



**AGENDA  
NEWTON TOWN COUNCIL  
REGULAR HYBRID MEETING  
NOVEMBER 27, 2023  
7:00pm**

Please click this URL to join:

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**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. OPEN PUBLIC MEETINGS ACT STATEMENT**

**IV. PRESENTATIONS**

Police Officer Mark Fleming – Oath of Office

**V. APPROVAL OF MINUTES**

- a. November 13, 2023, Regular Meeting

**VI. OPEN TO THE PUBLIC (3 minutes each)**

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

**VII. COUNCIL & MANAGER REPORTS**

- a. Town Manager Russo
- b. Councilmember Dickson
- c. Councilmember Diglio
- d. Councilmember Le Frois
- e. Deputy Mayor Couce
- f. Mayor Teets

**VIII. UNFINISHED BUSINESS**

**IX. ORDINANCES**

- a. 2<sup>nd</sup> Reading and Public Hearing  
Ordinance 2023-26

An Ordinance Providing Funding for Recreational Park Improvements for the Town of Newton and Appropriating \$25,759.97 For Such Purpose

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2023-27

An Ordinance Providing Funding for Various Water/Sewer Improvements for the Town of Newton and Appropriating \$247,300 for Such Purpose

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2023-28

An Ordinance to Amend, Revise, and Supplement Chapters 49, 100, and 213 of the Town Code of the Town of Newton, Entitled "Alcoholic Beverages", "Fees and Costs", and "Property Maintenance"; Most Notably Section 49-15 "Licenses"; Section 100-12 "Alcoholic Beverage Control"; Section 100-13 "Animals"; Section 100-24 "Miscellaneous Fees and Charges"; and Section 213-3 "Violations and Penalties"; and Other Related Town Code Provisions

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2023-29

An Ordinance to Establish Minimum and Maximum Salaries and Wages for Officers and Employees of the Town of Newton for Calendar Year 2024

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

Ordinance 2023-30

An Ordinance to Amend, Revise, and Supplement the Town Code of the Town of Newton, Most Notably Chapter 100, Entitled "Fees and Costs", Section 100-15, Entitled "Vehicles and Traffic" and Chapter 307, Entitled "Vehicles and Traffic", Section 307-27, Entitled "General Parking"

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

An Ordinance to Amend, Revise, and Supplement the Town Code of the Town of Newton, Most Notably Chapter 213, Entitled "Property Maintenance", Section 213-28, Entitled "Annual Registration of Businesses and Residential Rental Units"

- i. Open Hearing to Public
- ii. Close Hearing to Public
- iii. Act on Ordinance

## X. CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- |           |                       |   |
|-----------|-----------------------|---|
| <b>a.</b> | Resolution #260-2023* | Authorizing the Sale of Brine Solution to Municipalities for Calendar Year 2024   |
| <b>b.</b> | Resolution #261-2023* | Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2024                    |
| <b>c.</b> | Resolution #262-2023* | Appointment of Michael Awertschenko as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee for 2024 |
| <b>d.</b> | Resolution #263-2023* | Designation of Public Agency Compliance Officer for Calendar Year 2024  |
| <b>e.</b> | Resolution #264-2023* | Designate the Town Manager as the National Organization on Disability Representative for Calendar Year 2024                           |
| <b>f.</b> | Resolution #265-2023* | Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2024                             |
| <b>g.</b> | Resolution #266-2023* | Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2024  |
| <b>h.</b> | Resolution #267-2023* | Approval of Extension of Contract Rapid Pump and Meter Service Company Inc. per Bid 9R-2021   |
| <b>i.</b> | Resolution #268-2023* | Authorization to Apply for Department of Community Affairs American Rescue Plan Grant   |
| <b>j.</b> | Resolution #269-2023* | Refund of Redemption Monies to Outside Lien Holder for Block 22.02, Lot 15, Also Known As 18-20 Sussex Street                         |
| <b>k.</b> | Resolution #270-2023* | Authorize Cancellation and Refund of Tax overpayment; Block 19.05, Lot 5, for a 100% Disabled Veteran Exemption                       |
| <b>l.</b> | Resolution #271-2023* | Authorize Remittance (Cancellation) of 2023 Taxes; Block 4.02, Lot 20   |
| <b>m.</b> | Resolution #272-2023* | Approve Bills and Vouchers  |
| <b>n.</b> | Application(s)*       | An Application for Membership into the Newton Fire Department from Matthew Whitesell, 15 Hillside Terrace, Newton, NJ                 |

**XI. OPEN TO THE PUBLIC (3 minutes each)**

**XII. COUNCIL & MANAGER COMMENTS**

**XIII. EXECUTIVE SESSION**

- a. Resolution #273-2023

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

- i. Personnel – Town Manager's Annual Review

**XIV. ADJOURNMENT**

# TOWN OF NEWTON

## ORDINANCE 2023-26

### **AN ORDINANCE PROVIDING FUNDING FOR RECREATIONAL PARK IMPROVEMENTS FOR THE TOWN OF NEWTON AND APPROPRIATING \$25,759.97 FOR SUCH PURPOSE**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Town of Newton, in the County of Sussex, New Jersey, authorizes recreational park improvements, including but not limited to picnic tables, benches, trash/recycling enclosures, and scoreboard, to be undertaken, including all work and materials necessary therefor and incidental thereto, for the Town of Newton to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$25,759.97 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Reserve for Recreation Improvements in the amount of \$25,759.97.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Town determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Town of Newton may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance hereby cancels Ordinance #2023-5.

Section 6. This Ordinance shall take effect immediately upon due passage and publication according to law.

### **NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, October 11, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk

# TOWN OF NEWTON

## ORDINANCE 2023-27

### **AN ORDINANCE PROVIDING FUNDING FOR VARIOUS WATER/SEWER IMPROVEMENTS FOR THE TOWN OF NEWTON AND APPROPRIATING \$247,300 FOR SUCH PURPOSE**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Town of Newton, in the County of Sussex, New Jersey, authorizes various water/sewer improvements to be undertaken, including (a) replacement of PR water chamber on Lime Crest Road; (b) replacement of raw water pump; (c) replacement of sub-trash pumps at Merriam Avenue School; and (d) replacement flight – second stage pump, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$247,300 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Water Sewer Capital Improvement Fund Improvements in the amount of \$247,300.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Town determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Town of Newton may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

### **NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Wednesday, October 11, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk

# TOWN OF NEWTON

## ORDINANCE 2023-28

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTERS 49, 100, AND 213 OF THE TOWN CODE OF THE TOWN OF NEWTON, ENTITLED "ALCOHOLIC BEVERAGES", "FEES AND COSTS", AND "PROPERTY MAINTENANCE"; MOST NOTABLY SECTION 49-15 "LICENSES"; SECTION 100-12 "ALCOHOLIC BEVERAGE CONTROL"; SECTION 100-13 "ANIMALS"; SECTION 100-24 "MISCELLANEOUS FEES AND CHARGES"; AND SECTION 213-3 "VIOLATIONS AND PENALTIES"; AND OTHER RELATED TOWN CODE PROVISIONS**

**WHEREAS**, the Mayor and Town Council have reviewed various fees charged by the Town to the various persons/businesses doing business with the Town and wish to amend, revise, and supplement various provisions of Chapters 49, 100, and 213 of the Town Code of the Town of Newton, Entitled "Alcoholic Beverages", "Fees and Costs", and "Property Maintenance"; most Notably Section 49-15 "Licenses"; Section 100-12 "Alcoholic Beverage Control"; Section 100-13 "Animals"; Section 100-24 "Miscellaneous Fees and Charges"; and Section 213-3 "Violations and Penalties"; and Other Related Town Code Provisions;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town Code of the Town of Newton, County of Sussex, State of New Jersey, most notably Chapter 100 of the Town Code, entitled "Fees and Costs" and other related Town Code provisions, is hereby amended, revised, and supplemented as to the Sections of Chapters 49, 100, and 213 (and related Town Code provisions) set forth below as follows:

