



**AGENDA  
NEWTON TOWN COUNCIL  
REGULAR HYBRID MEETING  
MARCH 10, 2025  
7:00pm**

Please click this URL to join:

<https://us02web.zoom.us/j/83897818208?pwd=b1I2VDYyL0VleVRlemRVVnRrT3ZBZz09>

Webinar ID: 838 9781 8208 Passcode: 594036

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**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. OPEN PUBLIC MEETINGS ACT STATEMENT**

**IV. PRESENTATION**

- a. Certificate of Recognition – Max Maslowski

**V. APPROVAL OF MINUTES**

- a. February 10, 2025 – Budget Meeting
- b. February 24, 2025 – Regular Meeting
- c. February 24, 2025 – Executive Session

**VI. OPEN TO THE PUBLIC (3 minutes each)**

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

**VII. COUNCIL & MANAGER REPORTS**

- a. Town Manager Russo
- b. Councilmember Couce
- c. Councilmember Diglio
- d. Councilmember Teets
- e. Deputy Mayor Dickson
- f. Mayor Le Frois

**VIII. DISCUSSION**

- a. Police Chief Joseph D'Annibale – Police Staffing and Fee Ordinance

## IX. UNFINISHED BUSINESS

- a. Resolution #91-2025 Resolution Authorizing the Award of Demolition Services Bid

## X. ORDINANCES

- a. Introduction  
Ordinance 2025-5 Bond Ordinance Providing a Supplemental Appropriation of \$7,210,000 for Various Sewer Improvements in and by the Town of Newton, in the County of Sussex, New Jersey and Authorizing the Issuance of \$7,210,000 Bonds or Notes of the Town for Financing Part of the Appropriation
- Ordinance 2025-6 An Ordinance Providing Funding for the Memory Park Connector Boardwalk Project for the Town of Newton and Appropriating \$303,678.24 for Such Purpose

## XI. CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #95-2025\* Resolution to Support Publishing Legal Notices on Official Government Websites
- b. Resolution #96-2025\* Refund of Redemption Monies to Outside Lien Holder for Block 15.02, Lot 24, also known as 275 Spring Street
- c. Resolution #97-2025\* Resolution to Accept the ADA Improvements to Douma Drive, Douma Court, Valley View Court, and Babbit Court as Final and Complete
- d. Resolution #98-2025\* Authorize the Award of a Required Disclosure Contract for HFE Services LLC
- e. Resolution #99-2025\* Authorize Submission of a Strategic Plan for the Municipal Alliance for Grant Cycle July 2025-June 2026
- f. Resolution #100-2025\* Authorize Compensation Adjustments for 2025 Calendar Year for Certain Town of Newton Employees Not Covered by Collective Bargaining Agreements or Individual Contracts
- g. Resolution #101-2025\* Resolution Awarding Professional Engineering Services for the Bid and Construction Phase Services for the Sewer Improvement Project
- h. Resolution #102-2025\* Amendment to the Temporary Capital Budget – Sewer Improvements
- i. Resolution #103-2025\* Amendment to the Temporary Capital Budget – Memory Park Boardwalk Connector
- j. Resolution #104-2025\* Resolution Authorizing Participation of the Town of Newton in the State Development and Redevelopment Plan (State Plan) Cross-Acceptance Process

k. Resolution #105-2025\*

Approve Bills and Vouchers

**XII. OPEN TO THE PUBLIC (3 minutes each)**

**XIII. DISCUSSION**

a. Water/Sewer Projects — Eleni Giannikopoulos, Suburban Consulting Engineers

**XIV. COUNCIL & MANAGER COMMENTS**

**XV. ADJOURNMENT**



## TOWN OF NEWTON

### RESOLUTION #91-2025

March 10, 2025

### "Resolution Authorizing the Award of Demolition Services Bid"

**WHEREAS**, a need exists for the bid for the project known as Demolition Services Bid; and

**WHEREAS**, the Town advertised and received bids in a fair and open manner consistent with N.J.S.A. 19:44A-20.5 and N.J.S.A. 40A:11-1 et. Seq.; and

**WHEREAS**, the Town received nine (9) bids on January 23, 2025, to wit:

ADS Contractors	\$27,500.00
Frank Galbraith & Son Excavation and Demolition	\$56,000.00
TTL Services LLC	\$65,000.00
Caravella Demolition	\$66,350.00
Maruti Construction LLC	\$67,000.00
Pantagon Services	\$69,895.00
Cynna Enterprises	\$93,300.00
Mike Fitzpatrick & Sons Inc	\$115,000.00
Two Brothers Contracting, Inc.	\$128,800.00

**WHEREAS**, ADS Contractors, 52 Cooks Cross Road, Pittstown, New Jersey, 08867 with a bid in the amount of \$27,500.00, was determined to be the lowest responsible bidder in accordance with N.J.S.A.40A:11-4a; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Town Council of the Town of Newton hereby awards the Demolition Services Bid to ADS Contractors, 52 Cooks Cross Road, Pittstown, New Jersey, 08867, with a bid in the amount of \$27,500.00.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

Kathryn E. Alcock, RMC  
Deputy Municipal Clerk

# **TOWN OF NEWTON**

## **CERTIFICATION OF THE AVAILABILITY OF FUNDS**

**(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)**

**THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:**

**RESOLUTION # 91-2025**

**APPROVING: ADS Contractors**

**FOR THE PURPOSE OF: Demolition Services**

**IN THE AMOUNT OF: Not to exceed \$27,500.00**

**APPROPRIATED BY: Funds Available in Buildings and Grounds  
2025 Budget.**

**Subject to Appropriation of sufficient Funds in the 2025 Budget.**

**DATED: THIS 24th Day of February 2025**

**BY** \_\_\_\_\_

  
**THOMAS M. FERRY, CPA/RMA**

**CHIEF MUNICIPAL FINANCE OFFICER**

# TOWN OF NEWTON

## ORDINANCE 2025-5

### **BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$7,210,000 FOR VARIOUS SEWER IMPROVEMENTS IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$7,210,000 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION**

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

#### SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Town of Newton, in the County of Sussex, New Jersey (the "Town") as a general improvement. For the said Improvement there is hereby appropriated the amount of \$7,210,000. No down payment is required pursuant to the provision of N.J.S.A. 40A:2-11(c) of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law") as this bond ordinance authorizes obligations for environmental infrastructure projects which are funded by loans from the New Jersey Infrastructure Bank and the State of New Jersey, acting by or through the Department of Environmental Protection.

