



**AGENDA
NEWTON TOWN COUNCIL
REGULAR HYBRID MEETING
JANUARY 27, 2025
7:00pm**

Please click this URL to join:

<https://us02web.zoom.us/j/83897818208?pwd=b1I2VDYyL0VleVRlemRVVnRrT3ZBZz09>

Webinar ID: 838 9781 8208 Passcode: 594036

Or join by phone: Dial: US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. OPEN PUBLIC MEETINGS ACT STATEMENT

IV. PRESENTATIONS/SWEARING IN

- a. Newton Fire Department Officers

V. APPROVAL OF MINUTES

- a. October 16, 2024, Executive Session
- b. October 28, 2024, Executive Session
- c. December 9, 2024, Regular Meeting
- d. December 20, 2024, Special Meeting

VI. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

VII. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo
- b. Councilmember Couce
- c. Councilmember Diglio
- d. Councilmember Teets
- e. Deputy Mayor Dickson
- f. Mayor Le Frois

VIII. UNFINISHED BUSINESS

IX. DISCUSSION

Plan Endorsement – Jessica Caldwell, Town Planner

X. ORDINANCES

- a. Introduction
Ordinance 2025-1

An Ordinance Authorizing the Acceptance of a Land Donation Known as Block 5.04, Lot 5 (7 Cherry Lane)
- Ordinance 2025-2

An Ordinance to Amend, Revise, and Supplement the Town Code of the Town of Newton, County of Sussex, State of New Jersey, Chapter 266 of the Town Code, Entitled "Streets and Sidewalks," Most Notably Section 266-42, Entitled "Notices"
- Ordinance 2025-3

An Ordinance to Amend, Revise, and Supplement the Town Code of the Town of Newton, County of Sussex, State of New Jersey, Chapter 105, Entitled "Filming", Most Notably Section 105-3, Entitled "Issuance of Permits" and Section 105-4, Entitled "Performance of Permit Holder"

XI. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #66-2025*

Resolution Approving the NJ Office of Planning Advocacy's Planning and Implementation Agreement and State Plan Policy Map
- b. Resolution #67-2025*

Approval of the Extension of a Contract with Schmidt's Wholesale Water Meter Supply Bid 3-2022
- c. Resolution #68-2025*

Authorizing a Municipal Lien Pursuant to N.J.S.A. 40:48-2.14 and Sections 213-2 and 299-7 for Property Maintenance Performed by the Town of Newton on Property Known as 131 Main Street, also known as Block 14.01, Lot 17
- d. Resolution #69-2025*

Resolution for Sign, Printing, and Logo Services in a Required Disclosure Contract to Gravity Design Works Inc.
- e. Resolution #70-2025*

Resolution Approving Vacation & Sick Leave Time Payout for Steven VanNieuwland
- f. Resolution #71-2025*

Resolution Establishing a Green Team Advisory Committee
- g. Resolution #72-2025*

Resolution to Accept the Proposed ADA Ramps & Crosswalks at Liberty Street and Linwood Ave./Annex Intersection Project as Final and Complete
- h. Resolution #73-2025*

Resolution Regarding the Town of Newton's Present and Prospective Fair Share Affordable Housing Obligations for the Fourth (4th) Round

i. Resolution #74-2025*

Resolution Awarding Professional Engineering Services for Sanitary Conveyance System Improvements Phase 1 Sewer Rehabilitation

j. Resolution #75-2025*

Approve 2024 Appropriation Reserve Transfers

k. Resolution #76-2025*

Approve Bills and Vouchers

XII. OPEN TO THE PUBLIC (3 minutes each)

XIII. COUNCIL & MANAGER COMMENTS

XIV. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE 2025-1

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A LAND DONATION KNOWN AS BLOCK 5.04, LOT 5 (7 CHERRY LANE)

WHEREAS, Town Square Gardens, LLC, the owner of a certain property located in the Town of Newton ("Town") and designated as Block 5.04, Lot 5 on the official Tax Map of the Town, otherwise known as 7 Cherry Lane ("Property"), has approached the Town to offer the Property to the Town by donation; and

WHEREAS, the Town is authorized to acquire land by donation in accordance with the provisions of the New Jersey Local Lands and Building Law, N.J.S.A. 40A:12-1 et seq. and, specifically, N.J.S.A. 40A:12-5(a)(1), pursuant to a duly adopted ordinance; and

WHEREAS, the Town has, after consultation with its Tax Assessor and engineering professionals, determined that the acceptance of the donation of this land is in the best interests of the Town of Newton; and

WHEREAS, the Town desires to accept the donation of the Property, subject to due diligence regarding environmental or any other issues that may affect the Town's acceptance and ownership of the Property;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey as follows:

1. The Town of Newton is hereby authorized in accordance with the provisions of the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq., to accept the donation and transfer of the land known as:
 - a. Block 5.04, Lot 5 on the official Tax Map of the Town of Newton, also known as 7 Cherry Street.
2. The acceptance of the Property is subject to and contingent upon final review, which includes the Town and/or its professionals conducting due diligence regarding environmental and any other issues that may affect the Town's acceptance and/or ownership of the Property and receiving adequate assurance that the Property is free of environmental and/or any other deleterious substances.
3. The Town Manager, the Town Clerk, and Town Attorney are hereby authorized to take all necessary action to implement the acceptance of the Property.
4. The Town Attorney is authorized to prepare any and all necessary documents and the Mayor and Town Clerk are authorized, as may be required, to execute any and all necessary documents for the acceptance by the Town of Newton for this Property.

BE IT FURTHER ORDAINED that:

(1) All ordinances or parts of the ordinance which are inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistencies.

(2) This Ordinance shall take effect upon due passage and publication in accordance with law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, January 27, 2025. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm or as soon thereafter as the matter may be heard on February 10, 2025 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE 2025-2

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT THE TOWN CODE OF THE TOWN OF NEWTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, CHAPTER 266 OF THE TOWN CODE, ENTITLED "STREETS AND SIDEWALKS," MOST NOTABLY SECTION 266-42, ENTITLED "NOTICES"

WHEREAS, Chapter 266 of the Town Code addresses streets and sidewalks in Town, as well as within same the issue of notice related to said repairing, the Town would like to amend, revise, and supplement said notice to place same in accordance with the paving oversight;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey to amend, revise and supplement Chapter 266 of the Town Code, entitled "Streets and Sidewalks," most notably Section 266-42, entitled "Notices," as follows:

§ 266-42 Notices.

"Whenever the Town Council enacts an ordinance or resolution providing for the paving and/or repaving of a street and/or sidewalk in the Town, the Supervisor or Assistant Supervisor for Public Works for the Town [municipal Clerk] shall promptly mail a written notice thereof to each person or business or corporation or company or their designee(s) owning sewers, mains, conduits, and/or other utilities in or under said street or sidewalk of owning any real property whether improved or unimproved, abutting said street or sidewalk. Such notice shall notify such persons, business, company, and/or corporation or their designee(s) that any application for an excavation permit for openings, cuts and/or excavations for work to be done in or under said street and/or sidewalk prior to such paving and/or repaving shall be submitted promptly in order that the work covered by such excavation permit [may] should be completed not later than forty-five (45) calendar days from the date of enactment of such ordinance or resolution. The Supervisor or Assistant Supervisor of Public Works [municipal Clerk] shall also promptly mail copies of such notice to all known occupants of all houses, buildings, and/or other structures abutting said street or sidewalk and to any governmental agencies and/or departments and/or other persons who may desire to perform excavation work in said street and/or sidewalk."

