

The regular meeting of the Town Council of the Town of Newton was held in person and via Zoom on the above date at 7:00pm. Present were Mr. Couce, Mrs. Diglio, Mrs. Teets, Deputy Mayor Dickson, Mayor Le Frois, Kathryn E. Alcock, Deputy Municipal Clerk, and Thomas S. Russo, Jr., Town Manager. Dominic DiYanni, Esq., Town Attorney was also present.

Mayor Le Frois led the Pledge of Allegiance to the flag and the Deputy Clerk called the roll.

Mayor Le Frois then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 3, 2025."

PRESENTATION

Mr. Russo read the following:

"Max Maslowski has excelled on the court and in the classroom these past four years at Newton High School. Max is a three-year Varsity letter winner in basketball and a two-time team captain. He is also a Varsity letter winner in baseball. Max averaged 20 points this season for the Braves and on February 10th Max scored his 1,000 career points vs. Mt. Olive. Max is the 12th player in Newton High School history to reach 1,000 points and is the first player since Steven Kelly in 2014 to reach 1,000 points. Max finished his career 9th all-time in scoring at Newton High School with 1,119 points and was named 1st Team All NJAC Colonial Division this season. Max has also excelled in the classroom for the past 4 years. Max is ranked 8th in his class and currently holds a 4.3-weighted GPA. Max has been named regularly to the Summa Cum laude Honor Roll during his 4 years at Newton High School. Max plans to attend a 4-year college in the fall to continue his education and athletic career."

Mayor Le Frois read the Certificate of Achievement and presented it to Max Maslowski. Max and his family posed for pictures with the Council.

APPROVAL OF MINUTES

Upon motion by Mrs. Diglio, seconded by Mrs. Teets and all those present voting to approve, the minutes for the February 10, 2025, Budget Meeting, February 24, 2025, Regular Meeting, and February 24, 2025, Executive Session were approved as presented.

OPEN TO THE PUBLIC

At this time, Mayor Le Frois read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a

copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. Please identify yourself and spell your last name."

Mayor Le Frois opened the meeting to the public.

Hazel and Rufus Coward shared estimates for work on their property at 20 Union Place with the Town Manager, Thomas S. Russo, Jr. It will be discussed further at the Unfinished Business portion of the meeting.

Carrie Parmalee, on Zoom, from Mental Health Association of Morris and Sussex shared information about a free program called NJ4S, NJ Statewide Student Support Services. She will be sharing a flyer with the Town Manager's office regarding the program and free events to support the American Foundation for Suicide Prevention.

Ludmilla Mecaj, on Zoom, asked if she could schedule a meeting with the Tax Assessor, Town Manager, Mr. Couce, and the Town Attorney to discuss her property tax appeal.

Peggy Baldini on Zoom asked about the water/sewer appropriation on the agenda and the demolition bid.

There being no one else from the public to be heard in-person or on Zoom, Mayor Le Frois closed the meeting to the public.

COUNCIL & MANAGER REPORTS

Town Manager Russo – The Council will decide about Resolution #91-2025 and the demolition of 20 Union later in the meeting. I will take the flyer from Carrie and distribute. Regarding Dr. Mecaj, we can coordinate something, but I have nothing to do with the appeal. It will need to be with Robert McBriar and Scott Holzhauer. When we get to Ordinance 2025-5, Tom Ferry will explain it more in depth. Thank you for all who coordinated the parade. Congratulations to Sandy for being the Grand Marshall.

Councilman Couce – Dr. Mecaj, I'm happy to speak with you. I have a couple of hours free Friday afternoon.

Councilwoman Diglio – She thanked everyone who helped with the St. Patrick's Day Parade including the police and DPW. They were fantastic. Just a reminder, the Memorial Day Parade is in the works.

Councilman Dickson – nothing to report.

Councilwoman Teets – the parade was a lot of fun. Tons of people and lots of positive comments. I would like to congratulate Coach Bollette on being named NJ Girls Wrestling Coach of the Year. It is a great program, and we have some awesome wrestlers. Eva Barry finished 2nd in her weight class, Paige Decaro finished 2nd in her weight class, and Stella Ramos 4th place in her weight class. Also, a congratulations to the Lady Braves Basketball team. They were 17 and 6 overall this season.

Mayor Le Frois – congratulated the female Wrestling Program as well. We have a joint BOE/Town Council meeting this Thursday evening in Council Chambers. I also want to thank all for the St. Patrick's Day Parade. It was very successful and good to be first in the County. It was packed. And congratulations to Sandy as Grand Marshall and thank you for your hard work. Thanks also to the Police Department, first responders, and mutual aid. Lots of positive comments. I received a message from the 24th District Legislators. They were planning to be at the parade but were called to the Rt. 80 sinkhole with Governor Murphy. He has subsequently declared it a State of Emergency. Our DPW and Cory's office continue to work on the Roller Hockey Rink getting it ready for the next season. Thank you to Tom for providing weekly updates and for keeping the project moving along. Last week I attended the County Commissioners/Mayors Breakfast. The two big issues were the County's Plan Endorsement process which happens every 10 years. The State is putting the County under a tight timeline to get feedback from all municipalities. The Town of Newton is ahead of schedule because we have been working on our Plan Endorsement process already. Newton was the first to participate in the new process. It was approved last week so we don't have to participate in the County's timeline. The second item of conversation was the Open Space Trust Fund which is up for renewal. Information will come from the County as they want municipal input including comments, feedback, and the impact of the County's Open Space Trust Fund. As you know, for several years we've paid additional tax for money to go to Open Space Trust Fund. The County currently has an excess in the fund and they are looking to possibly even suspend the tax for a little while. The information will be sent to Mr. Russo's office requesting input and/or requests. Regarding Ms. Baldini's question, there will be a presentation from our consulting firm on water/sewer projects later in the meeting. Regarding Resolution #91-2025 it is a carryover from the last meeting. That is all I have to report at this time.

DISCUSSION

Police Chief D'Annibale and Lieutenant Dan Finkle were onsite to discuss first Police Staffing and then the Fee Ordinance. In regard to Police Staffing, the Chief D'Annibale explained the need for one additional Sgt. going from five (5) currently to six (6). We would promote someone from our ranks to Sgt. and then replace the officer with a new officer. Going from 23 total officers to 24 total officers. It would end up being one (1) additional patrol officer than we have now.

The Chief D'Annibale explained the history of the staffing levels, the changes, and the need to increase the force at this time. He states he is requesting to get back to what we were over a decade ago. The Administrative Sergeant's proposed responsibilities would include:

1. ACO

The Administrative Sergeant would be a HLEO (Humane Law Enforcement Officer) authorized to investigate crimes against animals and pursue criminal charges against offenders. This position could also serve as a shared service for the eight (8) towns we cover. By having a sworn law enforcement officer oversee this unit, we would enhance management capabilities and performance, monitoring the ACO's day to day operations and scheduling. This would provide clear authority within the current ACO framework.

2. Firearms Investigations

With the recent changes to concealed carry laws in New Jersey, our firearms investigations have increased substantially. Detective Vex spends a considerable amount of time managing these investigations and their associated reports. The State has imposed a 30-day completion deadline, which often results in a backlog due to the high volume of applications. During the summer months, we assigned SRO Bellis to assist with simpler investigations to help meet these deadlines. However, we've seen instances where denials have been overturned in Superior Court due to our failure to meet these timelines.

