



AGENDA
NEWTON TOWN COUNCIL
ANNUAL REORGANIZATION MEETING
January 4, 2024
Noon

I. INVOCATION

- a.** Pastor Aaron Verhoef, Grace Reformed Bible Church, Newton, NJ

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. OPEN PUBLIC MEETINGS ACT STATEMENT

V. DESIGNATION OF TEMPORARY MAYOR

VI. NOMINATION AND SELECTION OF MAYOR

VII. SWEARING-IN OF MAYOR

VIII. NOMINATION AND SELECTION OF DEPUTY MAYOR

IX. SWEARING-IN OF DEPUTY MAYOR

X. COMMENTS BY TOWN MANAGER, COUNCIL MEMBERS, DEPUTY MAYOR, AND MAYOR

XI. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one (1) motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

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| <p>a. Resolution #1-2024*</p> <p>b. Resolution #2-2024*</p> <p>c. Resolution #3-2024*</p> <p>d. Resolution #4-2024*</p> <p>e. Resolution #5-2024*</p> | <p>Designate Banks as Depositories for Calendar Year 2024</p> <p>Appoint the Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton for Calendar Year 2024</p> <p>Authorize Payment of Recurring Bills</p> <p>Designate Legal Newspapers that will Receive Notices Required by the NJ Open Public Meetings Act for 2024</p> <p>Establish Schedule of Public Town Council Meetings for 2024</p> |
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- f.** Resolution #6-2024* Establish the Rate of Interest to be Charged for Non-Payment of Taxes on or Before the Due Date
- g.** Resolution #7-2024* Designate Officials to Sign Checks
- h.** Resolution #8-2024* Designate Chief Financial Officer/Finance Director as the Individual Authorized to Sell Bond Anticipation Notes for Calendar Year 2024
- i.** Resolution #9-2024* Authorize the Tax Assessor, the Town Attorney, and the Town Manager to Act on the Behalf of the Town of Newton for Calendar Year 2024 with Regard to Tax Appeals
- j.** Resolution #10-2024* Appointment of Mayor as a Class I Member of the Newton Planning Board
- k.** Resolution #11-2024* Appointment of Town Council Representative as a Class III Member of the Newton Planning Board
- l.** Resolution #12-2024* Cancellation of Small Balances
- m.** Resolution #13-2024* Granting Authority for Approval of Certain Purchases Through New Jersey State Contracts and/or Purchasing Cooperatives
- n.** Resolution #14-2024* Resolution Recognizing Town Events and Town Endorsed Events
- o.** Resolution #15-2024* Resolution Authorizing Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964
- p.** Resolution #16-2024* Appointment of Deborah Danielson as Municipal Recycling Coordinator for Calendar Year 2024
- q.** Resolution #17-2024* To Confirm/Establish Petty Cash and Change Funds for Calendar Year 2024
- r.** Resolution #18-2024* Appointment of Members of the Town of Newton Ad Hoc Redevelopment Team
- s.** Resolution #19-2024* Appoint Local Emergency Planning Committee for Calendar Year 2024
- t.** Resolution #20-2024* Designation of Theresa Schlosser as Tax Search Officer for the Town of Newton for 2024
- u.** Resolution #21-2024* Appointment of Michelle J. Teets as Town Council Liaison to the Newton Board of Education

- v.** Resolution #22-2024* Appointment of Sandra Lee Diglio as Town Council Liaison to the Economic Development Advisory Commission
- w.** Resolution #23-2024* Appointment of Matthew S. Dickson as Town Council Liaison to the Historic Preservation Advisory Commission
- x.** Resolution #24-2024* Resolution Affirming the Current Fund Balance Policy
- y.** Resolution #25-2024* Resolution Affirming the Water Sewer Utility Fund Balance Policy
- z.** Resolution #26-2024* Appointment of Virginia Raftery as Clean Communities Coordinator for the Town of Newton for 2024
- aa.** Resolution #28-2024* Appointment of the Municipal Auditor for the Town of Newton for Calendar Year 2024
- bb.** Resolution #29-2024* Adoption of the Temporary Current Operating Budget and Temporary Water and Sewer Budget for 2024
- cc.** Resolution #30-2024* Authorize the Execution of an Agreement for Auditing Services for Review of Statement of Assets Available for Benefits for LOSAP with Nisivoccia LLP
- dd.** Resolution #31-2024* Authorize and Direct the Tax Collector to Sell Municipal Liens in Accordance with New Jersey Law in 2024
- ee.** Resolution #32-2024* Authorize the Award of a Required Disclosure Contract for David B. Simmons, Jr., of Harold E. Pellow & Associates, Inc., as Water Engineer for the Town of Newton for Calendar Year 2024
- ff.** Resolution #33-2024* Appointment of Various Attorneys for Calendar Year 2024
- gg.** Resolution #34-2024* Authorize the Award of a Required Disclosure Contract for J. Caldwell & Associates, LLC as Planner for the Town of Newton for Calendar Year 2024
- hh.** Resolution #35-2024* Appointment of Keith Mitchell of the Mitchell Insurance Agency as Insurance Agent for Calendar Year 2024
- ii.** Resolution #36-2024* Reappointment of Certain Board and Commission Members

- jj.** Resolution #37-2024* Authorize the Award of a Required Disclosure Contract for Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., as Sewer Engineer for the Town of Newton for Calendar Year 2024
- kk.** Resolution #38-2024* Authorize an Agreement with Holzhauer & Holenstein, LLC for Appraisal Services for Defense of State Level Tax Appeals in Calendar Year 2024
- ll.** Resolution #39-2024* Appointment of Alan Abramson as Volunteer Senior Citizen Coordinator for the Town of Newton for 2024
- mm.** Resolution #40-2024* Authorizing the Town of Newton to Enter into an Agreement with EXCEL Environmental Resources, Inc., for Environmental Engineering Services for Calendar Year 2024
- nn.** Resolution #41-2024* Authorize the Award of a Required Disclosure Contract for DeCotiis, Fitzpatrick, Cole and Giblin, LLC for Redevelopment Counsel for 2024
- oo.** Resolution #42-2024* Authorize the Award of a Required Disclosure Contract for Gibbons P.C. for Bond Counsel for 2024
- pp.** Resolution #43-2024* Approval of the Execution of a Shared Services Agreement with Stillwater Township to Provide Animal Control Services for Calendar Year 2024
- qq.** Resolution #45-2024* Procedure for Claimant Certification
- rr.** Resolution #46-2024* Award of an Insurance Broker of Record Contract for Employee Benefits
- ss.** Resolution #47-2024* Reimburse Town Employees for Vehicle Expenses for Calendar Year 2024
- tt.** Resolution #48-2024* Authorize the Award of a Required Disclosure Contract for Paulus, Sokolowski and Sartor, LLC as Alternate Water and Sewer Engineers for the Town of Newton for Calendar Year 2024
- uu.** Resolution #49-2024* Authorize the Award of a Required Disclosure Contract for KKPR Marketing and Public Relations
- vv.** Resolution #50-2024* Reappointment of Jessica M. Vollero as Animal Control Officer for the Town of Newton

- ww.** Resolution #51-2024* Authorizing the Town of Newton to Enter into an Agreement with The Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2024
- xx.** Resolution #52-2024* Authorizing the Town of Newton to Enter into an Agreement with Phoenix Advisors, LLC in Connection with the Continuing Disclosure Requirements as our Independent Registered Municipal Advisor
- yy.** Resolution #53-2024* Transfer of School Monies for the Period from January 1, 2024 to June 30, 2024
- zz.** Resolution #54-2024* Resolution to Appoint a Temporary Judge for the Shared Municipal Court of Green Township and the Town of Newton
- aaa.** Resolution #55-2024* Authorize Submission of a Strategic Plan for the Municipal Alliance for Grant Cycle July 2024-June 2025
- bbb.** Resolution #56-2024* Appointment of Chirag D. Mehta, Esq., as the Town of Newton's Alternate Municipal Prosecutor for Calendar Year 2024
- ccc.** Resolution #57-2024* Appointment of Orlando R. Rodriguez, Esq., as the Town of Newton's Alternate Public Defender for Calendar Year 2024
- ddd.** Resolution #58-2024* Approval of the Execution of a Shared Services Agreement with Branchville Borough to Provide Animal Control Services for Calendar Year 2024
- eee.** Resolution #59-2024* Approve Bills and Vouchers for Payment
- fff.** Application(s)* An Application for Membership into the Newton Fire Department from Erik Hall, 3 Woodfield Road, Andover, NJ

XII. RESOLUTIONS

- a.** Resolution #27-2024 Concur with the Town Manager's Appointment of Special Police Officers

XIII. APPOINTMENT

- a.** Mayor's Appointment Class II Representative to the Newton Planning Board (*Appointment of Town Manager by the Mayor*)

XIV. SWEARING-IN OF JMC, HON. MICHAEL CARLUCCI BY MAYOR COUCE

XV. OPEN TO THE PUBLIC

XVI. ADJOURNMENT



TOWN OF NEWTON

RESOLUTION #1-2024

January 4, 2024

"Designate Banks as Depositories for Calendar Year 2024"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following policy is hereby adopted pertaining to Town funds for calendar year 2024:

1) The cash management and investment objectives for the Town of Newton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Town's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.

2) The following banks are hereby authorized to be used as depositories for Town funds:

PNC Bank
JP Morgan Chase Bank
New Jersey Cash Management Fund
Provident Bank
Lakeland Bank
First Hope Bank
Santander Bank, N.A.
TD Bank
Valley National Bank
Wells Fargo Bank, N.A.

Beginning with the filing of September 30, 2010, a list of banks that participate in the Governmental Unit Deposit Protection Act (GUDPA) and the type of certificate of eligibility is available quarterly from the State of New Jersey, Department of Banking and Insurance website:

https://www.state.nj.us/dobi/division_banking/depositories/gudpa.htm

The Chief Financial Officer/Finance Director will review this site and provide the Town Auditor with a copy of this list.

The above designated official depositories are required to submit to the Chief Financial Officer/Finance Director a copy of the institution's "Annual Report" each year. This may also be satisfied electronically.

3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer/Finance Director shall minimize the possibility of idle cash accumulating in accounts by assuring the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Finance Director.

4) Permissible investments for the Town of Newton shall include:

(a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;

- (b) government money market mutual funds;
- (c) any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors;
- (d) Bonds or other obligations of the local unit or school districts of which the local unit is a part;
- (e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- (f) local government investment pools;
- (g) New Jersey State Cash Management Fund; and
- (h) repurchase agreements of fully collateralized securities.

5) The Municipality is authorized to deposit funds, including certificates of deposits, in accounts subject to the following conditions pursuant to N.J.S.A.40A:5-14, amended by P.L.2018,c.40:

- (a) the funds are initially invested through a public depository as defined in section 1 of P.L.1970,c.236(C.17:9-41) designated by the local unit;
- (b) the designated public depository arranges for the deposit of funds in certificates of deposit in one or more federally insured banks or savings and loan associations, for the account of the local unit;
- (c) 100 percent of the principal and accrued interest of each certificate of deposit is insured by the Federal Deposit Insurance Corporation;
- (d) the designated public depository acts as custodian for the local unit with respect to the certificates of deposit issued for the local unit's account; and
- (e) at the same time that the local unit's funds are deposited and the certificates of deposit are issued, the designated public depository receives an amount of deposits from customers of other banks and savings and loan associations, wherever located, equal to the amount of funds invested by the local unit through the designated public depository.

6) The Chief Financial Officer/Finance Director is authorized and directed to make investments on behalf of the Town of Newton. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

7) Securities purchased on behalf of the Town of Newton shall be delivered electronically or physically to the Town's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Town.