All other provisions of Chapter 266 of the Newton Town Code shall remain in full force and effect as currently exist in the Town Code.

[Brackets] denote deletions and underlined language denotes additions

NOW, THEREFORE, BE IT FURTHER ORDAINED THAT:

1. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.
2. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent with this Ordinance or any provisions of this Ordinance are hereby repealed in their entirety.
3. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, January 27, 2025. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm or as soon thereafter as the matter may be heard on February 10, 2025 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

[Brackets] denote deletions and underlined language denotes additions

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denotes new proposed language to the Ordinance.*

TOWN OF NEWTON

ORDINANCE 2025-3

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT THE TOWN CODE OF THE TOWN OF NEWTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, CHAPTER 105, ENTITLED "FILMING", MOST NOTABLY SECTION 105-3, ENTITLED "ISSUANCE OF PERMITS" AND SECTION 105-4, ENTITLED "PERFORMANCE OF PERMIT HOLDER"

WHEREAS, the Town of Newton ("Town") has determined that there is a need to amend, revise, and supplement certain sections of Chapter 105, entitled "Filming", most notably, Section 105-3, entitled "Issuance of Permits", and Section 105-4, entitled "Performance of Permit Holder";

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that Chapter 105 of the Newton Town Code, entitled "Filming", most notably Section 105-3, entitled "Issuance of Permits", subsections (A) and (D), be amended, revised, and/or supplemented to now read as follows:

§ 105-3. Issuance of permits.

- A. No permits will be issued by the Town Clerk unless applied for prior to ~~five~~ four (4) days before the requested shooting date; provided, however, that the Town Manager may waive the ~~five~~ four-day period if, in his judgment, the applicant has obtained all related approvals and adjacent property owners or tenants do not need to be notified. Projects may, depending on the needs of the sequence that they are filming, have to apply for and receive approval from other municipal agencies and/or departments (i.e. police, fire, zoning, animal control, department of health, etc.) before a permit can be issued.
- D. The posting of a cash bond of not ~~less~~ more than \$500 \$1,000.00 is required. The exact amount of the maintenance bond will be determined by the Town Manager to protect the Town and to ensure that the location utilized will be left after filming in a satisfactory condition, free of debris, rubbish, and equipment, and that due observance of all Town ordinances, laws, and regulations will be followed. Within seven (7) calendar days of the completion of filming, the Town will return the bond, if there has been no damage to public property or public expense caused by the filming.

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BE IT FURTHER ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that Chapter 105 of the Newton Town Code, entitled "Filming", most notably Section 105-4, entitled "Performance of Permit Holder", subsections (C) (E) and (F) are hereby amended, revised, and/or supplemented to now read as follows:

§ 105-4. Performance of permit holder.

- C. Filming in residential zones shall be permitted ~~Monday through Friday~~ seven (7) calendar days per week between the hours of 7:00 a.m. and 9:00 p.m., (camera wrap) and 10:00 p.m. (crew wrap) provided that all requests for night scenes shall be approved in the permit. The setup, production, and breakdown required by all filming shall be included in the hours as set forth herein.
- E. The Town Manager may authorize ~~filming other than during the hours herein described~~ a waiver to any provision, limitation, or restriction of this Chapter. In determining whether to ~~allow an extension of hours~~ to issue a waiver under this section, the Town Manager, in consultation with applicable Town agencies, and/or departments, shall consider the following factors:
- (1) Traffic congestion at the location caused by vehicles to be parked on the public street;
 - (2) Applicant's ability to remove film-related vehicles off the public streets;
 - (3) When the applicant is requesting restrictions on the use of public streets and/or public parking during the course of the filming;
 - (4) Nature of the film shoot itself; e.g. indoors or outdoors, day or night;
 - (5) Prior experience of the film company/applicant with the Town, if any;
 - (6) Consultation with representatives of the neighborhood wherein the filming is to take place.
- F. Copies of the approved permit shall be sent to the Police, Fire, and Public Works departments, as well as a copy to be sent to the New Jersey Motion Picture & Television Commission, before filming takes place. The applicant shall allow the Fire Prevention Bureau or other Town inspectors to inspect the site and the equipment to be used. The applicant shall comply with all safety instructions issued by the Town Fire Prevention Bureau and/or other Town inspectors and/or any other governmental inspectors/officials.

NOW, THEREFORE BE IT FURTHER ORDAINED, that:

- (1) All ordinances or parts of ordinance which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistencies.

~~*Strikethrough language denotes proposed stricken language and~~ underlined language
*denotes new proposed language to the Ordinance.**

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(2) This Ordinance shall take effect immediately upon due passage and publication in accordance with law.

(3) A copy of this Ordinance shall be provided to the New Jersey Motion Picture & Television Commission within ten (10) calendar days of adoption.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, January 27, 2025. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council conducted at 7:00 pm or as soon thereafter as the matter may be heard on February 10, 2025 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

Teresa A. Oswin, RMC
Municipal Clerk

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TOWN OF NEWTON

RESOLUTION #66-2025

January 27, 2025

“Resolution Approving the NJ Office of Planning Advocacy’s Planning and Implementation Agreement and State Plan Policy Map”

WHEREAS, the Town of Newton as part of its ongoing planning efforts, worked with the New Jersey Department of State, Office of Planning Advocacy to create the Town’s Planning and Implementation Agreement and update the State Plan Policy Map; and

WHEREAS, the Town of Newton desires to enter into a Planning and Implementation Agreement and accept the proposed revisions to the State Plan Policy Map;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Newton that:

Section 1. The Town of Newton hereby authorizes the Planning and Implementation Agreement and accepts the State Plan Policy Map both prepared by the Office of Planning Advocacy.

Section 2. The appropriate municipal officials, including the Mayor, Town Manager, Town Clerk, and Town Planner are hereby authorized to take any and all action necessary to implement the Planning and Implementation Agreement.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #67-2025

January 27, 2025

“Approval of the Extension of a Contract with Schmidt’s Wholesale Water Meter Supply Bid 3-2022”

WHEREAS, there is a need for water meter supplies in the Town of Newton; and

WHEREAS, the Town of Newton approved through Resolution #121-2022 a two (2) year contract awarded to Schmidt's Wholesale of Monticello, N.Y.; and

WHEREAS, the New Jersey Local Public Contracts Law at N.J.S.A. 40A:11-15 allows for two (2), one (1) year extensions to bid contracts, or one (1), two (2) year extension to bid contracts; and

WHEREAS, it is the desire of the Town to extend the bid contract awarded through Resolution #121-2022 for an additional one (1) year under the tenets as found within Bid 3-2022; and

WHEREAS, the Newton Chief Municipal Financial Officer has certified funds will be available as per the attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, in the County of Sussex as follows:

Schmidt's Wholesale is authorized to enter a one (1) year contract extension from the date of this authorization to provide for water meter supply services in accordance with the auspices as contractually set forth within Bid 3-2022.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS

(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION # 67-2025

APPROVING: Schmidt's Wholesale Water Meter Supply

FOR THE PURPOSE OF: Water Meter Supply Services

IN THE AMOUNT OF: Not to Exceed \$35,000.00

APPROPRIATED BY:

Water/Sewer 2025 Budget Capital Outlay.