#### SECTION 2:

In order to finance the additional cost of the Improvement, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$7,210,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$7,210,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

#### SECTION 3:

(a) The Improvements authorized and the purposes for which obligations are to be issued are as follows:

Improvements	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Useful Life
(1) Sewer line improvements, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of Engineering (Supplements Bond Ordinance 2023-11).	\$2,422,000	\$2,422,000	40 Years
(2) Combination of two pump stations, Sussex Street and Merriam Avenue, relocated to and constructed at Merriam Avenue, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of Engineering (Supplements Bond Ordinance 2023-11).	486,000	486,000	40 Years
(3) Chemical room upgrades at the sewer treatment plant, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of Engineering (Supplements Bond Ordinance 2023-11).	475,000	475,000	40 Years
(4) Tertiary (sand) automatic backwash filter renovation, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of Engineering (Supplements Bond Ordinance 2023-11).	1,865,000	1,865,000	40 Years
(5) Replacement of the main electrical switch and transfer switch at the Sewer Treatment Plant, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of Engineering (Supplements Bond Ordinance 2023-11).	1,962,000	1,962,000	40 Years
<b>TOTAL ALL PURPOSES</b>	<b>\$7,210,000</b>	<b>\$7,210,000</b>	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$7,210,000.

(c) The estimated cost of the Improvement is \$7,210,000 which amount represents the initial appropriation made by the Town.

#### SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the "Chief Municipal Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Municipal Finance Officer. The Chief Municipal Finance Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Municipal Finance Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Municipal Finance Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Municipal Finance Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

#### SECTION 5:

The Capital Budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Municipal Clerk and is available for public inspection.

#### SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations

authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$7,210,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$1,375,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

#### SECTION 7:

Any funds or grant monies received for the purpose described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

#### SECTION 8:

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

#### SECTION 9:

The Chief Municipal Finance Officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The Chief Municipal Finance Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond

counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$7,210,000.

SECTION 11:

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Le Frois				
Dickson				
Couce				
Diglio				
Teets				

**NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on March 10, 2025. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on March 24, 2025 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk

# TOWN OF NEWTON

## ORDINANCE 2025-6

### **AN ORDINANCE PROVIDING FUNDING FOR THE MEMORY PARK CONNECTOR BOARDWALK PROJECT FOR THE TOWN OF NEWTON AND APPROPRIATING \$303,678.24 FOR SUCH PURPOSE**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Town of Newton, in the County of Sussex, New Jersey, authorizes the Memory Park Connector Boardwalk Project, including all work and materials necessary therefor and incidental thereto, for the Town of Newton to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$303,678.24 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from a grant from the New Jersey Department of Transportation in the amount of \$303,678.24.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Town determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Town of Newton may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

### **NOTICE**

**TAKE NOTICE** the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on March 10, 2025. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Town Council to be conducted at 7:00 pm or as soon thereafter as the matter may be heard on March 24, 2025 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect in accordance with law.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #95-2025

March 10, 2025

### "Resolution to Support Publishing Legal Notices on Official Government Websites"

**WHEREAS**, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106, has occurred in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and

**WHEREAS**, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and

**WHEREAS**, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and

**WHEREAS**, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars;

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Newton does in fact, hereby urge State leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website; and

**BE IT FURTHER RESOLVED**, a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Parker Space, Assemblymembers Dawn Fantasia and Michael Inganamort, and the New Jersey State League of Municipalities.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #96-2025

March 10, 2025

**“Refund of Redemption Monies to Outside Lien Holder for Block 15.02, Lot 24, also known as 275 Spring Street”**

**WHEREAS**, at the Municipal Tax Sale held on October 10, 2024, a lien was sold on Block 15.02, Lot 24, also known as 275 Spring Street, for 2023 delinquent utilities; and

**WHEREAS**, this lien, known as Tax Sale Certificate #2024-005, was sold to Centurion Acquisitions, LLC for a 0% redemption fee and a premium of \$600.00; and

**WHEREAS**, on behalf of the owner, Cornerstone Title & Settlement LLC has affected the redemption of Certificate #2024-005 in the amount of \$1,000.13;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges Centurion Acquisitions, LLC is entitled to a redemption in the amount of \$1,000.13 as well as the return of the premium in the amount of \$600.00; and

**BE IT FURTHER RESOLVED**, the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$1,000.13 for the redemption and a check in the amount of \$600.00 for the return of the premium for Certificate #2024-005 to Centurion Acquisitions, LLC, 1265 Richmond Avenue, Staten Island, NY 10314.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #97-2025

March 10, 2025

**“Resolution to Accept the ADA Improvements to Douma Drive, Douma Court, Valley View Court, and Babbit Court as Final and Complete”**

**WHEREAS**, on July 15, 2024, the Newton Town Council adopted Resolution #205-2024 awarding the bid for Proposed ADA Improvements for Douma Drive, Douma Court, Valley View Court, and Babbit Court Project to ADS Contracting, LLC, 52 Crooks Cross Road, Pittstown, NJ in the amount of \$62,362.67; and

**WHEREAS**, Harold E. Pellow from Harold E. Pellow & Associates, Inc. in his memo dated February 25, 2025, confirms all work has been completed by the contractors and the ADA Improvements be accepted as complete by the Town Council;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby accepts the Proposed ADA Improvements for Douma Drive, Douma Court, Valley View Court, and Babbit Court Project as complete based on the recommendation of Harold E. Pellow & Associates, Inc., so the close-out process may begin.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #98-2025

March 10, 2025

### “Authorize the Award of a Required Disclosure Contract for HFE Services LLC”

**WHEREAS**, the Town of Newton has a need to maintain the viability and functionality of the information technology systems in order to serve the public in an efficient manner through HFE Services LLC, 6 Terrace Drive, Newton, N.J. 07860, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the anticipated term of this contract is for the 2025 year; and

**WHEREAS**, it is anticipated during the 2025 budget year HFE Services LLC will exceed in the aggregate the pay to play threshold of \$17,500.00; and