3. BWC/MVR Footage Review

According to Attorney General policy, our Department must review Body-Worn Camera (BWC) and Mobile Video Recorder (MVR) footage. On average, officers respond to 700 calls each week, generating numerous hours of footage that require careful review. Each call is recorded in its entirety, which can range from a few minutes to several hours, depending on the number of officers involved. This process is labor-intensive but essential for ensuring that officers adhere to guidelines, maintain safety, and limit liability for the Town. Recent changes to the Open Public Records Act also require us to release BWC/MVR footage, which must be properly redacted. We have invested in redaction software to blur out sensitive information, but the review and redaction process is time-consuming and must be done meticulously to avoid any potential tort claims against the Town.

4. Police Licensing Process

The licensing process for officers has also become increasingly complex. With an average of ten (10) officers' licenses expiring each year, the review process has been split into thirds. Each renewal requires a comprehensive examination of personnel files, internal affairs complaints, and an extensive background check, including a review of various legal and personal history factors. Given these added responsibilities, the creation of an Administrative Sergeant position would greatly enhance our department's efficiency and help manage the growing workload. This supervisor would oversee the additional tasks imposed by the State and the AG's office, thereby reducing the burden on our current

staff and mitigating potential liabilities. I believe that implementing this role would be instrumental in helping us navigate these challenges effectively.

5. Traffic

The Traffic Officer position was dissolved in 2013 and has remained vacant for over ten (10) years. The Sergeant's position will take on the responsibility of addressing and monitoring traffic complaints, as well as managing traffic-related OPRA requests and discovery. Additionally, this position will pursue traffic-related grants to secure funding that will support the Town's efforts in enforcing traffic laws, ultimately benefiting the community both financially and in terms of public safety.

Lieutenant Finkle corroborated Chief D'Annibale's comments. He stated these are all new responsibilities within the past couple of years. For instance, we mentioned the redactions of the video. This has been a labor-intensive requirement that is upon us now to remove everybody's personal information from video before we release it. For example, when Lieutenant Wolanski receives the request, which is time sensitive, for video from a disturbance call, it can take hours. If there were three officers at the scene and each officer has a body worn camera and a motor vehicle recorder and the call is an hour and a half, that is three hours of video for each officer that needs to be reviewed and determined what needs to be redacted. That is nine hours total. This is just one call and we're getting these all of the time. This is taking us away from what we need to focus on. There's only three of us as administrators to run this entire department and it's not just the Police Department. We have other functions that we have to do such as the vehicle maintenance and the computer network issues and all of the things that are important. I also have close to two dozen crossing guards that I need to supervise day-to-day. I have almost a dozen dispatchers and we have the Detective Bureau. The Detective Bureau currently has a stack of firearms investigations that no matter how hard they try they just can't get to the bottom of it because more and more keep coming in. This is all detracting from our day-to-day responsibilities. So, when you look at all the different things it's not just animal control, it's not just the redactions, it is the whole picture collectively. Lieutenant Wolanski and I are always here on our days off doing this. I'm taking home work on the weekends to try to get it done but it is a lot. Really, the most responsible and sustainable way to approach this is to allocate someone to handle these things so the three of us can focus on running the department day-to-day.

Mayor Le Frois asked Mr. Russo for further insight.

Mr. Russo explained that they are looking for guidance from the Council. If the Council is amenable, we will introduce the Ordinance at the next meeting.

Mayor Le Frois expressed thanks for the memo outlining the five (5) reasons additional staff is necessary. She mentioned additional reasons for potential staffing increase including the increase in community policing, additional construction details, drone licensing, and mutual aid. She noted that calls seem to have increased.

Chief D'Annibale mentioned that over the last five years calls have increased by about 8 to 10,000. Our Town looks very different than it did 10 years ago. We have more apartment buildings and other establishments. The Town is growing, and we need to grow the Police Department with it.

Discussion continued between the Council, Manager, CFO, Chief, and Lieutenant.

Mr. Russo recapped the information being requested by the Council:

1. The number of firearms applications.
2. Can others review the video footage? Can portion be outsourced?
3. How many OPRAs?
4. Reducing size of ACO? Governing Body policy to be made by end of year.
5. Base salary PBA confirmation.
6. Sgt. salary confirmation.
7. ACO breakdown of costs.
8. Overview of responsibilities for Sgts.

This discussion will be carried to the 3/24 meeting.

The Fee Ordinance discussion began. This had been carried over from November of 2024. The Chief D'Annibale provided additional information on ACO as requested by the Council. The estimated daily cost to run the shelter is approximately \$56.50. This doesn't include labor. It includes supplies, the vet, Tractor Supply, Amazon, ACO clothing, vehicle maintenance, Home Depot, and the like. It doesn't include electric to the building.

Discussion ensued amongst the Council regarding setting a min/max dollar range for the surrender of a dog and cat as well as a min/max dollar range for daily maintenance expenses and pick-up fees. It was determined after some discussion that the "minimum" wording be removed and replaced by "not to exceed" wording in section C1 and C2.

The Fee Ordinance will be introduced at the 3/24 meeting.

UNFINISHED BUSINESS – Resolution #91-2025 –

Mr. Russo shared information on the two estimates he had been provided by the Cowards at the beginning of the meeting. Pro One Construction and Costa Construction and generic information about an application made with Provident Bank, not a loan approval. The estimates total approximately \$300,000. We were told the loan amount being sought is \$200,000. Photos were shared with the Council for 20 Union Place. We have 60 days to award the bid. We can ask our QPA to request a price extension from the low bidder but there is no guarantee.

The Council discussed giving the Cowards another two weeks for the loan to go through or awarding the bid in light of potential safety issues. The Council decided to give them two weeks to obtain funding and take steps to make concrete steps on the property. Any information and documentation need to be provided to the Town Attorney and Town Manager's office no later than 3/21. The Resolution has been carried to 3/24/2025.

Mrs. Diglio made a motion to carry the Resolution to 3/24/25, it was seconded by Mr. Couce and roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

ORDINANCES

ORDINANCE 2025-5

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$7,210,000 FOR VARIOUS SEWER IMPROVEMENTS IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$7,210,000 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION

Mr. Ferry and Eleni Giannikopolous from Suburban Consulting Engineers, gave an overview of this Ordinance.

The aforementioned **ORDINANCE** was offered by Mr. Dickson who moved its introduction, seconded by Mrs. Teets, and roll call resulted as follows:

Mr. Couce	Yes	Mrs. Diglio	Yes
Deputy Mayor Dickson	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with a hearing on the same to be held on Monday, March 24, 2025, at 7:00 pm.

ORDINANCE 2025-6

AN ORDINANCE PROVIDING FUNDING FOR THE MEMORY PARK CONNECTOR BOARDWALK PROJECT FOR THE TOWN OF NEWTON AND APPROPRIATING \$303,678.24 FOR SUCH PURPOSE

The aforementioned **ORDINANCE** was offered by Mrs. Diglio who moved its introduction, seconded by Mr. Couce, and roll call resulted as follows:

Mr. Couce	Yes	Mrs. Diglio	Yes
Deputy Mayor Dickson	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with a hearing on the same to be held on Monday, March 24, 2025, at 7:00 pm.

CONSENT AGENDA

Mayor Le Frois read the following statement:

“All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.”*

Mr. Russo then reviewed the consent agenda items.

RESOLUTION #95-2025*

“Resolution to Support Publishing Legal Notices on Official Government Websites”

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106, has occurred in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January;

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars;

NOW, THEREFORE BE IT RESOLVED, that the Town of Newton does in fact, hereby urge State leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website; and

BE IT FURTHER RESOLVED, a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Parker Space, Assemblymembers Dawn Fantasia and Michael Inganamort, and the New Jersey State League of Municipalities.