Subject to Appropriation of sufficient Funds in the 2025 Budget.

DATED: THIS 27th Day of January 2025

BY _____



THOMAS M. FERRY, CPA/RMA

CHIEF MUNICIPAL FINANCE OFFICER



TOWN OF NEWTON

RESOLUTION #68-2025

January 27, 2025

“Authorizing a Municipal Lien Pursuant to N.J.S.A. 40:48-2.14 and Sections 213-2 and 299-7 for Property Maintenance Performed by the Town of Newton on Property Known as 131 Main Street, also known as Block 14.01, Lot 17”

WHEREAS, the Town of Newton (“Town”) Code Chapters 213 and 299 requires a property owner or occupant to maintain and repair property owned and/or occupied in the Town; and

WHEREAS, as to the exterior of the property, including cutting of grass, brush and weeds, N.J.S.A. 40:48-2.13 provides that, if the property owner refuses or neglects the same, after ten (10) calendar days’ notice, the Town can perform itself and/or contract outside for the maintenance; and

WHEREAS, N.J.S.A. 40:48-2.14 then provides that, after the Town has the property maintained, the cost of the maintenance can be imposed as a lien on the property; and

WHEREAS, after providing such notice, the property owner and creditor of 131 Main Street, also known as Block 14.01, Lot 17 (the “Property”) has failed and/or refused to maintain the Property, including periodic mowing and clearing of brush and weeds, as well as trees, tree limbs, etc.; and

WHEREAS, the Town of Newton Public Works Department has performed required maintenance on the Property and has certified the cost of the maintenance to the Mayor and Town Council, pursuant to N.J.S.A. 40:48-2.14 and Newton Town Code sections 213-2 and 299-7; and

WHEREAS, the Mayor and Town Council have reviewed the certified cost of the required maintenance of the Property to date by the Public Works Department and finds the certified cost to be reasonable and correct; and

WHEREAS, maintenance on the Property by the Town of Newton Public Works Department will continue, as necessary, on a periodic basis as required until the Property is sold, or an owner or occupant otherwise performs the proper maintenance of the Property; and

WHEREAS, if necessary, the Town of Newton Public Works Department will continue to certify the cost of said continued maintenance of the Property to the Mayor and Town Council, pursuant to N.J.S.A. 40:48-2.14 and Sections 213-2 and 299-7 of the Town Code;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that a municipal lien is hereby created, authorized, and imposed on the Property identified as 131 Main Street, also known as Block 14.01, Lot 17 in the total certified amount of \$17,250.00; and

BE IT FURTHER RESOLVED that the amount of said lien, \$17,250.00, as certified to the Mayor and Town Council pursuant to N.J.S.A. 40:48-2.14 and Sections 213-2 and 299-7 of the Town Code shall become a lien on the Property and shall be added to and become and form part of the taxes next to be assessed and levied upon the Property, the same to bear interest at the same rate as taxes and shall be collected and enforced by the same officers and in the same manner as taxes.

Teresa A. Oswin, RMC
Municipal Clerk

Helen R. Le Frois, Mayor
Town of Newton

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #69-2025

January 27, 2025

"Resolution for Sign, Printing, and Logo Services in a Required Disclosure Contract to Gravity Design Works Inc."

WHEREAS, the Town of Newton has a need for printing and logo design services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is for calendar year 2025; and

WHEREAS, Gravity Design Works Inc., 262 Spring St., Newton, N.J. 07860, has exceeded in the aggregate the pay to play threshold of \$17,500.00; and

WHEREAS, Gravity Design Works Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the vendor has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton authorizes Gravity Design Works Inc., 262 Spring St., Newton, N.J. 07860, as a pay to play vendor; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be filed in the Municipal Clerk's office.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #70-2025

January 27, 2025

"Resolution Approving Vacation & Sick Leave Time Payout for Steven VanNieuwland"

WHEREAS, Steven VanNieuwland, Police Chief, with the Newton Police Department, retires effective January 31, 2025, and is entitled to payout for unused and accrued vacation and sick leave time pursuant to applicable law, Town ordinances, Steven VanNieuwland's Employment Agreement, and the Town of Newton Personnel Policy and Procedures Manual and Employee Handbook;

NOW, THEREFORE BE IT RESOLVED, the Town Council authorizes the following payout for unused and vacation & sick leave, and accumulated compensatory time to Steven VanNieuwland as follows:

<u>EMPLOYEE</u>	<u>RETIREMENT DATE</u>	<u>PAYOUT TOTAL</u>
Steven VanNieuwland	January 31, 2025	\$88,534.75

BE IT FURTHER RESOLVED, that appropriate Town employees are hereby authorized to make the payments set forth above, with any required revisions to the payout amounts.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #71-2025

January 27, 2025

“Resolution Establishing a Green Team Advisory Committee”

WHEREAS, the Town Council of the Town of Newton strives to save tax dollars, assure clean air and water, and to foster a community that is sustainable economically, environmentally, and socially; and

WHEREAS, the Town Council of the Town of Newton wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “green” issues, the Town Council wishes to establish a Green Team Advisory Committee (GTAC); and

WHEREAS, the Town Council of the Town of Newton wants to begin the process of focusing on “green” issues by starting with Sustainable Jersey Certification and the preparation of the Community Energy Plan; and

WHEREAS, reducing energy consumption and maximizing energy efficiency and conservation will be considered as the Town moves to do their share to lessen the environmental impact of its operations;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that we do hereby establish a Green Team Advisory Committee consisting of members who shall be residents and/or employees of the Town of Newton, appointed annually through Resolution, but whose initial term of appointment shall be through December 31, 2025; and

BE IT FURTHER RESOLVED, by the Town Council of the Town of Newton that the Mission, Goals, and Objectives for the GTAC through December 31, 2025 are established as follows:

Mission

The Newton Town Green Team Advisory Council will advise the Town Council on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound. These initiatives will be researched and evaluated through the preparation of a Community Energy Plan.

Goals

1. Prepare and submit a Community Energy Plan and recommendations to the Town Council by October 31, 2025 to include:
 - a. An audit of energy consumption in the Town;
 - b. A consolidated list of the municipality's past energy accomplishments;
 - c. A clear, agreed-upon set of energy initiatives to be implemented in the next 3-5 years; and
 - d. Information on funding opportunities to complete these initiatives.
2. Achieve, at minimum, Bronze-level Sustainable Jersey Certification.