**WHEREAS**, HFE Services LLC has completed and submitted a Business Entity Disclosure Certification and Political Disclosure Contribution form, which certifies HFE Services LLC has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit HFE Services LLC, from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton authorizes the Newton Town Manager to enter into a contract with HFE Services LLC, 6 Terrace Drive, Newton, N.J. 07860, for an amount not to exceed \$32,500.00 for the 2025 calendar year; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk

# TOWN OF NEWTON

## CERTIFICATION OF THE AVAILABILITY OF FUNDS

(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)

**THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:**

**RESOLUTION # 98-2025**

**APPROVING: HFE Services LLC.**

**FOR THE PURPOSE OF: Maintenance of Information and  
Technology Systems**

**IN THE AMOUNT OF: Not to exceed \$32,500.00**

**APPROPRIATED BY: 2025 Budget Appropriations:**

<b>Town Manager – Other Expenses</b>	<b>\$20,000.00</b>
<b>Water/Sewer Admin. Other Expenses</b>	<b>\$11,375.00</b>
<b>Buildings and Grounds - Other Expenses</b>	<b>\$1,125.00</b>

**Subject to Adoption and Appropriation of sufficient Funds in the  
2025 Budget.**

**DATED: THIS 10th Day of March 2025**

**BY** \_\_\_\_\_

**THOMAS M. FERRY, CPA/RMA**

**CHIEF MUNICIPAL FINANCE OFFICER**



## TOWN OF NEWTON

### RESOLUTION #99-2025

March 10, 2025

**“Authorize Submission of a Strategic Plan for the Municipal Alliance for Grant Cycle July 2025-June 2026”**

**WHEREAS**, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

**WHEREAS**, the Town Council of the Town of Newton, County of Sussex, State of New Jersey recognizes substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has established a Municipal Alliance Committee; and

**WHEREAS**, the Town Council further recognizes it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

**WHEREAS**, the Town Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Sussex;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Action Municipal Alliance grant for fiscal year 2026 in the amount of:  
GCSUD GRANT FUND \$ 6,037.00  
Cash Match \$ 1,509.25  
In-Kind \$ 4,527.75
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
*Helen R. Le Frois, Mayor*

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

\_\_\_\_\_  
Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #100-2025

March 10, 2025

### **“Authorize Compensation Adjustments for 2025 Calendar Year for Certain Town of Newton Employees Not Covered by Collective Bargaining Agreements or Individual Contracts”**

**WHEREAS**, minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton were established for calendar year 2025 by Ordinance #2024-33; and

**WHEREAS**, the Newton Town Manager, as part of his 2025 Town of Newton Budget, has recommended a 2.2% increase in base salary for calendar year 2025 to be paid to certain Town of Newton employees, whose employment is not the subject of any collective bargaining agreement or individual contract; and

**WHEREAS**, the Town Council has reached the following conclusions:

1. A 2.2% increase in salary from their 2024 base rate of pay for certain full-time and part-time Town of Newton employees, whose employment is not the subject of any collective bargaining agreement or individual contract, for calendar year 2025, is appropriate.
2. The salaries of the Town Manager and Chief Municipal Finance Officer have been addressed separately by the Town Council. The salary of the Police Chief has been addressed separately by the Town Manager.
3. Seasonal Employees and Summer Intern Employees are excluded from any salary increase authorized by this Resolution and will be handled by the Town Manager, Chief Municipal Finance Officer, and Human Resources Director.
4. The following employees/titles have received adjustments for 2025 or are new hires, and are therefore **excluded** from this 2.2% increase:
  - a. Crossing Guards (Separately Addressed by Town Manager)
  - b. Deputy Court Administrator (M. Estremera)
  - c. HR Director (J. Dodd)
  - d. Police Records Clerk (D. Seaman)
  - e. Registrar (J. Roberts)
  - f. Deputy Registrar (M. Champignon)
5. Said raises shall be retroactive to January 1, 2025.
6. Stipends received through payroll are not salary and shall not be entitled to the 2.2% increase authorized by this Resolution.

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the base salaries and wages for the year 2024 for non-union Town of Newton employees, whose employment is not covered by any bargaining agreement or individual contract, and with the aforementioned exceptions, shall be increased by 2.2%, retroactive to January 1, 2025.

### **CERTIFICATION**

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #101-2025

March 10, 2025

**“Resolution Awarding Professional Engineering Services for the Bid and Construction Phase Services for the Sewer Improvement Project”**

**WHEREAS**, the Town of Newton is in need of engineering services for the Bid and Construction Phase Services for the Sewer Improvement Project as a professional service in accordance with N.J.S.A. 40A:11-5(a)(1); and

**WHEREAS**, Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836, has provided a professional services proposal in the amount of \$244,425.00; and

**WHEREAS**, the Town desires to award these professional services and enter into a contract pursuant to N.J.S.A. 40A:11-5(a)(1) as a professional services agreement; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton, County of Sussex, that the Mayor be and is hereby authorized and directed to execute, and the Municipal Clerk to attest, an agreement between the Town of Newton, and Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836 for professional engineering services for Bid and Construction Phase Services for the Sewer Improvement Project for the Town of Newton in the amount of \$244,425.00.

### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk

# **TOWN OF NEWTON**

## **CERTIFICATION OF THE AVAILABILITY OF FUNDS**

**(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)**

**THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:**

**RESOLUTION # 101-2025**

**APPROVING: Suburban Consulting Engineers**

**FOR THE PURPOSE OF: Construction Phase Services, Sanitary  
Conveyance System Improvements Phase I Sewer Rehabilitation**

**IN THE AMOUNT OF: Not to exceed \$244,425.00**

**APPROPRIATED BY:**

**Water/Sewer Bond Ordinance # 2025-05 Pending Adoption:**

**DATED: THIS 10th Day of March 2025**

**BY** \_\_\_\_\_

  
**THOMAS M. FERRY, CPA/RMA**

**CHIEF MUNICIPAL FINANCE OFFICER**



**3 YEAR CAPITAL PROGRAM 2025 - 2027  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

PROJECT	BUDGET APPROPRIATIONS				BONDS AND NOTES				
	ESTIMATED COST	CURRENT YEAR 2025	FUTURE YEARS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	GENERAL	SELF LIQUIDATING	ASSESSMENT SCHOOL
Supplemental Appropriation for Various Sewer Improvements	\$ 7,210,000.00							\$ 7,210,000.00	
<b>TOTAL ALL PROJECTS</b>	<b>\$ 7,210,000.00</b>							<b>\$ 7,210,000.00</b>	

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Town Auditor and Chief Financial Officer.