8) The Chief Financial Officer/Finance Director shall report to the Town Council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

9) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

10) The Chief Financial Officer/Finance Director shall escheat to the State of New Jersey checks which remain outstanding for twelve (12) or more months after the date of issuance.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #2-2024

January 4, 2024

“Appoint the Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton for Calendar Year 2024”

WHEREAS, certain matters may arise over the course of the year which require a hearing to be conducted for the purpose of resolving issues; and

WHEREAS, Thomas S. Russo, Jr., Town Manager of the Town of Newton, is the representative of the Governing Body, as well as the Chief Executive and Administrative Officer of the municipality;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby appointed as Hearing Officer in all matters of dispute regarding the Town of Newton for the calendar year 2024.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #3-2024

January 4, 2024

“Authorize Payment of Recurring Bills”

WHEREAS, all claims of payment by the Town of Newton, County of Sussex, State of New Jersey, are required to be first submitted to the Mayor and Town Council for consideration before payment is made; and

WHEREAS, due to the nature of certain claims and timing of the particular meetings involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next meeting of the Mayor and Town Council due to the nature of said bills;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton that we hereby approve the payment between meetings of the following enumerated claims for payment, when the same are presented to the Mayor and Town Council and Chief Finance Officer of the Town of Newton.

- a. Town of Newton, net payroll, and payroll deduction accounts
- b. Town of Newton, Board of Education
- c. County Treasurer (County taxes only)
- d. Banks for investment Purposes/Inter-fund transfers/Debt Service payments Bond/Note payments
- e. Statewide Insurance Fund, NJ Municipal Employee Benefits Fund, Vision Service Plan, and all other insurances
- f. Repair of emergency, police, and rescue vehicles; parts needed for said vehicles; and critical equipment related to the operations of the DPW/Police or Emergency Services
- g. Bond Releases
- h. All Utility Payments
- i. Employee Reimbursements
- j. Petty Cash Reimbursements
- k. Lien Redemptions
- l. Premium Redemptions
- m. Contractual Payments for Blanket Purchase Orders

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #4-2024

January 4, 2024

"Designate Legal Newspapers that will Receive Notices Required by the NJ Open Public Meetings Act for 2024"

WHEREAS, Section 3D(2) of the Open Public Meetings Act, approved October 21, 1975 as Chapter 231, P.L. 1975, requires every public body to designate two (2) newspapers to receive notices required to be mailed, telephoned, telegraphed, or hand delivered, as also defined under Title 35 of the New Jersey Statutes.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby designates the newspapers listed below as the official newspapers for legal advertising and to receive notices required by the Open Public Meetings Act:

New Jersey Herald (Primary)

Daily Record (Alternate)

The Alternative Press (Alternate)

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #5-2024

January 4, 2024

"Establish Schedule of Public Town Council Meetings for 2024"

WHEREAS, Section 13 of the Open Public Meetings Act, approved October 21, 1975 as Chapter 231, P.L. 1975, requires every public body to post and maintain posted throughout the year a schedule of the meetings of said public body;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, Sussex County, New Jersey that the following schedule for 2024 indicates all public meetings of the Newton Town Council will be held on the second and fourth Mondays of each month, unless otherwise indicated, in the Council Chambers, 39 Trinity Street, Newton, New Jersey, unless otherwise noticed; and

Council Meetings

7:00pm

January	22		July	15
February	12 and 26		August	19
March	11 and 25		September	11* and 23
April	8 and 22		October	16* and 28
May	13 and 29*		November	13* and 25
June	10 and 24		December	9

*Held Wednesday

Reorganizational Meeting

Wednesday, January 15, 2025

Noon

BE IT FURTHER RESOLVED, the Town Council reserves the right to conduct one (1) or more executive sessions at any meeting of the Town Council for reasons pursuant to the executive session; and

BE IT FURTHER RESOLVED, that, for the purposes of the Act, the official bulletin board for posting notices shall be the bulletin board in the first-floor lobby of the Municipal Building at 39 Trinity Street, Newton, New Jersey, with said board being just outside the door of the Municipal Clerk's Office; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to The Alternative Press (TAPintoNewton), Daily Record, and New Jersey Herald and a copy be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be mailed to any person requesting notices of meetings of the Town Council pursuant to N.J.S.A. 10:4-19 and whoever has paid the required fee for such notice.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #6-2024

January 4, 2024

"Establish the Rate of Interest to be Charged for Non-Payment of Taxes on or Before the Due Date"

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:6-67 has been amended to permit the fixing of said rate at eight percent (8%) per annum for the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum for amounts in excess of \$1,500.00, and an additional penalty of six percent (6%) may be collected for delinquencies in excess of \$10,000.00 from property owners who fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Tax Collector is hereby authorized and directed to charge an eight percent (8%) per annum rate of interest on the first \$1,500.00 of taxes which become delinquent after the tax due date, and a rate of eighteen percent (18%) per annum interest on any amount of taxes due in excess of \$1,500.00 which becomes delinquent after the tax due date; and

BE IT FURTHER RESOLVED, that the Tax Collector is also authorized and directed to charge an additional penalty of six percent (6%) if a delinquency is in an amount in excess of \$10,000.00 and remains in arrears beyond December 31st of each calendar year; and

BE IT FURTHER RESOLVED, that the ten (10) day grace period for quarterly tax payments shall remain in effect, any payment of taxes not made on or before the due date in accordance with this Resolution shall be charged interest from the due date as set forth by law, and this Resolution shall take effect immediately.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #7-2024

January 4, 2024

"Designate Officials to Sign Checks"

BE IT RESOLVED by the Town Council of the Town of Newton that the Town Manager, the Town Treasurer, and/or the Chief Financial Officer are hereby designated as officials authorized to sign all municipal checks, Water and Sewer Utility checks, and payroll checks during calendar year 2024.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #8-2024

January 4, 2024

“Designate Chief Financial Officer/Finance Director as the Individual Authorized to Sell Bond Anticipation Notes for Calendar Year 2024”

WHEREAS, it is necessary from time to time for the Town of Newton to sell Bond Anticipation Notes or other Notes for the benefit of the municipality; and

WHEREAS, the Chief Financial Officer/Finance Director is the individual responsible for maintaining the financial records of the Town of Newton;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton as follows:

- 1) The Chief Financial Officer/Finance Director is hereby authorized to sell Bond Anticipation Notes and directed to determine all matters in connection with said Notes not determined by this or subsequent Resolutions.
- 2) The Chief Financial Officer/Finance Director is directed to report in writing to the Governing Body at the meeting next succeeding the date when the sale or delivery of Notes pursuant to this Resolution is made. Such report is to include the amount, description, interest rate, maturity of the Notes sold, the price obtained, and the name of the purchaser.
- 3) This Resolution shall take effect immediately upon its adoption.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #9-2024

January 4, 2024

“Authorize the Tax Assessor, the Town Attorney, and the Town Manager to Act on the Behalf of the Town of Newton for Calendar Year 2024 with Regard to Tax Appeals”

BE IT RESOLVED, by the Town Council of the Town of Newton that the Municipal Tax Assessor and the Town Attorney are hereby authorized to defend all contest appeals before the Sussex County Board of Taxation and the Tax Court of the State of New Jersey; and

BE IT FURTHER RESOLVED, that the Municipal Tax Assessor and the Town Attorney are also hereby authorized to initiate municipal appeals to correct the Town of Newton tax listing including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as may be necessary to correct the assessments for the Town of Newton; and

BE IT FURTHER RESOLVED, that the Municipal Tax Assessor, the Municipal Attorney, and the Town Manager are hereby designated as the agents of the Town of Newton for the purpose of signing settlements of the foregoing matters by stipulation for the 2024 calendar year.

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Teresa A. Oswin, RMC
Municipal Clerk



**TOWN OF NEWTON
RESOLUTION #10-2024**

January 4, 2024

**“Appointment of Mayor as a Class I Member
of the Newton Planning Board”**

BE IT RESOLVED, by the Town Council of the Town of Newton that Mayor John-Paul E. Couce be and is hereby appointed to the Newton Planning Board as a Class I member for the calendar year 2024.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #11-2024

January 4, 2024

"Appointment of Town Council Representative as a Class III Member of the Newton Planning Board"

BE IT RESOLVED, by the Town Council of the Town of Newton that Deputy Mayor Helen R. Le Frois, be and is hereby appointed to the Newton Planning Board as a Class III member for calendar year 2024.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #12-2024

January 4, 2024

"Cancellation of Small Balances"

WHEREAS, N.J.S.A. 40A: 5-17.1 allows for the cancellation of property tax refunds or delinquent amounts in the amount of less than ten (\$10.00) dollars; and

WHEREAS, the Town Council of the Town of Newton may authorize the Tax Collector to process, without any further action on the part of the Governing Body, any cancellation of property tax refunds or delinquencies of less than ten (\$10.00) dollars;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton in the County of Sussex, State of New Jersey, that the Tax Collector is hereby authorized to process the cancellation of any property tax refunds or delinquencies of less than ten (\$10.00) dollars.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #13-2024

January 4, 2024

"Granting Authority for Approval of Certain Purchases Through New Jersey State Contracts and/or Purchasing Cooperatives"

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L. 2011, c.139, the Governing Body may delegate the power to award purchases, contracts, and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Town of Newton is a member; and

WHEREAS, in the interest of streamlining Town operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts, and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L. 2011, c.139 below the \$44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A. 40A:11-2(19);

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Newton that the Purchasing Officer/Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Town is hereby authorized to approve purchases, contracts, and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Town of Newton is a member without further action from the Council, provided funds are available to cover the expenditure; and

BE IT FURTHER RESOLVED, purchase approvals made by the Purchasing Officer/Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #14-2024

January 4, 2024

“Resolution Recognizing Town Events and Town Endorsed Events”

WHEREAS, the Town of Newton sponsors certain events throughout the year and endorses other privately held events for which it lends specified assistance; and

WHEREAS, the Town Council of the Town of Newton has adopted a policy whereby it will recognize Town and Town endorsed events by Resolution to be considered on an annual basis;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex and State of New Jersey, there shall be two (2) categories of events run or endorsed by the Town:

Town Events – Events that are run by the Town.

Town Endorsed Events – Privately held events the Town will provide specified assistance to (some of which will be free, others which will include escrow or other fee payment).

BE IT FURTHER RESOLVED, the list of possible Town events and Town endorsed events for the calendar year 2024 shall be as follows:

Town Events	Town Endorsed Events
Easter Egg Hunt	Memorial Day Parade
Events at Newton Town Pool/Pavilion	Newton Day/Fireworks
Halloween Parade	Taste of Newton
Ladies' Night Out	Holiday Parade/Post-Parade Events
Movie Nights	
Fall Festival	
Miss Newton Contest	
Flags of Honor	
Town-wide Garage Sale	
Neighbors Helping Neighbors	
Christmas Tree Lighting/Operation Santa	
Summer Music Concert Series	
Newton Recreation Department Events	
Events Related to the NPP Grant	
Newton Community Development Events	
Saint Patrick's Day Parade	
Sidewalk Sales	

BE IT FURTHER RESOLVED, that Town Endorsed Events must meet the following criteria:

1. The event must be sponsored by a nonprofit organization with a physical office location within the Town of Newton or County of Sussex.