RESOLUTION #96-2025*

“Refund of Redemption Monies to Outside Lien Holder for Block 15.02, Lot 24, also known as 275 Spring Street”

WHEREAS, at the Municipal Tax Sale held on October 10, 2024, a lien was sold on Block 15.02, Lot 24, also known as 275 Spring Street, for 2023 delinquent utilities; and

WHEREAS, this lien, known as Tax Sale Certificate #2024-005, was sold to Centurion Acquisitions, LLC for a 0% redemption fee and a premium of \$600.00; and

WHEREAS, on behalf of the owner, Cornerstone Title & Settlement LLC has affected the redemption of Certificate #2024-005 in the amount of \$1,000.13;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges Centurion Acquisitions, LLC is entitled to a redemption in the amount of \$1,000.13 as well as the return of the premium in the amount of \$600.00; and

BE IT FURTHER RESOLVED, the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$1,000.13 for the redemption and a check in the amount of \$600.00 for the return of the premium for Certificate #2024-005 to Centurion Acquisitions, LLC, 1265 Richmond Avenue, Staten Island, NY 10314.

RESOLUTION #97-2025*

“Resolution to Accept the ADA Improvements to Douma Drive, Douma Court, Valley View Court, and Babbit Court as Final and Complete”

WHEREAS, on July 15, 2024, the Newton Town Council adopted Resolution #205-2024 awarding the bid for Proposed ADA Improvements for Douma Drive, Douma Court, Valley View Court, and Babbit Court Project to ADS Contracting, LLC, 52 Crooks Cross Road, Pittstown, NJ in the amount of \$62,362.67; and

WHEREAS, Harold E. Pellow from Harold E. Pellow & Associates, Inc. in his memo dated February 25, 2025, confirms all work has been completed by the contractors and the ADA Improvements be accepted as complete by the Town Council;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby accepts the Proposed ADA Improvements for Douma Drive, Douma Court, Valley View Court, and Babbit Court Project as complete based on the recommendation of Harold E. Pellow & Associates, Inc., so the close-out process may begin.

RESOLUTION #98-2025*

“Authorize the Award of a Required Disclosure Contract for HFE Services LLC”

WHEREAS, the Town of Newton has a need to maintain the viability and functionality of the information technology systems in order to serve the public in an efficient manner through HFE Services LLC, 6 Terrace Drive, Newton, N.J. 07860, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is for the 2025 year; and

WHEREAS, it is anticipated during the 2025 budget year HFE Services LLC will exceed in the aggregate the pay to play threshold of \$17,500.00; and

WHEREAS, HFE Services LLC has completed and submitted a Business Entity Disclosure Certification and Political Disclosure Contribution form, which certifies HFE Services LLC has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one (1) year, and the contract will prohibit HFE Services LLC, from making any reportable contributions through the term of the contract; and

WHEREAS, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Newton Town Manager to enter into a contract with HFE Services LLC, 6 Terrace Drive, Newton, N.J. 07860, for an amount not to exceed \$32,500.00 for the 2025 calendar year; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification, Political Contribution Disclosure and the Determination of Value be placed on file with this resolution.

RESOLUTION #99-2025*

“Authorize Submission of a Strategic Plan for the Municipal Alliance for Grant Cycle July 2025-June 2026”

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

WHEREAS, the Town Council of the Town of Newton, County of Sussex, State of New Jersey recognizes substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has established a Municipal Alliance Committee; and

WHEREAS, the Town Council further recognizes it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

WHEREAS, the Town Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Sussex;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Action Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD GRANT FUND	\$ 6,037.00
Cash Match	\$ 1,509.25
In-Kind	\$ 4,527.75
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____

Helen R. Le Frois, Mayor

RESOLUTION #100-2025*

“Authorize Compensation Adjustments for 2025 Calendar Year for Certain Town of Newton Employees Not Covered by Collective Bargaining Agreements or Individual Contracts”

WHEREAS, minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton were established for calendar year 2025 by Ordinance

#2024-33; and

WHEREAS, the Newton Town Manager, as part of his 2025 Town of Newton Budget, has recommended a 2.2% increase in base salary for calendar year 2025 to be paid to certain Town of Newton employees, whose employment is not the subject of any collective bargaining agreement or individual contract; and

WHEREAS, the Town Council has reached the following conclusions:

1. A 2.2% increase in salary from their 2024 base rate of pay for certain full-time and part-time Town of Newton employees, whose employment is not the subject of any collective bargaining agreement or individual contract, for calendar year 2025, is appropriate.
2. The salaries of the Town Manager and Chief D'Annibale Municipal Finance Officer have been addressed separately by the Town Council. The salary of the Police Chief D'Annibale has been addressed separately by the Town Manager.
3. Seasonal Employees and Summer Intern Employees are excluded from any salary increase authorized by this Resolution and will be handled by the Town Manager, Chief D'Annibale Municipal Finance Officer, and Human Resources Director.
4. The following employees/titles have received adjustments for 2025 or are new hires, and are therefore **excluded** from this 2.2% increase:
 - a. Crossing Guards (Separately Addressed by Town Manager)
 - b. Deputy Court Administrator (M. Estremera)
 - c. HR Director (J. Dodd)
 - d. Police Records Clerk (D. Seaman)
 - e. Registrar (J. Roberts)
 - f. Deputy Registrar (M. Champignon)
5. Said raises shall be retroactive to January 1, 2025.
6. Stipends received through payroll are not salary and shall not be entitled to the 2.2% increase authorized by this Resolution.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the base salaries and wages for the year 2024 for non-union Town of Newton employees, whose employment is not covered by any bargaining agreement or individual contract, and with the aforementioned exceptions, shall be increased by 2.2%, retroactive to January 1, 2025.

RESOLUTION #101-2025*

“Resolution Awarding Professional Engineering Services for the Bid and Construction Phase Services for the Sewer Improvement Project”

WHEREAS, the Town of Newton has a need for fencing material supplies for the Roller Hockey Rink project in its daily operations supplied by SMJ Fencing – Stand Strong Fencing of Northern New Jersey, 17 Cromwell Drive, Mendham, NJ, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, SMJ Fencing – Stand Strong Fencing of Northern New Jersey, 17 Cromwell Drive, Mendham, NJ in the aggregate is expected to be in excess of the pay to play threshold of \$17,500.00 with quotes of aggregate for supply in the amount of \$25,171.00; and

WHEREAS, SMJ Fencing – Stand Strong Fencing of Northern New Jersey, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that the vendor has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief D'Annibale Municipal Financial Officer has certified funds are available as per the attached certification;

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Town of Newton authorizes the Newton Town Manager to enter a contract with SMJ Fencing – Stand Strong Fencing of Northern New Jersey not to exceed \$25,171.00 for fencing supplies for the Roller Hockey Project; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value be placed on file in the Newton Municipal Clerk's office.

