

September 10, 2025

The regular meeting of the Town Council of the Town of Newton was held in person and via Zoom on the above date at 7:00pm. Present were Mr. Couce, Mrs. Diglio, Mrs. Teets, Mayor Le Frois, Teresa A. Oswin, Municipal Clerk, and Thomas S. Russo, Jr., Town Manager. Thomas Ferry, CMFO and Eric Bernstein, Esq., Town Attorney, were also present. Deputy Mayor Dickson attended via Zoom.

Mayor Le Frois led the Pledge of Allegiance to the flag and the Clerk called the roll.

Mayor Le Frois made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 3, 2025."

**PRESENTATIONS**

Mayor Le Frois read the following proclamation aloud:

*Office of the Mayor*

**Newton, New Jersey**

**Proclamation**

**Thomas S. Russo, Jr.**

**WHEREAS**, Thomas S. Russo, Jr. began his 18th year as Newton's Town Manager on August 18, 2025, becoming the longest serving in the Town's history. His distinguished leadership has strategically positioned Newton for exceptional success across multiple areas of municipal governance and community development; and

**WHEREAS**, Tom has overseen and supported multiple redevelopment designations and plans, including Water Street, the Armory property, and 56 Sparta Avenue. The Water Street project brought three national tenants - Panera, Starbucks, and Chipotle - along with 100 apartments to Newton's highway commercial area. He demonstrated persistence during the 15-year cleanup of the Armory site by the Department of Military and Veteran's Affairs, with the property now nearly ready for transfer to the Town for a new Shoprite retail center development; and

**WHEREAS**, Tom assisted in negotiating and overseeing three major Thorlabs redevelopment projects: the headquarters at 56 Sparta Avenue (300,000 sf), Diller Avenue (158,000 sf), and Brooks Plaza (153,000 sf). The headquarters project won a Governor's Housing and Economic Development Award in 2012 for Leading Public-Private Economic Development Partnership. Combined, these three projects created over 600,000 square feet of light industrial, research and development, and warehouse space, generating more than 1,000 jobs for Newton; and

**WHEREAS**, Tom has led transformative planning initiatives, including the award-winning Downtown Strategic Vision Plan (2012) recognized by Downtown New Jersey and the development of one of New Jersey's first municipality-wide Form-Based Codes, which earned recognition from the New Jersey Planning Officials. He maintained Newton's strategic partnership with the State Planning Commission, securing Regional Center designation and guiding the Town through two Plan Endorsement processes. His housing achievements include a 65-unit LEED-certified senior development with ground-floor retail, three group homes providing eight rooms for developmentally disabled residents, and 11 transitional housing units for homeless families; and

**WHEREAS**, Tom has spearheaded a downtown renaissance through strategic support of small businesses and innovative use of grant funding. He leveraged over \$300,000 in Neighborhood Preservation Program grants for comprehensive downtown beautification—including flower planters, public art, murals, music systems, and façade renovations—earning recognition from the New Jersey Planning Officials in 2024. Additionally, he has secured millions in grant funding, including \$550,000 for public art and Town Center improvements and \$760,000 for Mill Street and Water Street sidewalk enhancements; and

**WHEREAS**, Tom has championed the Sussex Branch Trail's connectivity through Newton, supporting key infrastructure including a wetlands boardwalk near Hicks Avenue, multiple connections near Thorlabs properties, and a bridge toward Hampton and Lafayette. His ongoing efforts include the grant-funded Memory Park Boardwalk Connector project, which will link Memory Park to the Rail Trail via another wetlands boardwalk; and

**WHEREAS**, Tom has demonstrated exceptional leadership in securing cost-saving insurance partnerships for Newton. Since 2009, he has served on the Statewide Insurance Fund Executive Committee, including as Chairman

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since 2014, expanding Newton's participation from Workers' Compensation to "All Lines" coverage, generating significant ongoing savings. He also led Newton's 2011 entry into the North Jersey Employee Benefits Fund, where he has advanced from Executive Committee member to current Chairman, saving the Town thousands annually in healthcare costs compared to state programs; and

**WHEREAS**, Tom's efforts on behalf of the Town are also clearly reflected in the financial statements seen by the increase of the Current Fund balance going from \$920,307.26 in 2008 to a robust \$4,273,231.96 in 2025 and the Net Valuation Taxable amount of \$834,437,330 in 2008 to \$1,109,165,654 in 2025; and

**WHEREAS**, Tom continues to work tirelessly on multiple fronts to foster Newton's growth and prosperity. From aggressively pursuing diverse redevelopment opportunities to establishing comprehensive support systems for local businesses Tom has cultivated an environment where success flourishes for all who embrace the many opportunities he has helped create;

**NOW THEREFORE, WE**, the Mayor and Town Council of the Town of Newton, hereby proclaim our deep appreciation and heartfelt gratitude to Thomas S. Russo, Jr., for his exceptional service as Town Manager as he begins his 18th year in this role, making him the longest-serving Town Manager in the Town of Newton's history. We extend our warmest congratulations and best wishes for continued success in the years ahead!

*In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed.*

\_\_\_\_\_  
Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Mr. Russo started by thanking the Mayor, Council, and all the staff for this incredible show of support. He has been very blessed that he has been able to live his dream of being in public service, whether as an elected official in two different towns or serving as an appointed official in both Randolph and Newton.

For the past 18 years here, Newton has always been a great community of caring and heart. Everyone's presence here tonight demonstrates how much you all care about making this community successful.

Mr. Russo stated he is a few years away from retiring and looking back on all the interesting things that we've accomplished together, he realizes the positive impact that we've all made on this community. Your career goes fast, and what we do to serve the public is really important.

Today, after what happened in Utah, you realize that in politics and government, there are some people who love what we do and there are some people who don't appreciate what we do. That's why it's so important to count your blessings—whether it's your family and friends, your faith, and certainly your community.

On behalf of Trish, my girls, my parents, and my sister, thank you. It's been a great run. We still have more work to do, and he will do his best to turn things over to the next Town Manager for Newton in a better place than when he started.

Mayor Le Frois stated: She's had the privilege of knowing Tom since he was hired back in 2008, and was actually part of the team that brought him aboard. She will admit, there were moments early on when we all wondered, "Who is this guy coming from Morris County with all these ambitious ideas for Newton?" We questioned whether he'd really stick around long-term here in Sussex County, or if this was just a steppingstone for him.

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How wrong we were—and how grateful we are that Tom proved our doubts unfounded. Not only has he remained committed to our community, but his impact has extended far beyond Newton to benefit all of Sussex County.

As the county seat, Newton faces unique opportunities and challenges, and she believes Tom has navigated these exceptionally well. Newton's success has become synonymous with the county's success, and we've witnessed this transformation in countless ways.

For example, our redevelopment projects. Also, when first entering office in 2008, the Town had a mere \$12,000 in grants—and we all thought that was impressive! Today, we're talking about millions in funding. Our fund balance has grown substantially, our overall financial health is robust, and every single department has experienced growth.

This success stems from the entire team's efforts and having effective leadership is essential. Tom has been that leader, and we couldn't be more thankful that he chose to make Newton his home and his mission.

