

May 12, 2025

The regular meeting of the Town Council of the Town of Newton was held in person and via Zoom on the above date at 7:00pm. Present were Mr. Couce, Deputy Mayor Dickson, Mrs. Teets, Mayor Le Frois, Teresa A. Oswin, Municipal Clerk, and Thomas S. Russo, Jr., Town Manager. Thomas Ferry, CMFO and Dominic DiYanni, Esq., Town Attorney, were also present. Mrs. Diglio attended via Zoom telephone. Mrs. Teets was excused.

Mayor Le Frois led the Pledge of Allegiance to the flag and the Clerk called the roll.

Mayor Le Frois made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 3, 2025."

### **APPROVAL OF MINUTES**

Upon motion by Deputy Mayor Dickson, seconded by Mrs. Diglio, the minutes of April 28, 2025, Regular meeting were approved as presented.

### **OPEN TO THE PUBLIC**

Mayor LeFrois read the following statement:

*"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. Please identify yourself and spell your last name."*

Mayor Le Frois opened the meeting to the public.

There being no one from the public wishing to speak, the Mayor closed the meeting to the public.

### **COUNCIL & MANAGER REPORTS**

**Town Manager Russo** – Mr. Russo noted for the record the Mayor presented a proclamation for Jennie Switzer's 108<sup>th</sup> Birthday last week.

*Office of the Mayor*

**Newton, New Jersey**

**Proclamation**

**Jennie Switzer**  
**108<sup>th</sup> Birthday**

**WHEREAS**, Jennie Switzer has reached the venerable age of 108; and

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**WHEREAS**, Jennie was born in Newton on May 17, 1917. Her family moved to Sparta when she was a young child. Her father had a shoemaker and tailor business in Newton. During the depression, Jennie worked at the Darlington making "undergarments"; and

**WHEREAS**, Jennie's entrepreneurial family opened Nazzaro's Pizzeria restaurant on Main Street in Sparta where she also worked. She graduated from Newton High School in 1935; and

**WHEREAS**, in 1946 she married Pio Paladini after he returned from fighting in World War II. Together they had two sons, Dennis and Larry; and

**WHEREAS**, Jennie has resided in Liberty Towers for the past 29 years and has worked at the front desk for part of that time;

**NOW, THEREFORE, We**, the Mayor and Town Council of the Town of Newton hereby proclaim our Happy Birthday wishes for Jennie Switzer on her 108<sup>th</sup> birthday. We are honored to have her as a Newton resident and wish her continued good health and happiness.

*In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed.*

/s/ Helen R. Le Frois

Attest: /s/ Thomas S. Russo, Jr.

Date: 5/8/25

**Councilmember Couce** – nothing to report.

**Councilmember Diglio** – Memorial Day Parade and Ceremony plans are in full gear. She hopes to see everyone there.

**Councilmember Teets** – Excused.

**Deputy Mayor Dickson** – nothing to report.

**Mayor Le Frois** – on May 8<sup>th</sup> employees from Keller Williams volunteered at Liberty Towers doing some landscaping and gardening clean-up. They gave donations of books and provided face painting and food for all the seniors. They helped to celebrate Jennie Switzer's 108<sup>th</sup> birthday. It was a great event for everyone. Councilwoman Teets, members of the Police Department along with the Mayor attended the Sussex County Sheriff's Crimestoppers event on April 30<sup>th</sup>. The Sheriff wants to remind everyone that no tip is too small and to call the tip hotline. On May 3<sup>rd</sup> Davis Cookie held their ribbon-cutting ceremony. She, along with about one hundred people, attended the event to welcome them to the community. She wishes them much success. The next Planning Board meeting will be held next Wednesday.

**UNFINISHED BUSINESS** – None.

## **ORDINANCES**

Mayor Le Frois read aloud the following Ordinance relative to adoption.

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**ORDINANCE 2025-10**

**BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$2,604,000 FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$2,466,000 BONDS OR NOTES OF THE TOWN FOR FINANCING PART OF THE APPROPRIATION**

BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF NEWTON, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**SECTION 1:**

The improvement described in Section 3 of this Bond Ordinance (the "Improvement") is hereby authorized to be undertaken by the Town of Newton, in the County of Sussex, New Jersey (the "Town") as a general improvement. For the said Improvement there is hereby appropriated the amount of \$2,604,000, consisting of (a) \$6,500 from funds on deposit in the General Capital Reserve Fund in connection with the improvement described in Section 3(a)(1) and (b) \$131,500 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments or capital improvement purposes.

**SECTION 2:**

In order to finance the additional cost of the Improvement not covered by application of the Down Payment and the General Capital Reserve, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$2,466,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Town are hereby authorized to be issued in the principal amount not exceeding \$2,466,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

**SECTION 3:**

(a) The Improvements authorized and the purposes for which obligations are to be issued are as follows:

Improvements	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Useful Life
(1) Road improvements, including but not limited to, Mount View Street, Palmer Street, Trinity Street, Moran Street, Gardner Avenue, Pine Street, Mason Avenue, and lower Union Place, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of the Clerk.	960,000	905,000	10 Years

Improvements	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Period of Useful Life
(2) Fire House #1 renovations (Phase III), including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of the Clerk.	1,140,000	1,083,000	15 Years
(3) Radio Tower upgrades, including all work and materials necessary therefor and incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file in the Office of the Clerk.	240,000	228,000	15 Years
(4) Acquisition of various equipment and vehicles, including but not limited to snow remover with attachments, police sport utility vehicle, mobile data terminals, and automated license plate readers, all as shown on and in accordance with the plans and specifications thereon on file in the office of the Clerk and hereby approved.	264,000	250,000	11.36 Years
<b>TOTAL ALL PURPOSES</b>	<b>\$2,604,000</b>	<b>\$2,466,000</b>	

The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$2,466,000.