2. The event must be open to all Town residents, whether free or by fee.
3. Each organization shall be limited to no more than two (2) events per calendar year.
4. The Greater Newton Chamber of Commerce (GNCC), due to its historic importance and special working relationship with the Town of Newton for decades, shall be limited to no more than six (6) outdoor events per calendar year.
5. Organizations utilizing Town-owned facilities, parks, or roadways must be in compliance with all applicable resolutions and ordinances of the Town of Newton, including, but not limited to, Chapter 307 regarding parking and traffic and Chapter 115 concerning fire prevention; and the event shall not interfere with or obstruct contiguous traffic, access to residences or businesses, or the movement of firefighting, first aid, or other safety vehicles.
6. Each organization is required to request through the Newton Town Manager's Office in writing the date of an event at least sixty (60) calendar days prior to the event. The written notice must also include any formal request for paid services to be rendered by the Newton DPW and/or the Newton Police Department.
7. The Newton Town Manager shall review all DPW and/or Police requests and determine the amount of escrow funds necessary to be provided by the sponsoring organization to the Town of Newton. Escrow funds must be provided by the sponsoring nonprofit organization to the Town of Newton twenty-one (21) calendar days prior to the date of the scheduled event. Any funds not utilized for the event shall be returned after the event within thirty (30) calendar days by the Town of Newton Finance Department to the sponsoring nonprofit organization.
8. Each organization shall be responsible for providing honest and thorough answers on the "Town of Newton Event Checklist Application" which will be available at the Community Development Office in the Town of Newton. The Community Development Director and Town Manager shall both be required to be signatories on a final event checklist application which must be completed no later than seven (7) calendar days prior to the event. The Town will not charge a fee for any staff or professional review of said Event Checklist Application.
9. Town Endorsed Events may include, but not be limited to, the following: shows, carnivals, circuses, festivals, fairs, flea markets, outdoor plays, dances, concerts, theatrical events, parades, or sporting events not sponsored by the Town of Newton or Town of Newton recognized league; any event requiring temporary or permanent closure of any Town streets, sidewalks, park areas, or impacting the public health, safety, and welfare of the Town or its residents; excludes weddings, funerals, memorials, graduations, or Town-sponsored functions.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #15-2024

January 4, 2024

“Resolution Authorizing Compliance with the United States Equal Employment Opportunity Commission’s Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the Governing Body of each municipality and county to certify their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the Newton Town Council members have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto;

NOW, THEREFORE BE IT RESOLVED, that the Town of Newton hereby states it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Municipal Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S**

**"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF *Sussex*

We, members of the governing body of the *Town of Newton* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *Town Council* of the *Town of Newton* in the County of *Sussex*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)

Sworn to and subscribed before me this _____ day of _____
Notary Public of New Jersey

Teresa A. Oswin, RMC
Municipal Clerk

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.



TOWN OF NEWTON

RESOLUTION #16-2024

January 4, 2024

**“Appointment of Deborah Danielson as
Municipal Recycling Coordinator for
Calendar Year 2024”**

BE IT RESOLVED, by the Town Council of the Town of Newton that Deborah Danielson, be and is hereby appointed as the Town of Newton's Municipal Recycling Coordinator for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #17-2024

January 4, 2024

“To Confirm/Establish Petty Cash and Change Funds for Calendar Year 2024”

WHEREAS, the Town of Newton maintains the following petty cash funds, as approved and recorded with the Division of Local Government Services:

Finance	\$250.00	Treasurer (Max reimbursement \$25 Excludes tax)
Water & Sewer	\$50.00	Treasurer

WHEREAS, The Town of Newton maintains the following change funds:

Tax	\$200.00	Tax Collector
Water & Sewer	\$200.00	Water Sewer Utility Collector
Clerk	\$200.00	Municipal Clerk
Court	\$100.00	Court Administrator
Court	\$100.00	Deputy Court Administrator
Police	\$10.00	Records Clerk
Recreation	\$150.00	Recreation Supervisor

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that the aforementioned petty cash and change funds are established and confirmed.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #18-2024

January 4, 2024

"Appointment of Members of the Town of Newton Ad Hoc Redevelopment Team"

WHEREAS, the Town of Newton acknowledges there are potential benefits to the Town of Newton to be gained through the process of redevelopment; and

WHEREAS, opportunities for beneficial redevelopment should be thoroughly, expeditiously, and efficiently evaluated and pursued;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby appoints individuals in the positions listed below to an ad hoc Redevelopment Team to evaluate and pursue redevelopment opportunities in the Town of Newton for a one-year period from January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, individuals representing the following positions shall be members of the Redevelopment Team, with said meetings to be called by the Town Manager as needed:

Mayor; Deputy Mayor; Town Manager; Town Attorney; Town Planner; Town Engineer; Planning Board Chairperson; Planning Board Attorney; Planning Board Engineer; Redevelopment Counsel; and other professionals and/or staff as deemed necessary by the Town Manager; and

BE IT FURTHER RESOLVED, said Redevelopment Team is a purely advisory group working only in an analytical and advisory capacity and is: (a) not empowered to make any decisions; (b) has no effective authority; (c) is not empowered to act by vote; (d) is not governed by the Open Public Meetings Act; and (e) is not a "Redevelopment Agency" pursuant to N.J.S.A. 40A:12A-11.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #19-2024

January 4, 2024

“Appoint Local Emergency Planning Committee for Calendar Year 2024”

WHEREAS, Appendix A:9-41 of the NJ Statutes Annotated, and N.J.A.C. 13:64-2.3 pertaining to Emergency Management, requires every New Jersey municipality to create a Local Emergency Planning Committee; and

WHEREAS, the individual appointed as the local Emergency Management Coordinator shall also be a member of, and shall serve as Chairman of, said Local Emergency Planning Committee;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the appointment of the individuals recommended by Emergency Management Coordinator Daniel Finkle for membership on the Newton Local Emergency Planning Committee for calendar year 2024 as listed below:

Daniel Finkle	Emergency Management Coordinator
Jason Miller	Deputy Emergency Management Coordinator
Steven VanNieuwland, Chief	Newton Police Department
Thomas S. Russo, Jr.	Newton Town Manager
Jason Miller, Chief	Newton Fire Department
John-Paul E. Couce, Director	Newton Vol. First Aid and Rescue Squad
Kenneth Jaekel	Newton Public Works Supervisor
Adam Vough	Assistant Newton Public Works Supervisor
Joseph Carr	Licensed Sewer Operator
Michael Awertschenko	Licensed Water Operator
Teresa Oswin	Newton Municipal Clerk/Deputy Town Manager
Kimberly Williams	Community Development Director
Kathryn Alcock	Administrative Assistant/Deputy Municipal Clerk
Joseph Butto	Newton/Hardyston Construction Official
Dr. Joseph S. Piccirillo	Newton School Superintendent

BE IT FURTHER RESOLVED, if any positions become held by different individuals in the 2024 calendar year, then said individuals will assume the aforementioned titled responsibilities on the Newton Local Emergency Planning Committee.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #20-2024

January 4, 2024

“Designation of Theresa Schlosser as Tax Search Officer for the Town of Newton for 2024”

WHEREAS, N.J.S.A. 54:5-11 provides each municipality within the State of New Jersey shall designate a person to act as the Tax Search Officer for the municipality; and

WHEREAS, Theresa Schlosser, as Certified Tax Collector for the Town of Newton, is qualified to make examinations of the municipality's records as to unpaid municipal liens and to certify the results of that examination;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton hereby designates Theresa Schlosser as the Tax Search Officer for the Town of Newton for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



**TOWN OF NEWTON
RESOLUTION #21-2024**

January 4, 2024

“Appointment of Michelle J. Teets as Town Council Liaison to the Newton Board of Education”

BE IT RESOLVED, by the Town Council of the Town of Newton that Councilmember Michelle J. Teets be and is hereby appointed as the Town of Newton liaison to the Newton Board of Education for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



**TOWN OF NEWTON
RESOLUTION #22-2024**

January 4, 2024

"Appointment of Sandra Lee Diglio as Town Council Liaison to the Economic Development Advisory Commission"

BE IT RESOLVED, by the Town Council of the Town of Newton that Councilmember Sandra Lee Diglio be and is hereby appointed to the Economic Development Advisory Commission as the Town Council liaison member for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #23-2024

January 4, 2024

**“Appointment of Matthew S. Dickson as
Town Council Liaison to the Historic
Preservation Advisory Commission”**

BE IT RESOLVED, by the Town Council of the Town of Newton that Councilmember Matthew S. Dickson be and is hereby appointed to the Historic Preservation Advisory Commission as the Town Council liaison member for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #24-2024

January 4, 2024

“Resolution Affirming the Current Fund Balance Policy”

WHEREAS, The Town of Newton adopted Resolution 101-2014 establishing a Fund Balance Policy for the Current Fund on June 9, 2014; amended it by the adoption of Resolution 50-2019 on January 28, 2019; renewed it by the adoption of Resolution 25-2023 on January 5, 2023; and amended it by the adoption of Resolution 84-2023 on February 13, 2023; and

WHEREAS, the Fund Balance Policy has been reviewed by the Town Manager and Town Auditor of the Town of Newton and it is recommended appropriate to renew the Policy;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby resolves and agrees to renew the Current Fund Balance Policy with the following guidelines:

1. The Town of Newton shall establish or maintain fund balance, whereby the percentage of fund balance anticipated to the total budget will not exceed 15%.
2. The Town of Newton hereby establishes the policy of maintaining an end of the calendar year fund balance, which is between 3%-10% of the prior year tax levy.
3. The Governing Body will not anticipate more fund balance than the statutory excess of fund balance of the prior year (amount collected). If the fund balance anticipated will exceed the statutory excess of the prior year, a reason must be stated at an open budget meeting. A plan shall be developed to restore fund balance within a three-year period.
4. Amounts appropriated in the ensuing budget, which reduce the fund balance below the policy guidelines for the purpose of reducing the ensuing year's property tax levy, may be made only upon a specific vote of the Governing Body.
5. The Governing Body, by vote, can declare a fiscal emergency and withdraw any amount of General Fund balance for purposes of addressing the fiscal emergency. Any such action must also provide a plan to restore fund balance to the Target policy level within a five-year period.
6. This policy will be reviewed by the Governing Body every three (3) years following adoption or sooner at the direction of the Governing Body.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #25-2024

January 4, 2024

“Resolution Affirming the Water Sewer Utility Fund Balance Policy”

WHEREAS, The Town of Newton adopted Resolution 107-2014 establishing a Fund Balance Policy for the Water Sewer Utility on June 9, 2014; amended it by the adoption of Resolution 49-2019 on January 28, 2019; renewed it by the adoption of Resolution 26-2023 on January 5, 2023; and amended it by the adoption of Resolution 87-2023 on February 13, 2023; and

WHEREAS, the Fund Balance Policy for the Water Sewer Utility has been reviewed by the Town Manager and Town Auditor of the Town of Newton and it is recommended appropriate to renew the Policy;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby resolves and agrees to renew the Water Sewer Utility Fund Balance Policy with the following guidelines:

1. The Town of Newton shall establish or maintain fund balance, whereby the percentage of fund balance anticipated to the total budget will not exceed 15%.
2. The Town of Newton hereby establishes the policy of maintaining an end of the calendar year fund balance, which is between 3%-10% of the prior year tax levy.
3. The Governing Body will not anticipate more fund balance than the statutory excess of fund balance of the prior year (amount collected). If the fund balance anticipated will exceed the statutory excess of the prior year, a reason must be stated at an open budget meeting. A plan shall be developed to restore fund balance within a three-year period.
4. Amounts appropriated in the ensuing budget, which reduce the fund balance below the policy guidelines for the purpose of reducing the ensuing year's property tax levy, may be made only upon a specific vote of the Governing Body.
5. The Governing Body, by vote, can declare a fiscal emergency and withdraw any amount of General Fund balance for purposes of addressing the fiscal emergency. Any such action must also provide a plan to restore fund balance to the Target policy level within a five-year period.
6. This policy will be reviewed by the Governing Body every three (3) years following adoption or sooner at the direction of the Governing Body.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #26-2024

January 4, 2024

"Appointment of Virginia Rafferty as Clean Communities Coordinator for the Town of Newton for 2024"

BE IT RESOLVED, by the Town Council of the Town of Newton that Virginia Rafferty be and is hereby appointed as the Clean Communities Coordinator for the Town of Newton during calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #27-2024

January 4, 2024

**“Concur with the Town Manager’s
Appointment of Special Police Officers”**

WHEREAS, within Chapter Thirty, Police Department, of the Code of Town of Newton, NJ, it indicates the Town Manager may appoint Special Police Officers for a term not to exceed one (1) year;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body concurs with the Town Manager’s appointment of the following individuals as Special Police Officers for calendar year 2024:

Class II

Raul Couce

Stephen Moran

Daisy Negron

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #28-2024

January 4, 2024

“Appointment of the Municipal Auditor for the Town of Newton for Calendar Year 2024”

WHEREAS, the Town of Newton has a need to acquire auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is for calendar year 2024; and

WHEREAS, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, Nisivoccia LLP has submitted a proposal dated December 19, 2023 indicating they will provide the 2024 auditing services for \$32,250.00, prepare the Annual Financial Statement in the NJ DLGS FAST System for \$3,500.00, and review and certify the budget for \$2,000.00; additional services, should they be required, would be billed at amounts set forth in the contract with hourly rates not to exceed \$195.00 per hour; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified, subject to the availability and appropriation of sufficient funds in the 2024 budgets, funds will be provided in the 2024 Municipal Current Budget – Audit Services #20-135-224 in the amount of \$24,550.00 and in the 2024 Water Sewer Utility Budget – Audit Services #56-501-224 in the amount of \$13,200.00 to support an agreement with Nisivoccia in the total amount of \$37,750.00;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Nisivoccia LLP as described herein; and

BE IT FURTHER RESOLVED, the Business Disclosure Entity Certification and the Determination of Value be filed in the Municipal Clerk's office; and

BE IT FURTHER RESOLVED, notice of this action shall be published once in the New Jersey Herald.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #29-2024

January 4, 2024

“Adoption of the Temporary Current Operating Budget and Temporary Water and Sewer Budget for 2024”

WHEREAS, funds are needed to operate the Municipal Government and the Water and Sewer Utility for the first ninety (90) days of calendar year 2024; and

WHEREAS, N.J.S.A. 40A:4-19 provides for adoption of a Temporary Budget, not to exceed twenty-six and one-quarter percent (26.25%) of the total of the appropriations made for all purposes in the budget for the preceding year excluding, in both instances, appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the 2024 Temporary Operating Budget and the 2024 Temporary Water and Sewer Utility Budget be and are hereby approved, pending adoption of the 2024 Annual Municipal Budget and the 2024 Water and Sewer Utility Budget.

