

January 25, 2021  
(VIA ZOOM)

The regular meeting of the Town Council of the Town of Newton was held, via Zoom, on the above date at 7:00 pm. Present were Mr. Couce, Mrs. Diglio, Deputy Mayor Schlaffer, Mrs. Teets, Mayor Dickson, and Thomas S. Russo, Jr, Town Manager. Eric Bernstein, Esq., Town Attorney was also present.

Mayor Dickson then made the following declaration "in accordance with the Open Public Meetings Act, notice of this Regular meeting was given to the two newspapers of record and posted on the official bulletin board on January 4, 2021."

Mayor Dickson led the Pledge of Allegiance to the flag and the Municipal Clerk called the roll.

At this time, Mayor Dickson noted the Town of Newton has experienced two losses with the passing of Former Mayor, Councilwoman, Town employee and volunteer, Thea Unhoch and former Newton Water Dept. employee, and life member of the Newton Fire Department, Paul Havens. On behalf of the Town of Newton and this Council we offer our condolences to the families. I ask that you please join me in a moment of silence.

Upon motion of Mrs. Diglio, seconded by Deputy Mayor Schlaffer and unanimously carried, the minutes for the January 5, 2021 Reorganization Meeting and January 11, 2021 Regular meeting minutes were approved.

#### **OPEN TO THE PUBLIC**

At this time, Mayor Dickson read the following statement:

*"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to take one turn at the microphone and please limit their comments to 5 minutes. The Municipal Clerk will keep time. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes. Council may choose to comment after the entire public portion has concluded."*

Ralph Porter, Sussex Street, congratulated Mr. Couce and Mrs. Teets for being elected to the Newton Town Council. Mr. Porter also expressed his frustration regarding the lack of snow shoveling, on the sidewalks, on Sparta Avenue/Woodside Avenue. He also expressed disappointment on the non-completion of sidewalks from Thorlabs parking lot to EJ Brooks complex.

There being no one else from the public to be heard, Mayor Dickson closed the meeting to the public.

#### **COUNCIL & MANAGER REPORTS**

January 25, 2021  
(VIA ZOOM)

**Mayor Dickson** – “As of January 25<sup>th</sup>, the Sussex County Division of Health (SCDOH) reported 305 additional cases of COVID-19 among County residents for a total number of 7,862\* confirmed cases. Of the 7,862\*; 4,391 cases have been classified as recovered. Additionally, the SCDOH reports 2 new deaths for a total of 252 deaths.

Sussex County is offering 2 types of at home testing: Labcorp nasal swab for residents 18 and older and Vault health saliva testing available to residents. Testing information can be found at [sussex.nj.us](http://sussex.nj.us).

Sussex County has also contracted with [Zufall Health Center](http://Zufall Health Center) to conduct weekly COVID-19 testing clinics at no cost to residents. Zufall will be rotating the clinics between three (3) locations in Sussex County. The locations will be the fairgrounds, Sparta and Newton Walk-ins are permitted however it is recommended that you set up an appointment with Zufall. To find out more information or schedule a test you can visit [zufallhealth.org](http://zufallhealth.org).

There are several available options for vaccination but availability may vary.

The State of NJ site to register for the COVID vaccine is [covidvaccine.nj.gov](http://covidvaccine.nj.gov). The state has also set up a hotline that residents call for assistance to the State’s system. 855- 568 0545.

The Sussex County vaccination site at the Richards building on the fairgrounds will open registration as more vaccines are received and that can be done at [sussex.nj.us](http://sussex.nj.us) and clicking on the COVID vaccine section. Residents may call the County hotline number at 973-579-9488 for assistance.

Atlantic Health continues to offer both testing and vaccination options and Information and to schedule for either testing or the vaccine can be found at [atlantichealth.org](http://atlantichealth.org).

Last week we had our first Planning Board meeting of the year. Members were sworn in and had a courtesy review of plans for the Newton BOE as well as a review of the new ThorLabs project at Brooks Plaza.”

**Deputy Mayor Schlafter** – Nothing at this time.

**Councilman Couce** – Reported on his recent attendance at the Advisory Shade Tree Commission and shared the concerns from the Members of the removal of trees in Town and the lack of replacement. The Shade Tree Commission would like to do a tree survey and will contact Mr. Russo regarding same. He thanked the Newton Water Dept. for the quick repair of the recent water main break. He expressed his gratitude to the Newton Police Department for the serious incident that took place today in Newton. He was pleased that no one was injured.

**Councilwoman Diglio** – Noted the recent Historic Commission meeting was cancelled. She reported on updates from the Sussex County Chamber of Commerce. She offered her condolences to the Unhoch Family, the Havens Family, and also the Space Family.

**Councilwoman Teets** – Mentioned the passing of Thea Unhoch, former Mayor; Paul Havens former Town employee, and George Hayek. She reported that she attended training for New Municipal Officials on January 9<sup>th</sup> and is registered to attend Budget for Elected Officials on March 6<sup>th</sup>. She virtually attended the recent Planning Board meeting. She also mentioned she recently spoke with Jim, the Town IT specialist regarding frequent loss of connection on her Town tablet.

**Town Manager Russo** – Nothing at this time.

**OLD BUSINESS** – None.

**ORDINANCES** –

Mayor Dickson directed the Clerk to read aloud the following Ordinance relative to final adoption.

