standing as per the Town Manager, will be paid for all unused and accrued vacation leave time. Vacation pay will be calculated using the employee's base hourly rate (which does not include longevity payments, education payments, or stipends, etc.). If an employee terminates their employment and has used more vacation time than they have earned up to the date of the employee's termination of employment, an amount of money equal to the employee's daily rate of pay, multiplied by the number of vacation days used in excess of earned vacation time, will be deducted from the employee's final pay.

[Formally referred to as §25-37]

§ 25-9 Personal Days.

All full-time employees may take up to three (3) personal days each calendar year based on their normal workday hours not to exceed ten (10) hours per day. These days will be charged against accumulated sick leave. They cannot be accumulated year to year; however, any unused personal hours may be carried over into sick leave not to exceed three (3) days. These three (3) personal days are considered a part of an employee's accumulated sick leave, not in addition to same.

[Formally referred to as §25-38]

§ 25-10 Group Health Insurance.

After three (3) months of full-time employment (unless provided for by a separate contractual agreement), any new employee working a minimum of thirty (30) hours per week becomes eligible for the following coverage through the North Jersey Municipal Employee Benefits Fund (NJMEBF):

1. Hospitalization
2. Medical/Surgical
3. Major Medical which includes a Prescription Plan
4. Dental
5. Vision (not through NJMEBF)

Elected officials, serving as Council members as of December 31, 2013, shall be entitled to maintain their insurance benefits, at the same coverage as of December 31, 2013, subject to the contribution requirements of Chapter 78, P.L. 2011. All officials newly elected to the office after December 31, 2013 shall not be entitled to any insurance coverage from the Town.

This coverage includes Employee (single), Employee and Spouse/Partner or Parent/Child(ren), and/or Family (Employee/Spouse/Partner & Child(ren)). The Town shall pay the cost of insurance coverage for the employee and their eligible dependents subject to the employee contribution requirements of Chapter 78, P.L. 2011.

Chapter 78, P.L. 2011 impacts healthcare plans and employee contributions towards same. Therefore, all employees not covered by an existing collective bargaining agreement or individual contract are required to contribute a percentage (%) of their health care premium or one and one-half (1.5%) percent of pensionable base salary, whichever is greater.

At no time will an employee pay less than the one and one-half (1.5%) percent of pensionable base salary for health benefits. But in no event will the employee be required to pay the percentage (%) of the premium plus one and one-half (1.5%) percent of their pensionable base salary.

Full-time non-union employees hired after January 1, 2016, or current part-time non-union employees who become full-time after January 1, 2016, are required to take the lowest cost base medical plan plus pay the appropriate Chapter 78, P.L. 2011 costs. If a full-time non-union employee hired after January 1, 2016, or current part-time non-union employee who becomes full-time after January 1, 2016, elects a more expensive medical plan than the base medical plan, the employee shall be responsible for one hundred (100%) percent of the additional premium cost in addition to the required Chapter 78, P.L. 2011 contribution.

By way of Town Resolution 101-2022, the maximum Chapter 78 contribution rate for all non-union staff and applicable retirees from a non-union position shall be set at twenty-five (25%) percent regardless of employee's salary level, the retiree's monthly retirement allowance level, or the type of insurance coverage.

For current staff and retirees covered by a collective negotiations agreement, changes to current staff and retiree contributions towards health care coverage shall be referenced in the applicable collective negotiations agreements.

The amount paid by employees and retirees towards health care contributions in the future is subject to legislative modification by the State of New Jersey. For further details on benefits, please contact the Human Resources Director.

[Formally referred to as §25-41]

§ 25-11 Cafeteria Plan.

The Town Council has adopted a "Cafeteria Plan" within the meaning of Section 125 of the Internal Revenue Code of 1986, as amended, which shall be known as the "Town of Newton Employees' Cafeteria Plan." The benefits which an employee elects to receive under the plan will be includable or excludable from the employee's income under Section 125(a) and other applicable sections of the Internal Revenue Code of 1986, as amended.

[Formally referred to as §25-39]

Section 3. Severability.

If any portion of this Ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.

Section 4. Repealer.

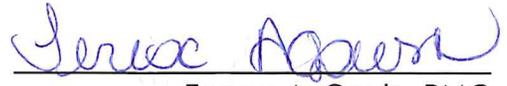
All ordinances and parts of ordinances or resolutions inconsistent with this Ordinance are hereby repealed.

Section 5. When Effective.

This Ordinance shall be effective immediately upon adoption and publication in accordance with law.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, September 13, 2023. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on Monday, September 25, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.



Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE 2023-25

AN ORDINANCE AMENDING AND REVISING CHAPTER 307 ENTITLED, "VEHICLES & TRAFFIC", SECTION 307-48, ENTITLED "SCHEDULE I: NO PARKING" SUBSECTION (A) OF THE CODE OF THE TOWN OF NEWTON TO PROHIBIT PARKING ON CERTAIN PORTIONS OF MORAN STREET

WHEREAS, the Town Engineer, Harold E. Pellow, has reviewed the existing parking conditions on Moran Street; and

WHEREAS, a new public mural has been placed at Moran Street by the Town of Newton, and the Town Engineer has recommended the Town Code be revised to prohibit parking on a portion of the west side of Moran Street from Spring Street to Trinity Street; and

WHEREAS, the Newton Department of Public Works shall paint said portion of Moran Street in order to clearly delineate the no parking portion of Moran Street;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton as follows:

Section 1. Newton Town Code Section 307-48(A), Schedule I: No Parking., shall be amended and revised by the addition of the following:

<u>Name of Street</u>	<u>Sides</u>	<u>Location</u>
Moran Street	West (Public Mural Side)	From Spring Street to a point 80 feet towards Trinity Street

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, September 25, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Wednesday, October 11, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE 2023-26

AN ORDINANCE PROVIDING FUNDING FOR RECREATIONAL PARK IMPROVEMENTS FOR THE TOWN OF NEWTON AND APPROPRIATING \$25,759.97 FOR SUCH PURPOSE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Town of Newton, in the County of Sussex, New Jersey, authorizes recreational park improvements, including but not limited to picnic tables, benches, trash/recycling enclosures, and scoreboard, to be undertaken, including all work and materials necessary therefor and incidental thereto, for the Town of Newton to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$25,759.97 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Reserve for Recreation Improvements in the amount of \$25,759.97.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Town determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Town of Newton may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance hereby cancels Ordinance #2023-5.

Section 6. This Ordinance shall take effect immediately upon due passage and publication according to law.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, October 11, 2023. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on Monday, November 13, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE 2023-27

AN ORDINANCE PROVIDING FUNDING FOR VARIOUS WATER/SEWER IMPROVEMENTS FOR THE TOWN OF NEWTON AND APPROPRIATING \$247,300 FOR SUCH PURPOSE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Town of Newton, in the County of Sussex, New Jersey, authorizes various water/sewer improvements to be undertaken, including (a) replacement of PR water chamber on Lime Crest Road; (b) replacement of raw water pump; (c) replacement of sub-trash pumps at Merriam Avenue School; and (d) replacement flight – second stage pump, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$247,300 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Water Sewer Capital Improvement Fund Improvements in the amount of \$247,300.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Town determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Town of Newton may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

NOTICE

TAKE NOTICE the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, October 11, 2023. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on Monday, November 13, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #225-2023

October 11, 2023

“Authorizing Award of Bid #7-2023 for the Purchase of Watermain and Sanitary Sewer Pipes and Fittings to Capitol Supply”

WHEREAS, a need exists for a bid for the project known as BID #7-2023, Purchase of Watermain and Sanitary Sewer Pipes and Fittings; and

WHEREAS, the Town advertised and received bids in a fair and open manner consistent with N.J.S.A. 19:44A-20.5 and N.J.S.A. 40A:11-1 et. Seq.; and

WHEREAS, the Town received three (3) bids on September 27, 2023 to wit:

NAME OF BIDDER	Ferguson Enterprises	Planet Cellular	Capitol Supply
TOTAL BID	\$220,813.29	\$274,947.54	\$206,849.47

WHEREAS, Capitol Supply, 149 Old Turnpike Rd., Wayne, N.J. 07470, was determined to be the lowest responsible bidder in accordance with N.J.S.A.40A:11-4a with a bid of \$206,849.47; and

WHEREAS, the Chief Financial Officer certifies funding in the amount of \$206,849.47 is available from:

Ordinance 2023-14. New Hampshire Street Water Sewer Improvements. Account #6192314.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Council of the Town of Newton hereby awards “BID #7-2023, Purchase of Watermain and Sanitary Sewer Pipes and Fittings”, to Capitol Supply, 149 Old Turnpike Rd., Wayne, N.J. 07470, with a bid of \$206,849.47.
2. The Mayor and Town Manager are authorized to execute contracts with Capitol Supply, 149 Old Turnpike Rd., Wayne, N.J. 07470, consistent with all the tenets as contained within “BID #7-2023, Purchase of Watermain and Sanitary Sewer Pipes and Fittings”.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 11, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #226-2023

October 11, 2023 “Resolution to Cancel a Water Sewer
Capital Appropriation”

WHEREAS, Ordinance #2022-12 has an appropriation balance of \$20,230.75 left on the Morris Lake Fence line, which has been successfully completed; and

WHEREAS, there have been no more needed expenditures against this line in Ordinance 2022-12, therefore \$20,230.75 may be credited back to the Reserve for Morris Lake Fence;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton that the following unexpended and dedicated balance of the Water Sewer Capital appropriations totaling \$20,230.75 is cancelled:

<u>Ordinance Number</u>	<u>Date Auth.</u>	<u>Project Description</u>	<u>Amount Cancelled Funded</u>
2022-12	5-23-22	Morris Lake Fence	\$20,230.75

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 11, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #227-2023

October 11, 2023

“Resolution to Cancel \$26,843.20 from the Water Sewer Utility Reserve for Fences to Fund Balance”

WHEREAS, there exists a balance in the Water Sewer Utility Fund – Reserve for Morris Lake Fence of \$20,231.20 and Reserve for Sewer Treatment Plant (STP) Fence of \$6,612.00 which are no longer needed; and

WHEREAS, per Ordinance 2022-12 the Morris Lake Fence was completed and per the 2023 Water Sewer Utility Budget the Sewer Treatment Fence (STP) was completed; and

WHEREAS, it is necessary to formally cancel said balances so that the reserve balances may be utilized in the Water Sewer Fund Balance for future capital needs;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton, that \$26,843.20 from the Water Sewer Utility Fund - Reserve for Fences is cancelled to Fund Balance.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 11, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #228-2023

