



**AGENDA
NEWTON TOWN COUNCIL
REGULAR HYBRID MEETING
NOVEMBER 10, 2025
7:00pm**

Please click this URL to join:

<https://us02web.zoom.us/j/83897818208?pwd=b1I2VDYvL0VleVRlemRVVnRrT3ZBZz09>

Webinar ID: 838 9781 8208 Passcode: 594036

Or join by phone: Dial: US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. APPROVAL OF MINUTES**
 - a. October 27, 2025 – Regular Meeting

V. OPEN TO THE PUBLIC (3 minutes each)

At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 3 minutes. The Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded. **Please identify yourself and spell your last name for the record.**

VI. COUNCIL & MANAGER REPORTS

- a. Town Manager Russo – Proclamation – Jean Styger's 100th Birthday
- b. Councilmember Couce
- c. Councilmember Diglio
- d. Councilmember Teets
- e. Deputy Mayor Dickson
- f. Mayor Le Frois

VII. UNFINISHED BUSINESS

VIII. CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #236-2025* Authorize the Execution of an Agreement Between the Town of Newton and the Newton Parking Authority
- b. Resolution #237-2025* Authorizing Change Order No. 1 for Town of Newton Bid #2R-2023 - Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street Water Storage Tanks
- c. Resolution #238-2025* Authorize Refund of 2024 Taxes; Block 21.02, Lot 9, for a 100% Disabled Veteran Exemption
- d. Resolution #239-2025* Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2026
- e. Resolution #240-2025* Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2026
- f. Resolution #241-2025* A Resolution Authorizing Reimbursement for Lead Line Replacement for the Property Located at 28 Hillside Terrace, Block 4.05, Lot 13
- g. Resolution #242-2025* Approve 2025 Appropriation Transfers
- h. Resolution #243-2025* Authorize the Award of a Required Disclosure Contract for Homelessness Task Force Coordinator Services by Team Twenty-Three LLC
- i. Resolution #244-2025* Approve Bills and Vouchers
- j. Application(s)* An Application for Membership into the Newton Fire Department as a Regular Member from Noah Van Lannen

IX. OPEN TO THE PUBLIC (3 minutes each)

X. COUNCIL & MANAGER COMMENTS

XI. EXECUTIVE SESSION

- a. Resolution #245-2025 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12
 - i. Attorney-Client Privilege

XII. ADJOURNMENT

Office of the Mayor

Newton, New Jersey

Proclamation

Jean Styger

100th Birthday

WHEREAS, on November 3, 1925, Jean Styger entered this world in the historic Borough of Sussex, New Jersey, born to her loving parents, John and Mable Runyon; and

WHEREAS, Jean pursued her calling in the noble field of nursing, dedicating herself to rigorous study and training to become a Registered Nurse, thereby devoting her professional life to the care, comfort, and healing of others in their times of greatest need; and

WHEREAS, in 1943, Jean married Paul Styger, and together they established their family home in Sussex Borough, where they lovingly nurtured and raised their four children, instilling in them values of hard work, community service, and devotion to family; and

WHEREAS, Jean and Paul demonstrated remarkable entrepreneurial spirit and commitment to our region's growth by owning and operating Sussex Airport, thereby contributing significantly to the economic vitality and transportation infrastructure of our community; and

WHEREAS, Jean has now made her home in Barn Hill, where she continues to be a treasured member of the community, enriching the lives of all who know her;

NOW, THEREFORE, BE IT RESOLVED that We, the Mayor and Town Council of the Town of Newton, do hereby proclaim November 3, 2025, as a day of celebration in honor of Jean Styger's 100th Birthday, and we extend to her our warmest congratulations and deepest appreciation for her lifetime of dedication to her family, her profession, and her community, and we wish her continued health, happiness, and joy in the years to come.

*In witness whereof I have hereunto set my
Hand and caused this seal to be affixed.*

Attest: _____

Date: November 10, 2025



TOWN OF NEWTON

RESOLUTION #236-2025

**November 10, 2025 "Authorize the Execution of an Agreement
Between the Town of Newton and the
Newton Parking Authority"**

WHEREAS, on January 15, 1982, the Town Council of the Town of Newton adopted an Ordinance authorizing the execution of an agreement with the Newton Parking Authority for the purpose of dedicating revenue from certain parking meters to said Parking Authority; and

WHEREAS, such agreements between governmental agencies and authorities may be extended each year by adoption of a Resolution of the Governing Body; and

WHEREAS, at a regular meeting of the Newton Parking Authority conducted on November 6, 2025, the members of the Authority approved an appropriate agreement for calendar year 2025 and authorized the Chairman and the Secretary to execute said agreement;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Mayor and the Municipal Clerk are hereby authorized to execute said agreement with the Newton Parking Authority, dedicating revenue from certain parking meters to said Authority and describing certain services to be performed on behalf of the Authority by the Town of Newton during calendar year 2026.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk

AGREEMENT

THIS AGREEMENT is made this 1st day of January, 2026, between the **TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Town"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey; and the **PARKING AUTHORITY OF THE TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Authority"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey.

WHEREAS, the Authority has been in existence since August 10, 1953 and has the management and control of various parking lots within the Town of Newton under its jurisdiction, in and upon which the Authority has caused to be made certain substantial improvements; and

WHEREAS, the Authority wishes to receive the income presently received by the Town from, or with respect to, the parking of motor vehicles in the streets or otherwise; including funds collected in parking meters located in and along streets or otherwise; and

WHEREAS, the Town presently performs certain administrative, maintenance, and police services on behalf of the Authority in the operation and management of its offices and functions;

NOW, THEREFORE, each of the parties hereto, for and in consideration of the premises and the mutual obligations herein, do hereby covenant and agree with the other as follows:

- 1) Commencing January 1, 2026, the Town pledges to the Authority and covenants and agrees with the Authority to pay to the Authority, all of any funds thereafter received by the Town for or with respect to the parking or storage of motor vehicles in the streets or otherwise; including funds collected from parking meters located in and along streets or otherwise.

Resolution & Agreement D-2025 Revised

2) The Town shall perform all administrative, maintenance, and police services required to be performed by the Authority, for the Authority; including, but not limited to, bookkeeping, secretarial work, investment counseling, snow removal, cleaning, striping, and enforcement of Ordinances, rules and regulations related to the operation of the parking lots owned and operated by the Authority; and employment of two part-time individuals for Spring Street foot patrol and meter enforcement duties.