Objectives

1. Collaborate with Town employees, service providers, and other governmental agencies to share resource information and ideas consistent with the Mission of the GTAC.
2. Encourage participation of all employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

NOW, THEREFORE BE IT FINALLY RESOLVED, by the Town Council of the Town of Newton that the following persons are hereby appointed to the GTAC and are eligible to serve until replaced through an updated resolution or ordinance:

FIRST NAME	LAST NAME	POSITION	REPRESENTATIVE
Thomas S.	Russo, Jr.	Town Manager	Administration
Jessica	Caldwell	Town Planner	Planning/Zoning
Helen	Le Frois	Mayor	Governing Body
Matthew	Dickson	Deputy Mayor	Governing Body
Kenneth	Jaekel	DPW Supervisor	DPW/Utility Adv. Board
Adam	Vough	Asst. DPW Supervisor	DPW
Kimberly	Williams	Comm. Dev. Dir.	Community Development and Econ. Dev. Comm.
Barbara	Vrahnos	PB Chairperson	Planning Board
Teresa	Oswin	Mun. Clerk/Dep. Town Manager	Administration

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #72-2025

January 27, 2025

“Resolution to Accept the Proposed ADA Ramps & Crosswalks at Liberty Street and Linwood Ave./Annex Intersection Project as Final and Complete”

WHEREAS, on July 15, 2024, the Newton Town Council adopted Resolution #204-2024, awarding the Proposed ADA Ramps & Crosswalks at Liberty Street and Linwood Ave./Annex Intersection Project to ADS Contracting LLC, 52 Crooks Cross Road, Pittstown, NJ in the amount of \$34,187.35; and

WHEREAS, Harold E. Pellow from Harold E. Pellow & Associates, Inc. in his memo dated January 16, 2025, confirms that all work has been completed by the contractor, ADS Contractors LLC and the final paperwork be processed and the project be accepted as final and complete by the Town Council so the contractor can obtain their maintenance bond;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby accepts the Proposed ADA Ramps & Crosswalks at Liberty Street and Linwood Ave./Annex Intersection Project as Final and Complete based on the recommendation of Harold E. Pellow & Associates, Inc., so the final paperwork can be completed and the contractor can obtain their maintenance bond.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #73-2025

January 27, 2025

"Resolution Regarding the Town of Newton's Present and Prospective Fair Share Affordable Housing Obligations for the Fourth (4th) Round"

WHEREAS, on March 20, 2024, an Amendment to the Fair Housing Act, N.J.S.A. 52:27D-301 et seq. was signed into law ("Amended FHA"); and

WHEREAS, the Amended FHA requires the New Jersey Department of Community Affairs ("DCA") to determine non-binding estimates of fair share obligations on or before October 20, 2024; and

WHEREAS, on October 18, 2024, the DCA issued a report entitled "Affordable Housing Obligations for 2025-2035 (Fourth Round) Methodology and Background" ("DCA Report"), wherein the DCA reported its estimate of the obligations for all municipalities based upon its interpretation of the standards set forth in the Amended FHA; and

WHEREAS, the DCA Report calculates the Town of Newton's ("Town") Fourth (4th) Round (2025-2035) obligations as follows: a Present Need (Rehabilitation) Obligation of forty-five (45) and a Prospective Need (New Construction) Obligation of seventy-two (72); and

WHEREAS, the Amended FHA provides that the DCA Report is non-binding, thereby inviting municipalities to demonstrate that the Amended FHA would support revised calculations of Fourth (4th) Round affordable housing obligations; and

WHEREAS, pursuant to the Amended FHA, the Town may either accept the determination of its Present and Prospective Need Obligations as calculated by the DCA or make its own determination as to same; and

WHEREAS, the Amended FHA further provides that "all parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by COAH unless those regulations are contradicted by statute, including P.L. 2024, c.2, or binding court decisions". See N.J.S.A. 52:27D-311(m); and

WHEREAS, said COAH regulations authorize municipalities to secure vacant land adjustments, durational adjustments, and other adjustments; and

WHEREAS, based on the foregoing, and after careful consideration in conjunction with the advice and input from its various legal and planning professionals, the Town has determined that it is in its best interest to accept the DCA calculations of the Town's fair share obligations and commits to its fair share of a Present Need (Rehabilitation) Obligation of forty-five (45) and a Prospective Need (New Construction) Obligation of seventy-two (72), subject to any vacant land, durational, and/or other adjustments that the Town may seek as part of its Housing Element and Fair Share Plan ("HEFSP") that it subsequently submits in accordance with the Amended FHA; and

WHEREAS, the Town reserves the right to comply with any additional amendments to the FHA that the Legislature may enact; and

WHEREAS, in the event that a third (3rd) party challenges the calculations provided for in this Resolution, the Town reserves the right to take such position as it deems appropriate in response thereto, including that its Fourth (4th) Round Present or Prospective Need Obligations should be lower than as described herein;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town hereby commits to its fair share of a Present Need (Rehabilitation) Obligation of forty-five (45) and a Prospective Need (New Construction) Obligation of seventy-two (72) as determined by the DCA for the Fourth (4th) Round of affordable housing obligations, subject to any vacant land, durational, and/or other adjustments that the Town may seek as part of its Housing Element and Fair Share Plan ("HEFSP") that it subsequently submits in accordance with the Amended FHA; and

BE IT FURTHER RESOLVED, that the Town's Affordable Housing Counsel/Town Attorney is hereby directed and authorized to file a declaratory judgment action with the Superior Court of New Jersey, Sussex County no later than forty-eight (48) hours following adoption of this Resolution seeking a compliance certification regarding its fair share affordable housing obligation for the Fourth (4th) Round and that a copy of this Resolution shall be made part of such Court filing; and

BE IT FURTHER RESOLVED that the Municipal Clerk is further authorized to immediately post a copy of this Resolution on the Town's website.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #74-2025

January 27, 2025

“Resolution Awarding Professional Engineering Services for Sanitary Conveyance System Improvements Phase 1 Sewer Rehabilitation”

WHEREAS, the Town of Newton is in need of engineering services for the project known as Sanitary Conveyance System Improvements Phase I Sewer Rehabilitation for the Town of Newton as a professional service in accordance with N.J.S.A. 40A:11-5(a)(1); and

WHEREAS, Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836, has provided a professional services proposal in the amount of \$7,500.00; and

WHEREAS, the Town desires to award these professional services and enter into a contract pursuant to N.J.S.A. 40A:11-5(a)(1) as a professional services agreement; and

WHEREAS, the Newton Chief Municipal Financial Officer has certified funds will be available as per the attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town of Newton, County of Sussex, that the Mayor be and is hereby authorized and directed to execute, and the Municipal Clerk to attest, an agreement between the Town of Newton, and Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836 for professional engineering services for the project known as Sanitary Conveyance System Improvements Phase I Sewer Rehabilitation for the Town of Newton in the amount of \$7,500.00.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS

(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION # 74-2025

APPROVING: Suburban Consulting Engineers

**FOR THE PURPOSE OF: Professional Engineering Services,
Sanitary Conveyance System Improvements, Phase I.**

IN THE AMOUNT OF: Not to exceed \$7,500.00

APPROPRIATED BY:

Water/Sewer Bond Ordinance # 2023-11

DATED: THIS 27th Day of January 2025

BY _____


THOMAS M. FERRY, CPA/RMA

CHIEF MUNICIPAL FINANCE OFFICER



TOWN OF NEWTON

RESOLUTION #75-2025

January 27, 2025 "Approve 2024 Appropriation Reserve Transfers"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2024 appropriation transfers be approved effective this date:

CURRENT FUND 2024 BUDGET RESERVE:

ACCOUNT	TO AMOUNT	ACCOUNT	FROM AMOUNT
Assessment of Taxes – Other Expenses	\$5,000.00	Building and Grounds – Other Expenses	\$6,000.00
Streets and Roads – Other Expenses	\$2,000.00	Vehicle Maintenance – Other Expenses	\$4,000.00
Police Department – Other Expenses	\$1,000.00	Police Department – Salaries and Wages	\$1,000.00
Buildings and Grounds – Other Expenses	\$3,000.00		
TOTAL	\$11,000.00	TOTAL	\$11,000.00

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #76-2025

January 27, 2025 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, January 27, 2025.

Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/27/2025 For bills from 01/16/2025 to 01/24/2025

Check#	Vendor	Description	Payment	Check Total
12324	1846 - ADVANCE AUTO PARTS	PO 66374 B: Auto Supplies #6271030269	51.21	
		PO 67046 FD Oil Change/ O2 Sensor Acct #627103026	38.34	
		PO 67058 PD VEHICLE REPAIR CAR #10	43.92	
		PO 67061 PD VEHICLE REPAIR	485.71	619.18
12325	3753 - ALCOCK KATHERINE	PO 67070 Notary Swearing in fee & coffee for Reor	5.93	
		PO 67070 Notary Swearing in fee & coffee for Reor	26.02	31.95
12326	4106 - ALL GAS & WELDING SUPPLY CO., INC.	PO 67030 20# CO2 with Dip Tube	64.70	64.70
12327	3897 - AMAZON CAPITAL SERVICES	PO 67031 Data cable testing equipment	190.93	
		PO 67063 Supplies for Reorg and Supply Cabinet	91.52	
		PO 67063 Supplies for Reorg and Supply Cabinet	169.98	452.43
12328	32 - B & R UNIFORM, INC.	PO 66963 UNIFORM AND BADGES	1,015.80	1,015.80
12329	3251 - BADGER METER, INC.	PO 67035 Oct - Dec 2024 (previous PO #65232)	665.76	665.76
12330	3355 - BRAEN STONE SPARTA	PO 66256 DGABC/ Asphalt Disposal/ WATER MAIN/ Mas	5,503.50	5,503.50
12331	300 - BRIGHTSPEED	PO 64939 B: LONG DISTANCE #499697313 (SPLIT INTO	59.08	
		PO 64993 B: WOODSIDE AVE PS A/C #3010395888 @ \$42	42.41	
		PO 66999 B: LOCAL PHONE SVC A/C #310115975	2,022.58	
		PO 66999 B: LOCAL PHONE SVC A/C #310115975	1,263.73	3,387.80
12332	4905 - CARDOZA WASTE PARTS NATION	PO 66920 Container Covers for Rolloff Containers	8,958.00	
		PO 66920 Container Covers for Rolloff Containers	6,472.00	15,430.00
12333	4706 - CARLUCCI, MICHAEL	PO 67016 B: MUNICIPAL JUDGE (N \$40,205.00 + G \$3,	3,600.41	3,600.41
12334	4911 - CHARLES CARDISH	PO 67034 Reimburse for Mailbox Damage	59.93	59.93
12335	4871 - CONCINNATE LLC.	PO 66726 Virtual Workshop - Intentional Relations	525.00	
		PO 66726 Virtual Workshop - Intentional Relations	225.00	750.00
12336	1632 - COOPER ELECTRIC SUPPLY CO.	PO 67029 STREET LIGHT REPAIRS ACCT #25779	154.26	154.26
12337	1425 - COUNTY OF SUSSEX	PO 66924 2024 A&O CNTY OPEN SPACE TAX	8.31	8.31
12338	178 - COUNTY OF SUSSEX	PO 66925 2024 A&O CNTY LIBRARY TAX	133.27	133.27
12339	176 - COUNTY OF SUSSEX	PO 67019 2024 A&O CNTY PURPOSE TAX	1,692.18	1,692.18
12340	1425 - COUNTY OF SUSSEX	PO 67020 CNTY OPEN SPACE TAX -1ST QTR	4,064.10	4,064.10
12341	178 - COUNTY OF SUSSEX	PO 67021 CNTY LIBRARY TAX -1ST QTR	81,823.38	81,823.38
12342	176 - COUNTY OF SUSSEX	PO 67022 CNTY PURPOSE TAX -1ST QTR	1,054,601.49	1,054,601.49
12343	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 67003 B: WATER DELV	154.80	154.80
12344	4827 - CTS LANGUAGE LINK	PO 67024 PD LANGUAGE SERVICES ACCT ID#32179	8.04	8.04
12345	1736 - DANFORTH'S TRAILER & AUTO, INC	PO 67036 Snow plow/ Motor Relay Kit/ Fleet Flex	256.38	256.38
12346	2386 - DOMINICK'S PIZZA LLC	PO 67044 Lunch/ Water Main Break	186.80	186.80
12347	4654 - EDMUNDS GOVTECH, INC.	PO 66969 2025 ANNUAL SUPPORT & MAINT	474.08	
		PO 66969 2025 ANNUAL SUPPORT & MAINT	6,166.27	
		PO 66969 2025 ANNUAL SUPPORT & MAINT	5,112.30	11,752.65
12348	106 - ELIZABETHTOWN GAS	PO 64957 B: NATURAL GAS	2,574.77	
		PO 64957 B: NATURAL GAS	3,531.55	6,106.32
12349	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 64961 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	49.36	49.36
12350	4653 - FATHER JOHNS	PO 66964 TRANSFER FEE	100.00	100.00
12351	2525 - FIREFIGHTER ONE, LLC.	PO 66965 DRY DEK TILES	2,772.27	2,772.27
12352	4567 - FREDON WELDING & IRON WORKS INC	PO 66641 Create Roof Ladder/ 16 1/2" with Extensi	2,150.00	2,150.00
12353	2626 - GENERAL CODE, LLC	PO 66967 ANN MAINT CODE BOOK CUST #NE2921	1,195.00	1,195.00
12354	4506 - GLENN C KIENZ	PO 67011 B: 2025 PLANNING BOARD ATTORNEY (800/MNT	800.00	800.00
12355	4398 - GLOBAL RECYCLING SOLUTIONS LLC	PO 65080 B: Recycling Collection: Jan to Dec 2024	1,270.33	1,270.33
12356	3804 - HAYDEE BALLESTER	PO 67010 B: COURT TRANSLATION	150.00	150.00
12357	230 - HAYEK'S MARKET INC.	PO 67069 Desserts for Reorg/Award Meals for Conte	58.61	
		PO 67069 Desserts for Reorg/Award Meals for Conte	108.85	167.46
12358	1712 - HOLZHAUER & HOLENSTEIN, LLC	PO 67053 APPRAISAL FOR TAX APPEALS	6,100.00	6,100.00
12359	1866 - HOME DEPOT, INC.	PO 66957 SCREWS AND HOOKS	18.15	
		PO 66960 Car key fob batteries	6.87	
		PO 67032 OEM Vehicle Key Fob Batteries	6.87	31.89
12360	2140 - HYDRO TECHNOLOGY, LLC.	PO 65104 B.BACKFLOW INSPECTION 2024 : WWTP/Morris	600.00	600.00
12361	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 65314 B: PLANNER	1,932.50	
		PO 65314 B: PLANNER	5,215.00	
		PO 67072 DEC PLANNER	2,250.00	
		PO 67072 DEC PLANNER	2,175.00	11,572.50
12362	113 - JCP&L	PO 64955 B: ELECTRIC	17,950.55	
		PO 64955 B: ELECTRIC	5,905.34	23,855.89
12363	2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.	PO 66971 REMEDIATION TWN GARAGE -NOV/DEC	1,827.50	1,827.50