It is hereby certified that this is a true copy of a Resolution amending the Capital Budget section introduced by the Governing Body on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Certified by me

\_\_\_\_\_

\_\_\_\_\_

Municipal Clerk



**3 YEAR CAPITAL PROGRAM 2025 - 2027  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

PROJECT	BUDGET APPROPRIATIONS					BONDS AND NOTES				
	ESTIMATED COST	CURRENT YEAR 2025	FUTURE YEARS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	GENERAL	SELF LIQUIDATING	ASSESSMENT	SCHOOL
Memory Park Connector Boardwalk	\$ 303,678.24					\$ 303,678.24				
<b>TOTAL ALL PROJECTS</b>	<b>\$ 303,678.24</b>					<b>\$ 303,678.24</b>				

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Town Auditor and Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution amending the capital budget section introduced by the Governing Body on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Certified by me

\_\_\_\_\_ Date \_\_\_\_\_ Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #104-2025

March 10, 2025

### **"Resolution Authorizing Participation of the Town of Newton in the State Development and Redevelopment Plan (State Plan) Cross-Acceptance Process"**

**WHEREAS;** the State Planning Act of 1985 (N.J.S.A. 52:18AM-196 et. seq.) created a State Planning Commission and an Office of Planning Advocacy for the purpose of establishing a cooperative planning process that involves the full participation of state, county, and local governments; and

**WHEREAS,** the State Planning Act states that New Jersey needs integrated and coordinated planning in order to conserve its natural resources, to revitalize its urban centers, to provide affordable housing and adequate public facilities at a reasonable cost, to promote equal social and economic opportunity for New Jersey's citizens, and to prevent sprawl and promote the suitable use of land; and

**WHEREAS,** the primary duty and responsibility of the State Planning Commission under the State Planning Act is the preparation of the State Plan through their participation in the Cross-acceptance process to be conducted under the Act; and

**WHEREAS,** the Cross-acceptance process is the primary vehicle under the Act for promoting vertical coordination and integration of state, county, and local plans by affording county and municipal governments a full and open opportunity to be involved in reconciling inconsistencies between state and local policies; and

**WHEREAS,** the Board of County Commissioners of Sussex County has concluded that it is appropriate, necessary, and in the County's interest to fully participate in the development of the State Plan through the full and active participation of the County government, including in particular its Planning Board and its Department of Planning, in the Cross-acceptance process; and

**WHEREAS,** the Governing Body of the Town of Newton has concluded that it is appropriate, necessary, and in the municipality's interest to fully participate in the development of the State Plan through the full and active participation of the Municipal government, including in particular its Planning Board and its Department of Planning, in the Cross-acceptance process; and

**NOW, THEREFORE BE IT RESOLVED,** by the Town Council of the Town of Newton, County of Sussex, State of New Jersey as follows:

1. The Municipal Planning Board is hereby authorized and directed to carry out the Cross acceptance process pursuant to the State Planning Act, N.J.S.A. 52:18A-196 et. seq. and the State Planning Rules, N.J.A.C. 15:30 and any other rules promulgated by the State Planning Commission for this purpose;
2. The Municipal Planning Board shall coordinate with the County or Negotiating Entity in their preparation of a proposed work program and schedule for municipal and county Cross acceptance and Negotiating Entity shall submit said work program and schedule to the New Jersey Office of Planning Advocacy;

3. The Municipal Department of Planning shall provide staff assistance to the County Planning Board or Negotiating Entity in order to prepare a Cross-acceptance Response Template and successfully complete the Cross-acceptance process;
4. All other Municipal Departments and Agencies shall cooperate with the Municipal and County Planning Board or Negotiating Entity and provide information and furnish such documents as required.

**CERTIFICATION**

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #105-2025

March 10, 2025

**“Approve Bills and Vouchers for Payment”**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

#### CERTIFICATION

**THIS IS TO CERTIFY** the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, March 10, 2025.

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Kathryn E. Alcock, RMC  
Deputy Municipal Clerk