October 11, 2023

“Resolution to Cancel Capital Appropriation Balances in the Water Sewer Capital Fund”

WHEREAS, certain Water Sewer Capital Improvement appropriation balances remain dedicated to projects now funded elsewhere; and

WHEREAS, the Town Manager and other Town Officials have reviewed and determined there are no additional costs for this project; and

WHEREAS, it is necessary to formally cancel said balance so the unexpended balance may be returned to each respective Capital Improvement Fund or credited to the Fund Balance, and unused debt authorizations may be cancelled;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton that the following unexpended and dedicated balance of the Water Sewer Capital appropriations totaling \$115,000.00 be cancelled:

<u>Ordinance Number</u>	<u>Date Auth.</u>	<u>Project Description</u>	<u>Amount Cancelled</u>	
			<u>Funded</u>	<u>Unfunded</u>
2022-15	6/27/22	Various Water Sewer Imp.	\$6,000.	\$109,000.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Wednesday, October 11, 2023.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #229-2023

October 11, 2023

“To Cancel Appropriated Reserve and Receivable Balance in the Federal and State Grant Fund – NJ Dept of Human Services/Division of Mental Health & Addiction Services (DMHAS)”

WHEREAS, the Town of Newton received a grant in the amount of \$3,083.00 for the 2022/2023 NJ Dept of Human Services/Division of Mental Health & Addiction Services; and

WHEREAS, an additional special item of revenue (\$3,083) by Resolution #157-2023 on May 22, 2023 was added to the Municipal Alliance Grant for the 2022-2023 fiscal year. This was transferred to the Federal and State Grant Fund; and

WHEREAS, the Town has completed the projects schedules for the 2022-2023 DMHAS and made payments in the amount of \$2,893.80; and

WHEREAS, there remains an unexpended balance in the grant fund of \$189.20; and

WHEREAS, it is necessary to formally cancel the grant receivable and appropriated reserve balances;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton, that we hereby cancel the following:

Federal & State Grant Fund

Grant Receivable – Municipal Alliance (2022 – 2023) DMHAS	#1101388 \$189.20
Appropriated Reserves – Municipal Alliance Grant (2022-2023) DMHAS	#1112388 \$189.20

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #230-2023

October 11, 2023

“To Cancel a NJ DOT Grant Receivable Balance and Improvement Authority Balance in the General Capital Fund”

WHEREAS, the Town of Newton received an award in 2022 in the amount of \$190,500.00 from the State of New Jersey Department of Transportation for E. Clinton, Lawnwood, & Nelson Streets; and

WHEREAS, there is an unexpended balance of \$73,642.08 in General Capital Improvement Authorization - Ordinance 2022-14 for Improvements to E. Clinton, Lawnwood, & Nelson Streets; and

WHEREAS, the Town Engineer stated in a Final Paperwork memorandum to the Town Manager in March 2023 that the project has been completed and accepted by the Town officials and the Town Engineer and there are no additional costs for this project; and

WHEREAS, there is a grant receivable balance of \$94,376.05 due from the State of New Jersey Department of Transportation for Plainfield Avenue on the General Capital balance sheet; and

WHEREAS, it is necessary to formally cancel the receivable balance against the Unexpended Improvement Authorization and Deferred Charges to Future Taxation Unfunded;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton, that we hereby cancel the following grant receivable and the balance of the General Capital appropriation:

General Capital Fund

NJ DOT Grant Receivable (Ord #2022-14)	
E. Clinton, Lawnwood, & Nelson Streets	\$94,376.05
Improvement Authorization (Ord #2022-14)	
E. Clinton, Lawnwood, & Nelson Streets	<u>\$73,642.08</u>
Deferred Charges to Future Taxation – Unfunded	<u>\$20,733.97</u>

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #231-2023

October 11, 2023 **“Refund of Redemption Monies to Outside Lien Holder for Block 21.04, Lot 7, Also Known As 3 Clive Place”**

WHEREAS, at the Municipal Tax Sale held on October 5, 2022 a lien was sold on Block 21.04, Lot 7, also known as 3 Clive Place for 2021 delinquent utilities; and

WHEREAS, this lien, known as Tax Sale Certificate #2022-013 was sold to Fig 20, LLC FBO Sec Pty for a 0% redemption fee and a premium in the amount of \$2,200.00; and

WHEREAS, Corelogic has affected the redemption of Certificate #2022-013 in the amount of \$3,084.38;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges Fig 20, LLC FBO Sec Pty is entitled to a redemption in the amount of \$3,084.38 as well as the return of the premium in the amount of \$2,200.00; and

BE IT FURTHER RESOLVED, the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$3,084.38 for the redemption and a check in the amount of \$2,200.00 for the return of the premium for Certificate #2022-013 to Fig 20, LLC FBO Sec Pty, PO Box 12225, Newark, NJ 07101.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #232-2023

October 11, 2023

“Resolution Authorizing Contracts with Certain Approved Sussex County Cooperative Contract Vendors”

WHEREAS, the Town of Newton may by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services under the Sussex County Cooperative (N.J.S.A. 40A:11-11); and

WHEREAS, the Town has the need on a timely basis to purchase goods and services utilizing Sussex County Cooperative Contracts, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7 et. Seq.; and