January 25, 2021  
(VIA ZOOM)

**ORDINANCE 2021-1**

**AN ORDINANCE AND AGREEMENT FOR THE APPOINTMENT OF ENGINEER FOR CALENDAR YEARS 2021, 2022, & 2023**

**WHEREAS**, municipal engineering services is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

**WHEREAS**, Sean Canning, Q.P.A., of the Canning Group, LLC, Newton's Qualified Purchasing Agent, has determined and certified in writing the value of the services will exceed \$17,500 each year; and

**WHEREAS**, Harold E. Pellow & Associates, Inc., has submitted a *Scope of Services* dated December 2, 2020 outlining the services to be provided, a copy of said *Scope of Services* being maintained in the Office of the Town Clerk, and the contents of which are incorporated herein and made a part hereof; and

**WHEREAS**, the anticipated term of this contract is three (3) years ending December 31, 2023 in accordance with N.J.S.A. 40A:9-140; and

**WHEREAS**, Harold E. Pellow & Associates, Inc., in the aggregate is expected to exceed the pay to play threshold of \$17,500.00 each year; and

**WHEREAS**, the Chief Financial Officer hereby certifies that subject to the Governing Body appropriating sufficient funds in the 2021, 2022, and 2023 Temporary and Permanent budgets, funds NOT TO EXCEED \$160,000.00 will be encumbered as follows:

**2021 Current –**

<b>Engineer #106216, Stormwater #1082250, Planning Bd #1062216</b>	<b>estimate \$35,000</b>
<b>Trust Escrow</b>	<b>estimate \$50,000</b>
<b>General Capital &amp; W/S Capital – specific ordinances</b>	<b>estimate \$75,000</b>

**NOW, THEREFORE BE IT ORDAINED**, that the Town Council of the Town of Newton hereby authorizes the Mayor and Clerk to execute an agreement with Harold E. Pellow & Associates, Inc., for services as Municipal Engineer for calendar years 2021, 2022, and 2023:

- 1) The Mayor and Clerk of the Town of Newton are hereby authorized and directed to execute a duplicate of this Ordinance which shall act as the authorization and agreement between the Town of Newton and Harold E. Pellow & Associates, Inc., providing for his retention as Municipal Engineer for the Town of Newton for calendar years 2021, 2022, and 2023.
- 2) The services to be rendered by Mr. Pellow shall be on an hourly basis, on an "as needed" requirement, as sought by the Town of Newton at a rate of \$130.00 per hour not to exceed \$160,000.
- 3) This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-1(1) (a) of the Local Public Contracts Law, because Mr. Pellow is a licensed engineer of the State of New Jersey and, as such, is duly qualified as a professional to carry out the subject services which are expressly exempt from the Local Public Contracts bidding requirements.
- 4) Political Contribution Disclosure. This contract has been awarded to Harold E. Pellow & Associates, Inc., based on the merits and abilities of Mr. Pellow to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44-20.4 *et seq.* As such, the undersigned does hereby attest that he and all those who control in excess of 10% of the firm in which he is a member has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A., 19:44a-8 or 19:44a-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable

January 25, 2021  
(VIA ZOOM)

contribution during the term of the contract to any political party committee in the Town of Newton, County of Sussex if a member of that political party is serving an elective public office of that Town when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Town when the contract is awarded.

5) The maximum dollar value is based on a reasonable estimate of goods or services required over the contract term, and the Town is not obligated to spend that amount.

6) Notice of this action shall be published once in the *New Jersey Herald*.

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance be kept on file and available for public inspection in the Municipal Clerk's office.

**ATTEST:**

**TOWN OF NEWTON**

\_\_\_\_\_  
Lorraine A. Read, RMC, Municipal Clerk

\_\_\_\_\_  
Matthew S. Dickson, Mayor

I hereby acknowledge executing this duplicate Ordinance and agree to be bound by its terms, covenants and conditions for the year 2021, 2022, and 2023.

Date: \_\_\_\_\_

\_\_\_\_\_  
Harold E. Pellow & Associates, Inc.

Mayor Dickson opened the meeting to the public.

There being no one from the public to be heard, upon motion of Deputy Mayor Schlaffer, seconded by Mrs. Diglio and unanimously carried, the hearing was closed.

The aforementioned **ORDINANCE**, was offered by Mrs. Diglio, who moved its adoption, seconded by Deputy Mayor Schlaffer and roll call resulted as follows:

Mr. Couce	Yes	Mrs. Diglio	Yes
Deputy Mayor Schlaffer	Yes	Mrs. Teets	Yes
	Mayor Dickson	Yes	

This Ordinance will take effect after publication and adoption according to law.

The Clerk will advertise the above Ordinance according to law.

**CONSENT AGENDA**

Mayor Dickson read the following statement:

*"All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mr. Russo reviewed the consent agenda items.

**RESOLUTION #56-2021\***

**AUTHORIZE THE AWARD OF A REQUIRED DISCLOSURE CONTRACT FOR FIRE & SAFETY SERVICES LTD**

January 25, 2021  
(VIA ZOOM)

**WHEREAS**, the Town of Newton has a need to maintain fire apparatus and provide for required maintenance and repairs through Fire & Safety Services Ltd, 200 Ryan Street, South Plainfield, NJ 07080, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Town of Newton's Qualified Purchasing Agent, Sean Canning, of the Canning Group, LLC, has determined and certified in writing the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is for the 2021 year (s); and

**WHEREAS**, for Fire & Safety Services Ltd., it is anticipated during the 2021 budget year that services will exceed in the aggregate the Pay-to-Play threshold of \$17,500.00; and

**WHEREAS**, Fire & Safety Services Ltd., has completed and submitted a Business Entity Disclosure Certification and Political Disclosure Contribution form, which certifies that Fire & Safety Services Ltd. has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit Fire & Safety Services Ltd., from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer hereby certifies that funds are available NOT TO EXCEED \$26,000.00 as follows:

2021 Current Budget      Vehicle Maintenance – Fire Dept. #1083370

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Newton authorizes the Town Manager to enter into a contract with Fire & Safety Services Ltd, 200 Ryan Street, South Plainfield, NJ 07080, not to exceed \$26,000.00 for the 2021 calendar year; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification, Political Contribution Disclosure, and the Determination of Value be placed on file in the Municipal Clerk's Office.