A. §49-15 Licenses.

D. ~~License fees; maximum number.~~

(1) The annual license fees for Plenary Retail Consumption, Plenary Retail Distribution, and Club Licenses shall be as set forth in § 100-12. ~~and the maximum number of licenses for the sale or distribution of alcoholic beverages in the Town shall be as follows:~~

<b>Class of License</b>	<b>No. of Licenses</b>
Plenary retail consumption license	<u>3</u>
Plenary retail distribution license	<u>1</u>

**Class of License**

**No. of Licenses**

Club license

3

~~(2) The provisions of this subsection with respect to the limitation on the number of licenses shall not apply to the renewal or transfer of licenses presently issued. The permit fees for Catering, Extension of Premises, and Limited Brewery Off-Premise Event permits shall be as set forth in §100-12.~~

B. §100-12 Alcoholic beverage control (Chapter 49, Article III)

D. Catering Permit [§ 49-15D(2)]: \$25 per occurrence

E. Extension of Premises [§ 49-15D(2)]: \$25 per occurrence

F. Limited Brewery Off-Premises [§ 49-15D(2)]: \$25 per occurrence

C. §100-13 Animals (Chapter 57)

A. License and registration

(2) Non-neutered dog: ~~\$20~~ 19 per dog

D. Additional fees and/or charges:

(3) Adoption fees:

~~(a) Kittens (under 12 months of age): \$125.~~

~~(b) Cats (over 12 months of age): \$150.~~

(a) Felines: \$125.

~~(c) (b) Dogs: \$300.~~

D. §100-24 Miscellaneous fees and charges

A. Swimming pool:

(3) Swim lessons:

(a) Residents: \$175 for eight thirty-minute lessons.

[1] Multi-child discount of \$25 off for each additional child.

(b) Nonresidents: \$200 for eight thirty-minute lessons.

[1] Multi-child discount of \$25 off for each additional child.

C. Miscellaneous charges

(4) Fishing permits, Morris Lake:

(a) All day: ~~\$20~~ \$25.

(b) All day (senior citizen 62 or more years old): ~~\$15~~ \$20.

D. Certified copies of licenses and certificates issued by the Bureau of Vital Statistics:

(4) Correction to birth certificates, marriage certificates, or death certificates ~~\$30~~ \$50.

J. Police escrow accounts (relating to Chapter **30**)

- (1) Rate of compensation shall be \$98 per hour, based on the time and ~~½ rate of top step of Newton's patrolmen contract currently in effect.~~
- (2) Administrative fee: ~~\$7.50~~ \$9.00 per hour.

E. §213-3 Violations and penalties

A. ~~Daily fine. For each day a violation persists on a violating property beyond the deadline properly noticed by an enforcement officer pursuant to §213-2 above, there shall be imposed a daily fine in an amount not to exceed \$100 per day until the violation is remedied by any party. Any person or entity who shall violate any of the provisions of this chapter shall, upon conviction, be punished as follows:~~

- (1) For the first offense, by a fine not to exceed \$750 or \$150 per day.
- (2) For a second offense, by a fine not to exceed \$1,500 or \$150 per day.
- (3) For a third offense or any subsequent offenses, by a fine not to exceed what is permitted by law.
- (4) Each day that a violation occurs may be considered a multiple violation and it will not be necessary to issue subsequent summons for each violation.

B. ~~Remediation costs. The daily fine is independent of an separate from the costs of remediation borne by the Town, which shall be a lien on the violating property as set forth in §213-2 above.~~

**BE IT FURTHER ORDAINED**, any provision of Chapter 49, 100, or 213 and its Sections of the Newton Town Code which are not enumerated herein shall remain in their current form.

**BE IT FURTHER ORDAINED**, should any part or portions of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereto other than the part held invalid. All ordinances or parts of ordinances which are inconsistent with this Ordinance shall be repealed as to their inconsistencies only.

This Ordinance shall take effect on January 1, 2024.

**NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 13, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk

# TOWN OF NEWTON

## ORDINANCE 2023-29

### **AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWN OF NEWTON FOR CALENDAR YEAR 2024**

**WHEREAS**, N.J.S.A. 40A:9-165 permits a municipality to determine salaries, wages, or compensation to be paid to the officers and employees of the municipality; and

**WHEREAS**, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees and officers;

**NOW, THEREFORE BE IT ORDAINED** by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

**Section 1.** The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2024 as shown in Schedules "A" and "B" attached hereto in accordance with §25-3 of the Code of the Town of Newton.

**Section 2.** Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager at his discretion.

**Section 3.** The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

**Section 4.** Those employees at wage Level 9 serving in the position of Deputy Municipal Court Administrator may be compensated with a stipend of \$55.00 in lieu of 2 hours compensatory time for each court related call-out with written certification.

**Section 5.** Those officers and employees at wage Level 17 shall be paid their annual salary in equal quarterly payments during the last pay period of each quarter.

**Section 6.** All ordinances or parts of ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

**Section 7.** If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

**Section 8.** This Ordinance shall take effect twenty (20) days after final passage, approval, and publication after adoption by the Town Council and shall be effective January 1, 2024.

**NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 13, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk

**TOWN OF NEWTON  
ORDINANCE 2023-29  
SCHEDULE "A"**

<u>LEVEL</u>	<u>HOURLY</u>		<u>35 HRS / WK</u>		<u>40 HRS / WK</u>		<u>IRREGULAR HOURS ANNUALIZED</u>
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	
1	\$15.25	\$22.00	\$27,755	\$40,040	\$31,720	\$45,760	
2	\$15.50	\$23.00	\$28,210	\$41,860	\$32,240	\$47,840	
3	\$16.00	\$28.00	\$29,120	\$50,960	\$33,280	\$58,240	
4	\$16.50	\$33.00	\$30,030	\$60,060	\$34,320	\$68,640	
5	\$17.00	\$36.00	\$30,940	\$65,520	\$35,360	\$74,880	
6	\$17.50	\$38.00	\$31,850	\$69,160	\$36,400	\$79,040	
7	\$18.00	\$39.00	\$32,760	\$70,980	\$37,440	\$81,120	
8	\$18.50	\$45.00	\$33,670	\$81,900	\$38,480	\$93,600	
9	\$19.00	\$50.00	\$34,580	\$91,000	\$39,520	\$104,000	
10	\$20.00	\$55.00	\$36,400	\$100,100	\$41,600	\$114,400	
11			\$38,000	\$105,000	\$43,000	\$145,000	
12			\$45,000	\$110,000	\$55,000	\$160,000	
13			\$50,000	\$115,000	\$60,000	\$175,000	
14			\$65,000	\$140,000	\$75,000	\$185,000	
15			\$70,000	\$165,000	\$80,000	\$195,000	
16							\$500 - \$9,000
17							\$2,500 - \$10,000
18							\$3,000 - \$45,000
19							\$10,000 - \$75,000

**TOWN OF NEWTON  
ORDINANCE 2023-29  
SCHEDULE "B"**

**LEVEL 1**

Intern  
Recreation Assistant

**LEVEL 2**

Lifeguard  
Swim Instructor

**LEVEL 3**

Clerk Typist  
Custodian  
Keyboarding Clerk I  
School Traffic Guard  
Secretary

**LEVEL 4**

Assistant Pool Manager  
Code Enforcement Officer Trainee  
Keyboarding Clerk II  
Public Safety Telecommunicator Trainee  
Recreation Leader  
Senior Clerk Typist

**LEVEL 5**

Assessing Clerk  
Building Grounds Maintenance Worker  
Fire Prevention Inspector  
Laborer  
Police Clerk  
Pool Manager  
Records Support Technician  
Recreation Enforcement Officer  
Sewer Laborer  
Water Laborer  
Water Meter Reader  
Water/Sewer Collector

**LEVEL 6**

Account Supervisor/Treasurer  
Equipment Operator  
Omnibus Operator  
Public Safety Telecommunicator  
Public Works Repairer  
Recreation Coordinator  
Recycling Foreman  
Road Repairer  
Sewer Repairer  
Sewer Repairer 1/Water Repairer 1  
Truck Driver  
Water Repairer