3) The Authority shall pay to the Town the sum of sixty-four thousand dollars (\$64,000.00) per year for rendering of said services. Said sixty-four thousand dollars (\$64,000.00) shall be due and payable quarterly as follows:

Sixteen thousand dollars (\$16,000.00) commencing on the first day of March, 2026; and a like sum on the first day of June, 2026; the first day of September, 2026; and the first day of December, 2026. This Agreement may be terminated by either party upon ninety (90) days written notice to the other.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, and their respective seals to be hereunto affixed and attested to on the day and year first above written.

TOWN OF NEWTON

Helen R. Le Frois, Mayor

ATTEST:

Teresa A. Oswin, RMC
Municipal Clerk

**PARKING AUTHORITY OF
THE TOWN OF NEWTON**

ATTEST:

Thomas S. Russo, Jr.
Parking Authority Secy.



TOWN OF NEWTON

RESOLUTION #237-2025

November 10, 2025 "Authorizing Change Order No. 1 for Town of Newton Bid #2R-2023 - Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street Water Storage Tanks"

WHEREAS, a need existed for the bidding of a project known as "Bid #2R-2023 - Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street" within the Town of Newton; and

WHEREAS, the Town of Newton awarded a contract for services through Resolution #138-2025 in the amount of \$299,055.00 to Coastal Engineering LLC; and

WHEREAS, the Town of Newton through its design engineer, Suburban Consulting Engineers, Inc., has received a request for Change Order No. 1, dated October 27, 2025, for unforeseen conditions at time of bid award, necessitating a change order in the amount of \$18,500.00, representing a 6.19% change in contract price; and

WHEREAS, the Town Engineer on this recommends accepting the change order; and

WHEREAS, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification; and

WHEREAS, the aggregate amount of change orders is less than 20% in accordance with N.J.A.C. 5:30-11.8;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Newton, County of Sussex, State of New Jersey that the Town hereby authorizes the issuance of Change Order No. 1 to the contract with Coastal Engineering for an increase of 6.19% (\$18,500.00) for a total contract amount of \$317,555.00.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS

(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION # 237-2025

APPROVING: Coastal Engineering, LLC

FOR THE PURPOSE OF: Change Order #1 for Cleaning of Morris Lake Water Treatment Plant Clearwell and High Street Water Storage Tank.

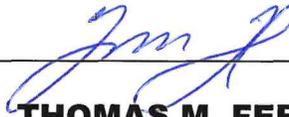
IN THE AMOUNT OF: Not to exceed \$18,500.00

APPROPRIATED BY:

Water/Sewer Bond Ordinance # 2024-25

DATED: THIS 10th Day of November 2025

BY _____



THOMAS M. FERRY, CPA/RMA

CHIEF MUNICIPAL FINANCE OFFICER



TOWN OF NEWTON

RESOLUTION #238-2025

November 10, 2025 "Authorize Refund of 2024 Taxes; Block 21.02, Lot 9, for a 100% Disabled Veteran Exemption"

WHEREAS, Donna Sampson, surviving spouse of Eli Thomas, owns Block 21.02, Lot 9, also known as 3 Windsor Drive, Newton, New Jersey; and

WHEREAS, the Municipal Tax Assessor has granted a 100% Disabled Veteran Tax Exemption on September 22, 2025 retro-active to October 7, 2024 for Eli Thomas; and

WHEREAS, Donna Sampson, as the surviving spouse of Eli Thomas, is entitled to Mr. Thomas' disabled exemption; and

WHEREAS, the 2024 property taxes for Block 21.02, Lot 9, were paid through the 4th quarter of 2024, therefore, a refund is necessary; and

WHEREAS, the 2025 taxes were refunded by the adoption of Resolution #227-2025 on October 15, 2025; and

WHEREAS, the Tax Collector has determined the amount to be refunded for the 2024 taxes is \$3,198.55;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Governing Body acknowledges a refund of 2024 taxes is due to Donna Sampson, surviving spouse of Eli Thomas, in the total amount of \$3,198.55 and that this refund is the result of a 100% Disabled Veteran Tax Exemption; and

BE IT FURTHER RESOLVED, that the Treasurer be authorized to issue a check in the total amount of \$3,198.55 to Donna Sampson, 3 Windsor Drive, Newton, NJ 07860.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #239-2025

November 10, 2025 "Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2026"

WHEREAS, the Town of Newton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund;" and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the "Local Unit," in the County of Sussex and State of New Jersey, as follows:

1. The Town of Newton hereby appoints Keith Mitchell as its local Risk Management Consultant.
2. The Newton Town Manager, Newton Municipal Clerk, and Risk Management Consultant, and any other appropriate "Local Unit" officials, are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2026 in the form attached hereto.

Name of Entity: Town of Newton

Attest:

Teresa A. Oswin, Municipal Clerk

Helen R. Le Frois, Mayor

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk

STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

2026 Fund Year

THIS AGREEMENT entered into this _____ day of _____ 202__, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, _____ Town of Newton _____ ("MEMBER") and _____ Keith Mitchell of Acrisure _____ ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions, and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

-
- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claim settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).

(d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2026** to **January 1, 2027**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____



TOWN OF NEWTON

RESOLUTION #240-2025

November 10, 2025 "Appointment of Fund Commissioner for the Statewide Insurance Fund for Calendar Year 2026"

WHEREAS, the Town of Newton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Newton that Thomas S. Russo, Jr. is hereby appointed as the Fund Commissioner for the Local Unit for the year 2026; and

BE IT FURTHER RESOLVED, Jennifer A. Dodd is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2026; and

BE IT FURTHER RESOLVED, the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: _____
Helen R. Le Frois, Mayor

ATTEST:

Teresa A. Oswin, Municipal Clerk

This Resolution agreed to the 10th day of November, 2025 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #241-2025

November 10, 2025 "A Resolution Authorizing Reimbursement for Lead Line Replacement for the Property Located at 28 Hillside Terrace, Block 4.05, Lot 13"

WHEREAS, pursuant to amendments to the Safe Drinking Water Act, N.J.S.A. 58:12A-40 et. seq., the Town of Newton ("Town") adopted Ordinance No. 2024-19, which amended and supplemented Chapter 228 of the Town Code with the addition of Section 228-32, entitled "Lead Service Line Replacement"; and

WHEREAS, pursuant to Ordinance No. 2024-19 and the Town Lead Service Line Replacement Program, the owner of the property located at 28 Hillside Terrace, Block 4.05, Lot 13 ("Property") has made application to the Town for reimbursement of the funds expended in order to replace the lead service line located at the subject Property; and

WHEREAS, the Town, having reviewed the reimbursement application submitted, finds the application to be complete and in conformance with Ordinance No. 2024-19, Section 228-32 of the Town Code, and the Lead Service Line Replacement Program in that the owner of the subject Property has provided the required documentation accompanying the application to the satisfaction of the Town; and