**Town of Newton
Resolution #102-2025
Amendment to the Temporary Capital Budget - Sewer Improvements**

WHEREAS, the local Capital Budget for the year 2025 was Introduced on the 24th day of February 2025; and

WHEREAS, it is desired to Amend said Introduced Capital Budget Section;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey that the following Capital Budget amendment of 2025 be made:

	(((
RECORDED VOTE:	AYES	(NAYS	(ABSTAIN
(Insert last name)	((((ABSENT
	(((((
	(((((

**CAPITAL BUDGET (Current Year Action)
2025**

PROJECT	PROJECT NUMBER	ESTIMATED COST	AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025				DEBT AUTHORIZED	TO BE FUNDED IN FUTURE YEARS
				2025 BUDGET APPROPRIATIONS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS		
Supplemental Appropriation for Various Sewer Improvements	U-21	\$ 7,210,000.00						\$ 7,210,000.00	
TOTAL ALL PROJECTS		\$ 7,210,000.00						\$ 7,210,000.00	

**3 YEAR CAPITAL PROGRAM 2025 - 2027
Anticipated Project Schedule and Funding Requirements**

PROJECT	PROJECT NUMBER	ESTIMATED COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER YEAR					TO BE FUNDED IN FUTURE YEARS
				2025	2026	2027	2028	2029	
Supplemental Appropriation for Various Sewer Improvements	U-21	\$ 7,210,000.00	2 Years	\$ 7,210,000.00					
TOTAL ALL PROJECTS		\$ 7,210,000.00		\$ 7,210,000.00					

**3 YEAR CAPITAL PROGRAM 2025 - 2027
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

PROJECT	ESTIMATED COST	BUDGET APPROPRIATIONS			CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	BONDS AND NOTES				
		CURRENT YEAR 2025	FUTURE YEARS					GENERAL	SELF LIQUIDATING	ASSESSMENT	SCHOOL	
Supplemental Appropriation for Various Sewer Improvements	\$ 7,210,000.00									\$ 7,210,000.00		
TOTAL ALL PROJECTS	\$ 7,210,000.00									\$ 7,210,000.00		

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Town Auditor and Chief Financial Officer.

It is hereby certified that this is a true copy of a Resolution amending the Capital Budget section introduced by the Governing Body on the _____ day of _____, 2025.

Certified by me

_____ Date

_____ Municipal Clerk

**Town of Newton
Resolution #103-2025
Amendment to the Temporary Capital Budget - Memory Park Boardwalk Connector**

WHEREAS, the local Capital Budget for the year 2025 was Introduced on the 24th day of February 2025; and

WHEREAS, it is desired to Amend said Introduced Capital Budget Section;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton, County of Sussex, State of New Jersey that the following Capital Budget amendment of 2025 be made:

	(((
RECORDED VOTE:	AYES	(NAYS	(ABSTAIN
(Insert last name)	((((ABSENT
	(((((

CAPITAL BUDGET (Current Year Action)

2025 PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025									
PROJECT	PROJECT NUMBER	ESTIMATED COST	AMOUNTS RESERVED IN PRIOR YEARS	2025 BUDGET APPROPRIATIONS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	DEBT AUTHORIZED	TO BE FUNDED IN FUTURE YEARS
Memory Park Connector									
Boardwalk	2025-13	\$ 303,678.24					\$ 303,678.24		
TOTAL ALL PROJECTS		\$ 303,678.24					\$ 303,678.24		

**3 YEAR CAPITAL PROGRAM 2025 - 2027
Anticipated Project Schedule and Funding Requirements**

FUNDING AMOUNTS PER YEAR									
PROJECT	PROJECT NUMBER	ESTIMATED COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER YEAR					TO BE FUNDED IN FUTURE YEARS
				2025	2026	2027	2028	2029	
Memory Park Connector									
Boardwalk	2025-13	\$ 303,678.24	2 Years	\$ 303,678.24					
TOTAL ALL PROJECTS		\$ 303,678.24		\$ 303,678.24					

**3 YEAR CAPITAL PROGRAM 2025 - 2027
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

PROJECT	ESTIMATED COST	BUDGET APPROPRIATIONS					GRANTS IN AID AND OTHER FUNDS				BONDS AND NOTES		
		CURRENT YEAR 2025	FUTURE YEARS	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS		GENERAL	SELF LIQUIDATING	ASSESSMENT	SCHOOL			
Memory Park Connector													
Boardwalk	\$ 303,678.24					\$ 303,678.24							
TOTAL ALL PROJECTS	\$ 303,678.24					\$ 303,678.24							

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services, and one copy be forwarded to the Town Auditor and Chief Financial Officer.

It is hereby certified that this is a true copy of a resolution amending the capital budget section introduced by the Governing Body on the _____ day of _____, 2025.

Certified by me

_____ Date

_____ Municipal Clerk

RESOLUTION #104-2025*

“Resolution Authorizing Participation of the Town of Newton in the State Development and Redevelopment Plan (State Plan) Cross-Acceptance Process”

WHEREAS; the State Planning Act of 1985 (N.J.S.A. 52:18AM-196 et. seq.) created a State Planning Commission and an Office of Planning Advocacy for the purpose of establishing a cooperative planning process that involves the full participation of state, county, and local governments; and

WHEREAS, the State Planning Act states that New Jersey needs integrated and coordinated planning in order to conserve its natural resources, to revitalize its urban centers, to provide affordable housing and adequate public facilities at a reasonable cost, to promote equal social and economic opportunity for New Jersey’s citizens, and to prevent sprawl and promote the suitable use of land; and

WHEREAS, the primary duty and responsibility of the State Planning Commission under the State Planning Act is the preparation of the State Plan through their participation in the Cross-acceptance process to be conducted under the Act; and

WHEREAS, the Cross-acceptance process is the primary vehicle under the Act for promoting vertical coordination and integration of state, county, and local plans by affording county and municipal governments a full and open opportunity to be involved in reconciling

inconsistencies between state and local policies; and

WHEREAS, the Board of County Commissioners of Sussex County has concluded that it is appropriate, necessary, and in the County's interest to fully participate in the development of the State Plan through the full and active participation of the County government, including in particular its Planning Board and its Department of Planning, in the Cross-acceptance process; and

WHEREAS, the Governing Body of the Town of Newton has concluded that it is appropriate, necessary, and in the municipality's interest to fully participate in the development of the State Plan through the full and active participation of the Municipal government, including in particular its Planning Board and its Department of Planning, in the Cross-acceptance process; and

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey as follows:

1. The Municipal Planning Board is hereby authorized and directed to carry out the Cross acceptance process pursuant to the State Planning Act, N.J.S.A. 52:18A-196 et. seq. and the State Planning Rules, N.J.A.C. 15:30 and any other rules promulgated by the State Planning Commission for this purpose;
2. The Municipal Planning Board shall coordinate with the County or Negotiating Entity in their preparation of a proposed work program and schedule for municipal and county Cross acceptance and Negotiating Entity shall submit said work program and schedule to the New Jersey Office of Planning Advocacy;
3. The Municipal Department of Planning shall provide staff assistance to the County Planning Board or Negotiating Entity in order to prepare a Cross-acceptance Response Template and successfully complete the Cross-acceptance process;
4. All other Municipal Departments and Agencies shall cooperate with the Municipal and County Planning Board or Negotiating Entity and provide information and furnish such documents as required.