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/27/2025 For bills from 01/16/2025 to 01/24/2025

Check#	Vendor	Description	Payment	Check Total
12364	4902 - JONES LANG LASALLE AMERICAS INC	PO 66762 UPS 10kW Galaxy System/Annual Contract 7	8,850.00	8,850.00
12365	266 - LAFAYETTE AUTO PARTS	PO 67026 Equip Main/ Valve #483	7.56	7.56
12366	4658 - LAW OFFICE OF ORLANDO R RODRIGUEZ, LLC.	PO 67014 B: 2025 PUBLIC DEFENDER ((N \$13,500. G \$	1,208.33	1,208.33
12367	4668 - LAW OFFICES OF CHIRAG D. MEHTA, LLC.	PO 67015 B: PROSECUTOR (N \$31,000 G \$2,250 F \$1,5	2,770.81	2,770.81
12368	2300 - LOWE'S , INC.	PO 67027 SNOW BLOWER/Spreader	189.05	189.05
12369	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 65287 B: Liq Sodium Hypochlorite (\$29,250 @ \$3	3,705.00	3,705.00
12370	4898 - MINER, LTD	PO 66858 Police Sally Port/ Garage Doors Rpr/ Ser	5,350.00	5,350.00
12371	409 - MINISINK PRESS INC	PO 67017 2,000 LETTERS SERVICE LINE	710.00	710.00
12372	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 67038 OSHA Corrections/ Water Main/ Equip Main	2,565.55	
		PO 67038 OSHA Corrections/ Water Main/ Equip Main	635.73	3,201.28
12373	2508 - MORRIS COUNTY COOP	PO 66973 2025 MEMBERSHIP	385.00	
		PO 66973 2025 MEMBERSHIP	715.00	1,100.00
12374	2567 - MUNICIPAL RECORD SERVICE	PO 66855 Court Forms Printing Estimate	776.00	776.00
12375	1290 - MUNIDEX, INC.	PO 67048 Annual Software Maint Mercantile - 25/Pe	1,275.00	
		PO 67048 Annual Software Maint Mercantile - 25/Pe	1,000.00	2,275.00
12376	4722 - NATIONAL HIGHWAY PRODUCTS, INC.	PO 66815 TRAFFIC CONES	5,550.90	5,550.90
12377	170 - NEWTON BOARD OF EDUCATION	PO 67012 SCHOOL TAX (JAN-JUNE) 2025-	1,418,564.92	1,418,564.92
12378	2456 - NIELSEN FORD	PO 66954 PD VEHICLE REPAIR	70.71	
		PO 67076 PD VEHICLE REPAIR	1,709.11	1,779.82
12379	2701 - NJLM	PO 66968 2025 Membership Dues	511.55	
		PO 66968 2025 Membership Dues	275.45	787.00
12380	1207 - NJMMA	PO 67067 2025 Full Membership for Russo	195.00	
		PO 67067 2025 Full Membership for Russo	105.00	300.00
12381	4350 - NW FINANCIAL GROUP LLC	PO 67071 121 WATER STREET PILOT	1,330.00	1,330.00
12382	2882 - ONE CALL CONCEPTS, INC.	PO 64960 B: ONE CALL MESSAGES	97.23	97.23
12383	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 64962 B: ALTERNATE SEWER ENGINEER (NOT TO EXCE	3,907.50	
		PO 65137 B - Pump Station Consolidation	2,157.50	
		PO 65642 GREEN ACRES ROSI SUBMISSION	215.00	
		PO 65709 MORRIS LK BLOWOFF DAM	1,992.50	
		PO 66247 SCADA/PLC REPLACEMENT PROJECT	145.41	
		PO 66876 SAND FILTER REHAB	15,620.00	24,037.91
12384	64 - FELLOW, HAROLD & ASSO, INC.	PO 64047 Fire House 1 Project	107.00	
		PO 64987 B: WATER ENGINEER (not to exceed \$55,000	3,178.00	
		PO 67018 ENGINEERING SERVICES -OCT	2,613.13	
		PO 67018 ENGINEERING SERVICES -OCT	35.50	5,933.63
12385	64 - FELLOW, HAROLD & ASSO, INC.	PO 67018 ENGINEERING SERVICES -OCT	14,411.57	
		PO 67054 ENGINEERING SERVICES -NOV	6,950.50	
		PO 67054 ENGINEERING SERVICES -NOV	2,257.00	23,619.07
12386	2788 - PENTELEDATA	PO 64944 B: INTERNET -DPW & STP (2 modems)	159.95	
		PO 64944 B: INTERNET -DPW & STP (2 modems)	159.95	319.90
12387	3435 - PRIME LUBE, INC.	PO 67041 FUEL ADDITIVE DRUM CUST #00-0012272	647.70	647.70
12388	4126 - PROFESSIONAL CONSULTING INC.	PO 66974 SEWER ENGINEER -DEC	24,545.00	24,545.00
12389	4907 - PROPRINT GRAPHIX LLC	PO 66961 PT GEAR	240.00	240.00
12390	4273 - QUADIENT INC.	PO 66982 B: POSTAGE MACH LEASE CUST #89936	486.00	486.00
12391	39 - QUILL CORPORATION	PO 66879 PD OFFICE SUPPLIES #6182634	67.57	
		PO 66959 TONER	184.99	
		PO 67057 PD OFFICE SUPPLIES	180.15	432.71
12392	251 - R.S. PHILLIPS STEEL LLC	PO 67073 Steel for Stormwater Compliance/ Dumpste	1,212.44	1,212.44
12393	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 64945 B: GAS ACCT #40382, Contract until 10/	5,164.35	5,164.35
12394	401 - REGISTRAR'S ASSO OF NEW JERSEY	PO 67033 2025Membership	75.00	75.00
12395	2860 - RUTGERS, CENTER FOR GOVERNMENT SERV	PO 67056 K BROWN COURSES	900.00	900.00
12396	61 - S K OFFICE SUPPLY INC.	PO 66985 B: SHREDDING	190.00	190.00
12397	4868 - SCHMITZ SAFE & LOCK LLC	PO 67074 Repairs/ New Locks /OSHA Requirements/ D	6,989.40	6,989.40
12398	4830 - SEARCH GEEK SOLUTIONS LLC	PO 65682 SEO Plan - Implementation and monthly se	1,416.67	1,416.67
12399	3134 - SHOP RITE, INC.	PO 67068 Drinks for Reorg Meeting	36.48	
		PO 67068 Drinks for Reorg Meeting	67.74	104.22
12400	316 - SPARTA TOWNSHIP TAX COLLECTOR	PO 67023 1ST QTR PROP TAX MORRIS LAKE WTP	18,226.75	18,226.75
12401	2257 - STAPLES	PO 66881 FIRE DEPT TONER	97.99	97.99
12402	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 64237 B.ENGINEERING DESIGN MOORE'S BROOK	1,302.82	
		PO 66866 W/S PROJECTS CONSULTING	1,040.00	
		PO 67042 WWTP GENERATOR & ATS REPLACEMENT	990.00	3,332.82
12403	2056 - SUBURBAN PROPANE, LP.	PO 67050 PROPANE ACCT #2232-546329	11,497.62	11,497.62

