

July 1, 2018

The Reorganization meeting of the Town Council of the Town of Newton was held on the above date at Noon. Present were Mr. Dickson, Mrs. Diglio, Mr. Flynn, Mr. Schlaffer, Mrs. Le Frois, and Town Manager, Mr. Thomas S. Russo, Jr.

Deacon Thomas Zayac, St. Joseph's RC Church, led the Invocation. Mrs. Read led the Pledge of Allegiance to the flag.

Mrs. Read made the following declaration that "in accordance with the Open Public Meetings Act, notice of this special meeting was given to the two newspapers of record and posted on the official bulletin board on January 8, 2018."

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS

At this time, Sanford L. Hollander, Esq. proceeded with the swearing-in ceremony of Sandra Lee Diglio, as Councilwoman, while her friend, Joan Current, held the Bible.

Thomas H. Prol, Esq., swore in Jason J. Schlaffer, as Councilman, while Lorraine A. Read, Municipal Clerk, held the Bible.

Lorraine A. Read, Municipal Clerk, swore in Matthew S. Dickson, as Councilman, while his sons, Logan and Evan, held the Bible.

ROLL CALL

Mrs. Le Frois requested roll call for attendance:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Mr. Flynn	Yes	Mr. Schlaffer	Yes
	Mrs. Le Frois	Yes	

DESIGNATION OF TEMPORARY MAYOR

Mrs. Read requested a motion for nomination of Temporary Mayor. Upon motion by Mr. Schlaffer, seconded by Mrs. Diglio and carried, Mrs. Le Frois was designated as Temporary Mayor. There being no further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Mr. Flynn	Yes	Mr. Schlaffer	Yes
	Mrs. Le Frois	Yes	

NOMINATION AND SELECTION OF MAYOR

Councilwoman Helen Le Frois, designated as Temporary Mayor, entertained a motion for nomination of Mayor for the year 2018-2019. Mrs. Diglio then nominated Helen R. Le Frois and the nomination was seconded by Mr. Dickson. There being no

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further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Mr. Flynn	Yes	Mr. Schlaffer	Yes
Mayor Le Frois		Yes	

At this time, Lorraine A. Read, Municipal Clerk, proceeded to swear in Mayor Helen R. Le Frois, while her husband, Gregory, held the Bible.

NOMINATION AND SELECTION OF DEPUTY MAYOR

Mayor Le Frois entertained a motion for nomination of Deputy Mayor for the year 2018-2019. Mr. Schlaffer then nominated Daniel G. Flynn and the nomination was seconded by Mrs. Diglio. There being no further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Mr. Flynn	Yes	Mr. Schlaffer	Yes
Mayor Le Frois		Yes	

At this time, Lorraine A. Read, Municipal Clerk, proceeded with the swearing-in ceremony of Deputy Mayor Daniel G. Flynn, while his Goddaughter, Katie Lynn, held the Bible.

COMMENTS BY TOWN MANAGER, COUNCIL, DEPUTY MAYOR AND MAYOR

Mr. Russo read from a prepared statement:

"Thank you Mayor Le Frois. I want to express gratitude for my wife Trish and father Tom Sr. for being here today and for their support.

On behalf of all Newton employees, professionals, and volunteers, I want to thank former Mayor Levante and Deputy Mayor Elvidge for their tenure this previous year and for their years of service.

I wish Mayor Le Frois and Deputy Mayor Flynn the very best of success in their new leadership roles, and I look forward to working with them, and all Council members, in continuing the great progress we have made towards making Newton a better place to live, work, and visit. I congratulate Councilwoman Diglio on her re-election and welcome Councilmen Schlaffer and Dickson to the Newton Organization.

The work we perform on a daily basis is critical to the long-term economic success and vitality of the entire County and Region. This is a responsibility we take very seriously, and we look forward to carrying out the policies and objectives of the Governing Body for this year and beyond.

I am entering my tenth year as your Town Manager, and I must let you know there are many exciting projects going on in Newton as we speak, several of which the mayor will comment on today. Newton is moving in a very positive direction, and I appreciate the Council's confidence in my leadership. Public service is very important to me and I am grateful for this work.

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I wish all of you in attendance the very best of health, happiness, and success, and to the good people of the Town of Newton, I pray for your prosperity and a safe and enjoyable July 4th holiday and summer. Thank you and may God continue to Bless the Town of Newton!"

Councilman Dickson thanked his wife for all her support. He thanked his fellow Councilmembers for being so welcoming to the Town Council and is excited to get started working together. Mr. Dickson thanked Tom and his staff for the smooth transition. "Being on the Town Council is an honor" and something I take very seriously. I look forward to moving the Town forward and continue to move in a positive direction for all the residents of Newton, Councilman Dickson concluded.