(b) The estimated cost of the Improvement is \$2,604,000 which amount represents the initial appropriation made by the Town.

**SECTION 4:**

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Town (the "Chief Municipal Finance Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Municipal Finance Officer. The Chief Municipal Finance Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Municipal Finance Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Municipal Finance Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Municipal Finance Officer is directed to report in writing to the Town Council of the Town at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

**SECTION 5:**

The capital budget of the Town is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form

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promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Town Clerk and is available for public inspection.

**SECTION 6:**

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Town may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is 12.79 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Town Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Town, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$2,466,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$700,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

**SECTION 7:**

Any funds or grant monies received for the purpose described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Town authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Town as funds applicable only to the payment of obligations of the Town authorized by this Bond Ordinance.

**SECTION 8:**

The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

**SECTION 9:**

The Chief Municipal Finance Officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The Chief Municipal Finance Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking,

the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 10:**

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Town reasonably expects to pay expenditures with respect to the Improvement prior to the date that Town incurs debt obligations under this Bond Ordinance. The Town reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Town under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$2,466,000.

**SECTION 11:**

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, the Mayor closed the meeting to the public.

The aforementioned **ORDINANCE** was offered by Deputy Mayor Dickson who moved for its adoption, it was seconded by Mrs. Diglio, and the roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Excused
	Mayor Le Frois	Yes	

Mayor Le Frois read aloud the following Ordinance relative to adoption.

**ORDINANCE 2025-11**

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 3 OF THE NEWTON TOWN CODE, ENTITLED "ADMINISTRATIVE CODE", ARTICLE XIX OF THE CHAPTER, ENTITLED "RECREATION COMMISSION (ADVISORY)", MOST NOTABLY SECTION 3-69, ENTITLED "ESTABLISHMENT AND MEMBERSHIP"**

**WHEREAS**, the Mayor and Town Council of the Town of Newton would like to increase the number of members of the Recreation Commission (Advisory).

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that Chapter 3 of the Town Code, entitled "Administrative Code", Article XIX of the Chapter, entitled "Recreation Commission (Advisory); most notably as to Section 3-69, entitled "Establishment and Membership" be hereby amended, revised, and supplemented as follows:

"Section 3-69 Establishment and Membership  
"There shall be a Recreation Commission, known as the "Recreation Commission of the Town of Newton" consisting of [seven (7)] nine (9) members, each appointed by the Council on a staggered basis to serve a five (5) year term. The members shall serve until their respective successors are appointed and qualify."

[Brackets] mean deletions; Underlines mean additions

NOW, THEREFORE BE IT FURTHER ORDAINED, that:

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(1) All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistencies.

(2) This Ordinance shall take effect immediately upon due passage and publication in accordance with law.

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, the Mayor closed the meeting to the public.

The aforementioned **ORDINANCE** was offered by Deputy Mayor Dickson who moved for its adoption, it was seconded by Mr. Couce, and the roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Excused
	Mayor Le Frois	Yes	

Mayor Le Frois then read aloud the following ordinance for introduction.

**ORDINANCE 2025-12**

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT THE TOWN CODE OF THE TOWN OF NEWTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY, MOST NOTABLY CHAPTER 105, ENTITLED "FILMING", SECTION 105-1, ENTITLED "DEFINITIONS", SECTION 105-3 ENTITLED "ISSUANCE OF PERMITS", AND CHAPTER 100, ENTITLED "FEES AND COSTS", SECTION 100-8, ENTITLED "FILMING (CHAPTER 105)"**

The aforementioned **ORDINANCE** was offered by Mr. Couce who moved for its introduction, it was seconded by Deputy Mayor Dickson, and the roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Excused
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with a hearing on the same to be held on Wednesday, May 28, 2025, at 7:00 pm or as soon thereafter as the matter may be heard.

**CONSENT AGENDA**

Mayor Le Frois read the following statement:

*"All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

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Mr. Russo then reviewed the consent agenda items.

**RESOLUTION #138-2025\***

**“Authorize the Award of Bid #2R-2023 – Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street”**

**WHEREAS**, a need exists for the bid for the project known as Bid #2R-2023 – Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street; and

**WHEREAS**, the Town advertised and received bids in a fair and open manner consistent with N.J.S.A. 19:44A-20.5 and N.J.S.A. 40A:11-1 et. Seq.; and

**WHEREAS**, the Town received two (2) bids on January 22, 2025, to wit:

<b>NAME OF BIDDER</b>	<b>Coastal Engineering LLC</b>	<b>Spectraserv Inc</b>
<b>LUMP SUM</b>	<b>\$299,055.00</b>	<b>\$478,000.00</b>

**WHEREAS**, Coastal Engineering LLC, 205 Bearfort Rd., West Milford, New Jersey, 07480-1405, with a bid in the amount of \$299,055.00, was determined to be the lowest responsible bidder in accordance with N.J.S.A.40A:11-4a; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

The Town Council of the Town of Newton hereby awards Bid #2R-2023 – Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street to Coastal Engineering LLC, 205 Bearfort Rd., West Milford, New Jersey, 07480-1405, in the amount of \$299,055.00.

**RESOLUTION #139-2025\***

**“Resolution Authorizing the Release of the Cash Bond by Thorlabs, Inc. – Natural Selections, the Developer of Block 18.02, Lots 2, 3, 19-23, 31, & 32”**

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-53) permits the Town of Newton to release cash bonds posted by developer(s) when said improvements have been certified as complete by the Town Engineer; and

**WHEREAS**, the developer, Thorlabs, Inc. – Natural Selections, has posted a Ten Thousand Dollar (\$10,000.00) cash bond, which is to guarantee the final grading and clean-up work between their property at Block 18.02, Lots 2, 3, 19-23, 31, & 32 and the adjacent land, Block 18.02, Lot 4; and

**WHEREAS**, David Simmons, Jr, P.E., of Harold E. Pellow & Associates, Inc., representing the Town Engineer, has advised the Town that the remaining improvements have been completed, and the Town Engineer recommends the release of the aforementioned cash bond in the amount of Ten Thousand Dollars (\$10,000.00);

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the cash bond posted by Thorlabs, Inc. – Natural Selections in the amount of Ten Thousand Dollars (\$10,000.00) be released.