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
12636	1846 - ADVANCE AUTO PARTS	PO 67322 Tire Sensors/ FLEET PURCHASE	402.80	
		PO 67326 PD VEHICLE REPAIR	8.00	
		PO 67356 FLEET PURCHASE/ Air Filter/ Fuel Fiter	525.85	936.65
12637	2799 - AFLAC	PO 67391 Vol Ben - Disability, Hospital, Accident	2,856.96	2,856.96
12638	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 67344 Rpr Leaking Air Compressor	437.50	437.50
12639	3897 - AMAZON CAPITAL SERVICES	PO 67301 Break room & office supplies	34.21	
		PO 67301 Break room & office supplies	18.42	
		PO 67325 St Patricks Day	115.69	
		PO 67379 Hometown heros brackets 2025 Qty 25	800.25	968.57
12640	3869 - AMERICAN FIDELITY ASSURANCE	PO 67374 FEB 2025 - Vol Benefits - LTD, Critical	669.80	669.80
12641	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 67373 FSA - Voluntary - FEB 2025	250.00	250.00
12642	4448 - ATLANTIC URGENT CARE LLC	PO 67375 Post Accident Screenings	150.00	150.00
12643	32 - B & R UNIFORM, INC.	PO 67308 PD BADGE	173.00	173.00
12644	3251 - BADGER METER, INC.	PO 67259 B: Agreement Beacon Mobile Hosting/ Wate	221.92	221.92
12645	4810 - BOONTON TIRE & AUTO REPAIR	PO 67307 PD/ACO VEHICILE REPAIR	127.44	127.44
12646	702 - C W A LOCAL 1032	PO 67372 Police Dispatch Dues - FEB 2025	302.37	302.37
12647	77 - CCP INDUSTRIES, INC.	PO 67283 Cleaning Supplies Cust #53794	1,092.97	
		PO 67283 Cleaning Supplies Cust #53794	671.96	1,764.93
12648	3770 - CINTAS	PO 66699 Uniforms DPW & WS/ Paper Supplies/ Mats	2,163.61	
		PO 66699 Uniforms DPW & WS/ Paper Supplies/ Mats	612.63	2,776.24
12649	3770 - CINTAS	PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	90.00	
		PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	270.00	360.00
12650	3770 - CINTAS	PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	261.67	
		PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	415.18	676.85
12651	3770 - CINTAS	PO 67346 Uniforms DPW & WS/ Paper Supplies/ Mats	598.61	
		PO 67346 Uniforms DPW & WS/ Paper Supplies/ Mats	2,040.15	2,638.76
12652	2639 - COUNTY OF SUSSEX	PO 67316 1STqtrr Pilots due Cty, Thor, RPM, & WSL	11,074.54	11,074.54
12653	155 - COYNE CHEMICAL CORP., INC.	PO 67162 B: Sodium Bisulfite 38% @ \$.5833/lb - Ja	1,109.94	
		PO 67163 B: CP-837 ZINC @ \$1.8344/lb - Jan 1, 202	1,986.12	3,096.06
12654	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 67003 B: WATER DELV	138.82	138.82
12655	4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP	PO 67313 GEN REDEVELOPMENT -JAN	407.95	407.95
12656	3685 - DELAWARE RIVER BASIN COMMISSION	PO 67377 ANNUAL WATER ALLOCATION CP RENEWAL #D-19	575.00	
		PO 67390 ANNUAL DISCHARGE CAPACITY CUST #7772 #O	1,048.00	1,623.00
12657	4918 - DF SUPPLY INC	PO 67314 Roller Hockey Materials/ Hinges	201.25	201.25
12658	3000 - ELAN FINANCIAL SERVICES	PO 67329 CLERK COURSE M CHAMPIGNON	653.00	653.00
12659	4775 - ENGIE POWER & GAS LLC #411330	PO 67002 B: NATURAL GAS	2,844.12	
		PO 67002 B: NATURAL GAS	2,684.08	5,528.20
12660	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 66981 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	390.00	
		PO 66981 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	2,656.00	3,046.00
12661	4774 - FABERS GARAGE LLC	PO 67278 RECYCLE TRUCK/ Rpr Air Leak	642.20	642.20
12662	4650 - FINKLE DANIELLE	PO 67296 Bunny costume dry cleaning	49.95	
		PO 67378 Parade supplies online	45.97	95.92
12663	3318 - FREDON ANIMAL HOSPITAL	PO 66640 VETERINARY SERVICES	200.90	
		PO 67306 VETERINARY SERVICES	368.90	569.80
12664	200 - GARDEN STATE LABORATORIES INC	PO 67361 WASTE & DRINKING WATER ANALYSIS Jan 2025	2,273.00	
		PO 67362 WASTE & DRINKING WATER ANALYSIS Dec 2024	4,020.00	
		PO 67363 WASTE & DRINKING WATER ANALYSIS Nov 2024	2,364.00	8,657.00
12665	2626 - GENERAL CODE, LLC	PO 67352 Code Book Update - Supplement No. 28	3,806.00	3,806.00
12666	4921 - GIRL SCOUTS OF NORTHERN NJ	PO 67317 Tribute Journal Ad	260.00	
		PO 67317 Tribute Journal Ad	140.00	400.00
12667	3129 - GO2GUIDES, LLC	PO 67303 COMPLAINT PREP SOFTWARE	166.45	166.45
12668	4088 - HANOVER POWERSPORTS	PO 67334 Full Face Helmets/ Snow Removal Safety	339.90	339.90
12669	4064 - HARD ROCK HOTEL & CASINO ATLANTIC C	PO 67350 Lodging for 2025 Emergency Preparedness	1,210.00	1,210.00
12670	4337 - HFE SERVICES LLC	PO 67297 B: COMPUTER TECH IT SVC'S (NOT TO EXC	2,052.98	2,052.98
12671	3876 - HOLLAND COMPANY, INC.	PO 67158 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	22,919.94	22,919.94
12672	1866 - HOME DEPOT, INC.	PO 67360 Jan 1 to Jan 31/ Firehouse Heat/ Lake Rp	717.44	
		PO 67360 Jan 1 to Jan 31/ Firehouse Heat/ Lake Rp	1,188.72	
		PO 67365 Supplies/ Water Main/ Townhall/ DPW/ WS/	2,648.47	
		PO 67365 Supplies/ Water Main/ Townhall/ DPW/ WS/	305.69	4,860.32
12673	4923 - HOMETOWN PRESS	PO 67324 2025 Spring Public Newsletter Printing -	827.45	
		PO 67324 2025 Spring Public Newsletter Printing -	445.55	1,273.00