Councilman Schlaffer thanked his family as well as the voters of the Town of Newton. He also thanked the staff, and Town Council. He is excited to serve the Town and put his ideas into action. He hopes "everyone is as motivated as he is" for some serious change in Newton and is looking forward to working with everyone. "Thank you", Mr. Schlaffer concluded.

Councilwoman Diglio congratulated Helen Le Frois as our new Mayor and Daniel Flynn as our new Deputy Mayor. She congratulated Matt Dickson and Jason Schlaffer as the newly elected Councilmembers and truly looks forward to working with them and the Governing Body as a whole. Mrs. Diglio thanked Tom and all the Town staff for doing a great job on a daily basis. She thanked the residents for her re-election and promises to listen and act for the residents of Newton. Mrs. Diglio wished everyone a Happy 4th of July weekend.

Deputy Mayor Flynn read from a prepared statement:

"First, I would like to thank my wife, Erin, for her continued support and thank my family.

Congratulations to the newly elected Council members Mathew Dickson and Jason Schlaffer.

Congratulations to Sandy Diglio on winning re-election to a third term.

And a big congratulations to Helen Le Frois on becoming Newton's next mayor. I am confident that you will lead the Town in the right direction and offer a voice of reason.

Newton has made great strides towards restoring itself as a regional center of commerce over the past several years and that effort is ongoing. As a council it is important that we foster and promote this economic development while constantly thinking of new ways to improve efficiency and reduce redundancy. We are ultimately responsible to enforcing all municipal ordinances, regulations and state laws within our Town- we must do this in a way that the public is informed of the rules and procedures and treated fairly above all else.

We are in the process of creating a new Master Plan for the Town of Newton and I look forward to the newly organized Council's direction on this. Our center business district has seen revitalization over the past 3 years and our goal is to keep that momentum moving forward. Our redevelopment plans are seeing increased interest from

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developers, and we are right in the process of seeing a large expansion project for Thor Labs right in our downtown. Increased employment opportunities like this, which are a product of our redevelopment efforts has spurred increased economic activity across a multitude of disciplines- housing, entertainment, retail, restaurants and recreation and service industries.

Most importantly the roll of the Council is to be the body of reason and understanding to our resident's needs. We will continue to act professionally and courteously to our residents and business owner's needs. When antiquated 50 year old ordinances restrict the lifestyle and economic development of our Town, we will act swiftly to correct that. When ordinances need to be created in order to respond to today's rapidly changing technology, we will act. The Council intends on restoring the good working relationship it had with the Board of Education and supporting their efforts to bring home the correct state funding that this district deserves under state law.

I want to thank our wonderful staff here at Town Hall for providing the steadfast public services our residents expect. I want to thank specifically, the Department of Public Works for tirelessly working around the clock to keep our streets, water and sewer system functioning as well as the multitude of other tasks they are asked of on a daily basis. I especially want to recognize the Newton Police Department for its continued acts of bravery, professionalism, and respect that our Town deserves. A community police department is something that every person who has experienced it, can truly say it is the best way for a police department to interact with its residents.

Thank you to all in attendance, I look forward to working with this new Council on all the challenges ahead."

Mayor Le Frois read from a prepared statement:

"Good Afternoon!

Welcome to our annual reorganization meeting. I'd like to thank my fellow council members for entrusting me with the honor and responsibility to serve as Newton's next Mayor.

Thank you all for coming out on this hot and humid Sunday afternoon - as a matter of fact it's so hot I think we should move our reception to the Newton Pool and all jump in for a swim! What do you think Tom?

I'd like to thank and welcome our Town Manager, Tom Russo and all of the Municipal staff here today, who I believe, is the best municipal team in the county. My thanks and appreciation to each of you for the great customer service you provide each day to the residents and business owners in the Town of Newton.

I'd also like to thank and welcome Freeholder Carl Lazzaro here representing our County government. Being the County Seat is something we take a lot of pride in and I look forward to this Council working collaboratively with the County on some exciting projects this coming year.

Welcome also to our Chief of Police, Mike Richards and members of the Newton Police Department, Fire Chief Scott Verkon and members of the Newton Fire Department, Kenny Teets and our OEM Team, and members of our Newton First Aid Squad. I very much look forward to working with all of you as we continue to protect and serve the residents of the Town of Newton. Thank you all for serving selflessly and putting your lives on the line each and every day for all of us.

Also here with us today are our Town engineers, legal advisors, town planner, and town auditor. Thank you for being here. We can't do our jobs successfully and effectively without each of you providing sound guidance. Get ready, because we have lots of work to do this year and I'm excited to get started and work with each of you.