2024 TEMPORARY CURRENT BUDGET CALCULATION

\$ 16,426,756.	Total 2023 Budget
1,932,661.	Less: Debt (principal & interest)
-0-	Less: Public Assistance
<u>265,000.</u>	Less: Capital Improvements
\$14,229,095.	Amount on which % is applied
x <u>.2625</u>	Percentage increase allowed by state
\$ 3,735,137.	Allowable 2024 Temporary Budget

APPROPRIATIONS NOT SUBJECT TO 26.25% INCREASE

Capital Improvements	OE	44-900-000	100,000
Debt Service	OE	45-920-300	600,000

2024 TEMPORARY WATER AND SEWER BUDGET

	<u>2023 BUDGET</u>	<u>2024 TEMPORARY BUDGET</u>
Salaries and Wages	\$ 1,147,170	\$ 301,132
Other Expenses	2,749,030	721,620
DCRP	1,000	263
PE R S	41,900	10,999
Unemployment	4,300	1,129
Social Security System	<u>86,480</u>	<u>22,701</u>
	4,029,880	1,057,844
	<u>x.2625</u>	
	\$ 1,057,844	
TOTAL 2024 TEMPORARY WATER & SEWER BUDGET		\$ 1,057,844
TOTAL 2024 TEMPORARY W&S CAPITAL IMPR BUDGET		\$ 450,000
TOTAL 2024 TEMPORARY W&S DEBT SERVICE BUDGET		\$ 200,000

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #30-2024

January 4, 2024

“Authorize the Execution of an Agreement for Auditing Services for Review of Statement of Assets Available for Benefits for LOSAP with Nisivoccia LLP”

WHEREAS, the Town of Newton will require the services of a qualified Auditor to examine the Statement of Net Assets Available for Benefits for the Town of Newton's Emergency Services Volunteer Length of Service Award Program (LOSAP) as of December 31, 2023; and

WHEREAS, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, the accounting firm Nisivoccia LLP has furnished an appropriate contract for said services for a maximum contract amount of \$2,000.00; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that said firm has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit the firm from making any reportable contributions through the term on the contract; and

WHEREAS, the anticipated term of this contract is for calendar year 2024; and

WHEREAS, the Chief Financial Officer has certified that funds will be provided in the 2024 Municipal Current Budget – Audit Services #20-135-200 to support this agreement with Nisivoccia LLP in the amount not to exceed \$2,000.00;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby authorized to execute a contract on behalf of the municipality for review of their LOSAP Statement of Net Assets Available for Benefit and said contract will remain on file in the Municipal Clerk's office; and

BE IT FURTHER RESOLVED, that a copy of the fully executed contract be forwarded to Nisivoccia LLP and that notice of this award be published in accordance with the Local Public Contracts Law.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #31-2024

January 4, 2024

“Authorize and Direct the Tax Collector to Sell Municipal Liens in Accordance with New Jersey Law in 2024”

WHEREAS, the Governing Body of the Town of Newton in the County of Sussex, New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2023 in a manner prescribed by NJSA 54:5-19 and amended by Chapter 99, Public Laws of 1998;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with the New Jersey Statutes, as described above, and that said sale shall take place in 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #32-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for David B. Simmons, Jr., of Harold E. Pellow & Associates, Inc., as Water Engineer for the Town of Newton for Calendar Year 2024”

WHEREAS, the Town of Newton requires the services of a qualified Water Engineer for the Town of Newton on an annual basis through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, QPA, of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2024 calendar year; and

WHEREAS, David B. Simmons, Jr., of Harold E. Pellow & Associates, Inc., in the aggregate is expected to exceed the pay to play threshold of \$17,500.00; and

WHEREAS, David B. Simmons, Jr., has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies David B. Simmons, Jr., of Harold E. Pellow & Associates, Inc., has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, as required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$55,000.00 will be encumbered as follows:

2024 Water Sewer Utility Budget – Engineer Contractual #09-201-56-502-216

“The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount.”

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with David B. Simmons, Jr., of Harold E. Pellow & Associates, Inc., not to exceed \$55,000.00 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #33-2024

January 4, 2024

“Appointment of Various Attorneys for Calendar Year 2024”

WHEREAS, the Town of Newton has a need to acquire legal counsel for certain specific matters under non-fair and open contracts pursuant to provisions of N.J.S.A. 19:44A-20; and

WHEREAS, said professional services will be needed by the Town of Newton during calendar year 2024, and appropriate agreements for the appointment of each attorney have been prepared and executed by said attorneys; and

WHEREAS, the below named professionals have completed and submitted a Business Entity Disclosure Certification which certifies each professional has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit the professional from making any reportable contributions through the term of the contract; and

WHEREAS, the anticipated term of each individual contract is one (1) year;

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Mayor and Municipal Clerk to execute an agreement in duplicate with each professional listed below:

Eric M. Bernstein, Esq., of Eric M. Bernstein & Associates, LLC	Municipal Attorney
Steven M. Siegel, Esq., of The Law Offices of Timothy P. Downs, LLC	Municipal Prosecutor
Robert B. McBriar, Esq., of Schenck, Price, Smith & King, LLP	Tax Appeal & Municipal Conflict Attorney
James T. Prusinowski, Esq., of Trimboli & Prusinowski, LLC	Labor Relations Attorney
Daniel P. Agatino, J.D., PhD Gruber, Colabella, Liuzza & Thompson	Municipal Public Defender
Martin Allen, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.	Tax Appeal Conflict Attorney

BE IT FURTHER RESOLVED, a fully executed copy of each agreement be provided to each of the respective attorneys with a certified copy of this Resolution and advertised according to State Statute.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #34-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for J. Caldwell & Associates, LLC as Planner for the Town of Newton for Calendar Year 2024”

WHEREAS, the Town of Newton requires the services of a qualified Planner for the Town of Newton on an annual basis through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, QPA, of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2024 calendar year; and

WHEREAS, J. Caldwell & Associates, LLC, in the aggregate is expected to exceed the pay to play threshold of \$17,500.00; and

WHEREAS, J. Caldwell & Associates, LLC has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies J. Caldwell & Associates, LLC has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$110,000.00 will be encumbered as follows:

2024 Current Budget – Community Development Consultant, Planning Board Consultant

2024 Water Sewer Utility Budget – Consultant

Trust Escrow Accounts as applicable

General Capital – Redevelopment

Grants – Neighborhood Preservation Program and Historic

“The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount.”

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with J. Caldwell & Associates LLC, not to exceed \$110,000.00 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #35-2024

January 4, 2024

"Appointment of Keith Mitchell of the Mitchell Insurance Agency as Insurance Agent for Calendar Year 2024"

WHEREAS, the Town Council of the Town of Newton previously appointed local insurance agents to provide insurance coverage on behalf of the municipality; and

WHEREAS, said insurance services will be needed during calendar year 2024;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Keith Mitchell, of the Mitchell Agency, 29 Trinity Street, Newton, NJ 07860, be named as agent of record effective January 1, 2024 for the following insurance policies:

- | | |
|-----------------------------|------------------|
| a) Package | SIF2024-07860 |
| b) Workers' Compensation | WC2024-07860 |
| c) Umbrella Policy | SIF2024-07860 |
| d) Fire Accident Insurance | VFP-4231-3258E-6 |
| e) Fire Life AD&D Insurance | GL163635 |

BE IT FURTHER RESOLVED, that the above-named insurance agent is appointed to provide insurance services without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-1(1)(a) of the Local Public Contracts Law, because the services to be provided are of a nature requiring specific professional skills and knowledge; and

BE IT FURTHER RESOLVED, that notice of this action shall be published once in the New Jersey Herald.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #36-2024

January 4, 2024

“Reappointment of Certain Board and Commission Members”

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the following appointments be made:

<u>Board/Commission</u>	<u>Name</u>	<u>Term</u>	<u>Expiration Date</u>
Advisory Board of Health	Dr. John Craddock	5 Years	December 31, 2028
Economic Development	Rachel Bucci	3 Years	December 31, 2026
Economic Development	Vicki Hall-Romer	3 Years	December 31, 2026
Economic Development	Daniel Hayek	3 Years	December 31, 2026
Historic Preservation	Ralph Porter	4 Years	December 31, 2027
Newton Housing Authority	Keith Koeppel	5 Years	April 30, 2028
Parking Authority	Robert Boyle	5 Years	December 31, 2028
Planning Board	Vick Hall-Romer	4 Years	December 31, 2027
Planning Board	John Ragsdale	4 Years	December 31, 2027
Recreation Commission	Danielle Gyles-Zito	5 Years	December 31, 2028
Utility Advisory Board	Ralph Carchia	5 Years	December 31, 2028

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #37-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., as Sewer Engineer for the Town of Newton for Calendar Year 2024”

WHEREAS, the Town of Newton requires the services of a qualified Sewer Engineer for the Town of Newton on an annual basis through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, Q.P.A., of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2024 calendar year; and

WHEREAS, Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., in the aggregate is expected to exceed the pay to play threshold of \$17,500.00; and

WHEREAS, Frederick J. Margron, has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, as required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$75,000.00 will be encumbered as follows:

2024 Water Sewer Utility Budget - Engineer Contractual #56-504-216 - \$60,000.00

2024 Water Sewer Utility Budget - Consulting Service #56-501-216 - \$15,000.00

“The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount.”

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Frederick J. Margron, P.E., REM, CEA, of the firm Professional Consulting, Inc., not to exceed \$75,000.00 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #38-2024

January 4, 2024

“Authorize an Agreement with Holzhauer & Holenstein, LLC for Appraisal Services for Defense of State Level Tax Appeals in Calendar Year 2024”

WHEREAS, the Town of Newton anticipates the need for a professional appraiser and consultant in connection with emerging and ongoing tax appeal litigation within the Town of Newton; and

WHEREAS, Michael E. Holenstein of Holzhauer & Holenstein, LLC has submitted a proposal for his continued appraisal services to defend such tax appeals, which is acceptable to the Town of Newton Governing Body; and

WHEREAS, appraisal service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, the anticipated term of this contract is one (1) year, January 1, 2024 through December 31, 2024; and

WHEREAS, the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$17,500.00 will be encumbered as follows:

01-201-20-150-216 TAX ASSESS - OE - CONSULTANT SERVICES

“The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount.”