**RESOLUTION #57-2021\***

**APPOINTMENT OF JARROD C. COFRANCESCO, ESQ., AS THE TOWN OF NEWTON'S ALTERNATE MUNICIPAL PROSECUTOR FOR CALENDAR YEAR 2021**

**WHEREAS**, Jonathan E. McMeen, Esq., currently serving as the Town of Newton's Municipal Prosecutor, has indicated an Alternate Municipal Prosecutor may be needed occasionally by the Town of Newton during calendar year 2021; and

**WHEREAS**, it is agreed that any municipal prosecutor appointed by a municipality in the County can provide prosecutor services to the Town of Newton in the event that an alternate is needed to prosecute in the an absence of Jonathan E. McMeen, Esq. or in the case of an attorney conflict; and

**WHEREAS**, Jarrod C. Cofrancesco, Esq., has expressed an interest in serving as Newton's Alternate Municipal Prosecutor; and

**WHEREAS**, compensation of said services and supervision will be the sole responsibility of Jonathan E. McMeen, Esq. when an alternate prosecutor is utilized in his absence; and

**WHEREAS**, legal services is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i);

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, that we hereby appoint Jarrod C. Cofrancesco, Esq., as the Town of Newton's Alternate Municipal Prosecutor for the calendar year 2021; and

January 25, 2021  
(VIA ZOOM)

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to Jarrod C. Cofrancesco, Esq., Jonathan E. McMeen, Esq., Frances Koch, Sussex County Prosecutor, and the Town of Newton Municipal Judge, the Hon. James P. Sloan.

**RESOLUTION #58-2021\***

**RESCIND RESOLUTION #258-2020, AUTHORIZE CHANGE ORDER NO. 3 AND ACCEPT THE MEMORY PARK COMMUNITY POOL RENOVATION PROJECT AS FINAL AND COMPLETE**

**WHEREAS**, the Town Council of the Town of Newton awarded a contract for the Memory Park Community Pool Renovation Project to All State Technology, Inc., on February 10, 2020 by the adoption of Resolution #63-2020 for a contract amount of \$365,000; and

**WHEREAS**, the Town Council approved Change Order No. 1 for said project by adoption of Resolution #142-2020 on June 8, 2020 in accordance with the recommendations of the Consulting Engineer, Suburban Consulting Engineers, Inc.; and

**WHEREAS**, Suburban Consulting Engineers, Inc., agreed to pay \$2,000.00 directly to All State Technology, Inc., as part of the approved Change Order No. 1; and

**WHEREAS**, the Town Council approved Change Order No. 2 for said project by adoption of Resolution #173-2020 on July 13, 2020 in accordance with the recommendations of the Consulting Engineer, Suburban Consulting Engineers, Inc., for a new contract total of \$402,000.00; and

**WHEREAS**, in review of the final project paperwork, it was discovered Change Order No. 3 was never formally approved and documented for the leak repair in the filter room in the amount of \$3,000.00; and

**WHEREAS**, David C. Battaglia, PE, CME, CFM, of Suburban Consulting Engineers, Inc., has recommended in his letter dated January 15, 2021, Change Order No. 3 in the amount of \$3,000.00 be approved, for a new contract total of \$405,000.00 and the project be accepted as final and completed and the final payment of \$403,000.00 can be made by the Town;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby accepts the Memory Park Community Pool Renovations Project as complete based on the recommendation of the consulting engineer, so the final paperwork can be completed.

**RESOLUTION #59-2021\***

**AUTHORIZING THE TOWN OF NEWTON TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF WANTAGE, NEW JERSEY FOR ANIMAL CONTROL AND POUND SERVICES**

**WHEREAS**, the Town of Newton is in need of animal control and pound services; and

**WHEREAS**, the Town of Newton and the Township of Wantage have determined it would be mutually beneficial to enter into an Agreement, whereby the Township of Wantage's Animal Control Official would also service the Town of Newton; and,

**WHEREAS**, the Town of Newton and the Township of Wantage desire to enter into an Agreement for the remainder of calendar year 2021, effective February 1, 2021, which will allow the Town of Newton to call UPON the Township of Wantage's Animal Control Official and utilize the Wantage Township Municipal Dog Pound Facility; and,

**WHEREAS**, the Chief Financial Officer, Monica M. Miebach, has certified funds are available as follows:

Dog Trust Fund a/c #211201 estimated amount not to exceed \$16,363.00

January 25, 2021  
(VIA ZOOM)

**WHEREAS**, State Statute permits municipalities to enter into Interlocal Service Agreements, pursuant to N.J.S.A. 40A:65-1 et seq., and authorizes municipalities to enter into an Agreement by adoption of a Resolution;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

1. The Mayor and Town Clerk are hereby authorized to execute this Agreement between the Town of Newton and the Township of Wantage, New Jersey.
2. This Resolution shall take effect immediately.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to Wantage Township Clerk's office.