Next, Mayor Le Frois invited Pamela Flecher forward and read the following proclamation:

*Office of the Mayor*

**Newton, New Jersey**

# **Proclamation**

**Pamela Fletcher**

**WHEREAS**, Pam Fletcher was born in Newton Memorial Hospital in 1959. A resident of Sussex County for 63 years, she was raised on Elm Street in Newton. Her father, Clarence "Ish" Friedland was a Sergeant for the Newton Police Department until his passing in 1970 at the age of 44. Her mother, Dorothy, was a stay at home mom, and raised Pam and her 3 sisters. Pam attended Halsted and Newton High School graduating in 1978; and

**WHEREAS**, Pam attended Dover Business College after high school and in 1988, Pam applied and was hired by the Sussex County Prosecutor's Office as a legal secretary. After working for the County of Sussex for 37 years, she retired in August of 2022. She was also a pet sitter for 18 years as her love for animals is a passion of hers. Pam enjoys traveling to the Caribbean to scuba dive so she can experience sea life in their natural habitat; and

**WHEREAS**, Pam volunteers with the Town of Newton Recreation Commission and works for the Town of Newton as a Crossing Guard where she looks forward to interacting with the children and everyone she comes in contact with. She also serves as a Poll Worker at the Sussex County Board of Elections on election days; and

**WHEREAS**, Pam loves the County of Sussex and the Town of Newton. She has wonderful memories of her childhood to adulthood. Pam's compassion for those in need, to lend a helping hand, and a strong work ethic are values she has learned from her family, friends, and growing up in Newton. Pam continues to reside in Newton with her husband Keith, of 30 years;

**NOW THEREFORE, WE**, the Mayor and Town Council of the Town of Newton, hereby proclaim our appreciation and gratitude to Pam Fletcher, for exemplifying the vital role that senior

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citizens play within their community. In recognition of commitment to the community, and most of all her spirit, love, and dedication to the Town, we hereby name Pam Fletcher:

**2025**

**“Newton Senior Citizen of the Year”**

*In witness whereof I have hereunto set my Hand and caused this seal to be affixed.*

/s/ Helen R. Le Frois

Attest: /s/ Teresa A. Oswin

Date: September 10, 2025

Mrs. Fletcher read the following statement: *“I am honored and overwhelmed with gratitude for being chosen as the Senior Citizen of the Year for the Town of Newton. After Tom Russo, the Town Manager, called and told me that I have received this award, I started to take a walk down memory lane. I have so many memories, actually way too many to list, but I came to realize that every aspect of my life from being born and raised here, my education, working and volunteering have been in the Town of Newton.*

*I want to thank those who nominated me for this award. I also want to thank my family and friends who have always supported me with encouragement and everything I have achieved in my life.*

*This award reinforces my commitment to making a positive impact with everyone I meet. Even a simple smile can help make someone's day a little brighter. I am very humbled and proud to be recognized as a positive role model in our community. Thank you.”*

Next Mr. Russo read the following: *“Russell Post was born and raised in Hardyston Township. He graduated from Stockton University in 2014 with a degree in Criminal Justice and a minor in Historical Studies. Shortly after graduation, he began his law enforcement career with the New Jersey Department of Corrections, where he served for one year, followed by a brief period with the Sussex County Sheriff's Office. In 2015, he was hired by the Newton Police Department, where he has proudly served since. During his time with the Department, he spent two years assigned to the Detective Bureau, gaining valuable investigative experience. He currently serves as one of the Department's Firearms Instructors and as a certified Humane Law Enforcement Officer. Outside of his career in law enforcement, he enjoys spending time with his wife, Sara, and their two children, Madison and Brook.”*

Mayor Le Frois administered the oath of office to Sergeant Russell Post while his family held the bible. His wife affixed his badge.

Chief D'Annibale thanked the Mayor, Town Council, and Town Manager for all their support for his department. He offered congratulations to Sgt. Post. He stated the promotion is well deserved. His hard work, dedication, and perseverance for the past ten (10) years has led him to this leadership role. We have all the confidence he will

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continue with the same work ethic and be a mentor to the younger officers. Congratulations Russell. He thanked everyone for coming tonight.

Sgt. Post read the following statement: *"Thank you all for being here today. This is a moment I've looked forward to for quite some time, and I'm truly honored to be standing here. It means the world to me to receive this promotion under this administration. One that has been nothing but supportive and, apropos of true leadership, continuing to foster growth and opportunity within the department.*

*I'd like to thank Town Manager Russo, the Town Council, especially those who helped make this new position possible, Chief D'Annibale, my fellow officers, as well as my mentors throughout my career specifically Mickey Kaylani, Dan Finkle, and Michael Wolanski. Your guidance has shaped me both personally and professionally.*

*To my family and friends, thank you for always being in my corner. And to my wife, a very special thank you. I truly don't know how I would have navigated this career without her. It's been a journey filled with both peaks and valleys, and through it all, she's been there, supporting me every step of the way.*

*Lastly to my two children, you may not know it but thank you for keeping me grounded and making me smile, even on those harder days.*

*Thank you again."*

Mayor Le Frois opened the meeting to her fellow council members for their comments.

Deputy Mayor Dickson congratulated Sgt. Post on his well-deserved promotion. He offered congratulations to Pamela on being Senior Citizen of the Year. To Mr. Russo he congratulated him on his long list of accomplishments, he said he is a great example of a Town Manager, more importantly he is an even better example of a human being. He thanked him for all he does.

Councilmember Teets stated she loves meetings like this where we get to celebrate with our community members. Earlier this week, she and Russ (Sgt. Post) volunteered at ShopRite for their Partners in Caring event to help fight hunger, bagging groceries together - it was wonderful to see the community support, and it confirmed we made the right choice in Russ. She congratulated Tom on his remarkable eighteen (18) years of service; he's consistently moving our Town in the right direction. Finally, she is thrilled to congratulate Pam on being named Senior of the Year - she's such a bright light who makes everyone's day better, and she has fond memories from her dispatcher days when Pam would bring holiday dinners to the department, and she would volunteer for extra shifts just to enjoy her cooking.

Councilmember Diglio congratulated Russell Post on a well-deserved promotion. She is thankful for his dedication to Newton and his job. She looks forward to all his future accomplishments. To Pam, she said she is pleased to know she has been named Senior

Citizen of the Year. She looks forward to continuing to work with her at Town events. To Tom, she has known him a long time and has watched all his accomplishments over the last eighteen (18) years, she offered him congratulations and looks forward to continuing to work with him for as long as he is with Newton.

Councilman Couce stated he has worked with Russell over the past ten (10) years. He has seen his dedication and congratulated him on his promotion and on working his way up the ranks. He looks forward to working with him for the next fifteen (15) years. He offered congratulations to Pam, he stated it is always nice to see lifelong residents recognized for their dedication to the Town. She spent her career in public service as a legal secretary in the prosecutors' office, and she continues that service in her retirement as a crossing guard and member of the Recreation Commission. As for Tom, he has been Town Manager for more than half his life. He went away to college and graduate school, but a couple of things brought him back to Town, building a house, starting a family, putting down substantial roots and he would be remiss if he didn't say he was a part or reason for that. For all of the reasons mentioned in the proclamation, and by everyone here tonight, thank you for the eighteen (18) years, and for however more may be left.