WHEREAS, based upon the application and accompanying documentation, the Town of Newton finds the reimbursement request to be reasonable and desires to authorize same;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey that it hereby finds the lead service line replacement reimbursement application submitted by the property owner of 28 Hillside Terrace, Block 4.05, Lot 13 to be complete and reasonable and hereby authorizes the reimbursement in the amount of Eight Thousand Seven Hundred Sixty (\$8,760.00) dollars and No Cents to be issued to the property owner of 28 Hillside Terrace, Newton, New Jersey in the timeframes established for such reimbursement; and

BE IT FURTHER RESOLVED that the Town of Newton Chief Municipal Finance Officer be directed to take any and all necessary steps to issue the herein approved reimbursement in the amount of \$8,760.00.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #242-2025

November 10, 2025 “Approve 2025 Appropriation Transfers”

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2025 appropriation transfers be approved effective this date:

CURRENT FUND 2025 BUDGET:

ACCOUNT	TO AMOUNT	ACCOUNT	FROM AMOUNT
Police – Other Expenses	2,000.00	Utility Expenses & Bulk Purchases	20,000.00
Buildings & Grounds – Other Exp.	20,000.00	Human Resource – Salaries & Wages	3,000.00
Board of Health – Other Expenses	8,000.00	Finance – Other Expenses	2,000.00
		Miscellaneous Operating Expense – Salaries & Wages	1,000.00
		Swimming Pool – Other Expenses	4,000.00
TOTAL	\$30,000.00	TOTAL	\$30,000.00

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025

 Teresa A. Oswin, RMC
 Municipal Clerk



TOWN OF NEWTON

RESOLUTION #243-2025

November 10, 2025 “Authorize the Award of a Required Disclosure Contract for Homelessness Task Force Coordinator Services by Team Twenty-Three LLC”

WHEREAS, the Town of Newton has a need for Homelessness Task Force Coordinator Services for the Town of Newton on a consulting basis; and

WHEREAS, the Town obtained multiple quotes in accordance with N.J.S.A. 40A:11-6.1, and as a required disclosure procurement in accordance with N.J.S.A. 40A:19-44A-20.5; and

WHEREAS, Team Twenty-Three LLC has provided a quote for services from November 1, 2025 through December 31, 2026, in the amount of:

November 1, 2025 – December 31, 2025	\$7,200.00
January 1, 2026 – December 31, 2026	\$41,600.00

WHEREAS, the services of Team Twenty-Three LLC in the aggregate are expected to be in excess of the pay to play threshold of \$17,500.00; and

WHEREAS, Team Twenty Three LLC has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies the vendor has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and the contract will prohibit the vendor, from making any reportable contributions through the term of the contract; and

WHEREAS, the Newton Chief Municipal Finance Officer has certified funds will be available as per the attached certification;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Team Twenty-Three LLC for Homelessness Task Force Coordinator Services in an amount not to exceed \$48,800.00 for services from November 1, 2025 – December 31, 2026; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the Municipal Clerk's Office.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk

TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS

(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:345.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION # 243-2025

APPROVING: Team Twenty-Three LLC

FOR THE PURPOSE OF: Homelessness Task Force Coordinator Services.

IN THE AMOUNT OF: Not to exceed \$7,200.00 in 2025 and \$41,600.00 in 2026.

APPROPRIATED BY:

2025 Budget – Board of Health – Other Expenses \$7,200.00

2026 Budget – Board of Health - Other Expenses \$41,600.00

“Subject to Appropriation of sufficient Funds in the 2026 Adopted Budget.

DATED: THIS 10th Day of November 2025

BY _____



THOMAS M. FERRY, CPA/RMA

CHIEF MUNICIPAL FINANCE OFFICER



TOWN OF NEWTON

RESOLUTION #244-2025

November 10, 2025 "Approve Bills and Vouchers for Payment"

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2024 and 2025 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

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Teresa A. Oswin, RMC
Municipal Clerk