**RESOLUTION #60-2021\***

**APPROVAL OF A RENEWAL APPLICATION FOR A JUNK DEALERS LICENSE FOR GEORGE'S SALVAGE COMPANY**

**WHEREAS**, the Newton Code under Chapter 156 "Junkyards and Junk Dealers" requires no person shall engage in the business of a retail or wholesale junk dealer except pursuant to and within the terms of a license granted by the Council; and

**WHEREAS**, said renewal application for the Junk Dealer's License lists the business as George's Salvage Company Inc., at 10 South Park Drive, Newton, New Jersey; and

**WHEREAS**, Section 156.8 requires the Health Officer, Construction Official, Fire Official, Public Works Supervisor, and Zoning Officer are authorized and directed to make periodic inspections of all licensed junkyards in the Town for the purpose of ascertaining the business is being conducted on the licensed premises in accordance with the provision of Chapter 156; and

**WHEREAS**, George's Salvage Company Inc., has been inspected and approved as required in Section 156-8; and

**WHEREAS**, George's Salvage Company has provided a two hundred dollar (\$200.00) bond conditioned for the due observance of all ordinances of the Town relating to the business of retail junk dealer;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby approves the application for a renewal Junk Dealer License submitted by George M. Miller, III, George's Salvage Company, 10 South Park Drive, Newton, New Jersey which shall expire on December 31, 2021.

**RESOLUTION #61-2021\***

**APPROVAL OF A RENEWAL APPLICATION FOR A JUNK DEALERS LICENSE FOR NEWTON AUTO EXCHANGE**

**WHEREAS**, the Newton Code under Chapter 156 "Junkyards and Junk Dealers" requires no person shall engage in the business of a retail or wholesale junk dealer except pursuant to and within the terms of a license granted by the Council; and

**WHEREAS**, said renewal application for the Junk Dealer's License lists the business as Newton Auto Exchange at 79 Mt. View Street, Newton, New Jersey; and

**WHEREAS**, Section 156-8 requires the Health Officer, Construction Official, Fire Official, Public Works Supervisor, and Zoning Officer are authorized and directed to make periodic inspections of all licensed junkyards in the Town for the purpose of ascertaining the business is being conducted on the licensed premises in accordance with the provision of Chapter 156; and

January 25, 2021  
(VIA ZOOM)

**WHEREAS**, Newton Auto Exchange has obtained the necessary approvals as required in Section 156-8; and

**WHEREAS**, Newton Auto Exchange has provided a two hundred dollar (\$200.00) bond conditioned for the due observance of all ordinances of the Town relating to the business of retail junk dealer;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, hereby approves the application for a renewal Junk Dealer License submitted by Michael F. Sesera, Jr., t/a Newton Auto Exchange, 79 Mt. View Street, Newton, New Jersey, which shall expire on December 31, 2021.

**RESOLUTION #62-2021\***

**REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER FOR BLOCK 4.04, LOT 7, ALSO KNOWN AS 17 HILLSIDE AVENUE, NEWTON, NJ**

**WHEREAS**, at the Municipal Tax Sale held on October 7, 2020 a lien was sold on Block 4.04, Lot 7, also known as 17 Hillside Avenue, for 2019 delinquent taxes; and

**WHEREAS**, this lien, known as Tax Sale Certificate #2020-001, was sold to US Bank cust/PRO CAP 8/Pro Capital Mgt II for a 0% redemption fee and a premium of \$2,300.00; and

**WHEREAS**, Lynn Letchko, the owner, has effected the redemption of Certificate #2020-001 in the amount of \$5,247.29;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that this Governing Body acknowledges US Bank cust/PRO CAP 8/Pro Capital Mgt II is entitled to a redemption in the amount of \$5,247.29 as well as the return of the premium in the amount of \$2,300.00; and

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Newton confirms and acknowledges the Tax Collector shall issue a check, in the amount of \$5,247.29 for the redemption and a check in the amount of \$2,300.00 for the return of the premium for Certificate #2020-001 to US Bank cust/PRO CAP 8/Pro Capital Mgt II, 50 South 16<sup>th</sup> St., Suite 2050, Philadelphia, PA 19102.

**RESOLUTION #63-2021\***

**APPROVE BILLS AND VOUCHERS FOR PAYMENT**

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2020 and 2021 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

**TOWN BILLS**

2978 3878 -	<b>4CHICKS CAFE, LLC.</b>	150.00	
	PO 58345 2020 THIRD PLACE HOLIDAY LIGHTS CONTEST	50.00	<b>200.00</b>
2979 3773 -	<b>A&amp;S HYDRAULICS</b>	235.00	<b>235.00</b>
2980 84 -	<b>ABCODE SECURITY INC.</b> PO 58467 B: ALARM SVCS	350.00	<b>350.00</b>
2981 4387 -	<b>ABRAMSON, ALAN</b>	23.25	<b>23.25</b>
2982 3006 -	<b>AG CHOICE, LLC.</b>	2,457.00	<b>2,457.00</b>
2983 921 -	<b>AIRGAS EAST</b>	9.90	<b>9.90</b>
2984 2141 -	<b>AIRMATIC COMPRESSOR SYSTEMS, INC.</b>	490.00	<b>490.00</b>
2985 4161 -	<b>ARCHIVESOCIAL INC.</b>	1,194.00	
	PO 58533 ARCHIVING RECORDS/SOCIAL MEDIA ACCT	1,194.00	<b>2,388.00</b>
2986 1132 -	<b>BOONTON TIRE SUPPLY INC.</b> PO 58299 B: POLICE VEH MAINT 820.22		
	PO 58452 B: POLICE VEHICLE MAINT 218.05		
	PO 58476 RANGER & 09' CHEVY REPAIR 499.11		



January 25, 2021  
(VIA ZOOM)