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby authorizes the execution of an agreement with Holzhauer & Holenstein, LLC, for appraisal services as outlined in Mr. Holenstein's proposal; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Holzhauer & Holenstein, LLC and a notice of this agreement be in the newspaper of record published in accordance with the Local Public Contracts Law.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #39-2024

January 4, 2024

**"Appointment of Alan Abramson as
Volunteer Senior Citizen Coordinator for the
Town of Newton for 2024"**

BE IT RESOLVED, by the Town Council of the Town of Newton, that Alan Abramson be and is hereby appointed as the volunteer Senior Citizen Coordinator for the Town of Newton during calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #40-2024

January 4, 2024

“Authorizing the Town of Newton to Enter into an Agreement with EXCEL Environmental Resources, Inc., for Environmental Engineering Services for Calendar Year 2024”

WHEREAS, the Town of Newton is in need of environmental engineering services for calendar year 2024; and

WHEREAS, EXCEL Environmental Resources, Inc., can provide environmental engineering services, in accordance with N.J.S.A. 40A:11-9; and

WHEREAS, environmental engineering services are exempt from bidding requirements per N.J.S.A. 40A:11-3, et. seq.; and

WHEREAS, the Town of Newton desires to enter into an agreement with EXCEL Environmental Resources, Inc., for environmental engineering services, effective January 1, 2024 through December 31, 2024, based on the proposal dated October 27, 2023;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. This resolution hereby serves as an Agreement between the Town of Newton and EXCEL Environmental Resources, Inc., for environmental engineering services for calendar year 2024; and
2. A copy of this resolution and EXCEL Environmental Resources, Inc., proposal dated October 27, 2023 be place on file in the Municipal Clerk's Office.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #41-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for DeCotiis, FitzPatrick, Cole and Giblin, LLC for Redevelopment Counsel for 2024”

WHEREAS, there exists a need for specialized legal services for the Town of Newton, in the County of Sussex, New Jersey in connection with the redevelopment program in the Town; and

WHEREAS, such special legal services can be provided best by a recognized Redevelopment Counsel firm, and the law firm of DeCotiis, FitzPatrick, Cole and Giblin, LLC, Paramus, New Jersey is so recognized by the financial community; and

WHEREAS, subject to the Governing Body appropriating sufficient funds in the 2024 Budget the Chief Financial Officer will certify funds pursuant to NJAC 5:30-5.5 (b2) open-end contract:

Amounts, not to exceed \$75,000, will be encumbered when services are ordered directly against the applicable General Capital ordinances, Legal accounts, Water Sewer Capital ordinances, Trust escrow accounts, or the 2024 Current Budget – Community Development #01-201-21-181-216.

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AS FOLLOWS:

1. The law firm of DeCotiis, FitzPatrick, Cole and Giblin, LLC, Paramus, New Jersey is hereby retained to provide the specialized legal services necessary in connection with redevelopment in accordance with an Agreement based on the proposal dated as of October 12, 2023 and submitted to the Town (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The services to be rendered by DeCotiis, FitzPatrick, Cole and Giblin, LLC, shall be on an "as needed" requirement, as sought by the Town of Newton in an amount **not to exceed \$75,000.00.**
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Town and notice of this action shall be published once in the New Jersey Herald.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #42-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for Gibbons P.C. for Bond Counsel for 2024”

WHEREAS, there exists a need for specialized legal services for the Town of Newton, in the County of Sussex, New Jersey in connection with the authorization and/or issuance of bonds in the Town; and

WHEREAS, such special legal services can be provided best by a recognized Bond Counsel firm, and the law firm of Gibbons P.C., Newark, New Jersey is so recognized by the financial community; and

WHEREAS, subject to the Governing Body appropriating sufficient funds in the 2024 Budget the Chief Financial Officer will certify funds pursuant to NJAC 5:30-5.5 (b2) open-end contract:

Amounts, not to exceed \$25,000, will be encumbered when services are ordered directly against the applicable General Capital ordinances, Legal accounts, Water Sewer Capital ordinances, and/or Trust escrow accounts.

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AS FOLLOWS:

1. The law firm of Gibbons P.C., Newark, New Jersey is hereby retained to provide the specialized legal services necessary in connection with Bond Counsel in accordance with an Agreement submitted to the Town (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The services to be rendered by Gibbons P.C., shall be on an "as needed" requirement, as sought by the Town of Newton in an amount **not to exceed \$25,000.00.**
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Town and notice of this action shall be published once in the New Jersey Herald.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #43-2024

January 4, 2024

“Approval of the Execution of a Shared Services Agreement with Stillwater Township to Provide Animal Control Services for Calendar Year 2024”

WHEREAS, the Township of Stillwater (“Stillwater”) wishes to obtain animal control services from the Town of Newton (“Newton”); and

WHEREAS, the Town of Newton (“Newton”) is willing to enter into a Shared Services Agreement with Stillwater to provide the requested animal control services to Stillwater; and

WHEREAS, the parties desire to enter into a Shared Services Agreement, a copy of which is attached, which sets forth the terms and conditions of the shared animal control services for the period commencing January 1, 2024 through and including December 31, 2024; and

WHEREAS, these types of shared services are just what the State of New Jersey envisioned when it seeks to encourage same through the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Clerk are hereby authorized, on behalf of the Town of Newton, to execute a Shared Services Agreement with the Township of Stillwater to provide animal control services to Stillwater for the Period of January 1, 2024 through December 31, 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #45-2024

January 4, 2024

"Procedure for Claimant Certification"

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

WHEREAS, the Chief Financial Officer, Monica B. Miebach of the Town of Newton, recommends a claimant signature only be required for the following:

- Transactions above the dollar threshold of \$6,600
- Reimbursement to Town Employees
- Sole Proprietors
- Deposits in advance of work and travel

WHEREAS, the Chief Financial Officer and Town Manager recommend the adoption of this Claimant Signature policy;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Newton that, effective immediately, Claimant Certification be waived on the Town Purchase Orders with the exceptions noted above.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #46-2024

January 4, 2024

"Award of an Insurance Broker of Record Contract for Employee Benefits"

WHEREAS, the Town of Newton (the "Town") requires the services of an insurance broker of record in order to oversee the Town's employee benefits program including medical, prescription, dental, vision, and Cobra administration as determined by the Town; and

WHEREAS, the Town is presently a member of the North Jersey Municipal Employee Benefits Fund ("NJMEBF"); and

WHEREAS, Health Insurance Broker and/or the Town's program administrator/representative to the NJMEBF is exempt from public bidding and may be awarded via resolution pursuant to N.J.S.A. 40A:11-5(m), in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, The Voza Agency ("Broker") is qualified to provide the above referenced services; and

WHEREAS, the Town is hereby authorized and directed to execute a Broker of Record authorization and to cause a notice of this decision to be published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. This agreement is hereby authorized and approved.
3. The Voza Agency is hereby appointed to represent the Town as Broker of Record for employee benefits including medical, prescription, dental, vision, and Cobra administration.
4. The Voza Agency is here appointed and designated as the Program Administrator/Town representative to NJMEBF.
5. The Town is hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
6. This resolution shall be effective immediately.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #47-2024

January 4, 2024

"Reimburse Town Employees for Vehicle Expenses for Calendar Year 2024"

WHEREAS, certain Town of Newton employees use their private vehicles in connection with Town business; and

WHEREAS, such employees routinely use their vehicles for travel within Sussex County; and

WHEREAS, it is appropriate to reimburse said Town employees for use of their personal vehicles;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the employees listed below receive the following **quarterly** allowances for all vehicular trips within Sussex County effective January 1, 2024:

<u>Employee</u>	<u>Position</u>	<u>Estimated Miles/Qtr.</u>	<u>Quarterly Amount</u>
Scott Holzhauser	Tax Assessor	200 miles	\$136.00
Danielle Finkle	Recreation Supervisor	200 miles	\$136.00
Anthony Perigo	Deputy Fire Chief	350 miles	\$238.00

BE IT FURTHER RESOLVED, the following employees are to receive an **annual** stipend for vehicular trips for Town banking purposes:

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
Theresa Schlosser	Tax Collector	\$175.00
Jacki Shackleton	Utility Collector	\$175.00

BE IT FURTHER RESOLVED, that for out-of-town business trips, employees, and officers of the Town of Newton who use their personal means of transportation shall be reimbursed, in accordance with the IRS standard allowance for business miles driven, in effect at the time of travel, from Newton to the point of destination and return during calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #48-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for Paulus, Sokolowski and Sartor, LLC as Alternate Water and Sewer Engineers for the Town of Newton for Calendar Year 2024”

WHEREAS, the Town of Newton requires the services of a qualified alternate Water and Sewer Engineer for the Town of Newton on an annual basis through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Sean Canning, QPA, of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2024 calendar year; and

WHEREAS, the firm Paulus, Sokolowski and Sartor, LLC, in the aggregate is expected to exceed the pay to play threshold of \$17,500.00; and

WHEREAS, Paulus, Sokolowski and Sartor, LLC, has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies Paulus, Sokolowski and Sartor, LLC., has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, as required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$55,000.00 will be encumbered as follows:

2024 Water Sewer Utility Budget - Engineer Contractual #56-504-216- \$55,000.00

"The maximum dollar value is based on a reasonable estimate of the goods or services required over the contract term, and the Town of Newton is not obligated to spend that amount."

NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Paulus, Sokolowski and Sartor, LLC not to exceed \$55,000.00 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #49-2024

January 4, 2024

“Authorize the Award of a Required Disclosure Contract for KKPR Marketing and Public Relations”

WHEREAS, the Town of Newton has a need to maintain an informative website, promote its marketing events through social media and other venues, and ensure the public is well informed regarding events sponsored by the Town of Newton and others, by KKPR Marketing and Public Relations, through a contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Sean Canning, QPA, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of this contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the 2024 calendar year; and

WHEREAS, the services of KKPR Marketing and Public Relations in the aggregate is expected to be in excess of the pay to play threshold of \$17,500.00; and

WHEREAS, KKPR Marketing and Public Relations has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies KKPR Marketing and Public Relations has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit KKPR Marketing and Public Relations, from making any reportable contributions through the term of the contract; and

WHEREAS, as required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$20,210.00 will be encumbered as follows:

2024 Current Budget	
#01-201-20-100-221	\$13,140.00
2024 Water Sewer Budget	
#09-201-56-501-221	\$7,070.00

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with KKPR Marketing and Public Relations not to exceed \$20,210.00 for the 2024 calendar year; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Municipal Clerk's Office.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #50-2024

January 4, 2024

**“Reappointment of Jessica M. Vollero as
Animal Control Officer for the Town of
Newton”**

WHEREAS, N.J.S.A. 4:19-15.16b, states a Governing Body of a municipality shall appoint a certified Animal Control Officer who shall be responsible for animal control within the jurisdiction; and

WHEREAS, Jessica M. Vollero, has successfully satisfied the requirements pursuant to P.L. 1983 Chapter 525 as a Certified Animal Control Officer;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby reappoints Jessica M. Vollero as the Animal Control Officer for the Town of Newton for calendar year 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #51-2024

January 4, 2024

“Authorizing the Town of Newton to Enter into an Agreement with The Canning Group, LLC for the Provision of Qualified Purchasing Agent Services for Calendar Year 2024”

WHEREAS, the Town of Newton is in need of Qualified Purchasing Agent (“QPA”) services; and

WHEREAS, The Canning Group, LLC can provide QPA services, in accordance with N.J.S.A. 40A:11-9; and

WHEREAS, QPA services are exempt from bidding requirements per N.J.S.A. 40A:11-3, et. seq.; and

WHEREAS, the Town of Newton desires to enter into an agreement with The Canning Group, LLC for QPA services, effective January 1, 2024 through December 31, 2024, based on the proposal submitted September 1, 2023 in the amount of \$8,500.00;

WHEREAS, as required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., the Chief Financial Officer hereby certifies subject to the Governing Body appropriating sufficient funds in the 2024 Temporary and Permanent budgets, funds NOT TO EXCEED \$8,500.00 will be encumbered as follows:

2024 Current Budget

#01-201-21-181-216 \$5,525.00

2024 Water Sewer Budget

#09-201-56-501-216 \$2,975.00

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Manager is hereby authorized to execute the Agreement between the Town of Newton and The Canning Group, LLC for QPA services based on the proposal submitted dated September 1, 2023 in the amount of \$8,500.00; and
2. Sean P. Canning, MPA, QPA is hereby appointed as Qualified Purchasing Agent for the Town of Newton effective January 1, 2024 through December 31, 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #52-2024