**LEVEL 7**

Animal Control Officer  
Code Enforcement Officer  
Park Caretaker  
Parking Meter Enforcer  
Payroll Clerk  
Recreation Supervisor  
Senior Public Safety Telecommunicator  
Senior Sewer Repairer  
Senior Water Repairer  
Sewer Repairer 2  
Sewer Repairer 2/Water Repairer 2  
Special Police Officer  
Water Repairer 2

**LEVEL 8**

Administrative Assistant  
Court Attendant  
Road Foreman  
Sewer Foreman  
Sewer Repairer Supervisor/Water Repairer Supervisor  
Street Foreman  
Supervising Public Safety Telecommunicator  
Violations Clerk  
Water Foreman

**LEVEL 9**

Assistant Director of Public Works  
Assistant Public Works Supervisor  
Assistant Water/Sewer Supervisor  
Certified Tax Collector/Tax Search Officer  
Deputy Municipal Court Administrator  
Planning/Zoning Administrator  
Sewer Plant Operator  
Sewer Plant Operator/Water Plant Operator  
Water Plant Operator

**LEVEL 10**

Code Enforcement Director  
Director of Public Works  
Finance Director  
Human Resources Director  
Municipal Clerk  
Municipal Court Administrator  
Municipal Department Head  
Public Works Supervisor  
Water/Sewer Supervisor

**LEVEL 11**

Police Patrolman

**LEVEL 12**

Police Sergeant

**LEVEL 13**

Police Lieutenant  
Water/Sewer Superintendent

**LEVEL 14**

Chief Financial Officer

**LEVEL 15**

Police Chief  
Town Manager

**LEVEL 16**

Assistant Right-to-Know Coordinator  
Deputy Animal Control Officer  
Deputy Municipal Clerk  
Deputy Registrar  
Deputy Right-to-Know Coordinator  
Right-to-Know Coordinator

**LEVEL 17**

Council Member  
Deputy Mayor  
Mayor

**LEVEL 18**

Building Subcode Official/Inspector  
Deputy Code Enforcement Officer  
Deputy Emergency Management Coordinator  
Electrical Subcode Official/Inspector  
Emergency Management Coordinator  
Fire Subcode Official  
Plumbing Subcode Official/Inspector  
Registrar of Vital Statistics  
Zoning Officer

**LEVEL 19**

Community Development Director  
Deputy Town Manager  
Municipal Department Head  
Tax Assessor

# TOWN OF NEWTON

## ORDINANCE 2023-30

### AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT THE TOWN CODE OF THE TOWN OF NEWTON, MOST NOTABLY CHAPTER 100, ENTITLED "FEES AND COSTS", SECTION 100-15, ENTITLED "VEHICLES AND TRAFFIC" AND CHAPTER 307, ENTITLED "VEHICLES AND TRAFFIC", SECTION 307-27, ENTITLED "GENERAL PARKING"

**WHEREAS**, the Town of Newton ("Town") has determined that there is a need to amend, revise, and supplement both Chapter 100, entitled "Fees and Costs", Section 100-15, entitled "Vehicles and Traffic" and Chapter 307, entitled "Vehicles and Traffic", Section 307-27, entitled "General Parking", as it pertains to the parking of tractor trailers, box trucks, single-axle trucks, and dual-axle trucks within the Town of Newton;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Council wish to amend, revise, and supplement Chapter 100 of the Newton Town Code, entitled "Fees and Costs", Section 100-15, entitled "Vehicles and Traffic", most notably, Subsection (C) to read as follows:

#### § 100-15. Vehicles and traffic (Chapter 307).

C. Parking passes may be purchased at the Municipal Building for the above metered lots at the following rates:

(2) Overnight parking pass:

~~(b) Tractor trailer/box truck parking: \$25 monthly; \$50 quarterly; \$100 semiannually; \$200 annually.~~

(b) (e) Park and ride: Free.

**NOW, THEREFORE BE IT FURTHER ORDAINED** by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Council wish to amend, revise, and supplement Chapter 307 of the Newton Town Code, entitled "Vehicles and Traffic", Section 307-27, entitled "General parking", most notably, Subsection (B) to read as follows:

*\*Strikethrough language denotes proposed stricken language and underlined language denotes new proposed language to the Ordinance.\**

**§ 307-27. General parking.**

B. Overnight parking prohibition. No person shall park a vehicle at the park and ride parking lot overnight between the hours of 10:00 p.m. and 5:00 a.m., except for:

- (1) Passenger vehicles may be parked in twenty-three (23) spaces located at the easterly side of the park and ride lot, specifically, from the southeast corner toward the northeast corner as signed and/or marked and must display an overnight parking pass obtained from the Municipal Building displayed in the window.
- (2) Box trucks, single-axle trucks, dual-axle trucks, tractor trailers, landscape trailers, box trailers, and excavation equipment are not permitted to be parked in the park and ride lot.
- ~~(2) — Box trucks, single-axle trucks, dual-axle trucks, tractor trailers and other trucks that are not permitted to be parked in the residential districts within the Town but not including landscape trailers, box trailers that are not attached to trucks, and excavation equipment, may be parked in an area located in the northeast corner of the park and ride lot as signed and/or marked;~~
- ~~(3) — No person shall park a truck in the designated area of the park and ride lot without first obtaining a permit, for which application shall be made to the Town Clerk annually on or before January 1 of each year on forms provided by the Town Clerk, and paying the required fee per § 100-15. Such permit shall be displayed prominently inside of the parked truck's driver's side of the windshield.~~

D. Dog Park Parking. The parking spots immediately in front of the Dog Park shall be designated by the Town Manager as parking for patrons of the Dog Park only, as signed and/or marked by the Newton Department of Public Works.

**BE IT FURTHER ORDAINED** that:

(1) All ordinances or parts of ordinance which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistencies.

(2) This Ordinance shall take effect on January 1, 2024 upon due passage and publication in accordance with law.

*\*~~Strikethrough language~~ denotes proposed stricken language and underlined language denotes new proposed language to the Ordinance.\**

**NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 13, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk

*\*~~Strikethrough language~~ denotes proposed stricken language and underlined language denotes new proposed language to the Ordinance.\**

# TOWN OF NEWTON

## ORDINANCE 2023-31

### AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT THE TOWN CODE OF THE TOWN OF NEWTON, MOST NOTABLY CHAPTER 213, ENTITLED "PROPERTY MAINTENANCE", SECTION 213-28, ENTITLED "ANNUAL REGISTRATION OF BUSINESSES AND RESIDENTIAL RENTAL UNITS"

**WHEREAS**, the Town of Newton ("Town") has determined there is a need to amend, revise, and supplement Chapter 213, entitled "Property Maintenance", section 213-28, entitled "Annual Registration of Businesses and Residential Rental Units", as it pertains to the annual registration to be paid to the Town of Newton by applicable parties;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Council wish to amend, revise, and supplement Chapter 213 of the Newton Town Code, entitled "Property Maintenance", Section 213-28, entitled "Annual Registration of Businesses and Residential Rental Units", to read as follows:

#### **§ 213-28. Annual Registration of Businesses and Residential Rental Units.**

All persons who own, possess, or control any business or residential rental unit or units located within the Town of Newton shall annually register each and every said business or residential unit or units with the Municipal Clerk of the Town of Newton in such form as may be required by the Town of Newton from time to time.

- A. All businesses or residential units shall be registered with the Municipal Clerk no later than February 25<sup>th</sup> of the first full Calendar Year after this Ordinance shall become effective. Thereafter, all businesses or residential units shall be registered with the Municipal Clerk no later than January 30<sup>th</sup> of each Calendar Year.
- B. The annual fee for registering as a business or as a residential rental unit owner with the Town of Newton is Two Hundred Dollars (\$200.00) per business or residential rental unit per year for the first (1<sup>st</sup>) year and One Hundred Dollars (\$100.00) for each subsequent year thereafter. ~~provided however, that the registration fee for a new business or new residential rental unit which is registered after July 1<sup>st</sup> of its first Calendar Year registration shall be One Hundred Dollars (\$100.00) for the first part of a year.~~

- C. A residential rental unit owner shall be required to register all residential units owned by that owner every year when registering as a residential unit owner with the Municipal Clerk.
- D. There shall be a late fee of Twenty-Five Dollars (\$25.00) for every registration which is submitted after January 30<sup>th</sup> of each Calendar Year.
- E. All residential rental units located in any residential setting which is regulated, registered, or otherwise subject to the jurisdiction of the New Jersey Department of Community Affairs, Bureau of Housing Inspections, are exempt from this requirement.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, that:

(1) All ordinances or parts of ordinance which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistencies.