List of Bills - CLEARING/CLAIMS

Meeting Date: 11/10/2025 For bills from 10/28/2025 to 11/07/2025

Check#	Vendor	Description	Payment	Check Total
14265	4897 - ABBEY GLEN	PO 68844 ACO ANIMAL CREMATION	430.00	430.00
14266	3754 - ADP, LLC	PO 68876 Payroll Charges - P/E 9/21 & 10/5	1,337.14	1,337.14
14267	4460 - ADS CONTRACTORS, LLC.	PO 66042 DOUMA/VALLEY VIEW/BABBIT COURTS ADA RAM	1,276.26	1,276.26
14268	1846 - ADVANCE AUTO PARTS	PO 68799 PD VEHICLE REPAIR CAR 4	1,504.67	1,504.67
14269	2799 - AFLAC	PO 68872 Vol Ben - Disability, Hospital, Accident	2,631.34	2,631.34
14270	921 - AIRGAS USA, LLC	PO 68839 Leasing Agreement/Cylinder (10) ACCT #2	1,416.50	1,416.50
14271	2141 - AIRMATIC COMPRESSOR SYSTEMS, INC.	PO 67734 Svc Contract Morris Lk/ 2025 contract/ c	3,170.83	3,170.83
14272	3897 - AMAZON CAPITAL SERVICES	PO 68735 Compost Buckets/ Resident Disbursement	2,146.97	
		PO 68736 Office Spls/ Mech Main	298.19	
		PO 68736 Office Spls/ Mech Main	154.93	
		PO 68764 Protective Sleeve #3112-5582087-3097833	75.98	
		PO 68805 Trunk or treat	100.13	
		PO 68807 Pens - office supplies	22.32	
		PO 68807 Pens - office supplies	41.45	2,839.97
14273	3897 - AMAZON CAPITAL SERVICES	PO 68812 Trunk or Treat	40.32	
		PO 68814 PD SUPPLIES & EQ #112-0569400-8726616	449.74	
		PO 68828 STREET LIGHT REPAIRS ACCT #25779	990.00	
		PO 68843 BLUETOOTH/WIPES #112-2461325-8525869	77.77	
		PO 68869 Supplies	29.24	
		PO 68869 Supplies	15.74	1,602.81
14274	3508 - AMERICAN AQUATIC TESTING, INC.	PO 68718 B. CHRONIC BIOASSAY /2025 Pricing	2,690.00	2,690.00
14275	3869 - AMERICAN FIDELITY ASSURANCE	PO 68875 OCT 2025 - Vol Benefits - LTD, Critical	573.86	573.86
14276	3868 - AMERICAN FIDELITY ASSURANCE COMPANY	PO 68874 FSA - Voluntary - OCT 2025	250.00	250.00
14277	4996 - ANNA STECKEL	PO 68820 ASL Interpretation	320.00	320.00
14278	3793 - ATLANTIC PLUMBING SUPPLY INC.	PO 68731 NJDOT Manhole Spls	5,212.00	5,212.00
14279	4860 - AXON ENTERPRISE INC.	PO 68625 PD TASERS	9,459.04	9,459.04
14280	2685 - B & H INC.	PO 68809 Audio Equipment cust #42526615	136.49	
		PO 68809 Audio Equipment cust #42526615	73.50	209.99
14281	3087 - BASSANI POWER EQUIPMENT	PO 68793 Gas Cap	26.49	26.49
14282	3355 - BRAEN STONE SPARTA	PO 67601 B: Asphalt Disposal/ Mason Avenue	1,641.63	
		PO 67601 B: Asphalt Disposal/ Mason Avenue	686.16	2,327.79
14283	300 - BRIGHTSPEED	PO 66931 B: WOODSIDE AVE PS A/C #3010395888 @ \$42	42.62	42.62
14284	300 - BRIGHTSPEED	PO 66999 B: LOCAL PHONE SVC A/C #310115975	1,219.66	
		PO 66999 B: LOCAL PHONE SVC A/C #310115975	2,149.22	3,368.88
14285	300 - BRIGHTSPEED	PO 67000 B: ALARM CIRCUITS A/C #309485585 HIGH ST	251.70	251.70
14286	702 - C W A LOCAL 1032	PO 68871 Police Dispatch Dues - OCT 2025	275.44	275.44
14287	3893 - CAMPBELL SUPPLY OF SUSSEX CTY LLC	PO 68782 TRUCK #14/Eng Leak cust #27674	4.96	
		PO 68791 Truck #6/ Elbows and Clamps	73.72	78.68
14288	4987 - CASA RUSTICA LATIN STEAK HOUSE	PO 68773 SIGNAGE 144 SPRING ST	1,880.00	1,880.00
14289	265 - CHLORINATOR & INSTRUMENT., INC.	PO 68811 Chlorine GAS METER / Tech CALIB	1,425.00	1,425.00
14290	3770 - CINTAS	PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	90.00	
		PO 67252 B: Water Filtration/Cooler/Cleaning (J-D	270.00	360.00
14291	3770 - CINTAS	PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	668.95	
		PO 67343 B: FIRST AID SUPPLIES DPW/WS/TH Jan - De	132.92	801.87
14292	3770 - CINTAS	PO 67971 B: Uniforms DPW & WS/ Paper Supplies/ Ma	2,902.34	
		PO 67971 B: Uniforms DPW & WS/ Paper Supplies/ Ma	625.77	3,528.11
14293	155 - COYNE CHEMICAL CORP., INC.	PO 67162 B: Sodium Bisulfite 38% @ \$.5833/lb - Ja	785.88	
		PO 67163 B: CP-837 ZINC @ \$1.8344/lb - Jan 1, 202	2,659.24	
		PO 67164 B: Liq Hydroflusilic Acid (\$9500.00 @ \$7	845.13	
		PO 67165 B: Citric Acid 50% @ \$1.9690/lb - Jan 19	1,063.92	5,354.17
14294	286 - CURRENT ACCOUNT	PO 68769 10/9 PAY CAPTAL ROAD PROJ TO DPW O/T	3,324.38	3,324.38
14295	2386 - DOMINICK'S PIZZA LLC	PO 68776 GIFT CARDS FOR CAR SHOW WINNERS (FALL FE	50.00	
		PO 68810 TC - Working Dinner	47.03	
		PO 68810 TC - Working Dinner	25.32	122.35
14296	3101 - EAGLE EQUIPMENT, INC.	PO 68581 Rpr Old Flusher/ 2011 VacCon	2,299.75	2,299.75
14297	676 - EQUITABLE	PO 68870 Equitable - Def Comp - Oct 23 & Nov 6,	14,620.00	14,620.00
14298	4774 - FABERS GARAGE LLC	PO 68719 Freightliner Trk # /Rpr leaking fuel tan	1,800.00	1,800.00
14299	4039 - FARMSIDE LANDSCAPE & DESIGN INC	PO 67284 B: FIELD MAIN/SPORTS FIELDS - Softball &	445.00	445.00
14300	4653 - FATHER JOHNS	PO 68821 VETERINARY SERVICES	490.00	490.00
14301	2640 - FERGUSON ENTERPRISES LLC #3326	PO 68705 Water Supplies/ Flags	138.50	
		PO 68738 Water Supplies/ Pipe Wrenches/ Spls	414.66	