Mayor Le Frois told Pam, from the moment she first met her, her infectious personality and perpetual smile have been on full display - whether she's helping someone cross the street, working at recreation events, or just around Town, she brings that same bright energy every single day. She has watched her transform even the grumpiest people into smiling faces with just a kind word or gesture of recognition, and as someone who has lived here her entire life and dedicated herself to service both during her career and in retirement, she truly embodies the heart of Newton. To Russell, she is thrilled to see you step into this administrative sergeant role - our Police Department has shown incredible professionalism, growth, and community dedication, and I know you will not only embrace this position but expand it beyond what we originally envisioned. A few years ago, the Council was concerned about a leadership gap between our veteran and newer officers, but we've been pleasantly surprised to see natural leaders like him emerge through the ranks, embracing training and skill-building to be ready when opportunities arise. She is incredibly proud of the entire department, which she believe is the best in the county if not the state, and it's wonderful to see so many retired officers here tonight supporting him - thank you all for your continued dedication and service.

**BREAK** – Five (5) minutes.

**APPROVAL OF MINUTES**

Upon motion by Mrs. Diglio, seconded by Mrs. Teets, the minutes of August 11, 2025 Regular and Executive meetings were approved as presented.

**OPEN TO THE PUBLIC**

Mayor LeFrois read the following statement:

*"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. Please identify yourself and spell your last name."*

Mayor Le Frois opened the meeting to the public.

There being no one from the public wishing to speak, the Mayor closed the meeting to the public.

**COUNCIL & MANAGER REPORTS**

**Town Manager Russo** – noted for the record a proclamation was presented August 19<sup>th</sup> to Eagle Scout, Joseph Foley.

*Office of the Mayor*

**Newton, New Jersey**

# Proclamation

**Joseph Foli**

***Eagle Scout***

**WHEREAS**, Joseph Foli has been Scouting since he was seven years old and has been an active member of Troop 85 for the last eight years earning the status of Eagle Scout; and

**WHEREAS**, as a Boy Scout, Joseph Foli has continued to learn and grow both as a Scout and an individual. He has earned 30 merit badges, including Cooking, Swimming, American Heritage, Communication, First Aid, and Search & Rescue. Joseph has earned the National Outdoor Award for camping, accumulating over 80 nights. He has also earned the Degree of Frost Award. He has camped in all types of weather and hiked on both the Appalachian Trail and the White Mountains, totaling more than 100 miles; and

**WHEREAS**, Joseph has held leadership positions in the Boy Scout Troop, such as Patrol Leader and Assistant Senior Patrol Leader. He is a member of Woapalanne Lodge 43 of the Order of the Arrow, Scouting's Honor Society. Joseph was also a staff member for the Patriots Path Council's National Youth Leadership Training for 2 years; and

**WHEREAS**, for his Eagle Project, he restored the marquee sign of the First Presbyterian Church of Newton earning his Eagle Scout status; and

**WHEREAS**, we, the Town Council of the Town of Newton, recognize the many hours Joseph devoted to attaining the status of Eagle Scout, working with diligence, and making sacrifices in order to achieve this highly coveted position;

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**NOW, THEREFORE BE IT PROCLAIMED**, that we, the Mayor and Town Council of the Town of Newton do hereby recognize and extend our sincere congratulations to Joseph Foli for having achieved the status of Eagle Scout, an honor for both him and for those who have guided him, with best wishes for a bright and successful future.

*In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed.*

\_\_\_\_\_/s/ Helen R. Le Frois  
Attest: \_\_\_\_\_/s/ Teresa A. Oswin  
Date: \_\_\_\_\_August 19, 2025

Mr. Russo stated today has been particularly difficult as we all witnessed the tragic events involving Charlie Kirk's family unfold, and he sent prayers to them during this time. He is someone who teaches and works in local government. He felt compelled to use this moment to emphasize how crucial civil discourse is in politics and government - just last night in his class, he was encouraging young people to learn the art of agreeing to disagree respectfully and focusing on persuasion rather than personal attacks. Today's events serve as a stark reminder of what can happen when people don't respect others' opinions and thoughts, and he sincerely hopes our society can find a way forward where violence is never seen as a means to make a point, where we can engage more civilly even when we disagree on important topics.

**Councilmember Couce** – nothing at this time.

**Councilmember Diglio** – nothing at this time.

**Councilmember Teets** –reported on several community events and updates, beginning with her participation in ShopRite's Partners in Caring event where she bagged groceries alongside representatives from the Police and Fire departments County officials, and the Sheriff, with all proceeds staying within Sussex County. She attended the recent Board of Education meeting, where they discussed a successful back-to-school season, personnel changes, and strong starts for sports teams - particularly highlighting junior Brielle Roberts who became the first female football player for the Newton Braves to score a touchdown in Friday night's decisive win. She concluded by announcing upcoming community events: the Newton Pride Foundation Craft Fair on September 20th (9:30 AM to 3:00 PM), the Fall Festival and Car Show on October 12th, and the Pride's 5K on October 25th, directing residents to visit the Town's website for more details.

**Deputy Mayor Dickson** – nothing at this time.

**Mayor Le Frois** – stated over the past four weeks, she has had the privilege of participating in numerous community events that showcase the vibrancy of our Town. She presented an Eagle Scout proclamation to Joseph Foli and enjoyed our annual Town BBQ at the Minors game, followed by Senior Appreciation Day at the pool where our seniors delighted in free ice cream. She's been actively engaged in regional collaboration through the Sussex County League of Municipalities meeting and addressed important local concerns at a homelessness prevention meeting with County and State

representatives. At the Newton Youth football pep rally, they unveiled a new \$9,000 scoreboard generously donated by ThorLabs, and she was moved by the memories it brought back of my own children's involvement in the program. Our business owner meet-and-greet at the pool generated tremendous excitement about the future of our local economy, and finally, she congratulated Michelle on her well-deserved retirement after 36 years of dedicated public service.

**UNFINISHED BUSINESS**

**ORDINANCES**

Mayor Le Frois read aloud the following Ordinances relative to adoption.

**ORDINANCE 2025-18**

**AN ORDINANCE BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF NEWTON AMENDING THE CODE OF THE TOWN OF NEWTON TO REPEAL CHAPTER 105 – FILMING; TO ADOPT A NEW CHAPTER 105 – FILMING; AND TO REPEAL CHAPTER 100, ENTITLED “FEES AND COSTS”, NAMELY, SECTION 100-8 – FILMING (CHAPTER 105); TO ADOPT A NEW CHAPTER 100, ENTITLED “FEES AND COSTS”, NAMELY, SECTION 100-8 – FILMING (CHAPTER 105)**

**WHEREAS**, the Mayor and Town Council of the Town of Newton recently adopted Ordinance No. 2025-3 and Ordinance No. 2025-12, which addressed certain aspects of the Town Code related to filming within the Town; and

**WHEREAS**, the Town wants to make additional changes to Chapter 105 of the Town Code to encourage even more filming applicants within the Town of Newton; and

**WHEREAS**, the Town of Newton (“Town”) has also determined there is a need to change Chapter 100, entitled “Fees and Costs”, namely, Section 100-8, entitled “Filming (Chapter 105)”;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Town Council, of the Town of Newton, County of Sussex, State of New Jersey that the Mayor and Town Council do hereby repeal Chapter 105 entitled “Filming of the Town Code of the Town of Newton and adopt a new Chapter 105 as follows:

**§ 105-1 Definitions**

As used in this chapter, the following terms shall have the meanings indicated:

**FILMING**

The taking of still or motion pictures either on film or videotape or similar recording medium, for commercial or educational purposes intended for viewing on television, in theaters, major linear broadcast network or streaming platforms, or for institutional uses. The provisions of this chapter shall not be deemed to include the “filming” of news stories within the municipality.

