

**Newton Parking Authority Meeting  
July 20, 2023 – Minutes  
Via ZOOM**

**Roll Call** – meeting called to order by Vice Chairman Mitchell at 3:03 p.m.

**Present:** Mr. Mitchell, Mr. Boyle, Ms. Kweselait, Ms Schlosser, Ms. Wood-Rosso  
**Also Present:** Mr. Russo, Jr., Newton Town Manager/PA Secretary  
**Excused:** Ms. Shotwell-Vaitkevicius, Chairman Teets

**Open Public Meetings Act Statement** – read by Mr. Russo, Jr.

**New Business**

- a. Resolution C-2023 – Certification of Annual Audit for the Town of Newton Parking Authority. Motion to approve Resolution C-2023 by Mr. Boyle, seconded by Mr. Mitchell.  
Approved 3-0.

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board; and

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this Resolution.

**Public to be Heard** - None.

Motion to Adjourn by Ms. Kweselait, seconded by Mr. Boyle. Approved 3-0.

**ADJOURNED AT 3:05 p.m.**

**Next meeting is September 7, 2023, at 8:45 a.m. via Zoom.**

**Respectfully submitted,**

*Thomas S. Russo, Jr.*

/s/ THOMAS S. RUSSO, JR.,  
TOWN MANAGER/PA SECRETARY