WHEREAS the Town intends to enter into contract for a 2024 Freightliner 114SD Plus Tandem Chassis authorized under Sussex County Cooperative Purchasing award in the amount of \$150,619.00; and

WHEREAS, the County of Sussex under Bid 23-037, has extended pricing authorized under the cooperative for the following companies and prices units: Robert H. Hoover & Sons, 149 Gold Mine Road, Flanders, NJ 07836; and

WHEREAS the Chief Financial Officer certifies funding is available in the amount of \$150,619.00 from:

Ordinance 2023-7

Account #30923071

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton, authorizes the Town Manager to enter into a contract with approved Sussex County Cooperative Contracts extended to municipal units, pursuant to all conditions of the individual State contracts to wit 2024 Freightliner 114SD Plus Tandem Chassis through Robert H. Hoover & Sons in the amount of \$150,619.00.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #233-2023

October 11, 2023

“Approval of Cooperative Purchasing Contract, Vehicle Repair – Bid #ESCNJ 23/24-04 to Cliffside Body Corporation”

WHEREAS, there is a need to remove the existing stainless steel dump body & hoist, and to re-install the dump body & hoist to a new Freightliner chassis, for the Town of Newton Department of Public Works; and

WHEREAS, this repair service can be purchased through Educational Services Commission of New Jersey Cooperative Contract #ESCNJ 23/24-04; and

WHEREAS, this service has been awarded to Cliffside Body Corporation, 130 Broad Ave., Fairview, NJ 07022; and

WHEREAS, the Town of Newton can procure this through the ESCNJ Cooperative Contract under the authority of N.J.S.A. 40A:11-11 et. Seq; and

WHEREAS, the Chief Financial Officer certifies funds are available in the amount of \$50,746.00 as follows:

Ordinance 2023-7

Account #30923071

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex as follows: the Town Manager is authorized to enter into a contract with Cliffside Body Corporation, 130 Broad Ave., Fairview, NJ 07022, under the authority of ESCNJ 23/24-04, in the amount of \$50,746.00 to remove the existing stainless steel dump body & hoist, and to re-install the dump body & hoist to new Freightliner chassis, for the Town of Newton Department of Public Works.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #234-2023

October 11, 2023 “Approve Bills and Vouchers for Payment”

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2022 and 2023 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/11/2023 For bills from 09/26/2023 to 10/06/2023