**MAJOR MOTION PICTURE**

Any film which is financed and/or distributed by a major motion picture studio, including but not limited to the following: NBCUniversal, including Peacock; Warner Bros. Discovery, including New Line Cinema, HBO, DC Studios and Castle Rock Entertainment; Paramount

Pictures, including Miramax, MTV Films, Showtime, Skydance, Dreamworks and Nickelodeon Movies; Walt Disney Studios, including 20th Century Studios, Searchlight Pictures, Hulu and Marvel Studios; Sony Pictures, including Columbia Pictures, Screen Gems and Tristar Pictures; Amazon MGM Studios; Netflix Studios; A24; any film for which the budget is at least \$20,000,000; or any recurrent weekly television series programming.

**PUBLIC LANDS**

Any and every public street, highway, sidewalk, square, public park or playground or any other public place within the municipality which is within the jurisdiction and control of the municipality.

**§ 105-2 Permit required.**

A. No person or organization shall film or permit filming on public or on private property where such filming involves the use of public property for the operation, placement or temporary storage of vehicles or equipment utilized in such filming, including, but not limited to, any temporary structure, barricade or device intended to restrict or block off pedestrian or vehicular traffic, without first having obtained a permit from the office of the Municipal Clerk, which permit shall set forth the approved location of such filming and the approved duration of such filming by specific reference to day or dates. Said permit must be readily available for inspection by Town officials at all times at the site of the filming.

B. All permits shall be applied for and obtained from the office of the Municipal Clerk during normal business hours. Applications for such permits shall be in a form approved by the Municipal Clerk and be accompanied by a permit fee in the amount established in §100-8 herein.

C. If a permit is issued and, due to inclement weather or other good cause, filming does not in fact take place on the dates specified, the Municipal Clerk may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this chapter. No additional fee shall be paid for this permit.

**§ 105-3 Issuance of permits.**

A. No permits will be issued by the Municipal Clerk unless applied for at least four or more business days prior to the requested shooting date; provided, however, that the Town Manager may waive the four-day period if, in his judgment, the applicant has obtained all related approvals and adjacent property owners or tenants do not need to be notified.

B. No permit shall be issued for filming upon public lands unless the applicant shall provide the municipality with satisfactory proof of the following:

(1) Proof of insurance coverage as follows:

(a) For bodily injury to any one person in the amount of \$500,000 and any occurrence in the aggregate amount of \$1,000,000.

(b) For property damage for each occurrence in the aggregate amount of \$300,000.

(2) An agreement, in writing, whereby the applicant agrees to indemnify and save harmless the municipality from any and all liability, expense, claim or damages resulting from the use of public lands.

(3) The hiring of an off-duty police officer, if required by the Chief of Police, according to the agreed upon public safety plan, for the times indicated on the permit.

C. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Police Department with respect thereto.

**§ 105-4 Interference with public activity; notice of filming.**

A. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.

B. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants or residents, these parties shall be given written notice of the filming at least three days prior to the requested shooting date and be informed that objections may be filed with the Municipal Clerk, said objections to form a part of applicant's application and be considered in the review of the same. Proof of service of notification to adjacent owners shall be submitted to the Municipal Clerk within two days of the requested shooting date.

**§ 105-5 Refusal to issue permit; employment of patrolmen and electrician.**

A. The Town Manager may refuse to issue a permit whenever the Town Manager determines, on the basis of objective facts and after a review of the application and a report thereon by the Police Department and by other Town agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.

B. Further, the Town reserves the right to require one or more on-site patrolmen in situations where the proposed production may impede the proper flow of traffic, the cost of said patrolman to be borne by the applicant as a cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

**§ 105-6 Appeals.**

A. Any person aggrieved by a decision of the Town Manager denying or revoking a permit or a person requesting relief may appeal to the Town Council. A written notice of appeal setting forth the reasons for the appeal shall be filed with the Town Manager.

B. An appeal from the decision of the Town Manager shall be filed within 10 days of the Town Manager's decision. The Town Council shall set the matter down for a hearing within 30 days of the day on which the notice of appeal was filed. The decision of the Town Council shall be in the form of a resolution supporting the decision of the Town Manager at the first regularly scheduled public meeting of the Town Council after the hearing on the appeal, unless the appellant agrees in writing to a later date for the decision. If such a resolution is not adopted within the time required, the decision of the Town Manager shall be deemed to be reversed, and a permit shall be issued in conformity with the application or the relief shall be deemed denied.

**§ 105-7 Waiver of requirements of chapter by Town Manager.**

The Town Manager may authorize a waiver of any of the requirements, provisions or restrictions of this chapter if the Town Manager determines that a waiver thereof may be granted without endangering the public health, safety and welfare. In determining whether to issue a waiver, the Town Manager shall consider the following factors:

- (1) Potential traffic congestion at the location.
- (2) The applicant's ability to remove the applicant's vehicles and equipment from the public streets or other public property.
- (3) The extent to which the applicant is requesting restrictions on the use of public streets or public parking facilities during filming.
- (4) The nature of the filming, including whether filming will take place indoors or outdoors, and the proposed hours for filming.
- (5) The extent to which the filming may affect adjoining and nearby property owners and occupants.
- (6) The Town's prior experience with the applicant, if any.

**§ 105-8 Copies of permit; inspections.**

Copies of the approved permit will be sent to the Police and Fire Departments before filming takes place and to the New Jersey Motion Picture and Television Commission at njfilm@njeda.gov. The applicant shall permit the Fire Prevention Bureau or other Town inspectors to inspect the site and the equipment to be used, if deemed necessary. The applicant shall comply with all safety instruction issued by the Fire Prevention Bureau or other Town inspectors.

**§ 105-9 Reimbursement of certain costs.**

In addition to any other fees or costs mentioned in this chapter, the applicant shall reimburse the Town for any lost revenue, such as parking meter revenue, repairs to public property or other revenues that the Town was prevented from earning because of filming.

**§ 105-10 Fees.**

The schedule of fees for the issuance of permits authorized by this section are set forth in § 100-8.

**§ 105-11 Violations and penalties.**

Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$2,000, imprisonment in the county/municipal jail for a term not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof as determined by the Municipal Court Judge. Each day on which a violation of an ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine.

**BE IT FURTHER ORDAINED** by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that Chapter 100 of the Newton Town Code, entitled "Fees and Costs", Section 100-8, entitled "Filming (Chapter 105)", be repealed and adopted as follows:

§ 100-8. Filming (Chapter 105).

CATEGORY	FEE (not to exceed)
Basic filming permit (one-time; with 4 or more days advance notice of the first day of filming)	\$100
Expedited basic filming permit (one-time; with 3 or less days advance notice of the first day of filming)	\$250
Basic filming permit for nonprofits, including student films (one-time; no daily rate required)	\$25
<b>Daily filming on public property</b>	
<i>Film and television projects with a budget under \$20mm</i>	\$150
<i>Film and television projects with a budget over \$20mm</i>	\$500
<i>Daily filming on private property</i>	NO FEE CHARGED BY MUNICIPALITY
<b>Public Safety</b>	
<i>Hiring of off-duty police and fire inspections, according to agreed upon public safety plan</i>	The municipality's standard hourly rates for police and fire
<b>Inconvenience fees</b>	
<i>Street closures - less than 10,000 residents</i>	\$1,000 per day
<i>Properties in background - or used - in shot</i>	Fee is negotiated between a production company and a private business or residence
<i>Daily prep of business that is being "dressed"</i>	Fee is negotiated between a production company and a private business
<i>Daily filming of business that is "dressed"</i>	Fee is negotiated between a production company and a private business
<b>Parking fees</b>	Same rates that are charged to the public

**NOW, THEREFORE BE IT FURTHER ORDAINED**, that:

(1) All ordinances or parts of ordinance which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistencies.