List of Bills - CLEARING/CLAIMS

Meeting Date: 11/10/2025 For bills from 10/28/2025 to 11/07/2025

Check#	Vendor	Description	Payment	Check Total
14302	4747 - FF1 APPARATUS LLC	PO 68847 Water Meters for Hydrant Usage	1,886.00	2,439.16
		PO 68832 HOSE TESTING	4,231.38	
		PO 68846 LADDER #2 PREVENT MAINT	6,063.17	10,294.55
14303	1707 - FINKLE, DANIEL	PO 68822 MVC REG REIMURSEMENT	60.00	60.00
14304	197 - FIRE FIGHTERS EQUIPMENT CO. INC.	PO 68833 Yearly Fire Extinguisher Inspections/Rep	1,606.50	
		PO 68833 Yearly Fire Extinguisher Inspections/Rep	1,006.00	2,612.50
14305	71 - FISHER SCIENTIFIC	PO 68781 Electrode PH/ATC /Spls ACCT #107511-001	833.34	833.34
14306	4724 - GANNETT NEW YORK/NEW JERSEY LOCALIQ	PO 66987 B: ADVERTISING ACCT #704136	222.16	
		PO 66987 B: ADVERTISING ACCT #704136	86.28	308.44
14307	4384 - GIBBONS P.C.	PO 68858 SERIES 2025A BANS	5,664.60	5,664.60
14308	4398 - GLOBAL RECYCLING SOLUTIONS LLC	PO 67207 B: Recycling Collection: Jan to Dec 2025	1,308.67	1,308.67
14309	2313 - GRAVITY DESIGN WORKS, INC.	PO 68856 HOLIDAY BANNERS UPDATES - STREET, 4X4, C	100.00	
		PO 68856 HOLIDAY BANNERS UPDATES - STREET, 4X4, C	150.00	250.00
14310	70 - HACH COMPANY	PO 68800 LAB SUPP'S	1,041.89	1,041.89
14311	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 68792 Stock cust #14037	8.12	8.12
14312	4912 - HARBOR FREIGHT	PO 68794 Supplies	752.50	752.50
14313	230 - HAYEK'S MARKET INC.	PO 68777 GIFT CARDS FOR CAR SHOW WINNERS (FALL FE	50.00	
		PO 68868 Working lunch - Election Day	28.46	78.46
14314	4163 - HENDERSON PROMOS, LLC	PO 68815 Pens for giveaways	400.60	400.60
14315	3876 - HOLLAND COMPANY, INC.	PO 67158 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,488.52	
		PO 67158 B: EPIC 2400 (\$149,000 @ \$5.71/Gal) Jan	11,477.10	22,965.62
14316	1866 - HOME DEPOT, INC.	PO 68825 Batteries and Velcro for Door Bell - Di	19.85	19.85
14317	4513 - IDS AUTOSHRED	PO 68485 Shred Event October 11, 2025 CUST #10003	1,832.60	1,832.60
14318	3921 - INTERPORT MAINT. CO., INC.	PO 68878 CONTAINER NPP	3,165.00	3,165.00
14319	332 - J & D SALES & SERVICE, LLC.	PO 67155 WATER RECYLC MAINT RENEW 1/2025 - 12/202	250.00	
		PO 68728 Float Rpr/ Water Recycler	178.26	428.26
14320	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 68804 August services	1,930.00	1,930.00
14321	4434 - J.KRAMER LANDSCAPING & SNOWPLOWING LLC	PO 64868 Recycling Center Wall/ Container Slot Rp	4,389.75	4,389.75
14322	1271 - JCI JONES CHEMICALS, INC	PO 67156 B: Liq Gas Sulfer Dioxide (\$17,000 @ \$1.6	1,572.03	
		PO 67157 B: LIQUID CHLORINE/GAS (\$350 PER Cyl @15	4,958.63	6,530.66
14323	113 - JERSEY CENTRAL POWER & LIGHT, INC.	PO 66993 B: ELECTRIC BLDG'S & STREET LIGHTING	514.84	
		PO 66994 B: W/S ELECTRIC	26,009.42	26,524.26
14324	3644 - JOHNNY ON THE SPOT, LLC.	PO 67250 B: PORT-A-JOHN'S TWN EVENTS	112.50	112.50
14325	4902 - JONES LANG LASALLE AMERICAS INC	PO 68837 UPS 10kW Galaxy System/Annual Contract 7	9,500.00	9,500.00
14326	4211 - JOSEPH D CALABRESE	PO 66989 B: LOGISTICS FOR SPECIAL EVENTS	100.00	100.00
14327	4211 - JOSEPH D CALABRESE	PO 66989 B: LOGISTICS FOR SPECIAL EVENTS	125.00	125.00
14328	3778 - JP MONZO MUNIC CONSULTING, LLC	PO 68877 11/06 DLGS BUDGET	50.00	50.00
14329	4396 - KIMBALL MIDWEST	PO 68732 B:Markout/ Spls - Multiple Town Projects	3,079.20	3,079.20
14330	266 - LAFAYETTE AUTO PARTS	PO 68854 Hoses/ O'Rings	406.12	406.12
14331	4012 - LEXIPOL	PO 68771 PD TRAINING	6,479.52	6,479.52
14332	4040 - LOEFFELS WASTE OIL SERVICE LLC	PO 68734 WASTE OIL REMOVAL/ Oct 11, 2025 Recycle	500.00	500.00
14333	2300 - LOWE'S, INC.	PO 67948 WS Office Improvements/ Shop/ Parks/ Spl	325.41	325.41
14334	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 67159 B: Liq Sodium Hydroxide (\$23,540. @ \$4.2	2,354.00	
		PO 67253 B: Liq Sodium Hypochlorite (\$29,250 @ \$3	4,407.00	6,761.00
14335	62 - MGL FORMS - SYSTEMS, LLC.	PO 68630 Signature Stamp - T. Oswin	70.00	70.00
14336	4381 - MID-AMERICAN ELEVATOR CO., INC.	PO 67237 B: ELEVATOR MAINT (TH & POLICE) Jan - De	525.00	525.00
14337	4377 - MODERN GROUP LTD.	PO 68797 Battery Relay - Loader Rpr	334.82	334.82
14338	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 68721 Pipe Press Tool	2,259.00	
		PO 68798 Manhole Hook	39.90	
		PO 68835 Concrete Rock Boss Chainsaw/ Guidebar/ C	2,576.87	4,875.77
14339	3926 - MOTOROLA SOLUTIONS, INC.	PO 68693 TAHOE EQUIP CUST #1036830190	5,175.00	5,175.00
14340	116 - New Jersey Herald	PO 68326 ANNUAL SUBSCRIPTION ACCT #QQ1485970	51.04	51.04
14341	4154 - NEWTON HIGH SCHOOL	PO 68767 FOH florals	174.00	
		PO 68827 FFA Floral Event	429.93	603.93
14342	700 - NEWTON PATROLMANS ASSOCIATION	PO 68867 PBA DUES - OCT 2025	900.00	900.00
14343	3979 - NEWTON PIZZA	PO 68817 Pizza for Halloween Party	100.10	
		PO 68817 Pizza for Halloween Party	53.90	154.00
14344	1745 - NEWTON SUPERIOR OFFICERS	PO 68866 SOA DUES - OCT 2025	480.00	480.00
14345	2456 - NIELSEN FORD	PO 68582 TRUCK # / Arm Knuckle CUST #2252	696.50	696.50
14346	4655 - NISIVOCIA LLP	PO 64985 B: MUNICIPAL AUDITOR	1,800.00	
		PO 64985 B: MUNICIPAL AUDITOR	2,700.00	4,500.00
14347	4625 - NJ ENTERTAINERS LLC	PO 68787 WINTER WINDOW MURALS SPRING ST	5,050.00	5,050.00