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
12674	4887 - IRON MOUNTAIN MECHANICAL LLC	PO 66525 TOWNHALL HVAC	18,763.45	18,763.45
12675	332 - J & D SALES & SERVICE,LLC.	PO 67155 WATER RECYLC MAINT RENEW 1/2025 - 12/202	250.00	250.00
12676	1271 - JCI JONES CHEMICALS, INC	PO 67156 B:Liq Gas Sulfer Dioxide (\$17,000 @ \$1.6	1,458.00	
		PO 67157 B: LIQUID CHLORINE/GAS (\$350 PER Cyl @15	2,479.95	3,937.95
12677	113 - JERSEY CENTRAL POWER & LIGHT, INC.	PO 66993 B: ELECTRIC BLDG'S & STREET LIGHTING	716.46	
		PO 66995 B: EV CHARGING STATION	2,065.32	2,781.78
12678	3067 - JERSEY SHIRTS & DESIGNS	PO 67380 Hooded uniform sweatshirts for Monaco &	140.00	140.00
12679	3772 - JK HVAC SERVICE, LLC.	PO 67335 Townhall Circulator Pump Repair/ 21213m	316.00	316.00
12680	3644 - JOHNNY ON THE SPOT, LLC.	PO 65275 Park Porta John Rental - Jan to Dec 2024	1,471.90	1,471.90
12681	4396 - KIMBALL MIDWEST	PO 67260 Machinery Rpr/ Hydraulics	1,425.57	1,425.57
12682	2138 - KISTLER O'BRIEN FIRE PROTECTION, IN	PO 67049 2025 Fire Alarm/ Inspection/ WWTP Annual	1,206.06	1,206.06
12683	2300 - LOWE'S , INC.	PO 67336 MORRIS LK / Rplmnt heater	94.98	94.98
12684	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 67253 B: Liq Sodium Hypochlorite (\$29,250 @ \$3	2,145.00	2,145.00
12685	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 67237 B: ELEVATOR MAINT (TH & POLICE) Jan - De	520.00	520.00
12686	409 - MINISINK PRESS INC	PO 67376 ENVELOPES	324.00	324.00
12687	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 67333 Key Stock	1.78	1.78
12688	3666 - MORRIS COUNTY TAX COLLECTORS & TREA	PO 67359 LUNCHEON J SHACKLETON CEU CLASS 3/26	40.00	40.00
12689	3651 - MORTON SALT, INC.	PO 67187 B: SALT @ \$72.20 TON cust #3681777	7,400.50	7,400.50
12690	2567 - MUNICIPAL RECORD SERVICE	PO 66855 Court Forms Printing Estimate	1,585.00	1,585.00
12691	3847 - NAPA	PO 67295 SENIOR BUS BRAKES	337.89	
		PO 67355 Shop Supplies	23.99	361.88
12692	255 - NEW JERSEY PLANNING OFFICIALS	PO 67298 Samantha Waldron	95.00	
		PO 67299 Annual dues	325.00	420.00
12693	700 - NEWTON PATROLMANS ASSOCIATION	PO 67371 PBA DUES - FEB 2025	900.00	900.00
12694	1745 - NEWTON SUPERIOR OFFICERS	PO 67370 SOA DUES - FEB 2025	420.00	420.00
12695	336 - NEWTON TROPHY	PO 67347 ACO PLAQUE	114.00	114.00
12696	2456 - NIELSEN FORD	PO 67327 PD VEHICLE REPAIR	186.96	186.96
12697	3532 - NJEPA	PO 67338 2025 Emergency Preparedness Conference R	500.00	500.00
12698	2835 - NJMEBF	PO 67382 MEDICAL/DENTAL - FEB 2025	34,920.64	
		PO 67382 MEDICAL/DENTAL - FEB 2025	34,800.00	
		PO 67382 MEDICAL/DENTAL - FEB 2025	192,812.36	262,533.00
12699	3649 - NORTH CHURCH GRAVEL, INC.	PO 67345 Grit	3,316.32	3,316.32
12700	2607 - NORTHERN RAIN	PO 67357 2025 Townhall Sprinkler Renewal	361.00	361.00
12701	4919 - O'GRADY MEGHAN	PO 67305 ACO REIMBURSEMENT/TRACTOR SUPPLY	70.64	70.64
12702	4383 - OPTIMUM	PO 66998 B: DIGITAL CONVERTERS & DTA'S	79.85	79.85
12703	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 67006 B: SLUDGE DISPOSAL A/C #12701 (\$107	7,371.00	7,371.00
12704	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 65137 B - Pump Station Consolidation	8,890.14	
		PO 65642 GREEN ACRES ROSI SUBMISSION	1,340.00	
		PO 66247 SCADA/PLC REPLACEMENT PROJECT	4,604.79	
		PO 66876 SAND FILTER REHAB	13,763.61	
		PO 66979 B: ALTERNATE SEWER ENGINEER	3,656.25	
		PO 67323 WWTP GENERATOR & ATS REPLACEMENT -JAN	8,905.00	41,159.79
12705	64 - PELLOW, HAROLD & ASSO, INC.	PO 64047 Fire House 1 Project	182.00	
		PO 66977 B: WATER ENGINEER (not to exceed \$55,000	4,408.10	
		PO 67251 CR 519 SIDEWALKS MILL ST	6,943.25	
		PO 67358 JAN ENGINEERING	4,825.60	
		PO 67358 JAN ENGINEERING	461.50	16,820.45
12706	4708 - PHILLIPS PREISS GRYGIEL LEHENY HUGHES LL	PO 67300 March 2023 Water&Ham.St LLC (Trinity Pt)	180.00	180.00
12707	4204 - PLANET NETWORKS INC.	PO 66996 B: PHONE SYSTEM HOSTING/INTERNET/LICENSE	2,746.05	
		PO 67255 B: Internet Access: Jan - Dec 2025- Wate	1,859.70	4,605.75
12708	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 67008 B: GAS ACCT #40382	7,637.41	7,637.41
12709	4425 - Reliance Standard Life Insurance Co	PO 67388 FIRE ACC/LIFE INS - March 2025	226.64	226.64
12710	4922 - RONALD R MIELE III	PO 67318 100% EXEMPT VET TAX REFUND	946.22	946.22
12711	2932 - RULLO & JUILLET ASSOCIATES, INC.	PO 67051 RIGHT TO KNOW SURVEYS 2025/NJDEP Filing	1,250.00	
		PO 67051 RIGHT TO KNOW SURVEYS 2025/NJDEP Filing	1,250.00	2,500.00
12712	55 - SCHMIDT'S WHOLESALE, INC	PO 67340 CLAMPS/ BALLS/ POWERSEAL CUST #600	1,414.99	1,414.99
12713	4868 - SCHMITZ SAFE & LOCK LLC	PO 67339 B: Repairs/ New Locks and Keys	198.15	
		PO 67339 B: Repairs/ New Locks and Keys	1,015.55	1,213.70
12714	126 - SCMUA	PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	639.86	
		PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	6,541.25	7,181.11
12715	4830 - SEARCH GEEK SOLUTIONS LLC	PO 65682 SEO Plan - Implementation and monthly se	1,416.67	1,416.67
12716	611 - SEBRING AUTO PARTS, INC.	PO 65280 B: Auto Spls/Rprs	871.99	