(2) This Ordinance shall take effect immediately upon due passage and publication in accordance with law.

(3) A copy of this Ordinance shall be provided to the New Jersey Motion Picture & Television Commission within ten (10) days of adoption.

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, the Mayor closed the meeting to the public.

The aforementioned **ORDINANCE** was offered by Mrs. Teets who moved for its adoption, it was seconded by Mrs. Diglio, and the roll call resulted as follows:

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Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

Mayor Le Frois asked Mr. Russo to review the ordinances for introduction.  
Mayor Le Frois then read aloud the following ordinance for introduction.

**ORDINANCE 2025-19**

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 320, ENTITLED "ZONING: FORM-BASED CODE", MOST NOTABLY SECTION 320-3, ENTITLED "DEFINITIONS" AND SECTION 320-25, ENTITLED "SIGN STANDARDS"**

The aforementioned **ORDINANCE** was offered by Mrs. Diglio who moved for its introduction, it was seconded by Mrs. Teets, and the roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with a hearing on the same to be held on Wednesday, October 15, 2025, at 7:00 pm or as soon thereafter as the matter may be heard.

**ORDINANCE 2025-20**

**AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT CHAPTER 100 OF THE TOWN CODE OF THE TOWN OF NEWTON, ENTITLED "FEES AND COSTS", MOST NOTABLY, SECTION 100-21A, ENTITLED "PROPERTY MAINTENANCE CODE (CHAPTER 213, ARTICLE II)"**

The aforementioned **ORDINANCE** was offered by Mrs. Diglio who moved for its introduction, it was seconded by Mrs. Teets, and the roll call resulted as follows:

Mr. Couce	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

**BE IT RESOLVED** by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with a hearing on the same to be held on Wednesday, October 15, 2025, at 7:00 pm or as soon thereafter as the matter may be heard.

**CONSENT AGENDA**

Mayor Le Frois read the following statement:

*“All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.”*

Mr. Russo then reviewed the consent agenda items.

**RESOLUTION #207-2025\***

**“Authorize Credits Due Water and Sewer Utility Accounts”**

**WHEREAS**, the Water and Sewer Collector has determined the following Water and Sewer Utility Accounts are due credits for the reasons stated;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reason(s) stated:

**CREDIT FOR TWO ACCOUNTS THAT ARE RETIRED:**

<u>Account</u>	<u>Address</u>	<u>Amount</u>
17565	155 Sparta Avenue	\$377.61
17967	9 Hicks Avenue	\$104.76

**RESOLUTION #208-2025\***

**“Resolution Authorizing Award of Contract to Storr Tractor Company – Branchburg Through Sourcewell National Cooperative Contract #112624-TTC for Ventrac Tractor, KN, 4520Y and Accessories”**

**WHEREAS**, in accordance with the requirements of the Local Public Contracts Law P.L. 2011, C.139 (the “Law” or “Chapter 139”) and N.J.S.A. 52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities; and

**WHEREAS**, the Town of Newton has the need to procure certain specialized tractor vehicle equipment in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et. Seq.; and

**WHEREAS**, the Town of Newton has previously acted in accordance with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant National Cooperative, being the Sourcewell National Cooperative on June 11, 2018, through Resolution #126-2018; and

**WHEREAS** the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and

**WHEREAS**, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accordance with law and regulation; and

**WHEREAS** the equipment and corresponding Sourcewell National Cooperative contract number is: #112624-TTC for Storr Tractor Company – Branchburg, 3191 Route 22, Branchburg, NJ 08876; and

**WHEREAS** the Town is desirous of purchasing a Ventrac Tractor: KN, 4520Y Kubota D902 with accessories through #112624-TTC Storr Tractor Company – Branchburg, 3191 Route 22, Branchburg, NJ 08876, for \$61,200.60; and

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**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. That the Newton Department of Public Works be and hereby is authorized to procure a Ventrac Tractor: KN, 4520Y Kubota D902 with accessories through #112624-TTC Storr Tractor Company – Branchburg, 3191 Route 22, Branchburg, NJ 08876, for \$61,200.60.

**RESOLUTION #209-2025\***

**“Refund of Monies for Taxes, Due to a County Tax Court Judgement for Block 17.02, Lot 18, Also Known As 24 Pine Street”**

**WHEREAS**, Gupta Bimal, owner of Block 17.02, Lot 18, also known as 24 Pine Street, Newton, New Jersey filed a Sussex County Tax Court Appeal to lower the 2025 assessment on said block and lot; and

**WHEREAS**, the Tax Office received, on June 30, 2025, a judgment which has been issued by the Sussex County Board of Taxation ordering a reduction in assessment for the tax year 2025. This order has resulted in a refund in the amount of \$2,161.71;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges this judgement entered by the Sussex County Board of Taxation and that Gupta Bimal is entitled to a refund in the amount of \$2,161.71; and

**BE IT FURTHER RESOLVED**, that the Tax Collector is authorized to issue a check in the amount of \$2,161.71 to Gupta Bimal, 7 Bernadette Ct., East Hanover, NJ 07936.

**RESOLUTION #210-2025\***

**“Resolution Authorizing the Use of Morris County Cooperative Pricing Council for Proposed Improvements to Mount View Street, Palmer Street, and Trinity Street”**

**WHEREAS**, the Town of Newton has a need for contracting services for proposed Improvements to Mount View Street, Palmer Street, & Trinity Street Milling and Paving, Line Striping, & Drainage Inlet Accessories; and

**WHEREAS** the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-11) authorizes the Town of Newton by Resolution, and without advertising for bids or obtaining quotations, to purchase any goods or services under the Morris County Cooperative Pricing Council (MCCPC); and

**WHEREAS**, the Town has the need on a timely basis to purchase goods and services utilizing the Morris County Cooperative Pricing Council, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7.11 et. Seq.; and

**WHEREAS**, the Newton Town Engineer recommends the Town Council award contracts for Milling and Paving, Line Striping, & Drainage Inlet Accessories, through the use of the Morris County Cooperative Pricing Council to the following contractors:

- 1) Tilcon New York, Inc. (Milling and Paving Per the MCCPC Contract No. 6 for District No. 2) in the amount of \$ \$154,500.75; and
- 2) Dan Swayze & Son, Inc. (Line Striping Per the MCCPC Contract No. 36) in the amount of \$1,045.00; and
- 3) Campbell Foundry Company (Drainage Inlet Accessories Per the MCCPC Contract No. 14) in the amount of \$6,177.90; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Improvements to Mount View Street, Palmer Street, & Trinity Street Milling and Paving, Line Striping, & Drainage Inlet Accessories through the respective Morris County Cooperative Pricing Council contracts at the amounts not to exceed listed herewith, are hereby approved consistent with the tenets as contained within MCCPC contracts, 6, 36, and 14.

**BE IF FURTHER RESOLVED**, this approval is subject to the NJDOT's final approval of the project plans and specifications.