January 4, 2024

“Authorizing the Town of Newton to Enter into an Agreement with Phoenix Advisors, LLC in Connection with the Continuing Disclosure Requirements as our Independent Registered Municipal Advisor”

WHEREAS, the Town of Newton (“Town”) needs to engage the professional services of a financial advisory firm to advise the Town in connection with the Continuing Disclosure Requirements and issuance of Bonds and/or Notes and other matters relating to fiscal management; and

WHEREAS, Phoenix Advisors, LLC (“Phoenix”), 625 Farnsworth Avenue, Bordentown, NJ, 08505, provides such professional advisory services, and is a Registered Municipal Advisor with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board, and has heretofore been appointed by the Town to provide the same for the calendar year 2024; and

WHEREAS, Phoenix will perform, as Financial Advisor, tasks more fully described in the proposal dated December 2023, and attached is the Agreement as Exhibit “A”; and

WHEREAS, the Town will compensate Phoenix for Financial Advisory Services, in accordance with the Agreement dated December 2023, as set forth in Section 2 of said Agreement; and

WHEREAS, the parties desire hereby to set forth the full terms and conditions under which Phoenix will provide professional advisory services to the Town, as set forth in the Agreement attached hereto;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town Manager is hereby authorized to execute an agreement with Phoenix Advisors, LLC in connection with the issuance of Bonds and/or Anticipation Notes, also all Continuing Disclosure Requirements.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #53-2024

January 4, 2024

**"Transfer of School Monies for the Period
from January 1, 2024 to June 30, 2024"**

BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Treasurer be authorized to turn over to the Treasurer of School Monies, as monies become available, \$7,061,068.00 to meet the obligations of the Newton Board of Education, inclusive of Debt Service, in accordance with the Statutes and the request of the Board of Education of Newton;

Amount of Tax Voted (Inclusive of Debt Service)	\$14,122,137.00
Amount Received to Date	7,061,069.00
Amount of This Request	<u>7,061,068.00</u>
Balance Due Board of Education	.00

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #54-2024

January 4, 2024

“Resolution to Appoint a Temporary Judge for the Shared Municipal Court of Green Township and the Town of Newton”

WHEREAS, the Town of Newton has a need for a temporary Judge for the Shared Court of Green Township and the Town of Newton; and

WHEREAS, the Honorable Michael A. Carlucci, JMC has been assigned as temporary Judge for the Town of Newton for the 2024 calendar year; and

WHEREAS, the monthly compensation for the Honorable Michael A. Carlucci, JMC will be the responsibility of the Town of Newton as follows:

Newton:	\$3,220.33
Green:	<u>\$416.67</u>
Monthly Total:	\$3,637.00

NOW, THEREFORE BE IT RESOLVED, the Honorable Michael A. Carlucci, JMC will serve as temporary Judge for the Shared Court of Green Township and the Town of Newton for the 2024 calendar year.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #55-2024

January 4, 2024

“Authorize Submission of a Strategic Plan for the Municipal Alliance for Grant Cycle July 2024-June 2025”

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth, and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Town Council of the Town of Newton, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Town Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Sussex;

NOW, THEREFORE BE IT RESOLVED, by the Town of Newton, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the **Action Municipal Alliance** grant for fiscal year 2025 in the amount of:
GCADA GRANT FUND \$ 6,037.00
Cash Match \$ 1,509.25
In-Kind \$ 4,527.75
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
John-Paul E. Couce, Mayor

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #56-2024

January 4, 2024

“Appointment of Chirag D. Mehta, Esq., as the Town of Newton’s Alternate Municipal Prosecutor for Calendar Year 2024”

WHEREAS, Steven M. Siegel, Esq., currently serving as the Town of Newton's Municipal Prosecutor, has indicated an Alternate Municipal Prosecutor may be needed occasionally by the Town of Newton during calendar year 2024; and

WHEREAS, it is agreed any municipal prosecutor appointed by a municipality in the County can provide prosecutor services to the Town of Newton in the event an alternate is needed to prosecute in the absence of Steven M. Siegel, Esq., or in the case of an attorney conflict; and

WHEREAS, Chirag D. Mehta, Esq., has expressed an interest in serving as Newton's Alternate Municipal Prosecutor; and

WHEREAS, compensation of said services and supervision will be the sole responsibility of Steven M. Siegel, Esq. when an alternate prosecutor is utilized in his absence; and

WHEREAS, legal services are a professional service as defined by the Local Public Contracts Law and are, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i);

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that we hereby appoint Chirag D. Mehta, Esq., as the Town of Newton's Alternate Municipal Prosecutor for the calendar year 2024; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to Chirag D. Mehta, Esq., Steven M. Siegel, Esq., Carolyn Murray, Acting Sussex County Prosecutor, and the Town of Newton Temporary Municipal Judge, the Hon. Michael A. Carlucci.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #57-2024

January 4, 2024

**“Appointment of Orlando R. Rodriguez, Esq.,
as the Town of Newton’s Alternate Public
Defender for Calendar Year 2024”**

WHEREAS, Daniel P. Agatino, Esq., currently serving as the Town of Newton's Public Defender, has indicated an Alternate Public Defender may be needed occasionally by the Town of Newton during calendar year 2024; and

WHEREAS, it is agreed any public defender appointed by a municipality in the County can provide public defender services to the Town of Newton in the event an alternate is needed to defend in the absence of Daniel P. Agatino, Esq., or in the case of an attorney conflict; and

WHEREAS, Orlando R. Rodriguez, Esq., has expressed an interest in serving as Newton's Alternate Public Defender; and

WHEREAS, compensation of said services and supervision will be the sole responsibility of Daniel P. Agatino, Esq. when an alternate public defender is utilized in his absence; and

WHEREAS, legal services are a professional service as defined by the Local Public Contracts Law and are, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i);

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that we hereby appoint Orlando R. Rodriguez, Esq., as the Town of Newton's Alternate Public Defender for the calendar year 2024; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to Orlando R. Rodriguez, Esq., Daniel P. Agatino, Esq., Carolyn Murray, Acting Sussex County Prosecutor, and the Town of Newton Temporary Municipal Judge, the Hon. Michael A. Carlucci.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #58-2024

January 4, 2024

"Approval of the Execution of a Shared Services Agreement with Branchville Borough to Provide Animal Control Services for Calendar Year 2024"

WHEREAS, the Borough of Branchville ("Branchville") wishes to obtain animal control services from the Town of Newton ("Newton"); and

WHEREAS, the Town of Newton ("Newton") is willing to enter into a Shared Services Agreement with Branchville to provide the requested animal control services to Branchville; and

WHEREAS, the parties desire to enter into a Shared Services Agreement, a copy of which is attached, which sets forth the terms and conditions of the shared animal control services for the period commencing January 1, 2024 through and including December 31, 2024; and

WHEREAS, these types of shared services are just what the State of New Jersey envisioned when it seeks to encourage same through the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Clerk are hereby authorized, on behalf of the Town of Newton, to execute a Shared Services Agreement with the Borough of Branchville to provide animal control services to Branchville for the Period of January 1, 2024 through December 31, 2024.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #59-2024

January 4, 2024

"Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2023 and 2024 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the reorganization meeting of said Governing Body conducted on Thursday, January 4, 2024.

Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/04/2024 For bills from 12/12/2023 to 12/29/2023

Check#	Vendor	Description	Payment	Check Total
9870	4460 - ADS CONTRACTORS, LLC.	PO 64154 ADA RAMPS & SIGNAGE W. NELSON & DIVISION	41,632.52	41,632.52
9871	2799 - AFLAC	PO 64901 Dec 2023 - Vol Ben - Disability, Hospita	2,288.16	2,288.16
9872	3006 - AG CHOICE, LLC.	PO 64139 TOP SOIL PARKS/Field Dressing	80.00	80.00
9873	4769 - ALL TRAFFIC SOLUTIONS INC.	PO 64874 LFP BATTERY	339.91	339.91
9874	3897 - AMAZON CAPITAL SERVICES	PO 62917 B: PD/DISPATCH SUPPLIES PARTICIPAT	244.36	
		PO 64784 Supplies for Reorg Meeting	110.97	
		PO 64785 Name Plates - Council	23.13	
		PO 64786 Supplies for Reorg Meeting - 2nd order	35.76	
		PO 64837 Gift bags and disposable utensils	62.24	
		PO 64846 Office Supplies: DPW	60.65	537.11
9875	3897 - AMAZON CAPITAL SERVICES	PO 64863 2 boxes of pens	30.74	30.74
9876	3869 - AMERICAN FIDELITY ASSURANCE	PO 64881 Dec 2023 - Vol Benefits - LTD, Critical	562.22	562.22
9877	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 64883 FSA - Voluntary - Dec 7th & Dec 21st	670.82	670.82
9878	4744 - APPRAISAL SYSTEMS INC.	PO 64692 2024 REASSESSMENT	17,000.00	17,000.00
9879	4596 - ATLANTIC COMFORT SYSTEMS	PO 62712 DPW Rpr/Heating System	2,000.00	2,000.00
9880	4786 - BARNHILL PROP LLC	PO 64912 REFUND ANNUAL STANDPIPE/SPRINKLER FEE ER	1,600.00	1,600.00
9881	1132 - BOONTON TIRE SUPPLY INC.	PO 64041 B: PD VEHICLE REPAIR	41.60	41.60
9882	300 - BRIGHTSPEED	PO 62838 B: ALARM CIRCUITS A/C #309485585 HIGH ST	125.85	
		PO 62839 B: WOODSIDE AVE PS A/C #3010395888 @ \$42	41.96	
		PO 62840 B: LOCAL PHONE SVC A/C #310115975	2,030.43	
		PO 62840 B: LOCAL PHONE SVC A/C #310115975	1,225.38	
		PO 62841 B: LONG DISTANCE #499697313 (SPLIT INTO	58.63	
		PO 62842 B: LONG DISTANCE A/C #320421349 (SPLIT	58.28	3,540.53
9883	702 - C W A LOCAL 1032	PO 64885 Police Dispatch Dues - DEC 2023	286.80	286.80
9884	175 - CAPITAL ACCOUNT	PO 64804 Move 911 grant monies to Capital for EMT	32,030.00	32,030.00
9885	77 - CCP INDUSTRIES, INC.	PO 64854 Supplies Cust #53794	1,691.85	1,691.85
9886	3770 - CINTAS	PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	117.11	
		PO 62969 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	170.87	287.98
9887	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 62781 B: WATER DELV	115.49	115.49
9888	286 - CURRENT ACCOUNT	PO 64825 GAS/DIESEL USAGE FEB TO NOV	6,496.50	6,496.50
9889	4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP	PO 64805 CRG (CARUSON REDEV GR) SEMPRE PROP.	2,135.00	
		PO 64806 NEWTON 213 LLC - SHOP RITE	5,600.00	7,735.00
9890	4069 - DELL MARKETING L.P.	PO 64743 New Computers for Rec and Pool office CU	2,859.29	
		PO 64803 Morris Lake PC CUST #36731320	1,191.89	4,051.18
9891	2589 - DENVILLE LINE PAINTING, INC.	PO 64469 Restriping North Park Drive/ CR616 to Un	4,490.22	4,490.22
9892	2386 - DOMINICK'S PIZZA LLC	PO 64596 Veterans Day Winner Prize	50.00	50.00
9893	4780 - EGGLECK NUTRITION LLC	PO 64802 Health Webinars - 4 sessions - all staff	1,000.00	1,000.00
9894	106 - ELIZABETHTOWN GAS	PO 62808 B: NATURAL GAS	3,166.20	
		PO 62808 B: NATURAL GAS	1,302.73	4,468.93
9895	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 62813 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	442.00	
		PO 62813 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	3,302.00	3,744.00
9896	3817 - ESI EQUIPMENT INC.	PO 64875 RESCUE TOOLS FIRE ANNUAL PREVENTIVE MAIN	106.00	106.00
9897	4747 - FF1 APPARATUS LLC	PO 64438 ENG #801 preventative maint	2,673.84	
		PO 64694 ENG #1 REPAIRS	1,011.45	3,685.29
9898	4346 - FOVEONICS DOCUMENT SOLUTIONS	PO 57828 Document Scanning - Planning Department	1,450.00	
		PO 57828 Document Scanning - Planning Department	2,625.00	4,075.00
9899	3318 - FREDON ANIMAL HOSPITAL	PO 64828 FVRCP vaccination - YAM annual (2nd shot	8.00	8.00
9900	200 - GARDEN STATE LABORATORIES INC	PO 62920 B: WASTE & DRINKING WATER ANALYSIS Jan -	2,095.00	2,095.00
9901	4388 - GFOA OF NJ	PO 64818 M MIEBACH MEMBERSHIP	100.00	
		PO 64882 Job Posting - CFO (Jan 1st Post)	70.00	170.00
9902	4384 - GIBBONS P.C.	PO 64816 2023 BONDS ADVERTISEMENT	191.34	191.34
9903	2313 - GRAVITY DESIGN WORKS, INC.	PO 64860 Key to the City Award - Harold Pellow	300.00	
		PO 64911 10x10 TENT	1,310.00	1,610.00
9904	70 - HACH COMPANY	PO 64709 LAB SUPP'S	66.89	66.89
9905	2831 - HAMPTON RV SALES, INC.	PO 64853 Trailer Landscape Lug Nuts/ Studs	39.84	39.84
9906	3804 - HAYDEE BALLESTER	PO 62778 B: COURT TRANSLATION	245.00	245.00
9907	230 - HAYEK'S MARKET INC.	PO 64796 12/11 - Desserts for Council meeting	25.06	25.06
9908	4337 - HFE SERVICES LLC	PO 64859 Multi-Factor Authentication set up - all	1,500.00	1,500.00
9909	3876 - HOLLAND COMPANY, INC.	PO 62877 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,471.39	11,471.39
9910	1712 - HOLZHAUER & HOLENSTEIN, LLC	PO 64897 APPRAISAL FOR TAX APPEALS	17,500.00	17,500.00
9911	1712 - HOLZHAUER & HOLENSTEIN, LLC	PO 64898 REVIEW COMMERCIAL REASSESSMENT	10,000.00	10,000.00