**List of Bills - CLEARING/CLAIMS**

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
		PO 65280 B: Auto Spls/Rprs	874.57	
		PO 67321 B: Auto Spls/Rprs	418.51	
		PO 67321 B: Auto Spls/Rprs	82.09	
		PO 67353 PD VEHICLE REPAIR	45.52	2,292.68
12717	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 67349 Forensic Investigation Course Order #111	695.00	695.00
12718	2257 - STAPLES	PO 67294 Keyboard/Mouse	186.87	
		PO 67304 PD OFFICE SUPPLIES	70.47	
		PO 67331 Office Supplies:	59.98	317.32
12719	146 - STATE OF NEW JERSEY - PWT	PO 67354 1st QUARTER WATER TAX	442.80	442.80
12720	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 64237 B.ENGINEERING DESIGN MOORE'S BROOK	4,789.12	
		PO 64238 B.ENGINEERING MEMORY PARK INFRASTRUCTURE	61.50	
		PO 64513 MOORES BROOK DREDGING STORMWATER MANAGEM	80.00	
		PO 65639 ORD #2024-10 W/S VEHICLES	135.00	
		PO 66970 B: SEWER ENGINEER	1,275.00	
		PO 67108 CONVEYANCE SYSTEM IMPROVEMENTS PHASE I	838.75	7,179.37
12721	1215 - SUSSEX & WARREN TAX COLL	PO 67320 TAX COLLECTOR QRTLY MEETING	33.00	
		PO 67330 QUARTERLY LUNCHEON - FEB. 25TH HAMPTON	33.00	66.00
12722	102 - SUSSEX CAR WASH INC	PO 66983 B: CAR WASHES	288.00	288.00
12723	418 - SUSSEX COUNTY DETECTIVES ASSOC.	PO 67348 2025 DETECTIVE MEMBERSHIP	200.00	200.00
12724	130 - SUSSEX COUNTY P & H, INC.	PO 67136 B: PLUMBING SUPPLIES 2025	28.20	28.20
12725	2393 - SUSSEX COUNTY RENTAL CENTER, LLC.	PO 67302 Water Pump for Water Treatment Plant	74.75	74.75
12726	371 - T.A. MOUNTFORD COMPANY, INC.	PO 67383 ANNUAL 2ND FLR COPIER CONTRACT	1,020.00	1,020.00
12727	2479 - TAYLOR OIL CO., INC.	PO 67007 B: DIESEL ACCT #01-0062714	6,719.06	6,719.06
12728	4920 - TEAM ONE NETWORK LLC	PO 67309 SUPER NOVA ARMORER COURSE	350.00	350.00
12729	4278 - TEXAS LIFE INSURANCE COMPANY	PO 67369 Life Insurance - FEB 2025	88.45	88.45
12730	676 - THE EQUITABLE	PO 67389 Equitable - Def Comp - Feb 13 & 27 2025	12,920.00	12,920.00
12731	2880 - TRACTOR SUPPLY	PO 67351 ACO SUPPLIES	209.83	209.83
12732	691 - TRANS WORLD ASSURANCE CO.	PO 67368 TWA - Voluntary Life - FEB 2025	400.00	400.00
12733	4152 - UNITED SITE SERVICES, INC	PO 67004 B: SLUDGE REMOVAL STP A/C #74732 (\$1	29,446.20	
		PO 67005 B: CHEMICAL WASTE REMOVAL WTP A/C #7473	1,494.99	30,941.19
12734	1257 - UNUM LIFE/DISABILITY INSUR	PO 67367 UNUM - Voluntary - LTD - FEB 2025	921.85	921.85
12735	2716 - UPSEU LOCAL 424J	PO 67366 DPW - Monthly Dues - FEB 2025	798.00	798.00
12736	1158 - VISION SERVICE PLAN	PO 67381 VISION - March 2025	1,283.41	1,283.41
12737	4865 - VNL, INC.	PO 66588 WTP CHEMICAL ROOM REHABILITATION	108,721.20	108,721.20
12738	2635 - W.B. MASON, INC.	PO 67271 B: OFFICE SUPPLIES FINANCE	112.96	
		PO 67312 Clerk Office Supplies cust #C1329496	230.14	343.10
12739	217 - W.E. TIMMERMAN COMPANY, INC.	PO 67332 SWEEPERS PARTS/ Turnbuckle/ Rod Ends	996.16	996.16
12740	1500 - WALMART	PO 67311 Last Minute Supplies for Senior Ice Crea	27.95	
		PO 67337 Frames for Certification/ Inspection Com	24.18	52.13
12741	633 - WEIS MARKETS, INC.	PO 67310 Last Minute Ice Cream for Senior Ice Cre	9.00	9.00
12742	4815 - WELDON QUARY CO., LLC.	PO 67364 HPMG/ Road Repair/ Water Break Feb 4/ Ma	1,869.00	1,869.00
12743	804 - WEST CHESTER MACHINERY	PO 67222 Truck Sander	31.48	31.48
12744	4915 - WIEBEL REALTY MANAGEMENT LLC	PO 67315 REFUND ESCROW BALANCE	3,001.00	3,001.00
	TOTAL			674,673.65