Check#	Vendor	Description	Payment	Check Total
9279	4750 - ABOVE GRID SOLAR CARPORT 2020	PO 64382 CLOSE OUT ESCROW ACCT	4,355.46	4,355.46
9280	1846 - ADVANCE AUTO PARTS	PO 63705 B: Auto Spls/Rprs cust #11108160	19.39	19.39
9281	2799 - AFLAC	PO 64408 Sept 2023 - Vol Ben - Disability, Hospit	2,288.16	2,288.16
9282	3006 - AG CHOICE, LLC.	PO 64139 TOP SOIL PARKS/Field Dressing	175.00	175.00
9283	3897 - AMAZON CAPITAL SERVICES	PO 64368 Halloween Parade	46.71	46.71
9284	3869 - AMERICAN FIDELITY ASSURANCE	PO 64406 Sept 2023 - Vol Benefits - LTD, Critical	562.22	562.22
9285	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 64407 FSA - Voluntary - Sept 14th & 28th	670.82	670.82
9286	2164 - ANDOVER TOWNSHIP	PO 64327 2023/2024 MUNI ALLIANCE GRANT MATCH	377.31	377.31
9287	4550 - ANIMAL HOSPITAL OF SUSSEX COUNTY, INC.	PO 64378 BOARDING A 3 KITTEN	24.40	24.40
9288	3891 - ARMSTRONG, ADAM	PO 64343 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9289	4745 - ATHENIA MASON SUPPLY, LLC	PO 64375 Storm Basin Rpr / Block cust #644	494.42	494.42
9290	4026 - AUTOZONE INC.	PO 62966 B: Auto Spls/Rprs cust #11108160	63.88	63.88
9291	4559 - AWERTSCHENKO, MICHAEL	PO 64355 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9292	3251 - BADGER METER, INC.	PO 62967 B: Agreement Beacon Mobile Hosting/ Wate	192.43	192.43
9293	1132 - BOONTON TIRE SUPPLY INC.	PO 64041 B: PD VEHICLE REPAIR	85.28	85.28
9294	4749 - BRANCHVILLE COUNTRY VETERINARY CLINIC	PO 64379 Abandoned Chinchilla care	15.35	15.35
9295	300 - BRIGHTSPEED	PO 62838 B: ALARM CIRCUITS A/C #309485585 HIGH ST	125.85	125.85
9296	702 - C W A LOCAL 1032	PO 64409 Police Dispatch Dues - SEPT 2023	298.78	298.78
9297	2443 - CAMPBELL FOUNDRY CO. INC.	PO 63974 CLINTON W NELSON DISION DRAINAGE R #1	1,295.00	1,295.00
9298	3893 - CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 64342 RECYCLE TRUCK/ Control HVAC	249.99	249.99
9299	192 - CAMPBELL'S SMALL ENGINE INC.	PO 64389 Landscaping/ Roads	73.50	
		PO 64389 Landscaping/ Roads	139.48	212.98
9300	506 - CARR, JOSEPH	PO 64350 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9301	4235 - CHAMPIGNON, CRAIG	PO 64344 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9302	3770 - CINTAS	PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	492.65	
		PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	257.76	
		PO 63797 B: Water Filtration/Cooler/Cleaning (Jun	135.00	
		PO 63797 B: Water Filtration/Cooler/Cleaning (Jun	45.00	930.41
9303	2628 - CONDOR CREATIONS	PO 64401 Town of Newton pins - Quantity 500	627.00	
		PO 64401 Town of Newton pins - Quantity 500	418.00	1,045.00
9304	1632 - COOPER ELECTRIC SUPPLY CO.	PO 64364 Fuse WWTP	50.00	50.00
9305	155 - COYNE CHEMICAL CORP., INC.	PO 62886 B: Citric Acid 50% @ \$1.9690/lb - Jan 19	1,186.27	1,186.27
9306	4740 - CRAWN DOUG	PO 64362 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9307	286 - CURRENT ACCOUNT	PO 64393 MOVE TWN INTEREST EARNED TO CURR	2.23	2.23
9308	4738 - D.S. MEYER ENTERPRISES LLC.	PO 64256 SIDEWALKS RT 519	274,369.50	274,369.50
9309	4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP	PO 64328 SCCC -AUG	185.00	185.00
9310	4069 - DELL MARKETING L.P.	PO 64310 Work station for Operation of Panic Butt	1,295.83	1,295.83
9311	2136 - DRAEGER, INC.	PO 64275 CALIBRATION CUST#150046892	222.50	222.50
9312	4653 - FATHER JOHNS	PO 64381 Feline Transfer Fee	200.00	
		PO 64386 Flea Treatment for TNR kittens	10.00	210.00
9313	225 - FEDERAL EXPRESS	PO 63785 B: EXPRESS MAILINGS acct #1344-0525-2	41.95	41.95
9314	4747 - FF1 APPARATUS LLC	PO 64065 ENG #802 MODULE	3,453.76	3,453.76
9315	4650 - FINKLE DANIELLE	PO 64330 Sussex Cty Day supplies	20.00	20.00
9316	4741 - FITZGERALD DILLON	PO 64363 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9317	807 - FRANK SEMERARO CONSTRUCTION, INC.,	PO 63071 B: LEAK DETECTION	1,050.00	1,050.00
9318	200 - GARDEN STATE LABORATORIES INC	PO 62920 B: WASTE & DRINKING WATER ANALYSIS Jan -	2,050.00	2,050.00
9319	200 - GARDEN STATE LABORATORIES INC	PO 63770 B: Analytical Services for the 2023 Summ	900.00	900.00
9320	4384 - GIBBONS P.C.	PO 64390 GENERAL OBLIGATION BONDS SERIES 2023	11,898.30	11,898.30
9321	4398 - GLOBAL RECYCLING SOLUTIONS LLC	PO 62935 B: Recycling Collection: Jan to Dec 2023	1,044.38	1,044.38
9322	1608 - GOLD TYPE BUSINESS MACHINES	PO 64395 ETICKET RENEWAL	3,411.00	3,411.00
9323	4600 - GUEST, JOSHUA	PO 64357 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9324	230 - HAYEK'S MARKET INC.	PO 64336 9/25/23 - Working lunch	18.32	
		PO 64336 9/25/23 - Working lunch	12.22	30.54
9325	4337 - HFE SERVICES LLC	PO 64387 Technology Rprs/Computers/DVRPC	1,129.00	1,129.00
9326	3876 - HOLLAND COMPANY, INC.	PO 62877 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,488.52	11,488.52
9327	1866 - HOME DEPOT, INC.	PO 64388 September/ October Supplies	342.98	
		PO 64388 September/ October Supplies	609.55	
		PO 64392 B: POLICE SUPPLIES	169.00	1,121.53
9328	332 - J & D SALES & SERVICE,LLC.	PO 62971 RECYLC MAINT RENEW 1/2023 - 12/2023	225.00	225.00
9329	1714 - JAEKEL, KENNETH	PO 64356 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9330	113 - JCP&L	PO 62857 B: ELECTRIC	239.94	239.94

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/11/2023 For bills from 09/26/2023 to 10/06/2023