(2) This Ordinance shall take effect immediately upon due passage and publication in accordance with law.

**NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 13, 2023. It was adopted, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm on Monday, November 27, 2023, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #260-2023

**November 27, 2023 “Authorizing the Sale of Brine Solution to Municipalities for Calendar Year 2024”**

**WHEREAS**, the Town of Newton has the equipment necessary to make a brine solution which is used on roadways in preparation for inclement weather; and

**WHEREAS**, in the past, other municipalities have purchased the brine solution from the Town of Newton; and

**WHEREAS**, the Newton Town Council desires to authorize the sale of brine solution to other municipalities to the extent it is available, subject to the terms and conditions of this Resolution; and

**WHEREAS**, the New Jersey Local Public Contracts Law authorizes the sale of items such as the brine solution to a local government agency in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-36(2), without the need for bids or public auctions;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, that:

1. The Town of Newton may sell to other municipalities brine solution to the extent that the Town of Newton has the solution available.
2. The DPW Supervisor or his designee shall be responsible for monitoring the quantities of brine solution sold and provide the information to the Town of Newton CFO or his/her designee for invoicing purposes.
3. The sale price of the brine solution at the time of this Resolution is \$0.75 per gallon; however, the Town of Newton reserves the right to adjust the sale price in the event the costs to the Town of Newton increase during the term of this Resolution. Upon receipt of the invoice, the purchasing municipality shall submit a purchase order or voucher to the Town of Newton. Payment of the invoice is expected within thirty (30) days of the invoice date.
4. A copy of this Resolution shall be placed on file with the Clerk of the Town of Newton.
5. This Resolution shall take effect immediately and shall remain in effect January 1, 2024 through December 31, 2024, or as such time as the Town Council modifies or repeals this Resolution.

#### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #261-2023

**November 27, 2023** "Appointment of Adam Vough as Municipal Representative to the Sussex County Solid Waste Advisory Committee for 2024"

**BE IT RESOLVED** by the Town Council of the Town of Newton the Assistant Public Works Supervisor, Adam Vough, is hereby appointed as the municipality's representative to the Sussex County Solid Waste Advisory Committee (SWAC) to attend regular meetings of said Committee conducted on the second Tuesday evening of each month at 7:00pm (or as otherwise scheduled) at the Sussex County Administrative Center at One Spring Street, Newton, New Jersey; and

**BE IT FURTHER RESOLVED**, if required, the Assistant Public Works Supervisor or his designee, may also attend workshop meetings of the Sussex County Solid Waste Advisory Committee; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Chairman of the Sussex County SWAC.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #262-2023

**November 27, 2023** “Appointment of Michael Awertschenko as Municipal Representative to the Sussex County Water Quality Policy Advisory Committee for 2024”

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Licensed Water Operator, Michael Awertschenko, is hereby appointed as the municipality's representative to the Sussex County Water Quality Policy Advisory Committee for 2024 and will attend regular meetings of said Committee conducted on the first Thursday evening of each month at 7:30pm (or as otherwise scheduled) at the Sussex County Administrative Center on One Spring Street, Newton, New Jersey; and

**BE IT FURTHER RESOLVED**, that, if required, Newton's Licensed Water Operator or his designee may also attend workshop meetings of the Sussex County Water Quality Policy Advisory Committee; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Chairman of the Sussex Water Quality PAC.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #263-2023

**November 27, 2023 "Designation of Public Agency Compliance Officer for Calendar Year 2024"**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Monica B. Miebach, Chief Financial Officer for the Town of Newton, is hereby designated as the Public Agency Compliance Officer for the Town of Newton for 2024; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the NJ Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity, as requested by said agency.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #264-2023

**November 27, 2022 "Designate the Town Manager as the National Organization on Disability Representative for Calendar Year 2024"**

**WHEREAS**, the Town Manager has historically been appointed as the National Organization of Disability representative for the Town of Newton;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Newton Town Manager, Thomas S. Russo, Jr., is hereby appointed as the National Organization on Disability representative for the Town of Newton; and

**BE IT FURTHER RESOLVED**, that the Mayor and the Town Manager are authorized to sign any documents that may be required by the National Organization on Disability to confirm this appointment.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #265-2023

**November 27, 2023 "Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2024"**

**WHEREAS**, the Town of Newton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund;" and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of "Local Unit," in the County of Sussex and State of New Jersey, as follows:

1. The Town of Newton hereby appoints Keith Mitchell as its local Risk Management Consultant.
2. The Town Manager, Municipal Clerk, and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2024 in the form attached hereto.

**Name of Entity:** Town of Newton

**Attest:**

\_\_\_\_\_  
Teresa A. Oswin, Municipal Clerk

\_\_\_\_\_  
Michelle J. Teets, Mayor

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

\_\_\_\_\_  
Teresa A. Oswin, RMC  
Municipal Clerk

STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

2024 Fund Year

**THIS AGREEMENT** entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Town of Newton ("MEMBER") and Keith Mitchell of The Mitchell Insurance Agency. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

**WHEREAS**, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

**WHEREAS**, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

**WHEREAS**, the MEMBER desires these professional services from the CONSULTANT; and

**WHEREAS**, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

**NOW, THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
  - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
  - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
  - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
  - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2024** to **January 1, 2025**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_

**Member Representative**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_

**Risk Management Consultant Corporate Officer**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_

**Statewide Insurance Fund Chairperson**

**EXHIBIT A  
STATEWIDE INSURANCE FUND**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE**  
**(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)**

**GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

**OR**

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

**OR**

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

**The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.**

**The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

COMPANY: Mitchell Insurance Agency  
Risk Management Consultant

SIGNATURE: \_\_\_\_\_

PRINT NAME: Keith A. Mitchell

TITLE: President DATE: \_\_\_\_\_



# TOWN OF NEWTON

## RESOLUTION #266-2023

**November 27, 2023** "Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2024"

**WHEREAS**, the Town of Newton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Town of Newton that Thomas S. Russo, Jr. is hereby appointed as the Fund Commissioner for the Local Unit for the year 2024; and

**BE IT FURTHER RESOLVED**, Jennifer A. Dodd is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2024; and

**BE IT FURTHER RESOLVED**, the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: \_\_\_\_\_  
Michelle J. Teets, Mayor

ATTEST:

\_\_\_\_\_  
Teresa A. Oswin, Municipal Clerk

This Resolution agreed to the 27<sup>th</sup> day of November, 2023 by a vote of:

\_\_\_ Affirmative    \_\_\_ Abstain    \_\_\_ Negative    \_\_\_ Absent

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

\_\_\_\_\_  
Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #267-2023

**November 27, 2023** “Approval of Extension of Contract Rapid Pump and Meter Service Company Inc. per Bid 9R-2021”

**WHEREAS**, there is a need for Equipment Pump Maintenance Services contractor in the Town of Newton; and

**WHEREAS**, the Town of Newton received bids for Equipment Pump Maintenance Services under Bid 9R-2021 duly advertised and received in a public manner on January 5, 2022; and

**WHEREAS**, Rapid Pump and Meter Service Company Inc., 285 Straight Street, Paterson, NJ 07509 was awarded a two (2) year contract through Resolution #62-2022 on January 24, 2022; and

**WHEREAS**, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-15), allows for a two (2) year extension of contract by resolution of the Governing Body; and

**WHEREAS**, the contract terms and conditions will be the same as awarded under authorizing resolution for Bid 9R-2021, ending January 31, 2023; and