And my final heartfelt thanks goes out to my family and friends here today who have come from California, West Virginia and all over New Jersey to show their love and support. I can't thank you enough! To Greg, Jordan, Madelyn and Kathryn, as you

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know, this job requires lots of hours away from home and lots of phone calls. And sometimes, even you are under the public microscope more than you'd like to be. Thank you for your unconditional love, support, and understanding.

As I was preparing my comments for today, I was thinking about all of the work ahead of us this year, and four thoughts kept coming to mind. I'll call them the 4 C's... customer service, communication, collaboration, and community.

As a municipal government entity, we are in the business of **customer service**. The work conducted here, the decisions made by this team, and the day to day results of our staff all revolve around the customer service we provide to our residents, our tax payers, our businesses and our community partners. The people of the Town of Newton want to know that their children attend good schools, that their streets are safe, that emergency services will respond when needed, that their water supply can be counted on, and that they receive good and fair services in exchange for the taxes they pay. These are not Republican and Democrat issues, these are quality of life issues. And our staff provides great customer service on a day-to-day basis, consistently, and with great pride in our Town. As I mentioned before, our team is the best municipal team in the county. As a matter of fact, the average tenure of a Newton police officer is 15 years, the average DPW staff member has been on the job for 14 years, and in Administration, the team's average tenure is 10 years. Those numbers are commendable and we thank you for your years of service to the Town of Newton. And to continue with our great customer service, this year, we will continue to make changes to and update our website, increase our social media presence, maintain our high level of accessibility, continue with late night Thursday business hours, offer on-line bill pay, and we've just established individual telephone extensions for each Council person so that you can reach out directly to each of us should you need to.

The next C is communication. Gone are the days of undisciplined and negative rhetoric and discourse. This Council is a Council of positivity that will have a can-do attitude, and be driven to achieve goals. You've heard me say this before and I will continue to say it, but we welcome attendance at our Council Meetings. We want to hear from you. We want you to get involved. We want you to become passionate about all of the great things going on in Newton. We want to be proactive about sharing and promoting achievements and accomplishments in Town. And that's why I'm so pleased to announce that by the next Council Meeting, the technology should be in place to record all of our Council Meetings. The recording will then be available for viewing on our website the next day. This will enable anyone and everyone to see firsthand the business conducted at the meetings. In addition, we will begin to have department presentations on a rotating basis at each of our Council Meetings. This will facilitate interactive conversation between the Council and the department heads and it will enable the department heads to share updates and successes directly with the Council.

The next C is collaboration. Collaboration between willing parties working together towards a common goal is the only way to make true progress and attain our goals. Internally, we will work with staff to review their recommendations of the shared services departmental review that's currently underway. We will work with the Newton Housing Authority to ensure the long-term viability of Liberty Towers. We will complete the negotiations of the PBA/SOA contracts. We will complete the review of the data currently being collected on our water and sewer lines in order to map out long-term planning for upgrades. Externally, Tom will continue with his participation and commitments to the Newton Medical Center and Bristol Glen Community Advisory Boards. He will also continue his monthly meetings with the Board of Education. The Town Council and Board of Education will continue to work together in a positive and supportive manner on behalf of the students and families in our schools. Collaborative work in planning, zoning, community development, and construction will, once again, be a priority for this Council. The Town of Newton is open for business! Over the next year, we will see new businesses open on Spring Street and revisions made to our Master Plan. We will see movement on many parcels of land including continued cleanup and redevelopment of the Armory, reinvestment in the former Bula's property, progress on the G&H redevelopment plan, the completion on the improvements to Retro Fitness, and work will begin on the ThorLabs expansion as early as the next Planning Board Meeting in two weeks. We will also complete the reconstruction of Fire

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House #2. In addition, the new apartments at Newton Town Centre are almost all occupied and a retail tenant on the first floor is forthcoming. We will begin to work more collaboratively with the Newton Theatre to ensure their long-term success as an anchor to the downtown business district. Furthermore, comprehensive and inclusive conversations will begin very soon regarding the McGuire's Redevelopment area. We will be working with the property owners, Sussex County Community College and the County on the long-term, multi-use vision of those parcels.

The final C is community. When I think about all that Newton has to offer, I'm proud of the community we have and want others to feel the same. We're working hard to make Newton a town where you can not only live, but work and play too, where residents feel a sense of community, and where visitors want to return to time and time again. We have so many recreational opportunities at our parks, on our ball fields, and at our beautiful pool facility. We have great events planned for the remainder of the year! In August, there will be family movie nights in Memory Park, the town wide garage sale and merchant sidewalk sales. The Taste of Newton is on September 10th, the Fall Festival in October, and the Holiday Parade and Wizards Event in November. And don't forget, but starting today food trucks are allowed to operate in our parks and I'm pleased to report that most of the allocated permits have already been issued. What a great time to be a part of the Newton community!