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Check#	Vendor	Description	Payment	Check Total
14348	2835 - NJMEBF	PO 68806 MEDICAL/DENTAL - NOVEMBER 2025	34,800.00	
		PO 68806 MEDICAL/DENTAL - NOVEMBER 2025	200,602.11	
		PO 68806 MEDICAL/DENTAL - NOVEMBER 2025	32,467.89	267,870.00
14349	1762 - NJSACOP	PO 68765 TRAINING COURSES FOR SGT. ZAPPA	744.00	744.00
14350	4681 - NORTHEAST COMMUNICAITONS INC.	PO 68645 ACOUSTIC TUBE #7487	404.00	
		PO 68689 CUST #NO121PD RADIO TOWER EQUIP	1,303.60	1,707.60
14351	4938 - NUTRIEN SOLUTIONS, INC.	PO 68723 Parks/ Fields/ Grass Seed/ MCCPC #42/ Ca	3,300.00	3,300.00
14352	4958 - NV5 INC.	PO 68074 MEMORY PARK CONNECTOR BOARDWALK	6,956.11	6,956.11
14353	4350 - NW FINANCIAL GROUP LLC	PO 67737 REDEVELOPMENT PILOT CONSULTING	215.00	
		PO 68018 AFFORDABLE HOUSING BROOKSIDE TERR	215.00	430.00
14354	4383 - OPTIMUM	PO 66998 B: DIGITAL CONVERTERS & DTA'S	84.85	84.85
14355	4656 - PAULUS, SOROLOWSKI & SARTOR LLC	PO 65709 MORRIS LK BLOWOFF DAM	955.00	955.00
14356	3587 - PHOENIX ADVISORS, LLC.	PO 68840 25' BAN SERIES	2,350.00	2,350.00
14357	4204 - PLANET NETWORKS INC.	PO 66996 B: PHONE SYSTEM HOSTING/INTERNET/LICENSE	2,766.05	
		PO 67254 B: Internet Access: Jan - Dec 2025- OEM	299.85	
		PO 67255 B: Internet Access: Jan - Dec 2025- Wate	1,859.70	4,925.60
14358	4974 - PRESTWICK GROUP INC	PO 68443 Recycling Bins	5,326.30	5,326.30
14359	2212 - PROCESS TECH SALES AND SERVICE	PO 68852 WATER PLANT TURBIDITY PM/Service October	2,238.23	2,238.23
14360	39 - QUILL CORPORATION	PO 68842 PD OFFICE SUPPLIES	79.98	79.98
14361	2565 - R & R RADAR, INC.	PO 68520 RADAR REPAIR #6887	379.90	379.90
14362	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 67008 B: GAS ACCT #40382	6,164.70	6,164.70
14363	4203 - RAPID PUMP	PO 68849 Troubleshoot first Stage Pump/ electrica	972.90	972.90
14364	4425 - Reliance Standard Life Insurance Co	PO 68865 FIRE ACC/LIFE INS - Oct & Nov 2025	437.70	437.70
14365	4968 - ROXBURY AUTO	PO 68279 Trailer to house sewer equipment	5,395.00	5,395.00
14366	4989 - SAMPSON DONNA	PO 68779 EXEMPT VET REFUND	10,692.34	10,692.34
14367	3935 - SARAH THORNBERRY	PO 68813 COURT COVERAGE 10/20	150.00	150.00
14368	4543 - SASSE GLASS LLC	PO 68784 Rpr Townhall/ HR Window	155.00	155.00
14369	126 - SCMUA	PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	1,337.50	
		PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	199.10	
		PO 66990 B: TRASH/BRUSH/STREET SWEEPINGS REMOVAL	46.25	1,582.85
14370	4830 - SEARCH GEEK SOLUTIONS LLC	PO 67759 SEO Plan - Implementation and monthly se	1,416.67	1,416.67
14371	611 - SEBRING AUTO PARTS, INC.	PO 67321 B: Auto Spls/Rprs	637.69	637.69
14372	4165 - SF MOBILE-VISION, INC.	PO 68788 NEXUS CLOUD SUBSCRIPTION	984.00	984.00
14373	3134 - SHOP RITE, INC.	PO 68831 water for FOH	41.30	41.30
14374	2458 - SIMON PETER SPORT, INC.	PO 68850 Morris Lake/ motor/ 55/42" trolling	499.99	499.99
14375	2257 - STAPLES	PO 67548 B: OFFICE SUPPLIES FINANCE	50.00	
		PO 67548 B: OFFICE SUPPLIES FINANCE	43.75	
		PO 68152 B: PD OFFICE SUPPLIES	52.77	
		PO 68778 FINANCE OFFICE SUPPLIES	250.24	
		PO 68778 FINANCE OFFICE SUPPLIES	188.72	
		PO 68789 Supplies for Clerk and Registrar	114.94	700.42
14376	273 - STATE TREASURER	PO 68819 TAX COLLECTOR LICENSE RECERTIFICATION	50.00	50.00
14377	2056 - SUBURBAN PROPANE, LP.	PO 67936 B: Propane	749.81	749.81
14378	3442 - SUNLIGHT GENERAL	PO 66992 B: ELECTRIC DPW/STP	1,013.42	
		PO 66992 B: ELECTRIC DPW/STP	493.91	1,507.33
14379	102 - SUSSEX CAR WASH INC	PO 66983 B: CAR WASHES	54.00	54.00
14380	2561 - SUSSEX COUNTY CHAMBER OF COMMERCE	PO 68823 6/10 AWARDS LUNCHEON - Helen L.	75.00	75.00
14381	229 - SUSSEX COUNTY ECONOMIC	PO 68803 Sponsorship for SCEDP Awards Luncheon 2	325.00	
		PO 68803 Sponsorship for SCEDP Awards Luncheon 2	175.00	
		PO 68861 2025 Awards Luncheon - 18 attendees	89.25	
		PO 68861 2025 Awards Luncheon - 18 attendees	1,355.75	1,945.00
14382	4997 - SUSTAINALBE JERSEY	PO 68841 Ticket - Award Presentation - Bronze Lev	14.00	
		PO 68841 Ticket - Award Presentation - Bronze Lev	26.00	40.00
14383	3965 - SYN-TECH SYSTEMS, INC.	PO 68851 Fuel Sys Contract 10/30/2025-10/29/2026	1,175.00	1,175.00
14384	371 - T.A. MOUNTFORD COMPANY, INC.	PO 68829 Water Supplies/ Public Notification Lett	285.00	285.00
14385	2479 - TAYLOR OIL CO., INC.	PO 67007 B: DIESEL ACCT #01-0062714	1,373.22	1,373.22
14386	4278 - TEXAS LIFE INSURANCE COMPANY	PO 68864 Life Insurance - Oct 2025	35.45	35.45
14387	2781 - THE CHILLA BUSINESS COUNSEL	PO 66980 B: LABOR ATTORNEY (\$170/HR NOT TO EXCE	1,326.00	1,326.00
14388	4819 - TIGRIS AQUATIC SERVICES LLC	PO 68708 2025 - 2026 POND MAINT Summit Pond Fall/	500.00	500.00
14389	4992 - TRAIN TO RESPOND, LLC	PO 68853 Tourniquet/ Active Threat Response/ Trai	600.00	600.00
14390	691 - TRANS WORLD ASSURANCE CO.	PO 68863 TWA - Voluntary Life - OCT 2025	400.00	400.00
14391	4524 - TREASURER STATE OF NJ	PO 68855 PERMIT APPLICATION FEE	1,212.76	1,212.76