PO 58525 2014 CHEVY BUS - RADIATOR / COOLANT THER	591.69	<b>2,129.07</b>
2987 163 - CENTURYLINK COMMUNICATIONS, INC.	184.93	<b>184.93</b>
2988 163 - CENTURYLINK COMMUNICATIONS, INC.	42.25	<b>42.25</b>
2989 163 - CENTURYLINK COMMUNICATIONS, INC.	1,253.34	
PO 58532 LOCAL PHONE SERVICE-JAN	2,910.85	<b>4,164.19</b>
2990 2843 - CHELBUS CLEANING CO., INC.	2,899.00	
PO 58451 B: CLEANING TOWN BLDGS (JAN-FEB)	2,899.00	<b>5,798.00</b>
2991 2697 - CIVIC PLUS INC PO 58513 ANNUAL FEE WEBSITE	3,619.42	
PO 58513 ANNUAL FEE WEBSITE	3,619.42	<b>7,238.84</b>
2992 2361 - CSS INC.	96.00	<b>96.00</b>
2993 4379 - CUFF MAUREEN PO 58394 REIMB FINGER PRINTING	23.25	<b>23.25</b>
2994 4111 - DOWNTOWN NEW JERSEY	260.00	<b>260.00</b>
2995 50 - E.A. MORSE & COMPANY, INC.	283.30	<b>283.30</b>
2996 106 - ELIZABETHTOWN GAS PO 56308 B: NATURAL GAS DELIVERY (JAN-APR)	28.11	
PO 56308 B: NATURAL GAS DELIVERY (JAN-APR)	1,236.60	
PO 56308 B: NATURAL GAS DELIVERY (JAN-APR)	4,055.45	<b>5,320.16</b>
2997 2852 - FERRIERO ENGINEERING INC. PO 58459 MARTORANA-DEC 2020 ESCROW	391.89	<b>391.89</b>
2998 1707 - FINKLE, DANIEL	258.00	<b>258.00</b>
2999 71 - FISHER SCIENTIFIC	427.20	<b>427.20</b>
3000 373 - GALLS, LLC PO 58205 Vehicle emergency light ACCT #4794479	342.83	
PO 58209 Vehicle First Aid Kit and Equipment Carr	192.51	<b>535.34</b>
3001 2684 - GARDEN STATE HIGHWAY PRODUCTS, INC.	1,820.00	<b>1,820.00</b>
3002 4388 - GFOA OF NJ PO 58500 2021 MEMBERSHIP M MIEBACH	90.00	<b>90.00</b>
3003 70 - HACH COMPANY PO 58323 LAB SUPP'S	437.34	<b>437.34</b>
3004 3804 - HAYDEE BALLESTER	140.00	<b>140.00</b>
3005 1866 - HOME DEPOT, INC. PO 58429 MDT CLEANER	31.90	
PO 58438 LIGHT BULBS POLICE	13.75	
PO 58480 LED LIGHTS ASSR	29.34	<b>74.99</b>
3006 3235 - J. CALDWELL & ASSOCIATES, LLC	325.00	
PO 58460 PLANNER CONSULT-DEC 2020	325.00	
PO 58462 QUANTUM REALM-DEC 2020 ESCROW	650.00	
PO 58463 MARTORANA-DEC 2020 ESCROW	780.00	
PO 58464 ALFRED STEWART-DEC 2020 ESCROW	130.00	
PO 58465 THORLABS-DEC 2020 ESCROW	65.00	
PO 58468 AHS HOSPITAL-DEC 2020 ESCROW	1,040.00	
PO 58472 COUNCIL BUSINESS -DEC	195.00	<b>3,510.00</b>
3007 113 - JCP&L PO 58432 STREET LIGHTS -DEC	7,259.89	
PO 58531 ELECTRIC -DEC	4,523.81	<b>11,783.70</b>
3008 2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.	1,847.50	<b>1,847.50</b>
3009 3778 - JP MONZO MUNIC CONSULTING, LLC PO 58197 PILOT PROGRAM WEBINAR	1/21/21 J. Shacke	50.00
PO 58334 PILOTS SEMINAR, M MIEBACH	50.00	
PO 58425 PILOT SEMINAR t schlosser	50.00	<b>150.00</b>
3010 3711 - KKPR MARKETING & PUBLIC RELATIONS,	337.50	
PO 58540 PUBLIC RELATIONS -1/15-2/14	337.50	<b>675.00</b>
3011 2532 - LADDEY, CLARK & RYAN, LLP	2,874.99	<b>2,874.99</b>
3012 4227 - LAW OFFICE OF DANIEL P. AGATINO, LLC.	1,125.00	
PO 58411 B: PUBLIC DEFENDER	208.33	<b>1,333.33</b>
3013 391 - LOU'S GLASS PO 58358 PD VEHICLE FLOOR LINERS	314.85	<b>314.85</b>
3014 1566 - MAIN POOL & CHEMICAL COMPANY, INC.	973.50	
PO 56402 B: SULFER DIOXIDE	1,989.00	<b>2,962.50</b>
3015 263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	65.00	
PO 58478 RELOCATION WTR TRANS LINE -NOV	150.50	
PO 58479 AHS HOSPITAL -NOV	64.50	
PO 58482 WATER ST HOLDING -NOV	1,087.50	<b>1,367.50</b>
3016 3895 - MI RANCHO MEXICAN GRILL	75.00	<b>75.00</b>
3017 2508 - MORRIS COUNTY COOP	550.00	
PO 58551 2021 MEMBERSHIP	550.00	<b>1,100.00</b>
3018 3651 - MORTON SALT, INC.	12,544.34	<b>12,544.34</b>
3019 4000 - NEC FINANCIAL SERVICES, CORP.	4,943.40	<b>4,943.40</b>
3020 1556 - NENA	142.00	<b>142.00</b>
3021 116 - NEW JERSEY HERALD, INC.	269.40	<b>269.40</b>