RESOLUTION #105-2025*

"Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

List of Bills - CLEARING/CLAIMS

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
12636	1846 - ADVANCE AUTO PARTS	PO 67322 Tire Sensors/ FLEET PURCHASE	402.80	
		PO 67326 PD VEHICLE REPAIR	8.00	
		PO 67356 FLEET PURCHASE/ Air Filter/ Fuel Fiter	525.85	936.65
12637	2799 - AFLAC	PO 67391 Vol Ben - Disability, Hospital, Accident	2,856.96	2,856.96
12638	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 67344 Rpr Leaking Air Compressor	437.50	437.50
12639	3897 - AMAZON CAPITAL SERVICES	PO 67301 Break room & office supplies	34.21	
		PO 67301 Break room & office supplies	18.42	
		PO 67325 St Patricks Day	115.69	
		PO 67379 Hometown heros brackets 2025 Qty 25	800.25	968.57
12640	3869 - AMERICAN FIDELITY ASSURANCE	PO 67374 FEB 2025 - Vol Benefits - LTD, Critical	669.80	669.80
12641	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 67373 FSA - Voluntary - FEB 2025	250.00	250.00
12642	4448 - ATLANTIC URGENT CARE LLC	PO 67375 Post Accident Screenings	150.00	150.00
12643	32 - B & R UNIFORM, INC.	PO 67308 PD BADGE	173.00	173.00
12644	3251 - BADGER METER, INC.	PO 67259 B: Agreement Beacon Mobile Hosting/ Wate	221.92	221.92
12645	4810 - BOONTON TIRE & AUTO REPAIR	PO 67307 PD/ACO VEHICILE REPAIR	127.44	127.44
12646	702 - C W A LOCAL 1032	PO 67372 Police Dispatch Dues - FEB 2025	302.37	302.37
12647	77 - CCP INDUSTRIES, INC.	PO 67283 Cleaning Supplies Cust #53794	1,092.97	
		PO 67283 Cleaning Supplies Cust #53794	671.96	1,764.93
12648	3770 - CINTAS	PO 66699 Uniforms DPW & WS/ Paper Supplies/ Mats	2,163.61	
		PO 66699 Uniforms DPW & WS/ Paper Supplies/ Mats	612.63	2,776.24
12649	3770 - CINTAS	PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	90.00	
		PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	270.00	360.00
12650	3770 - CINTAS	PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	261.67	
		PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	415.18	676.85
12651	3770 - CINTAS	PO 67346 Uniforms DPW & WS/ Paper Supplies/ Mats	598.61	
		PO 67346 Uniforms DPW & WS/ Paper Supplies/ Mats	2,040.15	2,638.76
12652	2639 - COUNTY OF SUSSEX	PO 67316 1STqtrr Pilots due Cty, Thor, RPM, & WSL	11,074.54	11,074.54
12653	155 - COYNE CHEMICAL CORP., INC.	PO 67162 B: Sodium Bisulfite 38% @ \$.5833/lb - Ja	1,109.94	
		PO 67163 B: CP-837 ZINC @ \$1.8344/lb - Jan 1, 202	1,986.12	3,096.06
12654	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 67003 B: WATER DELV	138.82	138.82
12655	4386 - DECOTIIS, FITZPATRICK, COLE& GIBLIN, LLP	PO 67313 GEN REDEVELOPMENT -JAN	407.95	407.95
12656	3685 - DELAWARE RIVER BASIN COMMISSION	PO 67377 ANNUAL WATER ALLOCATION CP RENEWAL #D-19	575.00	
		PO 67390 ANNUAL DISCHARGE CAPACITY CUST #7772 #0	1,048.00	1,623.00
12657	4918 - DF SUPPLY INC	PO 67314 Roller Hockey Materials/ Hinges	201.25	201.25
12658	3000 - ELAN FINANCIAL SERVICES	PO 67329 CLERK COURSE M CHAMPIGNON	653.00	653.00
12659	4775 - ENGIE POWER & GAS LLC #411330	PO 67002 B: NATURAL GAS	2,844.12	
		PO 67002 B: NATURAL GAS	2,684.08	5,528.20
12660	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 66981 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	390.00	
		PO 66981 B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	2,656.00	3,046.00
12661	4774 - FABERS GARAGE LLC	PO 67278 RECYCLE TRUCK/ Rpr Air Leak	642.20	642.20
12662	4650 - FINKLE DANIELLE	PO 67296 Bunny costume dry cleaning	49.95	
		PO 67378 Parade supplies online	45.97	95.92
12663	3318 - FREDON ANIMAL HOSPITAL	PO 66640 VETERINARY SERVICES	200.90	
		PO 67306 VETERINARY SERVICES	368.90	569.80
12664	200 - GARDEN STATE LABORATORIES INC	PO 67361 WASTE & DRINKING WATER ANALYSIS Jan 2025	2,273.00	
		PO 67362 WASTE & DRINKING WATER ANALYSIS Dec 2024	4,020.00	
		PO 67363 WASTE & DRINKING WATER ANALYSIS Nov 2024	2,364.00	8,657.00
12665	2626 - GENERAL CODE, LLC	PO 67352 Code Book Update - Supplement No. 28	3,806.00	3,806.00
12666	4921 - GIRL SCOUTS OF NORTHERN NJ	PO 67317 Tribute Journal Ad	260.00	
		PO 67317 Tribute Journal Ad	140.00	400.00
12667	3129 - GO2GUIDES, LLC	PO 67303 COMPLAINT PREP SOFTWARE	166.45	166.45
12668	4088 - HANOVER POWERSPORTS	PO 67334 Full Face Helmets/ Snow Removal Safety	339.90	339.90
12669	4064 - HARD ROCK HOTEL & CASINO ATLANTIC C	PO 67350 Lodging for 2025 Emergency Preparedness	1,210.00	1,210.00
12670	4337 - HFE SERVICES LLC	PO 67297 B: COMPUTER TECH IT SVC'S (NOT TO EXC	2,052.98	2,052.98
12671	3876 - HOLLAND COMPANY, INC.	PO 67158 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	22,919.94	22,919.94
12672	1866 - HOME DEPOT, INC.	PO 67360 Jan 1 to Jan 31/ Firehouse Heat/ Lake Rp	717.44	
		PO 67360 Jan 1 to Jan 31/ Firehouse Heat/ Lake Rp	1,188.72	
		PO 67365 Supplies/ Water Main/ Townhall/ DPW/ WS/	2,648.47	
		PO 67365 Supplies/ Water Main/ Townhall/ DPW/ WS/	305.69	4,860.32
12673	4923 - HOMETOWN PRESS	PO 67324 2025 Spring Public Newsletter Printing -	827.45	
		PO 67324 2025 Spring Public Newsletter Printing -	445.55	1,273.00