**RESOLUTION #140-2025\***

**“Resolution Authorizing the Purchase of Electricity Supply Services for Public Use**

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**on an Online Auction Website”**

**WHEREAS**, the Town of Newton is determined to move forward with the EMEX Reverse Auction in order procure electricity for the Town of Newton; and

**WHEREAS**, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

**WHEREAS**, the Town of Newton will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

**WHEREAS**, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

**WHEREAS**, the auction will be conducted pursuant to the Act; and

**WHEREAS**, if the auction achieves a price of \$0.08587/kWh or less for a 12 month term, a price of \$0.08619/kWh or less for an 18 month term, a price of \$0.08511/kWh or less for a 24 month term; the Town of Newton may award a contract to the winning supplier for the selected term;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Manager of the Town of Newton be and is hereby authorized to execute on behalf of the Town of Newton any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.08587/kWh or less for a 12 month term, a price of \$0.08619/kWh or less for an 18 month term, a price of \$0.08511/kWh or less for a 24 month term; the Town of Newton may award a contract to the winning supplier for the selected term.

**RESOLUTION #141-2025\***

**“Resolution Authorizing the Purchase of Natural Gas Supply Services for Public Use on an Online Auction Website”**

**WHEREAS**, the Town of Newton is determined to move forward with the EMEX Reverse Auction in order procure natural gas for the Town of Newton; and

**WHEREAS**, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

**WHEREAS**, the Town of Newton will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

**WHEREAS**, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

**WHEREAS**, the auction will be conducted pursuant to the Act; and

**WHEREAS**, if the auction achieves a price of \$0.702/therm or less for a 12 month term, a price of \$0.746/therm or less for a 24 month term, a price of \$0.7398/therm or less for a 36 month term; the Town of Newton may award a contract to the winning supplier for the selected term;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Manager of the Town of Newton

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be and is hereby authorized to execute on behalf of the Town of Newton any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.702/therm or less for a 12 month term, a price of \$0.746/therm or less for a 24 month term, a price of \$0.7398/therm or less for a 36 month term; the Town of Newton may award a contract to the winning supplier for the selected term.

**RESOLUTION #142-2025\***

**“Resolution to Approve Change Order No. 1 and Accept the Route 519 Joint Project with the County of Sussex as Final and Complete”**

**WHEREAS**, on June 12, 2023, the Newton Town Council adopted Resolution #172-2023, awarding the Joint Project between the Town of Newton and County of Sussex – Mill Street (AKA County Route 519) Sidewalks and Diet Road Program on County Route 519 in the amount of \$1,089,472.95, to D.S. Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick, NJ 07463; and

**WHEREAS**, the Town of Newton was responsible for \$500,204.50 and the County of Sussex was responsible for \$589,268.45 of the total cost of the project; and

**WHEREAS**, Municipal Engineer, Harold E. Pellow, from Harold E. Pellow & Associates, Inc., in his memo dated April 25, 2025, recommends approving Change Order No. 1 for reduction in cost of \$19,196.06 bringing the Town of Newton's final cost to \$481,008.44; and

**WHEREAS**, Harold E. Pellow also states in his memo dated April 25, 2025, his recommendation to accept this project as final and complete by the Newton Town Council so the final paperwork may be processed, and the one-year Maintenance Bond period can commence;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby approves Change Order No. 1 and accepts the Joint Project between the Town of Newton and County of Sussex – Mill Street (AKA County Route 519) Sidewalks and Diet Road Program on County Route 519 as Final and Complete, based on the recommendation of Harold E. Pellow from Harold E. Pellow & Associates, Inc., so the final paperwork can be completed, and the one-year Maintenance Bond period can commence.

**RESOLUTION #143-2025\***

**“Resolution Awarding Professional Engineering Services Related to the Wastewater Treatment Plant Generator Improvements”**

**WHEREAS**, the Town of Newton is in need of engineering services related to the Wastewater Treatment Plant Generator Improvements as a professional service in accordance with N.J.S.A. 40A:11-5(a)(1); and

**WHEREAS**, Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836, has provided a professional services proposal in the amount of \$11,680.00; and

**WHEREAS**, the Town desires to award these professional services and enter into a contract pursuant to N.J.S.A. 40A:11-5(a)(1) as a professional services agreement; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

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**NOW, THEREFORE BE IT RESOLVED**, by the Town of Newton, County of Sussex, that the Mayor be and is hereby authorized and directed to execute, and the Municipal Clerk to attest, an agreement between the Town of Newton, and Suburban Consulting Engineers, 96 U.S. Highway 206, Suite 101, Flanders, New Jersey 07836 for professional engineering services related to the Wastewater Treatment Plant Generator Improvements in the amount of \$11,680.00.