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/04/2024 For bills from 12/12/2023 to 12/29/2023

Check#	Vendor	Description	Payment	Check Total
9912	272 - HOLZHAUER, SCOTT	PO 64879 GSMLS DUES JAN - JUNE 2024	87.50	87.50
9913	1866 - HOME DEPOT, INC.	PO 64856 KENNEL WASHER/DRYER	1,309.46	1,309.46
9914	4783 - HUGHES MARKETING GROUP	PO 64857 Virtual Thought Leadership Event	2,500.00	2,500.00
9915	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 62846 B: PLANNER CONSULTANT SERVICES (NOT TO PO 64372 2023 Plan Endorsement Renewal	955.00 3,525.00	
		PO 64817 ARMORY/NPP GRANT/AFFORDABLE HOUSING -NOV	585.00	
		PO 64817 ARMORY/NPP GRANT/AFFORDABLE HOUSING -NOV	2,570.00	
		PO 64817 ARMORY/NPP GRANT/AFFORDABLE HOUSING -NOV	260.00	7,895.00
9916	1271 - JCI JONES CHEMICALS, INC	PO 62878 B:Liq Gas Sulfer Dioxide (\$17,000 @ \$1.5	1,433.55	
		PO 62984 B: LIQUID CHLORINE/GAS (\$350 PER Cyl @1	2,100.00	3,533.55
9917	113 - JCP&L	PO 62857 B: ELECTRIC	8,987.67	
		PO 62857 B: ELECTRIC	4,189.86	13,177.53
9918	3067 - JERSEY SHIRTS & DESIGNS	PO 64790 2 Dozen Custom Hat/Scarf sets	1,008.00	1,008.00
9919	3067 - JERSEY SHIRTS & DESIGNS	PO 64858 Rec Uniforms	156.00	156.00
9920	3067 - JERSEY SHIRTS & DESIGNS	PO 64871 Court Sweatshirts	56.00	56.00
9921	3644 - JOHNNY ON THE SPOT, LLC.	PO 64453 8 PORT-O-JOHN'S FOR FALL FESTIVAL - OCTOB	449.50	449.50
9922	2569 - KIEFFER ELECTRIC, INC.	PO 64852 Police Station - Electrical Repairs/ OSH	14,890.45	14,890.45
9923	3711 - KKPR MARKETING & PUBLIC RELATIONS,	PO 62804 B: PUBLIC RELATIONS & SPECIAL EVENTS MAR	800.00	800.00
9924	4778 - LAW ENFORCEMENT DRONE ASSOCIATION	PO 64769 ASSOCIATION MEMBERSHIP	198.00	198.00
9925	4356 - LENOVO	PO 64751 DISPATCH COMPUTER	1,356.00	1,356.00
9926	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 62881 B: Liq Sodium Hypochlorite (\$30,000 @ \$3	2,145.00	2,145.00
9927	3308 - MASON-WILLIAMS, KIMBERLY	PO 64820 MILEAGE TO AC - CONFERENCE NOV., 2023	180.43	
		PO 64880 INSIDE DECOR FOR TREE LIGHTING EVENT DEC	252.46	432.89
9928	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 62973 B: ELEVATOR MAINT (TH & POLICE) Jan - De	500.00	500.00
9929	4531 - MILLENNIUM STRATEGIES LLC	PO 64792 Grant writing services -2024 ARP FF Gran	2,500.00	2,500.00
9930	409 - MINISINK PRESS INC	PO 64795 Letterhead and Business Cards - Council	626.02	626.02
9931	2567 - MUNICIPAL RECORD SERVICE	PO 64684 Court Mailers, Plea Agreements & Bail Re	397.00	397.00
9932	4284 - NEWTON AUTO BODY & RESTORATION,LLC	PO 64827 NFD CHIEF'S TRUCK - MVA REPAIR	1,370.93	
		PO 64833 PD CAR 12 REPAIR	3,415.76	4,786.69
9933	2201 - NEWTON FIRE DEPARTMENT	PO 64801 LUNCH FOR 56 CAR SHOW PARTICIPANTS & VOL	392.00	392.00
9934	700 - NEWTON PATROLMANS ASSOCIATION	PO 64889 PBA DUES - Dec 2023	720.00	720.00
9935	1745 - NEWTON SUPERIOR OFFICERS	PO 64890 SOA DUES - DEC 2023	420.00	420.00
9936	336 - NEWTON TROPHY	PO 64788 PD NAME PLATES	12.00	
		PO 64861 Plaque Award - Harold Pellow	115.00	127.00
9937	2835 - NJMEBF	PO 64900 MEDICAL/DENTAL - DECEMBER 2023	175,817.47	
		PO 64900 MEDICAL/DENTAL - DECEMBER 2023	25,342.93	
		PO 64900 MEDICAL/DENTAL - DECEMBER 2023	12,934.60	214,095.00
9938	1207 - NJMMA	PO 64793 2024 Full Membership for Russo	250.00	250.00
9939	4771 - NORTH JERSEY GARAGE DOORS LLC	PO 64849 DPW Garage Doors Rpr/ Service/ Rpr Beari	65.00	65.00
9940	4324 - O'REILLY'S PUB	PO 64791 Reorg Lunch - 1/4/24	745.00	745.00
9941	2882 - ONE CALL CONCEPTS, INC.	PO 62805 B: ONE CALL MESSAGES	158.00	158.00
9942	1751 - OSWIN TERESA ANN	PO 64799 Tree Topper for Lobby	21.15	21.15
9943	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 62918 B: ALTERNATE SEWER ENGINEER (NOT TO EXCE	1,760.00	
		PO 64822 SCADA UPGRADE/W/WW ENG -NOV	12,755.00	14,515.00
9944	64 - PELLOW, HAROLD & ASSO, INC.	PO 63193 B: WATER ENGINEER (not to exceed \$47,000	4,181.00	
		PO 64807 TULIP HOMES,LLC B1401 L5	172.50	
		PO 64809 Sussex Realty I,LLC B7.09 L5	277.50	
		PO 64810 WATER ST HOLDINGS,LLC REDEV	759.00	
		PO 64811 Analytical Science & Tech Gr B5.01 L11	138.00	5,528.00
9945	64 - PELLOW, HAROLD & ASSO, INC.	PO 64812 ENG REV: Brookside	598.50	
		PO 64813 RES FOR NAT'L SELECTION	345.00	
		PO 64814 THORLABS - PL BD ESCROW	1,024.50	
		PO 64819 OCT ENGINEERING	9,438.75	
		PO 64819 OCT ENGINEERING	6,799.88	18,206.63
9946	64 - PELLOW, HAROLD & ASSO, INC.	PO 64823 PLANNING BD -OCT	310.50	
		PO 64829 QUANTUM REALM,PUNC EQ (12/20)	1,863.00	
		PO 64830 POPS BAGEL SHOP March services	33.00	2,206.50
9947	2788 - PENTELEDATA	PO 62812 B: INTERNET -DPW & STP	159.95	
		PO 62812 B: INTERNET -DPW & STP	159.95	319.90
9948	1916 - PERFORMANCE TRAILERS, INC.	PO 64850 Trailer Landscape Fenders x2	196.00	196.00
9949	4708 - PHILLIPS PREISS GRYGIEL LEHENY HUGHES LL	PO 64831 NEWTON 213 LLC - SHOP RITE	40.00	40.00
9950	4126 - PROFESSIONAL CONSULTING INC.	PO 62782 B: SEWER ENGINEER (\$179/HR NOT TO EXCE	3,493.50	

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/04/2024 For bills from 12/12/2023 to 12/29/2023