As I mentioned before, we have a lot of work to do - but we're ready! As I look around this room, I know we have the right team in place to continue to accomplish great things and I'm so proud to be on this journey with each of you! Matt and Jason, welcome to the municipal family. My advice to you is to make decisions from a position of being informed and always ask yourselves "what's the best decision for the Town of Newton"? Most people are supportive, some will always be nay-sayers, but at the end of the day, as a team, we always make decisions that are thoughtful, informed, and with the best intentions, trying to mitigate unintended consequences. Dan and Sandy, I look forward to continuing to work with you. You both have proven, time and time again, your commitment to the Town of Newton. You both have knowledge and skills that bring value and a unique perspective to the dais. And I'm so appreciative of your support and camaraderie. Tom, I'm so excited to work with you and your team in the capacity as Mayor again. I truly appreciate all of the hard work everyone on the municipal staff puts forth on a daily basis and I know you all share in the vision and the passion for the Town of Newton. Thank you in advance for your support and continued hard work - we have a lot of work to do, but am confident we'll get it all done!

Thank you all again for being here! And thank you for your love for the Town of Newton. May God bless us all as we move forward this year for a better Newton! Cheers!"

CONSENT AGENDA

Mayor Le Frois read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mr. Russo reviewed the Resolutions on the consent agenda.

RESOLUTION #140-2018*

REAFFIRM BANKS AS DEPOSITORIES FOR CALENDAR YEAR 2018

BE IT RESOLVED by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to Town funds for calendar year 2018:

1) The cash management and investment objectives for the Town of Newton include preservation of capital, adequate safekeeping of assets, maintenance of

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liquidity to meet operating needs, diversification of the Town's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.

2) The following banks are hereby authorized to be used as depositories for Town funds:

PNC Bank, NA
JP Morgan Chase Bank
New Jersey Cash Management Fund
SB One Bank (formerly Sussex Bank)
Lakeland Bank
First Hope Bank
Santander Bank, N.A.
TD Bank, NA
Highlands State Bank
Valley National Bank
Wells Fargo Bank, N.A.

Beginning with the filing of September 30, 2010 a list of banks that participate in the Governmental Unit Deposit Protection Act (GUDPA) and the type of certificate of eligibility is available quarterly from the State of New Jersey, Department of Banking and Insurance website: http://www.state.nj.us/dobi/division_banking/depositories/gudpa.htm. The Chief Financial Officer/Finance Director will review this site and provide the Town Auditor with a copy of this list.

The above designated official depositories are required to submit to the Chief Financial Officer/Finance Director a copy of the institution's "Annual Report" each year. This may also be satisfied electronically.

3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer/Finance Director shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Finance Director.

4) Permissible investments for the Town of Newton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligations of the local unit or school districts of which the local unit is a part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.

5) The Chief Financial Officer/Finance Director is authorized and directed to make investments on behalf of the Town of Newton. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6) Securities purchased on behalf of the Town of Newton shall be delivered electronically or physically to the Town's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Town.

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7) The Chief Financial Officer/Finance Director shall report to the Town Council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

9) The Chief Financial Officer/Finance Director shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

RESOLUTION #141-2018*

REAFFIRM LEGAL NEWSPAPERS AND DESIGNATE ELECTRONIC NEWS SOURCE

WHEREAS, the *New Jersey Herald* and the *New Jersey Sunday Herald* were previously designated as legal newspapers for the Town of Newton during calendar year 2018 by Resolution #243-2017;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that said two newspapers be reaffirmed as legal newspapers for the remainder of calendar year 2018.

New Jersey Herald

New Jersey Sunday Herald

BE IT FURTHER RESOLVED that TAPinto Newton be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

RESOLUTION #142-2018*

REAFFIRM SCHEDULE OF TOWN COUNCIL MEETINGS FOR THE REMAINDER OF 2018

WHEREAS, the Newton Town Council established their meeting dates for calendar year 2017 by the adoption of Resolution #8-2018 at their meeting on January 8, 2018;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Newton, Sussex County, New Jersey that the following schedule for 2018 indicates all public meetings of the Newton Town Council for the remainder of the calendar year which will be held on the second and fourth Mondays of each month at 7:00pm, unless otherwise indicated, in the Council Chambers, 39 Trinity Street, Newton, New Jersey;

Council Meetings			
7:00pm			
July	17		
August	13		
September	12*	and	24
October	10*	and	22
November	26		
December	10	and	26*
<i>*Held Wednesday</i>			

BE IT FURTHER RESOLVED, that for the purposes of the Act, the official bulletin board for posting notices shall be the bulletin board in the first floor lobby of the Municipal Building at 39 Trinity Street, Newton, New Jersey, with said board being outside of the Municipal Clerk's Office; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the *New Jersey Herald* and the *NJ Sunday Herald*, and a copy be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be mailed to

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any person requesting notices of meetings of the Town Council pursuant to N.J.S.A. 10:4-19 and whoever has paid the required fee for such notice.