List of Bills - CLEARING/CLAIMS

Meeting Date: 01/27/2025 For bills from 01/16/2025 to 01/24/2025

Check#	Vendor	Description	Payment	Check Total
12404	1215 - SUSSEX & WARREN TAX COLL	PO 67080 TAX COLLECTOR ANNUAL MEMBERSHIP	120.00	
		PO 67080 TAX COLLECTOR ANNUAL MEMBERSHIP	40.00	160.00
12405	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 66966 Ad in 2025 Sussex County Magazine	793.00	
		PO 66966 Ad in 2025 Sussex County Magazine	427.00	1,220.00
12406	1029 - SUSSEX COUNTY CLERK'S ASSN	PO 67066 2025 Clerk Membership	150.00	150.00
12407	3603 - SUSSEX COUNTY COMMUNITY COLLEGE	PO 66857 ANNUAL TRAINING FEE	1,000.00	1,000.00
12408	130 - SUSSEX COUNTY P & H, INC.	PO 65100 B: PLUMBING SUPPLIES	334.00	334.00
12409	3392 - TAP INTO, LLC	PO 67081 LOCAL ADVERTISING (January - June)	735.00	
		PO 67081 LOCAL ADVERTISING (January - June)	1,365.00	2,100.00
12410	4903 - TAYLOR COMMUNICATIONS	PO 66845 Court Notice Mailers Estimate	895.92	895.92
12411	2479 - TAYLOR OIL CO., INC.	PO 64946 B: DIESEL ACCT #01-0062714	4,960.42	4,960.42
12412	3404 - TEAM LIFE, INC.	PO 66952 AED LITHIUM BATTERY & PADS Quote #19167	618.00	618.00
12413	3851 - THE CANNING GROUP, LLC.	PO 67013 B: 2025 QPA ANN \$9,000	750.00	750.00
12414	4908 - TRANQUILITY VETERINARY CLINIC	PO 67077 ACO VETERINARY SERVICES	3,000.00	3,000.00
12415	4013 - TRANSUNION ALTERNATIVE RISK & DATA,	PO 67059 ONLINE INVESTIGATION SERVICE acct #7971	150.00	150.00
12416	293 - TREASURER, PETTY CASH FUND	PO 66929 2025 PETTY CASH	250.00	250.00
12417	367 - TREASURER, STATE OF NEW JERSEY	PO 66946 4TH QTR MARR LICENSE'S (10)	250.00	250.00
12418	292 - TREASURER, WATER & SEWER PETTY CASH	PO 66928 2025 PETTY CASH W/S	50.00	50.00
12419	4767 - TROJAN TECHNOLOGIES CORP	PO 66760 AMETEK Level Switch/ Supplies #OPP227377	5,303.86	5,303.86
12420	4130 - UNITED FIRE PROTECTION CORP.	PO 67037 Rpr - Trouble Ticket on Main Panel/ WTP	795.00	795.00
12421	4617 - VALLEY MEDICAL GROUP	PO 67045 CDL DRUG SCREENING/TESTING 2025	150.00	150.00
12422	1280 - VERIZON WIRELESS, INC.	PO 65000 B: CELL PHONE ACCT #882571077-0001	185.60	
		PO 65000 B: CELL PHONE ACCT #882571077-0001	1,933.12	2,118.72
12423	4904 - VIKING TERMITE & PEST CONTROL, LLC.	PO 67075 Rodent Control/ Monthly Service	772.00	772.00
12424	2635 - W.B. MASON, INC.	PO 66779 LEGAL HANGING FOLDERS CUST #C1329496	9.40	
		PO 66779 LEGAL HANGING FOLDERS CUST #C1329496	9.39	
		PO 66909 Office supplies	467.59	
		PO 66962 TISSUES	65.99	
		PO 67064 Notary supplies and black toner	30.49	
		PO 67064 Notary supplies and black toner	156.16	
		PO 67065 Paper order - 2nd floor copier	65.64	804.66
12425	1500 - WALMART	PO 66955 ACO SUPPLIES	67.72	67.72
12426	4815 - WELDON QUARY CO., LLC.	PO 65686 B: Street Materials/Road Patching	2,335.04	
		PO 67043 HPMG/ Road Repair/ Water Break Dec 30 20	5,703.44	8,038.48
12427	804 - WEST CHESTER MACHINERY	PO 67055 PLOW RAM	540.32	540.32
12428	4822 - WILDFLOWERS OF SUSSEX COUNTY	PO 67062 Sympathy arrangement - Raftery Family	85.00	85.00
12429	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 66958 Magpul Moe	156.32	156.32
12430	4909 - ZAPPA JARED	PO 66956 CLASS REIMBURSEMENT	140.10	140.10
TOTAL				2,868,048.24