List of Bills - CLEARING/CLAIMS

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
12674	4887 - IRON MOUNTAIN MECHANICAL LLC	PO 66525 TOWNHALL HVAC	18,763.45	18,763.45
12675	332 - J & D SALES & SERVICE,LLC.	PO 67155 WATER RECYLC MAINT RENEW 1/2025 - 12/202	250.00	250.00
12676	1271 - JCI JONES CHEMICALS, INC	PO 67156 B:Liq Gas Sulfer Dioxide (\$17,000 @ \$1.6	1,458.00	
		PO 67157 B: LIQUID CHLORINE/GAS (\$350 PER Cyl @15	2,479.95	3,937.95
12677	113 - JERSEY CENTRAL POWER & LIGHT, INC.	PO 66993 B: ELECTRIC BLDG'S & STREET LIGHTING	716.46	
		PO 66995 B: EV CHARGING STATION	2,065.32	2,781.78
12678	3067 - JERSEY SHIRTS & DESIGNS	PO 67380 Hooded uniform sweatshirts for Monaco &	140.00	140.00
12679	3772 - JK HVAC SERVICE, LLC.	PO 67335 Townhall Circulator Pump Repair/ 21213m	316.00	316.00
12680	3644 - JOHNNY ON THE SPOT, LLC.	PO 65275 Park Porta John Rental - Jan to Dec 2024	1,471.90	1,471.90
12681	4396 - KIMBALL MIDWEST	PO 67260 Machinery Rpr/ Hydraulics	1,425.57	1,425.57
12682	2138 - KISTLER O'BRIEN FIRE PROTECTION, IN	PO 67049 2025 Fire Alarm/ Inspection/ WWTp Annual	1,206.06	1,206.06
12683	2300 - LOWE'S , INC.	PO 67336 MORRIS LK / Rplmnt heater	94.98	94.98
12684	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 67253 B: Liq Sodium Hypochlorite (\$29,250 @ \$3	2,145.00	2,145.00
12685	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 67237 B: ELEVATOR MAINT (TH & POLICE) Jan - De	520.00	520.00
12686	409 - MINISINK PRESS INC	PO 67376 ENVELOPES	324.00	324.00
12687	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 67333 Key Stock	1.78	1.78
12688	3666 - MORRIS COUNTY TAX COLLECTORS & TREA	PO 67359 LUNCHEON J SHACKLETON CEU CLASS 3/26	40.00	40.00
12689	3651 - MORTON SALT, INC.	PO 67187 B: SALT @ \$72.20 TON cust #3681777	7,400.50	7,400.50
12690	2567 - MUNICIPAL RECORD SERVICE	PO 66855 Court Forms Printing Estimate	1,585.00	1,585.00
12691	3847 - NAPA	PO 67295 SENIOR BUS BRAKES	337.89	
		PO 67355 Shop Supplies	23.99	361.88
12692	255 - NEW JERSEY PLANNING OFFICIALS	PO 67298 Samantha Waldron	95.00	
		PO 67299 Annual dues	325.00	420.00
12693	700 - NEWTON PATROLMANS ASSOCIATION	PO 67371 PBA DUES - FEB 2025	900.00	900.00
12694	1745 - NEWTON SUPERIOR OFFICERS	PO 67370 SOA DUES - FEB 2025	420.00	420.00
12695	336 - NEWTON TROPHY	PO 67347 ACO PLAQUE	114.00	114.00
12696	2456 - NIELSEN FORD	PO 67327 PD VEHICLE REPAIR	186.96	186.96
12697	3532 - NJEPA	PO 67338 2025 Emergency Preparedness Conference R	500.00	500.00
12698	2835 - NJMEBF	PO 67382 MEDICAL/DENTAL - FEB 2025	34,920.64	
		PO 67382 MEDICAL/DENTAL - FEB 2025	34,800.00	
		PO 67382 MEDICAL/DENTAL - FEB 2025	192,812.36	262,533.00
12699	3649 - NORTH CHURCH GRAVEL, INC.	PO 67345 Grit	3,316.32	3,316.32
12700	2607 - NORTHERN RAIN	PO 67357 2025 Townhall Sprinkler Renewal	361.00	361.00
12701	4919 - O'GRADY MEGHAN	PO 67305 ACO REIMBURSEMENT/TRACTOR SUPPLY	70.64	70.64
12702	4383 - OPTIMUM	PO 66998 B: DIGITAL CONVERTERS & DTA'S	79.85	79.85
12703	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 67006 B: SLUDGE DISPOSAL A/C #12701 (\$107	7,371.00	7,371.00
12704	4656 - PAULUS, SOKOLOWSKI & SARTOR LLC	PO 65137 B - Pump Station Consolidation	8,890.14	
		PO 65642 GREEN ACRES ROSI SUBMISSION	1,340.00	
		PO 66247 SCADA/PLC REPLACEMENT PROJECT	4,604.79	
		PO 66876 SAND FILTER REHAB	13,763.61	
		PO 66979 B: ALTERNATE SEWER ENGINEER	3,656.25	
		PO 67323 WWTp GENERATOR & ATS REPLACEMENT -JAN	8,905.00	41,159.79
12705	64 - PELLOW, HAROLD & ASSO, INC.	PO 64047 Fire House 1 Project	182.00	
		PO 66977 B: WATER ENGINEER (not to exceed \$55,000	4,408.10	
		PO 67251 CR 519 SIDEWALKS MILL ST	6,943.25	
		PO 67358 JAN ENGINEERING	4,825.60	
		PO 67358 JAN ENGINEERING	461.50	16,820.45
12706	4708 - PHILLIPS PREISS GRYGIEL LEHENY HUGHES LL	PO 67300 March 2023 Water&Ham.St LLC (Trinity Pt)	180.00	180.00
12707	4204 - PLANET NETWORKS INC.	PO 66996 B: PHONE SYSTEM HOSTING/INTERNET/LICENSE	2,746.05	
		PO 67255 B: Internet Access: Jan - Dec 2025- Wate	1,859.70	4,605.75
12708	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 67008 B: GAS ACCT #40382	7,637.41	7,637.41
12709	4425 - Reliance Standard Life Insurance Co	PO 67388 FIRE ACC/LIFE INS - March 2025	226.64	226.64
12710	4922 - RONALD R MIELE III	PO 67318 100% EXEMPT VET TAX REFUND	946.22	946.22
12711	2932 - RULLO & JUILLET ASSOCIATES, INC.	PO 67051 RIGHT TO KNOW SURVEYS 2025/NJDEP Filing	1,250.00	
		PO 67051 RIGHT TO KNOW SURVEYS 2025/NJDEP Filing	1,250.00	2,500.00
12712	55 - SCHMIDT'S WHOLESALE, INC	PO 67340 CLAMPS/ BALLS/ POWERSEAL CUST #600	1,414.99	1,414.99
12713	4868 - SCHMITZ SAFE & LOCK LLC	PO 67339 B: Repairs/ New Locks and Keys	198.15	
		PO 67339 B: Repairs/ New Locks and Keys	1,015.55	1,213.70
12714	126 - SCMUA	PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	639.86	
		PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	6,541.25	7,181.11
12715	4830 - SEARCH GEEK SOLUTIONS LLC	PO 65682 SEO Plan - Implementation and monthly se	1,416.67	1,416.67
12716	611 - SEBRING AUTO PARTS, INC.	PO 65280 B: Auto Spls/Rprs	871.99	