**RESOLUTION #144-2025\***

**“Issuance of Estimated 3<sup>rd</sup> Quarter Tax Bills”**

**WHEREAS**, N.J.S.A 54:4-66.2 allows for a governing body of a municipality operating on the calendar fiscal year to use an estimated 3<sup>rd</sup> quarter tax bill if it is determined that the Tax Collector will be unable to complete the mailing or delivery of tax bills by June 14 provided that the estimated and reconciled tax bill's shall be mailed by June 30 and September 30 respectively; and

**WHEREAS**, it is anticipated that the Town Tax Collector will not be in receipt of a certified tax rate in enough time to be able to complete the mailing and delivery of real property tax bills by June 14, 2025, as is required by law; and

**WHEREAS**, the Tax Collector and the Chief Municipal Finance Officer have requested that the Town Council provide them with the latitude to submit estimated 3<sup>rd</sup> quarter property tax bills in the event that they do not timely receive a certified tax rate, which would allow the Tax Collector to complete the mailing and delivery of property tax bills by June 30, 2025; and

**WHEREAS**, the Chief Municipal Finance Officer, in consultation with the Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and they have both signed a certification showing the tax levy for the previous year, and the range of permitted estimated tax levies; and

**WHEREAS**, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Town Council approve the estimated tax levy of \$30,090,165 at a tax rate of 2.7129; and

**WHEREAS**, the above levy and rate have been calculated on a worksheet that is attached hereto and made a part hereof by reference; and

**WHEREAS**, the above levy amount falls between the mandated estimated range required by N.J.S.A. 54:4-66.3(a)(1) and approval will enable the Town to meet its financial obligations; maintain the tax collection rate; provide uniformity for tax payments; and save the unnecessary cost of interest expenses on borrowing;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Newton, as follows:

1. The Tax Collector of the Town of Newton is hereby authorized and directed to prepare and issue estimated tax bills for the Town, for the third installment of 2025.
2. The entire estimated tax levy for 2025 is hereby set at \$30,090,165. The estimated tax rate for 2025 is hereby set at 2.7129.
3. In accordance with applicable law, the third quarter installment of 2025 taxes (whether estimated or not) shall not be subject to interest until the later of August

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10<sup>th</sup> or the twenty-fifth calendar day after the date the estimated bills were mailed.

**RESOLUTION #145-2025\***

**“Resolution to Appoint Members to Various Boards and Commissions”**

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the following appointments be made for unexpired terms:

<u>Board/Commission</u>	<u>Name</u>	<u>Term</u>	<u>Expiration Date</u>
Historic Preservation (Alt.)	<u>Brook Perna</u>	2 Years	December 31, 2025
Planning Board (Alt. 1)	<u>Anthony Perigo</u>	2 Years	December 31, 2026
Planning Board (Reg.)	<u>Samanth Waldron</u>	4 Years	December 31, 2027

**RESOLUTION #146-2025\***

**“Resolution Retaining J. Caldwell & Associates, LLC to Serve as Acting Zoning Officer and Other Duties”**

**WHEREAS**, the current Zoning Officer is resigning her position as Zoning Officer and other duties, effective May 16, 2025; and

**WHEREAS**, while the Town is in the process of seeking a new Zoning Officer and other duties, it is in need of an Acting Zoning Officer who also handles other duties; and

**WHEREAS**, J. Caldwell & Associates, LLC, which is located in the Town of Newton and is qualified to provide services as Zoning Officer and other services, such as Historic Commission Board Secretary and Land Use Board Administrator/Secretary on an acting basis, has provided a proposal to provide all of these services for a period not to exceed twelve (12) weeks and the Town is desirous to accept said services;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town wishes to retain the services of J. Caldwell & Associates, LLC, 145 Spring Street, Suite E, Newton, New Jersey to serve as the Acting Zoning Board Officer, Acting Land Use Board Administrator/Secretary, and Acting Historic Commission Board Secretary, commencing on May 19, 2025, for a period not to exceed twelve (12) weeks for a total amount not to exceed Twenty-One Thousand Six Hundred (\$21,600.00) Dollars for the total period in question, pursuant to a proposal from J. Caldwell & Associates, LLC, which is attached hereto and made a part of this Resolution.

**RESOLUTION #147-2025\***

**“Authorizing the Waiver of the Water/Sewer Late Fee Penalty Incurred by the Newton Housing Authority Regarding the Liberty Towers Property, 32 Liberty Street”**

**WHEREAS**, the Newton Housing Authority (“Authority”) received a late fee penalty for its payment of the first (1<sup>st</sup>) quarter water/sewer utility bill for Account #7165 and for the property known as Liberty Towers, further identified as 32 Liberty Street, Newton, New Jersey; and

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**WHEREAS**, the Authority subsequently made a request of the Newton Utility Advisory Board for a waiver of the late fee penalty incurred for the subject first (1<sup>st</sup>) quarter payment as referenced above; and

**WHEREAS**, the Newton Utility Advisory Board decided to deny the Authority's request for a waiver of the late fee penalty; and

**WHEREAS**, the Authority now petitions the Town Council appealing the Newton Utility Advisory Board's decision to deny the waiver request of the late feel penalty; and

**WHEREAS**, after further review, Town Council of the Town of Newton ("Town") wishes to authorize a waiver of the water/sewer late fee penalty incurred by the Newton Housing Authority as further described and identified above herein;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that it hereby authorizes the waiver of the late fee penalty incurred for the first (1<sup>st</sup>) quarter water/sewer utility bill for Account #7165 and for the property known as Liberty Towers, further identified as 32 Liberty Street, Newton, New Jersey; and

**BE IT FURTHER RESOLVED** that the Newton Town Manager is hereby authorized to provide any written correspondence and/or other documents stating such authorization to the Newton Utility Advisory Board and other such applicable Department of the Town.