**RESOLUTION #211-2025\***

**“Resolution Authorizing the Use of Morris County Cooperative Pricing Council for Proposed Improvements to Various Streets”**

**WHEREAS**, the Town of Newton has a need for contracting services for proposed Improvements to Various Streets for Milling and Paving, & Line Striping; and

**WHEREAS** the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-11) authorizes the Town of Newton by Resolution, and without advertising for bids or obtaining quotations, to purchase any goods or services under the Morris County Cooperative Pricing Council (MCCPC); and

**WHEREAS**, the Town has the need on a timely basis to purchase goods and services utilizing the Morris County Cooperative Pricing Council, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7.11 et. Seq.; and

**WHEREAS**, the Newton Town Engineer recommends the Town Council award contracts for Milling and Paving, & Line Striping, through the use of the Morris County Cooperative Pricing Council to the following contractors:

- 1) Tilcon New York, Inc. (Milling and Paving Per the MCCPC Contract No. 6 for District No. 2) in the amount of \$433,922.50; and
- 2) Dan Swayze & Son, Inc. (Line Striping Per the MCCPC Contract No. 36) in the amount \$15,775.00; and

**WHEREAS**, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Improvements to Various Streets for Milling and Paving, & Line Striping, through the respective Morris County Cooperative Pricing Council contracts at the amounts not to exceed listed herewith, are hereby approved consistent with the tenets as contained within MCCPC contracts, 6 and 36; and

**BE IF FURTHER RESOLVED**, this approval is subject to NJDOT's final approval of the project plans and specifications.

**RESOLUTION #212-2025\***

**“Approve Bills and Vouchers for Payment”**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

Check#	Vendor	Description	Payment	Check Total
13913	4834 - ACE SERVICE GROUP	PO 67445 B: Generator Service/ Qtrly PM Service 2	1,000.00	
		PO 67445 B: Generator Service/ Qtrly PM Service 2	1,000.00	2,000.00

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13914	3006 - AG CHOICE, LLC.	PO 68493	Topsoil to Repair areas/ Mason Avenue Wa	280.00	<b>280.00</b>
13915	3897 - AMAZON CAPITAL SERVICES	PO 68450	DOG PARK SUPP'S	276.94	
		PO 68451	POOL SKIMMER BAGS & CHARGER	87.66	
		PO 68452	FAIR DISPLAY	114.16	
		PO 68457	Phone Case - Helen Humbert	21.23	
		PO 68471	DPW & W/S SUPP'S	1,004.52	<b>1,504.51</b>
13916	3897 - AMAZON CAPITAL SERVICES	PO 68471	DPW & W/S SUPP'S	1,024.54	<b>1,024.54</b>
13917	3869 - AMERICAN FIDELITY ASSURANCE	PO 68506	AUG 2025 - Vol Benefits - LTD, Critical	573.86	<b>573.86</b>
13918	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 68505	FSA - Voluntary - AUG 2025	250.00	<b>250.00</b>
13919	4744 - APPRAISAL SYSTEMS INC.	PO 66972	2025 REASSESSMENT	5,000.00	<b>5,000.00</b>
13920	4466 - ASAP MARKETING, LLC.	PO 68484	2025 Fall Public Newsletter Mailing	560.21	
		PO 68484	2025 Fall Public Newsletter Mailing	1,040.40	<b>1,600.61</b>
13921	4925 - AUTO METAL RECYCLING	PO 68488	RECYCLING Tire Event - June 9, 2025	340.00	<b>340.00</b>
13922	3251 - BADGER METER, INC.	PO 68489	Annual License Service Agreement Sept 20	1,800.00	<b>1,800.00</b>
13923	3905 - BLUE DIAMOND DISPOSAL INC.	PO 67909	B: Pool Garbage Disposal/Dumpster Season	1,963.11	<b>1,963.11</b>
13924	702 - C W A LOCAL 1032	PO 68504	Police Dispatch Dues - AUG 2025	265.25	<b>265.25</b>
13925	3770 - CINTAS	PO 67252	B: Water Filtration/Cooler/Cleaning (J-D	135.00	
		PO 67252	B: Water Filtration/Cooler/Cleaning (J-D	45.00	<b>180.00</b>
13926	3770 - CINTAS	PO 67971	B: Uniforms DPW & WS/ Paper Supplies/ Ma	817.22	
		PO 67971	B: Uniforms DPW & WS/ Paper Supplies/ Ma	291.35	<b>1,108.57</b>
13927	2697 - CIVIC PLUS LLC	PO 68480	Annual fee for Civic plus program	4,466.99	<b>4,466.99</b>
13928	3609 - CLIFFSIDE BODY CORP.	PO 68462	Replacement Fuel Tank/ 25 gal	505.36	<b>505.36</b>
13929	155 - COYNE CHEMICAL CORP., INC.	PO 67164	B: Liq Hydroflusilic Acid (\$9500.00 @ \$7	905.13	<b>905.13</b>
13930	4500 - CRYSTAL MOUNTAIN SPRINGS	PO 67003	B: WATER DELV acct #1483	325.58	<b>325.58</b>
13931	4180 - DIFRANCESCO BATEMAN,PC	PO 68449	TAX APPEAL -JUNE	318.53	<b>318.53</b>
13932	4525 - DISA GLOBAL SOLUTIONS	PO 68503	Pre-Employment Screening - Sept 2025	289.80	<b>289.80</b>
13933	4436 - EDIBLE JERSEY LLC.	PO 68487	2025 Fall Edition - ad	633.50	
		PO 68487	2025 Fall Edition - ad	1,176.50	<b>1,810.00</b>
13934	4385 - ERIC M. BERNSTEIN & ASSOCIATES, LLC.	PO 66981	B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	2,612.00	
		PO 66981	B: LEGAL ATTORNEY (\$130/HR NOT TO EXCEE	4,965.00	<b>7,577.00</b>
13935	225 - FEDERAL EXPRESS	PO 67078	B: EXPRESS MAILINGS acct #1344-0525-2	102.67	<b>102.67</b>
13936	4747 - FF1 APPARATUS LLC	PO 65997	SERVICE CALLS ENG #1ELETRICAL	2,345.35	
		PO 68490	LADDER #2 OUTRIGGER PADF HOLDER	821.27	<b>3,166.62</b>
13937	3318 - FREDON ANIMAL HOSPITAL	PO 68518	VETERINARY SERVICES	950.98	<b>950.98</b>
13938	478 - GANN LAW BOOKS	PO 68465	Course materials - P/Z	203.00	<b>203.00</b>
13939	200 - GARDEN STATE LABORATORIES INC	PO 68469	WASTE & DRINKING WATER ANALYSIS July 202	1,879.00	<b>1,879.00</b>
13940	4384 - GIBBONS P.C.	PO 68479	2025 NJIB BONDS	5,513.43	
		PO 68479	2025 NJIB BONDS	7,258.00	
		PO 68479	2025 NJIB BONDS	5,374.37	<b>18,145.80</b>
13941	4398 - GLOBAL RECYCLING SOLUTIONS LLC	PO 67207	B: Recycling Collection: Jan to Dec 2025	1,408.50	<b>1,408.50</b>
13942	2313 - GRAVITY DESIGN WORKS, INC.	PO 68472	Stickers for bottle 5k -	100.00	<b>100.00</b>
13943	4901 - HAYDEN'S SERVICE CENTER	PO 68296	Tires/ Trailer Repair	486.08	<b>486.08</b>
13944	230 - HAYEK'S MARKET INC.	PO 68454	Burgers, Dogs, and buns for BBQ	79.03	
		PO 68454	Burgers, Dogs, and buns for BBQ	146.77	
		PO 68460	BAGS OF ICE - JULY CONCERT	6.38	
		PO 68460	BAGS OF ICE - JULY CONCERT	9.57	
		PO 68467	HOGDOGS AND ICE CREAM FOR NATIONAL NIGHT	900.00	
		PO 68467	HOGDOGS AND ICE CREAM FOR NATIONAL NIGHT	600.00	
		PO 68482	Working lunch - interviews	33.50	<b>1,775.25</b>
13945	4337 - HFE SERVICES LLC	PO 67297	B: COMPUTER TECH IT SVC'S (NOT TO EXC	1,384.54	
		PO 67297	B: COMPUTER TECH IT SVC'S (NOT TO EXC	734.00	
		PO 67832	Replacement Desktop Computers	2,750.00	<b>4,868.54</b>
13946	1462 - INSTITUTE PROFESSIONAL DEVELOP	PO 68464	TAX COLLECTOR WEBINAR	50.00	
		PO 68468	SHACKLETON WEBINARS (3)	150.00	<b>200.00</b>
13947	1271 - JCI JONES CHEMICALS, INC	PO 67156	B: Liq Gas Sulfur Dioxide (\$17,000 @ \$1.6	1,310.03	<b>1,310.03</b>
13948	113 - JERSEY CENTRAL POWER & LIGHT, INC.	PO 66993	B: ELECTRIC BLDG'S & STREET LIGHTING	591.30	<b>591.30</b>
13949	2569 - KIEFFER ELECTRIC, INC.	PO 68447	Electrical Repairs/ Rpr Tripped Light Po	2,109.00	<b>2,109.00</b>
13950	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 67159	B: Liq Sodium Hydroxide (\$23,540. @ \$4.2	2,354.00	
		PO 67253	B: Liq Sodium Hypochlorite (\$29,250 @ \$3	2,145.00	<b>4,499.00</b>
13951	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 67237	B: ELEVATOR MAINT (TH & POLICE) Jan - De	525.00	<b>525.00</b>
13952	409 - MINISINK PRESS INC	PO 68424	Business Cards/ Door Hangers	204.00	
		PO 68441	ACCIDENT CRASH CARDS	62.00	
		PO 68455	Business Cards - J. Roberts	68.00	<b>334.00</b>
13953	4722 - NATIONAL HIGHWAY PRODUCTS, INC.	PO 67603	Road Sign Posts	2,305.50	<b>2,305.50</b>
13954	116 - New Jersey Herald	PO 68326	ANNUAL SUBSCRIPTION ACCT #QQ1485970	27.16	<b>27.16</b>
13955	700 - NEWTON PATROLMANS ASSOCIATION	PO 68502	PBA DUES - AUG 2025	840.00	<b>840.00</b>
13956	1745 - NEWTON SUPERIOR OFFICERS	PO 68501	SOA DUES - AUG 2025	480.00	<b>480.00</b>
13957	1742 - NJ MUNICIPALITIES	PO 68473	RENEW SUBSCRIPTION NJSJM MAG ID 24M-9063	175.00	<b>175.00</b>
13958	4383 - OPTIMUM	PO 66998	B: DIGITAL CONVERTERS & DTA'S	89.85	<b>89.85</b>
13959	4945 - PENNYROSE COFFEE CORP	PO 68507	Staff Meeting - Breakfast	116.87	
		PO 68508	Weekly - Coffee with Manager Session - 9	26.33	
		PO 68508	Weekly - Coffee with Manager Session - 9	14.18	<b>157.38</b>
13960	4203 - RAPID PUMP	PO 67604	B: Sewer Utility Qtrly Service Inspectio	6,800.00	
		PO 67605	B: Water Utility Qtrly Service Inspectio	3,500.00	
		PO 67724	Replmnt Gate Valves/ Basket Strainer/ Cl	74,890.00	
		PO 67754	Furnish and Install New Gearbox/ Screw W	17,960.00	
		PO 68492	High Street Pump Station/ PLC lost inter	9,924.00	<b>113,074.00</b>
13961	4425 - Reliance Standard Life Insurance Co	PO 68500	FIRE ACC/LIFE INS - Sept 2025	219.38	<b>219.38</b>