List of Bills - CLEARING/CLAIMS

Meeting Date: 03/10/2025 For bills from 02/25/2025 to 03/07/2025

Check#	Vendor	Description	Payment	Check Total
		PO 65280 B: Auto Spls/Rprs	874.57	
		PO 67321 B: Auto Spls/Rprs	418.51	
		PO 67321 B: Auto Spls/Rprs	82.09	
		PO 67353 PD VEHICLE REPAIR	45.52	2,292.68
12717	1125 - SIRCHIE FINGER PRINT LABS, LLC.	PO 67349 Forensic Investigation Course Order #111	695.00	695.00
12718	2257 - STAPLES	PO 67294 Keyboard/Mouse	186.87	
		PO 67304 PD OFFICE SUPPLIES	70.47	
		PO 67331 Office Supplies:	59.98	317.32
12719	146 - STATE OF NEW JERSEY - PWT	PO 67354 1st QUARTER WATER TAX	442.80	442.80
12720	4144 - SUBURBAN CONSULTING ENGINEERS, INC.	PO 64237 B.ENGINEERING DESIGN MOORE'S BROOK	4,789.12	
		PO 64238 B.ENGINEERING MEMORY PARK INFRASTRUCTURE	61.50	
		PO 64513 MOORES BROOK DREDGING STORMWATER MANAGEM	80.00	
		PO 65639 ORD #2024-10 W/S VEHICLES	135.00	
		PO 66970 B: SEWER ENGINEER	1,275.00	
		PO 67108 CONVEYANCE SYSTEM IMPROVEMENTS PHASE I	838.75	7,179.37
12721	1215 - SUSSEX & WARREN TAX COLL	PO 67320 TAX COLLECTOR QRTLY MEETING	33.00	
		PO 67330 QUARTERLY LUNCHEON - FEB. 25TH HAMPTON	33.00	66.00
12722	102 - SUSSEX CAR WASH INC	PO 66983 B: CAR WASHES	288.00	288.00
12723	418 - SUSSEX COUNTY DETECTIVES ASSOC.	PO 67348 2025 DETECTIVE MEMBERSHIP	200.00	200.00
12724	130 - SUSSEX COUNTY P & H, INC.	PO 67136 B: PLUMBING SUPPLIES 2025	28.20	28.20
12725	2393 - SUSSEX COUNTY RENTAL CENTER, LLC.	PO 67302 Water Pump for Water Treatment Plant	74.75	74.75
12726	371 - T.A. MOUNTFORD COMPANY, INC.	PO 67383 ANNUAL 2ND FLR COPIER CONTRACT	1,020.00	1,020.00
12727	2479 - TAYLOR OIL CO., INC.	PO 67007 B: DIESEL ACCT #01-0062714	6,719.06	6,719.06
12728	4920 - TEAM ONE NETWORK LLC	PO 67309 SUPER NOVA ARMORER COURSE	350.00	350.00
12729	4278 - TEXAS LIFE INSURANCE COMPANY	PO 67369 Life Insurance - FEB 2025	88.45	88.45
12730	676 - THE EQUITABLE	PO 67389 Equitable - Def Comp - Feb 13 & 27 2025	12,920.00	12,920.00
12731	2880 - TRACTOR SUPPLY	PO 67351 ACO SUPPLIES	209.83	209.83
12732	691 - TRANS WORLD ASSURANCE CO.	PO 67368 TWA - Voluntary Life - FEB 2025	400.00	400.00
12733	4152 - UNITED SITE SERVICES, INC	PO 67004 B: SLUDGE REMOVAL STP A/C #74732 (\$1	29,446.20	
		PO 67005 B: CHEMICAL WASTE REMOVAL WTP A/C #7473	1,494.99	30,941.19
12734	1257 - UNUM LIFE/DISABILITY INSUR	PO 67367 UNUM - Voluntary - LTD - FEB 2025	921.85	921.85
12735	2716 - UPSEU LOCAL 424J	PO 67366 DPW - Monthly Dues - FEB 2025	798.00	798.00
12736	1158 - VISION SERVICE PLAN	PO 67381 VISION - March 2025	1,283.41	1,283.41
12737	4865 - VNL, INC.	PO 66588 WTP CHEMICAL ROOM REHABILITATION	108,721.20	108,721.20
12738	2635 - W.B. MASON, INC.	PO 67271 B: OFFICE SUPPLIES FINANCE	112.96	
		PO 67312 Clerk Office Supplies cust #C1329496	230.14	343.10
12739	217 - W.E. TIMMERMAN COMPANY, INC.	PO 67332 SWEEPERS PARTS/ Turnbuckle/ Rod Ends	996.16	996.16
12740	1500 - WALMART	PO 67311 Last Minute Supplies for Senior Ice Crea	27.95	
		PO 67337 Frames for Certification/ Inspection Com	24.18	52.13
12741	633 - WEIS MARKETS, INC.	PO 67310 Last Minute Ice Cream for Senior Ice Cre	9.00	9.00
12742	4815 - WELDON QUARY CO., LLC.	PO 67364 HPMG/ Road Repair/ Water Break Feb 4/ Ma	1,869.00	1,869.00
12743	804 - WEST CHESTER MACHINERY	PO 67222 Truck Sander	31.48	31.48
12744	4915 - WIEBEL REALTY MANAGEMENT LLC	PO 67315 REFUND ESCROW BALANCE	3,001.00	3,001.00
	TOTAL			674,673.65

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-200-000	TOTAL G: OTHER SPECIAL ITEMS OF REVENUE			8,300.00	
01-194-08-100-000	TOTAL MISC REVENUE NOT ANTICIPATED			2,774.54	
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	7,097.52			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	69.99			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	883.14			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	112.96			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	33.00			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	33.00			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	2,656.00			
01-201-20-165-200	ENGINEERING - OTHER EXPENSES	383.10			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	420.00			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-22-196-200	CODE ENFORCEMENT - OTHER EXPENSES	140.00			
01-201-23-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	226.64			
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	194,095.77			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	1,724.33			
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSES	1,710.00			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	3,435.49			
01-201-26-291-200	SNOW REMOVAL - OTHER EXPENSES	11,056.72			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	4,350.75			
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	621.92			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	7,946.70			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	2,855.73			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	1,400.00			
01-201-27-340-200	ANIMAL CONTROL - OE	394.47			
01-201-28-370-200	RECREATION - OTHER EXPENSES	1,048.81			
01-201-28-371-200	SWIMMING POOL - OTHER EXPENSES	324.00			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	22,081.87			
01-201-32-465-200	RECYCLING TAX (PL2007 c.311)O/S CAP	17.94			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	177.00			
01-203-26-290-200	(2024) ROAD REPAIR & MAINT - OTHER EXPENSES		2,025.18		
01-203-26-291-200	(2024) SNOW REMOVAL - OTHER EXPENSES		1,191.23		
01-203-26-305-200	(2024) RECYCLING/SANITATION - OTHER EXPENSES		1,471.90		
01-203-26-310-200	(2024) BUILDINGS & GROUNDS - OTHER EXPENSES		1,595.67		
01-203-26-315-200	(2024) VEHICLE MAINTENANCE - OTHER EXPENSES		999.43		
01-203-27-340-200	(2024) ANIMAL CONTROL - OE		569.80		
01-203-43-490-200	(2024) MUNICIPAL COURT - OTHER EXPENSES		1,408.00		
01-203-44-900-000	(2024) CAPITAL IMPROVEMENTS - OTHER EXPENSES		499.70		
01-205-55-000-000	TAX OVERPAYMENTS			946.22	
01-260-05-100	DUE TO CLEARING			0.00	287,078.52
TOTALS FOR	CURRENT FUND	265,296.85	9,760.91	12,020.76	287,078.52
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			2,412.83	
02-260-05-100	Due to Clearing			0.00	2,412.83
TOTALS FOR	STATE AND FEDERAL GRANTS	0.00	0.00	2,412.83	2,412.83
04-215-55-908-000	ORD 2022-13 SIDEWALKS RT 206/WATER ST			145.00	
04-215-55-913-000	ORD 22-21 amendORD 20-10 MEM PK ORD 23-2 NJIB			4,930.62	
04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			673.25	
04-215-55-919-000	ORD 2023-9 CR 519 SIDEWALKS (MILL ST)			6,943.25	
04-215-55-926-000	ORD 2024-11 VAR CAP IMP			18,789.95	
04-260-05-100	Due to Clearing			0.00	31,482.07
TOTALS FOR	GENERAL CAPITAL	0.00	0.00	31,482.07	31,482.07
08-215-55-912-000	ORD 2023-8 WATER IMP NJIB			113,325.99	
08-215-55-913-000	ORD 2023-11 SEWER IMP. NJIB			32,397.50	
08-215-55-920-000	ORD 2024-10 VARIOUS WS VEHICLE ACQUISITIONS			135.00	
08-260-05-100	DUE TO CLEARING			0.00	145,858.49
TOTALS FOR	WATER/SEWER UTILITY CAPITAL	0.00	0.00	145,858.49	145,858.49
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	138,932.46			
09-203-56-501-200	(2024) W&S OPERATING - TOTAL OTHER EXPENSES		10,248.73		
09-260-05-100	DUE TO CLEARING			0.00	149,181.19
TOTALS FOR	WATER/SEWER UTILITY	138,932.46	10,248.73	0.00	149,181.19
20-260-05-100	Due to Clearing			0.00	55,448.07
20-291-55-075-001	UNION DUES - PBA			1,320.00	
20-291-55-075-002	UNION DUES - IUE #911			798.00	
20-291-55-075-003	UNION DUES - CWA #1032			302.37	
20-291-55-077	DEFERRED COMP - EQUITABLE			12,920.00	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			303.72	
20-291-55-082-002	AFA Med FSA			250.00	