Check#	Vendor	Description	Payment	Check Total
		PO 64841 NOV W/S ENGINEERING	9,626.00	13,119.50
9951	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 62820 B: GAS ACCT #40382, Contract until 10/	4,056.38	4,056.38
9952	4425 - Reliance Standard Life Insurance Co	PO 64904 FIRE ACC/LIFE INS - Nov 2023	226.44	226.44
9953	4400 - RUTGERS,OFFICE OF CONTINUING ED	PO 63794 Recycling Certification Training	150.00	150.00
9954	61 - S K OFFICE SUPPLY INC.	PO 62940 B: SHREDDING 2023	150.00	150.00
9955	1261 - S/NJ EMPLOYER ACCOUNTS	PO 64843 NJ Unemployment - 2nd & 3rd Qtrs. 2023	8,737.11	8,737.11
9956	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 62803 B: TAX APPEAL ATTORNEY (\$160/HR NOT TO	250.95	250.95
9957	3134 - SHOP RITE, INC.	PO 64826 Supplies for Staff/Safety/Admin - end of	45.62	45.62
9958	3117 - SOME'S WORLD WIDE UNIFORMS, INC.	PO 64839 NPJ JACKET	143.10	143.10
9959	2257 - STAPLES	PO 62853 : NPJ OFFICE SUPPLIES	92.22	
		PO 64824 Calendars, Gold Seals, pencils, white ou	58.83	
		PO 64838 Toner cartridges - Manager's printer	381.96	
		PO 64847 Office Supplies: Morris Lake	243.71	
		PO 64865 Ink for Recreation Printer	145.16	921.88
9960	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 64237 B.ENGINEERING DESIGN MOORE'S BROOK	168.00	
		PO 64238 B.ENGINEERING MEMORY PARK INFRASTRUCTURE	7,326.00	
		PO 64513 MOORES BROOK DREDGING STORMWATER MANAGEM	18,392.50	25,886.50
9961	2056 - SUBURBAN PROPANE, LP.	PO 64756 PROPANE ACCT #2232-574789	3,584.23	3,584.23
9962	3442 - SUNLIGHT GENERAL	PO 62806 B: ELECTRIC DPW/STP	336.89	
		PO 62806 B: ELECTRIC DPW/STP	761.63	1,098.52
9963	3603 - SUSSEX COUNTY COMMUNITY COLLEGE	PO 64834 Sr Luncheon	675.00	675.00
9964	229 - SUSSEX COUNTY ECONOMIC	PO 64862 Sponsorship for SCEDP Awards Luncheon A	500.00	
		PO 64867 2024 Membership ACCT #1156	250.00	750.00
9965	2310 - SUSSEX COUNTY ENGINEERING DIVISION	PO 64866 2023 SIGNAL MAINTANCE SHARED SERVICE AGR	383.23	383.23
9966	4766 - SYMBOLARTS LLC	PO 64635 NPJ COIN #13468	1,988.50	1,988.50
9967	2479 - TAYLOR OIL CO., INC.	PO 62821 B: DIESEL ACCT #01-0062714	4,796.16	4,796.16
9968	4776 - TERRESTRIAL IMAGING, LLC.	PO 64759 DRONE TRAINING KIT Q#7916-3947	1,611.12	1,611.12
9969	4278 - TEXAS LIFE INSURANCE COMPANY	PO 64886 Dec 2023 - Life Insurance	35.45	35.45
9970	676 - THE EQUITABLE	PO 64903 Equitable - Def Comp - Dec 21, 2023	6,235.00	6,235.00
9971	4508 - TORRES, JUDY A	PO 64873 REIMBURSEMENT FOR COURSE TRANSPORTATION	162.54	162.54
9972	691 - TRANS WORLD ASSURANCE CO.	PO 64887 TWA - Voluntary Life - DEC 2023	400.00	400.00
9973	4328 - TREE KING INC.	PO 64462 Tree Removal - Town property: Morris Lak	7,800.00	7,800.00
9974	4130 - UNITED FIRE PROTECTION CORP.	PO 64546 Inspect FIRE ALARM SYSTEM Equipment 11/1	3,600.00	3,600.00
9975	1257 - UNUM LIFE/DISABILITY INSUR	PO 64888 UNUM - Voluntary - LTD - DEC 2023	746.12	746.12
9976	2716 - UPSEU LOCAL 424J	PO 64884 DPW - Monthly Dues - DEC 2023	672.00	672.00
9977	4617 - VALLEY MEDICAL GROUP	PO 63300 B: RANDOM DRUG TESTING/NJCCL	311.00	311.00
9978	2485 - VAN NIEUWLAND STEVE	PO 64800 ROOM REIMBURSEMENT FOR AC CONVENTION	198.72	
		PO 64905 LUNCH MEETING REIMBURSEMENT	48.62	247.34
9979	1280 - VERIZON WIRELESS, INC.	PO 62850 B: CELL PHONE ACCT #882571077-0001	1,726.74	
		PO 62850 B: CELL PHONE ACCT #882571077-0001	134.26	1,861.00
9980	4777 - VEX PETER	PO 64761 PD FAA TRAINING REIMBURSEMENT	175.00	175.00
9981	2635 - W.B. MASON, INC.	PO 64763 Office Supplies cust #c1329496	158.06	
		PO 64783 Wall calendar for office 2024 CUST #C13	29.23	
		PO 64794 Paper order - 2nd floor copier cust #C1	158.00	345.29
9982	1500 - WALMART	PO 64797 12/11 & 1/4 Reorg - Refreshments/Supplie	62.49	
		PO 64821 Senior Holiday Luncheon	188.68	251.17
9983	1144 - WEINER LESNIAK	PO 64808 TULIP HOMES,LLC B1401 L5	36.00	
		PO 64815 Marotta-Godkar LLC B5.01 Lot 2	108.00	144.00
9984	382 - WELDON ASPHALT COMPANY, INC.	PO 64851 Street Materials/Road Patching :Nov/Dec	435.67	435.67

	TOTAL			598,365.96

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-166-05-000-001	INTERFUND RECEIVABLE - PARK AUTHORITY				38.01
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	14,255.97			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	203.50			
01-201-20-110-200	TOWN COUNCIL - OTHER EXPENSES	239.17			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	56.32			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	383.59			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	17.59			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	27,767.93			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	3,422.95			
01-201-20-165-200	ENGINEERING - OTHER EXPENSES	1,832.88			
01-201-20-175-200	HISTORIC COMMISSION - OTHER EXPENSES	130.00			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	4,919.00			
01-201-21-181-200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	1,180.05			
01-201-22-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	226.44			
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	175,817.47			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	4,765.84			
01-201-25-250-200	COMMUNICATIONS CENTER - OTHER EXPENSES	1,718.89			
01-201-25-255-200	FIRE DEPARTMENT - OTHER EXPENSES	106.00			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	14,864.23			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	4,553.00			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	15,834.07			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	8,513.58			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	311.00			
01-201-27-340-200	ANIMAL CONTROL - OE	8.00			
01-201-28-370-200	RECREATION - OTHER EXPENSES	1,225.40			
01-201-28-371-200	SWIMMING POOL - OTHER EXPENSES	3,053.60			
01-201-28-375-200	PARKS & PLAYGROUNDS - OTHER EXPENSES	80.00			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	25,848.40			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	698.00			
01-203-26-310-200	(2022) BUILDINGS & GROUNDS - OTHER EXPENSES		2,000.00		
01-204-55-000-000	Accounts Payable			4,075.00	
01-260-05-100	DUE TO CLEARING			0.00	318,145.88
TOTALS FOR	CURRENT FUND	312,032.87	2,000.00	4,113.01	318,145.88
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			34,743.10	
02-260-05-100	Due to Clearing			0.00	34,743.10
TOTALS FOR	STATE AND FEDERAL GRANTS	0.00	0.00	34,743.10	34,743.10
04-215-55-908-000	ORD 2022-13 SIDEWALKS RT 206/WATER ST			9,366.75	
04-215-55-913-000	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2			25,886.50	
04-215-55-916-000	ORD 2022-29 REAPPROPRIATING ORD.			1,309.46	
04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			58,704.52	
04-260-05-100	Due to Clearing			0.00	95,267.23
TOTALS FOR	GENERAL CAPITAL	0.00	0.00	95,267.23	95,267.23
08-215-55-903-000	ORD 2020-7 DIGESTER & PRI SLUDGE PUMP-NJIB			6,298.00	
08-215-55-907-000	ORD 2022-12 WS IMP. FULLY FUNDED			10,642.50	
08-215-55-912-000	ORD 2023-8 WATER IMP NJIB			3,328.00	
08-215-55-913-000	ORD 2023-11 SEWER IMP. NJIB			2,112.50	
08-260-05-100	DUE TO CLEARING			0.00	22,381.00
TOTALS FOR	WATER/SEWER UTILITY CAPITAL	0.00	0.00	22,381.00	22,381.00
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	65,330.14			
09-206-55-000-000	OVERPAYMENTS - W&S			1,600.00	
09-260-05-100	DUE TO CLEARING			0.00	66,930.14
TOTALS FOR	WATER/SEWER UTILITY	65,330.14	0.00	1,600.00	66,930.14
20-260-05-100	Due to Clearing			0.00	47,116.61
20-287-56-000	RESERVE FOR EXPENDITURES - UNEMPLOYMENT			8,737.11	
20-291-55-075-001	UNION DUES - PBA			1,140.00	
20-291-55-075-002	UNION DUES - IUE #911			672.00	
20-291-55-075-003	UNION DUES - CWA #1032			286.80	
20-291-55-077	DEFERRED COMP - EQUITABLE			6,235.00	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			303.72	
20-291-55-082-002	AFA Med FSA			254.16	

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
20-291-55-082-004	AFA Life Ins.			258.50	
20-291-55-082-005	AFA Texas Life			35.45	
20-291-55-082-006	AFA - DEPENDENT CARE FSA			416.66	
20-291-55-084	UNUM DISABILITY INS.			746.12	
20-291-55-086	HEALTH INS. EMPLOYEE			25,342.93	
20-291-55-087-001	AFLAC DISABILITY Post Tax			1,227.82	
20-291-55-087-002	AFLAC ACCIDENT Pre Tax			596.12	
20-291-55-087-003	AFLAC HOSPITAL Pre Tax			263.32	
20-291-55-087-004	AFLAC CANCER Pre Tax			200.90	

TOTALS FOR	PAYROLL	0.00	0.00	47,116.61	47,116.61
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31-260-05-100	DUE TO CLEARING			0.00	1,755.50
31-286-56-102-000	ENGINEER REVIEW FEES			1,363.50	
31-287-56-107	RES RECREATION (ALL)			392.00	

TOTALS FOR	TRUST	0.00	0.00	1,755.50	1,755.50
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33-260-05-100	DUE TO CLEARING			0.00	11,766.50
33-286-56-103-000	RES FOR NAT'L SELECTION -new constr(1/19			345.00	
33-286-56-107-000	QUANTUM REALM,PUNC EQ (12/20)			1,863.00	
33-286-56-108-000	WATER ST HOLDINGS,LLC REDEV			759.00	
33-286-56-109-000	NEWTON 213 LLC - SHOP RITE			5,640.00	
33-286-56-111-000	CRG (CARUSON REDEV GR) SEMPRE PROP.			2,135.00	
33-286-56-113-000	THORLABS - PL BD ESCROW (5/10)			1,024.50	

TOTALS FOR	DEVELOPERS ESCROW	0.00	0.00	11,766.50	11,766.50
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35-260-05-100	DUE TO CLEARING			0.00	260.00
35-296-56-001-000	RESERVES FOR COMMERCIAL DEVELOPMENT			260.00	

TOTALS FOR	HOUSING TRUST	0.00	0.00	260.00	260.00
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Total to be paid from Fund 01 CURRENT FUND	318,145.88
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS	34,743.10
Total to be paid from Fund 04 GENERAL CAPITAL	95,267.23
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL	22,381.00
Total to be paid from Fund 09 WATER/SEWER UTILITY	66,930.14
Total to be paid from Fund 20 PAYROLL	47,116.61
Total to be paid from Fund 31 TRUST	1,755.50
Total to be paid from Fund 33 DEVELOPERS ESCROW	11,766.50
Total to be paid from Fund 35 HOUSING TRUST	260.00

	598,365.96

Checks Previously Disbursed

9655	D.S. MEYER ENTERPRISES LLC.	PO# 64256	SIDEWALKS RT 519	321,447.58	11/27/2023
9655	D.S. MEYER ENTERPRISES LLC.	LOST MAIL		-321,447.58	12/13/2023 *VOID*
9869	D.S. MEYER ENTERPRISES LLC.	PO# 64256	SIDEWALKS RT 519	321,447.58	12/13/2023
231092	PAYROLL ACCOUNT		12/21 CURR PAY	207,399.42	12/21/2023
231147	PAYROLL ACCOUNT		12/21 GRANT PAY	1,002.72	12/21/2023
232096	CURRENT ACCOUNT		PAY BACK CURR FOR 23' PR SEED \$	280,000.00	12/28/2023
232110	PAYROLL ACCOUNT		12/21 DOG PAYROLL	2,896.16	12/21/2023
236090	PAYROLL ACCOUNT		12/21 W/S PAY	46,035.20	12/21/2023
237148	PAYROLL ACCOUNT		12/821 TRUST PAY	2,428.89	12/21/2023

				1,182,657.55	
				-321,447.58	*VOIDED

				861,209.97	

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Totals by fund		Previous Checks/Voids	Current Payments		Total

Fund 01	CURRENT FUND	207,399.42	318,145.88		525,545.30
Fund 02	STATE AND FEDERAL GRANTS	1,002.72	34,743.10		35,745.82
Fund 04	GENERAL CAPITAL	321,447.58	95,267.23		416,714.81
Fund 08	WATER/SEWER UTILITY CAPITAL		22,381.00		22,381.00
Fund 09	WATER/SEWER UTILITY	46,035.20	66,930.14		112,965.34
Fund 20	PAYROLL	280,000.00	47,116.61		327,116.61
Fund 27	ANIMAL TRUST	2,896.16			2,896.16
Fund 31	TRUST	2,428.89	1,755.50		4,184.39
Fund 33	DEVELOPERS ESCROW		11,766.50		11,766.50
Fund 35	HOUSING TRUST		260.00		260.00

	BILLS LIST TOTALS	861,209.97	598,365.96		1,459,575.93
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