January 25, 2021  
(VIA ZOOM)

3022 170 -	<b>NEWTON BOARD OF EDUCATION</b>	1,110,506.00	<b>1,110,506.00</b>
3023 2667 -	<b>NJAPZA</b>	100.00	<b>100.00</b>
3024 311 -	<b>NJLM</b>	697.00	<b>697.00</b>
3025 2835 -	<b>NJMEBF PO 58426 MEDICAL/DENTAL -JAN</b>	145,191.00	
	PO 58426 MEDICAL/DENTAL -JAN	30,000.00	<b>175,191.00</b>
3026 3649 -	<b>NORTH CHURCH GRAVEL, INC.</b>	1,505.75	<b>1,505.75</b>
3027 4324 -	<b>O'REILLY'S PUB</b>	100.00	<b>100.00</b>
3028 2882 -	<b>ONE CALL CONCEPTS, INC.</b>	62.56	<b>62.56</b>
3029 4383 -	<b>OPTIMUM</b>	121.35	<b>121.35</b>
3030 1407 -	<b>PASSAIC VALLEY SEWERAGE COMM.</b>	5,380.20	<b>5,380.20</b>
3031 64 -	<b>PELLOW, HAROLD &amp; ASSO, INC. PO 58453 PB CONSULT-NOV 2020</b>	130.00	
	PO 58454 SAMARITAN INN-NOV 2020 ESCROW	v32.50	
	PO 58455 AHS HOSPITAL-NOV 2020 ESCROW	390.00	
	PO 58456 KATIE'S HOUSE-NOV 2020 ESCROW	227.50	
	PO 58458 NEWTON BOE-NOV 2020 ESCROW	65.00	
	PO 58461 PUNCTUATED EQUIL-NOV 2020 ESCROW	32.50	
	PO 58466 WATER ST HOLDING-NOV 2020 ESCROW	32.50	<b>910.00</b>
3032 2788 -	<b>PENTELEDATA PO 58410 B: INTERNET</b>	669.75	
	PO 58410 B: INTERNET	399.85	<b>1,069.60</b>
3033 4204	<b>PLANET NETWORKS INC. PO 58412 B: POLICE</b>	1,359.72	
	PO 58449 B: INTERNET TH	319.90	
	PO 58450 POLICE MICROSOFT OFFICE 365 ANNUAL	5,280.00	<b>6,959.62</b>
3034 2212 -	<b>PROCESS TECH SALES AND SERVICE</b>	2,466.50	<b>2,466.50</b>
3035 4273 -	<b>QUADIENT INC.</b>	529.41	<b>529.41</b>
3036 39 -	<b>QUILL CORPORATION</b>	163.25	<b>163.25</b>
3037 4203 -	<b>RAPID PUMP PO 58124 STP PUMP STATION PUMP #2</b>	7,096.00	
	PO 58125 STP PUMP STATION TOP RAIL BRACKET/RAIL R	6,480.00	
	PO 58398 STP TROUBLE SHOOT PUMP CONTROLS	1,389.80	<b>14,965.80</b>
3038 401 -	<b>REGISTRAR'S ASSO OF NEW JERSEY 2021 Membership</b>	50.00	<b>50.00</b>
3039 4152 -	<b>RUSSELL REID WASTE &amp; DISPOSAL., INC.</b>	7,794.99	<b>7,794.99</b>
3040 61 -	<b>S K PAPER SHRED</b>	120.00	<b>120.00</b>
3041 3660 -	<b>SCHENCK, PRICE, SMITH, &amp; KING, LLP</b>	1,969.80	<b>1,969.80</b>
3042 3993 -	<b>SLOAN, JAMES P.</b>	3,511.90	<b>3,511.90</b>
3043 1489 -	<b>SMALLEY, JOHN H</b>	1,437.50	<b>1,437.50</b>
3044 316 -	<b>SPARTA TOWNSHIP TAX COLLECTOR</b>	17,266.90	<b>17,266.90</b>
3045 718 -	<b>STAMP FULFILLMENT</b>	16.75	<b>16.75</b>
3046 2257 -	<b>STAPLES PO 56275 B: W/S OFFICE SUPP'S</b>	32.22	
	PO 58420 Recycling/ Office Supplies	87.96	
	PO 58497 OFFICE SUPP'S	140.35	
	PO 58530 B: POLICE OFFICE SUPPLIES	290.31	<b>550.84</b>
3047 43 -	<b>STAPLES CREDIT PLAN, INC.</b>	484.24	<b>484.24</b>
3048 4144 -	<b>SUBURBAN CONSULTING ENGINEERS, INC.</b>	1,265.50	<b>1,265.50</b>
3049 102 -	<b>SUSSEX CAR WASH INC</b>	120.00	<b>120.00</b>
3050 1029 -	<b>SUSSEX COUNTY CLERK'S ASSN 2021 Clerk Membership</b>	150.00	<b>150.00</b>
3051 1453 -	<b>SUSSEX COUNTY LOCK &amp; SAFE,</b>	80.00	<b>80.00</b>
3052 3897 -	<b>SYNCHRONY BANK</b>	549.66	<b>549.66</b>
3053 3851 -	<b>THE CANNING GROUP, LLC.</b>	541.66	<b>541.66</b>
3054 4012 -	<b>THE RODGERS GROUP, LLC</b>	1,590.00	<b>1,590.00</b>
3055 293 -	<b>TREASURER, PETTY CASH FUND</b>	250.00	<b>250.00</b>
3056 1151 -	<b>TREASURER, STATE OF NEW JERSEY</b>	7,365.00	<b>7,365.00</b>
3057 367 -	<b>TREASURER, STATE OF NEW JERSEY</b>	225.00	<b>225.00</b>
3058 2476 -	<b>TREASURER, STATE OF NJ -BURIAL</b>	5.00	<b>5.00</b>
3059 292 -	<b>TREASURER, WATER &amp; SEWER PETTY CASH</b>	50.00	<b>50.00</b>
3060 219 -	<b>TRI-STATE RENTALS, INC.</b>	64.47	<b>64.47</b>
3061 3369 -	<b>UNITED TELEPHONE/CENTURY LINK</b>	293.32	<b>293.32</b>
3062 1280 -	<b>VERIZON WIRELESS, INC.</b>	1,452.43	
	PO 58382 CELL PHONE -DEC	98.20	<b>1,550.63</b>
3063 2635 -	<b>W.B. MASON, INC.</b>	4,310.25	
	PO 58220 Storage cabinet for conference room	637.51	<b>4,947.76</b>
3064 1500 -	<b>WALMART</b>	58.12	
	PO 58439 CHRISTMAS TREE SUPPLIES	151.40	<b>209.52</b>
	<b>TOTAL</b>		<b>1,454,949.89</b>