Check#	Vendor	Description	Payment	Check Total
9331	3778 - JP MONZO MUNIC CONSULTING, LLC	PO 64385 11/9 YR END ACCT PROCEDURES M MIEBACH	50.00	50.00
9332	365 - KITHCART, BROCK	PO 64345 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9333	4593 - KRAVITZ KIMBERLY J	PO 64367 2023 Marketing Videos - 4 videos	360.00	
		PO 64367 2023 Marketing Videos - 4 videos	240.00	600.00
9334	2278 - LANGUAGE LINE SERVICES, INC.	PO 63138 B: TRANSLATION SERVICES Acct #902091005	91.80	91.80
9335	2848 - LEYMAN ROY	PO 64346 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9336	3985 - LEYMAN, JUSTIN	PO 64351 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9337	1319 - MAGLOCLEN, INC.	PO 64339 ANNUAL USER FEE	400.00	400.00
9338	2854 - MCGARRY DUSTIN	PO 64352 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9339	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 62973 B: ELEVATOR MAINT (TH & POLICE) Jan - De	500.00	500.00
9340	409 - MINISINK PRESS INC	PO 64340 FOH invites	65.00	65.00
9341	1741 - MORRIS COUNTY POLICE ACADEMY	PO 64398 INTERNAL AFFAIRS COURSE	25.00	25.00
9342	1556 - NENA	PO 64399 2024 RENEW MEMBER #11664911	147.00	147.00
9343	700 - NEWTON PATROLMANS ASSOCIATION	PO 64410 PBA DUES - Sept 2023	720.00	720.00
9344	1745 - NEWTON SUPERIOR OFFICERS	PO 64411 SOA DUES - SEPT 2023	420.00	420.00
9345	2835 - NJMEBF	PO 64405 MEDICAL/DENTAL - SEPTEMBER 2023	24,871.38	
		PO 64405 MEDICAL/DENTAL - SEPTEMBER 2023	31,666.00	
		PO 64405 MEDICAL/DENTAL - SEPTEMBER 2023	144,082.62	200,620.00
9346	2882 - ONE CALL CONCEPTS, INC.	PO 62805 B: ONE CALL MESSAGES	112.61	112.61
9347	4383 - OPTIMUM	PO 62799 B: DIGITAL CONVERTERS & DTA'S	187.30	187.30
9348	2718 - OSWIN III WILLIAM	PO 64359 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9349	64 - FELLOW, HAROLD & ASSO, INC.	PO 64369 CR 519 SIDEWALKS	2,232.01	2,232.01
9350	4204 - PLANET NETWORKS INC.	PO 62784 B: INTERNET TH	159.95	
		PO 62786 B: PHONE SYSTEM HOSTING A/C #636370393	2,556.15	
		PO 62787 B: LICENSE STREAMING MEDIA SVC A/C #636	49.95	2,766.05
9351	2753 - PORTER LEE CORPORATION	PO 64032 BARCODE LABELS	143.60	143.60
9352	2504 - PowerDMS, Inc.	PO 64397 ANNUAL POLICY SUBSCRIPTION/LICENSE CUST	4,793.36	4,793.36
9353	2212 - PROCESS TECH SALES AND SERVICE	PO 63889 WATER PLANT TURBIDITY METER Replacement/	27,169.21	27,169.21
9354	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 62820 B: GAS ACCT #40382, Contract until 10/	7,724.79	7,724.79
9355	4425 - Reliance Standard Life Insurance Co	PO 64416 FIRE ACC/LIFE INS - Aug/Sept/Oct2 023	596.49	596.49
9356	2644 - RICCIARDI BROTHERS, INC.	PO 64267 ATHLETIC FIELD PAINT CUST #9456	700.00	700.00
9357	4236 - ROWETT, ERIK	PO 64360 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9358	1755 - S/NJ TOXICOLOGY LABORATORY	PO 64374 PD RANDOM TESTING 7/28/23	135.00	135.00
9359	126 - SCMUA	PO 62819 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	1,241.28	1,241.28
9360	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 64271 Forensic Investigation Course Order #100	650.00	650.00
9361	4424 - SKAE POWER SOLUTIONS, LLC	PO 63849 UPS 10kW Galaxy System/Annual Contract 7	8,850.00	8,850.00
9362	3117 - SOME'S WORLD WIDE UNIFORMS, INC.	PO 64261 CUSTOM BADGE #10706	37.50	37.50
9363	4615 - STANTON HUNTER	PO 64373 2023 Marketing Videos - 12 videos	720.00	
		PO 64373 2023 Marketing Videos - 12 videos	1,080.00	1,800.00
9364	2257 - STAPLES	PO 64331 Printer for Rec Office	349.99	349.99
9365	280 - STRAWAY, THOMAS	PO 64347 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9366	102 - SUSSEX CAR WASH INC	PO 62870 B: CAR WASHES	128.00	128.00
9367	130 - SUSSEX COUNTY P & H, INC.	PO 62977 B: PLUMBING SUPPLIES	917.93	
		PO 64142 Supplies to install water line to Dog Pa	1,434.44	2,352.37
9368	4712 - TANKEL JESSICA	PO 64404 Flags of Honor Balloons	35.00	35.00
9369	2479 - TAYLOR OIL CO., INC.	PO 62821 B: DIESEL ACCT #01-0062714	2,636.39	2,636.39
9370	4278 - TEXAS LIFE INSURANCE COMPANY	PO 64412 Sept 2023 - Life Insurance	35.45	35.45
9371	4093 - TOMLINSON, RICHARD	PO 64371 DJ FOR CAR SHOW - FALL FESTIVAL OCTOBER	450.00	450.00
9372	1034 - TONY'S CONCRETE CONSTR CO, INC	PO 64284 Repairs Sidewalks due to water leaks	6,050.00	
		PO 64284 Repairs Sidewalks due to water leaks	3,500.00	9,550.00
9373	691 - TRANS WORLD ASSURANCE CO.	PO 64413 TWA - Voluntary Life - SEPT 2023	400.00	400.00
9374	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 62801 B: LABOR ATTORNEY (\$170/HR NOT TO EXCE	1,411.00	1,411.00
9375	521 - TRUST ACCOUNT, TOWN OF NEWTON	PO 64324 Move 22 monies to trust CR #711202	616.97	616.97
9376	4621 - UJVARY RANDY	PO 64358 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9377	4130 - UNITED FIRE PROTECTION CORP.	PO 64384 Repairs to WTP / Repl Horn Strobe/ reset	1,669.00	1,669.00
9378	4152 - UNITED SITE SERVICES, INC	PO 62845 B: CHEMICAL WASTE REMOVAL WTP A/C #7473	1,494.99	
		PO 62861 B: SLUDGE REMOVAL STP A/C #74732 (\$1	9,298.80	10,793.79
9379	1257 - UNUM LIFE/DISABILITY INSUR	PO 64414 UNUM - Voluntary - LTD - SEPT 2023	746.12	746.12
9380	2716 - UPSEU LOCAL 424J	PO 64415 DPW - Monthly Dues - SEPT 2023	672.00	672.00
9381	3682 - VANDERGROEF JASON	PO 64353 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9382	4739 - VARGAS KRISTIAN	PO 64361 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9383	1739 - VERIZON CONNECT	PO 64396 VEHICLE TRACKING ACCT #100000172484	113.70	113.70