**WHEREAS**, subject to the Governing Body appropriating sufficient funds in the 2024, 2025, and 2026 Water/Sewer Fund Budgets, the Chief Financial Officer will certify funds pursuant to N.J.A.C. 5:30-5.5(b2) open-end contract through the budgetary accounting encumbrance process set forth in N.J.A.C. 5:30-5.3(c) and 5:30-5.4(b);

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, in the County of Sussex as follows:

Rapid Pump and Meter Service Company Inc., 285 Straight Street, Paterson, NJ 07509 is authorized to enter a two (2) year contract extension, commencing February 1, 2024, through January 31, 2026, for Equipment Pump Maintenance Services in the following rates:

Year 1 of extension - \$117,000.00  
Year 2 of extension - \$117,000.00

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



**TOWN OF NEWTON**

**RESOLUTION #268-2023**

**November 27, 2023 "Authorization to Apply for Department of Community Affairs American Rescue Plan Grant"**

**WHEREAS**, the Town of Newton desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for \$60,000 to carry out a project to purchase ten (10) new sets of protective gear, which will replace the current outdated gear, and in turn, protect the entire Newton Fire Department;

**NOW, THEREFORE BE IT RESOLVED**, the Town of Newton does hereby authorize the application for such a grant; and, recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Town of Newton and the New Jersey Department of Community Affairs; and

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
Signature  
  
Thomas S. Russo, Jr.  
\_\_\_\_\_  
Print Name  
  
Town Manager  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
  
Michelle, J. Teets  
\_\_\_\_\_  
Print Name  
  
Mayor  
\_\_\_\_\_  
Title

**CERTIFICATION**

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

\_\_\_\_\_  
Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #269-2023

**November 27, 2023**    **“Refund of Redemption Monies to Outside Lien Holder for Block 22.02, Lot 15, Also Known As 18-20 Sussex Street”**

**WHEREAS**, at the Municipal Tax Sale held on October 5, 2022, a lien was sold on Block 22.02, Lot 15, also known as 18-20 Sussex Street for 2021 delinquent taxes and utilities; and

**WHEREAS**, this lien, known as Tax Sale Certificate #2022-015 was sold to Evolve Bank & Trust for a 0% redemption fee and a premium in the amount of \$63,500.00; and

**WHEREAS**, Tax Sale Certificate #2022-015 was assigned to Fundpality II, LLC on September 27, 2023; and

**WHEREAS**, the owner has affected the redemption of Certificate #2022-015 in the amount of \$40,650.45;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges Fundpality II, LLC is entitled to a redemption in the amount of \$40,650.45 as well as the return of the premium in the amount of \$63,500.00; and

**BE IT FURTHER RESOLVED**, the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check in the amount of \$40,650.45 for the redemption and a check in the amount of \$63,500.00 for the return of the premium for Certificate #2022-015 to Fundpality II, LLC, 100 N LaSalle, Suite 710, Chicago, IL 60602.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #270-2023

**November 27, 2023** "Authorize Cancellation and Refund of Tax Overpayment; Block 19.05, Lot 5, for a 100% Disabled Veteran Exemption"

**WHEREAS**, David Martin owns Block 19.05, Lot 5, also known as 2 Howard Street, Newton, New Jersey; and

**WHEREAS**, the Municipal Tax Assessor has granted a 100% Disabled Veteran Tax Exemption on October 18, 2023, for the property owned by David Martin; and

**WHEREAS**, Mr. Martin's mortgage company paid the 4<sup>th</sup> quarter property taxes for Block 19.05, Lot 5, therefore, a refund is due to Mr. Martin and a portion of the 4<sup>th</sup> quarter taxes needs to be cancelled; and

**WHEREAS**, the Tax Collector has determined the amount to be refunded is \$1,545.45 and the amount to be cancelled for the 4<sup>th</sup> quarter is \$1,545.45;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Governing Body acknowledges a refund is due to David Martin in the total amount of \$1,545.45 which is retroactive to October 12, 2023, and this refund is the result of a 100% Disabled Veteran Tax Exemption and that a portion of the 4<sup>th</sup> quarter taxes needs to be cancelled; and

**BE IT FURTHER RESOLVED**, the Treasurer be authorized to issue a check in the total amount of \$1,545.45 to David Martin, 2 Howard Street, Newton, NJ 07860.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #271-2023

**November 27, 2023 "Authorize Remittance (Cancellation) of 2023 Taxes; Block 4.02, Lot 20"**

**WHEREAS**, the Municipal Tax Assessor has indicated that during the remapping of the Town Block 4.02, Lot 20 also known as High Street Rear and assessed to "Unknown Owner" represents a "void" in the tax map; and

**WHEREAS**, this property currently has unpaid taxes for the year 2023 for the total amount of \$44.94; and

**WHEREAS**, the Tax Collector has determined the taxes in the amount of \$44.94 for the tax year 2023 are uncollectible and are unable to be sold in the annual tax sale and the amount must be remitted (cancelled);

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges the taxes for the year 2023 for Block 4.02, Lot 20 are uncollectible and must be remitted (cancelled); and

**BE IT FURTHER RESOLVED**, the Tax Collector be authorized to remit (cancel) taxes for the year 2023 for Block 4.02, Lot 20 in the total amount of \$44.94.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #272-2023

November 27, 2023 "Approve Bills and Vouchers for Payment"

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2022 and 2023 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a special meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 11/27/2023 For bills from 11/14/2023 to 11/21/2023