January 25, 2021  
(VIA ZOOM)

**ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT**

100005 CASH - PETTY CASH FUND 250.00				
101254 DUE S/NJ - MARRIAGE LICENSE FEES 225.00				
101257 DUE S/NJ - BURIAL FEE 5.00				
101265 DUE NEWTON BOE - SCHOOL TAX PAYABLE 1,110,506.00				
101299 Due to Clearing 0.00 1,343,638.27				
1050200 TOWN MANAGER'S OFFICE - OTHER EXPENSES 6,683.29				
1051200 TOWN CLERK'S OFFICE - OTHER EXPENSES 696.16				
1051200A (2020) TOWN CLERK'S OFFICE - OTHER EXPENSES 269.40				
1054200 FINANCE ADMINISTRATION - OTHER EXPENSES 139.98				
1054200A (2020) FINANCE ADMINISTRATION - OTHER EXPENSES 50.00				
1055200 ASSESSMENT OF TAXES - OTHER EXPENSES 29.34				
1056200 COLLECTION OF TAXES - OTHER EXPENSES 50.00				
1058200 LEGAL SERVICES - OTHER EXPENSES 2,583.33				
1058200A (2020) LEGAL SERVICES - OTHER EXPENSES 3,121.80				
1059200 MUNICIPAL COURT - OTHER EXPENSES 3,235.24				
1061200 BUILDINGS & GROUNDS - OTHER EXPENSES 8,250.52				
1061200A (2020) BUILDINGS & GROUNDS - OTHER EXPENSES 3,019.00				
1062200 PLANNING BOARD - OTHER EXPENSES 100.00				
1062200A (2020) PLANNING BOARD - OTHER EXPENSES 455.00				
1064200 COMMUNITY DEVELOPMENT - OTHER EXPENSES 606.66				
1064200A (2020) COMMUNITY DEVELOPMENT - OTHER EXPENSES 195.00				
1066200 EMPLOYEE GROUP INSURANCE - OTHER EXPENSE 145,191.00				
1074200 POLICE DEPARTMENT - OTHER EXPENSES 432.31				
1074200A (2020) POLICE DEPARTMENT - OTHER EXPENSES 1,034.98				
1074300 COMMUNICATIONS CENTER - OTHER EXPENSES 6,653.47				
1074300A (2020) COMMUNICATIONS CENTER - OTHER EXPENSES 1,065.02				
1078200 EMERGENCY MANAGEMENT - OTHER EXPENSES 258.00				
1078200A (2020) EMERGENCY MANAGEMENT - OTHER EXPENSES 179.78				
1080200 ROAD REPAIR & MAINT - OTHER EXPENSES 64.47				
1081200 SNOW REMOVAL - OTHER EXPENSES 235.00				
1081200A (2020) SNOW REMOVAL - OTHER EXPENSES 14,050.09				
1083200 RECYCLING/SANITATION - OTHER EXPENSES 87.96				
1083200A (2020) RECYCLING/SANITATION - OTHER EXPENSES 2,457.00				
1083300 VEHICLE MAINTENANCE - OTHER EXPENSES 298.05				
1083300A (2020) VEHICLE MAINTENANCE - OTHER EXPENSES 2,437.13				
1084200 BOARD OF HEALTH - OTHER EXPENSES 50.00				
1085200 OCCUPATIONAL HEALTH - OTHER EXPENSES 96.00				
1087200A (2020) RECREATION - OTHER EXPENSES 421.50				
1089200 UTILITY EXP/BULK PURCH - OTHER EXPENSES 4,315.17				
1089200A (2020) UTILITY EXP/BULK PURCH - OTHER EXPENSES 17,476.51				
1092200A (2020) CELEBRATION OF PUBLIC EVENTS - OE 151.40				
1094575A (2020) STATE OF EMERGENCY - CORONAVIRUS 283.30				
1094798 INTERLOCAL - GREEN TWP COURT 916.65				
1095200A (2020) CAPITAL IMPROVEMENTS - OTHER EXPENSES 5,012.76				
<b>TOTALS FOR CURRENT FUND</b>	<b>180,972.60</b>	<b>51,679.67</b>	<b>1,110,986.00</b>	<b>1,343,638.27</b>
111200 APPROPRIATED RESERVES FOR GRANTS 1,820.00				
111299 Due to Clearing 0.00 1,820.00				
<b>TOTALS FOR FEDERAL/STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,820.00</b>	<b>1,820.00</b>
301299 Due to Clearing 0.00 3,113.00				
3091709 ORD 2017-9 VARIOUS \$1,405 1,847.50				
3091978 ORD 2020-10 MEMORY PARK (BABE R FIELD) 1,265.50				
<b>TOTALS FOR CAPITAL</b>	<b>3,113.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,113.00</b>
600005 CASH - PETTY CASH FUND 50.00				
601299 DUE TO CLEARING 0.00 101,091.73				
6051200 W&S OPERATING - TOTAL OTHER EXPENSES 64,867.20				
6051200A (2020) W&S OPERATING - TOTAL OTHER EXPENSES 22,598.53				