List of Bills - CLEARING/CLAIMS

Meeting Date: 10/11/2023 For bills from 09/26/2023 to 10/06/2023

Check#	Vendor	Description	Payment	Check Total
9384	2540 - VOUGH ADAM	PO 64348 Work Jacket ALLOWANCE 2023 Contractual	400.00	400.00
9385	2635 - W.B. MASON, INC.	PO 64322 Toner Cartridge for Janien and Monica C	756.96	756.96
9386	1500 - WALMART	PO 64380 Water/chips for events	48.52	48.52
9387	633 - WEIS MARKETS, INC.	PO 64325 POOL CONCESSION SUPP'S	35.96	
		PO 64332 Battle of the Towns Trivia prizes	70.00	
		PO 64365 Refreshments	152.92	258.88
9388	4041 - WHIBCO OF NEW JERSEY INC.	PO 64149 Baseball/Softball Field/Clay	2,291.69	2,291.69
9389	2576 - WHITE JOE	PO 64354 Prescription Safety Glasses/ Work Jacket	400.00	400.00
9390	4714 - WINDOW GENIE	PO 64366 Security Film and Tint for all office wi	768.75	768.75
9391	3892 - WISTUBA, TRAVIS	PO 64349 Prescription Safety Glasses/ Work Jacket	400.00	400.00
TOTAL				636,416.67

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
101299	Due to Clearing			0.00	200,968.02
1050200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	2,085.32			
1051200	TOWN CLERK'S OFFICE - OTHER EXPENSES	556.93			
1054200	FINANCE ADMINISTRATION - OTHER EXPENSES	50.00			
1058200	LEGAL SERVICES - OTHER EXPENSES	1,411.00			
1061200	BUILDINGS & GROUNDS - OTHER EXPENSES	3,379.32			
1066200	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	144,082.62			
1069200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	596.49			
1070200	FIRE DEPARTMENT - OTHER EXPENSES	90.00			
1074200	POLICE DEPARTMENT - OTHER EXPENSES	1,912.60			
1074300	COMMUNICATIONS CENTER - OTHER EXPENSES	8,204.36			
1080200	ROAD REPAIR & MAINT - OTHER EXPENSES	13,314.12			
1081200A	(2022) SNOW REMOVAL - OTHER EXPENSES		616.97		
1083200	RECYCLING/SANITATION - OTHER EXPENSES	2,246.87			
1083300	VEHICLE MAINTENANCE - OTHER EXPENSES	4,000.30			
1084200	BOARD OF HEALTH - OTHER EXPENSES	241.98			
1085200	OCCUPATIONAL HEALTH - OTHER EXPENSES	332.20			
10852200	ANIMAL CONTROL - OE	34.40			
1087200	RECREATION - OTHER EXPENSES	635.22			
1089200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	11,074.22			
1090200	SWIMMING POOL - OTHER EXPENSES	900.00			
1091200	PARKS & PLAYGROUNDS - OTHER EXPENSES	3,306.17			
1094550	RECYCLING TAX (PL2007 c.311)O/S CAP	38.79			
1094800	PUBLIC & PRIVATE CONTRIBUTIONS	377.31			
1095200	CAPITAL IMPROVEMENTS - OTHER EXPENSES	1,480.83			
TOTALS FOR	CURRENT FUND	200,351.05	616.97	0.00	200,968.02
111200	APPRO RES PUBLIC/PRIVATE GRANTS			222.50	
111299	Due to Clearing			0.00	222.50
TOTALS FOR	FEDERAL/STATE GRANTS	0.00	0.00	222.50	222.50
211200	RESERVE FOR ANIMAL CONTROL			215.35	
211299	DUE TO CLEARING			0.00	215.35
TOTALS FOR	DOG RESERVE	0.00	0.00	215.35	215.35