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
20-291-55-082-004	AFA Life Ins.			366.08	
20-291-55-082-005	AFA Texas Life			88.45	
20-291-55-084	UNUM DISABILITY INS.			921.85	
20-291-55-086	HEALTH INS. EMPLOYEE			34,920.64	
20-291-55-087-001	AFLAC DISABILITY Post Tax			1,462.48	
20-291-55-087-002	AFLAC ACCIDENT Pre Tax			731.34	
20-291-55-087-003	AFLAC HOSPITAL Pre Tax			321.18	
20-291-55-087-004	AFLAC CANCER Pre Tax			341.96	
TOTALS FOR	PAYROLL	0.00	0.00	55,448.07	55,448.07
31-260-05-100	DUE TO CLEARING			0.00	3,212.48
31-286-56-102-000	ENGINEER REVIEW FEES			3,181.00	
31-287-56-101	RESERVE FOR SNOW REMOVAL/STORM RECOVERY			31.48	
TOTALS FOR	TRUST	0.00	0.00	3,212.48	3,212.48

Total to be paid from Fund 01 CURRENT FUND	287,078.52
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS	2,412.83
Total to be paid from Fund 04 GENERAL CAPITAL	31,482.07
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL	145,858.49
Total to be paid from Fund 09 WATER/SEWER UTILITY	149,181.19
Total to be paid from Fund 20 PAYROLL	55,448.07
Total to be paid from Fund 31 TRUST	3,212.48
	674,673.65

Checks Previously Disbursed

8581	JESSICA VOLLERO	(2) STAINLESS STEEL CAGES ON PO #6	600.00	3/04/2025
11652	JESSICA VOLLERO	VOID CK #11652	-600.00	3/04/2025 *MANUAL
18016	JOSEPH D CALABRESE	PO# 66989 B: LOGISTICS FOR SPECIAL EVENTS	150.00	3/03/2025
42825	COUNTY OF SUSSEX	AMENDED ROSSI DOCUMENT	8.00	2/25/2025
42826	COUNTY OF SUSSEX	AMENDED ROSSI DOCUMENT	8.00	3/04/2025
250115	PAYROLL ACCOUNT	2/27 CURRENT PAYROLL	219,119.73	2/27/2025
250116	ELAVON, INC.	PO# 66988 B: COURT MERCHANT FEE	77.41	3/03/2025
250117	CAPITAL ACCOUNT	S/NJ CDBG SMALL CITIES MOVED TO CA	400,000.00	3/06/2025
250209	PAYROLL ACCOUNT	2/27 GRANT PAY	516.72	2/27/2025
250909	PAYROLL ACCOUNT	2/27 W/S PAY	50,014.93	2/27/2025
252018	PUBLIC EMPLOYEE RETIRE SYSTEM	PERS to state -FEB	22,000.00	2/28/2025
252019	POLICE & FIRE RETIREMENT SYSTEM	PFRS to State -FEB	25,000.00	2/28/2025
253107	PAYROLL ACCOUNT	2/27 TRUST PAY	31,830.62	2/27/2025
			749,325.41	
			-600.00	*VOIDED
			748,725.41	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	619,213.14	287,078.52	906,291.66
Fund 02 STATE AND FEDERAL GRANTS	516.72	2,412.83	2,929.55
Fund 04 GENERAL CAPITAL		31,482.07	31,482.07
Fund 08 WATER/SEWER UTILITY CAPITAL		145,858.49	145,858.49
Fund 09 WATER/SEWER UTILITY	50,164.93	149,181.19	199,346.12
Fund 20 PAYROLL	47,000.00	55,448.07	102,448.07
Fund 31 TRUST	31,830.62	3,212.48	35,043.10
BILLS LIST TOTALS	748,725.41	674,673.65	1,423,399.06

Mayor Le Frois asked if any member of the Council would like to pull a Resolution for discussion or to be removed from consent.

Mr. Couce pulled Resolution #100-2025 from the consent agenda for a separate vote.

Mrs. Diglio made a motion to approve the **COMBINED ACTION RESOLUTIONS**, minus #100-2025, it was seconded by Mr. Dickson and roll call resulted as follows:

Mr. Couce (abstain checks #12642, 12672, and 12707)	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

Mrs. Teets made a motion to approve Resolution #100-2025, it was seconded by Mrs. Diglio and roll call resulted as follows:

Mr. Couce	Abstained	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

OPEN TO THE PUBLIC

Mayor Le Frois opened the meeting to the public.

Ludmilla Mecaj questioned whether a conversation was authorized. Additionally, she commented on the Police Department and how Vernon is set up. She also commented that there is a fast turnover of Chiefs. She also mentioned not knowing about Animal Control expenses. She would like the Governing Body to do more homework on expenses.

Syrene Crowell asked if the Historic Preservation Commission attorney sent a memo to the Council regarding a review of the Black Cemetery. We are trying to get an amendment to the Old Newton Cemetery which is right next to it to put it on the National Registry.

There being no one else wishing to speak either in-person or on Zoom, Mayor Le Frois closed the hearing.

Mr. Russo noted that we have a request we are working on designating the Black Cemetery and putting it on the Town plot. We have to ascertain who owns it and we have Wayne McCabe working on it. We just received it last week. They had made a request, and Jessica Caldwell provided the information to my office.

Mr. Dickson responded to Dr. Mecaj. He noted that we gave the Police Chief D'Annibale a list of items we need before we make a decision. We are doing our

homework and asking questions. Not rubberstamping things. Regarding Police and retirements, we went through the contract, but we can't control when people are up for retirement. They can take it when they are eligible. It is out of our hands.

Mayor Le Frois commented also, the fact we have had candidates well-positioned to be Chief speaks to the longevity and seniority of our officers. I agree with Deputy Mayor Dickson. I also take exception to Dr. Mecaj's comments about us not doing due diligence. We literally spent 45 minutes with our Chief and Lieutenant discussing the proposal. Regarding Vernon, there are clear differences between square acreage, mileage, and number of people. It was simply a conversation about the staffing structure and the layout of the Animal Control office.

Mr. Couce added that the volume of emergency responses is not related to population land size, but more so the density, socio-economic, daytime vs. nighttime population. Newton is a hopping place. In 2008 there were 500 motor vehicle accidents in the Town and that was almost 10 years ago. Mr. Couce reiterated that he was available to speak with Dr. Mecaj on Friday afternoon.

DISCUSSION

Water/Sewer Projects – Eleni Giannikopoulos, Suburban Consulting Engineers.

Eleni explained that her firm had been selected in January as a Sewer Consulting Engineer in support of the Town's active projects. She stated that they have completed an audit on all the outstanding projects. She went on to explain the different projects in detail and the anticipated and/or requested funding amounts.

The Council thanked her for her work and presentation.

COUNCIL & MANAGER COMMENTS

Mayor Le Frois mentioned the volunteer applications that will need to be reviewed and possible interviews scheduled. We will all review and decide who to interview.

ADJOURNMENT

There being no further business to be conducted, upon a motion by Mrs. Teets seconded by Mrs. Diglio and unanimously carried, the regular meeting was adjourned at 9:46pm.

Respectfully submitted,



Kathryn E. Alcock, RMC
Deputy Municipal Clerk