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13962	126 - SCMUA	PO 66990	B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	796.08	<b>796.08</b>
13963	4830 - SEARCH GEEK SOLUTIONS LLC	PO 67759	SEO Plan - Implementation and monthly se	1,416.67	<b>1,416.67</b>
13964	2145 - SEELY BROTHERS, INC.	PO 68495	Replacement Flag Poles/ POW Flags	1,885.00	<b>1,885.00</b>
13965	643 - SHERWIN-WILLIAMS, INC.	PO 68440	TRAFFIC PAINT/ Paint	83.49	<b>83.49</b>
13966	3134 - SHOP RITE, INC.	PO 68459	REFRESHMENTS FOR JULY CONCERT	13.48	
		PO 68459	REFRESHMENTS FOR JULY CONCERT	8.99	<b>22.47</b>
13967	4761 - SMARSH INC.	PO 68512	Social Media Archiving Service - monthly	4.93	
		PO 68512	Social Media Archiving Service - monthly	2.65	<b>7.58</b>
13968	4947 - STAND OUT SPORTS & APPAREL LLC.	PO 68175	Uniforms DPW/ Water Sewer Contractual	105.00	<b>105.00</b>
13969	2257 - STAPLES	PO 68446	PD OFFICE SUPPLIES	2,153.81	<b>2,153.81</b>
13970	2056 - SUBURBAN PROPANE, LP.	PO 67936	B: Propane	294.61	<b>294.61</b>
13971	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 68509	6/10 AWARDS LUNCHEON K WILLIAMS	75.00	<b>75.00</b>
13972	130 - SUSSEX COUNTY P & H, INC.	PO 67136	B: PLUMBING SUPPLIES 2025	1,209.78	<b>1,209.78</b>
13973	371 - T.A. MOUNTFORD COMPANY, INC.	PO 68494	COPIER CONTRACT MORRIS LAKE 9/1/2025 to	250.00	<b>250.00</b>
13974	1218 - TCTANJ	PO 68442	TAX COLLECTOR WEBINAR	50.00	
		PO 68442	TAX COLLECTOR WEBINAR	50.00	<b>100.00</b>
13975	4278 - TEXAS LIFE INSURANCE COMPANY	PO 68499	Life Insurance - Aug 2025	35.45	<b>35.45</b>
13976	2781 - THE CHILLA BUSINESS COUNSEL	PO 66980	B: LABOR ATTORNEY (\$170/HR NOT TO EXCE	585.00	<b>585.00</b>
13977	2880 - TRACTOR SUPPLY	PO 68477	ACO SUPPLIES	723.94	<b>723.94</b>
13978	691 - TRANS WORLD ASSURANCE CO.	PO 68498	TWA - Voluntary Life - AUG 2025	400.00	<b>400.00</b>
13979	4013 - TRANSUNION ALTERNATIVE RISK & DATA,	PO 68519	ONLINE INVESTIGATION SERVICE acct #7971	75.00	<b>75.00</b>
13980	3249 - TRI-STATE RENTALS/PARTY WORLD INC	PO 68466	3 INFLATABLES, GENERATOR, TENT, POPCORN	1,315.35	
		PO 68466	3 INFLATABLES, GENERATOR, TENT, POPCORN	876.89	<b>2,192.24</b>
13981	4130 - UNITED FIRE PROTECTION CORP.	PO 68112	Repairs to Smoke Detectors & Pull Statio	1,073.00	<b>1,073.00</b>
13982	1257 - UNUM LIFE/DISABILITY INSUR	PO 68497	UNUM - Voluntary - LTD - AUG 2025	906.81	<b>906.81</b>
13983	2716 - UPSEU LOCAL 424J	PO 68496	DPW - Monthly Dues - AUG 2025	798.00	<b>798.00</b>
13984	1500 - WALMART	PO 68461	HAND WASH STATION/NAPKINS - NATIONAL NIG	23.91	
		PO 68461	HAND WASH STATION/NAPKINS - NATIONAL NIG	15.94	
		PO 68483	Tablecloths and drinks for Meet and Gree	11.74	
		PO 68483	Tablecloths and drinks for Meet and Gree	6.32	
		PO 68517	To Go Containers for Meet and Greet	12.52	
		PO 68517	To Go Containers for Meet and Greet	23.24	<b>93.67</b>
13985	633 - WEIS MARKETS, INC.	PO 68453	Condiments and chips	9.64	
		PO 68453	Condiments and chips	17.90	<b>27.54</b>
13986	3726 - WITMER PUBLIC SAFTEY GROUP, iINC.	PO 68474	PD WEAPONS Quote #266592	3,842.89	<b>3,842.89</b>
TOTAL					<b>213,264.91</b>