RESOLUTION #143-2018*

REAFFIRM OFFICIALS TO SIGN CHECKS

BE IT RESOLVED, by the Town Council of the Town of Newton that the Newton Town Manager, Chief Financial Officer, and/or Treasurer be authorized to sign all Town, Water and Sewer Utility, and payroll checks effective July 1, 2018.

RESOLUTION #144-2018*

REAFFIRM DESIGNATING THE CHIEF FINANCIAL OFFICER AND/OR FINANCE DIRECTOR AS THE INDIVIDUAL AUTHORIZED TO SELL BOND ANTICIPATION NOTES

BE IT RESOLVED, by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to the sale of Bond Anticipation Notes:

- 1) The Chief Financial Officer and/or the Finance Director are hereby authorized to sell Bond Anticipation Notes and directed to determine all matters in connection with said Notes not determined by this or subsequent Resolutions.
- 2) The Chief Financial Officer and/or the Finance Director are directed to report in writing to the Governing Body at the meeting next succeeding the date when the sale or delivery of Notes pursuant to this Resolution is made. Such report is to include the amount, description, interest rate, maturity of the Notes sold, the price obtained, and the name of the purchaser.
- 3) This Resolution shall take effect immediately upon its adoption.

RESOLUTION #145-2018*

APPOINTMENT OF MAYOR AS A CLASS I MEMBER OF THE NEWTON PLANNING BOARD

BE IT RESOLVED, by the Town Council of the Town of Newton that Mayor Helen R. Le Frois be and is hereby appointed to the Newton Planning Board as a Class I member for the one year period commencing July 1, 2018 and ending June 30, 2019.

RESOLUTION #146-2018*

APPOINTMENT OF TOWN COUNCIL REPRESENTATIVE AS A CLASS III MEMBER OF THE NEWTON PLANNING BOARD

BE IT RESOLVED, by the Town Council of the Town of Newton that Deputy Mayor Daniel G. Flynn, be and is hereby appointed to the Newton Planning Board as a Class III member for the one-year period commencing July 1, 2018 and ending June 30, 2019.

RESOLUTION #147-2018*

APPOINTMENT OF THE TOWN MANAGER AS HEARING OFFICER IN ALL MATTERS OF DISPUTE REGARDING THE TOWN OF NEWTON

WHEREAS, certain matters may arise over the course of the year which require a hearing to be conducted for the purpose of resolving issues; and

WHEREAS, Mr. Thomas S. Russo, Jr., Town Manager of the Town of Newton, is the representative of the Governing Body, as well as both the Chief Executive Officer and Chief Administrative Officer of the municipality;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby appointed as Hearing Officer in all matters of dispute

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regarding the Town of Newton for the remainder of calendar year 2018.

RESOLUTION #148-2018*

APPOINTMENT OF MEMBERS OF THE TOWN OF NEWTON AD HOC REDEVELOPMENT TEAM

WHEREAS, the Town of Newton acknowledges there are potential benefits to the Town of Newton to be gained through the process of redevelopment; and

WHEREAS, opportunities for beneficial redevelopment should be thoroughly, expeditiously and efficiently evaluated and pursued;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby appoints individuals in the positions listed below to an ad hoc Redevelopment Team to evaluate and pursue redevelopment opportunities in the Town of Newton for a one-year period from July 1, 2018 through June 30, 2019; and

BE IT FURTHER RESOLVED that individuals representing the following positions shall be members of the Redevelopment Team, with said meetings to be called by the Town Manager as needed:

Mayor; Deputy Mayor; Town Manager; Community Development Director; Planning/Zoning Administrator; Tax Assessor; Town Attorney; Town Planner; Town Engineer; Planning Board Chairperson; Redevelopment Counsel; and other professionals and/or staff as deemed necessary by the Town Manager; and

BE IT FURTHER RESOLVED, said Redevelopment Team is a purely advisory group working only in an analytical and advisory capacity and is: (a) not empowered to make any decisions; (b) has no effective authority; (c) is not empowered to act by vote; (d) is not governed by the Open Public Meetings Act; and (e) is not a "Redevelopment Agency" pursuant to N.J.S. 40A:12A-11.

RESOLUTION #149-2018*

APPOINTMENT OF JASON SCHLAFFER AS THE TOWN COUNCIL LIAISON TO THE ECONOMIC DEVELOPMENT ADVISORY COMMISSION

BE IT RESOLVED, by the Town Council of the Town of Newton that Jason Schlafler be and is hereby appointed to the Economic Development Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2018 and ending June 30, 2019.