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
301299	Due to Clearing			0.00	293,469.98
3091915	ORD 2020 - 9 CR 519 SIDEWALKS	137,280.30			
3092204	ORD 2022-16 DOG PARK-UNF	1,434.44			
3092210	ORD 2022-29 REAPPROPRIATING ORD.	2,240.73			
3092307	ORD 2023-7 VAR CAP IMP.	1,295.00			
3092309	ORD 2023-9 CR 519 SIDEWALKS (MILL ST)	2,232.01			
3092313	ORD 2023-13 HAMPSHIRE ST M&P	11,898.30			
3092322	ORD 2023-22 CR 519 IMP. COUNTY PORTION	137,089.20			
TOTALS FOR	CAPITAL	293,469.98	0.00	0.00	293,469.98
601299	DUE TO CLEARING			0.00	105,012.24
6051200	W&S OPERATING - TOTAL OTHER EXPENSES	77,843.03			
6089293	W&S CAP IMPROVE - CAPITAL OUTLAY	27,169.21			
TOTALS FOR	WATER/SEWER UTILITY	105,012.24	0.00	0.00	105,012.24
711208	RES RECREATION (ALL)			485.96	
711299	DUE TO CLEARING			0.00	485.96
TOTALS FOR	TRUST	0.00	0.00	485.96	485.96
721299	DUE TO CLEARING			0.00	4,357.69
721374	ABOVE GRID SOLAR CARPORT -AHS-B1.01 L17			4,355.12	
721375	ABOVE GRID SOLAR C-AHS INT DEV			0.34	
721376	ABOVE GRID SOLAR C - AHS INT TOWN			2.23	
TOTALS FOR	DEVELOPERS ESCROW (Fund 72)	0.00	0.00	4,357.69	4,357.69
811241	UNION DUES - PBA			1,140.00	
811242	UNION DUES - IUE #911			672.00	
811243	UNION DUES - CWA #1032			298.78	
811272	TWA SAVINGS PLAN			400.00	
811275	AFA LTD			303.72	
811276	AFA Med FSA			254.16	
811278	AFA Life Ins.			258.50	
811279	AFA Texas Life			35.45	
811280	AFA - DEPENDENT CARE FSA			416.66	
811282	UNUM DISABILITY INS.			746.12	
811284	HEALTH INS. EMPLOYEE			24,871.38	
811287	AFLAC DISABILITY Post Tax			1,227.82	
811288	AFLAC ACCIDENT Pre Tax			596.12	
811289	AFLAC HOSPITAL Pre Tax			263.32	
811290	AFLAC CANCER Pre Tax			200.90	
811299	Due to Clearing			0.00	31,684.93
TOTALS FOR	PAYROLL	0.00	0.00	31,684.93	31,684.93

Total to be paid from Fund 10 CURRENT FUND	200,968.02
Total to be paid from Fund 11 FEDERAL/STATE GRANTS	222.50
Total to be paid from Fund 21 DOG RESERVE	215.35
Total to be paid from Fund 30 CAPITAL	293,469.98
Total to be paid from Fund 60 WATER/SEWER UTILITY	105,012.24
Total to be paid from Fund 71 TRUST	485.96
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72)	4,357.69
Total to be paid from Fund 81 PAYROLL	31,684.93

	636,416.67

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
9277	JOSEPH D CALABRESE	PO# 62791	B: LOGISTICS FOR SPECIAL EVENTS	212.50	10/05/2023
9278	MITCHELL AGENCY, INC.	PO# 64394	FIRE DEPT ACCIDENT INS (9/23-9/24)	1,594.00	10/05/2023
231071	PAYROLL ACCOUNT		9/28 CURRENT PAYROLL	221,632.16	9/28/2023
231072	FEDERAL & STATE GRANT		MOVE EPT S/NJ KIDDIE POOL LRI GRAN	23,002.00	9/29/2023
231073	FEDERAL & STATE GRANT		MOVE SAFE N SECURE MONIES TO GRANT	4,181.50	9/29/2023
231074	JP MORGAN CHASE BANK		Int due on 2014 Bond	14,400.00	10/02/2023
231075	ELAVON, INC.	PO# 63003	B: COURT MERCHANT FEE	100.87	10/03/2023
231136	PAYROLL ACCOUNT		9/28 GRANT PAYROLL	2,825.02	9/28/2023
232101	PAYROLL ACCOUNT		9/28 DOG PAYROLL ACO CALL OUTS	4,550.00	9/28/2023
236039	PAYROLL ACCOUNT		9/28 W/S PAYROLL	48,704.47	9/28/2023
236040	JP MORGAN CHASE BANK		2014 Bond interest due	11,825.00	10/02/2023
237132	PAYROLL ACCOUNT		9/28 TRUST PAYROLL	17,192.64	9/28/2023
238180	POLICE & FIRE RETIREMENT SYSTEM		3rd Qtr IROC PFRS	29,305.80	10/04/2023
238181	PUBLIC EMPLOYEE RETIRE SYSTEM		UPSEU 1st & 2nd QTR Retro Pension	1,308.57	10/04/2023
238182	PUBLIC EMPLOYEE RETIRE SYSTEM		3rd QTR PERS IROC	30,150.77	10/03/2023

				411,561.30	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 CURRENT FUND	265,256.13	200,968.02	466,224.15
Fund 11 FEDERAL/STATE GRANTS	2,825.02	222.50	3,047.52
Fund 21 DOG RESERVE	4,550.00	215.35	4,765.35
Fund 30 CAPITAL		293,469.98	293,469.98
Fund 60 WATER/SEWER UTILITY	60,972.37	105,012.24	165,984.61
Fund 71 TRUST	17,192.64	485.96	17,678.60
Fund 72 DEVELOPERS ESCROW (Fund 72)		4,357.69	4,357.69
Fund 81 PAYROLL	60,765.14	31,684.93	92,450.07

BILLS LIST TOTALS	411,561.30	636,416.67	1,047,977.97
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