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Check#	Vendor	Description	Payment	Check Total
14392	219 - TRI-STATE RENTALS, INC.	PO 68848 Machine Parts CUST #206	105.76	105.76
14393	4767 - TROJAN TECHNOLOGIES CORP	PO 67923 2025/2026 SVC CONTRACT WTP (NOT TO EXCEE	6,800.00	6,800.00
14394	4152 - UNITED SITE SERVICES, INC	PO 67004 B: SLUDGE REMOVAL STP A/C #74732 (\$1	12,915.00	
		PO 67005 B: CHEMICAL WASTE REMOVAL WTP A/C #7473	996.66	13,911.66
14395	1257 - UNUM LIFE/DISABILITY INSUR	PO 68862 UNUM - Voluntary - LTD - OCT 2025	906.81	906.81
14396	2716 - UPSEU LOCAL 424J	PO 68860 DPW - Monthly Dues - OCT 2025	756.00	756.00
14397	4904 - VIKING TERMITE & PEST CONTROL, LLC.	PO 67075 Rodent Control/ Monthly Service	375.00	375.00
14398	1158 - VISION SERVICE PLAN	PO 68859 VISION - NOV 2025	1,244.75	1,244.75
14399	2635 - W.B. MASON, INC.	PO 68824 Court Office Supplies CUST #C1329496	115.60	
		PO 68834 Paper order - 2nd floor copier #C1329496	98.46	214.06
14400	217 - W.E. TIMMERMAN COMPANY, INC.	PO 68838 SWEEPERS PARTS/ Cylinders and Rings	3,446.61	3,446.61
14401	2657 - WEATHER WORKS, INC.	PO 68739 WEATHER ALERT CONTRACT (12/1-11/30/26)	2,095.00	2,095.00
14402	633 - WEIS MARKETS, INC.	PO 68775 GIFT CARDS FOR CAR SHOW WINNERS (FALL FE	100.00	
		PO 68780 KITTEN FOOD	45.65	145.65
14403	2576 - WHITE JOE	PO 68785 REIMB/Wastewater License - S2 Initial Li	50.00	50.00
TOTAL				590,998.28

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-200	TOWN MANAGER'S OFFICE - OTHER EXPENSES	1,283.18			
01-201-20-105-200	HUMAN RESOURCE - OTHER EXPENSES	1,361.75			
01-201-20-110-200	TOWN COUNCIL - OTHER EXPENSES	330.00			
01-201-20-120-200	TOWN CLERK'S OFFICE - OTHER EXPENSES	335.20			
01-201-20-121-200	ELECTIONS - OTHER EXPENSES	48.31			
01-201-20-130-200	FINANCE ADMINISTRATION - OTHER EXPENSES	203.37			
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSES	309.12			
01-201-20-150-200	ASSESSMENT OF TAXES - OTHER EXPENSES	136.08			
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSES	430.00			
01-201-21-180-200	PLANNING BOARD - OTHER EXPENSES	109.61			
01-201-21-181-200	COMMUNITY DEVELOPMENT - OTHER EXPENSES	85.00			
01-201-23-210-200	OTHER INSURANCE PREMIUMS - OTHER EXPENSE	437.70			
01-201-23-220-300	EMPLOYEE GROUP INSURANCE - OTHER EXPENSE	201,846.86			
01-201-25-240-200	POLICE DEPARTMENT - OTHER EXPENSES	19,310.65			
01-201-25-250-200	COMMUNICATIONS CENTER - OTHER EXPENSES	106.05			
01-201-25-255-200	FIRE DEPARTMENT - OTHER EXPENSES	4,316.38			
01-201-26-290-200	ROAD REPAIR & MAINT - OTHER EXPENSES	11,127.35			
01-201-26-298-200	STORMWATER/FLOOD CONTROL - OTHER EXPENSE	684.48			
01-201-26-305-200	RECYCLING/SANITATION - OTHER EXPENSES	2,608.67			
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	7,723.89			
01-201-26-315-200	VEHICLE MAINTENANCE - OTHER EXPENSES	12,117.63			
01-201-27-330-200	BOARD OF HEALTH - OTHER EXPENSES	35.38			
01-201-27-340-200	ANIMAL CONTROL - OE	535.65			
01-201-28-370-200	RECREATION - OTHER EXPENSES	1,237.36			
01-201-28-375-200	PARKS & PLAYGROUNDS - OTHER EXPENSES	4,326.47			
01-201-31-460-200	UTILITY EXP/BULK PURCH - OTHER EXPENSES	14,341.94			
01-201-32-465-200	RECYCLING TAX (PL2007 c.311)O/S CAP	37.50			
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSES	585.60			
01-203-20-135-200	(2024) FINANCE ADMINISTRATION - AUDIT SERVICES		1,800.00		
01-205-55-000-000	TAX OVERPAYMENTS			10,692.34	
01-260-05-100	DUE TO CLEARING			0.00	298,503.52
TOTALS FOR	CURRENT FUND	286,011.18	1,800.00	10,692.34	298,503.52
02-213-41-000	RESERVE FEDERAL/STATE GRANTS			25,906.39	
02-260-05-100	Due to Clearing			0.00	25,906.39
TOTALS FOR	STATE AND FEDERAL GRANTS	0.00	0.00	25,906.39	25,906.39