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	5,054.26			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	150.37			
01-201-20-110-200	TOWN COUNCIL - OTHER EXPENSES	175.00			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	3,920.23			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	4,550.00			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	100.00			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	5,000.00			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	6,831.96			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	224.23			
01-201-21-181-200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	189.16			
01-201-23-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	219.38			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	4,355.75			
01-201-25-250-200	COMMUNICATIONS CENTER - OTHER EXPENSES	1,777.95			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	4,190.31			
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	2,505.78			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	4,036.98			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	1,326.63			
01-201-27-330-200	BOARD OF HEALTH - OTHER EXPENSES	68.00			
01-201-27-331-200	OCCUPATIONAL HEALTH - OTHER EXPENSES	289.80			
01-201-27-340-200	ANIMAL CONTROL - OE	1,951.86			
01-201-28-370-200	RECREATION - OTHER EXPENSES	1,663.45			
01-201-28-371-200	SWIMMING POOL - OTHER EXPENSES	5,279.89			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	2,790.15			
01-201-32-465-200	RECYCLING TAX (PL2007 c.311)O/S CAP	22.32			
01-203-26-315-200	(2024) VEHICLE MAINTENANCE - OTHER EXPENSES		2,345.35		
01-260-05-100	DUE TO CLEARING			0.00	59,018.81
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>56,673.46</b>	<b>2,345.35</b>	<b>0.00</b>	<b>59,018.81</b>
				1,756.67	
02-213-41-000	RESERVE FEDERAL/STATE GRANTS				
02-260-05-100	Due to Clearing			0.00	1,756.67
<b>TOTALS FOR</b>	<b>STATE AND FEDERAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,756.67</b>	<b>1,756.67</b>
04-215-55-913-000	ORD 22-21 amend ORD 20-10 MEM PK ORD 23-2 NJIB			7,258.00	
04-260-05-100	Due to Clearing			0.00	7,258.00

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<b>TOTALS FOR</b>	<b>GENERAL CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>7,258.00</b>	<b>7,258.00</b>
08-215-55-918-000	ORD 2024-8 VAR WS IMP.			280.00	
08-215-55-920-000	ORD 2024-10 VARIOUS WS VEHICLE ACQUISITIONS			5,374.37	
08-260-05-100	DUE TO CLEARING			0.00	5,654.37
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>5,654.37</b>	<b>5,654.37</b>
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	42,177.69			
09-201-60-512-000	W&S CAP IMPROVE - CAPITAL OUTLAY	92,850.00			
09-260-05-100	DUE TO CLEARING			0.00	135,027.69
<b>TOTALS FOR</b>	<b>WATER/SEWER UTILITY</b>	<b>135,027.69</b>	<b>0.00</b>	<b>0.00</b>	<b>135,027.69</b>
20-260-05-100	Due to Clearing			0.00	4,549.37
20-291-55-075-001	UNION DUES - PBA			1,320.00	
20-291-55-075-002	UNION DUES - IUE #911			798.00	
20-291-55-075-003	UNION DUES - CWA #1032			265.25	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			207.78	
20-291-55-082-002	AFA Med FSA			250.00	
20-291-55-082-004	AFA Life Ins.			366.08	
20-291-55-082-005	AFA Texas Life			35.45	
20-291-55-084	UNUM DISABILITY INS.			906.81	
<b>TOTALS FOR</b>	<b>PAYROLL</b>	<b>0.00</b>	<b>0.00</b>	<b>4,549.37</b>	<b>4,549.37</b>
Total to be paid from Fund 01 CURRENT FUND		59,018.81			
Total to be paid from Fund 02 STATE AND FEDERAL GRANTS		1,756.67			
Total to be paid from Fund 04 GENERAL CAPITAL		7,258.00			
Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL		5,654.37			
Total to be paid from Fund 09 WATER/SEWER UTILITY		135,027.69			
Total to be paid from Fund 20 PAYROLL		4,549.37			
					213,264.91

## RESOLUTION #214-2025

### “Authorize Tax Collector to Hold an Electronic Tax Sale for the Year 2025”

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

**WHEREAS**, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

**WHEREAS**, the Director of the Division of Local Government Services has approved RealAuction.com to conduct electronic tax sales; and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

**WHEREAS**, the Town of Newton wishes to participate in an electronic tax sale;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

The Clerk presented an application from Matthew R. Kiefer for membership into the Newton Fire Department. The Clerk noted the application was in order and all signed by the Fire Chief.

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Mrs. Diglio made a motion to approve the **COMBINED RESOLUTIONS of the Consent Agenda**, as presented, and Mrs. Teets seconded the motion, and the roll call resulted as follows:

Mr. Couce (Abstain on Check13874)	Yes	Deputy Mayor Dickson	Yes
Mrs. Diglio	Yes	Mrs. Teets	Yes
	Mayor Le Frois	Yes	

**OPEN TO THE PUBLIC**

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard in-person or on Zoom, Mayor Le Frois closed the hearing to the public.

**COUNCIL MANAGER COMMENTS**

Mr. Russo offered a fun fact... we had almost 11,000 check-ins at the Pool this summer.

**EXECUTIVE SESSION**

Mayor Le Frois read the following statement "in accordance with the Open Public Meetings Act, notice of this Special Closed Session meeting was given to the two newspapers of record and posted on the official bulletin board on January 3, 2025."

Upon motion by Mrs. Mrs. Teets and second by Mr. Couce and unanimously carried, the Council entered the Executive Session at 8:11pm.

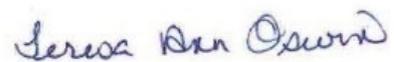
All members of the Governing Body present at the commencement of the Executive session are present at the adjournment of the Executive Session except, Mrs. Diglio and Mrs. Teets that were conflicted out. No formal action will be taken except the motion to return to the open session.

Mayor Le Frois made a motion to exit the Executive Session, it was seconded Mr. Couce and unanimously carried, Council exited Executive Session at 10:15pm.

**ADJOURNMENT**

There being no further business to be conducted, upon motion by Mayor Le Frois seconded by Mr. Couce, and unanimously carried, the Regular meeting was adjourned at 10:18pm.

Respectfully submitted,



Teresa A. Oswin, RMC  
Municipal Clerk