**RESOLUTION #148-2025\***

**"Approve Bills and Vouchers for Payment"**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

13053	84	- ABCODE SECURITY INC.	PO 67687	ALARM SERVICES/ Rpr/ Dispatch Panel	1,113.50	<b>1,113.50</b>
13054	1846	- ADVANCE AUTO PARTS	PO 67702	PD CAR 5	140.76	
			PO 67764	PD CAR REPAIR	361.16	<b>501.92</b>
13055	2799	- AFLAC	PO 67787	Vol Ben - Disability, Hospital, Accident	2,776.96	<b>2,776.96</b>
13056	2141	- AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 67344	Rpr Leaking Air Compressor	4,680.46	<b>4,680.46</b>
13057	3897	- AMAZON CAPITAL SERVICES	PO 67675	CENCOM CABLES/PRIORITY START #112-936778	299.92	
			PO 67682	Office and Break Room Supplies	34.07	
			PO 67682	Office and Break Room Supplies	18.34	
			PO 67772	CENCOM CABLES/PRIORITY START #112-936778	253.69	<b>606.02</b>
13058	3508	- AMERICAN AQUATIC TESTING, INC.	PO 67693	B. CHRONIC BIOASSAY /2025 Pricing	2,690.00	<b>2,690.00</b>
13059	3869	- AMERICAN FIDELITY ASSURANCE	PO 67775	APR 2025 - Vol Benefits - LTD, Critical	669.80	<b>669.80</b>
13060	3868	- AMERICAN FIDELITY ASSURANCE COMPANY	PO 67774	FSA - Voluntary - APR 2025	250.00	<b>250.00</b>
13061	3793	- ATLANTIC PLUMBING SUPPLY INC.	PO 67692	NJDOT Solid Steel Riser	409.93	<b>409.93</b>
13062	3087	- BASSANI POWER EQUIPMENT	PO 67690	Mower/ PM Spring Service	539.92	<b>539.92</b>
13063	4733	- BLOODGOOD LAW ENFORCEMENT TRAINING GROUP	PO 67704	PD TRAINING SOROKA	195.00	<b>195.00</b>
13064	300	- BRIGHTSPEED	PO 66931	B: WOODSIDE AVE PS A/C #3010395888 @ \$42	84.88	<b>84.88</b>
13065	300	- BRIGHTSPEED	PO 66932	B: LONG DISTANCE A/C #320421349 (SPLIT	117.70	<b>117.70</b>
13066	300	- BRIGHTSPEED	PO 66933	B: LONG DISTANCE #499697313 (SPLIT INTO	118.16	<b>118.16</b>
13067	300	- BRIGHTSPEED	PO 66999	B: LOCAL PHONE SVC A/C #310115975	4,016.00	
			PO 66999	B: LOCAL PHONE SVC A/C #310115975	1,988.85	<b>6,004.85</b>
13068	300	- BRIGHTSPEED	PO 67000	B: ALARM CIRCUITS A/C #309485585 HIGH ST	377.55	<b>377.55</b>
13069	4043	- BSN SPORTS CO., INC.	PO 67691	Battery Pack for Roller Hockey Scoreboar	130.00	<b>130.00</b>
13070	702	- C W A LOCAL 1032	PO 67773	Police Dispatch Dues - APR 2025	267.44	<b>267.44</b>
13071	3893	- CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 67689	Truck #4/ PM Service	186.65	<b>186.65</b>
13072	4942	- CASSELL ROGER	PO 67756	VETERAN DEDUCTION REIMBURSEMENT RESO #13	750.00	<b>750.00</b>
13073	77	- CCP INDUSTRIES, INC.	PO 67688	Cleaning Supplies Cust #53794	243.64	
			PO 67711	Cleaning Supplies Cust #53794	334.40	<b>578.04</b>
13074	1333	- CERBO'S HAMPTON NURSERY INC.	PO 67713	ACO BLDG LANDSCAPE	75.00	<b>75.00</b>