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-215-55-908-000	ORD 2022-13 SIDEWALKS RT 206/WATER ST			86.28	
04-215-55-926-000	ORD 2024-11 VAR CAP IMP			6,956.11	
04-215-55-928-000	ORD 2024-14 RESURFACING RDS, SUPP ORD 24-11			1,276.26	
04-215-55-935-000	ORD 2025-10 VARIOUS CAPITAL IMPROVEMENTS			17,817.58	
04-260-05-100	Due to Clearing			0.00	26,136.23
TOTALS FOR	GENERAL CAPITAL	0.00	0.00	26,136.23	26,136.23
08-215-55-907-000	ORD 2022-12 WS IMP. FULLY FUNDED			955.00	
08-215-55-918-000	ORD 2024-8 VAR WS IMP.			1,641.63	
08-215-55-923-000	ORD 2025-05 SUPPL APPROP VAR SEWER IMP-NJIB			1,212.76	
08-260-05-100	DUE TO CLEARING			0.00	3,809.39
TOTALS FOR	WATER/SEWER UTILITY CAPITAL	0.00	0.00	3,809.39	3,809.39
09-201-56-501-200	W&S OPERATING - TOTAL OTHER EXPENSES	171,690.96			
09-201-60-512-000	W&S CAP IMPROVE - CAPITAL OUTLAY	5,395.00			
09-203-56-501-200	(2024) W&S OPERATING - TOTAL OTHER EXPENSES		2,700.00		
09-260-05-100	DUE TO CLEARING			0.00	179,785.96
TOTALS FOR	WATER/SEWER UTILITY	177,085.96	2,700.00	0.00	179,785.96
20-260-05-100	Due to Clearing			0.00	54,296.79
20-291-55-075-001	UNION DUES - PBA			1,380.00	
20-291-55-075-002	UNION DUES - IUE #911			756.00	
20-291-55-075-003	UNION DUES - CWA #1032			275.44	
20-291-55-077	DEFERRED COMP - EQUITABLE			14,620.00	
20-291-55-080	TWA SAVINGS PLAN			400.00	
20-291-55-082-001	AFA LTD			207.78	
20-291-55-082-002	AFA Med FSA			250.00	
20-291-55-082-004	AFA Life Ins.			366.08	
20-291-55-082-005	AFA Texas Life			35.45	
20-291-55-084	UNUM DISABILITY INS.			906.81	
20-291-55-086	HEALTH INS. EMPLOYEE			32,467.89	
20-291-55-087-001	AFLAC DISABILITY Post Tax			1,340.88	
20-291-55-087-002	AFLAC ACCIDENT Pre Tax			731.34	
20-291-55-087-003	AFLAC HOSPITAL Pre Tax			276.06	
20-291-55-087-004	AFLAC CANCER Pre Tax			283.06	
TOTALS FOR	PAYROLL	0.00	0.00	54,296.79	54,296.79
27-260-05-100	DUE TO CLEARING			0.00	430.00
27-288-56-100-000	RESERVE FOR ANIMAL CONTROL			430.00	
TOTALS FOR	ANIMAL TRUST	0.00	0.00	430.00	430.00
31-260-05-100	DUE TO CLEARING			0.00	2,130.00
31-286-56-102-000	ENGINEER REVIEW FEES			1,930.00	
31-287-56-107	RES RECREATION (ALL)			200.00	
TOTALS FOR	TRUST	0.00	0.00	2,130.00	2,130.00

Total to be paid from Fund 01 CURRENT FUND 298,503.52
 Total to be paid from Fund 02 STATE AND FEDERAL GRANTS 25,906.39
 Total to be paid from Fund 04 GENERAL CAPITAL 26,136.23
 Total to be paid from Fund 08 WATER/SEWER UTILITY CAPITAL 3,809.39
 Total to be paid from Fund 09 WATER/SEWER UTILITY 179,785.96
 Total to be paid from Fund 20 PAYROLL 54,296.79
 Total to be paid from Fund 27 ANIMAL TRUST 430.00
 Total to be paid from Fund 31 TRUST 2,130.00

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ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

590,998.28					
Checks Previously Disbursed					

8903	GENTILINI MOTORS	PO# 68205	PD PATROL VEHICLE QUOTE #EST11555		59,026.48 10/31/2025
14261	B & H INC.	PO# 68293	PD SMART BOARD CUST 7909405		2,685.95 10/29/2025
14262	PENNYROSE COFFEE CORP	PO# 68755	B: Weekly - Coffee with Manager Se		38.86 11/05/2025
14263	GARDEN STATE LABORATORIES INC	PO# 68391	WASTE & DRINKING WATER ANALYSIS Ma		1,659.00 11/06/2025
14264	JOSEPH D CALABRESE	PO# 66989	B: LOGISTICS FOR SPECIAL EVENTS		100.00 11/06/2025
18018	PENNYROSE COFFEE CORP	PO# 68755	B: Weekly - Coffee with Manager Se		16.50 10/27/2025
42837	TEAM TWENTY THREE LLC	PO# 68476	Consulting Services - Homeless Iss		2,680.00 10/31/2025
242504	WATER & SEWER OPERATING ACCT		75 MILL ST SPEICAL ASSESSMENT INT		1,441.49 10/27/2025
242504	WATER & SEWER OPERATING ACCT		75 MILL ST SPEICAL ASSESSMENT INT		1,968.02 10/27/2025
250186	FEDERAL & STATE GRANT		MOVE SAFE N SECURE MONIES TO GRANT		10,682.65 10/30/2025
250187	ELAVON, INC.	PO# 66988	B: COURT MERCHANT FEE		93.24 11/05/2025
250188	PAYROLL ACCOUNT		11/06 CURR PAYROLL		225,958.42 11/06/2025
250243	PAYROLL ACCOUNT		11/06 GRANT PAYROLL		528.09 11/06/2025
250426	PAYROLL ACCOUNT		11/06 CAPITAL PAYROLL		400.00 11/06/2025
250954	PAYROLL ACCOUNT		11/06 W/S PAYROLL		48,859.15 11/06/2025
252085	PUBLIC EMPLOYEE RETIRE SYSTEM		PERS to state -OCT		22,000.00 11/05/2025
252086	POLICE & FIRE RETIREMENT SYSTEM		PFRS to State -OCT		25,000.00 11/05/2025
253140	PAYROLL ACCOUNT		11/06 TRUST PAYROLL		22,800.00 11/06/2025
253142	WATER & SEWER OPERATING ACCT		10/20 TAX SALE ACH TAX SALE - REF		515.84 11/06/2025

426,453.69					

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 CURRENT FUND	242,139.12	298,503.52	540,642.64
Fund 02 STATE AND FEDERAL GRANTS	528.09	25,906.39	26,434.48
Fund 04 GENERAL CAPITAL	59,426.48	26,136.23	85,562.71
Fund 08 WATER/SEWER UTILITY CAPITAL		3,809.39	3,809.39
Fund 09 WATER/SEWER UTILITY	50,634.65	179,785.96	230,420.61
Fund 20 PAYROLL	47,000.00	54,296.79	101,296.79
Fund 25 W/S Utility Trust Assessment	3,409.51		3,409.51
Fund 27 ANIMAL TRUST		430.00	430.00
Fund 31 TRUST	23,315.84	2,130.00	25,445.84

BILLS LIST TOTALS	426,453.69	590,998.28	1,017,451.97
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TOWN OF NEWTON

RESOLUTION #245-2025

November 10, 2025 “A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12”

WHEREAS, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the item(s) authorized by N.J.S.A. 10:4-12b and designated below:

- i. Attorney-Client Privilege

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, assembled in public session on November 10, 2025, that an Executive Session closed to the public shall be held on November 10, 2025 at _____ in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific item(s) designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

CERTIFICATION

THIS IS TO CERTIFY the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 10, 2025.

Teresa A. Oswin, RMC
Municipal Clerk