Check#	Vendor	Description	Payment	Check Total
9629	3006 - AG CHOICE, LLC.	PO 63578 B: Leaf Pickup	730.00	730.00
9630	3753 - ALCOCK KATHERINE	PO 64666 Mileage for election Day on 11/7/23	10.02	10.02
9631	3897 - AMAZON CAPITAL SERVICES	PO 62917 B: PD/DISPATCH SUPPLIES PARTICIPAT	502.99	
		PO 64631 USB-C 200W Cable	23.96	
		PO 64641 Office supplies - to go containers, gift	38.52	
		PO 64641 Office supplies - to go containers, gift	25.68	
		PO 64673 11/17/23 - Office supplies	14.08	
		PO 64673 11/17/23 - Office supplies	21.12	626.35
9632	3508 - AMERICAN AQUATIC TESTING, INC.	PO 63014 CHRONIC BIOASSAY /2023 Pricing	2,400.00	2,400.00
9633	4544 - ARMSTRONG, KENNETH W.	PO 63503 MEDICARE PART B REIMB	989.40	989.40
9634	4596 - ATLANTIC COMFORT SYSTEMS	PO 64011 DPW Rpr/Heating System/ 2nd Building/Sho	2,975.00	2,975.00
9635	3793 - ATLANTIC PLUMBING SUPPLY INC.	PO 64633 NJDOT Steel Riser - Sparta Avenue	245.00	245.00
9636	4448 - ATLANTIC URGENT CARE LLC	PO 64629 Post-Accident Screenings (Nov Invoice)	50.00	50.00
9637	2685 - B & H INC.	PO 64551 Replacement TVs for Court room/Council c	2,292.85	2,292.85
9638	2518 - BABCOCK, DAWN	PO 63504 MEDICARE PART B REIMB	989.40	989.40
9639	4214 - BESHADA, LEO	PO 63566 MEDICARE PART B REIMB	1,978.80	1,978.80
9640	190 - BOND, CHRISTOPHER	PO 63505 MEDICARE PART B REIMB	989.40	989.40
9641	1132 - BOONTON TIRE SUPPLY INC.	PO 64041 B: PD VEHICLE REPAIR	101.76	
		PO 64041 B: PD VEHICLE REPAIR	42.64	144.40
9642	300 - BRIGHTSPEED	PO 62839 B: WOODSIDE AVE PS A/C #3010395888 @ \$42	41.67	
		PO 62840 B: LOCAL PHONE SVC A/C #310115975	2,138.44	
		PO 62840 B: LOCAL PHONE SVC A/C #310115975	1,274.66	
		PO 62841 B: LONG DISTANCE #499697313 (SPLIT INTO	58.63	
		PO 62842 B: LONG DISTANCE A/C #320421349 (SPLIT	58.45	3,571.85
9643	4496 - BROWN KERRY	PO 64682 League mileage & parking & tolls	128.63	128.63
9644	3893 - CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 64541 TRK RPR/#6 - Airleak	687.22	687.22
9645	4706 - CARLUCCI, MICHAEL	PO 63755 B: MUNICIPAL JUDGE COVERAGE	3,636.99	3,636.99
9646	4306 - CGP&H LLC	PO 64155 ADMIN SVC'S AFFORDABLE HOUSING 7/23-6/24	356.50	356.50
9647	3770 - CINTAS	PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	110.04	
		PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	289.25	399.29
9648	2353 - CITTERBART, KATHERINE	PO 63506 MEDICARE PART B REIMB	1,978.80	1,978.80
9649	2551 - CLOUSE RONALD	PO 63623 MEDICARE PART B REIMB	1,978.80	1,978.80
9650	4420 - COOPER DARLENE	PO 63507 MEDICARE PART B REIMB	1,978.80	1,978.80
9651	2639 - COUNTY OF SUSSEX	PO 64621 4th Qtr Pilots due Cty, Thor, RPM & WSR	9,152.23	9,152.23
9652	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 62781 B: WATER DELV	130.49	130.49
9653	2290 - CUMMINS DOUGLAS	PO 63508 MEDICARE PART B REIMB	989.40	989.40
9654	286 - CURRENT ACCOUNT	PO 64637 R#249-2023 Cancel Forfeited Prop.to Curr	243.63	243.63
9655	4738 - D.S. MEYER ENTERPRISES LLC.	PO 64256 SIDEWALKS RT 519	321,447.58	321,447.58
9656	4069 - DELL MARKETING L.P.	PO 64377 Computer equipment - Planning and Zoning	2,693.19	2,693.19
9657	4430 - DURABLE DOOR COMPANY	PO 64654 FIRE #2 REPLACE BROKEN WINDOW	475.00	475.00
9658	106 - ELIZABETHTOWN GAS	PO 62808 B: NATURAL GAS	802.15	
		PO 62808 B: NATURAL GAS	1,827.28	2,629.43
9659	4355 - FAIRLEIGH DICKINSON UNIVERSITY	PO 64644 COURSE FOR DSG. FINKLE #1926873	4,124.00	4,124.00
9660	4039 - FARMSIDE LANDSCAPE & DESIGN INC	PO 63077 B: FIELD MAIN/SPORTS FIELDS - Softball &	590.00	590.00
9661	4653 - FATHER JOHNS	PO 64656 Canine Transfer Fee	100.00	100.00
9662	4747 - FF1 APPARATUS LLC	PO 64440 ENG #804 TOWER PREVENTATIVE MAINT	361.45	361.45
9663	4650 - FINKLE DANIELLE	PO 62767 B: QTRLY MILEAGE REIMB -Recreation super	115.00	115.00
9664	2525 - FIREFIGHTER ONE, LLC.	PO 63707 TURNOUT GEAR FIRE ACCT #NFD07860	57,169.40	57,169.40
9665	3318 - FREDON ANIMAL HOSPITAL	PO 64481 TNR - Kitten care	145.25	
		PO 64655 Simple Cremation skunk	49.25	194.50
9666	172 - FRISBIE, ARTHUR & RITA	PO 63509 MEDICARE PART B REIMB	989.40	989.40
9667	109 - FURGIUELE, CAMILLE	PO 63510 MEDICARE PART B REIMB	989.40	989.40
9668	4724 - GANNETT NEW YORK/NEW JERSEY LOCALIQ	PO 62949 B: ADVERTISING ACCT #704136	70.59	
		PO 62949 B: ADVERTISING ACCT #704136	34.71	
		PO 64335 TAX SALE ADVERTISEMENTVACCT #704136	172.56	277.86
9669	4506 - GLENN C KIENZ	PO 62789 B: 2023 PLANNING BOARD ATTORNEY (800/MNT	800.00	800.00
9670	490 - GRENNILLE, WILLIAM	PO 63511 MEDICARE PART B REIMB	1,978.80	1,978.80
9671	4419 - HAVENS DEBORAH	PO 63512 MEDICARE PART B REIMB	989.40	989.40
9672	3804 - HAYDEE BALLESTER	PO 62778 B: COURT TRANSLATION	140.00	140.00
9673	4337 - HFE SERVICES LLC	PO 62824 B: COMPUTER TECH IT SVC'S (NOT TO EXC	0.10	
		PO 62824 B: COMPUTER TECH IT SVC'S (NOT TO EXC	589.86	

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 11/27/2023 For bills from 11/14/2023 to 11/21/2023