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13075	3770	- CINTAS	PO 67343	B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	116.22	
			PO 67343	B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	91.58	<b>207.80</b>
13076	3609	- CLIFFSIDE BODY CORP.	PO 65963	Flatbed Body/ Rack Set/ Double Barn Door	5,311.32	<b>5,311.32</b>
13077	155	- COYNE CHEMICAL CORP., INC.	PO 67162	B: Sodium Bisulfite 38% @ \$.5833/lb - Ja	1,511.76	
			PO 67164	B: Liq Hydroflusilic Acid (\$9500.00 @ \$7	905.13	<b>2,416.89</b>
13078	4500	- CRYSTAL MOUNTAIN SPRINGS	PO 67003	B: WATER DELV acct #1483	186.76	<b>186.76</b>
13079	4827	- CTS LANGUAGE LINK	PO 67765	PD LANGUAGE SERVICES	8.84	<b>8.84</b>
13080	3389	- CUSTOM BANDAG INC.	PO 67679	Tires for OEM Vehicle	536.00	<b>536.00</b>
13081	4386	- DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP	PO 67752	NEWTON 213 LLC - SHOP RITE	1,452.03	<b>1,452.03</b>
13082	512	- DIAMOND SAND & GRAVEL, INC	PO 67710	Stone	199.50	<b>199.50</b>
13083	2780	- ENFORSYS POLICE SYSTEM, INC.	PO 67521	ANNUAL HOSTED PoliSys CAD/RMS (3/1/25-2/	20,600.00	<b>20,600.00</b>
13084	4775	- ENGIE POWER & GAS LLC #411330	PO 67002	B: NATURAL GAS	1,675.62	
			PO 67002	B: NATURAL GAS	632.07	<b>2,307.69</b>
13085	676	- EQUITABLE	PO 67786	Equitable - Def Comp - May 8, 2025	6,710.00	<b>6,710.00</b>
13086	4385	- ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 66981	B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	312.00	
			PO 66981	B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	3,398.53	
			PO 67750	NEWTON 213 LLC - SHOP RITE	728.00	
			PO 67762	HISTORIC/AFFORDABLE HOUSING -APR	299.00	
			PO 67762	HISTORIC/AFFORDABLE HOUSING -APR	299.00	<b>5,036.53</b>
13087	4039	- FARMSIDE LANDSCAPE & DESIGN INC	PO 67284	B: FIELD MAIN/SPORTS FIELDS - Softball &	690.00	<b>690.00</b>
13088	225	- FEDERAL EXPRESS	PO 66930	B: EXPRESS MAILINGS acct #1344-0525-2	71.15	<b>71.15</b>
13089	4635	- FRANKLIN SUSSEX AUTO MALL, INC.	PO 67732	Truck/ Adam/ CUST #303703	1,664.48	<b>1,664.48</b>
13090	4755	- GATES FLAG & BANNER COMPANY INC.	PO 67681	Hometown Heros 2025 cust #3833521	1,335.00	<b>1,335.00</b>
13091	4384	- GIBBONS P.C.	PO 67733	2025 NJIB	7,032.10	<b>7,032.10</b>
13092	2313	- GRAVITY DESIGN WORKS, INC.	PO 67685	ACO CANOPY TENT/BACKWALL	1,361.00	
			PO 67708	Banners/ May 3, 2025 Recycle Event	726.00	<b>2,087.00</b>
13093	232	- HAMBURG PLUMBING SUPPLY CO INC	PO 67707	Stock/ O-Rings/Union Valves cust #14037	610.62	<b>610.62</b>
13094	3876	- HOLLAND COMPANY, INC.	PO 67158	B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,482.81	<b>11,482.81</b>
13095	1866	- HOME DEPOT, INC.	PO 67712	SUPPLIES FOR PROTEST	98.84	<b>98.84</b>
13096	3491	- IAMRESPONDING.COM	PO 67709	E-DISPATCH	809.10	<b>809.10</b>
13097	3235	- J. CALDWELL & ASSOCIATES, LLC.	PO 67673	HPC -MAR	620.00	
			PO 67673	HPC -MAR	7,545.00	
			PO 67673	HPC -MAR	1,132.50	<b>9,297.50</b>
13098	3772	- JK HVAC SERVICE, LLC.	PO 67643	Heating Issues/ Dispatch	2,787.31	<b>2,787.31</b>
13099	3778	- JP MONZO MUNIC CONSULTING, LLC	PO 67736	5/15/25 - Licensing for RMC's - Kahoot	50.00	<b>50.00</b>
13100	4396	- KIMBALL MIDWEST	PO 67640	B: Hydrant Paint/Markout/ Spls ACCT #428	640.32	<b>640.32</b>
13101	4040	- LOEFFELS WASTE OIL SERVICE LLC	PO 67698	WASTE OIL REMOVAL/ May 3, 2025 Recycle E	500.00	<b>500.00</b>
13102	391	- LOU'S GLASS & TRUCK ACCESSORIES LLC	PO 67654	CENCOM WINDOW TINT	275.00	
			PO 67761	Rpr/Broken Windowshield	750.00	<b>1,025.00</b>
13103	1566	- MAIN POOL & CHEMICAL COMPANY, INC.	PO 67159	B: Liq Sodium Hydroxide (\$23,540. @ \$4.2	2,354.00	
			PO 67253	B: Liq Sodium Hypochlorite (\$29,250 @ \$3	4,290.00	<b>6,644.00</b>
13104	2306	- MARSHALL MACHINERY INC.	PO 67763	Machine/ Equip RPR ACCT #33521	776.25	<b>776.25</b>
13105	4531	- MILLENNIUM STRATEGIES LLC	PO 67674	2025 Grants - T-Mobile Hometown and US F	5,400.00	<b>5,400.00</b>
13106	3926	- MOTOROLA SOLUTIONS, INC.	PO 65766	"PD RADIOS - APX 4500/Enh SERIES	650.00	<b>650.00</b>
13107	240	- NEWTON FIRST AID SQUAD	PO 67676	CPR BLS RENEWAL (5)	125.00	<b>125.00</b>
13108	700	- NEWTON PATROLMANS ASSOCIATION	PO 67771	PBA DUES - APR 2025	900.00	<b>900.00</b>
13109	1745	- NEWTON SUPERIOR OFFICERS	PO 67770	SOA DUES - APR 2025	420.00	<b>420.00</b>
13110	4655	- NISIVOCCIA LLP	PO 64985	B: MUNICIPAL AUDITOR	22,250.00	<b>22,250.00</b>
13111	4681	- NORTHEAST COMMUNICAITONS INC.	PO 67700	PD FORD TAURUS REPAIR	185.00	<b>185.00</b>
13112	4350	- NW FINANCIAL GROUP LLC	PO 67737	REDEVELOPMENT PILOT CONSULTING	10,000.00	<b>10,000.00</b>
13113	4383	- OPTIMUM	PO 66998	B: DIGITAL CONVERTERS & DTA'S	79.85	<b>79.85</b>
13114	4817	- PACO'S PIZZERIA	PO 67715	Provisions for PD Staff @ Protest	105.00	<b>105.00</b>
13115	1407	- PASSAIC VALLEY SEWERAGE COMM.	PO 67006	B: SLUDGE DISPOSAL A/C #12701 (\$107	12,190.50	<b>12,190.50</b>
13116	64	- PELLOW, HAROLD & ASSO, INC.	PO 67740	R&D Networks LLC, B5.07, Lot 1	543.75	
			PO 67742	Merriam Gateway Apts	35.50	
			PO 67745	ThorLabs	290.00	
			PO 67747	R&D Networks LLC, B5.07, Lot 1	1,087.00	
			PO 67749	Releaf Newton LLC, B 16, L 2.02 78 Mill	35.50	
			PO 67778	Marotta-Godkar LLC	106.50	
			PO 67779	Marotta-Godkar LLC	329.38	
			PO 67780	R&D Networks LLC March services	2,783.15	<b>5,210.78</b>
13117	4204	- PLANET NETWORKS INC.	PO 66996	B: PHONE SYSTEM HOSTING/INTERNET/LICENSE	2,766.05	
			PO 67254	B: Internet Access: Jan - Dec 2025- OEM	299.85	
			PO 67683	ANNUAL INTERNET/WEB HOSTING 2025	16,316.64	
			PO 67722	One year annual webhosting services for	180.00	<b>19,562.54</b>
13118	2868	- POOL OPERATION MANAGEMENT	PO 67648	Pool Director Training - Barbara H. & Re	400.00	<b>400.00</b>
13119	1532	- PRIME TIME NEWTON SENIORS	PO 67777	2025 Contribution	3,500.00	<b>3,500.00</b>
13120	2212	- PROCESS TECH SALES AND SERVICE	PO 67731	WATER PLANT TURBIDITY PM/Service April 2	1,411.73	
			PO 67776	WATER PLANT TURBIDITY PM/Service April 3	2,157.73	<b>3,569.46</b>
13121	4126	- PROFESSIONAL CONSULTING INC.	PO 67785	SEWER ENGINEER -APR	2,712.00	
			PO 67785	SEWER ENGINEER -APR	8,839.00	<b>11,551.00</b>
13122	4666	- PROSHRED SECURITY	PO 67223	Town Event - Paper Shredding	1,600.00	<b>1,600.00</b>
13123	39	- QUILL CORPORATION	PO 67680	PD OFFICE SUPPLIES	169.99	<b>169.99</b>
13124	251	- R.S. PHILLIPS STEEL LLC	PO 67720	Repair Equipment	48.01	<b>48.01</b>
13125	2478	- RACHLES/MICHELE'S OIL COMPANY, INC.	PO 67008	B: GAS ACCT #40382	4,057.58	<b>4,057.58</b>
13126	4203	- RAPID PUMP	PO 67213	Replacement of Nonfunctioning Pressure S	4,390.00	
			PO 67466	WTTP/ Replacement Root Blower	16,491.16	



