

If you are going to replace the lead service lines at your property located at (ADDRESS AND BLOCK AND LOT), and are seeking reimbursement from the Town of Newton, then you as the homeowner are required to furnish proof of replacement.

Proof must include at a minimum: permit issued by the Town to a licensed plumber authorized to do the work; an invoice from the contractor who completed the work; a copy of the estimate along with a report of the work completed; and an inspection report verifying the removal.

In summary, the homeowner has to submit copies of the following:

1. Construction Permit Cover;
2. Plumbing Permit;
3. Permit Receipt and canceled check/proof of payment;
4. Invoice by a licensed plumber with canceled check/proof of payment;
5. Copies of inspection approval sticker from plumbing or other appropriate subcode official;
6. Before and after photos of the lead service lines and replacement lines;
7. Receipt from facility where lead/galvanized materials were properly disposed; and
8. Written approval from the Town, County, and/or State confirming acceptable restoration of any roadway, sidewalk, or lawn area.

The replacement water service line must be Type "K" copper, minimum $\frac{3}{4}$ " diameter, or larger size, as may be required by the Town plumbing subcode official, Town construction department official, and/or Town Water/Sewer Division of the Town Department of Public Works.

All necessary permits from the Town, County, and/or State to open the excavations in roadways, sidewalk areas, and lawn areas must be obtained prior to any work being conducted.

Please be aware the law does not permit partial replacement of lead lines. Any lead lines existing between the main and the meter must be replaced. The drinking water service line must be made of lead or galvanized steel in order to be replaced.

The Town will only reimburse costs that the Town, in its sole discretion, determines to be reasonable.