Check#	Vendor	Description	Payment	Check Total
		PO 62824 B: COMPUTER TECH IT SVC'S (NOT TO EXC	1,579.43	
		PO 62981 B:Cloud Backup for Server	552.00	2,721.39
9674	4337 - HFE SERVICES LLC	PO 64658 Technology Rprs/Computers	348.00	
		PO 64658 Technology Rprs/Computers	525.00	873.00
9675	272 - HOLZHAUER, SCOTT	PO 62765 B: QTRLY MILEAGE REIMB -Tax Assessor	115.00	115.00
9676	1866 - HOME DEPOT, INC.	PO 64659 Nov Spls	108.09	
		PO 64659 Nov Spls	458.45	
		PO 64672 ROPING FOR STORING DECORATIONS	9.97	576.51
9677	4620 - HQW ARCHITECTS, LLC.	PO 64045 Fire House 1 Project	36,140.00	36,140.00
9678	4480 - HUNTON, BARBARA	PO 64630 Reimburse for Flags of Honor Brochure Pa	47.99	47.99
9679	173 - ILIFF, JOHN AND TERRY	PO 63513 MEDICARE PART B REIMB	1,978.80	1,978.80
9680	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 62846 B: PLANNER CONSULTANT SERVICES (NOT TO	520.00	
		PO 64669 REDEV/NPP/SM CITIES GRANT -OCT	1,817.50	
		PO 64669 REDEV/NPP/SM CITIES GRANT -OCT	520.00	
		PO 64669 REDEV/NPP/SM CITIES GRANT -OCT	780.00	
		PO 64669 REDEV/NPP/SM CITIES GRANT -OCT	260.00	3,897.50
9681	113 - JCP&L	PO 62857 B: ELECTRIC	3,983.60	
		PO 62857 B: ELECTRIC	2,339.84	6,323.44
9682	4173 - JORRITSMA, BRUCE	PO 63514 MEDICARE PART B REIMB	4,334.40	4,334.40
9683	1774 - KAY PRINTING & ENVELOPE CO.INC.	PO 64627 SUPPLIES FOR BUILDING DEPARTMENT - FORMS	1,154.00	1,154.00
9684	276 - KAYS, PETER J.	PO 63515 MEDICARE PART B REIMB	989.40	989.40
9685	2569 - KIEFFER ELECTRIC, INC.	PO 64667 ACO Building/ Install electrical panel f	1,064.00	1,064.00
9686	2767 - KILDUFF JAMES	PO 63516 MEDICARE PART B REIMB	989.40	989.40
9687	1442 - KITHCART, EILEEN	PO 63517 MEDICARE PART B REIMB	1,458.00	1,458.00
9688	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 62804 B: PUBLIC RELATIONS & SPECIAL EVENTS MAR	800.00	800.00
9689	1011 - LASSO, ERVIN	PO 63518 MEDICARE PART B REIMB	989.40	989.40
9690	4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC.	PO 62780 B: 2023 PUBLIC DEFENDER ((TWN \$13,500. G	1,333.33	1,333.33
9691	4765 - LEG UP EQUINE VETERINARY SERVICES LLC.	PO 64664 Veterinarian Services for Rabies Clinic	640.00	640.00
9692	4012 - LEXIPOL	PO 64643 PD TRAINING	5,662.30	5,662.30
9693	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 62880 B: Liq Sodium Hydroxide (\$24,000 @ \$4.28	2,354.00	2,354.00
9694	4763 - MILLER, DAVID	PO 64661 DJ FOR TREE LIGHTING - DECEMBER 1, 2023	139.98	
		PO 64661 DJ FOR TREE LIGHTING - DECEMBER 1, 2023	210.00	349.98
9695	1231 - MILLER, JASON	PO 62766 B: QTRLY MILEAGE REIMB -OEM/DEPUTY FIRE	200.00	200.00
9696	2865 - MILLS STEVE	PO 63519 MEDICARE PART B REIMB	989.40	989.40
9697	4377 - MODERN GROUP LTD.	PO 64585 Repair of Mini Excavator - HYUNDAI R35Z-	1,759.29	1,759.29
9698	4768 - MONIKA DARRON	PO 64651 Polish Interpretation - State vs. Pawel	160.00	160.00
9699	1884 - MORRIS, THOMAS & BULAH	PO 63520 MEDICARE PART B REIMB	1,978.80	1,978.80
9700	3014 - NATIONAL BUSINESS FURNITURE, LLC.	PO 64487 Desks for recreation department	1,450.84	1,450.84
9701	4284 - NEWTON AUTO BODY & RESTORATION,LLC	PO 64648 ACO VAN REPAIR	1,737.65	1,737.65
9702	170 - NEWTON BOARD OF EDUCATION	PO 63803 SCHOOL TAX (JULY-DEC) 2023 -	1,132,716.67	1,132,716.67
9703	2201 - NEWTON FIRE DEPARTMENT	PO 64640 2023 AID TO FIREMEN	12,850.00	12,850.00
9704	240 - NEWTON FIRST AID SQUAD	PO 62790 B. 2023 CONTRIBUTION (\$25,000)	6,250.00	6,250.00
9705	1751 - OSWIN TERESA ANN	PO 64665 Mileage for election Day on 11/7/23	20.04	20.04
9706	3047 - PANDISCIA MICHAEL	PO 63598 MEDICARE PART B REIMB	1,978.80	1,978.80
9707	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 62918 B: ALTERNATE SEWER ENGINEER (NOT TO EXCE	3,288.75	
		PO 64649 SPARTA AVE WETLANDS SURVEY -OCT	337.50	3,626.25
9708	2788 - PENTELEDATA	PO 62812 B: INTERNET -DPW & STP	159.95	
		PO 62812 B: INTERNET -DPW & STP	159.95	319.90
9709	4220 - Peter Bond	PO 64662 SANTA FOR TREE LIGHTING - DECEMBER 1, 20	120.00	
		PO 64662 SANTA FOR TREE LIGHTING - DECEMBER 1, 20	180.00	300.00
9710	3587 - PHOENIX ADVISORS, LLC.	PO 64639 2023 SERIES GENERAL IMPROVEMENT BONDS	2,100.00	2,100.00
9711	4204 - PLANET NETWORKS INC.	PO 62933 Internet Access Jan - Dec 23- Water & Se	1,219.80	
		PO 62934 Internet Access Jan - Dec 23- DPW Garage	399.90	
		PO 63814 Internet Access July - Dec 23-Summit Tow	399.80	
		PO 64022 Internet Access Jun - Dec 2023- South Pa	299.85	2,319.35
9712	39 - QUILL CORPORATION	PO 62852 B: NPD OFFICE SUPPLIES	216.27	216.27
9713	1274 - RANSNORTH, NANCY	PO 63521 MEDICARE PART B REIMB	989.40	989.40
9714	1112 - RICHARDS, JEAN	PO 63523 MEDICARE PART B REIMB	989.40	989.40
9715	1883 - ROMYNS, LARRY E.	PO 63524 MEDICARE PART B REIMB	1,978.80	1,978.80
9716	3615 - ROSELLEN ANN M	PO 63525 MEDICARE PART B REIMB	989.40	989.40
9717	3656 - RUFUS COWARD	PO 64566 Fingerprinting refund	26.98	26.98
9718	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 62803 B: TAX APPEAL ATTORNEY (\$160/HR NOT TO	1,386.00	1,386.00

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 11/27/2023 For bills from 11/14/2023 to 11/21/2023

Check#	Vendor	Description	Payment	Check Total
9719	611 - SEBRING AUTO PARTS, INC.	PO 62859 B: Auto Spls/Rprs	52.86	
		PO 62859 B: Auto Spls/Rprs	174.92	227.78
9720	2145 - SEELY BROTHERS, INC.	PO 64660 Replacement Flag at Fire Museum	54.00	54.00
9721	4644 - SIEGEL, STEVEN M.	PO 62792 B: PROSECUTOR (\$31,000 TWN/\$3,500 GR	2,875.00	2,875.00
9722	1489 - SMALLEY, JOHN H	PO 62777 B: 2023 SVC'S WTP (17,250/12=\$1,437.50/M	1,437.50	
		PO 63526 MEDICARE PART B REIMB	1,978.80	3,416.30
9723	338 - SMITH, WILLIAM F	PO 63527 MEDICARE PART B REIMB	1,978.80	1,978.80
9724	2257 - STAPLES	PO 62853 : NPDP OFFICE SUPPLIES	265.63	
		PO 62853 : NPDP OFFICE SUPPLIES	133.19	
		PO 64622 OFFICE SUPPLIES	144.61	
		PO 64642 PRINTER CFO	303.48	846.91
9725	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 64237 B.ENGINEERING DESIGN MOORE'S BROOK	3,382.00	
		PO 64238 B.ENGINEERING MEMORY PARK INFRASTRUCTURE	6,136.00	
		PO 64513 MOORES BROOK DREDGING STORMWATER MANAGEM	1,090.00	10,608.00
9726	1029 - SUSSEX COUNTY CLERK'S ASSN	PO 64653 Clerk's Holiday Luncheon	50.00	50.00
9727	3851 - THE CANNING GROUP, LLC.	PO 62776 B: 2023 QPA ANN \$6,500	541.66	541.66
9728	1601 - TILCON NEW YORK, INC.	PO 64542 9.5M64 ASPHALT (16.23 TONS) CUST #85847	1,239.06	1,239.06
9729	4767 - TROJAN TECHNOLOGIES CORP	PO 64671 2022/2023 SVC CONTRACT WTP (3rd & 4th Qt	4,640.00	4,640.00
9730	4130 - UNITED FIRE PROTECTION CORP.	PO 64677 Multi Floor System Rpr/ Sensors	989.50	989.50
9731	4579 - USPS	PO 64674 POSTAGE POSTAGE MACH - November	1,200.00	
		PO 64674 POSTAGE POSTAGE MACH - November	1,800.00	3,000.00
9732	1280 - VERIZON WIRELESS, INC.	PO 62850 B: CELL PHONE ACCT #882571077-0001	1,580.02	
		PO 62850 B: CELL PHONE ACCT #882571077-0001	133.99	1,714.01
9733	4258 - VIRGA, ANTHONY	PO 63528 MEDICARE PART B REIMB	989.40	989.40
9734	2635 - W.B. MASON, INC.	PO 64402 Human Resources - New Desk/Workstation	2,799.00	2,799.00
9735	366 - WAGNER, WILLIAM	PO 63529 MEDICARE PART B REIMB	1,978.80	1,978.80
9736	1500 - WALMART	PO 64650 Supplies for FOH	51.01	51.01
9737	382 - WELDON ASPHALT COMPANY, INC.	PO 63002 B: Street Materials/Road Patching	290.57	290.57
9738	1656 - WILDFLOWERS WITH TAMI	PO 64626 Sympathy arrangement - Simmons	105.00	105.00
9739	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 64675 FACEPIECE ASSEMBLY	1,635.80	1,635.80
9740	136 - ZENES, NANCY	PO 63530 MEDICARE PART B REIMB	989.40	989.40
	TOTAL			1,728,862.74