RESOLUTION #150-2018*

APPOINTMENT OF SANDRA LEE DIGLIO AS TOWN COUNCIL LIAISON TO THE HISTORIC PRESERVATION ADVISORY COMMISSION

BE IT RESOLVED, by the Town Council of the Town of Newton that Sandra Lee Diglio be and is hereby appointed to the Historic Preservation Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2018 and ending June 30, 2019.

RESOLUTION #151-2018*

TO CONFIRM/ESTABLISH PETTY CASH AND CHANGE FUNDS

WHEREAS, the Town of Newton maintains the following petty cash funds, as approved and recorded with the Division of Local Government Services:

Finance	\$250.00	Treasurer (Max reim. increased from \$20 to \$25. Excludes tax)
Water & Sewer	\$50.00	Treasurer

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WHEREAS, The Town of Newton maintains the following change funds:

Cashier	\$200.00	Tax Collector (increased from \$100)
Water & Sewer	\$200.00	Water Sewer Utility Collector (increased from \$100)
Clerk	\$100.00	Municipal Clerk
Court	\$100.00	Court Administrator
Court	\$100.00	Deputy Court Administrator
Police	\$10.00	Records Clerk
Recreation	\$350.00	Recreation Supervisor

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that the aforementioned petty cash and change funds are established and confirmed.

RESOLUTION #152-2018*

APPOINTMENT OF MATTHEW DICKSON AS TOWN COUNCIL LIAISON TO THE NEWTON BOARD OF EDUCATION

BE IT RESOLVED, by the Town Council of the Town of Newton that Matthew Dickson be and is hereby appointed as the Town of Newton liaison to the Newton Board of Education for a one-year period commencing July 1, 2018 and ending June 30, 2019.

RESOLUTION #153-2018*

PROVIDE EMERGENCY APPROPRIATION IN THE TOWN OF NEWTON 2018 BUDGET

WHEREAS, an emergency has arisen with respect to the Town receiving a petition to move the election date from June to November and due to the date received and number of petition signatures the law requires the Town to hold a special election, and no adequate provision was made in the 2018 budget for the aforesaid purpose; and

WHEREAS, N.J.S. 40A:4-48 provides for the creation of an emergency appropriation for the purpose above mentioned; and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is \$16,000.00 and three percent (3%) of the total operations in the budget for the year is \$296,699.70;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton (not less than two-thirds (2/3) of all the members thereof affirmatively concurring), that in accordance with the provisions of N.J.S.A. 40A:4-48 that:

- 1) An emergency appropriation be and the same is hereby made for in the amount of \$16,000.00.
- 2) Said emergency appropriation shall be provided in full in the 2019 budget.
- 3) The Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
- 4) That an "Emergency Note" not in excess of the above amount be authorized pursuant to N.J.S.A. 40A:4-48 and in accordance with the provision of NJSA 40A:4-51.
- 5) That such note shall be executed by the Chief Financial Officer and by the Town Clerk
- 6) That said note be dated after July 1, 2018, and may be renewed from time to time, and such note and any renewals thereof shall be payable on or before December 31, 2019.

A certified copy of this resolution be filed with the Director of the Division of Local Government Services.

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RESOLUTION #154-2018*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

40284	ALICE TRAINING INSTITUTE LLC	595.00
40285	BETWEEN THE BREAD	84.50
40286	BOONTON TIRE SUPPLY INC.	420.02
40287	CAMPBELLS SUPPLY OF SUSSEX COUNTY L	8,566.02
40288	CENTURYLINK COMMUNICATIONS, INC.	2,698.91
40289	CINTAS CORPORATION NO. 2	87.51
40290	CSS TEST INC.	144.00
40291	D. BECKER PHOTO, LLC.	300.00
40292	EXTRA TECH DATA SERVICES, LLC.	360.00
40293	GRUBER, COLABELLA & LIUZZA	1,233.42
40294	HARTER EQUIPMENT INC.	4,656.64
40295	HAYEK'S MARKET INC.	110.38
40296	HOME DEPOT, INC.	366.22
40297	JACKI SHACKLETON	94.48
40298	JCP&L	5,756.78
40299	JP MONZO MUNIC CONSULTING, LLC	40.00
40300	LADDEY, CLARK & RYAN, LLP	2,583.33
40301	MCCULLOUGH TREE EXPERTS LLC	825.00
40302	MCGUIRE, INC.	391.94
40303	NEW JERSEY HERALD, INC.	76.20
40304	ELIZABETHTOWN GAS	210.87
40305	PELLOW, HAROLD & ASSOC., INC.	422.50
40306	PUBLIC EMPLOYEE RETIRE SYSTEM	326.78
40307	QUILL CORPORATION	221.75
40308	RACHLES/MICHELE'S OIL COMPANY, INC.	5,184.81
40309	REISINGER OXYGEN SERVICE, INC.	39.92
40310	RUTGERS, CENTER FOR GOVERNMENT SERV	40.00
40311	SARAH GRUB	661.82
40312	SHOP RITE, INC.	13.95
40313	SLOAN, JAMES P.	3,214.17
40314	SOME'S WORLD WIDE UNIFORMS, INC.	125.00
40315	SPARTA POSTMASTER	225.00
40316	SPECTROTEL	623.48
40317	SQUIRES, HANNAH	750.00
40318	STAPLES BUSINESS ADVANTAGE, INC.	16.48
40319	SUNLIGHT GENERAL	249.71
40320	SUSSEX COUNTY ECONOMIC	37.50
40321	SUSSEX COUNTY ENGINEERING DIVISION	270.71
40322	SUSSEX COUNTY TECH SCHOOL	61.00
40323	TAYLOR OIL CO., INC.	3,652.10
40324	TERESA ANN OSWIN	35.52
40325	TIRE KING, INC.	120.00
40326	TOYOTA MOTOR CREDIT CORP.	472.08
40327	UNIVERSAL SUPPLY GROUP INC.	627.36
40328	VISION SERVICE PLAN	1,569.74
40329	WALMART	24.18
40330	WEIS MARKETS, INC.	93.95
181043	PAYROLL ACCOUNT	210,102.81
181042	CAPITAL ACCOUNT	155,873.47
181041	CAPITAL ACCOUNT	11,871.16