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01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	6,022.07
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	589.75
01-201-20-121-200	ELECTIONS - OTHER EXPENSES	392.97
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	50.00
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	14,100.53
01-201-20-175-200	HISTORIC COMMISSION - OTHER EXPENSES	1,276.50
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	155.00
01-201-23-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	153,093.83
01-201-23-215-200	WORKMEN'S COMP INSURANCE - OTHER EXPENSE	152,789.25
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	1,263.08
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	746.05
01-201-25-250-200	COMMUNICATIONS CENTER - OTHER EXPENSES	43,695.30
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSES	180.00
01-201-25-255-200	FIRE DEPARTMENT - OTHER EXPENSES	809.10
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	3,157.63
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	1,160.64
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	7,099.51
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	4,004.00
01-201-27-330-200	BOARD OF HEALTH - OTHER EXPENSES	1,257.28
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	467.00

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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01-201-27-340-200	ANIMAL CONTROL - OE	604.22			
01-201-27-365-200	SENIOR CITIZEN PROGRAM - OTHER EXPENSE	3,500.00			
01-201-28-371-200	SWIMMING POOL - OTHER EXPENSES	400.00			
01-201-28-375-200	PARKS & PLAYGROUNDS - OTHER EXPENSES	1,277.93			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	16,042.28			
01-201-32-465-200	RECYCLING TAX (PL2007 c.311)O/S CAP	33.48			
01-203-20-135-200	(2024) FINANCE ADMINISTRATION - AUDIT SERVICES		22,250.00		
01-203-25-240-200	(2024) POLICE DEPARTMENT - OTHER EXPENSES		830.00		
01-203-25-250-200	(2024) COMMUNICATIONS CENTER - OTHER EXPENSES		180.00		
01-203-27-340-200	(2024) ANIMAL CONTROL - OE		1,361.00		
01-203-31-460-200	(2024) UTILITY EXP/BULK PURCH - OTHER EXPENSES		224.43		
01-205-55-000-000	TAX OVERPAYMENTS			750.00	
01-260-05-100	DUE TO CLEARING			0.00	439,762.83
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TOTALS FOR	CURRENT FUND	414,167.40	24,845.43	750.00	439,762.83
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02-213-41-000	RESERVE FEDERAL/STATE GRANTS			3,052.90	
02-260-05-100	Due to Clearing			0.00	3,052.90
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TOTALS FOR	STATE AND FEDERAL GRANTS	0.00	0.00	3,052.90	3,052.90
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04-215-55-918-000	ORD 2023-7 VAR CAP IMP.			5,441.32	
04-215-55-919-000	ORD 2023-9 CR 519 SIDEWALKS (MILL ST)			620.00	
04-260-05-100	Due to Clearing			0.00	6,061.32
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TOTALS FOR	GENERAL CAPITAL	0.00	0.00	6,061.32	6,061.32
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08-215-55-910-000	ORD 2023-3 SPARTA AVE PS - NJIB		5,319.00		
08-215-55-912-000	ORD 2023-8 WATER IMP NJIB		7,134.60		
08-215-55-913-000	ORD 2023-11 SEWER IMP. NJIB		3,520.00		
08-260-05-100	DUE TO CLEARING		0.00		15,973.60
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TOTALS FOR	WATER/SEWER UTILITY CAPITAL	0.00	0.00	15,973.60	15,973.60
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09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	285,697.84			
09-201-60-512-000	W&S CAP IMPROVE - CAPITAL OUTLAY	16,491.16			
09-203-56-501-200	(2024) W&S OPERATING - TOTAL OTHER EXPENSES		447.57		
09-260-05-100	DUE TO CLEARING			0.00	302,636.57
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TOTALS FOR	WATER/SEWER UTILITY	302,189.00	447.57	0.00	302,636.57
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20-260-05-100	Due to Clearing			0.00	14,187.46
20-291-55-075-001	UNION DUES - PBA			1,320.00	
20-291-55-075-002	UNION DUES - IUE #911			798.00	
20-291-55-075-003	UNION DUES - CWA #1032			267.44	
20-291-55-077	DEFERRED COMP - EQUITABLE			6,710.00	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			303.72	
20-291-55-082-002	AFA Med FSA			250.00	
20-291-55-082-004	AFA Life Ins.			366.08	