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-166-05-000-001	INTERFUND RECEIVABLE - PARK AUTHORITY			38.01	
01-194-08-100-000	TOTAL MISC REVENUE NOT ANTICIPATED			9,152.23	
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	2,779.04			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	299.00			
01-201-20-110-200	TOWN COUNCIL - OTHER EXPENSES	105.00			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	1,950.65			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	2,403.48			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	317.17			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	115.00			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	5,094.33			
01-201-20-175-200	HISTORIC COMMISSION - OTHER EXPENSES	128.63			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	1,320.00			
01-201-21-181-200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	541.66			
01-201-22-195-200	INSPECTION OF BUILDINGS - OTHER EXPENSES	1,154.00			
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	35,995.20			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	10,483.58			
01-201-25-250-200	COMMUNICATIONS CENTER - OTHER EXPENSES	486.04			
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSES	223.96			
01-201-25-255-200	FIRE DEPARTMENT - OTHER EXPENSES	1,635.80			
01-201-25-256-200	Aid to Volunteer Fire Depts	12,850.00			
01-201-25-260-200	AID TO FIRST AID ORGANIZATION - OTHER EX	6,250.00			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	3,813.92			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	58.50			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	730.00			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	4,847.45			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	2,983.58			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	50.00			
01-201-27-340-200	ANIMAL CONTROL - OE	389.25			
01-201-28-370-200	RECREATION - OTHER EXPENSES	391.82			
01-201-28-375-200	PARKS & PLAYGROUNDS - OTHER EXPENSES	590.00			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	10,443.95			
01-201-42-108-100	INTERLOCAL - GREEN TWP COURT	4,136.99			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	300.00			
01-201-44-900-000	CAPITAL IMPROVEMENTS - OTHER EXPENSES	9,046.04			
01-203-20-120-200	(2022) TOWN CLERK'S OFFICE - OTHER EXPENSES		300.00		
01-203-26-310-200	(2022) BUILDINGS & GROUNDS - OTHER EXPENSES		475.00		
01-207-55-000-000	DUE NEWTON BOE - SCHOOL TAX PAYABLE			1,132,716.67	
01-260-05-100	DUE TO CLEARING			0.00	1,264,595.95
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>121,914.04</b>	<b>775.00</b>	<b>1,141,906.91</b>	<b>1,264,595.95</b>
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			58,986.90	
02-260-05-100	Due to Clearing			0.00	58,986.90
<b>TOTALS FOR</b>	<b>STATE AND FEDERAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>58,986.90</b>	<b>58,986.90</b>
04-215-55-904-000	ORD 2020 - 9 CR 519 SIDEWALKS			138,503.27	
04-215-55-913-000	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2			10,608.00	
04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			36,140.00	
04-215-55-919-000	ORD 2023-9 CR 519 SIDEWALKS (MILL ST)			520.00	
04-215-55-923-000	ORD 2023-22 CR 519 IMP. COUNTY PORTION			182,944.31	
04-260-05-100	Due to Clearing			0.00	368,715.58
<b>TOTALS FOR</b>	<b>GENERAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>368,715.58</b>	<b>368,715.58</b>
08-215-55-901-000	ORD 2017-8 SPARTA AVE PUMP STATION (SWR)			337.50	
08-260-05-100	DUE TO CLEARING			0.00	337.50
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>337.50</b>	<b>337.50</b>
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	34,601.43			
09-260-05-100	DUE TO CLEARING			0.00	34,601.43
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY</b>	<b>34,601.43</b>	<b>0.00</b>	<b>0.00</b>	<b>34,601.43</b>
27-260-05-100	DUE TO CLEARING			0.00	245.25
27-288-56-100-000	RESERVE FOR ANIMAL CONTROL			245.25	
<b>TOTALS FOR</b>	<b>ANIMAL TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>245.25</b>	<b>245.25</b>
31-260-05-100	DUE TO CLEARING			0.00	243.63
31-287-56-123	RESERVE DISPOSAL FORFEITED PROPERTY			243.63	
<b>TOTALS FOR</b>	<b>TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>243.63</b>	<b>243.63</b>
35-260-05-100	DUE TO CLEARING			0.00	1,136.50
35-296-56-001-000	RESERVES FOR COMMERCIAL DEVELOPMENT			1,136.50	
<b>TOTALS FOR</b>	<b>HOUSING TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>1,136.50</b>	<b>1,136.50</b>

Total to be paid from Fund 01 CURRENT FUND 1,264,595.95  
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS 58,986.90  
Total to be paid from Fund 04 GENERAL CAPITAL 368,715.58  
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL 337.50

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 09	WATER/SEWER UTILITY	34,601.43			
Total to be paid from Fund 27	ANIMAL TRUST	245.25			
Total to be paid from Fund 31	TRUST	243.63			
Total to be paid from Fund 35	HOUSING TRUST	1,136.50			
		-----			
		1,728,862.74			

Checks Previously Disbursed

1498	THOMPSON FABRICATING INC	PO# 63699	USDA Grant: /Rolloff Sealed Tub St	16,740.00	11/16/2023	
1499	NJ ENTERTAINERS LLC	PO# 64685	WINTER WINDOW MURALS - SPRING ST	5,050.00	11/21/2023	
9625	ATLANTIC COMFORT SYSTEMS	PO# 64316	WS Heating/ Cooling System Rplmnt	2,975.00	11/15/2023	
9626	VALLEY MEDICAL GROUP	PO# 63300	B: RANDOM DRUG TESTING/NJCCL	256.00	11/15/2023	
9627	SMALLEY, JOHN H	Multiple:		6,291.30	11/16/2023	
9627	SMALLEY, JOHN H	REPRINT PRINTED EVERYTHING		-6,291.30	11/16/2023	*VOI
9628	SMALLEY, JOHN H	PO# 62777	B: 2023 SVC'S WTP (17,250/12=\$1,43	2,875.00	11/16/2023	
42777	SUSSEX COUNTY CLERK	PO# 64663	Recording of Deed of Easement - Ka	8.00	11/20/2023	
230185	JP MORGAN CHASE BANK		Int Paym 21 Ref of 2010B RAB Bond	30,767.44	11/15/2023	
230947	JP MORGAN CHASE BANK		Int paym 21 REF Bond of 2012 RBC	58,257.75	11/15/2023	
230948	PAYROLL ACCOUNT		11/22 W/S PAYROLL	47,152.95	11/22/2023	
231086	PAYROLL ACCOUNT		11/22 CURRENT PAYROLL	221,189.81	11/22/2023	
231143	PAYROLL ACCOUNT		11/22 GRANT PAY	1,002.72	11/22/2023	
232050	SUI ACCOUNT	PO# 64638	ADP PAYROLL 3RD QTR SUI EE CR #20	1,631.61	11/16/2023	
232107	PAYROLL ACCOUNT		11/22 DOG PAYROLL	4,472.32	11/22/2023	
237144	PAYROLL ACCOUNT		11/22 TRUST PAYROLL	25,765.13	11/22/2023	
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				424,435.03		
				-6,291.30		*VOIDED
				-----		
				418,143.73		

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	252,221.25	1,264,595.95	1,516,817.20
Fund 02 STATE AND FEDERAL GRANTS	22,792.72	58,986.90	81,779.62
Fund 04 GENERAL CAPITAL		368,715.58	368,715.58
Fund 08 WATER/SEWER UTILITY CAPITAL		337.50	337.50
Fund 09 WATER/SEWER UTILITY	111,260.70	34,601.43	145,862.13
Fund 20 PAYROLL	1,631.61		1,631.61
Fund 27 ANIMAL TRUST	4,472.32	245.25	4,717.57
Fund 31 TRUST	25,765.13	243.63	26,008.76
Fund 35 HOUSING TRUST		1,136.50	1,136.50
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BILLS LIST TOTALS	418,143.73	1,728,862.74	2,147,006.47
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## TOWN OF NEWTON

### RESOLUTION #273-2023

**November 27, 2023** “A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12”

**WHEREAS**, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the item(s) authorized by N.J.S.A. 10:4-12b and designated below:

- i. Personnel – Town Manager's Annual Review

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, assembled in public session on November 27, 2023, that an Executive Session closed to the public shall be held on November 27, 2023 at \_\_\_\_\_ in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific item(s) designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 27, 2023.

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Teresa A. Oswin, RMC  
Municipal Clerk