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CAPITAL

8721	PHOENIX ADVISORS, LLC.	950.00
8720	NJ DEPT OF TRANSPORTATION	365.00

Total TOWN BILLS \$ 427,843.17

WATER AND SEWER ACCOUNT

16977	CAMPBELL'S SMALL ENGINE INC.	32.43
16978	CENTURYLINK COMMUNICATIONS, INC.	1,207.13
16979	D. BECKER PHOTO, LLC.	300.00
16980	EXTRA TECH DATA SERVICES, LLC.	356.00
16981	GARDEN STATE LABORATORIES INC	2,934.50
16982	HOLLAND COMPANY, INC.	12,968.45
16983	HOME DEPOT, INC.	20.21
16984	JCP&L	14,631.08
16985	KENT INDUSTRIES INC.	121.79
16986	KKPR MARKETING & PUBLIC RELATIONS,	400.00
16987	LOWE'S , INC.	535.02
16988	MCGUIRE, INC.	172.27
16989	PROCESS TECH SALES AND SERVICE	1,255.95
16990	SMALLEY, JOHN H	1,250.00
16991	SPARTA POSTMASTER	225.00
16992	SPARTA TOWNSHIP TAX COLLECTOR	16,647.33
16993	STAPLES BUSINESS ADVANTAGE, INC.	15.95
16994	SUNLIGHT GENERAL	421.97
16995	SUSSEX COUNTY ECONOMIC	37.50
16996	VISION SERVICE PLAN	525.00
16997	WALMART	52.85
186024	PAYROLL ACCOUNT	37,791.19

Total WATER & SEWER Bills \$ 91,901.62

TRUST ACCOUNT

3753	PELLOW, HAROLD & ASSO, INC.	2,762.43
3754	SHOP RITE, INC.	135.94
187113	PAYROLL ACCOUNT	9,355.50

Total TRUST ACCOUNT Bills \$ 12,253.87

TOWN BILLS

120.00	ABCODE SECURITY INC.	38437
60.00	AMBASSADOR MEDICAL SERVICE	38438
357.00	BLUE DIAMOND DISPOSAL	38439
270.97	CAMPBELL'S SMALL ENGINE INC.	38440
3,525.35	CENTURYLINK COMMUNICATIONS, INC.	38441
958.81	COMPASS ENERGY GAS SERVICES, INC.	38442
250.00	DAVE GRANHOLM	38443
313.90	DOMINICK'S PIZZA LLC	38444
1,719.95	EXTRA TECH DATA SERVICES, LLC.	38445
124.54	FEDERAL EXPRESS	38446
165.00	HAYDEE BALLESTER	38447
1,100.00	IHEARTMEDIA + ENTERTAINMENT INC.	38448
737.50	J. CALDWELL & ASSOCIATES, LLC.	38449
5,710.47	JCP&L	38450
100.00	MCSWEENEY, SHARI	38451
5,000.00	MITCHELL HUMPHREY	38452
11.42	MONTAGUE TOOL & SUPPLY, INC.	38453
2,633.69	MORPHOTRAK, INC.	38454
72.50	NEWTON TROPHY	38455
205.00	NJLM	38456