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20-291-55-082-005	AFA Texas Life	88.45	
20-291-55-084	UNUM DISABILITY INS.	906.81	
20-291-55-087-001	AFLAC DISABILITY Post Tax	1,382.48	
20-291-55-087-002	AFLAC ACCIDENT Pre Tax	731.34	
20-291-55-087-003	AFLAC HOSPITAL Pre Tax	321.18	
20-291-55-087-004	AFLAC CANCER Pre Tax	341.96	

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<b>TOTALS FOR</b>	<b>PAYROLL</b>	<b>0.00</b>	<b>0.00</b>	<b>14,187.46</b>	<b>14,187.46</b>
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31-260-05-100	DUE TO CLEARING	0.00	7,796.78
31-286-56-102-000	ENGINEER REVIEW FEES	6,461.78	
31-287-56-107	RES RECREATION (ALL)	1,335.00	

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<b>TOTALS FOR</b>	<b>TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>7,796.78</b>	<b>7,796.78</b>
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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-260-05-100	DUE TO CLEARING			0.00	2,180.03
33-286-56-109-000	NEWTON 213 LLC - SHOP RITE			2,180.03	

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<b>TOTALS FOR</b>	<b>DEVELOPERS ESCROW</b>	<b>0.00</b>	<b>0.00</b>	<b>2,180.03</b>	<b>2,180.03</b>
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35-260-05-100	DUE TO CLEARING			0.00	7,844.00
35-296-56-001-000	RESERVES FOR COMMERCIAL DEVELOPMENT			7,844.00	

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<b>TOTALS FOR</b>	<b>HOUSING TRUST</b>	<b>0.00</b>	<b>0.00</b>	<b>7,844.00</b>	<b>7,844.00</b>
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Total to be paid from Fund 01 CURRENT FUND	439,762.83
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS	3,052.90
Total to be paid from Fund 04 GENERAL CAPITAL	6,061.32
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL	15,973.60
Total to be paid from Fund 09 WATER/SEWER UTILITY	302,636.57
Total to be paid from Fund 20 PAYROLL	14,187.46
Total to be paid from Fund 31 TRUST	7,796.78
Total to be paid from Fund 33 DEVELOPERS ESCROW	2,180.03
Total to be paid from Fund 35 HOUSING TRUST	7,844.00

799,495.49

**Checks Previously Disbursed**

13049	FARMERS DAUGHTER	PO# 67669 SIGNAGE NPP GRANT	2,690.00	5/05/202
13050	TINY REPEATS	PO# 67649 SIGNAGE NPP GRANT	970.00	5/05/2025
13051	LANG, DIANE	Multiple:	500.00	5/05/2025
13052	SEARCH GEEK SOLUTIONS LLC	PO# 65682 SEO Plan - Implementation and mont	1,416.67	5/06/2025
42828	JOSEPH D CALABRESE	PO# 66989 B: LOGISTICS FOR SPECIAL EVENTS	150.00	5/07/2025
42829	JOSEPH D CALABRESE	PO# 66989 B: LOGISTICS FOR SPECIAL EVENTS	125.00	5/07/2025
250134	PAYROLL ACCOUNT	5/8 CURRENT PAY	220,906.25	5/08/2025
250217	PAYROLL ACCOUNT	5/8 GRANT PAY	528.09	5/08/2025
250923	PAYROLL ACCOUNT	5/8 W/S PAYROLL	50,557.01	5/08/2025
252034	PUBLIC EMPLOYEE RETIRE SYSTEM	PERS to state -APR	22,000.00	5/01/2025
252035	POLICE & FIRE RETIREMENT SYSTEM	PFRS to State -APR	24,000.00	5/01/2025
253115	PAYROLL ACCOUNT	5/8 TRUST PAY	54,500.00	5/08/2025

378,343.02

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND		221,506.25	439,762.83
Fund 02 STATE AND FEDERAL GRANTS		5,604.76	3,052.90
Fund 04 GENERAL CAPITAL			6,061.32
Fund 08 WATER/SEWER UTILITY CAPITAL			15,973.60
Fund 09 WATER/SEWER UTILITY		50,732.01	302,636.57
Fund 20 PAYROLL		46,000.00	14,187.46
Fund 31 TRUST		54,500.00	7,796.78
Fund 33 DEVELOPERS ESCROW			2,180.03
Fund 35 HOUSING TRUST			7,844.00

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<b>BILLS LIST TOTALS</b>		<b>378,343.02</b>	<b>799,495.49</b>	<b>1,177,838.51</b>
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May 12, 2025

Deputy Mayor Dickson made a motion to approve the **COMBINED RESOLUTIONS of the Consent Agenda**, and Mr. Couce seconded the motion, and the roll call resulted as follows:

Mr. Couce (Abstain on Checks #13107, 13117)	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Excused
	Mayor Le Frois	Yes	

### **OPEN TO THE PUBLIC**

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard in-person or on Zoom, Mayor Le Frois closed the hearing to the public.

### **DISCUSSION**

Mr. Russo invited Mr. Ferry to review his memo of April 11, 2025, on the Water and Sewer Connection fee calculations and recommendations.

A brief discussion took place with the Mayor clarifying the connection fees are applied to new customers/developers hooking into our water and sewer system.

The Mayor thanked Mr. Ferry for his time and stated it is the consensus of the Council members present to move forward with his recommendations on the connection fees.

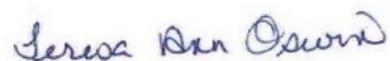
### **COUNCIL MANAGER COMMENTS**

Mrs. Diglio asked for confirmation from the Council members on who will be in attendance for the Memorial Day Parade.

### **ADJOURNMENT**

There being no further business to be conducted, upon a motion by Mr. Couce seconded by Deputy Mayor Dickson, and unanimously carried, the Regular meeting was adjourned at 7:21 pm.

Respectfully submitted,



Teresa A. Oswin, RMC  
Municipal Clerk