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-103-01-003-000	CASH - PETTY CASH FUND			250.00	
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	6,826.12			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	16.41			
01-201-20-110-200	TOWN COUNCIL - OTHER EXPENSES	85.00			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	1,911.00			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	1,728.66			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	2,079.63			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	3,708.31			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	1,416.41			
01-201-21-181-200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	750.00			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	2,094.49			
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSES	190.93			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	97.01			
01-201-26-291-200	SNOW REMOVAL - OTHER EXPENSES	856.63			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	1,071.60			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	267.40			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	2,452.81			
01-201-27-330-200	BOARD OF HEALTH - OTHER EXPENSES	75.00			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	150.00			
01-201-27-340-200	ANIMAL CONTROL - OE	3,167.72			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	2,022.58			
01-201-42-108-100	INTERLOCAL - GREEN TWP COURT	520.83			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	3,500.41			
01-203-20-100-200	(2024) TOWN MANAGER'S OFFICE - OTHER EXPENSES		225.00		
01-203-20-130-200	(2024) FINANCE ADMINISTRATION - OTHER EXPENSES		9.39		
01-203-20-150-200	(2024) ASSESSMENT OF TAXES - OTHER EXPENSES		6,100.00		
01-203-20-155-200	(2024) LEGAL SERVICES - OTHER EXPENSES		1,330.00		
01-203-20-165-200	(2024) ENGINEERING - OTHER EXPENSES		3,110.38		
01-203-20-175-200	(2024) HISTORIC COMMISSION - OTHER EXPENSES		690.00		
01-203-21-180-200	(2024) PLANNING BOARD - OTHER EXPENSES		310.00		
01-203-21-181-200	(2024) COMMUNITY DEVELOPMENT - OTHER EXPENSES		4,515.00		
01-203-25-240-200	(2024) POLICE DEPARTMENT - OTHER EXPENSES		1,762.03		
01-203-25-255-200	(2024) FIRE DEPARTMENT - OTHER EXPENSES		97.99		
01-203-26-290-200	(2024) ROAD REPAIR & MAINT - OTHER EXPENSES		8,432.22		
01-203-26-291-200	(2024) SNOW REMOVAL - OTHER EXPENSES		189.05		
01-203-26-298-200	(2024) STORMWATER/FLOOD CONTROL - OTHER EXPENSE		647.34		
01-203-26-305-200	(2024) RECYCLING/SANITATION - OTHER EXPENSES		10,228.33		
01-203-26-310-200	(2024) BUILDINGS & GROUNDS - OTHER EXPENSES		17,088.90		
01-203-26-315-200	(2024) VEHICLE MAINTENANCE - OTHER EXPENSES		3,379.90		
01-203-28-370-200	(2024) RECREATION - OTHER EXPENSES		467.59		
01-203-31-460-200	(2024) UTILITY EXP/BULK PURCH - OTHER EXPENSES		21,868.07		
01-203-43-490-200	(2024) MUNICIPAL COURT - OTHER EXPENSES		1,671.92		
01-203-44-900-000	(2024) CAPITAL IMPROVEMENTS - OTHER EXPENSES		1,253.25		
01-207-55-000-000	DUE NEWTON BOE - SCHOOL TAX PAYABLE			1,418,564.92	
01-208-55-000-001	DUE COUNTY - LIBRARY TAX			81,823.38	
01-208-55-000-002	DUE COUNTY - PURPOSE TAX			1,054,601.49	
01-208-55-000-004	DUE COUNTY - OPEN SPACE TAX			4,064.10	
01-209-55-000-000	DUE COUNTY - ADDED & OMITTED TAX			1,833.76	
01-221-55-000-001	DUE S/NJ - MARRIAGE LICENSE FEES			250.00	
01-260-05-100	DUE TO CLEARING			0.00	2,679,752.96
TOTALS FOR	CURRENT FUND	34,988.95	83,376.36	2,561,387.65	2,679,752.96
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			10,138.67	
02-260-05-100	Due to Clearing			0.00	10,138.67
TOTALS FOR	STATE AND FEDERAL GRANTS	0.00	0.00	10,138.67	10,138.67
04-215-55-908-000	ORD 2022-13 SIDEWALKS RT 206/WATER ST			8,620.13	
04-215-55-913-000	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2 NJIB			1,302.82	
04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			2,757.44	
04-215-55-926-000	ORD 2024-11 VAR CAP IMP			10,091.50	
04-260-05-100	Due to Clearing			0.00	22,771.89
TOTALS FOR	GENERAL CAPITAL	0.00	0.00	22,771.89	22,771.89
08-215-55-910-000	ORD 2023-3 SPARTA AVE PS - NJIB			930.00	
08-215-55-912-000	ORD 2023-8 WATER IMP NJIB			2,315.41	
08-215-55-913-000	ORD 2023-11 SEWER IMP. NJIB			35,362.50	
08-215-55-916-000	ORD 2023-17 MORRIS LK GATE H. FF			1,992.50	
08-215-55-918-000	ORD 2024-8 VAR WS IMP.			5,539.00	
08-215-55-921-000	ORD 2024-25 WATER IMP amend Ord 2023-08 NJIB			5,890.00	
08-260-05-100	DUE TO CLEARING			0.00	52,029.41
TOTALS FOR	WATER/SEWER UTILITY CAPITAL	0.00	0.00	52,029.41	52,029.41
09-101-01-003-000	CASH - PETTY CASH FUND			50.00	
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	32,087.99			
09-203-56-501-200	(2024) W&S OPERATING - TOTAL OTHER EXPENSES		67,568.24		
09-260-05-100	DUE TO CLEARING			0.00	99,706.23
TOTALS FOR	WATER/SEWER UTILITY	32,087.99	67,568.24	50.00	99,706.23

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
27-260-05-100	DUE TO CLEARING			0.00	1,474.08
27-288-56-100-000	RESERVE FOR ANIMAL CONTROL			1,474.08	
TOTALS FOR	ANIMAL TRUST	0.00	0.00	1,474.08	1,474.08
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35-260-05-100	DUE TO CLEARING			0.00	2,175.00
35-296-56-001-000	RESERVES FOR COMMERCIAL DEVELOPMENT			2,175.00	
TOTALS FOR	HOUSING TRUST	0.00	0.00	2,175.00	2,175.00
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Total to be paid from Fund 01 CURRENT FUND	2,679,752.96
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS	10,138.67
Total to be paid from Fund 04 GENERAL CAPITAL	22,771.89
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL	52,029.41
Total to be paid from Fund 09 WATER/SEWER UTILITY	99,706.23
Total to be paid from Fund 27 ANIMAL TRUST	1,474.08
Total to be paid from Fund 35 HOUSING TRUST	2,175.00

	2,868,048.24

Checks Previously Disbursed

12108	HAYDEE BALLESTER		CANCELLED COURT DATE	-150.00	1/23/2025	*MANUAL V
12320	UPPER DELAWARE SCD	PO# 66951	APPLICATION SOIL EROSION PUMP STAT	625.00	1/16/2025	
12321	ELAN FINANCIAL SERVICES	PO# 66947	DEC CC PAYMENT	116.12	1/17/2025	
12322	TRACTOR SUPPLY	PO# 67025	WORK LIGHTS	106.00	1/17/2025	
12323	TREASURER, STATE OF NJ ENVIRONMENTAL SERVICES FUND	PO# 67083	TIME EXTENSION APP SPARTA AVE PUMP	1,050.00	1/24/2025	
250101	PAYROLL ACCOUNT		SEED \$\$	400,000.00	1/15/2025	
250102	US BANK OPER.CTR/TRUST MGMT		PRINC PAYMENT ON REF 21' OF MCIA 0	250,073.35	1/15/2025	
250105	PAYROLL ACCOUNT		1/15 CURR PAYROLL	233,185.13	1/15/2025	
250106	JP MORGAN CHASE BANK		23' GO BONDS INT	101,125.00	1/16/2025	
250107	FEDERAL & STATE GRANT		MOVE SAFE N SECURE MONIES TO GRANT	4,855.75	1/22/2025	
250201	PAYROLL ACCOUNT		1/02 GRANT PAYROLL	516.72	1/15/2025	
250901	PAYROLL ACCOUNT		1/02 W/S PAYROLL	49,561.80	1/15/2025	
250903	PAYROLL ACCOUNT		1/15 W/S PAYROLL	51,499.95	1/15/2025	
252701	CURRENT ACCOUNT		MOVE EXCESS MONIES FROM 2024' TO C	10,631.07	1/24/2025	
253101	PAYROLL ACCOUNT		1/02 TRUST PAYROLL	5,096.00	1/15/2025	
253102	PAYROLL ACCOUNT		1/15 TRUST PAYROLL	4,900.00	1/15/2025	

				1,113,341.89		
				-150.00	*VOIDED	

				1,113,191.89		

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	989,311.35	2,679,752.96	3,669,064.31
Fund 02 STATE AND FEDERAL GRANTS	516.72	10,138.67	10,655.39
Fund 04 GENERAL CAPITAL		22,771.89	22,771.89
Fund 08 WATER/SEWER UTILITY CAPITAL	625.00	52,029.41	52,654.41
Fund 09 WATER/SEWER UTILITY	102,111.75	99,706.23	201,817.98
Fund 27 ANIMAL TRUST	10,631.07	1,474.08	12,105.15
Fund 31 TRUST	9,996.00		9,996.00
Fund 35 HOUSING TRUST		2,175.00	2,175.00

BILLS LIST TOTALS	1,113,191.89	2,868,048.24	3,981,240.13
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