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-200-000	TOTAL G: OTHER SPECIAL ITEMS OF REVENUE			8,300.00	
01-194-08-100-000	TOTAL MISC REVENUE NOT ANTICIPATED			2,774.54	
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	7,097.52			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	69.99			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	883.14			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	112.96			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	33.00			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	33.00			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	2,656.00			
01-201-20-165-200	ENGINEERING - OTHER EXPENSES	383.10			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	420.00			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-22-196-200	CODE ENFORCEMENT - OTHER EXPENSES	140.00			
01-201-23-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	226.64			
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	194,095.77			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	1,724.33			
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSES	1,710.00			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	3,435.49			
01-201-26-291-200	SNOW REMOVAL - OTHER EXPENSES	11,056.72			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	4,350.75			
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	621.92			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	7,946.70			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	2,855.73			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	1,400.00			
01-201-27-340-200	ANIMAL CONTROL - OE	394.47			
01-201-28-370-200	RECREATION - OTHER EXPENSES	1,048.81			
01-201-28-371-200	SWIMMING POOL - OTHER EXPENSES	324.00			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	22,081.87			
01-201-32-465-200	RECYCLING TAX (PL2007 c.311)O/S CAP	17.94			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	177.00			
01-203-26-290-200	(2024) ROAD REPAIR & MAINT - OTHER EXPENSES		2,025.18		
01-203-26-291-200	(2024) SNOW REMOVAL - OTHER EXPENSES		1,191.23		
01-203-26-305-200	(2024) RECYCLING/SANITATION - OTHER EXPENSES		1,471.90		
01-203-26-310-200	(2024) BUILDINGS & GROUNDS - OTHER EXPENSES		1,595.67		
01-203-26-315-200	(2024) VEHICLE MAINTENANCE - OTHER EXPENSES		999.43		
01-203-27-340-200	(2024) ANIMAL CONTROL - OE		569.80		
01-203-43-490-200	(2024) MUNICIPAL COURT - OTHER EXPENSES		1,408.00		
01-203-44-900-000	(2024) CAPITAL IMPROVEMENTS - OTHER EXPENSES		499.70		
01-205-55-000-000	TAX OVERPAYMENTS			946.22	
01-260-05-100	DUE TO CLEARING			0.00	287,078.52
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>265,296.85</b>	<b>9,760.91</b>	<b>12,020.76</b>	<b>287,078.52</b>
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			2,412.83	
02-260-05-100	Due to Clearing			0.00	2,412.83
<b>TOTALS FOR</b>	<b>STATE AND FEDERAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>2,412.83</b>	<b>2,412.83</b>
04-215-55-908-000	ORD 2022-13 SIDEWALKS RT 206/WATER ST			145.00	
04-215-55-913-000	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2 NJIB			4,930.62	
04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			673.25	
04-215-55-919-000	ORD 2023-9 CR 519 SIDEWALKS (MILL ST)			6,943.25	
04-215-55-926-000	ORD 2024-11 VAR CAP IMP			18,789.95	
04-260-05-100	Due to Clearing			0.00	31,482.07
<b>TOTALS FOR</b>	<b>GENERAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>31,482.07</b>	<b>31,482.07</b>
08-215-55-912-000	ORD 2023-8 WATER IMP NJIB			113,325.99	
08-215-55-913-000	ORD 2023-11 SEWER IMP. NJIB			32,397.50	
08-215-55-920-000	ORD 2024-10 VARIOUS WS VEHICLE ACQUISITIONS			135.00	
08-260-05-100	DUE TO CLEARING			0.00	145,858.49
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>145,858.49</b>	<b>145,858.49</b>
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	138,932.46			
09-203-56-501-200	(2024) W&S OPERATING - TOTAL OTHER EXPENSES		10,248.73		
09-260-05-100	DUE TO CLEARING			0.00	149,181.19
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY</b>	<b>138,932.46</b>	<b>10,248.73</b>	<b>0.00</b>	<b>149,181.19</b>
20-260-05-100	Due to Clearing			0.00	55,448.07
20-291-55-075-001	UNION DUES - PBA			1,320.00	
20-291-55-075-002	UNION DUES - IUE #911			798.00	
20-291-55-075-003	UNION DUES - CWA #1032			302.37	
20-291-55-077	DEFERRED COMP - EQUITABLE			12,920.00	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			303.72	
20-291-55-082-002	AFA Med FSA			250.00	

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
20-291-55-082-004	AFA Life Ins.			366.08	
20-291-55-082-005	AFA Texas Life			88.45	
20-291-55-084	UNUM DISABILITY INS.			921.85	
20-291-55-086	HEALTH INS. EMPLOYEE			34,920.64	
20-291-55-087-001	AFLAC DISABILITY Post Tax			1,462.48	
20-291-55-087-002	AFLAC ACCIDENT Pre Tax			731.34	
20-291-55-087-003	AFLAC HOSPITAL Pre Tax			321.18	
20-291-55-087-004	AFLAC CANCER Pre Tax			341.96	

TOTALS FOR PAYROLL 0.00 0.00 55,448.07 55,448.07

31-260-05-100	DUE TO CLEARING			0.00	3,212.48
31-286-56-102-000	ENGINEER REVIEW FEES			3,181.00	
31-287-56-101	RESERVE FOR SNOW REMOVAL/STORM RECOVERY			31.48	

TOTALS FOR TRUST 0.00 0.00 3,212.48 3,212.48

Total to be paid from Fund 01 CURRENT FUND	287,078.52
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS	2,412.83
Total to be paid from Fund 04 GENERAL CAPITAL	31,482.07
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL	145,858.49
Total to be paid from Fund 09 WATER/SEWER UTILITY	149,181.19
Total to be paid from Fund 20 PAYROLL	55,448.07
Total to be paid from Fund 31 TRUST	3,212.48
	674,673.65

Checks Previously Disbursed

8581	JESSICA VOLLERO	(2) STAINLESS STEEL CAGES ON PO #6	600.00	3/04/2025
11652	JESSICA VOLLERO	VOID CK #11652	-600.00	3/04/2025 *MANUAL
18016	JOSEPH D CALABRESE	PO# 66989 B: LOGISTICS FOR SPECIAL EVENTS	150.00	3/03/2025
42825	COUNTY OF SUSSEX	AMENDED ROSSI DOCUMENT	8.00	2/25/2025
42826	COUNTY OF SUSSEX	AMENDED ROSSI DOCUMENT	8.00	3/04/2025
250115	PAYROLL ACCOUNT	2/27 CURRENT PAYROLL	219,119.73	2/27/2025
250116	ELAVON, INC.	PO# 66988 B: COURT MERCHANT FEE	77.41	3/03/2025
250117	CAPITAL ACCOUNT	S/NJ CDBG SMALL CITIES MOVED TO CA	400,000.00	3/06/2025
250209	PAYROLL ACCOUNT	2/27 GRANT PAY	516.72	2/27/2025
250909	PAYROLL ACCOUNT	2/27 W/S PAY	50,014.93	2/27/2025
252018	PUBLIC EMPLOYEE RETIRE SYSTEM	PERS to state -FEB	22,000.00	2/28/2025
252019	POLICE & FIRE RETIREMENT SYSTEM	PFRS to State -FEB	25,000.00	2/28/2025
253107	PAYROLL ACCOUNT	2/27 TRUST PAY	31,830.62	2/27/2025
			749,325.41	
			-600.00	*VOIDED
			748,725.41	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	619,213.14	287,078.52	906,291.66
Fund 02 STATE AND FEDERAL GRANTS	516.72	2,412.83	2,929.55
Fund 04 GENERAL CAPITAL		31,482.07	31,482.07
Fund 08 WATER/SEWER UTILITY CAPITAL		145,858.49	145,858.49
Fund 09 WATER/SEWER UTILITY	50,164.93	149,181.19	199,346.12
Fund 20 PAYROLL	47,000.00	55,448.07	102,448.07
Fund 31 TRUST	31,830.62	3,212.48	35,043.10
BILLS LIST TOTALS	748,725.41	674,673.65	1,423,399.06