January 25, 2021  
(VIA ZOOM)

6089293A (2020) W&S CAP IMPROVE - CAPITAL OUTLAY 13,576.00

TOTALS FOR WATER/SEWER UTILITY 64,867.20 36,174.53 50.00 101,091.73

711218 RESERVE FOR MUNIC PUBLIC DEFENDER 1,125.00  
711299 DUE TO CLEARING 0.00 3,367.50  
711440 ENGINEER REVIEW FEES 2,242.50

TOTALS FOR TRUST 0.00 0.00 3,367.50 3,367.50

721299 DUE TO CLEARING 0.00 1,919.39  
721311 THORLABS - PL BD ESCROW (5/10) 65.00  
721314 RESERVE FOR MARTORANA (4/12) GrandeVillag 1,171.89  
721359 WATER ST HOLDING (10/19) 32.50  
721365 QUANTUM REALM,PUNC EQ (12/20) 650.00

TOTALS FOR DEVELOPERS ESCROW (Fund 72) 0.00 0.00 1,919.39 1,919.39

Total to be paid from Fund 10 CURRENT FUND 1,343,638.27  
Total to be paid from Fund 11 FEDERAL/STATE GRANTS 1,820.00  
Total to be paid from Fund 30 CAPITAL 3,113.00  
Total to be paid from Fund 60 WATER/SEWER UTILITY 101,091.73  
Total to be paid from Fund 71 TRUST 3,367.50  
Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72) 1,919.39

TOTAL 1,454,949.89

211005 FEDERAL & STATE GRANT MOVE STATE BODY ARMOR TO GRANT 1,911.80  
211004 FEDERAL & STATE GRANT MOVE TO GRANT S/NJ SAFE & SECURE 6,949.12  
211003 US BANK OPER.CTR/TRUST MGMT Int MICA Refunding Bonds 2011A \$3 73,760.63  
211002 Wells Fargo Bank Prin Payment GSPT Memory Park - Fi 9,745.47 1/15/2021  
2581 IAMRESPONDING.COM void per J Miller do not use anymo -810.00 1/15/2021  
\*MANUAL VOID\*  
2887 DOWNTOWN NEW JERSEY found out -280.00 MANUAL VOID\*  
42677 NJMVC sent back stale reissue -2.00 \*MANUAL VOID\*  
42724 NJMVC PO# 58401 JUNK TITLE 2.00  
211001 NET PAYROLL PAYROLL SEED \$ 280,000.00

372,369.02

-1,092.00 \*VOIDED

371,277.02

Totals by fund Previous Checks/Voids Current Payments Total

Fund 10 CURRENT FUND 371,277.02 1,343,638.27 1,714,915.29  
Fund 11 FEDERAL/STATE GRANTS 1,820.00 1,820.00  
Fund 30 CAPITAL 3,113.00 3,113.00  
Fund 60 WATER/SEWER UTILITY 101,091.73 101,091.73  
Fund 71 TRUST 3,367.50 3,367.50  
Fund 72 DEVELOPERS ESCROW (Fund 72) 1,919.39 1,919.39

BILLS LIST TOTALS 371,277.02 1,454,949.89 1,826,226.91

A motion was made by Mrs. Diglio to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Deputy Mayor Schläffer and roll call resulted as follows:

Mr. Couce	Yes	Mrs. Diglio	Yes
Deputy Mayor Schläffer	Yes	Mrs. Teets	Yes
Mayor Dickson		Yes	

January 25, 2021  
(VIA ZOOM)

**DISCUSSION** - None.

**OPEN TO THE PUBLIC**

Mayor Dickson opened the meeting to the public.

Ralph Porter, Sussex Street, again expressed his disappointment with the cleaning up of the sidewalks throughout the Town. He further noted pedestrian safety should be a priority in the Town.

Ludmilla Mecaj, 9 Madison Street, Newton, addressing the incident with the Newton Police on Spring Street today and asked if the children are safe to return to the school tomorrow? Mayor Dickson noted he feels the incident has been cleared and the children are safe to return to school.

There being no one else from the public to be heard, Mayor Dickson closed the meeting to the public.

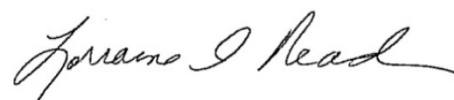
**COUNCIL & MANAGER COMMENTS**

No further comments.

**EXECUTIVE SESSION** – None.

There being no further business to be conducted, upon motion of Mrs. Diglio, seconded by Deputy Mayor Schlaffer and unanimously carried, the regular meeting was adjourned at 7:29 pm.

Respectfully submitted,



Lorraine A. Read, RMC  
Municipal Clerk