

**Newton Parking Authority  
September 3, 2009 Minutes**

**Roll Call** – meeting called to order at 8:52 a.m. by Chairman Edwards.

**Present:** Mr. Edwards, Mr. Dudes, Mr. Mitchell, Ms. Ochrym  
**Also Present:** Thomas S. Russo, Jr., Newton Town Manager  
Linda Roth, Newton Finance Department  
Officer Joe Sapio  
**Absent:** Mr. Valentino, Mr. Sheldon

**Open Public Meetings Act Statement** – read by Chairman Edwards

**Approval of Minutes**

June 4, 2009

Motion to Approve by Mr. Mitchell, seconded by Ms. Ochrym  
YES - Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Edwards  
ABSENT – Mr. Valentino  
Minutes were approved.

**Financial Reports**

The approval of the financial reports for May 31<sup>st</sup>, June 30<sup>th</sup>, and July 31<sup>st</sup> was carried to the October meeting due to the fact that the Year-to-Date numbers were incorrect on all three reports. Ms. Roth to correct the errors for the next meeting.

**Old Business**

- a) **No response from Mr. LePore on the lighting issues.**
- b) **Merchant Passes** – Ms. Roth indicated limited sales now but expected many sales in the December / January timeframe.
- c) **Circulation Plan** – Mr. Russo indicated that the public meeting on same will be held in the Council Chambers on September 17<sup>th</sup> at 6pm.

## **New Business**

### **a) Resolution C-2009 – Authorize the Execution of an Auditing Agreement for Auditing Services for 2009 with Ferraioli, Wielkotz, Cerullo and Cuva**

**WHEREAS**, the Newton Parking Authority will require the services of a qualified Auditor to examine the financial statements and records of the authority for the current calendar year; and

**WHEREAS**, auditing service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

**WHEREAS**, Mr. Thomas Ferry, RMA of the accounting firm Ferraioli, Wielkotz, Cerullo & Cuva, PA has furnished an appropriate contract for 2009;

**NOW, THEREFORE BE IT RESOLVED**, by the Newton Parking Authority that the Chairman, the Town Manager and the Treasurer for the Parking Authority are hereby authorized to execute said 2009 audit contract on behalf of the Parking Authority;

**BE IT FURTHER RESOLVED** that a copy of the fully executed contract be forwarded to Mr. Thomas Ferry, and that a notice of this award be published in accordance with the Local Public Contracts Law.

Motion to Approve by Mr. Mitchell, seconded by Mr. Dudes

YES - Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Edwards

ABSENT – Mr. Valentino

Resolution was approved.

### **b) Paving of Parking Lots – Consensus of Authority was to get pricing from Town Engineer via Mr. Russo for the paving of Central Plaza only.**

### **c) Review of Purchase Ledger for Parking Passes – May, June, July 2009**

No questions or discussion on same.

**Approval of Bills**

Chairman Edwards asked Ms. Roth what the bill for Andy Matt was for (mulch).

a. ANDY MATT.....	\$ 495.00
b. BOONTON TIRE SUPPLY .....	258.00
c. JCP&L (MAY 2009 BILL).....	1,275.00
d. VENTEK INTERNATIONAL .....	408.02
e. JCP&L (JUNE 2009 BILL) .....	1,266.44
f. NEW JERSEY HERALD .....	58.80
g. SUSSEX COUNTY PLUMBING .....	132.17
h. VENTEK INTERNATIONAL .....	323.38
i. JCP&L (JULY 2009 BILL) .....	1,252.71
j. MINISINK PRESS INC. ....	90.00
k. PELLOW, HAROLD & ASSOCIATES, INC. ....	127.08
l. POM INCORPORATED .....	246.93
m. VENTEK INTERNATIONAL .....	88.66

Motion to approve all bills listed (a-m) by Mr. Dudes, seconded by Ms. Ochrym  
YES - Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Edwards  
ABSENT – Mr. Valentino  
Bill List approved.

**Public to be Heard**

No one came forward.

Motion to Adjourn by Mr. Mitchell, seconded by Mr. Dudes  
YES - Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Edwards

**ADJOURNED AT 9:18 a.m.**

**Respectfully submitted,**

**/s/ THOMAS S. RUSSO, JR.  
NEWTON PARKING AUTHORITY SECRETARY**