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91,790.00	NJMEBF	38457
130.00	PELLOW, HAROLD & ASSO, INC.	38458
524.04	PENTELEDATA	38459
3,100.48	PRINTING CENTER, INC	38460
1,320.71	PUBLIC ENGINES, INC.	38461
109.77	QUILL CORPORATION	38462
4,037.10	RACHLES/MICHELE'S OIL COMPANY, INC.	38463
117.51	READY REFRESH BY NESTLE	38464
500.00	SC DEPT ENVIRONMENTAL & PUBLIC HEAL	38465
2,318.35	SCHENCK, PRICE, SMITH, & KING, LLP	38466
887.50	STAPLES BUSINESS ADVANTAGE, INC.	38467
312.98	STAPLES CREDIT PLAN, INC.	38468
80.00	SUSSEX COUNTY LEAGUE OF	38469
1,906.08	TAYLOR OIL CO., INC.	38470
1,403.80	VISION SERVICE PLAN	38471
65.00	WILDFLOWERS WITH TAMI	38572
500,343.13	US BANK OPER.CTR/TRUST MGMT	171047
9,745.45	WELLS FARGO BANK	171046
205,093.59	PAYROLL ACCOUNT	171045

CAPITAL

1,062.00	J. CALDWELL & ASSOCIATES, LLC.	8624
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Total TOWN BILLS \$ 848,283.59

WATER AND SEWER ACCOUNT

11.01	AIRGAS EAST	16384
611.17	BOONTON TIRE SUPPLY INC.	16385
54.18	CAMPBELL'S SMALL ENGINE INC.	16386
1,198.03	CENTURYLINK COMMUNICATIONS, INC.	16387
519.38	COMPASS ENERGY GAS SERVICES, INC.	16388
9,467.64	COYNE CHEMICAL CORP., INC.	16389
820.00	DELAWARE RIVER BASIN COMMISSION	16390
70.63	DEMPSEY UNIFORM & SUPPLY INC	16391
900.00	GARDEN STATE LABORATORIES INC	16392
1,100.00	IHEARTMEDIA + ENTERTAINMENT INC.	16393
15,530.23	JCP&L	16394
988.50	MGL FORMS – SYSTEMS, LLC.	16395
83,306.00	NJMEBF	16396
7,968.62	PALL CORPORATION	16397
13,080.00	PASSAIC VALLEY SEWERAGE COMM.	16398
219.90	PENTELEDATA	16399
299.01	POLLARDWATER	16400
1,660.00	PUMPING SERVICES, INC.	16401
1,341.80	SUSSEX COUNTY MAILING SERVICE	16402
625.00	VISION SERVICE PLAN	16403
274,994.38	FRED DEVENS CONSTRUCTION	16404
35,739.18	PAYROLL ACCOUNT	176022

CAPITAL

128,514.45	FRED DEVENS CONSTRUCTION	2449
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Total WATER & SEWER Bills \$ 579,019.11

TRUST ACCOUNT

32.00	LADDEY, CLARK & RYAN, LLP	3624
3,982.85	PELLOW, HAROLD & ASSOC, INC.	3625
227.50	PELLOW, HAROLD & ASSOC, INC.	3626
240.75	SPRINT	3627
13,689.00	PAYROLL ACCOUNT	177112
15,985.89	TRUST ACCOUNT, TOWN OF NEWTON	177111

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513.72 DANIELSON, DEBORAH 3623

Total TRUST ACCOUNT Bills \$ 34,671.71

DEVELOPERS ESCROW (FUND 72) ACCOUNT

975.40 MCMANIMON, SCOTLAND & BAUMANN, LLC 1280

Total DEVELOPERS ESCROW (FUND 72) ACCOUNT Bills \$ 975.40

A motion was made by Mrs. Diglio to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Deputy Mayor Flynn and roll call resulted as follows:

Mr. Dickson	Yes	Mrs. Diglio	Yes
Mr. Flynn	Yes	Mr. Schlaffer	Yes
	Mayor Le Frois	Yes	

APPOINTMENT

At this time, Mayor Le Frois made the Mayor’s Appointment to the Planning Board by appointing the Town Manager, Thomas S. Russo, Jr., as a Class II Representative to the Newton Planning Board.

OPEN TO THE PUBLIC

Mayor Le Frois opened the meeting to the public.

There being no one from the public to be heard, Mayor Le Frois closed the meeting to the public.

BENEDICTION

At this time, Deacon Thomas Zayac led all in the Benediction.

Mr. Russo invited attendees to the reception being held at Newton Town Centre.

Mayor Le Frois recognized Miss Newton as well as Little Mister & Miss Newton.

There being no further business to be heard, upon motion of Mrs. Diglio, seconded by Mr. Dickson and carried, the meeting was unanimously adjourned at 12:39 p.m.

Respectfully submitted,



Lorraine A. Read, RMC
Municipal Clerk